

Reagan Academy Board of Trustees

**Public Meeting**

1143 W. Center Street

Springville, UT 84663

April 28, 2026

11:00 AM

*Anyone wishing to make public comments must state their intentions at the beginning of the meeting. Public comment will be heard as noted on the agenda. Please limit comments to two minutes.*

**Meeting starts:** 11:08

**Attendance:** Joe Millward, Austianna Wilson, David Fox, Justin Riggs, Joy Herring, Amber Rogers

**Welcome:** Joe Millward

**Prayer/Thought:** Amber Rogers

**Pledge:** Joe Millward

**Timekeeper:** Austianna Wilson

**Facilitator:** Joe Millward

**Policy Training:** Joy Herring

**New Business:**

- **Approve Previous Board Meeting Minutes - March 2026**

*Move that we accept the minutes from March 17, 2026 as presented.*

*Motion: Joe 2nd: Austianna Carries 4:0*

- **Board Training - Module 1 LEA Board Member Training/Internal Audit Training**

Board members watched the remainder (*starting at 17:40*) of the required USBE annual training module ( [▶ Module 1 LEA Governing Board Member Training](#) ) outlining audit committee fundamentals, composition, meetings, assurance services, and website requirements.

- **Auditor Selection for External Audit and 990 Form**

Discussion confirmed that Squire has continued to provide quality external audit services. They rotate the audit team personnel, preventing concerns about long-term relationships affecting independence. (*Notably, the firm Squire has no connection to board member Ron Squire - they only share the same name.*) The audit is typically scheduled for July or August (after the fiscal year ends June 30). Lana coordinates scheduling.

*Move that we select Squire LLC as external auditors.*

*Motion: Austianna 2nd: Joy Carries 4:0*

- **Amended Proposal to Fee Schedule 2026-27 1<sup>st</sup> Opportunity for Public Comment**

Mr. Riggs presented an amendment to the previously approved 2026-27 fee schedule. The

change is to the optional fee for keeping the sewing machine after the sewing class, not the class fee itself. The sewing machine replacement cost from the supplier has increased by \$90 from the original \$290. The amendment proposes raising the optional material take-home fee to reflect the increased replacement cost. All other fees remain unchanged.

Because this is a fee schedule amendment, two public comment opportunities are required. This meeting served as the first opportunity. No public was present, and no comments were received.

- **Restroom Maintenance Expenditure Approval**

Nine years ago the VCT tile was removed from the four student restrooms and replaced with a poured epoxy floor that extends slightly up the walls for easier cleaning and maintenance. The epoxy has held up well and is easier to maintain, but hard water around the urinals in the boys' restrooms has caused discoloration and some breakdown. Mr. Riggs recommended redoing the floors before they degrade further.

Two companies provided bids:

1. **Lux Flooring** (Springville) - The owner came on-site to measure. Their bid is to remove all existing epoxy down to the substrate and reapply a new floor. Higher cost, but full replacement with warranty and local support if issues arise.
2. **Peak Epoxy** (Salt Lake area) - Provided two bids based on photos and existing measurements: (a) a less expensive option to rough up the existing epoxy and pour a new layer on top - but no warranty since they did not install the original floor and the new layer could chip with the existing floor underneath, or (b) a full grind-off-and-redo bid comparable to Lux's approach.

The project bid covers the four student restrooms. There is sufficient budget remaining in the Repair and maintenance line item to cover the expense. Mr. Riggs recommended the full replacement approach rather than the cheaper overlay due to the lack of warranty and superficial cracks present in one of the boys' restrooms. Board discussion supported the full-replacement approach and vendor bids. Mr. Riggs will select a vendor and move forward.

*Move that we approve the restroom maintenance expenditure of \$18,000.*

*Motion: Joe 2nd: Austianna Carries 4:0.*

- **Discuss the Year End Letter**

Austianna will draft the Year End Letter. The board discussed including attendance, summer reading, and volunteer hours as touch points in the letter.

Mr. Riggs reported that the state has launched an attendance initiative as statewide attendance has dropped significantly. Statewide, 80% of students are chronically absent (missing more than 10 days). Reagan's attendance was near 90% pre-COVID, dropped into the 60's during the pandemic, and has recovered to about 83%, which is above the current trend. Research consistently shows that students missing more than 10 days can impede an entire year's worth of academic growth. Overall, Reagan's parent community is intentional and doing a good job of getting students to school. The letter can help encourage continued consistent attendance by acknowledging that consistent attendance does affect learning and noting that excessive absences are particularly disconcerting at a school with a waiting list and lottery - when a family chooses limited participation, another family on the waitlist

could be eager to attend daily.

- **Oath of Office for Board Member's Legislative Requirement Discussion**

A new legislative requirement passed in March 2026 requires charter school board members to take an oath of office. This requirement previously applied to school district board members but now extends to charter schools. The implementation details are not yet clear. Mr. Riggs will contact the Nebo School Board to learn how they handle the oath of office and will report back with implementation guidance.

**Public Comments:**

None

**Director Reports:**

- **EL 3h Communication and Support to the Board**

Mr. Riggs interprets EL 3h to mean that he provides timely and accurate reports as provided in the board calendar and as needed when situations require communication that is vital to school operations. Mr. Riggs presented comprehensive compliance. The Board is appreciative and satisfied with the volume and quality of communication received, noting that Mr. Riggs either provides answers directly or knows where to find them and is consistently accessible.

*Move that we find Mr. Riggs's interpretation of EL 3h reasonable.*

*Motion: Amber 2nd: Joe Carries: 4:0*

*Move that we find Mr. Riggs in compliance of EL 3h Communication and Support to the Board*

*Motion: Amber 2nd: Austianna Carries 4:0*

- **ES 3c Foundations of America, Responsibilities of Citizens**

Mr. Riggs reported on current programs, including the 8th grade annual civics test, service traditions, leadership and community programs, as well as school-wide support and expression of appreciation for veterans and service members.

Mr. Riggs reported that beginning in the 2027-28 school year, the state will require a new course taught in conjunction with social studies curriculum standards for middle school students. The course will focus on civics and the founding documents of the United States. Social studies curriculum will be integrated into elementary reading literacy as a standard.

This aligns directly with what Reagan already does. The integration of social studies into reading literacy follows the Science of Reading principle that background knowledge significantly improves reading comprehension (students with prior knowledge of a topic comprehend related text better than students who can phonetically read the words but lack context). Reagan's curriculum has emphasized this combination of reading skills with content knowledge, and field trips continue to support this through 8th grade. The state will effectively require what Reagan is already doing.

*. Move that we are making adequate progress towards ES 3c Foundations of America, Responsibilities of Citizens*

*Motion: Joe 2nd: Austianna Carries: 4:0*

### **Executive Session**

Move that we enter into executive session. Time is now 12:00 p.m.

*Motion: Joe 2nd: Austianna Carries: 4:0.*

*Joe Millward - Aye. Austianna Wilson - Aye. Joy Herring - Aye. Amber Rogers - Aye.*

### **Enter into Executive Session - 12:00 p.m.**

#### **Executive Session:**

- Complete Director's Review

Move that we exit the Executive Session. Time is now 12:04 p.m.

*Motion: Joe 2nd: Austianna Carries: 4:0.*

### **Regular board meeting resumes - 12:08 p.m.**

The board recognizes and appreciates Mr. Riggs's continued leadership, management of resources, and supporting Reagan Academy's students and faculty.

*Move that we award a \$6,000 raise for Mr. Riggs.*

*Motion: Joe 2nd: Austianna Carries: 4:0*

### **Adjourn the meeting**

*Move that we adjourn the meeting.*

*Motion: Joe 2nd: Austinanna Carries: 4:0.*

**Meeting end:** 12:08 p.m.

**Next Meeting:** Tuesday, May 19th @ 11:30

### **To Do:**

- Add to May agenda: Board re-appointments