



All agenda items  
in this packet are  
preliminary, until  
approved by the  
Layton City  
Council.

# **Citizen Comment Guidelines**

For the benefit of all who participate in a **public hearing** or providing **public comment** during a City Council meeting, we respectfully request that the following procedures be observed to ensure everyone has an opportunity to speak:

## **Public Comment Notice:**

In accordance with the State of Utah Open and Public Meetings Act, the City Council will not respond to, engage in discussion of, or act on comments made during the public comment period.

## **Comments:**

Your comments are important. To help maintain order, please direct all remarks to and through the presiding officer.

## **Time:**

If you are providing input on an agenda item, please limit your comments to three (3) minutes.

## **Courtesy:**

Applause, verbal outbursts, or other demonstrations of support or opposition are not permitted. All attendees are expected to maintain a respectful and orderly environment.

## **New Information:**

To ensure efficiency, speakers shall limit remarks to new information. Repetition of previously stated comments is discouraged.

## **Spokesperson:**

Groups are required to designate a single spokesperson. Repetitive comments from multiple individuals representing the same position may be limited.

## **Handouts and Electronic Information:**

Any materials presented to the City Council must be submitted to the City Recorder in electronic or hard copy form no later than the conclusion of the meeting.

**Thank you for your cooperation.**

**REGULAR MEETING AGENDA OF THE  
CITY COUNCIL OF LAYTON, UTAH**

PUBLIC NOTICE is hereby given that the City Council of Layton, Utah, will hold a public meeting in the Council Chambers of the City Center Building, 437 North Wasatch Drive, Layton, Utah, commencing at **7:00 PM on May 21, 2026**.

**AGENDA ITEMS:**

**1. CALL TO ORDER, PLEDGE, OPENING CEREMONY, RECOGNITION, APPROVAL OF MINUTES:**

A. Minutes of Layton City Council Meeting - April 16, 2026

**2. MUNICIPAL EVENT ANNOUNCEMENTS:**

**3. VERBAL PETITIONS AND PRESENTATIONS:**

A. Presentation – Davis Arts Council

**4. CITIZEN COMMENTS:**

**5. CONSENT ITEMS:** (These items are considered by the City Council to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item, that item may be removed from the consent agenda and considered separately.)

A. Approve an Interlocal Agreement Between Layton City, Clearfield City, and Davis County for the Purpose of Distributing the 2025 Edward Byrne Memorial Justice Assistance Grant (2025 Byrne JAG) Number O-BJA-2025-172542 Funds – Resolution 26-27

B. Text Amendment – Amend Title 16, Chapter 16.04 and Sections 16.04.010, 16.04.015, 16.04.030, and 16.04.050 of the Layton City Municipal Code and Adopt the 2024 Edition of the International Fire Code with Amendments and Appendices – Ordinance 26-13

C. Text Amendment – Amend Title 16, Chapter 16.10 and Section 16.10.010 of the Layton City Municipal Code and Adopt the 2024 Edition of the International Wildland Urban Interface Code Including Appendix A - General Requirements, B - Vegetation Management Plan, and C - Fire Hazard Severity Form – Ordinance 26-14

**6. PUBLIC HEARINGS:**

A. Approve the Community Development Block Grant (CDBG) Annual Action Plan for 2026-2027 – Resolution 26-21

**7. UNFINISHED BUSINESS:**

**ADJOURN:**

Notice is hereby given that:

- A Work Meeting will be held at 5:30 PM to discuss miscellaneous matters.
- This meeting will also be live streamed via [laytoncitylive.com](http://laytoncitylive.com) and [facebook.com/Laytoncity](https://facebook.com/Laytoncity)
- In the event of an absence of a full quorum, agenda items will be continued to the next regularly scheduled meeting.
- This meeting may involve the use of electronic communications for some of the members of this public body. Elected Officials at remote locations may be connected to the meeting electronically.
- By motion of the Layton City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed meeting for any of the purposes identified in that chapter.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
**Tori Campbell, Deputy City Recorder**

This public notice is posted on the Utah Public Notice website [www.utah.gov/pmn/](http://www.utah.gov/pmn/), the Layton City website [www.laytoncity.org](http://www.laytoncity.org), and at the Layton City Center.

In compliance with the Americans with Disabilities Act, persons in need of special accommodations or services to participate in this meeting shall notify the City at least 48 hours in advance at 801-336-3826 or 801-336-3820.

# ***D R A F T***

## **MINUTES OF LAYTON CITY COUNCIL MEETING**

**APRIL 16, 2026; 7:00 P.M.**

### **MAYOR AND COUNCILMEMBERS PRESENT:**

**MAYOR JOY PETRO, ZACH BLOXHAM, MIKE  
KOLENDRIANOS, CLINT MORRIS, BETTINA  
SMITH EDMONDSON, AND DAVE THOMAS**

### **STAFF PRESENT:**

**ALEX JENSEN, CLINT DRAKE, WESTON  
APPLONIE, BRAD MCILRATH, MORGAN  
CLOWARD, STEPHEN JACKSON, DAVID PRICE,  
AND KIM READ**

**The meeting was held in the Council Chambers of the Layton City Center.**

Mayor Petro opened the meeting and welcomed the public. Councilmember Smith Edmondson offered the invocation. Ammon Harris, Youth Council, led the Pledge of Allegiance.

Mayor Petro recognized Youth Councilmember Ammon Harris and requested he share some comments about serving with the Youth Council. He announced the Youth Council had positions which mirrored the City's organization and indicated it provided various service opportunities throughout the year which contributed to the community. He mentioned it had been a fun and enjoyable experience.

### **MINUTES:**

There were no minutes for approval.

### **MUNICIPAL EVENT ANNOUNCEMENTS:**

Councilmember Thomas announced the following Parks and Recreation events:

- Wednesday, April 22, 2026, the Heritage Museum would be hosting a special presentation highlighting farming and ranching in Layton. Various branding irons from the past and those currently in use would be displayed.
- Friday, May 8, 2026, from 5:30-7:30 PM, The Great American Game Night: Honoring 250 Years of Play, in the amphitheater plaza in Commons Park.
- Saturday, May 9, 2026, Moms swim free at Surf 'n Swim.
- Surf 'n Swim would be closed to remove the bubble the week of May 10, 2026.

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Councilmember Smith Edmondson announced the ‘Learning to Breathe’ three-session adult seminars would be offered in conjunction with Davis Behavioral Health and Layton Communities That Care. This would be a free event on Wednesday nights beginning Wednesday, April 22 and ending on May 6, 2026, from 6:30-8:30 PM at the Layton Davis Behavioral Health facility. She provided the website for registration: [www.dbh.utah.gov](http://www.dbh.utah.gov).

Mayor Petro announced the following events:

- Service opportunity within the community would take place Saturday, April 18, 2026. More information would be shared later in the meeting.
- Layton Rotary Club would be hosting Global Youth Day of Service was scheduled for Saturday, April 25, 2026, at Layton High School beginning at 10:00 AM. The youth would have various service opportunities and lunch would be provided. This would be a great opportunity to complete community service for any citizenship grades. She added the City’s Parks and Recreation Department would be providing free swimming at Surf ‘n Swim following the service activity for the participating youth.

## **PRESENTATIONS:**

### **RECOGNITION – LAYTON HIGH SCHOOL BOYS WRESTLING TEAM – FOURTH CONSECUTIVE 6A STATE CHAMPIONS**

Mayor Petro announced the Council would be recognizing the achievement of the Layton High School Boys Wrestling Team for its fourth consecutive 6A State Championship. Mayor Petro read a proclamation.

Members of the wrestling team were recognized and received by the Mayor and each Councilmember.

Mayor Petro recognized Coach Fager for being recognized as ‘Coach of the Year’.

The Council shared comments congratulating members of the Layton High School Wrestling Team. The City Council was proud of its accomplishment in the world of wrestling and for the excellent GPA (Grade Point Average) of the Team.

## **CITIZEN COMMENTS:**

Steve Randall, myHometown Layton, identified some of the many classes offered through the myHometown Layton program. He announced Mayor Petro, on behalf of myHometown, had solicited community funding sponsors to reach a goal of \$25,000 and declared that goal had met thanks to the following sponsors: Have A

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Heart, Northern Wasatch Association of Realtors – President Russie Edwards and CEO Mike Ostermiller, REMAX Retro – Adam Speth, Northern Realty and the Weese Family, Shawn Janke, and Exit Realty – Steve Stringham. He expressed appreciation for their contributions and support. He announced the service project scheduled for this Saturday, April 18, 2026, at the Buddhist Temple. He also mentioned a satellite office would soon be operating in the West Layton area and stated classes scheduled at that facility were already full. He identified the number of volunteer hours which were equivalent to approximately \$73,000 to the City. He continued to express appreciation to Mayor Petro, City Manager Alex Jensen, and Morgan Cloward, City Staff.

Mayor Petro mentioned the philosophy of neighbors helping neighbors had greatly benefited the community and believed it had been a tremendous success. She expressed her excitement for the Program and expressed appreciation to the sponsors of the myHometown Program. She continued to express appreciation on behalf of the City Council for the support, financial contributions, and volunteer service by the realtors in attendance and specifically mentioned L.T. Weese and the Weese Family.

## **CONSENT AGENDA:**

### **AMENDMENT – DEVELOPMENT GUIDELINES AND DESIGN STANDARDS – ORDINANCE 26-06**

Stephen Jackson, Public Works Director, introduced the agenda item and announced the Engineering Division maintained a set of Development Guideline and Design Standards consisting of written standards and standard plans for public facility construction. Updates and revisions to the Guidelines were necessary from time to time in order to meet current construction standards, regulations, and City needs. He added some of this year’s changes were due to State laws and regulations. He reviewed a few of the key updates to the Design Standards.

Staff recommended adoption of the ordinance. He asked if there were any questions and there were none.

### **THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)’S HOME INVESTMENT PARTNERSHIP PROGRAM (HOME) CONSORTIUM INTERLOCAL AGREEMENT BETWEEN DAVIS COUNTY, LAYTON CITY, AND CLEARFIELD CITY FOR FISCAL YEARS 2027-2029 – RESOLUTION 26-20**

Morgan Cloward, CDBG (Community Development Block Grant) Coordinator, explained the HOME Consortium Agreement was an interlocal agreement between Davis County, Clearfield City, and Layton City. The Agreement allowed communities to apply together for federal funding through the HOME (Home Investment Partnerships Program). This allowed smaller cities whose individual allocation didn’t meet the

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minimum threshold for HOME funding to join forces in a consortium for collective eligibility to receive funding for affordable housing projects. The Federal Home Investment Partnership Program helped with the creation of affordable housing for low to moderate income households.

Mr. Cloward stated Staff recommended approval to continue with the interlocal agreement with Davis County and Clearfield City to allow the communities to apply together for HOME funding and adopt Resolution 26-20, approving the HOME Consortium Agreement for Fiscal Year 2027-2029.

He asked if there were any questions.

Councilmember Smith Edmondson inquired whether any funding had been applied for, collectively with Davis County and Clearfield City, through the program. Mr. Cloward believed the last grant amount received for the current program year was \$500,000.

Councilmember Smith Edmondson inquired whether one entity was the recipient of the grant funding and Mr. Cloward explained the intent was to combine it with the upcoming program year proposed for transitional housing within Davis County.

Councilmember Thomas requested further clarification since Layton City was part of Davis County. Mr. Cloward explained in order for Davis County to be eligible, based upon population, to receive the grant funding, it required the inclusion of other entities.

**MOTION:** Councilmember Smith Edmondson moved to approve the Consent Agenda as presented. Councilmember Kolendrianos seconded the motion, which passed unanimously.

## **PUBLIC HEARINGS:**

**TEXT AMENDMENT – NEIGHBORHOOD TOWN CENTER (TC-1) AND ZONING DISTRICT AMENDMENTS – AMENDING TITLE 19, ZONING, BY ADDING CHAPTER R19.28 NEIGHBORHOOD TOWN CENTER (TC-1) ZONING DISTRICT; AMENDING CHAPTER 19.01 GENERAL PROVISIONS; CHAPTER 19.02 DEFINITIONS; CHAPTER 19.04 ESTABLISHMENT OF ZONING DISTRICTS AND OFFICIAL MAP; AND AMENDING TITLE 20 SIGN REGULATIONS; CHAPTER 20.04 SPECIFIC SIGN REGULATIONS AND PERMITTED LOCATIONS – ORDINANCE 26-08**

Brad McIlrath, City Planner, shared a visual presentation and reviewed the background associated with the

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creation of the Layton Forward General Plan and the Gordon and Highway 89 Master Plan, which culminated in the creation of the Neighborhood Town Center (TC-1) Zone.

He identified the various sections of code being amended and implemented with adoption of the new designation. The following sections of code were being amended:

- Designation of Land Use Authority
- Definitions
- Zoning Districts and Classifications Established
- Purpose of Zoning Districts
- Specific Sign Regulations for Town Center and Urban Zoning Districts

He reviewed the various sections of the proposed new Chapter 19.28, the Neighborhood Town Center (TC-1) Zoning District and shared correlating illustrations:

- Purpose and Intent; Administration
- Zoning Sub-Districts and Regulatory Plan
- Land-Uses
- Uses Permitted with Development Standards
- Building Types; Setbacks and Standards including Architectural Styles for specific housing units
- Design Standards reflecting Transition Setbacks and Entrance Locations
- Transparency and Fenestration
- Roof Types and Examples
- Primary Building Materials
- Secondary Building Materials
- Residential Amenities and Open Space
- Architectural Standards
- Gordon Avenue and Highway 89 Architecture and Plaza Standards
- Site and Landscape Standards
- Interior Parking Lot
- Transition Buffer
- Landscape Screening Installation and Maintenance
- Streetscape Standards
- Street Types
- Parking Standards
- Sign Standards

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He announced the Planning Commission forwarded a recommendation of approval with the following modifications and stated Staff supported the recommendations:

1. 19.02.020 – adding a definition for “Floor Height”
2. 19.28.050 – the modification specific to the horizontal expression line
3. 19.28.050 – The Land Use Authority may approve additional materials that demonstrate equal or superior quality, durability, and compatibility with the design standards
4. 19.28.050 – added additional language specific to screening of building mounted utilities or mechanical equipment
5. Clarifying the location of the fence for the landscape buffer

He asked if there were any questions.

Councilmember Smith Edmondson expressed appreciation to Staff for its effort, work, and thoroughness for bringing forth an exceptional plan for the Gordon Avenue/Highway 89 Town Center. She appreciated the provided images to illustrate the desired look.

Councilmember Morris expressed agreement with Councilmember Smith Edmondson’s comments. He believed the General Plan Update and subsequent Plans had taken place over many years which contributed to this satisfactory design plan. He expressed appreciation to previous Staff and Planning Commissions for their contributions.

Councilmember Kolendrianos requested clarification regarding the open space and UDOT’s (Utah Department of Transportation) mitigation plan, which included certain restrictions which would remain in place even after UDOT no longer owned the property. Mr. McIlrath responded in the affirmative. Councilmember Kolendrianos also requested Mr. McIlrath elaborate on conversations with UTA (Utah Transit Authority) regarding transit options. Mr. McIlrath announced he had been asked to participate on an advisory committee with Wasatch Front Regional Council in creating a ‘Transit Supportive Toolkit’. He reported the State of Utah had invested significant infrastructure efforts with providing transit service and reported conversations would be ongoing with UTA to ensure multiple modes of transportation within this town center as well as connections throughout the City.

Councilmember Bloxham also expressed agreement regarding the investment of work regarding the Plan. He requested Mr. McIlrath comment on the difference between this TC-1 Zone and what might be recommended for the proposed town center in the western area of the City. Mr. McIlrath mentioned this would be used as a starting point; however, each one would be context sensitive and mentioned the Mountain Modern architectural design was right for the Gordon Town Center, but the Farmhouse architectural style might be more appropriate

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for the western area.

Councilmember Bloxham requested Mr. McIlrath address the balance of implementing the community's desires while at the same time providing direction on something that could actually be constructed by a developer. Mr. McIlrath mentioned the Holladay Town Center would be a good example and identified specifics which were similar to the City's desired plan. He also mentioned some successful Main Street revitalizations: Bountiful, Brigham City, and Logan. He also mentioned other developments such as The Riverwoods in Provo and Station Park in Farmington and spoke about some of those successes and challenges. He expressed his opinion the City's proposed plan was compatible with existing code standards and believed it provided flexibility to the developer, while at the same time ensuring quality development.

Mayor Petro inquired whether a walkable trail could be accommodated around the perimeter of the detention basin/open space component and Mr. McIlrath believed that could be accommodated. Mayor Petro also suggested the inclusion of providing recyclable dumpsters in conjunction with the housing component. Mr. McIlrath believed that was a good suggestion and mentioned the possibility of adding some language which encouraged that contemplation.

## **Mayor Petro opened the public hearing at 8:31 p.m.**

Mayor Petro called for public comment.

Karen Smith, resident, commented about the amount of work which had taken place over a number of years by residents, Planning Commissions, Staff, and City Councils. She had closely followed the proposed development and had served with the community coordination team for the Highway 89 expansion project and had also been involved with the public process associated with the proposed development. She mentioned the numerous public hearings specific to the property and proposed development and expressed her opinion the Plan had been positively received by neighboring residents. She expressed appreciation to Mr. Applonie and Mr. McIlrath for their open mindedness over the years and expressed her excitement where the City was at this time. She reported she had attended the Planning Commission's meeting on Tuesday, April 14, 2026, and believed the neighborhood was pleased with what took place during that meeting. She continued to express her excitement Wright Development Group, Centerville, had purchased the property, which had a reputation for developing successful projects of this type. She continued to express her approval of the proposed TC-1 Zone, and mentioned various specifics included within the Plan which were a direct result from public input. She believed this was a good example of what can come about when the public and City Government worked together for the good of the community. She spoke to the goal of attainable housing component and was pleased there would be a minimum of 15% of owner-occupied housing and was optimistic that percentage could be

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higher. She was also pleased the homes would be platted for individual sale and expressed optimism the residential developers would work with Wright Development to support the intent and requirements of the TC-1 Zone.

Adam Speth, resident, expressed his desire for owner occupied, attainable, and starter homes be included in the TC-1 Zone. He was pleased to learn the development plan required a minimum of 15% owner occupied housing but suggested it could be higher. He spoke about the shortage of voluntary rent control and starter homes, including townhomes and condominiums. He suggested the City promote more owner occupied housing with new development. He believed the fact the homes would be individually platted would be a huge step in the right direction.

Mayor Petro called for a motion.

Councilmember Smith Edmondson requested clarification whether the motion needed to include each of the Planning Commission's recommendations and Mr. McIlrath responded the motion could include the following language; 'as recommended by the Planning Commission'.

**MOTION:** Councilmember Smith Edmondson moved to close the public hearing at 8:41 PM and approve the Text Amendment – Neighborhood Town Center (TC-1) and Zoning District Amendments – Amending Title 19, zoning, by adding Chapter 19.28 Neighborhood Town Center (TC-1) Zoning District; amending Chapter 19.01 General Provisions; Chapter 19.02 Definitions; Chapter 19.04 Establishment of Zoning Districts And Official Map; and amending Title 20 Sign Regulations; Chapter 20.04 Specific Sign Regulations and Permitted Locations - as presented and identified by Staff, including recommendations of the Planning Commission, Ordinance 26-08. Councilmember Morris seconded the motion. The motion passed with the following vote: **Voting AYE – Councilmembers Bloxham, Thomas, Smith Edmondson, Kolendrianos, and Morris.**  
**Voting NO – None.**

## **UNFINISHED BUSINESS:**

There was no unfinished business.

**The meeting adjourned at 8:42 p.m.**

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Kimberly S Read, City Recorder

**LAYTON CITY COUNCIL MEETING  
AGENDA ITEM COVER SHEET**

**Item Number:** 3.A.

**Subject:**

Presentation – Davis Arts Council

**Background:**

Nancy George, Davis Arts Council Chair, and Lisa Hoyt Zamora, Davis Arts Council Executive Director, will present the Davis Arts Council 2026 season events to the public.

**Alternatives:**

N/A

**Recommendation:**

N/A

**LAYTON CITY COUNCIL MEETING  
AGENDA ITEM COVER SHEET**

**Item Number:** 5.A.

**Subject:**

Approve an Interlocal Agreement Between Layton City, Clearfield City, and Davis County for the Purpose of Distributing the 2025 Edward Byrne Memorial Justice Assistance Grant (2025 Byrne JAG) Number O-BJA-2025-172542 Funds – Resolution 26-27

**Background:**

The City coordinates an annual Byrne JAG Grant on behalf of several agencies in Davis County. The Grant requires an Interlocal Agreement to dictate how this funding is to be utilized and shared amongst the agencies. The agencies included are Layton City, Clearfield City, and Davis County.

**Alternatives:**

Alternatives are to: 1) Adopt Resolution 26-27 to approve an Interlocal Agreement between Layton City, Clearfield City, and Davis County for the purpose of distributing the 2025 Byrne JAG Grant Number O-BJA-2025-172542 funds ; 2) Adopt Resolution 26-27 with any amendments the Council deems appropriate; or 3) Not adopt Resolution 26-27 and remand to Staff with directions.

**Recommendation:**

Staff recommends the Council adopt Resolution 26-27 to approve an Interlocal Agreement between Layton City, Clearfield City, and Davis County for the purpose of distributing the 2025 Byrne JAG Number O-BJA-2025-172542 funds and authorize the Mayor to sign the necessary documents.

**RESOLUTION 26-27**

**AUTHORIZING THE EXECUTION OF AN INTERLOCAL AGREEMENT BETWEEN LAYTON CITY, CLEARFIELD CITY, AND DAVIS COUNTY FOR THE PURPOSE OF DISTRIBUTING THE 2025 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT NUMBER O-BJA-2025-172542 FUNDS**

**WHEREAS**, Layton City, Clearfield City, and Davis County submitted a joint application for the allocated United States Department of Justice 2025 Edward Byrne Memorial Joint Justice Assistance Grant Number 0-BJA-2025-172542 funds in the amount of \$29,207.00; and

**WHEREAS**, Layton City has been designated as the administering agency for the grant funds allocation, and has met all the requirements in regard to public advertising of the proposed uses of the funds, E.E.O. regulations, and auditing regulations; and

**WHEREAS**, the parties have determined that an interlocal agreement is the most effective means to govern the allocation and management of these funds; and

**WHEREAS**, the City Council of Layton City does hereby determine that it is in the best interest of the health, safety, and welfare of the citizens of Layton City for Layton City to enter into the Interlocal Agreement and to expend the grant funds as proposed.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAYTON, UTAH:**

1. That the execution of the Interlocal Agreement and expenditure of funds known as “2025 Byrne JAG” is hereby approved for the purpose set forth in the attached Interlocal Agreement between Layton City and Davis County, which is made a part hereof.
2. That the Mayor be authorized to execute said agreement.

**PASSED AND ADOPTED** by the City Council of Layton, Utah, this **21<sup>st</sup> day of May, 2026.**

\_\_\_\_\_  
JOY PETRO, Mayor

ATTEST:

\_\_\_\_\_  
KIMBERLY S READ, City Recorder

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CLINTON R. DRAKE, City Attorney

  
\_\_\_\_\_  
Department Director

**AN INTERLOCAL AGREEMENT BETWEEN LAYTON CITY,  
CLEARFIELD CITY, AND DAVIS COUNTY FOR THE PURPOSE OF  
DISTRIBUTING THE 2025 EDWARD BYRNE MEMORIAL JUSTICE  
ASSISTANCE GRANT NUMBER O-BJA-2025-172542 FUNDS**

**RECITALS**

**WHEREAS**, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, of the Utah Code Annotated 1953, as amended, in order to permit local governmental units to make the most efficient use of their powers to provide the benefit of economy of scale, authorizes public agencies of the State of Utah including counties and municipalities to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis any powers, privileges, and authority exercised or capable of exercise by such public agencies; and

**WHEREAS**, Layton City Corporation, a Utah municipal corporation, (hereinafter “Layton City”), Clearfield City Corporation, a Utah municipal corporation, (hereafter “Clearfield City”) and Davis County, a body politic and political subdivision of the State of Utah, (hereinafter “Davis County”), mutually desire to cooperate in applying and distributing grant proceeds described herein; and

**WHEREAS**, Layton City intends to make a joint application for the 2025 Edward Byrne Memorial Justice Assistance Grant (hereinafter 2025 Byrne JAG) offered by the Bureau of Justice Assistance, U.S. Department of Justice, on behalf of Layton City, Clearfield City, and Davis County; and

**WHEREAS**, Layton City, Clearfield City, and Davis County, (hereinafter jointly “Participants”) anticipate a 2025 Byrne JAG joint application award amount of \$29,207.00, which amount the Participants intend to divide and distribute amongst themselves in the manner set forth in this agreement; and

**WHEREAS**, the Participants have negotiated the terms of this Agreement and determined that this Agreement is mutually beneficial to each Participant;

**NOW THEREFORE**, for and in consideration of the mutual promises and covenants contained herein, the Participants hereto do hereby agree as follows:

**ARTICLE ONE  
TERM**

- 1.01** This Agreement shall be effective for a term beginning October 1, 2025, and ending September 30, 2027.

**ARTICLE TWO  
APPLICATION AND DIVISION OF 2025 BYRNE JAG PROCEEDS**

- 2.01** **Application Process.** Layton City will: (a) make application for the 2025 Byrne JAG grant

award on behalf of the Participants, (b) in the event an award, act as grant manager on behalf of the Participants, and (c) distribute 2025 Byrne JAG grant proceeds to the Participants in the manner set forth herein.

**2.02 Anticipated Award.** It is anticipated that the Participants will be awarded a 2025 Byrne JAG joint application award amount of \$29,207.00. Participants agree that Layton City shall manage the grant proceeds.

**2.03 Award Distribution.** The Participants agree that Layton City shall distribute the joint application award amount amongst the Participants as follows:

**2.03.1 Layton City:** Layton City shall receive \$16,736.00 in 2025 Byrne JAG funds. Layton City agrees to: (a) use the \$16,736.00 to purchase a modular training wall system to enhance officer training, improve tactics, and be available as a regional training asset.

**2.03.2 Davis County:** Davis County shall receive \$2,920.00 in 2025 Byrne JAG funds. Davis County agrees to: (a) use the \$2,920.00 to purchase computer and television hardware presentation equipment, mobile device extraction software, to investigate, organize and present evidence during hearings and trials.

**2.03.3 Clearfield City:** Clearfield City shall receive \$9,551.00 in 2025 Byrne JAG funds. Clearfield City agrees to: (a) use the \$9,551.00 to purchase and install video surveillance cameras in city parks and trails to be utilized as a deterrent to criminal activity and a valuable investigative tool to help identify suspects, document criminal behavior, and strengthen cases for prosecution.

**2.04 Authorized Expenditures.** All 2025 Byrne JAG funds distributed shall be expended by the Participants for the purposes described herein during the term of this Agreement.

**2.05 Pro-Rata Distribution.** In the event the Participants receive a 2025 Byrne JAG joint application award of a total or incremental amount equaling more or less than \$29,207.00, the 2025 Byrne JAG funds shall be distributed amongst the Participants on a pro-rata basis, in the same proportion and for the same purposes as described above.

### **ARTICLE THREE MISCELLANEOUS**

**3.01 No Separate Entity.** It is the intent of the Participants that this Agreement not create a separate legal entity to provide for its administration. It shall be administered by the Executive of each of the Participants. Participants shall not jointly acquire, hold or dispose of real or personal property pursuant to this Agreement, except as specifically set forth herein.

**3.02 Privileges and Immunity.** All privileges and immunities which surround the activities of governmental officers and employees shall continue in full force and effect.

- 3.03 Amendment.** This Interlocal Agreement may be changed, modified or amended only by written agreement of the Participants, upon adoption of a resolution by each of the Participants when approved as to form by each respective entity's attorney, and upon meeting all other applicable requirements of the Interlocal Cooperation Act.
- 3.04 Effective Date.** This Interlocal Agreement shall become effective immediately upon the execution of an appropriate resolution, if required by law, approving this Agreement by each of the Participants. Per section 11-13-209 of the Interlocal Cooperation Agreement Act provides that "a[n] agreement made under this chapter does not take effect until it is filed with the keeper of records of each of the public agencies that are parties to the agreement."
- 3.05 Review by Legal Counsel.** Each of the Participants hereby certifies that, pursuant to the requirements of Section 11-13-202.5, Utah Code (1953 as amended), it has submitted this agreement to an attorney authorized to represent it for review as to proper form and compliance with applicable law.
- 3.06 Filing of Interlocal Agreement.** Executed copies of this Interlocal Cooperation Agreement shall be placed on file with the official keeper of records of each of the Participants within twenty-four hours of its execution and shall remain on file for public inspection during the term of this Interlocal Cooperation Agreement.
- 3.07 Governing Law.** This Agreement shall be governed by the laws of the State of Utah.
- 3.08 Rights and Remedies Cumulative.** The rights and remedies of the Participants under this Agreement shall be construed cumulatively, and none of the rights or remedies under this Agreement shall be exclusive of, or in lieu or limitation of, any other right, remedy or priority allowed by law, unless specifically set forth herein. In the event of a breach of this Agreement by any Participant, the non-breaching Participant(s) shall provide written notice of the breach. The breaching Participant shall have thirty (30) days to cure the breach. If the breach is not cured within thirty (30) days, the non-breaching Participant(s) may: terminate this Agreement as to the breaching Participant; seek specific performance of the terms herein; and/or pursue any other remedy available at law or in equity.
- 3.09 Entire Agreement.** This Agreement shall constitute the entire agreement between the Participants and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon any Participant except to the extent incorporated in this Agreement.
- 3.10 Indemnification.** Each Participant is a "governmental entity" as defined by the Utah Governmental Immunity Act (Utah Code § 63G-7-101, et seq.). In accordance with the Act, each Participant agrees to indemnify, hold harmless, and defend the other Participants, their officers, and employees, from and against any and all claims, losses, damages, or liabilities arising out of the negligent acts or omissions of the indemnifying Participant, its officers, or employees, in connection with this Agreement. This provision shall survive the expiration or termination of this Agreement.
- 3.11 Liability Insurance.** Each Participant shall maintain, at its own expense, commercial general liability insurance or a self-insurance program throughout the term of this

Agreement. Such insurance or self-insurance shall provide coverage for the activities and obligations of the Participant contemplated herein.

- 3.12 Governmental Immunity.** The Participants acknowledge that they are each subject to the Utah Governmental Immunity Act. Nothing in this Agreement shall be construed as a waiver of any rights, defenses, or limits of liability available under the Act. No Participant waives any protection provided by the Act for itself, its officers, or its employees.
- 3.13 Attorney Fees and Costs.** In the event of any action at law or in equity to enforce the terms of this Agreement, the prevailing Participant shall be entitled to recover reasonable attorney fees, in addition to any other relief to which it may be entitled.
- 3.14 No Third-Party Beneficiaries.** The Participants to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.
- 3.15 Waivers or Modification.** No waiver or failure to enforce one or more parts or provisions of this Agreement shall be construed as a continuing waiver of any part or provision of this Agreement, which shall preclude the Participants from receiving the full, bargained-for benefit under the terms and provisions of this Agreement. A waiver or modification of any of the provisions of this Agreement or of any breach thereof shall not constitute a waiver or modification of any other provision or breach, whether or not similar, and any such waiver or modification shall not constitute a continuing waiver. The rights of and available to any of the Participants under this Agreement cannot be waived or released verbally and may be waived or released only by an instrument in writing, signed by the Participant whose rights will be diminished or adversely affected by the waiver.
- 3.16 Assignment Restricted.** The Participants agree that neither this Agreement nor the duties, obligations, responsibilities, or privileges herein may be assigned, transferred, or delegated, in whole or in part, without the prior written consent of all the Participants.
- 3.17 Force Majeure.** In the event that any Participant shall be delayed or hindered in or prevented from the performance of any act required under this Agreement by reason of acts of God, acts of the United States Government, the State of Utah Government, fires, floods, strikes, lock-outs, labor troubles, inability to procure materials, failure of power, inclement weather, restrictive governmental laws, ordinances, rules, regulations or otherwise, delays in or refusals to issue necessary governmental permits or licenses, riots, insurrection, wars, pandemics, epidemics or other reasons of a like nature not the fault of the Participant delayed in performing work or doing acts required under the terms of this Agreement, then performance of such act(s) shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay, without any liability to the delayed Participant.
- 3.18 Severability.** If any part or provision of this Agreement is found to be invalid, prohibited, or unenforceable in any jurisdiction, such part or provision of this Agreement shall, as to such jurisdiction only, be inoperative, null and void to the extent of such invalidity, prohibition, or unenforceability without invalidating the remaining parts or provisions hereof, and any such invalidity, prohibition, or unenforceability in any jurisdiction shall not invalidate or render inoperative, null or void such part or provision in any other jurisdiction. Those parts or provisions of this Agreement, which are not invalid, prohibited,

or unenforceable, shall remain in full force and effect.

**3.19 Authorization.** The persons executing this Agreement on behalf of a Participant hereby represent and warrant that they are duly authorized and empowered to execute the same, that they have carefully read this Agreement, and that this Agreement represents a binding and enforceable obligation of such Participant.

**3.20 Federal Compliance.** This Agreement is funded by federal grant proceeds and the Participants agree to comply with all applicable federal statutes, regulations and each agency shall be solely responsible for its own compliance.

IN WITNESS WHEREOF, the Participants hereto have caused this agreement to be executed by their respective, duly authorized representatives as of the day and year first hereinabove written.

**\*\*\*Signatures on following page\*\*\***

**LAYTON CITY**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
JOY PETRO, Mayor

ATTEST:

\_\_\_\_\_  
KIMBERLY S READ, City Recorder

APPROVED AS TO FORM:

  
\_\_\_\_\_  
CLINTON DRAKE, City Attorney

**DAVIS COUNTY**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
COUNTY COMMISSIONER/Chairperson

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
DAVIS COUNTY CLERK/Auditor

\_\_\_\_\_  
DAVIS COUNTY ATTORNEY/Deputy

**CLEARFIELD CITY**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
MARK SHEPHERD, Mayor

ATTEST:

\_\_\_\_\_  
NANCY DEAN, City Recorder

APPROVED AS TO FORM:

\_\_\_\_\_  
STUART WILLIAMS, City Attorney

**LAYTON CITY COUNCIL MEETING  
AGENDA ITEM COVER SHEET**

**Item Number:** 5.B.

**Subject:**

Text Amendment – Amend Title 16, Chapter 16.04 and Sections 16.04.010, 16.04.015, 16.04.030, and 16.04.050 of the Layton City Municipal Code and Adopt the 2024 Edition of the International Fire Code with Amendments and Appendices – Ordinance 26-13

**Background:**

The City has maintained a Fire Department for the purpose of protecting life and property within Layton City from fires and other dangers. The City has previously adopted and utilized the 2021 edition of the International Fire Code with amendments.

The Fire Department is proposing an amendment to Title 16, Chapter 16.04 and Sections 16.04.010, 16.04.015, 16.04.030, 16.04.050 to the Layton City Municipal Code and additional amendments to the 2024 edition of the International Fire Code. The proposed amendments are to clean up language, improve consistency of the application of codes, and change numbering with the new code.

The proposed amendment also includes a prohibition of electric vehicle charging stations within a parking structure. Electric vehicle charging stations in parking structures present risks to life and property primarily due to the potential for intense, hard-to-extinguish lithium-ion battery fires which are exacerbated by the enclosed, often poorly ventilated, difficult for fire personnel to access, low ceiling and densely packed nature of the structures. These fires can trigger toxic gases, cause explosive rapid spread, and put structural integrity at risk, challenging traditional firefighting methods.

Summary of changes:

- Formally adopt the 2024 International Fire Code as amended by the Utah State Construction Code
- Formally adopt the residential fire sprinkler requirements by ordinance as required in the Utah State Construction Code
- Clarify language to allow the Fire Marshal to direct placement of fire protection equipment
- Removes code sections referring to zoning and above-ground tanks that are no longer applicable
- Removes the adoption of Appendix L
- Changes in the language relating to code enforcement timelines
- Changes the code appeal process to be consistent with the International Fire Code and Building Code
- Various numbering and grammatical changes
- Prohibit electric vehicle charging stations within parking structures

The Utah State Construction Code has adopted the 2024 International Fire Code. Adopting this code in Layton City will allow the most up-to-date fire codes to be applied and utilized to further public safety objectives.

**Alternatives:**

Alternatives are to: 1) Adopt Ordinance 26-13 approving the amendments to Title 16, Chapter 16.04 Section 16.04.010, 16.04.015, 16.04.030, 16.04.050 of the Layton City Municipal Code and adopt the 2024 edition of the International Fire Code; or 2) Not adopt Ordinance 26-13 and remand to Staff with directions.

**Recommendation:**

Staff recommends the Council adopt Ordinance 26-13 approving the amendments to Title 16, Chapter 16.04 Section 16.04.010, 16.04.015, 16.04.030, 16.04.050 of the Layton City Municipal Code and adopt the 2024 edition of the International Fire Code to be effective as of July 1, 2026. This effective date is in accordance with the State of Utah adoption date.

**Layton City**  
**ORDINANCE 26-13**

**ADOPTION OF THE 2024 INTERNATIONAL FIRE CODE WITH CITY  
AMENDMENTS**

**AN ORDINANCE AMENDING TITLE 16, CHAPTER 16.04, SECTION 16.04.010, 16.04.015, 16.04.030 AND 16.04.050 OF THE LAYTON MUNICIPAL CODE; ADOPTING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE AS AMENDED BY THE UTAH STATE CONSTRUCTION CODE; OMITTING ELECTRIC VEHICLE CHARGING STATIONS IN PARKING STRUCTURES, MAKING OTHER GRAMMATICAL AND STYLISTIC CHANGES; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Layton City has provided a Fire Department for the purpose of protecting life and property within Layton City from fires and other dangers; and

**WHEREAS**, Layton City has previously adopted and utilized the 2021 edition of the International Fire Code with amendments; and

**WHEREAS**, electric vehicle charging stations in parking structures present risks to life and property which can trigger toxic gases, cause explosive rapid spread, and impact structural integrity; and

**WHEREAS**, the proposed ordinance addresses these objectives and furthers the mission of the Layton Fire Department.

**WHEREAS**, this ordinance amendment shall become effective July 1, 2026.

**NOW THEREFORE**, be it ordained by the City Council of Layton City, UT as follows:

**SECTION 1: Repealer.** If any provisions of the municipal code previously adopted are inconsistent herewith they are hereby repealed.

**SECTION 2: Amendment.** Section "16.04.010 " is hereby amended as follows.

The ~~2021~~2024 International Fire Code as Amended by the Utah State Construction Code and Appendices B – Fire-Flow Requirements for Buildings, C – Fire Hydrant Locations and Distribution, D – Fire Apparatus Access Roads, adopted as amended, by reference and are made a part of this Code. Appendices A – Board of Appeals, E – Hazard Categories, F – Hazard Ranking, G – Cryogenic Fluids-Weight and Volume Equivalent are included as guides. ~~Appendix L requirements for Fire Fighter Air Replenishment Systems as amended.~~ The language hereinafter is in addition to the language in

the published codes and Appendices.

~~SECTION 108.4 Alternative Appeal process. Notwithstanding Sections 111.1, 111.2, 111.3, 111.4, a person may seek a review of the application and interpretation of this code, first to the Fire Chief and then the City Manager. A written appeal shall be filed with the Fire Chief, who shall render a determination within fourteen (14) days from the receipt of the appeal. If the written appeal fails to contain the necessary specificity to make a determination, this time period may be extended. If no decision is made by the Fire Chief within the time period, or if the appellant desires further review, a written appeal may be made to the City Manager. The City Manager shall render a decision within twenty-one (21) days of receiving the written appeal. The fire Chief and City Manager have authority to interpret this Code shall, with reasonable diligence, determine whether the requirements imposed constitute a fair administration of this Code.~~  
501.5 Residential Automatic Fire Sprinkler System Requirements.

Pursuant to Utah Code Title 15A-5-203, automatic residential fire sprinkler systems are required if any of the following conditions exist:

1. The Structure:

a. is located in an urban-wildland interface area as provided in the Utah Wildland Urban Interface Code adopted as a construction code under the State Construction Code; and

b. does not meet the requirements described in Utah Code, Subsection 65A-8-203(4)(1) and Utah Administrative Code, R652-122-1300, Minimum Standards for County Wildfire Fire Ordinance;

2. is in an area where a public water distribution system with fire hydrants does not exist as required in Utah Administrative Code, R309-550-5, Water Main Design;

3. the only fire apparatus access road has a grade greater than 10% for more than 500 continual feet;

4. the total floor area of all floor levels within the exterior walls of the dwelling unit exceeds 10,000 square feet; or

5. the total floor area of all floor levels within the exterior walls of the dwelling unit is double the average of the total floor area of all floor levels of unsprinklered homes in the subdivision that are no larger than 10,000 square feet.

6. Exception: A single-family dwelling does not require a fire sprinkler system if the dwelling:

a. is located outside the wildland urban interface;

b. is built in a one-lot subdivision; and

c. has 50 feet of defensible space on all sides that limits the propensity of fire spreading from the dwelling to another property.

SECTION 503.2.1 Fire apparatus ... fire access roads.

Fire apparatus access roads ... amended in this Chapter.

SECTION 506.1 Key boxes.

Key boxes shall be installed on all buildings that are equipped with automatic fire suppression or automatic fire detection systems. The key box shall be of an approved type and shall contain keys and/or other devices necessary to gain access to all doors and rooms throughout the building. Key boxes shall be installed in an approved location within ten feet (10') of the main entrance doors or in a location approved by the Fire Marshal.

SECTION 507.3 Fire-flow.

Appendix B as amended ... requirements within Layton City.

...

If a private fire ... remains out of service.

Every five (5) years, ... City Public Works Department.

Written documentation of each of the above -mentioned annual testing, inspection, ~~and~~ maintenance, and the five (5) year fire-flow tests shall be provided to the Fire Department upon ~~the~~ completion.

SECTION 611 Electric Vehicle Charging Stations.

SECTION 611.1 Location

Electric vehicle charging stations shall not be located within a parking structure.

Exception: An electric vehicle charging station that has been installed before the effective date of this amendment shall be permitted to remain in use until such charging station requires replacement, at which time such charging station shall be removed.

SECTION 901.6.3 Records.

Records of all system ... maintenance are completed.

SECTION 903.3 ~~Fire extinguishing systems~~ Installation requirements.

1. Control valves, wall ... floor or grade level.
2. When an automatic ... fire within the building.

SECTION 907.~~96.~~3.2 Remote annunciator.

When two (2) or ... shared by separate occupancies.

The main fire alarm panel may be installed elsewhere in the building as approved by the Fire Chief with the installation of a fully functioning remote annunciator in the areas listed above or in a location approved by the Fire Marshal.

SECTION 912.2 FDC location.

Unless otherwise approved by the Fire Marshal, the required Fire Department Connection (FDC) of automatic fire sprinkler systems shall be of the Freestanding Fire Department Connection type and when practicable, shall be located at the front of the building at a minimum distance that is equal to one and one half (1½) times the height of the building. Freestanding FDC's are to be installed as per Layton City Fire Department FDC.

Installation Policy. A fire hydrant ... the alarm indicating device.

SECTION 912.4.1 Locking Fire Department connection caps/plugs.

KNOX Locking FDC Plugs ... in need of replacement.

~~SECTION 5704.2.9.6 Stationary above-ground tanks outside of buildings.~~

~~Prior to locating or installing above-ground tanks for Class I and Class II liquids, conditional use approval must be received from the Planning Commission. Above-ground bare steel tanks shall only be permitted in zoning districts M-1, M-2, and A.~~

~~SECTION 5704.2.9.6.1.1 Location of tanks with pressures 2.5 psig (17.2 kPa) or less.~~

~~Above-ground tanks operating at pressures not exceeding 2.5 psig (17.2 kPa) for storage of Class I, H, or III-A liquids, which are designed with a weak roof-to-shell seam or equipped with emergency venting devices limiting pressures to 2.5 psig (17.2 kPa), shall only be permitted in M-1 and M-2 zoning districts and prior to installation must receive conditional use approval from the Planning Commission.~~

~~SECTION 5704.2.9.6.1.5 Location of tanks for Class III-B liquids:~~

~~Lubricating oil which has been drained from motor vehicles shall be stored and handled as a Class III-B liquid. Above-ground tanks for the storage of Class III-B liquids, excluding unstable liquids, shall not exceed one thousand (1,000) gallons. They shall only be allowed in zoning districts CP-3, C-H, M-1, and M-2, and shall be considered a conditional use and prior to installation must receive conditional use approval from the Planning Commission.~~

~~SECTION 5704.4 Outside storage of containers and portable tanks:~~

~~Storage of flammable and combustible liquids in closed containers and portable tanks outside of buildings shall only be installed in A, C-H, CP-3, M-1, and M-2 zoning districts. These shall be considered a conditional use and require approval from the Planning Commission.~~

~~SECTION 5706.2.4 Locations where above-ground tanks are prohibited:~~

~~The storage of Class I and Class II liquids in above-ground tanks shall only be permitted in A, M-1, and M-2 zoning districts. During construction, in areas outside of these zoning districts, above-ground tanks shall also be authorized upon written permit by the Fire Department.~~

~~SECTION 6104.2 Maximum capacity within established limits.~~

~~All residential zones a ... CP-3, M-1, and M-2.~~

~~...~~

~~Private fire apparatus access ... as a fire lane.~~

~~APPENDIX L~~

~~REQUIREMENTS FOR FIREFIGHTER AIR REPLENISHMENT SYSTEMS:~~

~~Adopt Appendix L, Requirements for Fire Fighter Air Replenishment Systems:~~

~~2021 IFC AMENDMENT, APPENDIX L, SECTION L101.1 SCOPE:~~

~~SECTION L101.1 Scope:~~

~~Fire fighter air replenishment systems (FARS) shall be provided in accordance with this appendix in new buildings when any of the following conditions occur:~~

- ~~1: Any new building five (5) or more stories in height. Above the lowest level of fire vehicle access.~~
- ~~2: Any new building with two (2) or more stories below grade.~~
- ~~3: Any new building with a total gross floor area 250,000 square feet or more in size.~~

~~SECTION L104.13.1 Location:~~

~~Each exit stairwell shall have a supply riser. Self-Contained Breathing Apparatus (SCBA) fill panels shall be located on intermediate landings in all exit stairways. Fill panels in buildings with a total gross floor area of 250,000 square feet shall be located adjacent to each standpipe connection.~~

~~SECTION L104.14 External Mobile Air Connection:~~

~~The External mobile air connection shall be located with approved separation from the Fire Department Connection (FDC) to allow functionality of both devices by first responders; shall be visible from and within fifty feet (50') of a fire apparatus access road along an unobstructed path; and shall be located in an approved signed and secured cabinet.~~

~~SECTION L108~~

~~SECTION L108.1 Signage:~~

~~The Fire Department Air Connection panel and remote air fill panels shall be clearly identified by means of permanently installed signage which says: "FIRE FIGHTER AIR SYSTEM" in minimum letter one~~

~~and one half-inch (1 1/2") height with one quarter-inch (1/4") stroke and be located where plainly visible.~~

~~SECTION L108.2 Infrared Reflective Tape:~~

~~Exterior perimeter border of the Fire Department Air Connection panels and the remote air fill panels shall have infrared reflective tape of one inch (1") width.~~

...

SECTION 3: **Amendment.** Section "16.04.015 Repealed" is hereby amended as follows.

~~16.04.015 Day Care Homes For 1 To 6 Clients~~ 16.04.015 Repealed

SECTION 4: **Amendment.** Section "16.04.030 Repealed" is hereby amended as follows.

~~16.04.030 Appeals~~ 16.04.030 Repealed

SECTION 5: **Amendment.** Section "16.04.050 " is hereby amended as follows.

Unless otherwise provided, a violation of the provisions of this Title 16, the Fire Prevention Code or failure to comply therewith or failure to comply with a lawful order made thereunder, or constructing or building in violation of any detailed statement or specification or plan submitted and approved thereunder, or any certificate or permit issued thereunder shall be a class B misdemeanor and shall be punishable as such. Each separate violation or noncompliance shall be a separate offense, and any defect or violation requiring correction or remedy which is not corrected or remedied ~~within ten (10) days~~ by the date provided on the lawful order shall be a separate offense.

HISTORY

...

SECTION 6: **Severability.** If any section, subsection, sentence, clause, or phrase of this amendment is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this amendment.

SECTION 7: **Effective Date.** This ordinance being necessary for the peace, health, and safety of Layton City, shall go into effect at the expiration of the 20th day after publication or posting or the 30th day after final passage as noted below or whichever of said days is the more remote from the date of passage thereof.

**\*\*Signatures On Next Page\*\***

**PASSED AND ADOPTED** by Layton City Council this \_\_\_\_\_.

\_\_\_\_\_  
JOY PETRO, Mayor  
Layton City

Attest:

\_\_\_\_\_  
KIMBERLY S READ, City Recorder  
Layton City



\_\_\_\_\_  
CLINTON R. DRAKE, City Attorney  
Layton City



\_\_\_\_\_  
SCOTT MAUGHAN, Fire Chief  
Layton City

City Council Vote as Recorded:	AYE	NAY	ABSTAIN	ABSENT
Zach Bloxham	—	—	—	—
Mike Kolendrianos	—	—	—	—
Clint Morris	—	—	—	—
Bettina Smith Edmondson	—	—	—	—
Dave Thomas	—	—	—	—

RECORDED this \_\_\_\_\_.

PUBLISHED OR POSTED this \_\_\_\_\_.

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the City Recorder of Layton City, hereby certifies that the foregoing Amendment was duly passed and published or posted at:

1. Layton City Center
2. Surf 'n Swim Bulletin Board
3. Davis County Library - Layton Branch

on the above referenced dates.

\_\_\_\_\_  
KIMBERLY S READ, City Recorder  
Layton City

**LAYTON CITY COUNCIL MEETING  
AGENDA ITEM COVER SHEET**

**Item Number:** 5.C.

**Subject:**

Text Amendment – Amend Title 16, Chapter 16.10 and Section 16.10.010 of the Layton City Municipal Code and Adopt the 2024 Edition of the International Wildland Urban Interface Code Including Appendix A - General Requirements, B - Vegetation Management Plan, and C - Fire Hazard Severity Form – Ordinance 26-14

**Background:**

Layton City has maintained a Fire Department whose purpose is to protect life and property within the City from fires and other dangers. The City has previously adopted and utilized the 2006 edition of Utah Wildland-Urban Interface (WUI) Code.

The Fire Department is proposing an amendment to Title 16, Chapter 16.10 to adopt the 2024 edition of the International Wildland-Urban Interface Code as amended by the Utah State Construction Code.

The Fire Department is proposing an amendment to the Wildland-Urban Interface Map. This amendment will change where the WUI Code will be applied. Although this map was recently adopted, House Bill 41 (HB 41) was passed in March 2026, after the City's most recent adoption. HB 41 included language restricting where a jurisdiction could be designated as WI without approval from the Division of Forestry, Fire, and State Lands. Staff is working on getting approval for the additional areas we feel should be included in the WUI map. This map is included as Exhibit A-1.

Layton City Municipal Code 9.64.150 includes language prohibiting fireworks in Wildland-Urban Interface areas. Adopting the map as shown in Exhibit A-1 will return the fireworks restriction map to what it was in previous years. This map is shown as Exhibit B-1.

**Alternatives:**

Alternatives are to: 1) Adopt Ordinance 26-14 to approve the amendments to Title 16, Chapter 16.10, Section 16.10.010 of the Layton City Municipal Code and adopt the 2024 edition of the International Wildland Urban Interface Code; or 2) Not adopt Ordinance 26-14 and the 2024 edition of the International Wildland Urban Interface Code and remand to Staff with directions.

**Recommendation:**

Staff recommends the Council adopt Ordinance 26-14 to approve the amendments to Title 16, Chapter 16.10, and Section 16.10.010 of the Layton City Municipal Code and adopt the 2024 edition of the International Wildland-Urban Interface Code to be effective as of January 1, 2027. The amendment to the updated WUI map will take effect July 1, 2026.

**Layton City**  
**ORDINANCE 26-14**

**ADOPTION OF 2024 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE**

**AN ORDINANCE AMENDING TITLE 16, CHAPTER 16.10, SECTION 16.10.010 OF THE LAYTON MUNICIPAL CODE; PROVIDING FOR ADOPTION OF THE 2024 INTERNATIONAL WILDLAND-URBAN INTERFACE CODE AS AMENDED BY THE UTAH STATE CONSTRUCTION CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Layton City has provided a Fire Department for the purpose of protecting life and property within Layton City from fires and other dangers; and

**WHEREAS**, Layton City recognizes the importance of providing for the mitigation of hazard to life and property from the intrusion of fire from wildland exposures, fire from adjacent structures and prevention of structure fires from spreading to wildland fuels in the wildland areas; and

**WHEREAS**, Layton City recognizes the need to provide for the designation of the Wildland-Urban Interface areas and to provide for more definitive fire protection in these areas; and

**WHEREAS**, the proposed ordinance addresses these objectives and furthers the mission of the Layton Fire Department.

**WHEREAS**, this ordinance amendment shall become effective January 1, 2027. The amended Wildland-Urban Interface Map as shown in Exhibit A-1 shall become effective July 1, 2026.

**NOW THEREFORE**, be it ordained by the City Council of Layton City, UT as follows:

**SECTION 1: Repealer.** If any provisions of the municipal code previously adopted are inconsistent herewith they are hereby repealed.

**SECTION 2: Amendment.** Section "16.10.010 " is hereby amended as follows.

The ~~2006 edition of the Utah Wildland-Urban Interface Code, including Appendix A -- General Requirements, B -- Vegetation Management Plan, C -- Fire Hazard Severity Form, are included.~~ 2024 International Wildland-Urban Interface Code Amended by the Utah State Construction Code, including Appendix A - General Requirements, B - Vegetation Management Plan, C - Fire Hazard Severity Form, are included.

HISTORY

...

**SECTION 3: Severability.** If any section, subsection, sentence, clause, or phrase of this amendment is declared invalid or unconstitutional by a court of competent jurisdiction, said portion shall be severed and such declaration shall not affect the validity of the remainder of this amendment.

**SECTION 4: Effective Date.** This ordinance being necessary for the peace, health, and safety of Layton City, shall go into effect at the expiration of the 20th day after publication or posting or the 30th day after final passage as noted below or whichever of said days is the more remote from the date of passage thereof.

**\*\*Signatures On Next Page\*\***

DRAFT

**PASSED AND ADOPTED** by Layton City Council this \_\_\_\_\_.

\_\_\_\_\_  
JOY PETRO, Mayor  
Layton City

Attest:

\_\_\_\_\_  
KIMBERLY S READ, City Recorder  
Layton City



\_\_\_\_\_  
CLINTON R. DRAKE, City Attorney  
Layton City



\_\_\_\_\_  
SCOTT MAUGHAN, Fire Chief  
Layton City

City Council Vote as Recorded:	AYE	NAY	ABSTAIN	ABSENT
Zach Bloxham	—	—	—	—
Mike Kolendrianos	—	—	—	—
Clint Morris	—	—	—	—
Bettina Smith Edmondson	—	—	—	—
Dave Thomas	—	—	—	—

RECORDED this \_\_\_\_\_.

PUBLISHED OR POSTED this \_\_\_\_\_.

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

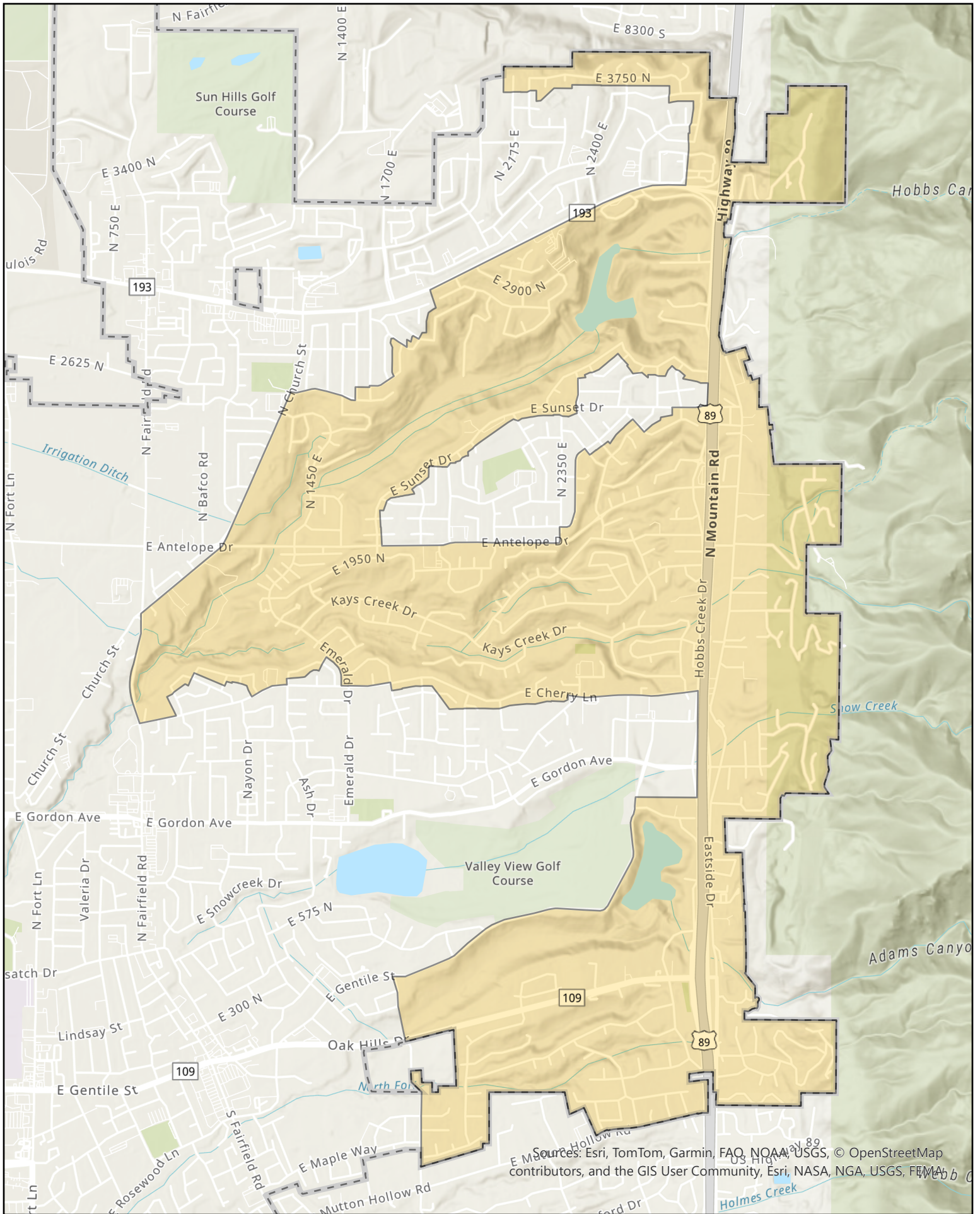
In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the City Recorder of Layton City, hereby certifies that the foregoing Amendment was duly passed and published or posted at:

1. Layton City Center
2. Surf 'n Swim Bulletin Board
3. Davis County Library - Layton Branch

on the above referenced dates.

\_\_\_\_\_  
KIMBERLY S READ, City Recorder  
Layton City





Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Esri, NASA, NGA, USGS, FEMA



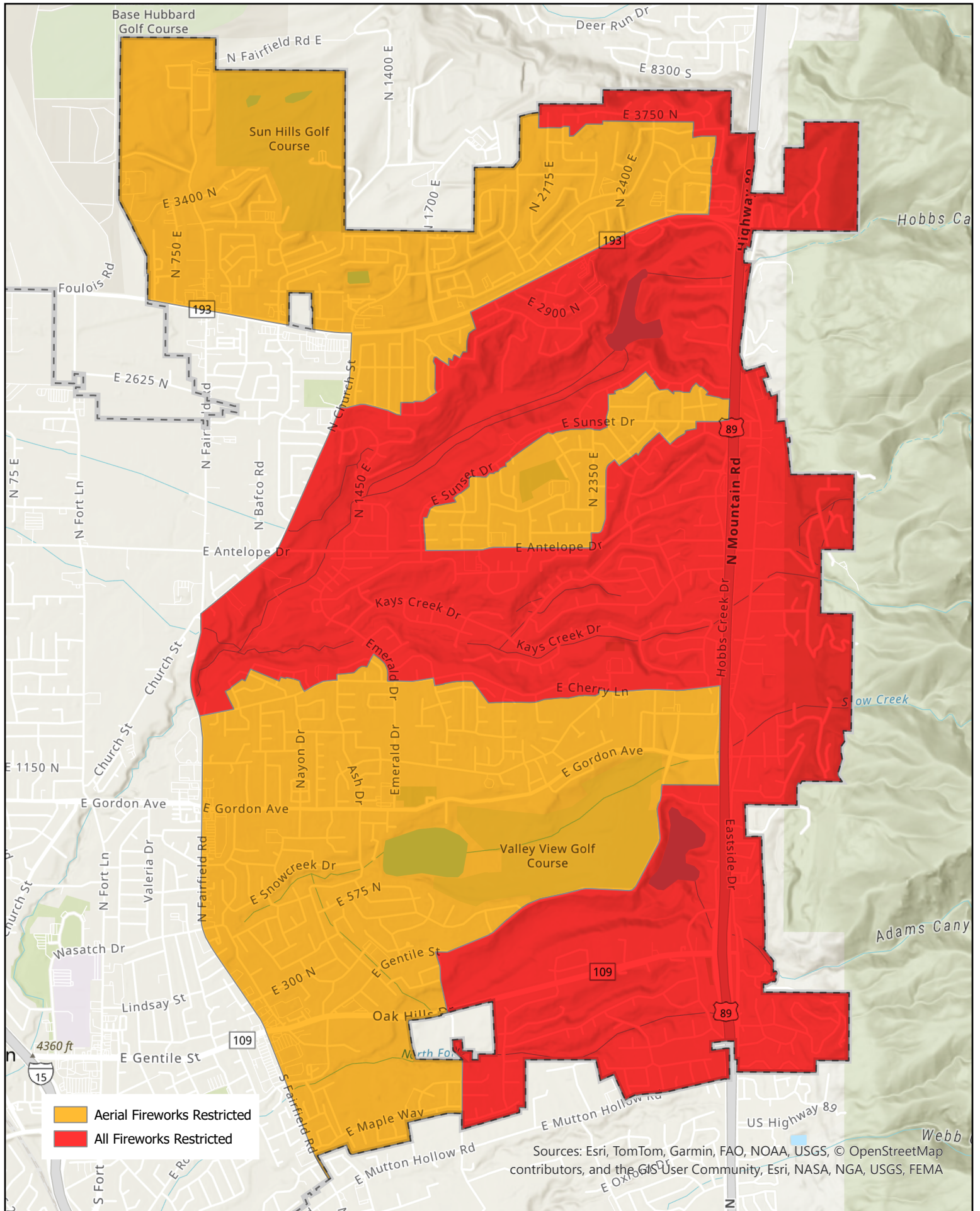
# Exhibit A-2 Current Wildland Urban Interface

3,409 Households

1:28,000  
April 2026







Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community, Esri, NASA, NGA, USGS, FEMA

Exhibit B-2



# Current Firework Restriction Areas

1:30,000  
April 2026



**LAYTON CITY COUNCIL MEETING  
AGENDA ITEM COVER SHEET**

**Item Number:** 6.A.

**Subject:**

Approve the Community Development Block Grant (CDBG) Annual Action Plan for 2026-2027 – Resolution 26-21

**Background:**

In conformance with the requirements of the CDBG program, Layton City invites all interested parties to comment on the City's housing and community development needs of low-income persons and the development of the Annual Action Plan for the use of CDBG funds for the 2026–2027 grant period.

**Alternatives:**

Alternatives are to: 1) Adopt Resolution 26-21, to approve the CDBG Annual Action Plan for 2026-2027; or 2) Not adopt Resolution 26-21 and remand to Staff with directions.

**Recommendation:**

Staff recommends the Council adopt Resolution 26-21 to approve the CDBG Annual Action Plan for 2026-2027.

**RESOLUTION 26-21**

**A RESOLUTION ADOPTING THE COMMUNITY DEVELOPMENT BLOCK GRANT  
ANNUAL ACTION PLAN 2026-2027**

**WHEREAS**, Layton City is an entitlement recipient of the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) program; and

**WHEREAS**, Layton City is responsible for overseeing the development of an Annual Action Plan that describes the use of CDBG funds; and

**WHEREAS**, Layton City has prepared the Annual Action Plan 2026-2027 in accordance with Federal Regulations and has made these drafts available for public review and comment; and

**WHEREAS**, The Annual Action Plan 2026-2027 is ready for final review and adoption by the Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAYTON, UTAH:**

1. That the Annual Action Plan 2026-2027, which is attached hereto and incorporated by this reference, is hereby adopted and may be submitted to HUD.

2. That the Mayor be authorized to execute any and all approvals and agreements with HUD for the use of Community Development Block Grant funds.

3. That the Mayor be authorized to execute the applicable Homebuyer Assistance Grant Agreements, Housing Activity Agreements, and the Grant Agreements for public service agencies that are provided grant funds in the Annual Action Plan 2026-2027. The public service agencies are identified at the following funding rates based upon the most recent allocations made by HUD, and which may be subject to minor revisions based on revised HUD allocations:

- Open Doors and Davis County Homeless, \$24,020;
- The Davis Citizen's Coalition Against Violence (Safe Harbor), \$18,000;
- The Layton Community Action Council (Youth Court), \$15,000;
- Lantern House, \$7,000;

**PASSED AND ADOPTED** by the City Council of Layton, Utah, this \_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

ATTEST:


\_\_\_\_\_  
JOY PETRO, Mayor

\_\_\_\_\_  
KIMBERLY S READ, City Recorder

APPROVED AS TO FORM:

SUBMITTING DEPARTMENT:

  
\_\_\_\_\_  
Jody Sanders, Assistant City Attorney

  
\_\_\_\_\_  
Weston Applonie, Director  
Community and Economic Development

# 2026-27 CDBG Activities & Funding - \$386,800

Program	Amount Funded
• Administration & Planning (20% cap):	\$77,360
• Homebuyer Assistance:	\$70,000
• Critical Home Repair/Rehab:	\$181,420
• Public Service Sub-grants (15% cap):	\$58,020
• Open Doors: (Includes \$6,000 Davis County Homeless Motel Vouchers)	\$18,020
• Safe Harbor:	\$18,000
• Layton Community Action Council (Youth Court):	\$15,000
• Lantern House:	\$7,000





**Layton City**

**Community Development Block Grant**

**Annual Action Plan [2026-2027]**

Prepared by Layton City Community and Economic Development

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

#### **Building a Better Layton: Our Community Roadmap**

Layton City is proud to participate in the Community Development Block Grant (CDBG) program, funded by the U.S. Department of Housing and Urban Development (HUD). This partnership allows us to invest directly into the heart of our City, focusing on affordable housing, sustainable growth, and community resilience.

#### **Strategic Planning for Real Impact**

To ensure every dollar makes a difference, we developed a Five-Year Consolidated Plan (2025–2029). This is supported by an Annual Action Plan that serves as our yearly checklist for progress. By analyzing market data and listening to feedback, we identify the most urgent needs in housing and community development. Our goals are clear: increase homeownership, support our vulnerable populations, and ensure fair, unbiased housing for all.

#### **Integrity and Partnership**

We believe in transparent stewardship. By collaborating with local organizations and residents, we leverage our resources to create a more vibrant, inclusive Layton. Together, we are building a City where everyone can thrive.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the Plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic Plan.

#### **Our Consolidated Plan serves as a strategic roadmap for the City, performing four vital roles:**

- Collaborative Growth: It provides a framework for inclusive development, built directly on the insights and feedback of our community stakeholders.
- Funding Support: It secures federal resources from HUD's formula grant programs to finance high-impact local projects.
- Practical Execution: It offers a clear, actionable strategy for utilizing HUD programs to meet our specific City objectives.

- Tracking Outcomes: It establishes measurable performance indicators to monitor our progress and inform future Annual Action Plans.

### **National Goals, Local Impact**

While we follow HUD’s national mission, our Plan is custom-tailored to Layton City’s unique priorities. We are focusing our efforts on three primary pillars:

1. High-Quality Housing: We are committed to creating and preserving affordable housing options, removing barriers to fair housing, and ensuring supportive living environments for residents with special needs.
2. Thriving Neighborhoods: We aim to cultivate safer, more vibrant communities where low-to-moderate-income (LMI) residents can flourish. This includes revitalizing local areas and expanding diverse housing choices.
3. Economic Empowerment: By broadening access to quality jobs and encouraging homeownership, we are equipping our residents with tools for long-term self-reliance and financial stability.

Through these bold aspirations and collective effort, Layton City is forging a more impartial and prosperous future for every resident.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

#### **Partnering for Success: Subrecipient Excellence**

To ensure maximum community impact, Layton City prioritizes funding for partners with a proven track record. We evaluate our subrecipients annually based on several critical performance benchmarks:

- Application Quality: Completeness, accuracy, and clarity in project proposals.
- Promptness: Reliable and timely submission of quarterly reports and financial invoices.
- Service Impact: Successfully meeting or exceeding targets, specifically those benefiting our low-to-moderate-income residents.
- Regulatory Adherence: Strict compliance with both HUD regulations and City standards.

Organizations that consistently excel in these areas are given priority during our Annual Plan evaluation process.

#### **Our Commitment to Continuous Improvement**

Layton City is dedicated to the constant evolution and strengthening of our CDBG program. We achieve this through:

- Proactive Internal Reviews: Regularly auditing our own performance to identify areas for growth.
- Expert Collaboration: Consulting with industry specialists to gain modern, actionable insights.
- Regulatory Alignment: Ensuring all local policies remain perfectly in sync with evolving HUD requirements.
- Ongoing Support: Providing dedicated oversight and technical guidance to help our subrecipients succeed.

### **Transparency and Accountability**

Our commitment to excellence is documented in the Consolidated Annual Performance Evaluation Report (CAPER). Submitted to HUD within 90 days of the program year's end, this report provides a transparent look at our progress toward our yearly and five-year goals.

## **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of Plan.

### **Your Voice Matters: Citizen Participation**

Layton City operates under a Citizen Participation Plan, which serves as our blueprint for keeping the public informed and involved. This Plan ensures that residents have a direct say in how CDBG funds are invested in our community.

### **How We Stay Connected:**

To ensure the public never miss an opportunity to contribute, we post public hearing notices in three key locations:

- In Person: The Layton City Center.
- Online: The official Layton City Website.
- Statewide: The Utah Public Notice Website.

We encourage all residents and community groups to attend these hearings. At the City Center, you can also access detailed information regarding our federal funding totals, Planned projects, and the specific impact these dollars will have on our low-to-moderate-income neighbors.

### **Commitment to Outreach**

We believe a Plan is only successful if it reflects our entire community. We take proactive steps to ensure everyone can participate, including:

- **Language Accessibility:** We offer a Spanish translation feature on the City website and maintain a directory of bilingual staff to assist non-English speakers.
- **Targeted Outreach:** We actively connect with local religious leaders and minority-led groups to broaden our perspective.
- **Accessibility Support:** We ensure our processes are inclusive of individuals with disabilities.
- **Vulnerable Populations:** We partner closely with local nonprofits to ensure the needs of homeless individuals and families are prioritized in our decision-making.

By bringing together various voices, from local partners to individual neighbors, we ensure that Layton City’s growth benefits everyone.

<b>Activity</b>	<b>Description</b>
Public hearing on Plan	The first public hearing was held on February 5, 2026.
Public Hearing on Plan (Final)	The final hearing was held on May 21, 2026.
Information on anticipated funds and activities	Information is always available at the Layton City Center.
Outreach to minority groups	Outreach included promoting both public hearings via the City’s social media channels in the Spanish language.
Meeting with women and minority business leaders	City staff met with business leaders and discussed their challenges and needs.
Consultation with Salt Lake Valley Habitat for Humanity	The program includes water and energy conservation efforts.
Funding and collaboration with homeless assistance providers	The City funds and works closely with nonprofit providers.

**Table 1 - Outreach Efforts**

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Consolidated (Con) Plan.

### **Community Feedback and Public Comment**

To ensure the Annual Action Plan truly reflects the needs of our residents, Layton City held a formal public comment period from February 5, 2026, to May 21, 2026.

During this time, we actively sought community input through several channels:

- **Public Hearings:** Two dedicated sessions were hosted to provide a forum for direct dialogue.

- Digital Outreach: We promoted participation through official public notices and frequent updates across our social media platforms.
- Stakeholder Engagement: We held focused discussions with local key organizations and community leaders.

Every piece of feedback received during this period was carefully reviewed. All comments, along with the City’s formal responses, have been documented and integrated into the final Planning process to ensure transparency and community-led progress.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

### **Engaging the Community: A Multichannel Approach**

To ensure the Annual Action Plan reflects the true needs of our residents, we proactively gathered feedback through a wide variety of channels, including:

- Public Meetings: Direct dialogue during City Council meetings and dedicated public hearings.
- Digital Outreach: Regular social media updates and accessible email communication.
- Personal Connection: Direct phone calls and face-to-face interactions with community members.

### **Every Voice Counts**

Every comment submitted, whether sent in advance or shared live during a hearing, was thoroughly reviewed. By incorporating these wide-ranging viewpoints, we have ensured that the final Plan is a true reflection of the community it serves.

## **7. Summary**

### **Collaborative Planning: Shaping Layton’s Future Together**

The development of Layton City’s Annual Action Plan is rooted in our commitment to broad-based participation. By intentionally gathering input from residents and local organizations across diverse platforms, we have built a Plan that reflects the collective vision of our community.

### **Expanding Our Reach**

We recognize that meaningful public engagement is an evolving process. We continue to provide traditional notices on local government public notice websites, and on our website. We also investigate fresh outreach strategies to ensure every voice is heard. The primary focus of this evolution is strengthening our connection with minority communities to ensure our Planning benefits all.

The community's insights play an essential role in guiding the future of:

- Housing: Ensuring safe, attainable options for everyone.
- Community Vitality: Creating vibrant, resilient neighborhoods.
- Economic Growth: Expanding opportunities for residents and businesses.

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	LAYTON CITY	
CDBG Administrator	LAYTON CITY	Community & Economic Development / Layton City
Housing Opportunities for Persons With AIDS (HOPWA) Administrator	N/A	
HOME Administrator	N/A	
HOPWA-C Administrator	N/A	

Table 2 – Responsible Agencies

### Narrative

Layton City's Community and Economic Development Department staff prepare and manage the Annual Action Plan and CAPER reports.

### Consolidated Plan Public Contact Information

Layton City Community and Economic Development

437 North Wasatch Drive

Layton, Utah 84041

801-336-3770

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

Layton City is committed to hearing from everyone. By reaching out to residents grappling with financial hardship, faith communities, and key partners in every sector, we've gathered a wide range of viewpoints. Our goal was simple: to work alongside those delivering critical support, especially for our homeless neighbors, to build a more resilient City together.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

#### **Shaping Our Future Together**

The City's Annual Action Plan is a roadmap built by the community. Through a wide-reaching engagement initiative, we've gathered insights from residents and stakeholders to ensure our goals and priorities align with your vision for the future.

#### **Collaborative Success**

Our Community and Economic Development team worked together with local service providers and government agencies. By blending public input with technical data, we've created a solid, evidence-based Plan designed to deliver real results.

#### **Breaking Down Barriers**

Inclusion is a top priority. To make our programs more accessible, we've added Spanish translation tools to our key housing and community development webpages. We are committed to dismantling language gaps and ensuring every resident has a seat at the table.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

#### **Addressing Crisis through Compassionate Partnerships**

Layton City is committed to addressing the critical challenges of homelessness and domestic violence by supporting a robust network of local initiatives, including the Continuum of Care. Through strategic partnerships with the following organizations, the City ensures residents in crisis have a reliable path to safety and stability:

- **Open Doors:** Provides immediate relief through the Davis County Homeless program, offering essential motel vouchers for those in urgent need of temporary shelter.
- **Safe Harbor:** Offers a secure sanctuary and comprehensive care for survivors of domestic violence.
- **Lantern House:** Located in nearby Ogden City, this facility serves the broader Wasatch Front, including veterans, families, and Davis County residents, by providing temporary housing and extensive support services.

These collaborations highlight Layton City's dedication to maintaining a resilient community where resources are accessible to everyone during their most difficult moments.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Layton City does not distribute ESG funds, establish performance benchmarks or assess results, nor does it create funding mechanisms, policies, or procedures for managing HMIS.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 3 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Davis School District
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Education Services - Narrowing the Digital Divide Other government - County Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Action Over Observation: Layton City's Strategy to End Homelessness</p> <p>Layton City is moving beyond recognition of the homelessness crisis toward bold, partnership-driven solutions. By integrating City resources with the Davis School District (DSD) and the Davis Education Foundation, the City is directly addressing the needs of the most vulnerable: our youth.</p> <p>* Strategic Collaboration: The City's CDBG Specialist works in tandem with DSD to support the approximately 1,300 students currently experiencing homelessness, ensuring that families and youth (ages five through 18) receive targeted care.</p> <p>* Infrastructure for Hope: This partnership successfully secured and donated a vacant lot for a new Teen Resource Center in Layton.</p> <p>* Long-Term Stability: Efforts extend to the acquisition of residential land for affordable housing development, providing a foundation of stability for families in transition.</p> <p>Through these practical milestones, Layton City is proving its commitment to building a more inclusive community where every student and family has a place to call home.</p>
2	<p><b>Agency/Group/Organization</b></p>	<p>Safe Harbor (Davis Citizens Coalition Against Violence)</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Services - Housing  Services-Children  Services-Persons with Disabilities  Services-homeless  Regional organization</p>

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Strengthening the Safety Net  Layton City's CDBG Specialist has forged a deep partnership with Safe Harbor, Davis County's premier domestic violence shelter, to enhance life-saving services for survivors. While CDBG funds provide a vital financial pillar for temporary housing and advocacy, the collaboration extends into strategic Planning and operational support. Through direct engagement with Safe Harbor's leadership, the City has helped optimize resource allocation, significantly increasing the organization's capaCity. A landmark achievement of this partnership is the establishment of a new facility on the Intermountain Health Layton Hospital campus. This strategic location integrates crisis care within a healthcare framework, ensuring survivors have immediate, holistic access to both medical and advocacy services.
3	<b>Agency/Group/Organization</b>	St. Anne's Center (Lantern House)
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Service-Fair Housing Services - Victims

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Veterans  Homelessness Needs - Unaccompanied youth  Homelessness Strategy  Anti-poverty Strategy</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>A Regional Approach to Resilience: Layton City and Lantern House</p> <p>Through the CDBG program, Layton City has established a strategic partnership with Lantern House, a regional leader in homelessness services. By supporting the Ogden Community Shelter and Self-Sufficiency Center, Layton City leverages a proven, regional model that provides a vital lifeline to residents from Davis and Weber Counties.</p> <p>This collaborative approach streamlines resources and ensures a high standard of care:</p> <ul style="list-style-type: none"> <li>* Holistic Assessment: Every individual undergoes a thorough evaluation to identify specific needs and barriers to housing.</li> <li>* Guided Stability: Families and individuals are paired with dedicated case managers who provide a roadmap to self-reliance, connecting them with both on-site services and community-wide resources.</li> </ul> <p>By backing Lantern House, Layton City reinforces an efficient, cross-county support system that offers residents not just a bed, but a direct path toward a stable and promising future.</p>

4	<b>Agency/Group/Organization</b>	Open Doors
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Synergizing Support: Layton City and Open Doors</p> <p>To better address the needs of low-to-moderate-income residents, Layton City's CDBG Specialist initiated a series of strategic consultations with Open Doors leadership, including Executive Director Jason Wilde and Operations Director Donette DeMaio. These sessions were designed to align City resources with Open Doors' proven service model, ensuring a unified approach to local challenges. This collaboration strengthens several critical community lifelines:</p> <ul style="list-style-type: none"> <li>* Housing Stability: Streamlining efforts to help families secure and maintain affordable housing.</li> <li>* Food Security: Expanding access to nutritional support for those facing hunger.</li> <li>* Crisis Childcare: Providing a vital safety net for parents navigating sudden emergencies.</li> </ul> <p>By pooling expertise and resources, Layton City and Open Doors are amplifying their collective impact and building a more resilient foundation for all residents.</p>
5	<p><b>Agency/Group/Organization</b></p>	<p>Salt Lake Valley Habitat for Humanity</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing Services - Housing Service-Fair Housing Regional organization</p>
	<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Market Analysis Anti-poverty Strategy</p>

	<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Building Better: Critical Repairs and Conservation</p> <p>In collaboration with Salt Lake Valley Habitat for Humanity, Layton City is working to ensure that every resident has access to a safe and sustainable home. Through the CHiRP (Critical Home Repair Program), led by John Russell and Laura Ceron, we are focusing on vital home rehabilitations that eliminate safety hazards and revitalize our neighborhoods. Beyond essential repairs, this partnership is looking toward the future. By installing water-efficient faucets and energy-saving windows, we are not only helping residents save money but also ensuring Layton's housing remains resilient in the face of natural hazards.</p>
6	<p><b>Agency/Group/Organization</b></p>	<p>DAVIS COUNTY</p>
	<p><b>Agency/Group/Organization Type</b></p>	<p>Housing  Services-Children  Services-Elderly Persons  Services-Persons with Disabilities  Services-Victims of Domestic Violence  Services-homeless  Services-Health  Services-Education  Services-Employment  Services - Victims  Services - Narrowing the Digital Divide  Child Welfare Agency  Other government - County</p>

<p><b>What section of the Plan was addressed by Consultation?</b></p>	<p>Housing Need Assessment  Public Housing Needs  Homeless Needs - Chronically homeless  Homeless Needs - Families with children  Homelessness Needs - Unaccompanied youth  Homelessness Strategy  Non-Homeless Special Needs  Market Analysis  Anti-poverty Strategy</p>
<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Regional Alignment and Compliance  To ensure seamless integration with HUD-supported programs across Utah, Layton City's CDBG Specialist maintains a close partnership with the County's Grants Administrators and Economic Development Coordinators. This ongoing collaboration with the Davis County Community and Economic Development Department ensures that City-level initiatives remain in strict compliance with regional standards. Beyond monthly technical consultations, this partnership leverages Davis Chamber of Commerce events to strengthen ties between local government officials and the business community, fostering a unified vision for economic growth.</p>

7	<b>Agency/Group/Organization</b>	CLEARFIELD
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless Services-Health Services-Employment Service-Fair Housing Services - Victims Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Economic Development Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Regional Synergy: Clearfield and Layton Coordination</p> <p>As two of the three CDBG entitlement communities in Davis County, Clearfield and Layton prioritize regional cooperation to better serve their residents. Allison Barnes, Clearfield's CDBG Coordinator, and Layton's CDBG Specialist meet monthly to align strategies and optimize the use of federal funds. This partnership ensures that Clearfield, a city of about 35,000, and Layton work in tandem to maximize resource efficiency and community impact across county lines.</p>
8	<b>Agency/Group/Organization</b>	UTOPIA Fiber
	<b>Agency/Group/Organization Type</b>	<p>Services - Broadband Internet Service Providers</p> <p>Services - Narrowing the Digital Divide</p> <p>Business Leaders</p>
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	<p>Layton City maintains a strategic partnership with UTOPIA Fiber to provide residents with world-class, affordable broadband. By collaborating with local ISPs, UTOPIA Fiber delivers industry-leading speeds and unmatched reliability through its comprehensive fiber-optic infrastructure. This network offers symmetrical upload and download speeds, setting a new standard for connectivity. Layton also offers free Wi-Fi hotspots at key locations, including the county library, City parks, and public buildings. This commitment to innovation makes Layton City a premier destination for those who prioritize a high-tech, connected lifestyle.</p>

9	<b>Agency/Group/Organization</b>	LAYTON COMMUNITY ACTION COUNCIL
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education Child Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Youth Services
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Layton City's CDBG Specialist continues to strengthen the community through a strategic partnership with the Youth Court program. In recent consultations with Director Karlene Kidman, the City explored long-term support strategies for this vital initiative. By leveraging dedicated volunteers to mentor minor offenders, the program fosters accountability and provides a restorative path for K-12 students. These efforts deliver measurable outcomes, improving academic performance, building self-confidence, and cultivating a safer, more engaged environment for all Layton residents.
10	<b>Agency/Group/Organization</b>	Davis Technology College
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Layton City has joined forces with the Davis Tech Business Resource Center to host and promote a series of free seminars designed to empower the local economy. By collaborating with Davis Tech's industry experts, Layton's CDBG Specialist develops training sessions specifically for local owners and leaders. These workshops focus on essential growth drivers, such as marketing, recruitment, and customer service, with a strategic emphasis on supporting businesses that provide vital employment opportunities for low-to-moderate-income workers.
11	<b>Agency/Group/Organization</b>	LAYTON
	<b>Agency/Group/Organization Type</b>	Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Layton City's Community and Economic Development Department remain a dedicated advocate for local commerce through its quarterly Small Business Seminars. These inclusive sessions, open to all, with a strong emphasis on minority- and women-owned enterprises, provide actionable training in marketing, accounting, and recruitment. Beyond professional development, these forums facilitate direct dialogue between City staff and the business community, ensuring that future initiatives are precisely tuned to address local challenges. The department takes a holistic approach to resilience by collaborating with the Engineering team on sustainability. By addressing natural hazards and prioritizing water and energy conservation, Layton City is proactively securing a stable and prosperous environment for businesses to thrive.

**Identify any Agency Types not consulted and provide rationale for not consulting**

N/A

**Other local/regional/state/federal Planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each Plan?
Continuum of Care	Teen Living Center in Layton managed by Switch Point.	Teen Living Center provides a suitable living environment for homeless teens.

**Table 4 - Other local / regional / federal Planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Your Voice, Our Future: Get Involved in Layton City

Layton City thrives when every resident has a say. We are specifically focused on ensuring our low-to-moderate-income neighbors, residents with disabilities, and non-English speakers are heard.

How we're making it easier to participate:

- Total Transparency: Find meeting notices on the State and City websites, or the City Center bulletin board.
- Watch from Anywhere: Meetings are held at the City Center and streamed live on Facebook.
- No Language Barriers: We maintain a roster of multilingual staff for translation and offer Spanish versions of our Economic Development and CDBG web pages.
- Accessibility First: We provide specific accommodations to ensure every citizen can participate in shaping public policy.

Key Dates to Remember:

- Feb 5, 2026: 30-day public comment period began.
- Public Hearings: Residents and partners invited to join the conversation on February 5, and May 21, 2026.

## Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish-speaking</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p>	<p>February 7, 2026, Jason Wilde, Executive Director, Open Doors; Karlene Kidman, Executive Director, Youth Court; John Russell, Director- Critical Repairs, Habitat for Humanity; Todd Hixson, Executive Director, Safe Harbor and Emileigh Hillstead, Director of Development; Marcie Clark, Davis County Health Department.</p>	<p>February 7, 2026, Public Hearing -- Jason Wilde reviewed the various benefits offered at Open Doors and expressed appreciation to the Council for the CDBG funding appropriation. He mentioned 25% of individuals using the crisis respite nursery were from Layton City; with 96% believing the program had strengthened their families. He mentioned the funding also assisted with its food bank and bridging the gap prior to homelessness; Karlene Kidman announced this would be the 28th year for operating Youth Court within the City. She informed the Council eight percent of the members of Youth Court were previous offenders, which she believed reflected positive results of the program; John Russell mentioned critical home repair/rehab, in addition to housing stability, had been beneficial in sustaining individuals and families in their homes and was appreciative of the funding appropriation. He shared some examples of how the funding had been appropriated; Todd Hixson stated it takes a team to accomplish challenging tasks and expressed appreciation for the City's support to Safe Harbor. He identified the services offered and provided by Safe Harbor and believed they were critical to the community. He reported services had been provided to 398 Layton City residents during the first two quarters of this fiscal year and commented it was Safe Harbor's biggest customer; Emileigh Hillstead also expressed appreciation to the City Council and added there was a lot of work to do not only in Utah, but Davis County. She shared an example of assisting and providing services to a client that had fled from a different state; Marcie Clark informed the Council it was seeking CDBG funds to sustain and support the Davis Links Resource Directory (davislinks.org). She stated all programs and resources mentioned during this meeting were highlighted in the Davis Links Directory. <a href="#">[May 21, 2026, Public Hearing comments to be added here.]</a></p>		

Table 5 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	386,800.00	6,000.00	44,000.00	\$436,800	1,487,200.00	HUD awarded Layton City \$386,800 for CDBG Program Year 2026-2027. It is estimated that about \$6,000 in Program Income will be added during the Program Year. It is estimated that \$436,800 will be available for this Annual Action Plan. The Expected Amount Available for the Remainder of the Con Plan was calculated using the FY 2026 allocation as a baseline, assuming level funding for the remaining four years of the cycle, plus an estimated \$6,000 in annual program income based on historical trends.

Table 6 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

While matching funds are not required to receive CDBG funding, Layton City encourages, through its selection process, that its partners leverage additional resources. The sources of these funds are typically a combination of local dollars, private donations and state and federal grants.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the Plan**

Layton City currently does not use publicly owned land or property within its boundaries to address the needs outlined in this Plan.

**Discussion**

The City often prioritizes projects and activities that contribute increasing amounts of matching funds to fully leverage CDBG funding for more robust projects that will help further the needs of area residents.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Needs Addressed	Funding	Goal Outcome Indicator
1	Davis County Homeless	2023	2027	Homeless	Homeless Persons	CDBG: \$6,000.00	Homeless Person Overnight Shelter: 10 Persons Assisted
2	Emergency Home Repair/Rehab	2023	2027	Affordable Housing	Emergency Home Repair/Rehab	CDBG: \$181,420.00	Homeowner Housing Rehabilitated: 10 Household Housing Unit
3	Homebuyer Assistance	2023	2027	Affordable Housing	Homebuyer Assistance	CDBG: \$70,000.00	Direct Financial Assistance to Homebuyers: 7 Households Assisted
4	Lantern House	2023	2027	Homeless	Homeless Persons	CDBG: \$7,000.00	Homeless Person Overnight Shelter: 15 Persons Assisted
5	Open Doors	2023	2027	Non-Homeless Special Needs	Homeless Persons	CDBG: \$12,020.00	Public service activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
6	Youth Court (Layton Community Action Council)	2023	2027	Non-Homeless Special Needs	Youth Court (Layton Community Action Council)	CDBG: \$15,000.00	Public service activities other than Low/Moderate Income Housing Benefit: 140 Persons Assisted
7	Safe Harbor	2023	2027	Homeless Non-Homeless Special Needs	Homeless Persons	CDBG: \$18,000.00	Homeless Person Overnight Shelter: 30 Persons Assisted

**Table 7 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Davis County Homeless
	<b>Goal Description</b>	Create suitable living environments.
2	<b>Goal Name</b>	Emergency Home Repair/Rehab
	<b>Goal Description</b>	Create suitable living environments.
3	<b>Goal Name</b>	Homebuyer Assistance
	<b>Goal Description</b>	Provide decent affordable housing.
4	<b>Goal Name</b>	Lantern House
	<b>Goal Description</b>	Create suitable living environments.
5	<b>Goal Name</b>	Open Doors
	<b>Goal Description</b>	Create suitable living environments.
6	<b>Goal Name</b>	Youth Court (Layton Community Action Council)
	<b>Goal Description</b>	Create suitable living environments.
7	<b>Goal Name</b>	Safe Harbor
	<b>Goal Description</b>	Create suitable living environments.

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

For the **2026-2027 CDBG Program Year**, Layton City is committed to overseeing and supporting these key initiatives:

#	Project Name
1	PY2026 Administration
2	PY2026 Homebuyer Assistance
3	PY2026 Critical Home Repair/Rehab
4	PY2026 Public Services

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG funding allocations are driven by the strategic goals of the **Layton City Consolidated Plan**, integrated with essential feedback from the public, government partners, and community agencies.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	PY2026 Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$77,360.00
	<b>Description</b>	Administration and Planning for the Community Development Block Grant. [CDBG Matrix Code 21A]
	<b>Target Date</b>	6/30/2027
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Administration and Planning for the Community Development Block Grant.
2	<b>Project Name</b>	PY2026 Homebuyer Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homebuyer Assistance
	<b>Needs Addressed</b>	Homebuyer Assistance
	<b>Funding</b>	CDBG: \$70,000.00
	<b>Description</b>	Homebuyer assistance to qualifying low-to-moderate-income homebuyers. [CDBG Matrix Code 13B]
	<b>Target Date</b>	6/30/2027
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Homebuyer assistance to seven qualifying homebuyers.
	<b>Location Description</b>	TBD
	<b>Planned Activities</b>	Homebuyer assistance to qualifying low-to-moderate-income homebuyers.
3	<b>Project Name</b>	PY2026 Critical Home Repair/Rehab
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency Home Repair/Rehab

	<b>Needs Addressed</b>	Emergency Home Repair/Rehab
	<b>Funding</b>	CDBG: \$181,420.00
	<b>Description</b>	Through the Critical Home Repair and Rehab Program, Layton City provides grant funding to resolve hazardous property conditions. This program not only ensures the safety of residents but also revitalizes the community by reducing blight and promoting energy conservation. [CDBG Matrix Code 14A]
	<b>Target Date</b>	6/30/2027
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Layton City aims to assist approximately 10 eligible low-to-moderate income households in addressing critical property conditions that threaten occupant safety. By prioritizing these repairs, the program also contributes to broader community goals of eliminating blight and improving energy efficiency.
	<b>Location Description</b>	TBD
	<b>Planned Activities</b>	Provide grant assistance to homeowners to resolve hazardous property conditions. By addressing these critical safety needs, the program also works to reduce neighborhood blight, improve energy efficiency, and maintain long-term housing stability.
4	<b>Project Name</b>	PY2026 Public Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Davis County Homeless Lantern House Open Doors Safe Harbor Youth Court (Layton Community Action Council)
	<b>Needs Addressed</b>	Homeless Persons Youth Court (Layton Community Action Council)
	<b>Funding</b>	CDBG: \$58,020.00

<b>Description</b>	Public Service Initiatives include:* Open Doors: Providing nursery respite care and the Circles peer-mentoring program [Matrix Code 05L].* Davis County Homeless Assistance: Facilitating the transition of homeless individuals and families into stable housing [Matrix Code 05Q].* Safe Harbor: Supporting domestic violence shelter services [Matrix Code 05G].* Youth Court: Offering a restorative justice alternative to the traditional court system for youth offenders [Matrix Code 05D].* Lantern House: Providing emergency shelter and outreach services [Matrix Code 05T].
<b>Target Date</b>	6/30/2027
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Open Doors: 100 low-to-moderate-income persons assisted; Davis County Homeless Assistance: 10 homeless persons assisted; Safe Harbor: 30 persons assisted, primarily women and children; Youth Court: 140 persons assisted; Lantern House: 15 homeless persons assisted.
<b>Location Description</b>	Open Doors, 1360 East 1450 South, Clearfield, Utah 84015; Davis County Homeless Assistance, location TBD; Safe Harbor, Non-disclosed shelter in Davis County, Utah; Youth Court, Layton City Council Chambers, 437 North Wasatch Drive, Layton, Utah 84041; Lantern House, 269 West 33rd Street, Ogden, Utah 84401.
<b>Planned Activities</b>	<b>Open Doors:</b> Provides critical nursery respite care alongside the "Circles" peer-mentoring program. <b>Davis County Homeless Assistance:</b> Delivers immediate relief to individuals and families through short-term motel vouchers. <b>Safe Harbor:</b> Operates a dedicated shelter for adult and child victims, offering essential resources and referral services. <b>Youth Court:</b> Offers a restorative justice alternative to the traditional legal system. By allowing a juvenile court judge to refer offenders for peer-led sentencing, the program fosters a positive, educational experience for both the jury and the participants. CDBG funds specifically support the Youth Court Administrator's salary. <b>Lantern House:</b> Provides essential temporary emergency shelter for individuals experiencing homelessness.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Layton City offers several initiatives designed to make homeownership more accessible for low-to-moderate income residents and minority communities. These programs provide essential support through Home Down Payment Assistance, Critical Home Repair/Rehabilitation, and Real Property Acquisition, the latter of which is a collaborative effort with Davis School District (DSD), Have a Heart, and Habitat for Humanity.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
City-wide	100%

**Table 9 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Layton City provides comprehensive housing support, including down payment assistance, homeownership opportunities, and critical repairs, to eligible low-to-moderate income residents. While the City no longer contains a HUD-designated Qualified Census Tract, staff remains dedicated to ensuring these resources are equitably distributed to all low-income households, with a specific focus on reaching minority communities. These initiatives are bolstered by partnerships with DSD, Have a Heart, and Habitat for Humanity.

### **Discussion**

Layton City invests in down payment assistance, homeownership programs, and critical home repairs to strengthen neighborhood stability and foster a more inclusive community. By partnering with organizations like DSD, Have a Heart, and Habitat for Humanity, the City actively improves the quality of life for its low-to-moderate income residents and ensures long-term housing security.

## **AP-75 Barriers to affordable housing -91.420, 91.220(j)**

### **Introduction**

#### **Breaking Barriers: Layton City's Commitment to Fair Housing**

In its recent *Analysis of Impediments to Fair Housing Choice*, Layton City identified three core challenges: housing availability, affordability, and infrastructure limitations. To address these, the City has launched several strategic initiatives:

- **Expanded Zoning:** Earmarking specific areas for multi-family developments to increase housing diversity.
- **Financial Backing:** Utilizing Redevelopment Agency (RDA) funds to subsidize qualifying multi-family projects.
- **Pathways to Ownership:** Offering down payment assistance programs to help residents bridge the initial cost gap.
- **Income-Targeted Housing:** Partnering on projects specifically for households earning 80% or less of the Area Median Income (AMI).
- **Community Outreach:** Actively connecting residents with available affordable housing resources.
- **Standardized Regulations:** Adhering to the International Building Code to ensure fair, consistent construction standards across the City.

Layton City's data shows that current policies support, rather than hinder, residential growth and impartial housing access.

**Actions it Planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

#### **How Layton City is Supporting Your Housing Needs**

We believe everyone deserves a place to call home. To keep our community inclusive and vibrant, Layton City is doubling down on these long-

term housing commitments:

- **Better Use of Space:** Using "Transit-Oriented Development" to create more housing options near public transportation.
- **Investing in You:** Using RDA funds and down payment grants to make moving into a new home more affordable.
- **Stronger Partnerships:** Teaming up with local organizations like Habitat for Humanity to build quality, affordable single-family homes.
- **Home Upgrades:** Offering support programs to help current homeowners with necessary repairs and property improvements.
- **Vibrant Neighborhoods:** Developing our seven Town Centers into mixed-use spaces where people can live, work, and play.

Layton City is dedicated to tackling housing challenges head-on, ensuring our City remains a place where every resident can thrive.

## Discussion

### Layton City: Expanding Housing Opportunity through CDBG

Layton City's commitment to fair housing is more than a policy, it's an active investment. Through the Community Development Block Grant (CDBG) program, the City is delivering tangible results:

1. **Financial Support:** Easing the path to homeownership via direct down payment assistance.
2. **Affordable Growth:** Securing land and upgrading infrastructure for new affordable housing in collaboration with local partners.
3. **Modern Zoning:** Removing regulatory obstacles to make the City more accessible for low-to-moderate-income families.

By aligning our zoning, partnerships, and funding, Layton City continues to build a more practical housing landscape.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

Layton City, Davis County, and their subrecipients will collaborate to address the priority needs identified in the 2026-2027 Annual Action Plan.

### **Actions Planned to address obstacles to meeting underserved needs**

Layton City, in partnership with Davis County staff and subgrantees, will identify and resolve barriers to serving the needs of marginalized populations.

### **Actions Planned to foster and maintain affordable housing**

Through the "At Home in Layton" initiative, the City's CDBG program will maintain its commitment to homeownership by providing down payment assistance to eligible buyers. Simultaneously, Layton City is partnering with the Davis School District, Have a Heart, and Habitat for Humanity to develop a new affordable housing unit for a low-to-moderate-income household.

### **Actions Planned to reduce lead-based paint hazards**

Layton City prioritizes lead-based paint awareness for both residents and industry professionals. Equipped with specialized training, City inspectors and CDBG staff are prepared to mitigate risks and educate the public upon detection of hazards. To ensure community safety, the City employs the following protocols:

- **Professional Training:** Both the Chief Building Official and CDBG Administrator have completed HUD-certified training focused on lead hazard identification and mitigation.
- **Down Payment Assistance Inspections:** All properties purchased through City-funded programs undergo rigorous visual inspections to identify potential lead-based paint hazards.
- **Comprehensive Disclosures:** Homebuyers receiving assistance participate in an educational process regarding lead risks and receive all federally mandated disclosures.
- **Historic Rehabilitation Requirements:** Loans designated for the restoration of historic properties require the development and implementation of formal lead paint mitigation Plans.

Through these proactive measures, Layton City remains dedicated to safeguarding the health and well-being of its residents.

### **Actions Planned to reduce the number of poverty-level families**

Despite resource constraints, Layton City remains steadfast in its commitment to robust anti-poverty initiatives. Recognizing the limitations of CDBG funding, particularly the tight restrictions on public

service allocations, the City strategically directs its financial support toward high-impact organizations.

Partners such as Open Doors, Safe Harbor, and Lantern House receive CDBG funding due to their proven success in addressing the complexities of poverty. These organizations provide critical services—including counseling, resource referrals, and pathways to self-sufficiency—which the City identifies as the most effective catalysts for long-term resident stability.

### **Actions Planned to develop institutional structure**

Layton City and Davis County, in coordination with partners in Salt Lake City and Ogden, maintain a robust institutional framework and service delivery system. This regional network ensures that priority needs are met through a seamless, gap-free approach to service delivery.

### **Actions Planned to enhance coordination between public and private housing and social service agencies**

In alignment with the 2026-2027 Annual Action Plan, Layton City facilitates a framework of strong inter-organizational relationships and transparent communication. This proactive approach to information sharing ensures that all stakeholders are aligned and equipped to meet the community's most pressing needs.

### **Discussion**

Layton City and Davis County, in coordination with their subrecipients, are committed to a unified approach in executing the priority initiatives outlined in the 2026-2027 Annual Action Plan.

# Program Specific Requirements

## AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

### Introduction

This Plan details the projects Planned for the year using all allocated CDBG funds. Additionally, it outlines program income available to contribute to these projects.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects Planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic Plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the Planned use has not been included in a prior statement or Plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	70.00%

## **Discussion**

Layton City Plans to allocate 70% of its 2026-2027 Annual Action Plan funding to programs that benefit low-to-moderate income residents.