CITY COUNCIL AGENDA

Tuesday, May 19, 2026, 5:30 PM
1020 E. Pioneer Rd.
Draper, Utah 84020

Amended Agenda – Addition of Item #4: Miss Draper Recognition and Announcement

5:30 PM STUDY SESSION (ADMINISTRATIVE CONFERENCE ROOM)

CLOSED MEETING, IF NECESSARY - TO BE ANNOUNCED IN MOTION
The Draper City Council may temporarily recess the meeting and convene in a closed meeting as provided by UCA § 52-4-205.

Discussion: Short-Term Rentals - Todd Taylor

Discussion: Zoning and Subdivision Code Update - Jennifer Jastremsky and Todd Taylor

Council / Manager Reports

7:00 PM BUSINESS SESSION (CITY COUNCIL CHAMBERS)

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Oaths of Office - Fire Department**
4. **Recognition - 2025 Miss Draper Royalty and Announcement of 2026 Royalty**
5. **Proclamation - Bike Month**
6. **Public Comments**
   To be considerate of everyone attending the meeting, public comments will be restricted to items that are not listed on this or a future agenda and limited to three minutes per person. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting. Comments pertaining to a public hearing item on the agenda should not be given at this time but should be held until that item is called.
7. **Consent Items**

   6.a Approve the April 28, 2026 City Council Meeting Minutes

6.b Approve Resolution #26-19

A resolution of the Draper City Council adopting the Official Draper City Communications Policy. Staff: Linda Peterson

6.c Approve Resolution #26-20

A resolution of the Draper City Council appointing EJ Jeong as City Treasurer.

7. Oath of Office - City Treasurer

8. Public Hearing

8.a Public Hearing: Providing Local Consent for a Full-Service Restaurant License for Kompas Taqueria LLC

Staff Report by Travis DeJong.

9. Action and Disclosure Items

9.a Action: Consideration of Resolution #26-21

A resolution of the Draper City Council acknowledging:

i. the filing of the tentative budget for fiscal year 2026-27 prepared by the Budget Officer pursuant to Utah Code § 10-6-111 and adopting the tentative budget as presented, subject to further review and consideration by the City Council;
ii. establishing the date, time, and place for a public hearing on the tentative budget prior to adoption of the final budget for fiscal year 2026-27, as required by Utah Code §§ 59-2-919 and 59-2-924;
iii. ordering publication of notices as required by law; and
iv. ordering the tentative budget for fiscal year 2026-27 to be made available for public inspection in the office of the City Recorder and on the City's website for at least ten (10) days prior to adoption of the final budget. Staff report by John Vuyk.

(By this resolution the Council will undertake the specified and related actions as part of its budgetary process for the upcoming FY 2026-27 budget cycle.)

9.b Disclosure: The Budget Officer intends to state that the Fiscal Year 2026-27 Tentative Budget includes a proposed property tax rate increase.

(The Budget Officer intends to state, as a required disclosure under Utah Code § 59-2-919(4)(a), that the City's tentative budget for FY 2026-27 includes a proposed property tax rate increase.)

9.c Statement of Budget Officer that the Fiscal Year 2026-27 Tentative Budget includes a proposed property tax rate increase

(The Budget Officer will make the statement required by Utah Code § 59-2-919(4)(a) that the City's tentative budget for FY 2026-27 includes a proposed property tax rate increase.)

9.d Presentation: Property Tax Impact Schedule

The Budget Officer presents and makes available to the public a property tax impact schedule as a separate document from all other budget documents, as required by Utah Code §§ 59-2-924 and 59-2-919(4)(a).

(The Budget Officer will present the property tax impact schedule as a standalone document, separate from all other budget materials, in accordance with Utah Code §§ 59-2-919 and 59-2-924.)

9.e Action: Consideration of Resolution #26-22

A resolution of the Draper City Council acknowledging:

i. that a separate item was included on the agenda for the public meeting on May 19, 2026, notifying the public that the Budget Officer intended to state that the tentative budget for fiscal year 2026-27 includes a proposed property tax rate increase;
ii. that the Budget Officer made a statement to the City Council in the May 19, 2026 public meeting that the tentative budget includes a proposed tax rate increase;
iii. that the Budget Officer presented, as a separate agenda item in the same public meeting, a property tax impact schedule separate from other budget documents, as defined in Utah Code § 59-2-924; and
iv. directing that the property tax impact schedule shall be made available for public inspection and shall be included as a separate agenda item at each public hearing prior to June 30, 2026, at which the City Council discusses the proposed general fund budget for fiscal year 2026-27. Staff report by John Vuyk.

(By this resolution the Council will undertake the specified and related actions as part of its budgetary process for the upcoming FY 2026-27 budget cycle.)

9.f Statement: Draper City is Considering levying a Property Tax Rate Increase Above the Certified Tax Rate.

Draper City states at this public meeting that the City Council is considering levying a tax rate that exceeds the City's certified tax rate. The approximate dollar amount of and purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase, the approximate percentage increase in ad valorem tax revenue for the City based on the proposed tax increase, and notice that, if the City proceeds with the proposed tax rate increase, the City will provide notice of and conduct a public hearing at which members of

the public will have an opportunity to provide comments on the proposed tax rate increase.
(The Budget Officer will make this statement in connection with the City's tentative budget for FY 2026-27 which includes a property tax rate increase, as required by Utah Code § 59-2-919(4)(b).)

9.g Statement of the Budget Officer or Executive of the Entity pursuant to Utah Code § 59-2-919(4)(b)

The Budget Officer or Executive of the Entity makes the statement required by Utah Code § 59-2-919(4)(b) that the City is considerting levying a tax rate that exceeds the City's certified tax rate, including the approximate dollar amount of and purpose for the additional ad valorem tax revenue, the approximate percentage increase in ad valorem tax revenue, and notice of the required public hearing.
(The Budget Officer will make the full statement required under Subsection (4)(b) in connection with the City's tentative budget for FY 2026-27, which includes a property tax rate increase, during this public meeting.)

9.h Action: Consideration of Resolution #26-23

A resolution of the Draper City Council:

i. acknowledging that a separate item was included on the agenda for the public meeting on May 19, 2026, notifying the public that the Budget Officer or Executive of the Entity intended to make the statement required by Utah Code § 59-2-919(4)(b);
ii. acknowledging that the Budget Officer or Executive of the Entity made the statement as required by Utah Code § 59-2-919(4)(b);
iii. setting the date, time, and place for the public hearing on the proposed property tax increase, as required Utah Code § 59-2-919; and
iv. directing the Budget Officer or designee to send notice before June 1, 2026, to the Utah State Tax Commission ("Tax Commission") and the Salt Lake County and Utah County Auditors (“County Auditor”) stating that the City is considering a property tax rate increase and providing the date, time, and place of the required public hearing. Staff report by John Vuyk.

(By this resolution the Council will undertake the specified and related actions as part of its budgetary process for the upcoming FY 2026-27 budget cycle.)

9.i Action: Consideration of Resolution #26-24

A resolution of the Draper City Council disposing of surplus personal property in accordance with Draper City Municipal Code 3-3-150. Staff report by John Vuyk.

10. Recess to a Draper City Community Reinvestment Agency Meeting

11. Adjournment

I, the City Recorder of Draper City, certify that copies of this agenda for the **Draper City Council** meeting to be held **May 19, 2026**, were posted at Draper City Hall, Draper City website www.draperutah.gov, and the Utah Public Notice website at www.utah.gov/pmn.

Posted this 15th Day of May, 2026.
Amended Agenda Posted the 18th day of May, 2026.

Nicole Smedley, CMC, City Recorder
Draper City, State of Utah

In compliance with the Americans with Disabilities Act, any individuals needing special accommodations or services during this meeting shall notify Nicole Smedley, City Recorder at (801) 576-6502 or nicole.smedley@draperutah.gov, at least 24 hours prior to the meeting.

MEMO

To: City Council
From: Todd Taylor
Date: 2026-05-19
Re: Discussion: Short-Term Rentals - Todd Taylor

Comments:

Attached are drafts of the following: 1) short-term rental code amendment and 2) short-term rental good neighbor guidelines. These drafts are based on previous work sessions with the City Council on March 18, 2025 and February 17, 2026.

ATTACHMENTS:

Work Session STR Code Draft.pdf
ATTACHMENTS:

Work Session Good Neighbor Guidelines Draft.pdf

TITLE 6

BUSINESS REGULATIONS

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CHAPTER 14
MULTIPLE-FAMILY AND RENTAL DWELLING UNITS

6-14-010: DEFINITIONS:

For purposes of this chapter, the following words shall have the following meanings:

HOST: The owner, or the owner's authorized agent, who offers a residential unit for use as a short-term rental.

LONG-TERM RENTAL: A rental dwelling unit that the owner, or the owner's authorized agent, offers for occupancy for thirty (30) or more consecutive nights.

MULTIPLE-FAMILY DWELLING UNIT: Any buildings or apartment buildings so arranged, designed, built, rented, loaned, let or hired out to be used or occupied as the home, residence or dwelling unit of three (3) or more families living independently of each other. This definition includes triplexes even if the owner lives in one of the units. ~~Note: The building code considers anything other than single-family detached residences as multi family dwelling units.~~

OWNER: The owner in fee simple of real property as shown in the records of the ~~Salt Lake C~~county recorder's office, including the plural as well as the singular, and may mean either a natural person, firm, association, partnership, trust, corporation, company, or other entity authorized by the state of Utah, or any combination of the foregoing.

RENTAL DWELLING UNIT: Any individual dwelling unit that is rented, loaned, let or hired out to be used or occupied as a home or residence.

SHORT-TERM RENTAL: A residential unit or any portion of a residential unit that the owner, or the owner's authorized agent, offers for occupancy for a minimum of three (3) consecutive nights and a maximum of twenty-nine (29) consecutive nights.

6-14-020: LICENSE REQUIRED:

Every owner of a multiple-family dwelling unit, or ~~of~~ four (4) or more ~~rental dwelling units~~ long-term rentals, and every host of a short-term rental located within the ~~city~~ City shall obtain and maintain a business license from the ~~city~~ City in accordance with the application procedures of this title. Every owner of less than four (4) ~~rental dwelling units~~ long-term rentals within the city shall be exempt from the licensing requirements of this chapter.

6-14-030: FEES:

Every owner of multiple-family dwelling unit(s), or licensed rental dwelling units ~~required to be licensed under this chapter~~, and every host of a short-term rental shall pay the appropriate fees for such license as set forth in the ~~city's~~ City's consolidated fee schedule and in accordance with the provisions of this title. ~~If there is more than one owner, including purchases under contract, each owner shall be jointly and severally liable to pay the business license fee. The fee shall be paid at the time of application for a new or renewal license. The city may, in its sole discretion, enter into a payment plan agreement with the owner alleging the license to pay the fees required hereunder in two (2), three (3) or four (4) equal installment payments made at regular intervals during the term of the license. Failure to make timely payments required pursuant to a payment plan may result in the suspension or revocation of the license and imposition of penalty fees as set forth by the city, or as otherwise provided in the payment plan agreement.~~

6-14-040: PERMIT REQUIRED:

Each host must obtain a short-term rental permit, as provided in Title 9, Chapter 43 of this code, prior to issuance of any business license for the short-term rental.

6-14-050: MUNICIPAL TRANSIENT ROOM TAXES:

Each host of a short-term rental shall pay to the State the municipal transient room taxes in accordance with Chapter 6-13 of this title.

6-14-060: VIOLATIONS:

All multiple-family dwelling units, licensed rental dwelling units, and short-term rentals must meet the terms and conditions of this title and all applicable provisions of Title 9 of this code. Any violations of such provisions shall be deemed a violation of any business license issued hereunder.

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9-3-040: DEFINITIONS:

As used in this title, the words and phrases defined in this section shall have the following meanings unless the context clearly indicates otherwise:

...

HOST: The owner, or the owner's authorized agent, who offers a residential unit for use as a short-term rental.

...

SHORT-TERM RENTAL: A residential unit or any portion of a residential unit that the owner, or the owner's authorized agent, offers for occupancy for a minimum of three (3) consecutive nights and a maximum of twenty-nine (29) consecutive nights.

...

9-5-215: SHORT-TERM RENTAL PERMITS:

A. Purpose: This section sets forth procedures for issuing, renewing, and revoking a short-term rental permit under the provisions of Chapter 43 of this title.

B. Authority: The Zoning Administrator is authorized to review and approve applications for a short-term rental permit.

C. Initiation: The host may request approval of a short-term rental permit.

D. Procedure

1. A complete application shall be submitted to the office of the Zoning Administrator in a form established by the zoning administrator along with any fee established by the city's consolidated fee schedule. The application shall include at least the following information:

    a. The name, address and telephone number of the owner of record and the owner of record's agent, if any.

        (1) The name and telephone number of the host who will be available to provide an urgent response to complaints and issues.

    b. Scaled site plans illustrating:

        (1) Property boundaries;

        (2) Layout of existing buildings and setbacks from property lines;

        (3) Layout and dimensions of parking spaces and driveways; and

        (4) A tabulation table showing the number bedrooms and other sleeping areas available for rent, the maximum occupancy that can be accommodated, and the number of parking spaces.

    c. Floor plans for each floor of the buildings on the property, identifying the total area to be used for the short-term rental, the use of each room, the square footage of bedrooms and sleeping areas, and the location of smoke and carbon monoxide alarms, and fire extinguishers.

    d. Other information as needed or requested by the Zoning Administrator to demonstrate that the use conforms to applicable provisions of this title.

2. A signed affidavit sworn by the owner before a notary public that certifies to the City that the subject property has no existing private covenants, conditions, or restrictions prohibiting short-term rentals.

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3. After the application is determined to be complete, the Zoning Administrator shall review the application and approve, approve with conditions, or deny the application pursuant to the standards set forth in subsection 9-5-215(E). As part of the review process the Zoning Administrator may forward a copy of the application and any related materials to other agencies. Any conditions of approval shall be limited to conditions needed to conform to the approval standards.

4. After making a decision, the Zoning Administrator shall give the applicant written notice of the decision. If approved, the Zoning Administrator shall provide the notice to abutting property owners and the police and fire departments. The notice will contain the address of the short-term rental, the name and telephone number of the host for urgent response to complaints and issues, and the maximum occupancy.

5. An annual renewal of each short-term rental permit issued under the applicable provisions of Chapter 43 of this title shall be required.

    a. The application for the annual renewal shall consist of a signed and notarized affidavit from the applicant attesting to the following:

        (1) The short-term rental remains in compliance with applicable ordinances and all conditions under which it was approved;

        (2) That continued use the short-term rental will comply with all applicable ordinances and the conditions of the initial short-term rental permit.

    b. When a short-term rental permit is renewed, the Zoning Administrator shall issue a certificate of renewal inclusive of the next annual date on which the certificate and short-term rental permit shall expire if not renewed.

6. Short-term rental permits may not be transferred to a new owner of the property.

7. A record of all short-term rental permits shall be maintained in the office of the Zoning Administrator.

E. Approval Standards: Each short-term rental must:

1. Be a permitted use in the applicable zone;

2. Not be located in an I-ADU;

3. Comply with development standards of the applicable zone and Chapter 43 of this title;

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4. Comply with applicable regulations of general applicability and regulations for the specific use as set forth in this title;
5. Comply with any other applicable requirements of this code;
6. Comply with applicable provisions of Utah Code; and
7. Not have a significant adverse impact on the appearance, tranquility and standard of living in the surrounding residential units.

F. Appeal of Decision: The applicant or an adversely affected party may appeal the Zoning Administrator's decision to approve or deny a short-term rental permit in accordance with the provisions of section 9-5-180 of this chapter.

G. Effect of Approval: Approval of a short-term rental permit shall authorize the host to establish a short-term rental on the property, or to continue use of a short-term rental in compliance with the requirements of Chapter 43 of this title, and subject to any conditions of approval.

H. Amendments: No element of an approved short-term rental permit shall be changed or modified without first obtaining approval of an amended short-term rental permit by the Zoning Administrator.

I. Violations: A short-term rental permit, or renewal of a permit, may be denied or revoked as provided in Section 9-7-060 of this title. In addition to the grounds set forth in Section 9-7-060 of this title, any of the following shall be grounds for revocation.

1. The host gave materially false or misleading information in obtaining the permit;
2. The host is not operating the short-term rental as described in the permit;
3. The host has failed to comply with the conditions of approval or any City, state, or federal law governing the conduct of the use;
4. The host has refused to allow any inspection of the short-term rental;
5. The host has become delinquent in payment to the State the municipal transient room taxes related to the short-term rental;
6. The short-term rental has had calls resulting in a total of two (2) written citations or charges within the past twelve-month period; or
7. The operation of the short-term rental has been found to be a nuisance or a public nuisance by a court of competent jurisdiction in any civil or criminal proceeding.

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J. Expiration: A short-term rental permit shall expire one (1) year from the date of issue, but can be renewed under the provisions of this section.

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9-9-080: USE AND DEVELOPMENT STANDARDS TABLES:

TABLE 9-9-1

PERMITTED AND CONDITIONAL USES ALLOWED IN AGRICULTURAL ZONES

Use	Zones	
	A5	A2
...		
Residential uses:		
...		
Short-term rental	See chapter 43 of this title	
...		

...

9-10-090: USE AND DEVELOPMENT STANDARDS TABLES:

TABLE 9-10-1

PERMITTED AND CONDITIONAL USES ALLOWED IN RESIDENTIAL ZONES

Use	Zones							
	RA1	RA2	RH	R3	R4	R5	RM1	RM2
...								
Residential uses:								
...								
Short-term rental	See chapter 43 of this title							
...								

...

9-11-110: USE AND DEVELOPMENT STANDARDS TABLES:

TABLE 9-11-1

PERMITTED AND CONDITIONAL USES ALLOWED IN COMMERCIAL ZONES

Use	Zones					
	...	O-R	TC	...	MARF	...
...						
Residential uses:						
...						
Short-term rental	See chapter 43 of this title					
...						

...

9-14-050: USE REGULATIONS

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TABLE 9-14-1

ALLOWED USES IN THE TSD ZONE

Use	Intensity Areas		
	TSD-1	TSD-2	TSD-3
...			
Residential uses:			
...			
Short-term rental	See chapter 43 of this title		
...			

...

CHAPTER 17

RESIDENTIAL SPECIAL DISTRICTS (RSD)

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ARTICLE A. FOX GATE FARMS

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9-17A-020: PERMITTED USES:

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Uses as listed in chapters 34, "Home Occupations", ~~and~~ 36, "Public Utility Substations", and 43 "Short-Term Rentals" of this title; and title 6, chapter 16, "Temporary Uses", of this code.

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ARTICLE B. CORNER CANYON VISTA

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9-17B-020: PERMITTED USES:

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Short-Term Rentals, per chapter 43 of this title.

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ARTICLE C. SOUTH FORK ESTATES

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9-17C-020: PERMITTED USES:

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Short-Term Rentals, per chapter 43 of this title.

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ARTICLE D. VALLE DI VILLA/VALLE DI VILLA EAST

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9-17D-020: PERMITTED USES:

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Short-Term Rentals, per chapter 43 of this title.

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ARTICLE E. BELLEVUE

...

9-17E-020: PERMITTED USES:

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Short-Term Rentals (subject to chapter 43 of this title).

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CHAPTER 18

COMMERCIAL SPECIAL DISTRICTS (CSD)

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ARTICLE E. DAY DAIRY COMMERCIAL SPECIAL DISTRICT

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9-18E-020: PERMITTED USES:

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Short-Term Rentals, per chapter 43 of this title.

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ARTICLE H. DRAPER POINTE MIXED USE COMMERCIAL SPECIAL DISTRICT

...

9-18H-020: PERMITTED USES:

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Short-Term Rentals, per chapter 43 of this title.

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ARTICLE K. HIGHLINE COMMERCIAL SPECIAL DISTRICT

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9-18K-020: PERMITTED USES:

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Short-Term Rentals, per chapter 43 of this title.

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9-25-060: NUMBER AND TYPE OF PARKING SPACES:

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F. Tandem Parking Spaces: Tandem parking spaces shall count toward required parking as only a single parking space per pairing. Both spaces in an unobstructed tandem pairing may be counted toward required parking in the following instances:

1. Single-family or two-family dwellings; or
2. Multi-family dwellings, including townhomes, with private garages and driveways meeting at least the minimum dimensions of standard parking spaces may count toward resident parking requirements, but the private garages shall not count toward visitor parking requirements; or
3. Short-term rentals; or
4. ~~3.~~ Developments using valet parking when managed through approved valet services.

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9-25-100: TABLES AND FIGURES:

TABLE 9-25-1

PARKING REQUIREMENT FORMULAS

Land Uses	Parking Calculation Standards
...	...
Residential uses:	
...	
Short-Term Rentals	2 spaces per short-term rental, plus 0.5 additional space for each bedroom exceeding 2 bedrooms
...	...

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CHAPTER 43

SHORT-TERM RENTALS

9-43-010: PURPOSE

The purpose of this chapter is to establish use and development regulations for short-term rentals in residential units. These regulations seek to allow for short-term rentals while also protecting the peace, safety and general welfare of existing neighborhoods.

9-43-020: SCOPE

The requirements of this chapter shall apply to all short-term rentals within the City.

A. Short-term rentals shall be a permitted use in all zoning districts that allow residential uses after obtaining a short-term rental permit and a business license.

1. A short-term rental shall not include any tent, trailer, camper, recreational vehicle, or in a structure that does not have an occupancy permit.
2. A short-term rental may be permitted in a D-ADU if the owner possesses a valid ADU permit.
3. A short-term rental shall not be permitted in an I-ADU.
4. A short-term rental shall not be allowed in a residential unit that has an existing residential lease of thirty (30) or more consecutive days.

B. The following are exempt from the provisions of this Chapter:

1. A residential lease of thirty (30) or more consecutive days.
2. RV parks, manufactured and mobile home parks, bed and breakfasts inns, hotels, and motels or motor lodges.

C. Short-term rentals shall not be used for commercial events.

9-43-030: GENERAL REGULATIONS

A. Occupancy

1. Only one (1) short-term rental is allowed per residential unit. For the purposes of this chapter, a D-ADU shall not count as an additional residential unit in addition to the primary residential unit.
2. The short-term rental shall only be rented for a minimum duration of three (3) consecutive nights and a maximum duration of twenty-nine (29) consecutive nights.
3. The short-term rental shall only be rented to one (1) renter at any given time.

a. The renter shall provide the host with the number of guests that will occupy the short-term rental during the rental period.

b. The host shall not divide and rent out portions of the residential unit to multiple renters at the same time.

4. The host shall set the maximum occupancy of guests in the short-term rental and demonstrate sufficient parking has been provided based on the following:

a. Areas in the residential unit designated for sleeping purposes shall follow the requirements of a bedroom for the purposes of this chapter, and for calculating required parking.

b. Every bedroom shall contain at least 70 square feet of floor area as required by the current building codes adopted by the City.

c. Occupancy shall be two (2) persons per bedroom. However, where more than two (2) persons are proposed to occupy a bedroom, the required floor area shall be increased at the rate of 50 square feet for each person in excess of two (2).

d. The number of guests shall not exceed the maximum occupancy set for the short-term rental.

B. Parking:

1. Parking for the short-term rental shall be provided off-street and must meet the requirements of Chapter 9-25 of this title. The required parking will be calculated based on the total area designated for the short-term rental. Required parking resulting in a fractional number shall be rounded up to the nearest whole number.

2. If only a portion of the residential unit is to be used for the short term rental, required parking will be in addition to, and shall not overlap with or count toward the minimum parking required for the residential unit.

3. A garage may count towards the required parking if the guests are provided access by the host.

C. Urgent Response:

1. To ensure prompt response to complaints and issues while a short-term rental is being rented, the host must:

a. Be available by telephone 24 hours per day during an active rental.

b. Be able to physically respond, or if unavailable, designate a responsible party with decision-making authority to physically

respond to the short-term rental within 30 minutes of any legitimate complaint or issue.

c. Provide information on current occupants to police, fire or other emergency personnel, if requested.

d. Provide an updated telephone number to the City as such information changes.

D. Posting: The following information must be posted inside the short-term rental:

1. A copy of the short-term rental permit and business license.
2. The name and phone number of the host for urgent response.
3. A list of all rules applicable to short-term rentals.
4. A copy of the Good Neighbor Short Term Rental guidelines.

E. Signage: A short-term rental shall not have any signs visible from the exterior of the premises that advertise the use.

F. Noise: The host shall ensure that all renters are aware of and adhere to Title 7, Chapter 6, Noise Control, of this code.

G. Health and Safety:

1. Fire Extinguishers: One 2-A:10-B:C minimum rated fire extinguisher is required in the short-term rental. It must be mounted in a readily visible and accessible location, or appropriately signed identifying its location. The fire extinguisher is required to be serviced or replaced every year.
2. Smoke Alarms: Smoke alarms are required to be installed in all the following locations: inside every sleeping area, in the general vicinity outside every sleeping area, and on every floor. The smoke alarms must be interconnected so the actuation of one smoke alarm sets off all smoke alarms within the short-term rental. Smoke alarms must be installed and replaced in accordance with manufacturer's instructions. Primary power for smoke alarms must be supplied from the building power and equipped with a battery backup unless it was not required at the time the residential unit was constructed. In such cases, battery operated smoke alarms are allowed.
3. Carbon Monoxide Alarms: Carbon monoxide alarms are required in the following locations when the unit has at least one fuel-fired appliance: in the general vicinity outside every sleeping area, inside sleeping areas that have fuel-fired equipment within the sleeping area, and on every floor. Carbon monoxide alarms must be installed and replaced in accordance with manufacturer's instructions. Primary power for carbon monoxide alarms must be supplied from the building power and equipped with a battery backup.

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4. Fire Sprinkler System: If the short-term rental is equipped with an automatic fire sprinkler system, it must be inspected routinely (annually) by a qualified person and be maintained in operable condition.
5. Electrical: Electrical panels must have adequate clearance around them. Non-surge protected extension cords and multi-plug adapters can be used for temporary wiring only.
6. Premises Identification: A permanent address must be installed in a location that is visible from the street, and a unit number by the front door if applicable.

H. Maintenance: The host shall adhere to all City ordinances relating to the of maintenance of the short-term rental property.

I. Listing: The host shall include the business license and short-term rental permit numbers in any online listing advertisements for the short-term rental.

9-43-040: INSPECTION:

After a short-term rental permit has been approved, the City may make periodic inspections as authorized in Section 9-7-080 of this title to ensure compliance with the provisions of this title and all other applicable laws.

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Draper City
Short Term Rental Good Neighbor Guidelines

Welcome! We are glad you have chosen to visit our City.

This home is located in a residential community, and we ask all guests to be friendly, courteous, and respectful of the neighbors and help maintain a peaceful environment.

1. **Emergencies & Host Contact**
   If at any time you have concerns about your stay in this home, please contact the host immediately. A contact number will be posted in the unit. For life-threatening emergencies, call 911. For reporting crimes that are not in progress, filing police reports, or speaking with a police officer regarding non-urgent matters, call Draper Police at (801) 840-4000.

2. **Fire Safety**
   A fire extinguisher is provided in this home for your use in an emergency. The home is also equipped with smoke alarms and carbon monoxide detectors for your safety. Please do not tamper with or disable these devices.

3. **Events**
   Commercial events are not permitted during your stay in this home.

4. **Noise**
   Please ensure that you and your guest do not make excessive noise which would disturb the neighbors, especially between 10:00 pm and 7:00 am. Please also be mindful of the noise you make when arriving and leaving if it occurs late at night or early in the morning.

5. **Parking**
   This home should have enough parking so that guests can park on the property at all times. Do not block driveways, mailboxes, sidewalks, or neighboring properties. Do not park or drive on lawns.

6. **Occupancy Limits**
   Do not exceed the maximum number of guests on your reservation for this home.

7. **Maintenance**
   Be sure to pick up after yourself and keep the neighborhood clean. Dispose of trash properly in designated bins.

8. **Pets (if allowed)**
   If you bring pets, please keep them under control at all times and promptly clean up after them. Draper City requires pets to be on leash when being walked.

Thank you for being a good neighbor while you visit our City, and for making your stay enjoyable for everyone!

DRAFT

MEMO

To: City Council
From: Nicole Smedley, City Recorder
Date: 2026-05-19
Re: Approve the April 28, 2026 City Council Meeting Minutes

Comments:

Attached for your review and approval are the April 28, 2026 City Council Meeting minutes.

ATTACHMENTS:

2026-04-28 Draft City Council Meeting Minutes.pdf

MINUTES OF THE DRAPER CITY COUNCIL MEETING HELD ON TUESDAY, APRIL 28, 2026, IN THE DRAPER CITY COUNCIL CHAMBERS, 1020 EAST PIONEER ROAD, DRAPER, UTAH

PRESENT: Mayor Troy K. Walker, and Councilmembers Kathryn Dahlin, Bryn Heather Johnson, Tasha Lowery, and Fred Lowry (via Zoom until 7pm)
EXCUSED: Councilmember Mike Green
STAFF: Mike Barker, City Manager; Kellie Challburg, Assistant City Manager; Scott Cooley, City Engineer and Public Works Director; Spencer DuShane, Assistant City Attorney; Rich Ferguson, Chief of Police; Traci Gundersen, City Attorney; Jennifer Jastremsky, Community Development Director; Rhett Ogden, Parks and Recreation Director; Derek Orth, Human Resource Director; Linda Peterson, Communications Director; Nicole Smedley, City Recorder; Clint Smith, Fire Chief; Jake Sorensen, Network Manager; and John Vuyk, Finance Director

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Study Session

Report: Traffic Committee

Mr. Cooley explained that the Traffic Committee consisted of nine members, including the Public Works Director/City Engineer, Fire Marshal, one representative each from the Police Department, Community Development Department, and Attorney's Office, as well as four engineers. He stated that the committee met monthly with the goal of improving safety in Draper. Mr. Cooley reported that the committee reviewed traffic-related complaints and suggestions submitted to the City and provided recommendations.

Mr. Cooley shared the following ongoing issues analyzed and discussed by the Traffic Committee:

- Lone Peak Parkway and American Preparatory Academy (APA) Left Turns and U-Turns Not Allowed – Mr. Cooley discussed traffic concerns near Lone Peak Parkway and American Preparatory Academy related to prohibited left-hand turns and U-turns. He stated that the Traffic Committee had considered several potential solutions, including the installation of a median to restrict U-turns and left-hand turns. The Council and staff discussed an existing Conditional Use Permit, a protection strip on 11950

South extending to Lone Peak Parkway, and enforcement of parking restrictions. Mr. Cooley reported that he remained in communication with APA representatives.

- Channing Hall Charter School – Backup at The Roundabout During Peak Times - Mr. Cooley said the Traffic Committee had discussed the possibility of eliminating the left-turn lane for a right-turn-only lane to improve stacking. Councilmember Johnson suggested discussion with the Channing Hall School Board.
- Pioneer Road and 800 East – Sight Line Visibility Issues - Mr. Cooley explained a recommendation to push the road to the south and add curb, gutter, and sidewalk, eliminating parking in the dirt.

Discussion: Water Supply Outlook

City Manager Mike Barker reported on a recent meeting of the Jordan Valley Water Conservancy District. He stated that there was no current snowpack and that the State was experiencing extreme drought conditions. Mr. Barker reported that below-average precipitation and above-average temperatures were anticipated in the coming months. He stated that the Drought Monitoring Committee had requested a voluntary 10% reduction in water usage from all customers and noted that a 25% surcharge would apply to water usage exceeding 110% of the City's contracted amount. Mr. Barker reported that secondary water service would begin on May 15 and end on September 15. Mr. Cooley stated that Draper City could meet the requested 10% reduction if residents refrained from watering before May 15 and after September 15, and he emphasized the importance of communicating the conservation message to the community.

Parks and Recreation Director Rhett Ogden reviewed proposed water conservation measures for City parks and properties, which were organized into three priority levels. He stated that City parks, City Hall, and the cemetery were designated as Priority Level 1 properties. Mr. Ogden reported that Priority Level 2 and 3 properties would experience greater reductions in water usage than Priority Level 1 properties. He also stated that splash pad operations could be reduced from seven days per week to four days per week.

Councilmember Dahlin said at a recent Utah League of Cities and Towns (ULCT) meeting, representatives of several cities had talked about an app that could track water usage. Staff said they were interested in the capability.

Closed Meeting

Councilmember T. Lowery moved to recess to a closed meeting to discuss pending or reasonably imminent litigation and the purchase, exchange or lease of real property pursuant to the provisions of Section §52-4-205(1) of the Open and Public Meetings Law. Councilmember Dahlin seconded the motion.

A roll call vote was taken. The motion passed unanimously.

	Yes	No	Absent
Councilmember Green			Excused
Councilmember Johnson	X		
Councilmember T. Lowery	X		
Councilmember F. Lowry	X		
Councilmember Dahlin	X		

The closed meeting convened in the Administration Conference Room at 6:39 pm. Those present: Mayor Troy K. Walker; Councilmembers Kathryn Dahlin, Bryn Heather Johnson, Tasha Lowery, and Fred Lowry (via Zoom); Mike Barker, City Manager; Kellie Challburg, Assistant City Manager; Traci Gundersen, City Attorney; Spencer DuShane, Assistant City Attorney; Nicole Smedley, City Recorder; and Ashley Johnson, Deputy City Recorder.

Councilmember T. Lowery moved to return to open meeting at 6:54 pm. Councilmember Johnson seconded the motion.

A roll call vote was taken. The motion passed unanimously.

	Yes	No	Absent
Councilmember Green			Excused
Councilmember Johnson	X		
Councilmember T. Lowery	X		
Councilmember F. Lowry	X		
Councilmember Dahlin	X		

Councilmember F. Lowry left the Zoom meeting.

Business Session

1. Call to Order by Mayor Troy K. Walker

2. Pledge of Allegiance led by Lieutenant Pat Evans

3. Oath of Office

City Recorder Nicole Smedley administered the Oath of Office for newly advanced Master Officers Robert Barlow and Devin Sorensen.

4. Public Comments

Joyce Walker, a Sandy City resident and President of the Dimple Dell Preservation Community, spoke in opposition to a potential environmental impact study related to the extension of Highland Drive over Dimple Dell Regional Park. Ms. Walker stated that the Dimple Dell Preservation Community was a grassroots organization founded ten years earlier. She reported that members of the Sandy City Council had begun advocating for an environmental impact study to evaluate the feasibility of extending Highland Drive over Dimple Dell. Ms. Walker stated that 7% of the study cost would be shared equally by Sandy City and Draper City, resulting in a contribution of $150,500 from each city's budget. She stated that Dimple Dell Regional Park was a valuable resource that should be protected.

Matt Witt, a Draper resident, stated that he enjoyed living in Draper City. He reported that he served on the Draper Hillside HOA Board and spoke in opposition to increased waste collection fees for private streets. Mr. Witt stated that, although the neighborhood operated as an HOA, the streets were accessible to the public. He suggested that the City resume responsibility for waste collection and snow plowing services within the HOA.

5. Consent Items

5.a Approve the April 7, 2026 City Council Meeting Minutes

5.b Approve Resolution #26-18 reappointing Keri Brown to serve as a member of the Draper City Parks, Trails and Recreation Committee

Councilmember T. Lowery moved to approve the Consent Agenda. Councilmember Johnson seconded the motion.

A roll call vote was taken. The motion passed unanimously.

	Yes	No	Absent
Councilmember Green			Excused
Councilmember Johnson	X		
Councilmember T. Lowery	X		
Councilmember F. Lowry			Excused

Councilmember Dahlin	X	

6. Items for Council Consideration

6.a Public Hearing providing Local Consent for a Special Use Permit for W8 Distributing Inc. dba Jade Bloom

Business Licensing Specialist Travis DeJong said the requested Special Use Permit would allow for the storage and use of alcohol in a manufacturing process, and said the application met all distance requirements.

Mayor Walker opened a public hearing, and closed the public hearing seeing no one come forward.

Taylor Wimberly, applicant, explained the alcohol would be used in the manufacture of room sprays, and would not be for consumption.

Councilmember T. Lowery motioned to approve Local Consent for the Special Use Permit. Councilmember Johnson seconded the motion.

A roll call vote was taken. The motion passed unanimously.

	Yes	No	Absent
Councilmember Green			Excused
Councilmember Johnson	X		
Councilmember T. Lowery	X		
Councilmember F. Lowry			Excused
Councilmember Dahlin	X		

Council/Manager Reports

- Councilmember T. Lowery complimented Chief Smith on his presentation at a recent Wildland Urban Interface (WUI) meeting.
- Councilmember Johnson spoke of a recent opportunity to distribute emergency information at a public event, and reported the information was well received.
- Mayor Walker reported on the recent annual ULCT Conference in St. George.

7. Adjournment

Councilmember Johnson moved to adjourn the meeting. Councilmember T. Lowery seconded the motion, which passed by unanimous vote (3-0).

The meeting adjourned at 7:22 pm.

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Approve Resolution #26-19

Comments:

ATTACHMENTS:

Communications Policy Resolution 26-19.pdf
ATTACHMENTS:

Draper Communication Policy Rev_ Final 5_15_26.pdf

RESOLUTION NO. 26-19

A RESOLUTION OF THE DRAPER CITY COUNCIL
ADOPTING THE OFFICIAL DRAPER CITY COMMUNICATIONS POLICY

WHEREAS, Draper City recognizes the importance of accurate, timely, professional, and engaging communication with residents, businesses, stakeholders, and visitors; and

WHEREAS, a comprehensive Communications Policy has been developed that establishes official standards and procedures for the City's use of social media, website, branding, media relations, photo sharing, and other communication methods; and

WHEREAS, this Communications Policy serves as the official guide for maintaining consistent messaging, protecting the City brand, ensuring legal compliance, and promoting best practices across all City departments, divisions, employees, contractors, and partners; and

WHEREAS, the Draper City Communications Policy is designed to advance transparent, cohesive, and effective public communication while protecting public records, privacy, accessibility, and the City's visual identity; and

WHEREAS, through consistent application of this policy, Draper City aims to better inform the public about services, programs, events, and safety matters and reinforce trust in the City as a reliable municipal entity;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. **Adoption of Communications Policy**. The Draper City Communications Policy, as presented to the City Council and attached hereto as "Exhibit A" and incorporated herein by reference, is hereby approved as the official policy governing the City's communications practices, including social media, website management, branding, media relations, and related activities.

Section 2. **Mandatory Compliance**. All City departments, employees, contractors, and partners producing or disseminating communications on behalf of Draper City shall adhere to the standards and guidelines outlined in the approved Communications Policy.

Section 3. Effective Date. This Resolution and the approved Communications Policy shall become effective immediately upon passage.

Section 4. Severability. If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

Section 5. Administration. The City Manager, or designee (including the Communications Director), is authorized to make minor administrative updates to the Communications Policy as needed for technical corrections, evolving best practices, or changes in law or technology, provided such changes do not alter the core principles, branding standards, or overall policy framework without further Council approval.

[Signature page to follow]

PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THIS THE 19th DAY OF MAY, 2026.

DRAPER CITY

_____
Mayor Troy K. Walker

ATTEST:

_____
Nicole Smedley, City Recorder

VOTE TAKEN:	YES	NO	ABSENT
Councilmember Green	____	____	____
Councilmember Johnson	____	____	____
Councilmember T. Lowery	____	____	____
Councilmember F. Lowry	____	____	____
Councilmember Dahlin	____	____	____
Mayor Walker	____	____	____

Exhibit A

Section 6030 - INFORMATION SYSTEMS

Section 6031 – COMMUNICATIONSI. GENERAL POLICY

The City uses a variety of communication technologies to inform residents, stakeholders, and the general public about City news, events, construction impacts, service disruptions, public safety emergencies, and other matters of interest. The goal of our communication efforts is to be accurate, timely, professional, and engaging.

This policy intends to outline methods used by Draper City for public communication and provide direction for City departments, City-affiliated groups, and elected officials regarding information sharing in order to meet our communication goals, ensure cohesiveness in messaging, and use best practices. As technology and practices are subject to change, this policy will be revised as warranted.

II. SOCIAL MEDIA

1. DEFINITION

In general. Social Media refers to internet-based platforms that allow individuals to communicate or send information electronically and may allow peer-to-peer communication or messaging. For purposes of this policy, the term “Social Media” includes, but is not limited to, internet or electronic forums, including social networking sites, blogs, chatrooms or comment boards, websites, and online reviews of products or services.

2. PURPOSE

Draper City utilizes social media as a supplemental communication tool to the City’s required notices and standard methods of communication. Social media is an effective medium for sharing timely information quickly and broadly. Social media platforms provide an opportunity for interactive communication with participants online, allowing the City to address questions, collect feedback, and provide clarification if necessary. This Policy is intended to advance and protect the City brand on social media, educate and guide City staff and others affiliated with the City on appropriate use relating to City business, and comply with applicable laws.

3. GENERAL POLICY
    a. Draper City’s Communications Director will determine who may serve as an administrator on behalf of Draper City on social media sites and establish what social media platforms may be suitable for use by Draper City and its departments. The Department Director must submit requests for city social media accounts to the Communications Director. If approved, Communications staff will assist departments with developing content and engagement strategies. No private or closed groups or pages will be created on behalf of the City.

    b. Login credentials, including user IDs and passwords, will be created by the Communications Director and are not permitted to be changed, altered, or modified without prior notification to the Communications Director.

    c. City-sponsored groups and partners or sponsors of City events or initiatives are not authorized to create social media accounts specific to their affiliation with Draper City, and

should not use their affiliation with the City to share information that is confidential, proprietary, or non-public information, or imply that they are speaking for the City.

d. If an employee who is designated as an administrator on a Draper City social media account leaves employment with Draper City or has a change of job duties, the Communications Director must be notified immediately to ensure that Draper City accounts are protected.

e. The City website (www.draperutah.gov) is the City's primary and predominant internet presence. Whenever possible, City social media sites should link back to the official City website for forms, documents, online services, etc.

f. Departments that use social media are responsible for complying with applicable federal, state, and local laws, regulations, and policies. This includes adherence to established laws and policies regarding copyright, records retention, GRAMA, accessibility, First Amendment, privacy laws, Health Insurance Portability and Accountability Act (HIPAA), and information security policies established by Draper City.

g. Wherever possible, Draper City social media accounts should complete a verification process if offered by the social media site (e.g., blue check mark) to help distinguish the account as an "official" City account.

h. Direct messages should be turned off on City social media accounts unless use is approved by the Communications Director. If Direct Messages are allowed, accounts must set scheduled "away" times outside of business hours with an autoreply message so users know when to expect a reply.

i. The Communications Department will monitor content on social media sites to ensure adherence to this policy for appropriate use, messaging, and branding consistent with Draper City's goals and retain the authority to hide from public view or remove information in violation of this policy, while following records retention requirements.

4. TERMS OF USE
   a. The following social media use policy must be linked from the City website (www.draperutah.gov) to all Draper City social media accounts:

Draper City engages residents and community stakeholders through a variety of digital outlets, including social media. Communicating with the City through social media enables residents and community stakeholders to contact the City in a direct and meaningful way.

The creation, maintenance, and use of Draper City social media sites is government speech, and while Draper City would never attempt to censor any activity on personal social media pages, any comments, responses, replies, or posts to Draper City's social media pages should be on-topic, respectful of everyone, and helpful to the city. Comments may be hidden (or removed, if hiding is not an option on the platform) if they violate the comment policy described here.

- Comments should be related to the posted topic for the City's social media page or post. Draper City social media accounts are not meant for general public comments that do not directly relate to the purpose or topic of the social media website or for service requests. General comments that do not relate to a social media post can be made at most city council meetings or emailed to the mayor and city council members.

- Communications for service requests or other assistance may be made to the appropriate City department through the Make a Service Request page on the city website or by contacting Draper City departments via the Contact Us section of the city website.

- Requests for police or fire assistance for life-or-death emergencies or crimes in progress should be reported by calling 911. Requests for non-emergency assistance should be reported to dispatch at (801) 840-4000.

- Social media pages are not monitored 24/7. Comments will be responded to as soon as possible.

- You are subject to the Terms of Service (TOS) of the host site. Information you share with or post to official Draper City social media pages is also subject to the TOS of the host site and may be used by the owners of the host site for their purposes. For more information, consult the host website's TOS.

- Comments promoting or opposing any person campaigning for election to a political office or for any campaign for ballot initiatives or referenda are prohibited.

- Soliciting, promoting, or advertising of a business or commercial transaction is prohibited.

- Personal attacks of any kind or comments that promote, foster, perpetuate discrimination against or target or disparage any ethnic, racial, age, or religious group, gender, sexual orientation, or disability status are prohibited.

- Comments advocating illegal activity or posting of material that violates the copyrights or trademarks of others are prohibited.

- The posting of obscene or sexual content or links to obscene or sexual content is prohibited.

- Comments that offer medical or health information are not permitted.

This comment policy is subject to amendment or modification at any time without notice. Any changes are effective upon posting to this page.

b. User Created Content

Users may not submit or post content, including photographs and videos, to an official Draper City social media site without permission from a page administrator.

c. Copyright

All information and material generated by the City and provided on City social media accounts are the property of the City. The City retains all text, graphic images, and other content that was produced by the City and found on the City's social media pages. Commercial use of text, City logos, photos, or other graphics is prohibited without the express written permission of the City. Use of the City logo and other City symbols is prohibited for any non-governmental purpose.

d. Questions or Concerns

Questions or concerns regarding this social media policy should be sent to info@draperutah.gov.

5. EMPLOYEE USE

This policy is not meant to restrict an employee's ability or opportunity to speak as a private citizen on matters of public concern. However, as individuals employed by a government entity, city employees may be held to a higher standard in their conduct and speech. As a city employee, your conduct has the potential to reflect upon the city itself.

a. Types of Communication. Social Media can include written information, audio or video, pictures, illustrations, and other verbal, visual, and auditory media. This policy governs communication through Social Media and other internet-based platforms, whether or not an employee considers the communication "private."

b. City Policies. Employees are prohibited from communicating on Social Media any confidential, proprietary, or non-public information obtained in the course and scope of employment with the city. All information posted on Social Media should comply with City policies, including, but not limited to, policies on confidentiality, non-disclosure, harassment, discrimination, and communication and information systems.

c. Safety. When posting on Social Media, employees should avoid topics that may compromise the safety or health of other employees or city officials or disclose confidential personal information. Employees who post information that jeopardizes the safety or health of a city employee or official may be subject to disciplinary action.

d. Communication as a City Employee. Employees should not communicate on social media in their role as a city employee, or acting pursuant to that role, without prior written authorization from their Department Director, the City Manager, or designee. Employees are prohibited from communicating the city logo, symbol, letterhead, or a trademark in use by the city without first receiving written consent from the City Manager or the City Manager's designee.

- Employees shall not give information, advice, or guidance in such a way that it may appear that the employee is doing so in their role as a city employee.

- Communications that have a disruptive effect on City operations, work environment, coworker interaction, or business, and which do not address a matter of public concern, may be grounds for disciplinary action, even if the employee does not identify themselves as a city employee.

- Any Social Media communications by an employee about the city or its employees that the employee knows to be untrue, or made in reckless disregard of the truth, may be grounds for disciplinary action.

e. Personal Use of Social Media at Work. Per section 6030.5.E, employee personal use of Social Media during active work time shall be limited and purely incidental. As stated in section 6030.6, employees should not use city-issued or provided computers, tablets, cell phones, or other electronic devices for personal communications on Social Media.

f. Monitoring. Employees' use of the internet and city electronic devices is subject to city policy section 6030 – Information Systems. Furthermore, employees must not have any expectation of privacy while participating in Social Media using city devices, as other parties, including the City, may have access to those communications.

g. Reporting Concerns. If an employee has a question about communications on Social Media or would like permission to communicate certain information on Social Media, the employee should contact the Communications Director and the Department Director.

h. Public Safety Addendum. Please see the specific policies in the Police Department and Fire Department Policies Manuals for additional provisions regarding public safety employees' use of Social Media.

i. Disciplinary Action. Employees who violate the Social Media policy may be subject to corrective action, up to and including termination.

III. WEBSITE

The primary goal of the City website is to provide remote access to information about City services, programs, events, and other matters of interest to Draper City residents, visitors, and stakeholders, as well as a convenient method for doing business with the City.

1. GENERAL POLICY

   a. It is the responsibility of each of the City departments to ensure that the information provided on the website is accurate and up to date. Each department must inform the Communications Department of any changes that are necessary. Those changes will be made as soon as possible, unless more urgency is required. Departments that wish to have access to create or modify website content must obtain approval from

the Communications Director and receive training. Access may be revoked at any time.

b. All employees with access to create or modify website content must follow the Draper City Branding Guide, located at S: City Branding Guide and Logo Files

c. The City strives to provide current and accurate information. If there is a discrepancy between information on the website and official information available at the City offices, the official information will prevail.

d. All information and comments on the City website are subject to Utah's Government Records Access Management Act. All information collected on the City's website may become public record and subject to inspection by the public unless exempted by law.

e. Public Notices, such as schedules for upcoming public meetings or hearings, are placed on the website to facilitate public access to the information and as a supplement to the legal requirements of posting notices.

f. A link from the Draper City website does not constitute or imply endorsement, recommendation, or favoring of any specific commercial entity, product, viewpoint, or service. The website contains links to external internet sites that are not governed or maintained by the City. The City cannot guarantee the accuracy, timeliness, or security of these external sites.

g. The materials, graphic elements, images, and information on the website may not be copied, "mirrored", or used without the written permission of the Draper City Communications Department.

h. All web-based communication should adhere to Federal web accessibility standards.

2. PRIVACY POLICY – The privacy policy is linked on the City website at draperutah.gov.

3. TERMS AND CONDITIONS – The terms and conditions are linked on the City website at draperutah.gov.

IV. BRANDING

Branding elements such as the city logo, colors, font, web graphics, and others are detailed in the Draper City Style Guide, located at S: City Branding Guide and Logo Files. The specs outlined in the style guide should be followed exactly to keep branding elements consistent and recognizable as the Draper City brand.

The Communications Department is responsible for all graphic design for Draper City's communication channels. City departments and affiliated groups must submit requests for graphic design work to the Communications Department.The Communications Director is the custodian of the city logo and city insignia - such as the city flag, photographs on the city website, and other such visual representations. Questions regarding branding elements or appropriate use should be directed to the Communications Department.

V. MEDIA RELATIONS

It is the goal of Draper City to be honest and collaborative with media outlets and to disseminate accurate information promptly. To achieve these goals, the City limits those who can speak on its behalf. The City's Communications Director shall be notified of all media inquiries as soon as possible. All press releases, media notices, media outreach, and advisories must be coordinated with the Communications Department and approved by the Communications Director or City Manager. In addition to responding to media inquiries, the Communications Department looks for opportunities where issuing a news release may be beneficial.

1. GENERAL POLICY

    a. Only certain designated Draper City employees handle media relations for the city. If a non-designated employee is contacted by a media representative, they must relay the message as soon as possible to the Communications Director, City Manager, or other designated media contact.

    b. Any media inquiries related to Draper City are handled by the Communications Director, who will coordinate answering questions, scheduling an interview if requested, and preparing the spokesperson with talking points. The police and fire departments may designate Public Information Officers to respond to media requests, in coordination with the Communications Director. Requests to photograph any Draper City Court proceeding should be directed to the Court Manager.

    c. Media requests for public records must be directed to the City Recorder. The City Recorder's Office will notify the Communications Director when a media representative submits a public records request.

    d. If an employee, City-affiliated group, or community partner wants to promote a Draper City event or program to the media, they must work with the Communications Director to coordinate the media outreach.

VI. Photo Sharing

Refer to the City's Photo Sharing policy (S:\Shared Communications\Photos) for guidelines for the use, sharing, and distribution of photographs that are the property of Draper City Government (hereinafter referred to as "the City"). These photographs include images captured by City employees, contractors,

or volunteers in the course of official duties, as well as those acquired or commissioned by the City for public purposes.

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Approve Resolution #26-20

Comments:

ATTACHMENTS:

Resolution Appointing EJ Jeong as Treasurer.pdf

RESOLUTION NO. 26-20

A RESOLUTION OF THE DRAPER CITY COUNCIL
APPOINTING EJ JEONG AS CITY TREASURER

WHEREAS, the Draper City Council ("Council") met in regular meeting on May 19, 2026, to consider, among other items of business, the appointment of the City Treasurer; and

WHEREAS, pursuant to Draper City Code § 2-5-040, the Mayor, with the advice and consent of the City Council, shall appoint a qualified person to the office of City Treasurer; and

WHEREAS, the Mayor has nominated EJ Jeong, a qualified person, for the office of City Treasurer; and

WHEREAS, the Council finds EJ Jeong to be qualified and desires to provide its advice and consent to the appointment and to appoint EJ Jeong to the office of City Treasurer in accordance with the Draper City Code and Utah law.

NOW, THEREFORE, BE IT RESOLVED BY THE DRAPER CITY COUNCIL, STATE OF UTAH, AS FOLLOWS:

Section 1. Appointment. The Mayor, with the advice and consent of the Draper City Council, hereby appoints EJ Jeong to the office of City Treasurer of Draper City.

Section 2. Severability. If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

Section 3. Effective Date.
This Resolution shall become effective immediately upon its passage.

(Signature page to follow)

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DRAPER, STATE OF UTAH, ON THIS THE 19th DAY OF MAY, 2026.

DRAPER CITY

_____
Mayor Troy K. Walker

ATTEST:

_____
Nicole Smedley, City Recorder

VOTE TAKEN:	YES	NO	ABSENT
Councilmember Green	____	____	____
Councilmember Johnson	____	____	____
Councilmember T. Lowery	____	____	____
Councilmember F. Lowry	____	____	____
Councilmember Dahlin	____	____	____
Mayor Walker	____	____	____

MEMO

To: City Council
From: Travis DeJong
Date: 2026-05-19
Re: Public Hearing: Providing Local Consent for a Full-Service Restaurant License for Kompas Taqueria LLC

Comments:

Kompas Taqueria LLC located at 726 E 12200 S Suite B is seeking Local Consent for a Full-Service Restaurant license. They have provided the following:

- Liquor liability insurance.
- Sales tax license.
- A background check conducted by the Bureau of Criminal Identification.

Kompas Taqueria LLC has also holds a current commercial business license, numbered CBL-6662-2023, and expiring 8-31-2026.

The findings for Local Consent approval are as follows:

DCMC 6-4-040 requires that a full-service restaurant be at least three hundred feet (300') away from any community location (schools, churches, public libraries, public playgrounds, and public parks) measured by the shortest pedestrian route taken from the nearest patron entrance of the restaurant to the property boundary of the community location.

Kompas Taqueria LLC has met this requirement.

DCMC 6-4-040 requires that a full-service restaurant be at least two hundred feet (200') away from any community location (schools, churches, public libraries, public playgrounds, and public parks) measured in a straight line from the nearest patron entrance of the restaurant to the property boundary of the community location.

Kompas Taqueria LLC has met this requirement.

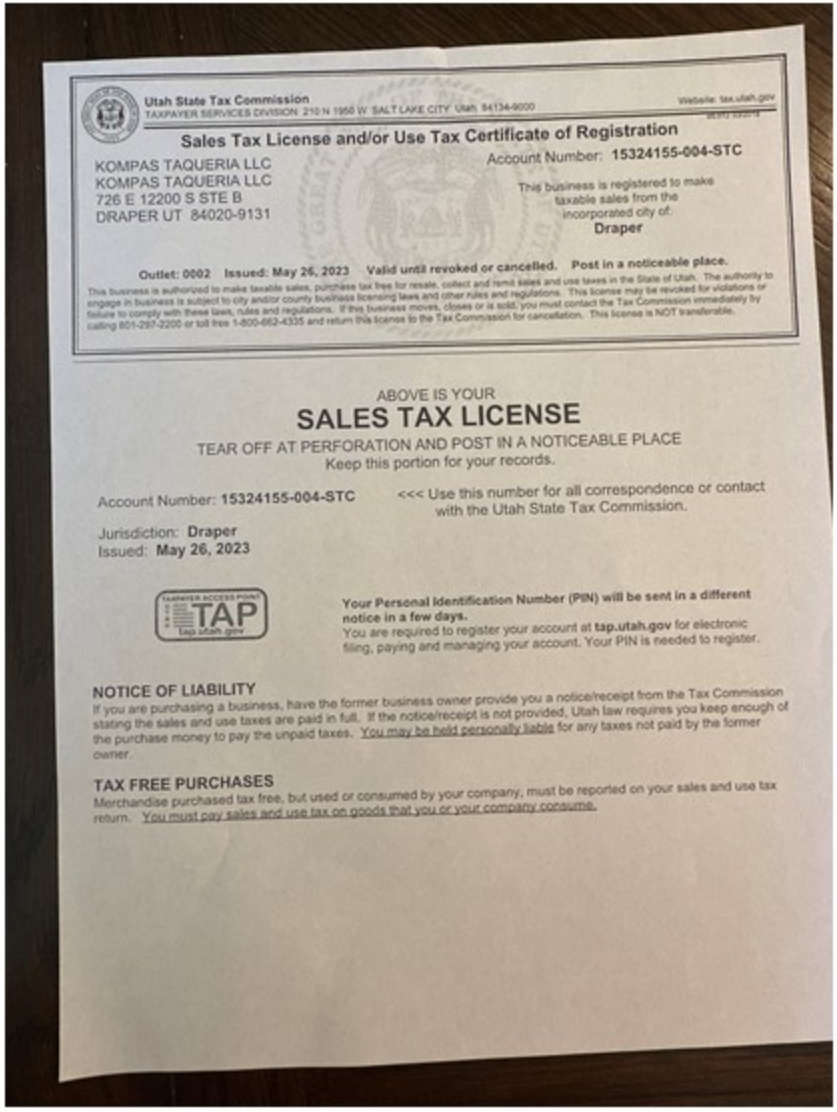
DCMC 6-4-050 places no restrictions on the number of full-service restaurant licenses that can be granted by the City.

ATTACHMENTS:

Sales Tax License DRAPER.jpg
ATTACHMENTS:

Business License
ATTACHMENTS:

Kompas Taqueria Local Consent PP.pdf



Utah State Tax Commission
TAXPAYER SERVICES DIVISION 210 N 1950 W SALT LAKE CITY Utah 84134-9000
Website: tax.utah.gov

Sales Tax License and/or Use Tax Certificate of Registration

KOMPAS TAQUERIA LLC
KOMPAS TAQUERIA LLC
726 E 12200 S STE B
DRAPER UT 84020-9131

Account Number: **15324155-004-STC**

This business is registered to make taxable sales from the incorporated city of:
Draper

Outlet: 0002 Issued: May 26, 2023 Valid until revoked or cancelled. Post in a noticeable place.

This business is authorized to make taxable sales, purchase tax free for resale, collect and remit sales and use taxes in the State of Utah. The authority to engage in business is subject to city and/or county business licensing laws and other rules and regulations. This license may be revoked for violations or failure to comply with these laws, rules and regulations. If this business moves, closes or is sold, you must contact the Tax Commission immediately by calling 801-297-2200 or toll free 1-800-662-4335 and return this license to the Tax Commission for cancellation. This license is NOT transferable.

ABOVE IS YOUR
SALES TAX LICENSE
TEAR OFF AT PERFORATION AND POST IN A NOTICEABLE PLACE
Keep this portion for your records.

Account Number: **15324155-004-STC** <<< Use this number for all correspondence or contact with the Utah State Tax Commission.

Jurisdiction: **Draper**
Issued: **May 26, 2023**

TAXPAYER ACCESS POINT TAP tap.utah.gov

Your Personal Identification Number (PIN) will be sent in a different notice in a few days.
You are required to register your account at **tap.utah.gov** for electronic filing, paying and managing your account. Your PIN is needed to register.

NOTICE OF LIABILITY
If you are purchasing a business, have the former business owner provide you a notice/receipt from the Tax Commission stating the sales and use taxes are paid in full. If the notice/receipt is not provided, Utah law requires you keep enough of the purchase money to pay the unpaid taxes. You may be held personally liable for any taxes not paid by the former owner.

TAX FREE PURCHASES
Merchandise purchased tax free, but used or consumed by your company, must be reported on your sales and use tax return. You must pay sales and use tax on goods that you or your company consume.

Draper City

1020 E Pioneer Rd Draper, UT 84020

(801) 576-6530

Business License Certificate

This License is NOT Transferrable

License Number:	CBL-6662-2023	**License Type:**	Business Commercial
Business Name:	Kompas Taqueria LLC	**Issued Date:**	8/31/2025
DBA:		**Expiration Date:**	8/31/2026
Business Location:	726 E 12200 S Suite B Draper, UT 84020		
Owner Name:	Yorman Arrieche		
Business Activities:	722513 - Limited-Service Restaurants		

Troy Walker, Draper City Mayor

Travis DeJong, Business License Official

This license is granted to the named business to perform only the activities listed at the provided address.

This license is not transferable between owners.

TO BE POSTED IN A CONSPICUOUS PLACE

Draper City Business Licensing

Full-Service Restaurant License

COMMUNITY DEVELOPMENT

Kompas Taqueria LLC

726 E 12200 S Suite B
Draper, UT 84020

Travis DeJong

COMMUNITY DEVELOPMENT

Overview



726 E 12200 S Suite B
Draper, UT 84020

Full-Service Restaurant License:

Allows restaurants to store, sell, and serve all kinds of alcoholic beverages alongside a food purchase.

N

Draper City Code Distance Requirements
Full-Service Restaurant

DCMC 6-4-040: LICENSE APPLICATION LOCAL CONSENT EXPIRATION AND RENEWAL:
(B) (2) (b) A … full-service restaurant … license shall not be granted to any applicant for any location situated within…

three hundred feet (300') of any community location as measured from the nearest patron entrance of the proposed restaurant by following the shortest route of ordinary pedestrian travel to the property boundary of the community location…

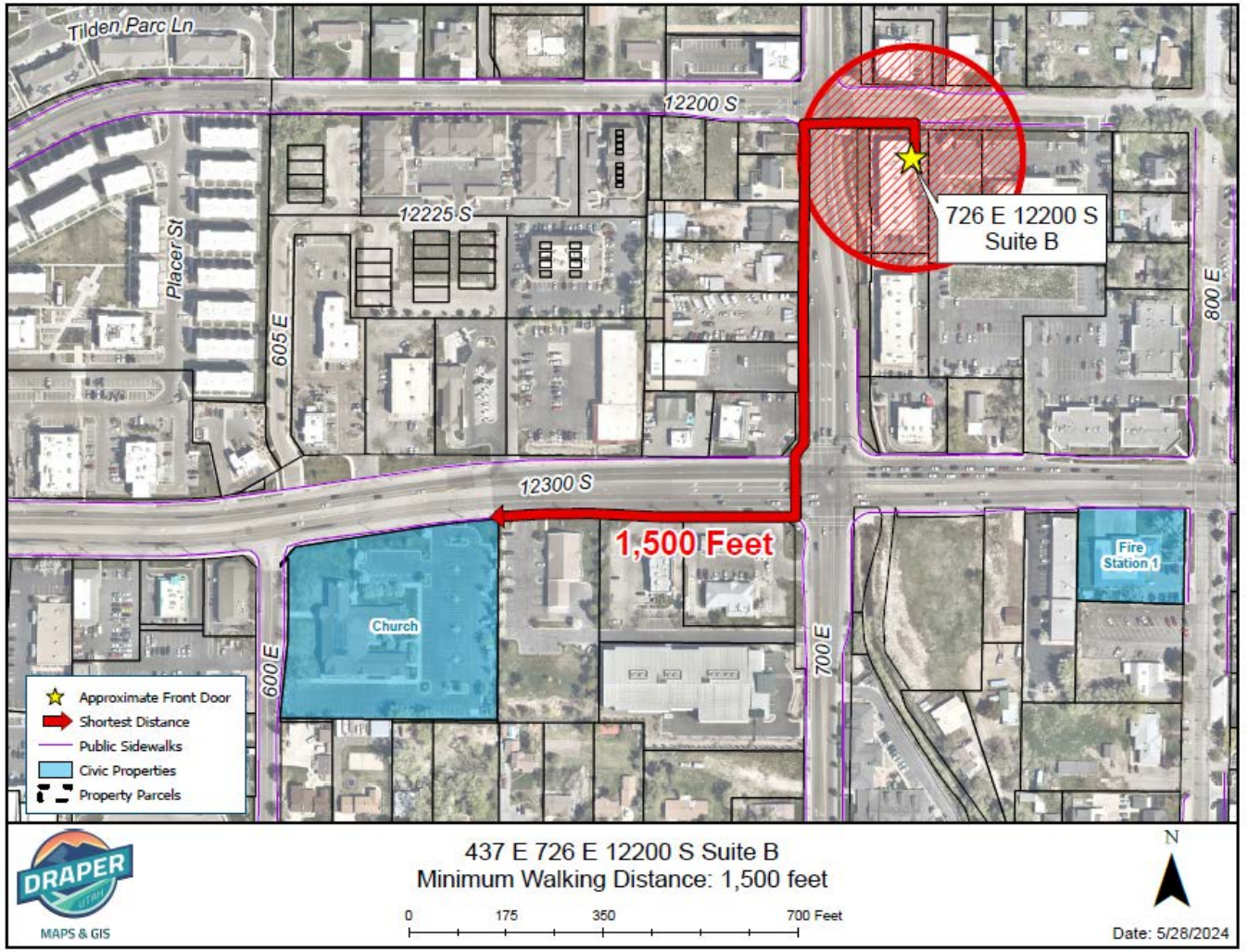
or within two hundred feet (200') of the proposed restaurant measured in a straight line from the nearest patron entrance of the proposed restaurant to the nearest property boundary of the community location.

Community locations include:

- Schools
- Churches
- Public libraries
- Public playgrounds and parks

COMMUNITY DEVELOPMENT

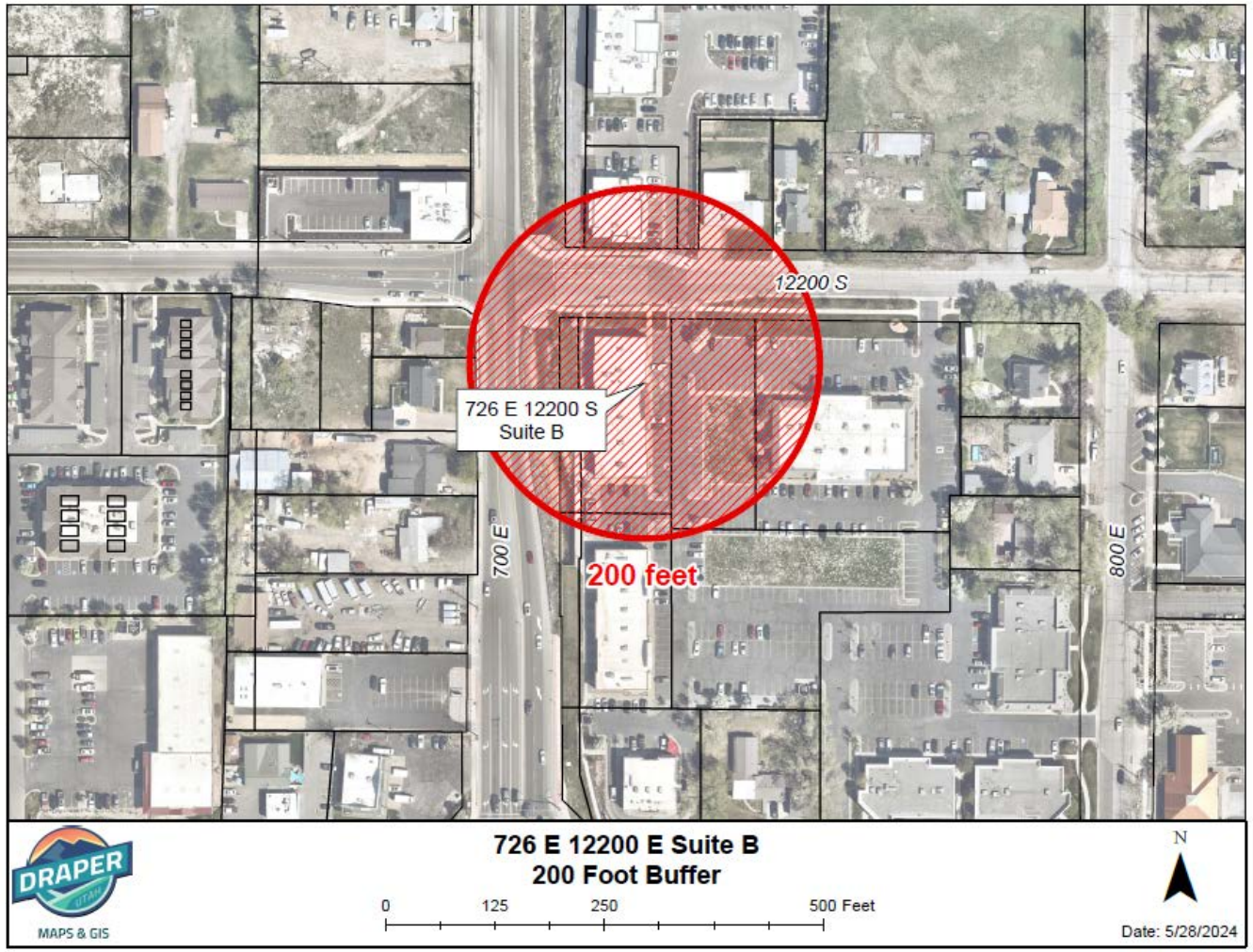
300 ft. Distance Requirement (Ordinary Pedestrian Travel)



Entrance must be at least 300 ft., following the shortest pedestrian route, from a community location.

COMMUNITY DEVELOPMENT

200 ft. Distance Requirement (Straight Line)



Entrance must be at least 200 ft., drawn in a straight line, from a community location.

COMMUNITY DEVELOPMENT

Action:
Provide Local Consent
or
Deny Local Consent

DCMC 6-4-050: ON PREMISES LICENSES

(B) (2) (c) Restriction on Licenses: There shall be no limitation on the number of full-service or limited-service, or beer-only restaurant license granted by Draper City.

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Action: Consideration of Resolution #26-21

Comments:

ATTACHMENTS:

Resolution_26-21_-_Adopting_FY2027_Tentative_Budget v2.pdf

RESOLUTION NO. 26-21

A RESOLUTION OF THE DRAPER CITY COUNCIL ADOOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2026-2027 AND ESTABLISHING RELATED PROCEDURES.

WHEREAS, pursuant to Utah Code § 10-6-111, the Budget Officer is required to prepare a tentative budget for the ensuing fiscal year and submit it to the City Council on or before the first regularly scheduled meeting in May; and

WHEREAS, the Budget Officer prepared the Tentative Budget for fiscal year 2026-2027 and submitted it to the City Council at its regularly scheduled meeting on May 19, 2026; and

WHEREAS, pursuant to Utah Code Utah Code § 10-6-111, the City Council has reviewed the Tentative Budget and desires to adopt it subject to further amendment and revision; and

WHEREAS, the Tentative Budget includes a proposed increase in property tax revenue, which will be addressed in accordance with Utah Code §§ 59-2-919 and 59-2-924; and

WHEREAS, pursuant to Utah Code §§ 10-6-113 and 10-6-114, the City Council must hold a public hearing on the Tentative Budget prior to adoption of the final budget; and

WHEREAS, the City Council desires to establish the date, time, and place of the public hearing and to direct the publication of notice and public availability of the Tentative Budget as required by Utah Code §§ 10-6-113 and 63G-30-102; and

WHEREAS, the Council wants to direct that the Tentative Budget, as amended and revised, be available for public inspection during normal business hours at the office of the Draper City Recorder in Draper City Hall at 1020 East Pioneer Road, Draper, Utah, and on the City website for at least ten days prior to adoption of the fiscal year 2026-2027 Final Budget; and

WHEREAS, the Council shall hold a public hearing on the Tentative Budget, with any revisions the Council has made, prior to adoption of the fiscal year 2026-2027 Final Budget, pursuant to Utah § 10-6-114 on Tuesday June 2, 2026 beginning

at 7:00 p.m. or soon thereafter, at Draper City Hall, 1020 E. Pioneer Road, Draper, Utah, where all interested individuals in attendance will be given an opportunity to comment, and

WHEREAS, the Draper City Council finds that adoption of this Resolution is in the best interest of the public's health, safety, and general welfare;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DRAPER, STATE OF UTAH AS FOLLOWS:

Section 1. Adoption of the Tentative Budget. The Council hereby:

1. Acknowledges receipt of the Tentative Budget for fiscal year 2026-2027 prepared and submitted by the Budget Officer;
2. Adopts the Tentative Budget for fiscal year 2026-2027, as submitted, subject to further amendment and revision by the City Council;
3. Directs that the Tentative Budget for fiscal year 2026-2027, as it may be amended or revised, shall be available for public inspection during normal business hours at the Office of the Draper City Recorder in the Draper City Hall at 1020 E. Pioneer Road, Draper, Utah, and on the City website for at least ten days prior to the adoption of the fiscal year 2026-2027 Final Budget;
4. Schedules a public hearing on the Tentative Budget, with any revisions the Council has made, to be held on Tuesday June 2, 2026, beginning at 7:00 p.m. or soon thereafter, at Draper City Hall, 1020 E. Pioneer Road, Draper, Utah, at which all interested persons will be given an opportunity to comment.
5. Directs City staff to publish notice of the June 2, 2026 public hearing as required by Utah Code §§ 10-6-113 and 63G-30-102; and
6. Directs appropriate City officials to take all other actions necessary to comply with the Utah Code regarding the budget adoption process.

Section 2. Severability. If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

Section 3. Correction of Editing Errors. The City Attorney is authorized to correct any punctuation, spelling, formatting, clerical, or de minimis errors in the tentative budget.

Section 4. Effective Date. This Resolution shall become effective immediately upon its passage.

PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THE 19th DAY OF MAY, 2026.

DRAPER CITY

_____
Mayor Troy K. Walker

ATTEST:

_____
Nicole Smedley, City Recorder

VOTE TAKEN:	YES	NO	ABSENT
Councilmember K. Dahlin	___	___	___
Councilmember M. Green	___	___	___
Councilmember B. Johnson	___	___	___
Councilmember T. Lowery	___	___	___
Councilmember F. Lowry	___	___	___

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Statement of Budget Officer that the Fiscal Year 2026-27 Tentative Budget includes a **proposed property tax rate increase**

Comments:

ATTACHMENTS:

9.c - Proposed_Property_Tax_Rate_Increase_Statement.pdf

PROPERTY TAX RATE INCREASE

Statement

Draper City is considering levying a tax rate that exceeds the City's certified tax rate. The proposed tax rate is estimated to increase the current tax rate from .000936 to .001170.

The proposed tax rate increase would generate approximately $2,696,000 of additional ad valorem tax revenue to be used to pay for operational and compensation costs.

The proposed tax rate increase would increase the City's ad valorem tax revenue by approximately 25%.

If the City proceeds with the proposed tax rate increase, the City will provide notice of and conduct a public hearing, as required by Utah Code Section 59-2-919(4)(c).

Current Draper City Property Tax Rate		0.000936
Current Draper City Property Tax Revenue	$	10,186,000
Proposed Draper Property Tax Rate with Tax Increase		0.001170
Proposed Draper Property Tax Revenue with Tax Increase	$	12,882,000
Proposed New Property Tax Revenue	**$**	**2,696,000**

	Monthly	Annual
Estimated increase to a primary residence valued at $807,000	$ 8.66	$ 103.86
Estimated increase to a business valued at $1,000,000	$ 19.50	$ 234.00

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Presentation: Property Tax Impact Schedule

Comments:

ATTACHMENTS:

Draper City Proposed Property Tax Impact Schedule FY2027.pdf

Draper City

FY2026-2027 Proposed Property Tax Impact Schedule

Tuesday, May 19, 2026

Draper City is considering levying a tax rate that exceeds the City's certified tax rate. The proposed increase is estimated to increase the current tax rate from .000936 to .001170. The proposed tax rate increase would generate approximately $2,696,000 of additional ad valorem tax revenue to be used to pay for operational and compensation costs. The proposed tax rate increase would increase the City's ad valorem tax revenue by approximately 25%. If the City proceeds with the proposed tax rate increase, the City will provide notice of and conduct a public hearing, as required by Utah Code Section 59-2-919(4)(c).

Current Draper Property Tax Rate		0.000936
Current Draper Property Tax Revenue	$	10,186,000
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Proposed New Property Tax Revenue	**$**	**2,696,000**

	Monthly	Annual	
Estimated increase to a primary residence valued at $807,000	$ 8.66	$ 103.86	25.0%
Estimated increase to a business valued at $1,000,000	$ 19.50	$ 234.00	25.0%

OVERALL BUDGET

	Budget Without Tax Increase	Proposed Budget	Budget Change
MAYOR & COUNCIL	312,800	312,800	-
CITY MANAGER	6,670,900	6,670,900	-
HUMAN RESOURCES	717,700	717,700	-
FINANCE	1,373,400	1,373,400	-
JUSTICE COURT	822,300	822,300	-
POLICE DEPARTMENT	14,346,400	14,346,400	-
FIRE DEPARTMENT	8,123,700	8,123,700	-
PUBLIC WORKS	4,803,000	4,803,000	-
COMMUNITY DEVELOPMENT	3,428,300	3,428,300	-
PARKS & RECREATION	6,771,300	6,771,300	-
NON DEPARTMENTAL / DEBT SERVICE / TRANSFEI	6,148,600	6,148,600	-
TOTAL EXPENSE	**53,518,400**	**53,518,400**	**-**
DRAPER CITY FUND BALANCE	*16,519,000*	*18,980,000*	*(2,461,000)*

Impact of Tax Increase - With the property tax increase Draper will reduce its reliance on fund balance to meet the ongoing operational needs of the City.

Draper City

FY2026-2027 Proposed Property Tax Impact Schedule

Tuesday, May 19, 2026

FIRE DEPARTMENT

	Budget Without Tax Increase	Proposed Budget	Budget Change
FIRE DEPARTMENT - OVERTIME	250,000	415,000	165,000
TOTAL EXPENSE	**250,000**	**415,000**	**165,000**

Impact of Tax Increase -The City will fund three new firefighter positions, reducing the reliance on overtime to meet minimum staffing levels and reducing firefighter fatigue.

PARKS & RECREATION

	Budget Without Tax Increase	Proposed Budget	Budget Change
PARKS - PLAYGROUND MAINTENANCE	130,000	200,000	70,000
TOTAL EXPENSE	**130,000**	**200,000**	**70,000**

Impact of Tax Increase -The City will have the necessary funding to continue annual playground replacements at the recommended level in order to maintain compliance with risk and insurance mandates.

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Action: Consideration of Resolution #26-22

Comments:

ATTACHMENTS:

Resolution_26-22_-_Separate_Items_on_the_Agenda v2.pdf
ATTACHMENTS:

Draper City Proposed Property Tax Impact Schedule FY2027.pdf

RESOLUTION NO. 26-22

A RESOLUTION OF THE DRAPER CITY COUNCIL ACKNOWLEDGING COMPLIANCE WITH TRUTH-IN-TAXATION REQUIREMENTS FOR THE FISCAL YEAR 2026-27 TENTATIVE BUDGET.

WHEREAS, on May 19, 2026, at a duly noticed public meeting, the Budget Officer presented, for the first time, the Tentative Budget for fiscal year 2026-2027 to the City Council; and

WHERAS, the Tentative Budget includes a proposed property tax increase that would generate approximately $2.696 million in additional ad valorem tax revenue; and

WHEREAS, pursuant to Utah Code § 59-2-919(4)(a), when a fiscal year taxing entity first presents its tentative budget, the Budget Officer must state that the tentative budget includes a proposed tax rate increase, and the entity must include a separate agenda item notifying the public of that intent; and

WHEREAS, the agenda for the May 19, 2026 public meeting properly included a separate item notifying the public that the Budget Officer intended to state that the Tentative Budget includes a proposed property tax rate increase; and

WHEREAS, at the May 19, 2026 public meeting, the Budget Officer made the required statement that the Tentative Budget includes a proposed property tax rate increase; and

WHEREAS, at the same meeting, the Budget Officer presented a property tax impact schedule (the "Tax Impact Schedule"), as a separate agenda item and as a standalone document separate from all other budget materials, as required by Utah Code §§ 59-2-919(4)(a) and 59-2-924; and

WHEREAS, Utah Code Section 59-2-924(8) states that the property tax impact schedule shall be presented and made available, as a separate document from other budget documents " . . . at each public hearing held prior to June 30 at which the taxing entity discusses the taxing entity's proposed general fund budget for the ensuing fiscal year period."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DRAPER, STATE OF UTAH AS FOLLOWS:

Section 1. Acknowledgement and Directives.

The City Council hereby:

1. Acknowledges that the agenda for the May 19, 2026 public meeting properly included a separate item notifying the public that the Budget Officer intended to state that the Tentative Budget includes a proposed property tax rate increase, as required by Utah Code § 59-2-919(4)(a);

2. Acknowledges that the Budget Officer made the required statement at the May 19, 2026 public meeting that the Tentative Budget includes a proposed property tax rate increase;

3. Acknowledges that the Budget Officer presented the Tax Impact Schedule as a separate agenda item and as a standalone document separate from all other budget documents, substantially in the form attached as Appendix "A," as required by Utah Code §§ 59-2-919(4)(a) and 59-2-924;

4. Directs that the Tax Impact Schedule shall be available for public inspection during normal business hours at the Office of the City Recorder, Draper City Hall, 1020 East Pioneer Road, Draper, Utah, and on the City's website; and

5. Directs that the Tax Impact Schedule shall be presented and made available as a separate document at each public hearing prior to June 30, 2026, at which the City Council discusses the proposed general fund budget for fiscal year 2026-2027.

Section 2. Severability. If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

Section 3. Correction of Editing Errors. The City Attorney is authorized to correct any punctuation, spelling, formatting, clerical, or de minimis errors in the tentative budget.

Section 4. Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THE 19th DAY OF MAY, 2026.

DRAPER CITY

_____
Mayor Troy K. Walker

ATTEST:

_____
Nicole Smedley, City Recorder

VOTE TAKEN:	YES	NO	ABSENT
Councilmember K. Dahlin	___	___	___
Councilmember M. Green	___	___	___
Councilmember B. Johnson	___	___	___
Councilmember T. Lowery	___	___	___
Councilmember F. Lowry	___	___	___
Mayor Walker	___	___	___

Draper City

FY2026-2027 Proposed Property Tax Impact Schedule

Tuesday, May 19, 2026

Draper City is considering levying a tax rate that exceeds the City's certified tax rate. The proposed increase is estimated to increase the current tax rate from .000936 to .001170. The proposed tax rate increase would generate approximately $2,696,000 of additional ad valorem tax revenue to be used to pay for operational and compensation costs. The proposed tax rate increase would increase the City's ad valorem tax revenue by approximately 25%. If the City proceeds with the proposed tax rate increase, the City will provide notice of and conduct a public hearing, as required by Utah Code Section 59-2-919(4)(c).

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OVERALL BUDGET

	Budget Without Tax Increase	Proposed Budget	Budget Change
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CITY MANAGER	6,670,900	6,670,900	-
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PUBLIC WORKS	4,803,000	4,803,000	-
COMMUNITY DEVELOPMENT	3,428,300	3,428,300	-
PARKS & RECREATION	6,771,300	6,771,300	-
NON DEPARTMENTAL / DEBT SERVICE / TRANSFEI	6,148,600	6,148,600	-
TOTAL EXPENSE	**53,518,400**	**53,518,400**	**-**
DRAPER CITY FUND BALANCE	*16,519,000*	*18,980,000*	*(2,461,000)*

Impact of Tax Increase - With the property tax increase Draper will reduce its reliance on fund balance to meet the ongoing operational needs of the City.

Draper City

FY2026-2027 Proposed Property Tax Impact Schedule

Tuesday, May 19, 2026

FIRE DEPARTMENT

	Budget Without Tax Increase	Proposed Budget	Budget Change
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TOTAL EXPENSE	**250,000**	**415,000**	**165,000**

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PARKS & RECREATION

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TOTAL EXPENSE	**130,000**	**200,000**	**70,000**

Impact of Tax Increase -The City will have the necessary funding to continue annual playground replacements at the recommended level in order to maintain compliance with risk and insurance mandates.

PROPERTY TAX RATE INCREASE

Statement

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The proposed tax rate increase would increase the City's ad valorem tax revenue by approximately 25%.

If the City proceeds with the proposed tax rate increase, the City will provide notice of and conduct a public hearing, as required by Utah Code Section 59-2-919(4)(c).

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	Monthly	**Annual**
Estimated increase to a primary residence valued at $807,000	$ 8.66	$ 103.86
Estimated increase to a business valued at $1,000,000	$ 19.50	$ 234.00

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Action: Consideration of Resolution #26-23

Comments:

ATTACHMENTS:

Resolution_26-23_-_Resolution_Adhering_to_Utah_Code_during_Budget_Process v2.pdf
ATTACHMENTS:

Draper City Proposed Property Tax Impact Schedule FY2027.pdf

RESOLUTION NO. 26-23

A RESOLUTION OF THE DRAPER CITY COUNCIL ACKNOWLEDGING COMPLIANCE WITH TRUTH-IN-TAXATION REQUIREMENTS AND SETTING THE PUBLIC HEARING ON THE PROPOSED PROPERTY TAX RATE INCREASE.

WHEREAS, The City Council is considering levying a tax rate that exceeds its certified tax rate for fiscal year 2026-2027; and

WHERAS, pursuant to Utah Code § 59-2-919(4), which states in part that:
... a fiscal year taxing entity may levy a tax rate that exceeds the fiscal years taxing entity's certified tax rate if ... on or after May 1 but on or before June 13, the fiscal year taxing entity states at a public meeting:
(A) that the fiscal year taxing entity is considering levying a tax rate that exceeds the fiscal year taxing entity's certified tax rate;
(B) the approximate dollar amount of and purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase described in Subsection (4J(b)(i)(A);
(C) the approximate percentage increase in ad valorem tax revenue for the fiscal year taxing entity based on the proposed tax rate increase describe in Subsection (4)(b)(i)(A); and
(D) that if the fiscal year taxing entity proceeds with the proposed tax rate increase, the fiscal year taxing entity will provide notice of and conduct a public hearing, as required by Subsection (4)(c) at which members of the public will have an opportunity to provide comments on the proposed tax rate increase; and

WHEREAS, Utah Code § 59-2-919(4)(b) further requires that before a fiscal year taxing entity may levy a tax rate that exceeds the fiscal year taxing entity's certified tax rate, such entity includes on the agenda of the public meeting at which a statement is made as required by Utah Code Section 59-2-919(4)(b) a separate item that notifies the public that the fiscal year taxing entity intends to make the statement described in Utah Code Section 59-2-919(4)(b); and

WHEREAS, the agenda for the May 19, 2026 public meeting properly included, as a separate item, notice that the City intended to make the statement required by Utah Code § 59-2-919(4)(b); and

WHEREAS, at the May 19, 2026 public meeting, the Budget Officer or Executive

of the Entity made the required statement, substantially similar to the statement set forth in attached Appendix "A"; and

WHEREAS, the City Council intends to conduct a public hearing on the proposed property tax increase as required by Utah Code § 59-2-919 on Wednesday, 12 August 2026, at 6:00 p.m. or soon thereafter, subject to change by the County Auditor; and

WHEREAS, a separate item was on the agenda for the May 19th Meeting stating that the Budget Officer would present and make available the property tax impact schedule (the "Tax Impact Schedule"); and

WHEREAS, on or before 1 June 2026 the Manager or designee must notify the County Auditor and the Tax Commission of the City's intent to increase property taxes, and the date, time and place of the truth-in-taxation public hearing to be conducted by the Council on 12 August 2026 at 6:00 p.m. or soon thereafter, with the hearing date being subject to change by the County Auditor, all as required under Utah Code Section 59-2-919 (8)(a)(i).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF DRAPER, STATE OF UTAH AS FOLLOWS:

Section 1. Acknowledgment and Directives.

The City Council hereby:

1. Acknowledges that the agenda for the 19 May 2026 public meeting included, as a separate item, that the City intends to make a statement that the City is considering levying a tax rate that exceeds its certified tax rate, the approximate dollar amount of and purpose for additional ad valorem tax revenue that would be generated by the proposed tax rate increase, the approximate percentage increase in ad valorem tax revenue, and if the City proceeds with the proposed tax rate increase the City will provide notice of and conduct a public hearing at which members of the public will have an opportunity to provide comments on the proposed tax rate increase.

2. Acknowledges that the Budget Officer or Executive of the Entity made the statement required by Utah Code § 59-2-919(4)(b) at the May 19, 2026 public meeting, substantially similar to the statement in attached Appendix "A."

3. Sets the public hearing on the proposed property tax increase, as required

by Utah Code § 59-2-919, for Wednesday, August 12, 2026, at 6:00 p.m. or as soon thereafter as the matter may be heard, at Draper City Hall, Draper City Council Chambers, 1020 E Pioneer Road, Draper, Utah, subject to any change required by the County Auditor.

4. Directs the Budget Officer or designee to notify, on or before June 1, 2026, the Utah State Tax Commission and the Salt Lake County and Utah County Auditors of the City's intent to increase property taxes for fiscal year 2026-2027, and that the Council will conduct a public hearing as required by Utah Code § 59-2-919 on Wednesday, 12 August 2026 at 6:00 p.m., or soon thereafter at the Draper City Hall, Draper City Council Chambers, 1020 E Pioneer Road, Draper, Utah.

Section 2. Severability. If any section, part, or provision of this Resolution is held invalid, or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Resolution, and all sections, parts, and provisions of this Resolution shall be severable.

Section 3. Correction of Editing Errors. The City Attorney is authorized to correct any punctuation, spelling, formatting, clerical, or de minimis errors in the tentative budget.

Section 4. Effective Date. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THE 19th DAY OF MAY, 2026.

DRAPER CITY

_____
Mayor Troy K. Walker

ATTEST:

_____
Nicole Smedley, City Recorder

VOTE TAKEN:	YES	NO	ABSENT
Councilmember K. Dahlin	___	___	___
Councilmember M. Green	___	___	___
Councilmember B. Johnson	___	___	___
Councilmember T. Lowery	___	___	___
Councilmember F. Lowry	___	___	___
Mayor Walker	___	___	___

Draper City

FY2026-2027 Proposed Property Tax Impact Schedule

Tuesday, May 19, 2026

Draper City is considering levying a tax rate that exceeds the City's certified tax rate. The proposed increase is estimated to increase the current tax rate from .000936 to .001170. The proposed tax rate increase would generate approximately $2,696,000 of additional ad valorem tax revenue to be used to pay for operational and compensation costs. The proposed tax rate increase would increase the City's ad valorem tax revenue by approximately 25%. If the City proceeds with the proposed tax rate increase, the City will provide notice of and conduct a public hearing, as required by Utah Code Section 59-2-919(4)(c).

Current Draper Property Tax Rate		0.000936
Current Draper Property Tax Revenue	$	10,186,000
Proposed Draper Property Tax Rate with Tax Increase		0.001170
Proposed Draper Property Tax Revenue with Tax Increase	$	12,882,000
Proposed New Property Tax Revenue	**$**	**2,696,000**

	Monthly	Annual	
Estimated increase to a primary residence valued at $807,000	$ 8.66	$ 103.86	25.0%
Estimated increase to a business valued at $1,000,000	$ 19.50	$ 234.00	25.0%

OVERALL BUDGET

	Budget Without Tax Increase	Proposed Budget	Budget Change
MAYOR & COUNCIL	312,800	312,800	-
CITY MANAGER	6,670,900	6,670,900	-
HUMAN RESOURCES	717,700	717,700	-
FINANCE	1,373,400	1,373,400	-
JUSTICE COURT	822,300	822,300	-
POLICE DEPARTMENT	14,346,400	14,346,400	-
FIRE DEPARTMENT	8,123,700	8,123,700	-
PUBLIC WORKS	4,803,000	4,803,000	-
COMMUNITY DEVELOPMENT	3,428,300	3,428,300	-
PARKS & RECREATION	6,771,300	6,771,300	-
NON DEPARTMENTAL / DEBT SERVICE / TRANSFEI	6,148,600	6,148,600	-
TOTAL EXPENSE	**53,518,400**	**53,518,400**	**-**
DRAPER CITY FUND BALANCE	*16,519,000*	*18,980,000*	*(2,461,000)*

Impact of Tax Increase - With the property tax increase Draper will reduce its reliance on fund balance to meet the ongoing operational needs of the City.

Draper City

FY2026-2027 Proposed Property Tax Impact Schedule

Tuesday, May 19, 2026

FIRE DEPARTMENT

	Budget Without Tax Increase	Proposed Budget	Budget Change
FIRE DEPARTMENT - OVERTIME	250,000	415,000	165,000
TOTAL EXPENSE	**250,000**	**415,000**	**165,000**

Impact of Tax Increase -The City will fund three new firefighter positions, reducing the reliance on overtime to meet minimum staffing levels and reducing firefighter fatigue.

PARKS & RECREATION

	Budget Without Tax Increase	Proposed Budget	Budget Change
PARKS - PLAYGROUND MAINTENANCE	130,000	200,000	70,000
TOTAL EXPENSE	**130,000**	**200,000**	**70,000**

Impact of Tax Increase -The City will have the necessary funding to continue annual playground replacements at the recommended level in order to maintain compliance with risk and insurance mandates.

MEMO

To: City Council
From:
Date: 2026-05-19
Re: Action: Consideration of Resolution #26-24

Comments:

ATTACHMENTS:

Resolution_26-24_-_Disposal_of_Personal_Property_-_Vehicles.pdf
ATTACHMENTS:

Resolution 26-24 - Disposal of Property - Vehicle Listing.pdf

RESOLUTION NO. 26-24

A RESOLUTION OF THE DRAPER CITY COUNCIL DISPOSING OF SURPLUS PERSONAL PROPERTY IN ACCORDANCE WITH DRAPER CITY MUNICIPAL CODE 3-3-150

WHEREAS, the Draper Finance Department ("Finance Department") assists various City departments in tracking and monitoring personal property; and

WHEREAS, The Finance Department has determined the City possesses personal property that is included in the fixed asset register with an original value greater than $5,000 that is unused, obsolete, unsuitable for public use, or otherwise no longer needed; and

WHEREAS, the Finance Department desires to dispose of or sell such personal property to the highest bidder through public auction; and

WHEREAS, Draper City Code Section 3-3-150 requires the City Council to declare such property as surplus prior to disposal or sale.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH:

Section 1. Disposition of Property. The Draper City Council hereby declares as surplus and authorizes the Finance Department to dispose of personal property no longer needed as listed in Exhibit A attached hereto by:

i. selling the property at public auction and applying the proceeds of the sale into a revenue type account of the fund which owned the property that was sold;
ii. destroying the property if the property is unfit for a public interest use or for sale; or
iii. selling the property to any person for such price as the City Manager deems appropriate if property remains unsold after reasonable attempts to sell it through public auction.

Section 2. Effective Date. This Resolution shall become effective immediately upon passage by the City Council.

PASSED AND ADOPTED BY THE CITY COUNCIL OF DRAPER CITY, STATE OF UTAH, ON THE 3rd DAY OF FEBRUARY, 2026.

DRAPER CITY

_____
Mayor Troy K. Walker

ATTEST:

_____
Nicole Smedley, City Recorder

VOTE TAKEN:	YES	NO	ABSENT
Councilmember K. Dahlin	___	___	___
Councilmember M. Green	___	___	___
Councilmember B. Johnson	___	___	___
Councilmember T. Lowery	___	___	___
Councilmember F. Lowry	___	___	___
Mayor Walker	___	___	___

Unit Number	VIN #	Year	Make	Model
500	1FTFX1ET9EKF94341	2014	Ford	F150
601	1FM5K8AR4EGA76195	2014	Ford	EXPLORER
635	1FM5K8AR1HGB71883	2017	Ford	EXPLORER
661	1FM5K8AR6FGA93985	2015	Ford	EXPLORER
619	1FM5K8AR6EGA76196	2014	Ford	EXPLORER
654	1FM5K8AR0FGA93979	2015	Ford	EXPLORER
655	1FM5K8AR7FGA93980	2015	Ford	EXPLORER
708	1FTEW1E82AKE38632	2010	Ford	F150
707	1FTEW1EP9JKF95758	2018	Ford	F150
186	1FDWF37Y39EA00771	2009	Ford	F350
191	1FDUF5HY0EEA60891	2014	Ford	F550
102	1FTEW1EP7JKF95757	2018	Ford	F150
198	1FDBF2B64JEB41514	2018	Ford	F250
105	3GCPKREA8BG333334	2011	Chev	1500
119	1FDRF3B68DEA18517	2013	Ford	F350
177	1FDRF3B60EEA60889	2014	Ford	F350
192	1FT8W3B67FEB54804	2015	Ford	F350
124	1GDP8C1376F410961	2006	GMC	8500
167	2FZAAWDC77AY49410	2007	STERLING	L8500
161	1FVAC3BS4BDAY5245	2011	FREIGHTLINER	M2
ST103	1M2AX07C9CM012964	2012	MACK	GU(10W)
ST104	1M2AX07C2CM012966	2012	MACK	GU(10W)
25	1Z0139	2006	Ditch Witch	1330
6	61755	2006	Kabota	L48
WATER				
156	1FDUF5HT2CEB75834	2012	FORD	F550
AMBULANCE				
726	1FDUF5HT0KDA02642	2019	FORD	F550(AMBO)
SOLID WASTE				
112	1FTFW1EG3GKD82656	2016	FORD	F150
SW109	3BPZLJ0X5FF294944	2015	PETERBILT	520
SW108	3BPZLJ0X1FF254134	2015	PETERBILT	520