

PRICE RIVER WATER IMPROVEMENT DISTRICT

May 5, 2026

A regular meeting of the Board of Trustees of the Price River Water Improvement District was held on Tuesday, May 5, 2026 at 7:00 pm at the District's Service Center located at 265 South Fairgrounds Road, Price, Utah.

Present

Scott Jensen	Jeff Richens
Ed Chavez	Micha Marrelli
Chris Haycock	Kiera Luke
Bryan Thayn	
Terry Willis	

The meeting was called to order by Chairman Scott Jensen as he welcomed all in attendance. He noted that all board members were present and that the meeting would follow the order outlined in the agenda.

PLEDGE OF ALLEGIANCE

By invitation from Jensen, Haycock led all in attendance in the Pledge of Allegiance.

PUBLIC COMMENT PERIOD

There were no public comments.

POSSIBLE CONFLICTS WITH AGENDA ITEMS

There were no conflicts with agenda items.

MINUTES

The minutes of the April 21, 2026 meeting were reviewed by the Board. Thayn moved to approve the minutes. Willis seconded and the minutes were approved unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

DEPARTMENT REPORTS BY BOARD MEMBERS

Willis shared that seven Line Maintenance employees are scheduled to attend water certification training from May 5-7. Staff ordered a new hydrant to replace a broken hydrant at Steve Zorn's and updated water meter pricing. Administrative duties included budgeting, timecards, purchase orders, meetings, work orders, filing, and ordering parts, along with assisting Chris with meter reading and related tasks. Crew members hauled rock from the BLM pit for an exposed Kenilworth sewer line and backfilled the exposed line areas damaged by rainstorms. They also replaced a leaking meter at 1810 W 4420 N in Spring Glen, completed weekly checks, assisted with work orders, and cleaned up settlement areas. They received the Zebra pump and plan installation this week. They are preparing to replace the Pinnacle Lift Station wet well lid, including forming and rebar work, with a required one-month curing period. Routine inspections and work order support were also completed. Crews completed daily and emergency locates, monthly sampling, work orders, and assisted other crews, while beginning air vac inspections as time allows.

Haycock reported that the Wastewater Treatment Plant Staff have continued to sample for the State COVID-19 & Measles study. Crews continue landscaping and lawn maintenance, including replacing mower blades. Operations include pumping from the West Facultative Basin to the East Basin. A second aerator was installed on the Facultative Sludge Basin to help reduce ammonia and phosphorus returning to the plant process, and struvite buildup was cleaned from a removed aerator. Over the two-week period, staff collected and performed 266 lab tests/samples, primarily for process control and State Discharge Monitoring requirements.

Chavez explained that the Water Treatment Plant continues operating 24/7, producing an average of 1.5 million gallons per day, with no water exchange from Price City since April 8. ECI assisted with properly wiring a previously unused 110V actuator for the chlorine room ceiling vent louvers to the 220V fan switch. The actuator, which had never been connected in over 39 years, now opens the louvers automatically when the fan is engaged, improving ventilation and safety in the event of a chlorine leak. ECI also evaluated the sludge pump variable frequency drive (VFD), which has been shutting down and displaying error codes. Boe Jensen documented the issue and will contact the manufacturer for further troubleshooting. Crews are addressing increased debris at the diversion trash rack due to beaver activity. Two beavers have been identified via security cameras and staff plan to contact the Division of Wildlife regarding a permit for removal. Additionally, crews are reviewing and completing items in preparation for an upcoming sanitary survey to ensure system compliance and readiness.

Lastly, Thayne shared that the Fleet Department continues performing routine preventative maintenance on trucks and equipment, including fueling, greasing, and repairs. The Yanmar Tractor remains out of service; it has been disassembled and parts are on order, with an expected arrival in 1–2 weeks. Unit #18 (2006 International 7600 Dump Truck) engine repairs have been completed and passed road testing; however, a leaking primary air tank fitting was identified, and parts have been ordered. Unit #3 (2013 Chevrolet 3500HD) experienced a failing A/C compressor. The compressor was disabled to return the truck to the shop, and replacement parts are expected in 1–2 weeks. At the Service Center, crews completed lawn care, including mowing, trimming, and herbicide application, and cleared a blockage at the R.V. dump station sewer manhole. For the East Maintenance Building, all approved materials have been ordered; lumber has been received, Trusscore panels are on backorder (1–2 weeks), and doors are expected within the week.

MANAGER'S REPORT

Richens informed the Board of an upcoming NRCS-funded project on 1800 South, which will involve changing an irrigation ditch into pipe and crossing PRWID's main water line, including a sensitive section of Perma-Stran pipe. He stated that staff will monitor the project closely and keep the Board updated on progress.

Richens provided an update on reservoir conditions, noting that Scofield Reservoir remains approximately six feet from spilling. He discussed the topic of potential water restrictions, stating that historically restrictions can sometimes lead to increased usage. Both Richens and Jensen agreed that public education is the preferred approach, rather than implementing restrictions. Willis added that outreach efforts and Water Wise education are being emphasized for Price City.

Richens also shared correspondence from legal counsel representing all four entities, indicating interest in coordinating a joint effort in legislative matters dealing with the Gooseberry Narrows Dam. He noted there would be shared costs associated with such an effort, though the exact amount is not yet known. Additionally, the attorney recommended monitoring interim legislative agendas and coordinating with organizations such as Trout Unlimited.

Richens advised the Board of an upcoming public hearing, which will be advertised in local newspapers. PRWID is seeking \$150,000 in funding through the Community Impact Board (CIB), consisting of a \$75,000 grant and \$75,000 financed through the District's PTIF account. He noted the need to discuss alternative options should funding not be awarded.

APPROVE WWTP PURCHASE OF WEED SPRAYING EQUIPMENT

Discussion was held regarding the need for new weed spraying equipment at the wastewater treatment plant. Haycock noted that ongoing maintenance costs for the current equipment are becoming excessive, and replacement would be more cost-effective. Richens added that the District anticipates recouping the cost within approximately five years. The equipment will be used across multiple properties, is designed to be loaded by forklift, and transported for use by pickup truck. Willis moved to approve the purchase of weed spraying equipment from Dultmeier Sales in the amount of \$6,488.00. Haycock seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

APPROVE HIRING ONE SEASONAL EMPLOYEE

Richens presented a request to hire one seasonal employee for landscaping, vehicle washing, and light maintenance during the warmer months. He confirmed that funding for this position has been included in the current budget. PRWID plans to advertise the position through Elwood Staffing this time. Thayn posed the question of where position advertisements are usually posted. Richens responded that usually they post in traditional outlets such as newspapers, workforce services, and industry job boards. Chavez moved to approve hiring one seasonal employee. Willis seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

REVIEW AND APPROVE WATER CONSERVATION PLAN FOR THE PRICE RIVER WATER IMPROVEMENT DISTRICT AND ADOPT RESOLUTION 2026-1 WATER CONSERVATION PLAN REVISION MAY 2026

Richens presented the updated Water Conservation Plan, noting that corrections had been made to the draft, including dates and formatting. He highlighted the inclusion of a comprehensive inventory of water resources, reflecting the maximum capacity of the system if all resources were fully utilized. Richens explained that the District is required to update and adopt this plan every five years. While there are no penalties for noncompliance, PRWID makes efforts to follow the plan closely. Haycock noted the value of the plan and emphasized aligning conservation messaging with local city efforts, particularly through social media outreach, to promote responsible water use. Chavez moved to approve the updated water conservation plan and to adopt Resolution 2026-1. Thayn seconded and the motion carried unanimously. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.

CLOSED SESSION

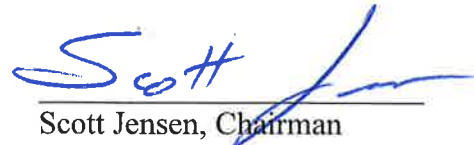
There was no need for a closed session.

UNFINISHED BUSINESS

Marrelli reported that she has submitted the required data to Utah Retirement Systems, noting that a biannual audit is due this year. She is currently preparing for the District's upcoming audit with Smuin, Rich, Marsing and Rasmussen with assistance from Darrin Lancaster.

Richens added that Marrelli and Kim Wood will be attending a Utah State Auditor training the following day related to report submission procedures. Marrelli confirmed they will work in the morning and depart at approximately 9:00 a.m. to attend the training.

With no further business at that point, the meeting was adjourned by a motion from Chavez which was seconded by Haycock at 7:41pm. AYE: Willis, Haycock, Jensen, Chavez, and Thayn.


Scott Jensen, Chairman


Kim Wood, Clerk