



**Resolution No. R2026-06** A Resolution Authorizing The Execution Of Agreement With DS Accounting Services.

**Dated May 13, 2026**

**WHEREAS**, the governing body of Fairfield, Utah, desires to enter an agreement with DS Accounting Services.

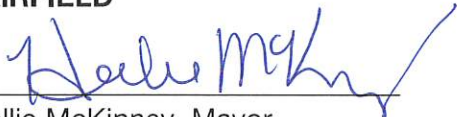
**WHEREAS**, the Town Council has determined that contracting with DS Accounting Services will promote efficient financial administration and support the operational needs of the Town;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of Fairfield, Utah, that the Mayor, Treasurer, and Town Recorder are hereby authorized to execute the Agreement between Fairfield and DS Accounting Services, attached hereto as Exhibit A.

**EFFECTIVE DATE:** This Resolution shall become effective immediately upon adoption.

Passed and Adopted this 13th day of May, 2026.

**FAIRFIELD**

  
Hollie McKinney, Mayor

Hollie McKinney	yes <u>HM</u>	no _____	abstain _____
RL Panek	yes <u>RP</u>	no _____	abstain _____
Tyler Thomas	yes <u>TT</u>	no _____	abstain _____
Michael Weber	yes <u>MW</u>	no _____	abstain _____
Richard Cameron	yes <u>RC</u>	no _____	abstain _____

ATTEST:

  
Stephanie Shelley, Recorder



FAIRFIELD

STATE OF UTAH     )  
                                  ) ss.  
COUNTY OF UTAH   )

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of a Resolution passed by the Town Council of Fairfield, Utah, on the 13th day of May, 2026.

R2026-06 A Resolution Authorizing The Execution Of Agreement With DS Accounting Services.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, this 13th day of May, 2026.

  
Stephanie Shelley  
Fairfield Recorder/Clerk



# EXHIBIT A

# CONTRACT

WITNESS THIS CONTRACT (hereinafter called Contract) made the **13th day of May, 2026**, by and between DS Accounting Services LLC, the ("Contractor") and Fairfield ("FF")

## I. PURPOSE

The Contractor shall provide accounting, and any other related services to the FF according to directions or projects made by the Mayor. The Contractor retains the right to perform services required by the specifications by any reasonable means and in any reasonable manner it sees fit.

## SPECIFIC SERVICES

**Daily** - Provide assistance on texts, emails and telephone conversations.

**Monthly** - Bank, PTIF reconciliation's, monthly financial reports.

**Quarterly** - Processing of quarters revenues/expenses, per quarter transparency web site.

**Semi-Annual** - Complete and email Money management report to Town Treasurer for submittal.

**Yearly** - Audit preparation and CT budget along with uploads to State Auditor for yearly budget and financial reports.

## II. TERM

The term of the Contract shall commence **May 13, 2026**, and continue until either party decides to terminate contract. Said Contract shall continue in full force and effect unless and until either party gives sixty (60) days written notice of its intent to terminate. Receipt of a termination notice by either party shall automatically terminate this Contract upon the expiration of the applicable notice period, unless both parties agree to reinstate this Contract.

## III. COMPENSATION

The EC agrees to pay the Contractor \$750 per month and reimburse for miscellaneous out-of-pocket expensed such as postage and travel expenses. Any work performed beyond the "SPECIFIC SERVICES" detailed above will be billed in quarter hour increments at a \$100.00 hourly rate. Annually, \$3,000 for closing out the fiscal year and completing the audit process and submitting it to the State Auditor for state compliance.

This amount is to be paid monthly and the Contractor will invoice the EC at the end of each month and the terms of the payment will be net 15. Any delinquent amounts will be assessed 12% interest per month.

**IV. TAXES**

The Contractor shall be deemed an independent contract employee and the contractor is responsible of any applicable taxes or insurance.

**V. CONFORMANCE WITH LEGAL OBLIGATIONS**

The Contractor agrees to abide by all applicable federal, state and local laws in the conduct of its business and the performance of services required by the specifications attached hereto and made part of this Contract.

**VI. APPLICABLE LAW**

This Contract shall be governed by the laws of the State of Utah.

**VII. BINDING**

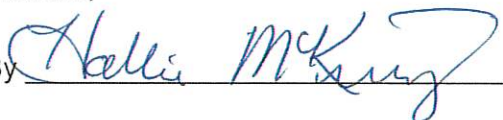
This Contract shall insure to and bind all parties, their successors, assigns, agents or representatives.

**VIII. ENTIRE AGREEMENT**

This Contract contains the entire agreement between the parties. All prior negotiations between the parties are merged in this Contract, and there are no understandings or agreements other than those incorporated or referred to herein. This Contract may not be modified except in writing and signed by both parties. This Contract supersedes any prior Contracts.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

Fairfield,

By  Date 05-14-2026

The Contractor, DS Accounting Services LLC

By David Sanderson Digitally signed by David Sanderson  
Date: 2025.05.14 10:33:30 -06'00'