Box Elder and Perry Flood Control Special Service District
Perry City Offices 1950 S Highway 89
5:20 PM Tuesday, April 21, 2026

Members Present: Chairman Kevin Pebley (via phone), Vice Chairman Michael Harper, Board Member Taylor Clark, Board Member Jake Andrew

Others Present: Tyra Bischoff; Board Secretary, Toby Wright (City Council), Matt Robertson (Jones & Associates) via phone

Members Excused: Paul Nelson

1. **Welcome and Call to Order**

Chairman Kevin Pebley welcomed everyone and called to order the April 21, 2026, Box Elder and Perry Flood Control Special District meeting.

2. Public Comment

None.

3. Discussion/Action Items

A. EAP – Emergency Access Plan

Matt Robertson provided an update on the Emergency Action Plan Progress. He reported that most of the plan has been completed, but the consultant needs to finish creating tables for all residents in the inundation area. Matt noted that there are approximately 325 properties in the affected area, which proved to be more than the consultant initially estimated. The consultant is working through county records to obtain names and addresses for each property to include in the report tables.

Matt explained that phone numbers are not required by the plan, but he discussed with Tyra the possibility of obtaining phone numbers from the city for as many properties as possible. If the city does not have phone numbers available, the table will include only addresses and names. He indicated the affected area extends from the basin in a triangular shape down to about 700 West, primarily on the east side of town.

Matt mentioned that Taylor had been contacted about filling out information regarding local contractors and material suppliers who could mobilize quickly during an emergency. This would include companies like Ormond and the city's public works department. Once the property tables and contractor information are completed, the plan will be finished and submitted to the dam safety office for their records.

B. Bench Road Update

Matt reported that Box Elder County plans to address the Bench Road repairs either the following day or Monday with improved equipment. Darren McFarland, the county road supervisor, indicated they have better equipment this time compared to their previous attempt, which used only a straight blade dozer that did not tip well. Matt explained that the previous repair work likely failed due to poor compaction of fresh material followed by a large storm before proper compaction could occur.

The county is bringing more appropriate equipment and operators to ensure better results. Taylor requested to be notified when the work begins so he can observe the repairs. Robertson agreed to have McFarland contact Taylor directly when the work commences. There was discussion about weather conditions affecting the timing, as rain was expected.

C. Clean Up Plan

The board discussed the annual cleanup projects that need to be scheduled**.** Taylor identified several locations requiring attention: Maddox Ditch, Perry Basin (done annually), and the Cherry Ridge area which needs mowing again. Matt suggested adding Evans to the list, noting that while it was not cleaned last year due to recent project completion, there has been significant silt accumulation from the hillside.

Taylor agreed to conduct a comprehensive survey of all areas in the morning and report back to Matt about any additional cleanup needs beyond the identified locations of Evans, Cherry Ridge, Maddox ditch, and Perry Basin.

D. Quarterly Financial Statement Review

The board reviewed the quarterly financial statement as required. Vice Chairman Mike Harper stated he had examined the documents and found nothing concerning, noting that while there were many numbers to review, everything appeared in order. The board confirmed this was a routine review requirement with no specific action needed unless issues were identified.

E. Bylaws Results

Tyra Bischoff reported that she had submitted the bylaws to Marla Young at Box Elder County for approval, but they were not included on the County's April 8th meeting agenda. When she followed up, Young indicated that the county attorney was also reviewing the bylaws. Since they were not addressed at the previous meeting, the matter will be deferred to the next county meeting.

There was discussion about the county meeting schedule, with Toby noting that county meetings are held on the fourth Wednesday of each month at 11:30 a.m., which would place the next meeting on April 22nd (the following day). Tyra indicated uncertainty about whether the bylaws were on that agenda but committed to contacting Marla Young to determine the status and whether her attendance would be required.

4. Approve Meeting Minutes

- March 10, 2026

MOTION: Board Member Taylor Clark made a motion to approve the March 10, 2026 meeting minutes. Vice Chairman Mike Harper seconded the motion.

Roll Call: Chairman Kevin Pebley, Yes
Vice Chairman Michael Harper, Yes
Board Member Paul Nelson, Absent
Board Member Taylor Clark, Yes
Board Member Jacob Andrew, Yes

5. Motion to Approve Invoice Payments (Roll Call Vote)

- Davis & Bott – $250.00
- Jones and Associates - $2413.50
- Tyra Bischoff - $99.75

MOTION: Board Member Jake Andrew made a motion to approve the invoices. Vice Chairman Mike Harper seconded.

Roll Call: Chairman Kevin Pebley, Yes
Vice Chairman Michael Harper, Yes
Board Member Paul Nelson, Absent
Board Member Taylor Clark, Yes
Board Member Jacob Andrew, Yes

6. Items for Next Agenda and Board Member Items

Current account balances were reported:

- Checking: $6,707.29
- Money Market: $196,554.43
- CD $59,964.11

Items for the March meeting**:**

- Emergency Action Plan Update
- Bench Road situation update
- Bylaws Results
- Clean Up Plan

Board members planned a field trip to inspect the basins and County bench road repairs. After discussing various dates around conflicting conferences and meetings, they settled on May 7th at 4:00 p.m. for the field visit.

7. Adjournment

MOTION: Council Member Toby Wright made a motion to adjourn the meeting. Board Member Taylor Clark seconded the motion.

All Board Members were in favor. The meeting ended at 5:44 p.m.