



CLEARFIELD PARKS & RECREATION COMMISSION
MINUTES
Wednesday April 15, 2026

Executive Conference Room, 3rd floor
55 South State Street
Clearfield, Utah

PRESIDING: Chair Barbara Bloomfield

PRESENT: Commissioner Barbara Bloomfield, Commissioner Nancy Austin, Commissioner Connie Dooley, Commissioner Jason Linder, Commissioner Anthony DeMille, Commissioner Thomas Mayer, Commissioner Matthew Mangum, Commissioner Vern Phipps, Youth Commission Member Ashlyn Peterson, Commissioner Samantha Hutchinson

ABSENT:

STAFF PRESENT: Administrative Assistant Liz Schwab, Community Services Deputy Director Curtis Dickson, Community Services Director Eric Howes, Attendee Quinn Spackman

VISITORS:

Chair Barbara Bloomfield

APPROVAL OF MINUTES:

March 18, 2026

Commissioner DeMille moved to approve March 18, 2026, seconded by Commissioner Austin.

*RESULT: **Passed [10 TO 0]** YES: Commissioner Bloomfield, Commissioner Austin, Commissioner Dooley, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Mangum, Commissioner Phipps, Youth Commission Member Peterson, Commissioner Hutchinson
NO: ABSENT:0*

SCHEDULED ITEMS:

OPEN COMMENT PERIOD

No public was in attendance.

PARK WATCH REPORT

Commissioners have an opportunity to report back on issues and concerns that they have identified during their visits to their assigned areas during the month. Introduction of the program for new members and discussion on re-assignments to include new members.

- Hamblin Park: Merry-go-round damaged by vandalism (sledgehammer puncture); replacement ordered, installation expected within weeks.
- Island View Park: Base of a removed spring toy protrudes above surfacing—potential tripping hazard; restroom conditions reported poor; women’s restroom locked without clear labeling.
- Barlow Park: Drinking fountain drain clogged, basin overflowing onto pavement.
- Graffiti: Noted along Barlow walking trail (east side) and on restroom pavilion surfaces; daily occurrences citywide remain a challenge.
- Zip line apparatus (seat version) at a northeast-area park: Bearings previously failed; apparatus currently removed; follow-up requested on repair/return and on proper safety surfacing distribution (foot-level drop noted).

COMMISSIONERS ORGANIZATION ITEMS

Volunteer Opportunities

- Arbor Day: April 24, 10:00 AM–12:00 PM (Steed Park). 15 trees to be planted. Youth Commission participation welcomed.
- Steed Park Event: May 16, 9:00 AM–12:00 PM. DWR coordinating content on wildlife, fishing regulations, and environmental education.

Review and Discuss Yard of the Week and Year Contest Program refinements were finalized, including:

- Yard signs to replace engraved rocks (supplier no longer available).
- Weekly winners receive certificate + mayor’s letter + gift card + sign.
- Yard of the Year will receive a \$100 gift certificate and potentially a dedicated sign.
- Zones fixed per Commissioner for season; photos required with nominations.
- Signs must be placed behind the sidewalk per ordinance.
- Kelly to design new signs; Eric to procure; Liz to update forms and circulate weekly memos.

COMMUNICATION ITEMS

Deputy Director’s Report

Curtis Dickson provided updates across recreation, arts, and community programming.

Recreation and Arts Programs:

- Frozen Jr., art camps, and seasonal programming are underway.
- Spring youth sports are active: soccer has 750 participants, and baseball is running smoothly.
- Aquatics and recreation events (Egg Dive and Egg Hunt) were successful, with strong attendance and no operational issues.

Fourth of July & Summer Events:

- Major event planning continues (Movie in the Park, Paint the Bridge, concerts, American 250 initiatives).

- Potential change: The annual flyover by Hill Air Force Base may not occur this year due to current military events and personnel limitations.
- Branding and volunteer coordination for American 250 are progressing, including vinyl stencil options and the commemorative magnet/pin concept.

Director's Report

Eric provided updates on operations, maintenance, and staffing:

- Irrigation: Due to drought restrictions, watering will be minimal, focused only on keeping landscaping and athletic fields alive. WeatherTrak will continue managing conservation-based watering.
- Pond Pumps: Significant failures occurred at Mabey Pond, including a lost pump casing lodged in the well and issues with a replacement unit. Contractors are working toward resolution.
- Steed Pond's water levels are currently low and will not be replenished by the basin until May.
- Playground & Access Projects:
 - All abilities playground ADA access improvements are progressing.
 - Additional upgrades will begin after design confirmation
- Capital Project Planning & Priorities:
 - The department is developing a list of future projects, including projected impact, priority ranking, and capital project funding considerations.
 - Discussion included long-term planning for parks, facilities, and infrastructure.
- Amphitheater Demolition & Concepts:
 - The existing amphitheater is scheduled for demolition.
 - Eric presented an early concept showing multiple slides descending the hillside as a potential future feature for the site.
- Jazz Contribution:
 - The Utah Jazz donated funds to install a new basketball court, which will be incorporated into upcoming planning and site improvements.
- Staffing:
 - Recruitment for the Assistant Center Manager (ACM) will begin immediately, with a target start near June 1.
 - The second proposed support position remains undecided and will depend on council budget deliberations on April 28.
 - Ongoing staffing shortages continue to strain full-time staff due to 95–100 weekly operational hours.
 - The ACM will strengthen supervisory processes, ensure timely HR documentation, and support training consistency.

Council Liaison Minute

- Dakota reiterated that he is actively seeking feedback from the Commission on issues that need to be carried out to the City Council for discussion, especially regarding budget, staffing, and long-term service impacts.

The liaison and Commission held a discussion on organizational change of the Clearfield Aquatic Fitness Center staffing pressure, and the challenges of balancing departments against public safety in budget prioritization.

Commissioners' Minute

Commissioners expressed enthusiasm for the new mural (Coming North) and broader art initiatives; acknowledged that community feedback on public art is diverse.

PRC Commissioners' Award of Excellence – April Recipient: Izzy Schwab

- The Commission recognized Izzy Schwab (Recreation) with the Parks & Recreation Commission's Award of Excellence, presented earlier in April by Quinn.
- The Chair summarized her commendation: *The Commission expressed that Clearfield is "very fortunate to have such a dedicated and caring member" on the team. Izzy is described as exceptional with customers and helps ensure a positive experience for all patrons. She brings great enthusiasm to the 3–4-year-old Start Smart classes and communicates clearly with adult sports participants, calming frustrations through her professional demeanor. Izzy is recognized as a dependable, hardworking employee who regularly picks up extra shifts and arrives prepared. She learns quickly and succeeds as a supervisor, coach, referee, and scorekeeper. She uplifts Rec Support staff by helping them feel welcomed and valued and provides clear feedback anchored in the goal of 'creating places where people want to be.' Izzy consistently gets the best out of her team and implements feedback to keep programs running smoothly. The Commission expressed appreciation for her energy, reliability, and commitment to excellence.*

**** ADJOURN THE PARKS AND RECREATION COMMISSION MEETING ****
Commissioner DeMille moved to adjourn at 9:00 p.m., seconded by Youth Commission Member Peterson.

RESULT: Passed [10 TO 0] YES: Commissioner Bloomfield, Commissioner Austin, Commissioner Dooley, Commissioner Linder, Commissioner DeMille, Commissioner Mayer, Commissioner Mangum, Commissioner Phipps, Youth Commission Member Peterson, Commissioner Hutchinson NO: ABSENT:0

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Parks & Recreation Commission meeting held Wednesday, April 15, 2026.

/s/ Liz Schwab, Administrative Assistant