

Approved - DASA Governing Board Meeting Minutes

April 16, 2026

5:30 PM - 6:30 PM

DaVinci Academy Board Room - Room 209

2033 Grant Ave. Ogden, UT 84401

[Zoom Link for board meeting](#)

Attendees/Invitees			
	Alex Crowley - President - Parent Member		Gail Niklason, Community Member
	Holly Okuhara -Vice President - Parent Member	*	Oscar Mata, Community Member
	Catherine Clark - Treasurer - Parent Member	*	Naomi Anson, Director of Secondary
	Kerry Roberts - Secretary - Parent Member		Simon Post, Executive Administrator
	Natalie Wilson, Community Member	**	Brian Cates, Business Manager
	Paul Goggi and Mattison Whitlock, Faculty Reps.		Xanti Cabrera, Student Body President (or designate)

*Not in attendance

**On Zoom Link

AGENDA TOPICS

1.	Welcome Guests	Alex Crowley	1 Min
2	Public Comment	Alex Crowley	1-5 Min
3.	Student Report	Student Gov't	1-5 Min
4.	<p>Review and approve Minutes March 19, 2026 (Proposed)</p> <ul style="list-style-type: none"> ○ Move to approve Gail, 2nd Kerry, all in favor 	Alex Crowley	1-5 Min
5.	<p>Current Bonds Review and Discussion</p> <p>LRB Public Finance Advisors</p> <p>Financial advisor to talk about debt/bonds</p> <p>Summer is a good time for the market</p> <p>\$10,840,000 in bonds</p> <p>Qualify for a credit enhancement program because of our rating</p> <p>Coupons are fixed for the life of the bonds- we would want the 5% one</p> <p>Direct placement- rely on the schools existing rating</p> <p>He is working with another school to do a similar thing and will know what the rate is by the end of the month</p> <p>refunding all bonds doesn't make any sense</p> <p>Fees are about 150,000-200,000 (I think that is what he said)</p> <p>Don't want to go below 150-175 DCOH or we will lose the rating</p> <p>Any new bonds will have to have same equal footing as existing bonds</p> <p>Refunding has fees- same terms just with a coupon</p> <p>Strip call- minimal fees- principal only</p> <p>PTIF rate is variable rate, coupons are a fixed rate</p>	David Robertson	30 Min

	<p>No prepayment penalties If you are considering expansion, it is important how to play this Bond financing takes 3-4 months</p>		
6.	<p>Review FY26 Budget Financial Duties</p> <ul style="list-style-type: none"> ● Budget Summary ● Budget Detail <ul style="list-style-type: none"> ● Things are looking great ● Requesting funds and reimbursement ● Everything is tracking well ● Operating margin dipped because took money from bottom line <ul style="list-style-type: none"> ○ To pay for roof at little D and Hvac 	Catherine Clark	5 Min
7.	<p>Curriculum Committee Approvals</p> <ul style="list-style-type: none"> ● Library Recommendations <ul style="list-style-type: none"> ● Curriculum committee said all good ● Motion to approve recommendations as listed Gail, 2nd Holly, all in favor 	Simon Post	5 - 10 Min
8.	<p>Closed Session - Executive Administrator Review</p> <p>Motion to move to closed session made by Cate seconded by Kerry. All board members voted individually in the affirmative.</p>	Alex Crowley	20 Min
9.	<p>Good Times: DaVinci Academy: Elementary: Flex: Secondary:</p>	Mattison, Paul, Naomi	
10.	<p>Training - Reminders on Training Requirement and to update Bio's for the website as we clean that up</p>		

- Require all current and new members to complete by September 1 – [Board Training Link](#)

Board Member Training:

Board Governance:

- [Board Checklist](#)
- [Charter](#)
- [Bylaws](#)
- [Board Policy](#)
- [Communication Chart](#)
- Employee Management
 - [School Vision and Goals](#)
 - [Executive Admin Expectations](#)

Board organization:

- [The Google Board Folder](#), website, and calendar
- emails
- [UCAP](#)
- [Background checks](#)

Board Calendaring:

- [Board Calendar Reviewed and approved each August](#)

Required trainings:

- August ethics training--[Annual board commitment to abide by ethical behavior](#)
- [Open and Public Meeting Training](#)
- Land trust Training
 - [Video--Land Trust Responsibilities-](#)
 - [Video--Data-driven decisions](#)
 - handouts--
 - [Local Board Guidelines](#)
 - [Appropriate Expenditures](#)
- [Fraud Training](#)
- [Audit Training](#)
- [Committee Training](#)

Finance Training:

- [Financial PowerPoint](#)–State Created
- [Budget Review](#)
- [Budget Detail Video](#)

Finance Policies and Processes:

	<input type="checkbox"/> Cash handling process at the schools <input type="checkbox"/> finance committee <input type="checkbox"/> Restricted funds and tracking <input type="checkbox"/> School fees and tracking and policy and calendar <input type="checkbox"/> Financial, Debt, Risk Management, and Disclosure Policy <input type="checkbox"/> Financial Policy and Procedures <input type="checkbox"/> Procurement Policy <input type="checkbox"/> Fraud hotline and define fraud <p>Third Party Vendor Policy and Process:</p> <input type="checkbox"/> Vendor Policy and Contracts and Vendor Training and Checklist <p>Please sign these forms by clicking on here:</p> <input type="checkbox"/> Acceptable Use Form <input type="checkbox"/> Code of Conduct <input type="checkbox"/> Confidentiality Agreement Form
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Decision Log

Decision/Description	Pass/Fail

Next Meeting Agenda Topics

ITEM	Subject	Presenter
1.	Background checks done and board training	All need to do it before next meeting
2.		
3.		
4.		

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- a) Posting written notice at the principal office, or at the building where the meeting is to be held;
- b) Providing notice to the Standard Examiner, the newspaper with general circulation within the geographic jurisdiction of the public body, or to a local media correspondent.
- c) Providing notice on the web site for Davinci Academy, when operational.

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