



Regular Meeting - May 19 2026 Minutes

Tuesday, May 19, 2026 at 3:00 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order

Board President Reed called the meeting to order at 3:00 p.m and led the pledge of allegiance.

Member Hill made a motion to adjourn to Closed Session for the reasons stated as well as a property discussion. Role call vote: All in favor. Board adjourned at 3:01 p.m.. Board reconvened at 4:10 p.m.

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

2. Closed Session

2.1 Closed Session Agenda

The Board will convene in a Closed Session for the purpose of discussing:

- a. strategy session to discuss collective bargaining
- b. strategy session to discuss pending or reasonably imminent litigation
- c. discuss the character, professional competence, or physical or mental health of an individual; personnel

3. Discussion

3.1 Construction Update

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JD Simmons, Sr. Project Manager, MOCA, shared a brief construction update .

Treasure Mountain Complex: The softball complex is done. Soccer fields are rough graded. Support building, the foundation is complete. All utilities except for gas and electricity are complete. Tennis courts will start mid July. Turf for the soccer field is scheduled for early July. Member Hill asked when we can actively start using the field. JD said sometime in July. Randy said we should be online for fall,

although the parking lot will likely not be completed.

Dozier Field update: Right on schedule. Demo of the track to be completed by the end of this week. The crew will repour the track on June 15. Home bleachers are 70% complete. Total completion should be done in August, with possibly some cleanup work to follow. [Construction Update](#) 

3.2 Curriculum Adoption 12

Dr. Jaclyn Knapp presented the Social Skills Curriculum for consideration. This is the last piece in our improvement cycle. Secondary students face complex social-emotional shifts that

traditional primary curricula cannot address.

Independence: Navigating college and career transitions.

Social Nuance: Complex peer relationships and digital safety.

Regulation: Managing academic stress and emotional health.

Pragmatics: Mastering workplace-ready communication.

The committee prioritized programs with clinical validation, longitudinal research, and a clear track record of student ROI in graduation rates and community integration.

Input was gathered from a diverse coalition of Speech-Language Pathologists, Special Education teachers, social workers, parents, and secondary administrators to ensure district-wide fit.

A parent meeting will be held tomorrow, via Zoom to answer any questions.

[Curriculum Presentation](#)  [Secondary Social Skills Curriculum Cost & Implementation Analysis - Google Docs.pdf](#) 

3.3 School Highlight 26

High School Principal, Caleb Fine, shared some highlights from Park City High. Caleb highlighted many of the activities at PCHS, which is what sets PCHS apart from others. The school has received #5 ranking in the state. More exciting information: 2170 AP Tests, 23.5 Avg ACT Score, and 4964 CE Credit Hours Earned.

Park City High School continuously delivers efficient, effective and transparent communication to parents. Communication includes a weekly newsletter, Silver Scoop.

Partner with families and the community for the general well-being and education of our collective student base while including a culture of inclusiveness and respect for the rich diversity of our community. Many community alliances, and Caleb is very thankful for their support.

Staff recognitions include: Ashley Jensen stepped into a role in the office, which is so appreciated for the difference she has made in the main office. Dave Feasler has worked over 5,000 hours as the head baseball coach. He is an AP business teacher and has grown the program. Vail Epic Promise awarded both Dave and Ashley with a gift certificate. Jamie Sheetz will now be the head coach of the boys baseball team, and Dave Feasler will be the assistant coach.

Next Steps: Transition seems so big with the loss of Treasure for 8th graders; therefore, Caleb and his staff are in support of a Freshman first day. Which means that only Freshman and new students will come to school on August 19, and all other students, 10-12, will start the following day, August 20. There would be no change for Prek-8 grades, first day of school for them would be August 19.

PLC journey continues
Relationships First

PCBL Implementation

One National Merit Finalist, Parker Taix, will be honored at the community scholarship awards.

[PCHS Report](#) 

3.4 Sister City Presentation

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Principal Fine provided the Board with an overview of the Sister City Program, which has seen Park City and Courchevel partner since 1984. This long-standing relationship includes two youth programs: a winter and summer exchange that occurs over February break. Each year, 12 to 24 high school students from Park City travel to Courchevel and are hosted by families in France. In July, students from Courchevel visit Park City.

Key points about the Park City-Courchevel Sister City Relationship: - The PCHS Student Winter/Summer Exchanges began in the 1980s, with 15 students participating in 1989. - Until 2009, Sue Galusha, a French and art teacher at PCHS, managed the program, including organizing student trips. - In 2009, Tina Quayle took over the non-profit organization and also presented to the school board regarding the program. - The Academic Exchange program started in 2012, allowing 1 to 5 junior or senior students to study abroad in Courchevel for three months while attending school there.

Caleb expressed that having the board approve this program would benefit students by providing a clearer structure rather than allowing it to operate in a gray area.

[Sister City Presentation](#) 

3.5 Budget Presentation

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Randy Upton, Business Administrator, presented an overview of the FY27 budget. The budget must be posted by June 1. The big news with this budget is that there will be no tax increase.

- Anticipate 1% growth ANTICIPATE 1% GROWTH
- Property tax information available June 8, 2026

- Basic levy rate not yet set
- Debt service rate relatively the same

Anticipated student enrollment 26/27 is 3994, which would be down from 4049, a 1.3% decrease from current enrollment.

[Budget Presentation](#) 

3.6 Adjusted Release Time 59

Superintendent Huntsman is proposing an adjustment to Friday release times for the elementary schools and Ecker Hill Middle School. Elementary schools would release at 12:10 and Ecker Hill at 12:50. This change allows teachers additional preparation time, a total of 11 hours a year for elementary and 19 additional hours per year for Ecker Hill Middle School. It is the consensus of the Board that they would like a survey sent out to parents before it is approved. [Release Time](#)

[Proposal](#) 

3.7 Middle School Sports 60

Chris Baer, Jamie Sheetz and Max Valverde presented City League and Middle School Sports.

Mission:

To incorporate education-based athletics to foster the holistic development of students by prioritizing wellness, ensuring inclusion, and supporting academic success for all students who have the desire to compete.

Vision:

To establish a robust, inclusive, and competitive intramural and Interscholastic athletics program that fosters athletic development, teamwork, and school spirit, eventually scaling to interscholastic competition.

We ran 2 sports this year

- Coed Basketball

- 55 7th & 8th graders spent 5 weeks learning skills and drills to better their understanding and development in the game.

- It culminated in an amazing tournament at the High School where they received the full High School basketball experience including cheerleaders and Scott Chester announcing the games.

Coed Handball

- 35 7th & 8th graders signed up for team Handball.

- these students spent 4 weeks learning how to play and competing against one

another in fun competitions

Plan for 26-27

- Create more robust programming for our middle school program including:
 - Adding Interscholastic options as well as more Intramurals.
 - Allowing 6th graders to participate in noncontact activities and leveled programming.
 - Partner with City League to offer more sports to our student-athletes.

Max Valverde with City Club stated that 70% of kids quit playing sports by the time they are 13. We are trying to change this. City League is now working on an MOU with the district and will present it at a future meeting.

[Presentation](#) 

4. Consent Agenda

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Regular Session Minutes of April 7, 2025 [Regular Session Minutes of April 7, 2026](#) 

Closed Session Minutes of April 7, 2026

Travel Requests [Travel Request-Boise \(Swim\).pdf](#)  [Music CA.pdf](#) 

Health Assurances Approval [Biennial Health Data Review.pdf](#)  [25-26 Health Sex Education Instructional Materials.pdf](#) 

Rocky Mountain Easement [WO#7599946 - Easement Doc - Park City Schools.docx](#) 

PCMC Easement [PCMC 15070 PCA-2-2300-X Complete Package - Sign Stickers.pdf](#) 

[PCMC 15060 PCA-2-2300-X Complete Package - .pdf](#) 

Tango Aviation Curriculum Contract Approval [26-108 Tango Flight.pdf](#) 

REV Robotics Contract [REV Robotics Quote.pdf](#) 

Cyber.org Contract [Cyber.org Services Quote.pdf](#) 

Switch EV Battery Lab Contract [Battery Lab Kit Quote.pdf](#) 

Trailside Elementary Land Trust Amendment [2026-04-30 TSES SCC Meeting Notes \(DRAFT\).pdf](#) 

[TSES 26-27 SIP SSAP Action Plan Budget Sheet.xlsx - Land Trust - TSSA Revisions.pdf](#) 

Board Revenue and Expenditures of April 2026 [10 - APR BOARD REVENUE REPORT.pdf](#)  [10 - APR BOARD EXPENSE REPORT.pdf](#) 

Personnel

Licensed Hires

Name

Location

Position

FTE

Elizabeth Garberich	PCHS	CTE Health Science	1.0
Kerri Bryant	EHMS	French DLI	1.0
Tracy Smith	TSES	Instructional Coach	1.0
Cydnee Williams	PPES	Social Worker	1.0
Tiffany Otterstrom	PPES	SPED - Mild/Mod	1.0
Robin Jones	PPES	SPED - Complex Needs	1.0
Isabelle Malpede	EHMS	PE	1.0
Brian Irish	EHMS	CCA Business Teacher	1.0
Andrea Carrizo	JRES	Social Worker	1.0

Classified Hires

Name	Location	Position	FTE
Karen Ellis	JRES	After School Assistant	.4785
Alyssa Harden	JRES	Instructional Assistant - Preschool	.875
Allyson Leang	TSES	Instructional Assistant - Kinder	.80
Nicole Skaria	JRES	After School Instructor	.70
Faith Folau	TSES	Instructional Assistant - Kinder	.80
Demi Barber	MPES	Lead Preschool Teacher	1.0
Katy Bertola	PPES	Lead Preschool Teacher	1.0
Franzine Smith	MPES	Instructional Assistant - Preschool	.50
Alyssa Schoenwald-Iram	PCHS	Head Coach - Cheer	NA

Debra Summers	MPES	After School Instructor	.70
Hector Vical Galviz	TSES	Instructional Assistant - Preschool	.50
Jennifer Erekson	PPES	Instructional Assistant - Preschool	.50
Rebecca Paulsen	JRES	After School Instructor	.70
Linnea Oscarson	JRES	After School Assistant	.4875
Hannah Patton	JRES	After School Assistant	.4875
Oliva Luekenga	JRES	After School Assistant	.4875

4.1 Consent Agenda approval

Member Hill made a motion to adopt the Consent Agenda as presented excluding the PCMC Easement. Member Gallagher seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

5. Public Comment 5:00 PM

6. Monthly Reports

This time has been set aside for employee group reports.

6.1 Lila Owens, Student on the Board, reported activities at the high school. Girls golf and lacrosse won their games.

Excited about Memorial Day Weekend. NHS Memorial 5K on May 26th. The school will be dismissed, and students are encouraged to participate.

May 26 multigenerational book club. Senior walkthroughs on June 4, all elementaries are participating.

Grad Night is 10-2, donations are welcome. Volunteers are also needed.

The Student Council is working on sending out a survey about school lunch. Member Hill is asking if EHMS students could also be surveyed about school lunch.

School mascot survey, 400 people responded main consensus 31.8%, encouraging Manny 2.0, 2nd is Moose and 3rd is the Yeti. Lila emphasized that Manny is not going away, he just may have a friend.

7. Decision

- 7.1 Board Meeting Calendar 199
The Board will adopt the Board Meeting Calendar for the FY27 school year. [BD.MTG. CAL. 2026-2027.docx](#) 

Member Hill made a motion to accept the Board Meeting Calendar with the adjustment of the August meeting to the 25th. Member Gallagher seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

- 7.2 FY27 Calendar
Superintendent Huntsman discussed the possibility of changes to the FY27 calendar.
Member Hill made a motion to adjust the school calendar so that the first day of school for PreK-9 grades is Wednesday, August 19. First day for 10-12 grades will be August 20.
Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

- 7.3 Adjusted Release Time 200
After reviewing the information provided by Superintendent Huntsman, the Board has suggested that a survey be send to parents asking for feedback before changing the Friday release time. [Release Time Proposal](#) 

This item was tabled.

The Board may adopt the new release time proposal.

8. Policies for Posting

The following policies have been reviewed by the Policy Committee and they are now before the Board for posting.

Member Hill made a motion to post policies 7097 Nepotism, Policy 7160 Orderly Termination and Policy 9025 Wellness. Member Britton seconded the motion. Motion passed unanimously.

Moved by: Nick Hill; seconded by: Kathleen Britton

Carried

- 8.1 Policy 7097 Nepotism 201
[7097 Nepotism](#) 
- 8.2 Policy 7160 Orderly Termination 204
[7160 Orderly Termination](#) 
- 8.3 Policy 9025 Wellness 215
[9025 Wellness Policy](#) 

9. Adjourn

Member Hill made a motion to adjourn to the next regular scheduled meeting on June 16, 2026. Member Gallagher seconded the motion. Motion passed unanimously. Meeting adjourned at 6:58 PM

Moved by: Nick Hill; seconded by: Eileen Gallagher

Carried

10. Video Recording of the Meeting

Board President