

FRUITLAND SPECIAL SERVICE DISTRICT  
Board of Trustees – Regular Meeting Minutes

Date: April 9, 2026

Time: 10:00 AM

Location: Fruitland Special Service District Office  
6186 S 45000 W  
Fruitland, Utah

1. Call to Order  
Chair Vicki Savage called the meeting to order at 10:03 AM.
2. Roll Call

Board Members Present:

- Vicki Savage – Chair
- Mike Wilkerson – Trustee
- Michael Scheetz – Trustee (via Zoom)

Staff Present:

- Judy Wilkerson – Clerk / Administrative Director
- Zack Taylor – Operator

Others Present:

- David Larson
- Michael Hartvigsen – Jones & DeMille Engineering
- Corbin Gordon – District Legal Counsel (via Zoom)

3. Opening Statement – OPMA & Meeting Conduct  
Chair Vicki Savage provided the OPMA and meeting conduct statement.
4. Conflict of Interest Disclosures  
The Chair asked if any Board member had a conflict of interest regarding any agenda item.  
No conflicts of interest were declared.
5. Swearing-In of New Board Members  
David Larson was administered the Oath of Office and welcomed to the Board of Trustees. Upon taking the Oath of Office, Trustee Larson participated as a voting member of the Board for the remainder of the meeting.

It was noted that John Crowley would be sworn in at the May 14, 2026 meeting.

6. Approval of Minutes  
The Board reviewed the March 12, 2026 Regular Meeting Minutes.

Motion:

Mike Wilkerson moved to approve the March 12, 2026 Regular Meeting Minutes as presented.

Second: Michael Scheetz

Vote:

Vicki Savage – Yes

Mike Wilkerson – Yes

Michael Scheetz – Yes

David Larson – Yes

Motion passed unanimously.

7. Approval of Invoices & Expenditures

The Board reviewed District invoices and expenditures.

Motion:

Michael Scheetz moved to approve invoices and expenditures as presented.

Second: Mike Wilkerson

Vote:

Vicki Savage – Yes

Mike Wilkerson – Yes

Michael Scheetz – Yes

David Larson – Yes

Motion passed unanimously.

8. Engineer's Report

Michael Hartvigsen of Jones & DeMille Engineering presented updates regarding the District treatment plant design and project planning. Discussion included project layout, treatment concepts, infrastructure priorities, budgeting, and scheduling.

Mr. Hartvigsen reported that the engineering design continued progressing within the available Community Impact Board (CIB) funding limitations. The Board discussed maintaining flexibility in the treatment system design to allow future adjustments or modifications without requiring substantial redesign work.

Engineering discussed the anticipated project schedule, including the goal of advertising the project for bids by approximately May 27, 2026, beginning construction during July 2026, and targeting project completion by October 2026.

Discussion also included coordination with the Utah Division of Drinking Water regarding treatment requirements and regulatory compliance.

No formal action was taken.

## 9. Operator's Report

Operator Zack Taylor provided a system operations and infrastructure update.

Discussion included:

- Water sampling updates
- Meter installation progress
- SCADA installation progress
- Repairs and maintenance activities
- Splitter box solar skid installation progress
- Pending installation of a flow meter
- Little Red SCADA integration updates

Mr. Taylor also discussed replacement of the hydrant at the fire station. Replacement was determined to be more cost-effective than rebuilding the existing hydrant.

The Board also discussed emergency chlorination planning and maintaining flexibility regarding future treatment options and filtration systems.

No formal action was taken.

## 10. Administrative Director Report

Judy Wilkerson reported on administrative matters including:

- Water rights acquisition updates
- DDW coordination and compliance matters
- Policy reviews and administrative updates

Discussion included maintaining infrastructure priorities while carefully managing financial obligations and future water allocations.

No formal action was taken.

## 11. Action Items / New Business

### a. Resolution 2026-10 – Rescinding Prior Drug Testing Policy for Board Members

The Board discussed Resolution 2026-10 regarding rescinding the prior board member drug testing policy.

Motion:

Michael Scheetz moved to approve Resolution 2026-10.

Second: Mike Wilkerson

Vote:

Vicki Savage – Yes

Mike Wilkerson – Yes

Michael Scheetz – Yes

David Larson – Yes

Motion passed unanimously.

#### b. Board Member Onboarding Documentation

The Board reviewed onboarding documentation requirements including:

- Conflict of Interest Disclosures
- Code of Conduct Acknowledgments
- Certification Requirements

No formal action was taken.

#### c. New Water Service Connection – Rob & Gina Talbot (Red Creek Ranches)

The Board reviewed the proposed connection request for Rob and Gina Talbot for property located within Red Creek Ranches.

Motion:

Mike Wilkerson moved to approve the Talbot water connection request subject to completion of all District requirements and site assessment approval.

Second: Michael Scheetz

Vote:

Vicki Savage – Yes

Mike Wilkerson – Yes

Michael Scheetz – Yes

David Larson – Yes

Motion passed unanimously.

#### d. Opening and Consideration of Sealed Bids – Red Creek Irrigation Water Lease (2026 Season)

The Board publicly opened sealed bids received for the 2026 irrigation water lease.

The following bids were reviewed:

- Glen Humphries – 50 shares
- Ryan Simpson – 150 shares

The Board also discussed allocation of 33 shares for cemetery irrigation use during the 2026 season.

Motion:

Mike Wilkerson moved to approve the irrigation lease allocations and bids as presented and the allocation to allow the cemetery to use the remainder of the FSSD Red Creek Irrigation for the 2026 season.

Second: Michael Scheetz

Vote:

Vicki Savage – Yes

Mike Wilkerson – Yes

Michael Scheetz – Yes

David Larson – Yes

Motion passed unanimously.

12. Public Comment

No public comments were presented.

13. Closed Session

No Closed Session was held.

14. Adjournment

Motion:

Vicki Savage moved to adjourn the meeting.

Second: Mike Wilkerson

Vote:

Vicki Savage – Yes

Mike Wilkerson – Yes

Michael Scheetz – Yes

David Larson – Yes

Motion passed unanimously.

The meeting adjourned at 12:14 PM.

Approved by the Board of Trustees

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Vicki Savage, Chair

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Judy Wilkerson

Clerk / Administrative Director

*Judy Wilkerson*

