



# SUGAR HOUSE PARK

## Sugar House Park Authority

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### Sugar House Park Authority | March 12, 2026, MINUTES

**Date/Time:** Thursday, April 9, 2026, 6:00 – 9:00 pm **Location:**

Online

Attendees	Anchor Location
<p><b>Board Members Present:</b> Roxanne Christensen (President), Richard Layman (Vice President), Jacqueline Rosen, Patrick Leary, Kim Shelley, Shehan Jaro, Maxwell Stocking, Eric Forbush</p> <p><b>Board Members Absent:</b> Siavash Ghaffari</p> <p><b>Staff Present:</b> Jeniffer Goodman, Diane Booth,</p> <p><b>Public Present:</b> Daniel Dansie, Ben Anderson, Josh Greene, Tono Rodrigo, Jackie Soltis</p>	<p><b>Sugar House Garden Center</b> 1602 E. 2100 S. Salt Lake City, UT 84106</p> <p>If you have questions or require additional assistance, please contact Jeniffer Goodman at (385) 468-1800.</p>

Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at [utah.gov/pmn/](http://utah.gov/pmn/).

#### Call to Order

The meeting was called to order by President Roxanne Christensen at 6:00 PM.

#### Public Comment

President Roxanne Christensen opened the floor for public comments. Ben Anderson provided positive feedback for the park.

#### Approval of Special Events

## Event Approvals Table

Name/Organization/Event	Pavilion(s) or Field(s)	Document Reference	Reservation Date(s)	Board Decision
Red Bull Chariot Race	Entire Park	Portfolio 1	10/30/2026	Motion: Jaqueline Rosen Second: Eric Forbush Approved unanimously.
Red Road Recovery Pow Wow	Fabian Lakeside	Portfolio 2	6/27/2026	Applicant not present
Risen Life Church 5K Guatemala Fundraiser	Big Field	Portfolio 3	5/23/2026	Motion: Richard Layman Second: Jaqueline Rosen Approved unanimously.
Utah XC Alumni Run	Entire Park	Portfolio 4	10/31/2026	Motion: Eric Forbush Second: Maxwell Stocking Approved Unanimously
*PKD Salt Lake City Walk	Fabian Lakeside	Portfolio 5	10/3/2026	Motion: Jacqueline Rosen Second: Richard Layman Approved Unanimously

## Administrative Items

### Approval of Minutes – Roxanne Christensen

February 2026 minutes

March 2026 minutes

- Motion: Jacqueline Rosen
- Second: Richard Layman

### Volunteer Agreement – Jacqueline Rosen

- Motion: Richard Layman
- Second: Maxwell Stocking

### Financial Report – Shehan Jaro

**Reporting Change:** The board agreed to a "lagged" reporting style, approving reconciled financials from two months prior (e.g., approving March in May) to ensure accuracy.

\$1.2M line item for sewer utilities will "skew" the budget until the project is resolved, likely by January 2027.

No vote held on Financials.

### **Security – Roxanne Christensen**

The board discussed whether to increase nightly SLCPD patrols from one to two times per week for the summer.

- Current cost: roughly \$1,500/month for Salt Lake City PD nighttime sweep.
- County will no longer subsidize this service.
- Discussion: Some members expressed concerns over cost-effectiveness and the "aura" of police presence. Kim Shelley offered to provide data on private security options used by SLC Public Lands for comparison next month.

### **Garden Center Parking Lease – Dan Dansie**

- School District Request: The district requested a lease for the Garden Center parking lot during high school reconstruction (up to 48 months).
- Terms: Monday–Friday, 5:00 AM to 3:30 PM for employee/contractor parking only (no heavy equipment).
- Next Steps: The board will review existing evening contracts for the building to ensure they do not conflict with the 3:30 PM vacancy requirement.

- **Motion:** Richard Layman
- **Second:** Shehan Jaro
- Richard Layman – Yes
- Jacqueline Rosen – Abstain
- Maxwell Stocking – Yes
- Eric Forbush – Yes
- Patrick Leary – Yes
- Shehan Jaro – Yes
- Kim Shelley – Yes
- Roxanne Christensen - Yes

## **General Updates**

### **Garden Center Management Contract – Jacqueline Rosen**

- Draft contract requires significant revision due to new parking lease context.
- Key Board direction:
- Management contract should match the same 6-month renewal cycle as school district lease.
- Clarify division of responsibilities:
- Manager markets, books, conducts walkthroughs, small supply purchases.
- City/County vendors handle major repairs.
- Spending authority up to \$1,000 without board approval.
- Commissions only on building rental revenue, not parking lease dollars.
- Roxy and Jackie will meet with vendor (Action Real Estate) to redraft before next meeting.

### **Park Curb Painting & Crosswalks – Roxanne Christensen**

- Purpose: enable Salt Lake City Parking Enforcement to ticket dangerous/illegal parking during busy events.
- Concerns raised:
- Painting only selected curbs may imply unpainted areas are legal.
- Long-term maintenance costs.
- Some proposed crosswalks not ADA-accessible.
- Outcome:
- No action approved yet.
- Richard will consult with SLC Transportation to review:
- Safer marking alternatives (e.g., “shark teeth” yield markings).
- High traffic crossing points.
- Parking enforcement needs.

### **Land & Water Conservation Fund (LWCF) Boundary Clarification**

- Newly reviewed GIS + ordinance boundaries show:
- Official LWCF park area is larger than traditionally assumed.
- Includes two parcels south of I-80, though owned by South Salt Lake (still under LWCF restrictions).
- Staff will continue analysis to confirm implications for:
- Development limitations,
- Park improvement planning,
- Compliance obligations.

### **OPMA Training Reminder**

- All board members must complete the Open Public Meetings Act annual training and upload certificates.

### **Dog Survey & Public Communications**

- A third-party company (Willow & Co.) drafted a dog use survey using city branding.
- Kim (SLC) clarified:
- SLC Public Lands is not a partner on the survey.
- The company overstated city involvement.
- Board Direction:
- If survey used, communications must state it is not city sponsored.
- Roxy to adjust language and ensure compliance before any distribution.

### **Riparian & Creek Improvements - Jaqueline**

- Discussion of master’s project riparian catalog (concepts for Parley’s Creek).
- County Watershed is now more open to participating in creek/pond improvement work.
- A revocable license agreement for Watershed use of cold frames is in development:
- For growing native riparian plants for park installation.
- Working with Watershed legal on obligations, planting plans, and approval processes.

**Salt Lake County Update- Patrick Leary**

- Spoke Road repaving project nearly complete; cones removed.
- Water Track irrigation system fully online park-wide.
- System now automatically shuts zones when high flow indicates a break.
- Culinary waterline engineering study underway; goal is to place funding request in:
- County FY2026 budget (June cycle),
- City FY2027 budget (September cycle).

**Salt Lake City Updates – Kim Shelley**

- Salt Lake City remains in Stage 2 drought.
- All institutions (county parks included) must stay within allocated watering budgets.
- Parks will be closely monitored for irrigation efficiency.

**On-going Board Items**

Highland High School:

- North parking lot fenced; tree removal in progress.
- Groundbreaking anticipated April 21–22; board will receive invitation.
- Signage per MOU (15-day notice) is being installed.
- June 11, 2026: In person site walk at the Garden Center.

**Motion to Adjourn:**

**Jacqueline Rosen**

All Approve

**Meeting Adjourned**