

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, May 12, 2026

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on May 12, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commission Vice Chair Bob Stevenson
Davis County Commissioner Lorene Kamalu [attended remotely]
Chief Deputy Clerk Rebecca Abbott

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM and Lane Rose, Facilities Director, led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Crofts invited public comments; no comments were made.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2026-521. Presentation by Rajan Zed, President of the Universal Society of Hinduism - recommended by John Crofts, Davis County Commission Chair, Commissioners' Office**

Rajan Zed invited everyone to stand, explaining he would recite the sacred Gayatri mantra, which is considered "the most sacred mantra of Hinduism," and read from ancient Hindu scriptures, interpreting them into English to offer prayers for unity, enlightenment, and the welfare of others. Following the prayer, Commissioner Stevenson confirmed with Rajan that he had flown in from Reno, Nevada, and would later perform prayers in Utah County. Commissioner Kamalu expressed her deep gratitude to Rajan for his attendance, which had been scheduled months in advance. She shared that she was attending a conference focused on housing and homelessness, and couldn't be at the Commission Meeting in person.

BUSINESS/ACTION

ANIMAL CARE

- 2 **#2026-473. Consideration of Approving a Standing Authorization for Animal Care Medical Fund Charitable Partnerships - recommended by Michelle Hicks, Director, Animal Care**

Financial Information: N/A

Terms:

- Beginning Date: 05/05/2026
- Ending Date: 12/31/2026

Director Hicks asked the Commission for standing authorization to solicit charitable partnerships with for-profit entities such as PF Chang's, Cafe Zupas, and Chick-fil-A. She explained that local businesses have shown strong interest in "dine to donate" events, which would help build a dedicated medical fund to enhance the well-being and quality of life for animals in their care while awaiting adoption.

VOTING:

Motion to Approve Item 2: Bob Stevenson. Second: John Crofts. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 3 **#2026-497. Approval of an Agreement with Davis School District for Graduation** - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park

Financial Information:

- Type: Receivable
- Amount: \$13,933.59

Terms:

- Beginning Date: 05/18/2026
- Ending Date: 05/19/2026

Director Andersen explained that the Davis School District agreement would allow Mountain High School and Davis Adult Education to hold their graduation ceremonies at the Western Sports Park (WSP), serving as a trial run since the school district is nervous about moving its graduations from the Dee Events Center.

- 4 **RES #2026-14. Approval of a Resolution for an Interlocal Cooperation Transportation Project Reimbursement Agreement with Clearfield City to Use Fourth Quarter Transportation Funds for the Clearfield Canal Trail Project** - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development

Financial Information:

- Type: Payable
- Amount: \$363,000.00

Terms:

- Beginning Date: 05/12/2026
- Ending Date: 06/30/2029

Director Andersen explained that the project would construct over a half-mile of 10-foot shared-use path between 200 South and 300 North in Clearfield, connecting the trail to the other side of I-15.

- 5 **RES #2026-15. Approval of a Resolution for an Interlocal Cooperation Transportation Project Reimbursement Agreement with Clearfield City to Use Fourth Quarter Transportation Funds for the Depot Street Bike Lanes Project** - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development

Financial Information:

- Type: Payable
- Amount: \$219,000.00

Terms:

- Beginning Date: 05/12/2026
- Ending Date: 06/30/2029

Director Andersen explained that the project would build seven miles of bike lanes, curbing, and shouldering from the Davis County Health Department to the Clearfield FrontRunner Station, along with a 0.2-mile shared path behind nearby apartments.

Commissioner Stevenson highlighted the versatile, multi-use nature of the WSP, pointing out that it has hosted funerals, interfaith concerts, and graduations, rather than strictly athletic events. Director Anderson agreed with Commissioner Stevenson, emphasizing the facility's value for community-based celebrations.

VOTING:

Motion to Approve Items 3-5: Bob Stevenson. Second: John Crofts. All present voted aye.

CONTROLLER'S OFFICE

- 6 **#2026-513. Approval of the 2026 Delinquent Property Tax Sale's Traditional Bidding Process and Confirmation that Parcels will be Sold as a Whole and Not Broken Down Into Smaller Pieces** - recommended by Cheri Mayer, Tax Administration Lead, Tax Administration

Financial Information: N/A

Terms: N/A

Cheri reported that due to recent property redemptions, the Delinquent Property Tax Sale's initial list of 31 homes, 36 land parcels, and 9 commercial properties has dropped to just 9 land parcels for tomorrow's sale. She requested that the Commission approve the traditional bidding process and confirm that the parcels must be sold as whole units rather than as separate pieces. Commissioner Kamalu thanked Controller Scott Parke and his team for their dedication in helping citizens make informed decisions to keep their properties.

VOTING:

Motion to Approve Item 6: Bob Stevenson. Second: John Crofts. All present voted aye.

FACILITIES

- 7 **#2026-511. Approval of an Amendment to Contract #2021-0080-A with Caliber Cleaning Services, LLC for Extending Services** - recommended by Lane Rose, Director, Facilities

Financial Information:

- Type: Payable
- Amount: \$27,701.00 per month

Terms:

- Beginning Date: 05/01/2026
- Ending Date: 10/31/2026

Director Rose requested approval for an amendment to extend the existing cleaning services contract with Caliber Cleaning Services for an additional five months. He explained that this extension would ensure continued cleaning services for the majority of Davis County facilities while his department finalizes the Request for Proposals bidding process.

VOTING:

Motion to Approve Item 7: John Crofts. Second: Bob Stevenson. All present voted aye.

HUMAN RESOURCES

- 8 **#2026-516. Approval of an Agreement with Utah Retirement Systems (URS) stating that Davis County will Decline Additional Pickup for Tier II Public Safety** - recommended by Shawn Choate, Director, Human Resources

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2026
- Ending Date: 06/30/2027

Director Choate presented an agreement with the Utah Retirement Systems, confirming that Davis County will decline an additional 1.25% pickup for Tier II Public Safety. She reminded the Commission that the County already contributes 2.59% to this fund and had agreed in 2024 not to pick up any additional amounts beyond that percentage.

VOTING:

Motion to Approve Item 8: Bob Stevenson. Second: John Crofts. All present voted aye.

SHERIFF'S OFFICE

- 9 **#2026-508. Approval of the State of Utah Community Wildfire Preparedness Plan for the Wildland-Urban Interface for Davis County** - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information: N/A

Terms:

- Beginning Date: 05/12/2026
- Ending Date: 05/12/2031

Chief Deputy Butcher noted that while there is no financial attachment to the plan, it is critical for navigating a dry and potentially dangerous fire year in the wildland-urban interface, adding that the County is fortunate to have the state fire warden housed in their operations center.

- 10 **#2026-512. Approval of a Dispatcher Transition Retention Incentive Policy** - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office

Financial Information: N/A

Terms:

- Beginning Date: 05/12/2026
- Ending Date: Completed dispatch operations transition to Layton City Dispatch

Chief Deputy Butcher discussed the retention incentive policy, explaining that it would incentivize and show appreciation for hardworking dispatchers up until they transition and consolidate operations with Layton City Dispatch. He clarified that this requires the Commission to approve an exception to the sick leave incentive pay policy that was implemented earlier in the year.

- 11 **#2026-514. Approval of the Emergency Management Performance Grant (EMPG) from the Utah Department of Public Safety's (DPS) Division of Emergency Management (DEM) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Receivable
- Amount: \$75,000.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 06/20/2026

Chief Deputy Butcher shared that the County had applied for a \$50,000.00 Emergency Management Performance Grant but was pleasantly surprised to receive \$75,000.00 instead.

VOTING:

Motion to Approve Items 9-11: Bob Stevenson. Second: John Crofts. All present voted aye.

CONSENT ITEMS

- 12 **#2026-499. Approval of an Agreement with Senior Expo for an Expo - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$6,453.13

Terms:

- Beginning Date: 10/28/2026
- Ending Date: 10/30/2026

- 13 **#2026-504. Approval of an Agreement with Intermountain Lacrosse for Fall Lacrosse Games/Tournament - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$11,832.45

Terms:

- Beginning Date: 09/26/2026
- Ending Date: 10/31/2026

- 14 **#2026-505. Approval of an Agreement with USA Gymnastics for Trampoline and Tumbling Meets - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$19,359.38

Terms:

- Beginning Date: 01/28/2027
- Ending Date: 03/27/2027

- 15 **#2026-506. Approval of an Agreement with Black Diamond Gymnastics and Sports Center for a USA Gymnastics Meet - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$14,455.00

Terms:

- Beginning Date: 03/17/2027
- Ending Date: 03/20/2027

- 16 **#2026-507. Approval of an Agreement with Black Diamond Gymnastics for a USA Gymnastics Meet - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$14,455.00

Terms:

- Beginning Date: 04/01/2027
- Ending Date: 04/04/2027

Commissioner Crofts praised the Community and Economic Development (CED) staff and the team at the WSP. He thanked them for their hard work in successfully securing these agreements, calling their work a credit to the entire County.

VOTING:

Motion to Approve Items 12-16: John Crofts. Second: Bob Stevenson. All present voted aye.

VOTING:

Motion to Recess to Board of Equalization: Bob Stevenson. Second: John Crofts. All present voted aye.

BOARD OF EQUALIZATION

17 **#2026-494. Property Tax Register 05-12-2026** - recommended by Scott Parke, County Controller, Tax Administration

The Property Tax Register for 05/12/2026 is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 17: Bob Stevenson. Second: John Crofts. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Bob Stevenson. Second: John Crofts. All present voted aye.

CLOSING REMARKS

No closing remarks were offered by the Commissioners.

MEETING ADJOURNED

The meeting adjourned at 10:19 AM.

Minutes Prepared by:

Solana Guest

Deputy Clerk

Rebecca Abbott for

Rebecca Abbott for (May 19, 2026 15:09:34 MDT)

Brian McKenzie
Davis County Clerk

Minutes Approved on:

05/19/2026

John Crofts

John Crofts (May 19, 2026 14:39:31 MDT)

John V. Crofts
Commission Chair

