

6:00 p.m. – Council Meeting (Council Chambers)

A. Welcome & Roll Call

B. Pledge of Allegiance – Bart Stevens

C. Invocation – TBA (by invitation)

D. Public Comment

(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)

E. Presentations and Reports

1. Mayor's Report

2. City Administration Report

- a. Department Reports April
- b. May Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report

F. Consent Items

1. Consideration to approve meeting minutes from:

[April 21, 2026 Council Meeting](#)

G. Action Items

1. [Consideration of Ordinance #1008 amending various chapters of Riverdale City Code to update noticing requirements](#)

Presenter: Michelle Marigoni

2. [Consideration of Resolution #2026-15 awarding a bid to Phillips & Co Construction for the Riverdale Park Outdoor Classroom, in an amount not to exceed \\$79,215.00](#)

Presenter: Michelle Marigoni

3. Fire Department discussion – Open House scheduling

Presenter: Steve Brooks

H. Upcoming Events

- Memorial Day May 25th – City offices closed
- Farmer's Market – Mondays through July 27th

I. Comments

1. City Council
2. City Staff
3. Mayor

J. Adjournment

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

Certificate of Posting

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 15th day of May 2026 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html>.

Michelle Marigoni
Riverdale City Recorder

**The City Council meeting on May 19, 2026 is viewable electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in-person participation. The agenda for the meeting is also attached above. **

https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view_as=subscriber

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, April 21, 2026, at 6:00 p.m., at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

Present:

City Council:

- Braden Mitchell, Mayor
- Alan Arnold, Councilmember / Mayor pro tem
- Bart Stevens, Councilmember
- Anne Hansen, Councilmember
- Michael Richter, Councilmember
- Kent Anderson, Councilmember

City Employees:

- Steve Brooks, City Administrator/Attorney (joined electronically)
- Brandon Cooper, Community Development Director
- Casey Warren, Police Chief
- Matthew Hennessy, Fire Chief
- Shawn Douglas, Public Works Director
- Michelle Marigoni, City Recorder

Excused:

Visitors:

- John Cypers
- Brad Brown

Welcome & Roll Call

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed those in attendance, including Council Members, City Staff, and members of the public. Councilor Hansen was expected to be late and arrived at 6:45 p.m.

Pledge of Allegiance – Michael Richter

Invocation – Braden Mitchell

Public Comment

Mayor Mitchell invited members of the public to speak.

John Cypers addressed the Council regarding concerns about maintaining A1 agricultural zoning along a specific strip of property between the old railroad tracks and the freeway, noting multi-generational homes and recent commercial uses. He requested awareness of potential development pressures in the area. Council members and staff responded with information and directed him to Brandon Cooper for further questions.

No other public comments were received.

Presentations and Reports

1. Mayor's Report

Mayor Mitchell reported on the Central Weber Sewer Improvement District meeting, noting no property tax increase was needed this year. He also highlighted the successful Lunch with the Mayor event at the fire station with Riverdale Elementary students.

2. City Administration Report

- a. Department Reports March
- b. April Anniversaries Employee Recognition
- c. Staffing Authorization Plans
- d. Community Development Report

Steve Brooks reviewed department reports and financial charts showing a healthy year-to-date position. Employee recognitions included Paul Flaig (43 years), Casey Warren (22 years), Angie Pierce (10 years), and Officer Vasquez (8 years). Staffing updates noted a permit tech vacancy with an offer extended.

Brandon Cooper mentioned recent ribbon cuttings, upcoming events including the Young Chrysler Dodge Jeep Ram Dealership ribbon cutting on April 24, and ongoing development applications.

Consent Items

1. Consideration to approve meeting minutes from:

April 7, 2026 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

MOTION: Councilmember Arnold moved to approve the consent item. Councilmember Richter seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

Action Items

1. Consideration of Site Plan Amendment for RiverPark Retail

Brandon Cooper introduced the site plan amendment for RiverPark Retail and Brad Brown of the development team. Mr. Brown explained the requested changes to the previously approved plan. The primary adjustment involved the underground stormwater system, which was unavailable due to water table issues and was cost prohibitive.

Councilor Arnold asked Mr. Douglas if he was comfortable with the proposal. Mr. Douglas confirmed it would work. Councilor Stevens inquired about the impact on parking stalls. Seven stalls would be lost, but the site would remain above the required minimum.

Mr. Cooper recommended reallocating the landscaping rather than removing approximately 45 plants. Councilor Stevens asked about the appearance of the detention basin, noting concerns about a wetland aesthetic. Mr. Brown clarified the basin would consist primarily of rock with plants around the perimeter. Councilor Anderson asked about the type of rock. Mr. Brown stated the landscape architect would make the final determination, with the current proposal using 3-inch river rock.

Staff recommended approval of the amendment with the landscaping reallocated rather than removed.

Mayor Mitchell noted that the original plan was preferable and expressed hope that the revised design would still look good. He voiced some disappointment that the underground system was not feasible. Councilor Arnold commented on maintenance concerns with islands in the parking lot and reiterated his earlier reservations about the development.

Mr. Brown asked whether the site plan was legislative or administrative in nature. Mr. Cooper confirmed it is legislative under Riverdale City Code and complies with LUDMA. Mr. Brown emphasized that the request meets code requirements and would not result in a less desirable product.

Motion: Councilmember Arnold moved to approve the site plan amendment based on Mr. Douglas's recommendation and with 45 plants added back into the landscape plan.

Second: Councilmember Richter

Councilor Arnold:	Yes
Councilor Richter:	Yes
Councilor Anderson:	Yes
Councilor Stevens:	No
Councilor Hansen:	Absent

Motion passed 3 in favor, 1 opposed, 1 absent.

2. Consideration of Resolution #2026-14 amending Personnel Policy Chapters 1 through 8

Stacey Comeau reported an employment attorney has reviewed the policy and recommended changes within the first 8 chapters. Discussion focused on specific language in the job abandonment section.

Motion: Councilmember Arnold moved to approve with the typo correction in 5-2 (striking the word "one").

Second: Councilmember Anderson

Councilor Hansen: Yes
Councilor Stevens: Yes
Councilor Arnold: Yes
Councilor Anderson: Yes
Councilor Richter: Yes

Motion passed unanimously.

3. Consideration of Ordinance #1006 amending Riverdale City Code Title 6 Chapter 1 Section 3 – Driving and Traffic Regulations

Chief Warren explained the change reduces the penalty from a class B misdemeanor to an infraction for consistency with other traffic codes, particularly useful for incidents on private property like parking lots.

Motion: Councilmember Arnold moved to approve

Second: Councilmember Hansen

There was no discussion on the motion.

Councilor Arnold: Yes
Councilor Anderson: Yes
Councilor Stevens: Yes
Councilor Richter: Yes
Councilor Hansen: Yes

Motion passed unanimously.

4. Consideration of Ordinance #1007 amending Riverdale City Code Title 2 Chapter 6 – Design Review Committee and Title 9 Chapter 6 Section 1 – Architectural Configuration

Mr. Cooper explained that the proposed ordinance would rename the Design Review Committee to the Development Review Committee and add one City Council member and one Planning Commissioner to the committee. The Development Review Committee would review land use applications at the beginning of the process. The changes are intended to improve communication and coordination between City staff, the Planning Commission, and the City Council on land use matters.

Mayor Mitchell asked Mr. Cooper to explain how this new process might have affected the recent Ritter issue. Mr. Cooper provided clarification on the anticipated benefits.

Councilor Stevens asked whether the meetings would be recorded and if minutes would be kept. Mr. Cooper confirmed that the Development Review Committee would be recorded and minutes would be taken, consistent with past practices of the Design Review Committee.

Motion: Councilmember Arnold moved to approve Ordinance #1007 amending Riverdale City Code Title 2 Chapter 6 – Design Review Committee and Title 9 Chapter 6 Section 1 – Architectural Configuration

Second: Councilmember Richter

There was no discussion on the motion.

Councilor Hansen: Yes
Councilor Anderson: Yes
Councilor Richter: Yes
Councilor Arnold: Yes
Councilor Stevens: Yes

Motion passed unanimously.

5. Consideration of Administrative Order #2026-01 addressing culinary water restrictions due to drought

Mr. Douglas explained outside water delivery has been cut by 20% for the summer. He suggested the Order address only outside watering and to include a health and safety clause.

Motion: Councilmember Arnold moved to approve with the changes Shawn suggested

Second: Councilmember Anderson

There was no discussion on the motion.

Councilor Anderson:	Yes
Councilor Hansen:	Yes
Councilor Arnold:	Yes
Councilor Stevens:	Yes
Councilor Richter:	Yes

Motion passed unanimously.

6. Consideration of Ordinance #1008 adopting by reference the most current edition of the International Property Maintenance Code and establishing standards for property maintenance

Mr. Cooper introduced the ordinance and explained the proposal, noting the most current changes would automatically be used. Chief Warren provided additional details regarding the code's application and enforcement benefits.

The date on the ordinance was noted to be updated to April 21, 2026.

Motion: Councilmember Arnold moved to approve Ordinance #1008 adopting by reference the most current edition of the International Property Maintenance Code and establishing standards for property maintenance.

Second: Councilmember Stevens

Councilor Richter stated he was in opposition because he did not feel that everything in the code applied to Riverdale and that he had not had sufficient time to fully review it.

Councilor Richter:	No
Councilor Arnold:	Yes
Councilor Hansen:	No
Councilor Stevens:	Yes
Councilor Anderson:	No

Motion failed with two in favor and three opposed.

Councilor Hansen suggested bringing the item back at a future meeting with only the most pertinent items incorporated directly into the Riverdale City Code.

7. Fire Department Discussion

Mr. Brooks stated he was seeking assurance from the Council that the City was on the right track to dedicate more time and resources toward transitioning to a fire district model.

Councilor Arnold expressed full support for moving forward with the fire district, noting that the City was originally built around public safety. While he would be sad to see the change, he felt it was important to represent citizens through better cost management, staffing reliability, and long-term safety.

Councilor Richter stated he could not find a reason not to proceed, as it would provide flexibility that a small department otherwise would not have. Councilor Stevens voiced support, citing the economy of scale and the district's ability to shift personnel more effectively than a single small department.

Councilor Anderson indicated he needed to study the issue further. His primary concern was the net cost difference to citizens, though he was not opposed to moving forward given the positive information presented.

Councilor Hansen said she would consider it but worried the presentation seemed too good to be true. She emphasized the need for more hard numbers and wanted to ensure fire department staff understood that any decision would not be made lightly, as it would be a painful process for the City.

Councilor Arnold reiterated that the change could help with the 2030 budget. Councilor Hansen expressed concern about the City having no control over future increases.

Mayor Mitchell thanked the Council members for their thoughtful discussion and the significant work they had put into evaluating the issue. He also expressed appreciation to Chief Hennessy for protecting his staff, considering the City's interests throughout the process, and for his overall support.

Upcoming Events

- ULCT Midyear Conference (St. George) – April 22nd to 24th
- Young Chrysler Dodge Jeep Ram Dealership Ribbon Cutting - April 24th 10:00 a.m.
- Budget Review Meeting - May 5th City Council

Comments

City Council

Councilor Arnold reported that a resident who drives a school bus approached him to thank Chief Warren and the Riverdale Police Department for their enforcement of red-light violations on buses. The resident also inquired whether the City could work with UDOT to clean up and beautify the sides of roads, onramps, and offramps. Chief Warren noted that he has already initiated conversations with UDOT on the matter, and Public Works Director Shawn Douglas has also been actively working with them.

Councilor Stevens commented on the downturn in enrollment at Weber School District, which is resulting in the displacement of employees and teachers, including those at Riverdale Elementary. He also asked for an update on when 4400 South is expected to reopen. It was noted that UDOT has provided no additional information to the City beyond what has been released to the public.

Councilor Richter reported that the hockey program has been incredibly popular and thanked Rich Taylor for successfully implementing it.

City Staff

Mr. Brooks noted that initial steps in the Truth in Taxation process would be included with the budget review meeting scheduled for May 5th. Councilor Richter asked for as much information as possible, as early as possible.

Mr. Douglas stated that Chief Hennessy exemplifies the employees of Riverdale City and expressed his deep respect for him throughout the process.

Mayor

Mayor Mitchell complimented Angel Mejia, noting that he is a pleasure to work with and easy to get along with.

Adjournment

Having no further business to discuss, Councilmember Arnold moved to adjourn the meeting. Councilmember Hansen seconded the motion. The meeting was adjourned at 8:21 p.m.

Date Approved:

Monthly Financial Report
Riverdale City and Redevelopment Agency
Report as of March 31, 2026

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
General Fund	\$ 9,023,859	\$ 755,513	\$ 1,515	\$ 1,138,125	\$ 932,293	\$ 12,034,262	\$ 9,338,202	\$ 2,696,060
						Net of Class C Road Funds:		2,648,536
						Net of Local Option Sales Tax Highway/Transportation Funds:		2,211,677
Redevelopment Agency, RDA	9,619,098			497,099	22,937	926,250	491,434	434,816
Capital Projects Fund	16,935,370			54,406	18,966	510,439	67,144	443,295
Water Fund	6,828,441			145,749	144,482	2,025,338	1,639,982	385,356
Sewer Fund	4,253,261			139,683	43,283	1,257,663	987,882	269,781
Storm Water Fund	942,514			35,517	22,248	329,384	799,619	(470,235)
Garbage Fund	411,302			48,531	42,215	434,536	360,114	74,422
Motor Pool Fund	3,309,890			54,917	28,380	855,407	643,886	211,521
Information Technology Fund	101,508			18,228	11,783	163,662	223,122	(59,460)
Total	\$ 51,425,243	\$ 755,513	\$ 1,515	\$ 2,132,255	\$ 1,266,587	\$ 18,536,941	\$ 14,551,385	\$ 3,985,556

Cody Cardon
Business Administrator

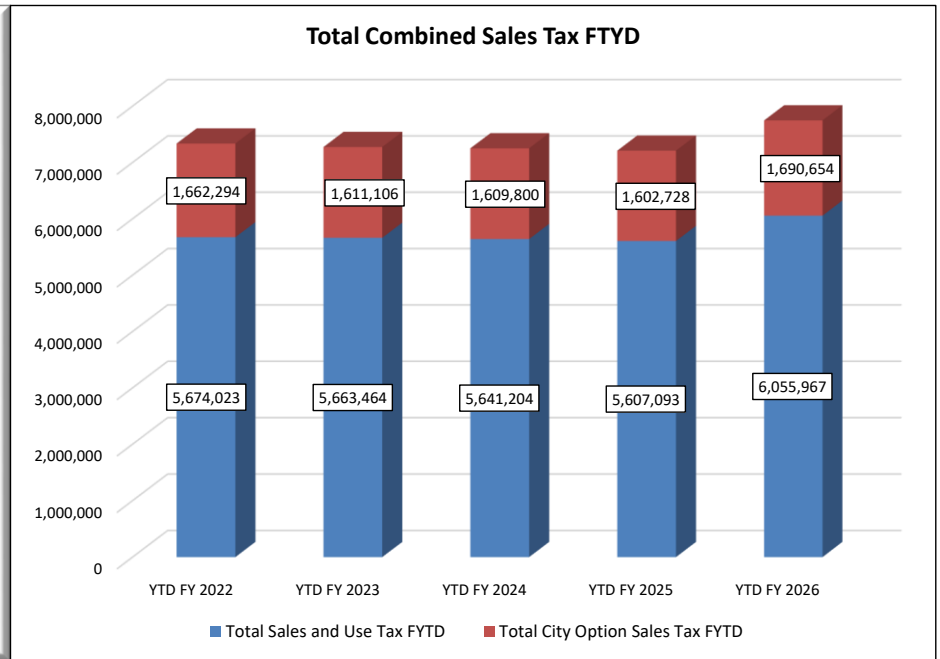
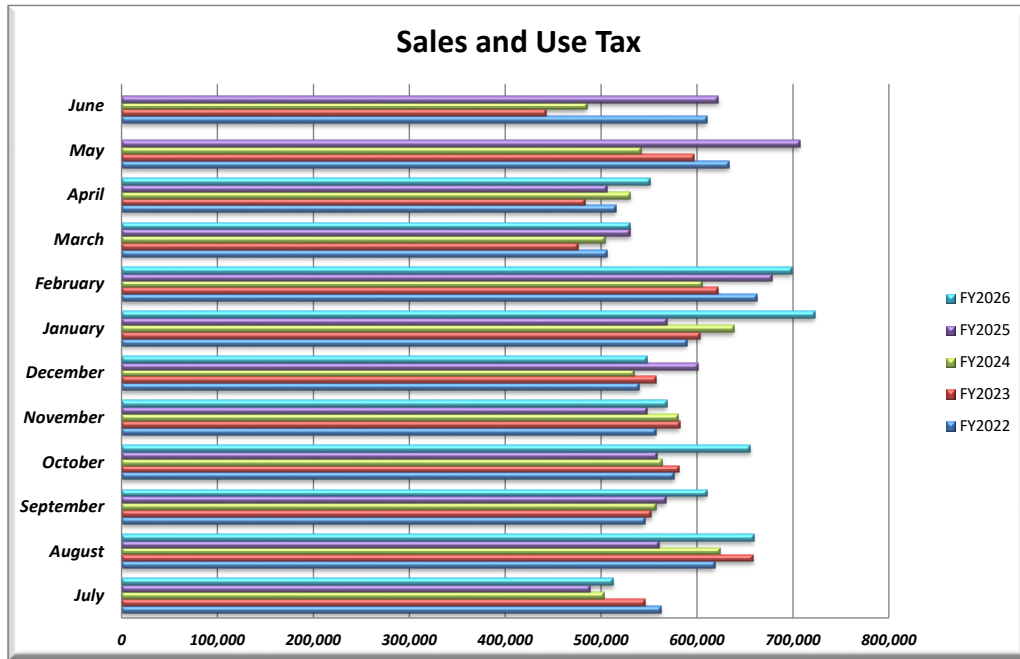
Notes:

- 1) Savings are held in:
 - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 3.86%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$300), Senior's (\$115), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.

Monthly Financial Report
Riverdale City Redevelopment Agency
 Report as of March 31, 2026

	Amount of Money on Hand			For the Month Reported		For the Fiscal Year To Date		
	Savings	Checking	Cash Drawers	Revenues	Expenditures	Revenues	Expenditures	Difference
RDA General Fund	\$ 892,762			\$ 17,401	\$ 684	\$ 167,260	\$ 71,380	\$ 95,880
Riverdale Road RDA Fund	232,488			-	-	-	-	-
1050 West RDA Fund	-			-	-	-	-	-
550 West RDA Fund	278,512			-	-	-	260,000	(260,000)
West Bench RDA Fund	4,462,984			444,761	-	444,761	-	444,761
Statutory Housing RDA Fund	727,818			2,336	-	21,841	-	21,841
Housing RDA Fund	1,023,847			3,340	32	31,709	294	31,415
Senior Facility Fund	2,000,687			29,261	22,221	260,679	159,760	100,919
Total	\$ 9,619,098	\$ -	\$ -	\$ 497,099	\$ 22,937	\$ 926,250	\$ 491,434	\$ 434,816

RIVERDALE CITY SALES TAX REPORT AS OF APRIL 30, 2026



Sales and Use Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax
FY2022	562,750	618,576	545,650	576,179	557,122	539,973	589,568	662,411	506,447	515,347	633,398	610,286	6,917,707
FY2023	546,359	658,981	552,172	581,251	581,883	557,867	603,551	622,245	475,653	483,502	596,420	443,009	6,702,893
FY2024	502,647	624,034	557,432	563,645	580,249	534,790	638,309	605,118	504,297	530,683	542,156	484,937	6,668,297
FY2025	488,476	560,609	567,621	558,194	547,679	600,934	569,197	678,158	530,117	506,108	707,137	622,425	6,936,655
FY2026	512,613	658,996	609,965	655,434	568,493	547,716	722,624	698,660	530,087	551,379			6,055,967

Total Sales and Use Tax FYTD

YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
5,674,023	5,663,464	5,641,204	5,607,093	6,055,967

City Option Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option
FY2022	169,084	180,716	162,925	167,097	161,347	161,238	174,113	191,158	146,608	148,008	183,455	167,253	2,013,002
FY2023	159,872	189,910	159,858	164,383	164,801	160,162	173,106	174,375	130,294	134,345	165,986	152,899	1,929,991
FY2024	165,949	174,194	160,265	158,749	161,535	151,040	178,930	173,579	138,425	147,134	148,778	136,250	1,894,828
FY2025	161,419	156,297	161,097	156,751	149,742	171,157	163,704	192,870	148,183	141,508	205,632	170,255	1,978,615
FY2026	166,600	182,075	174,583	185,548	156,176	146,319	202,294	188,046	141,810	147,203			1,690,654

Total City Option Sales Tax FYTD

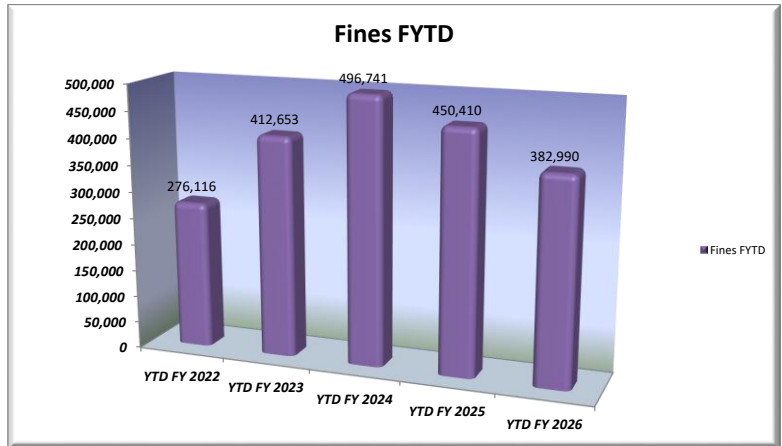
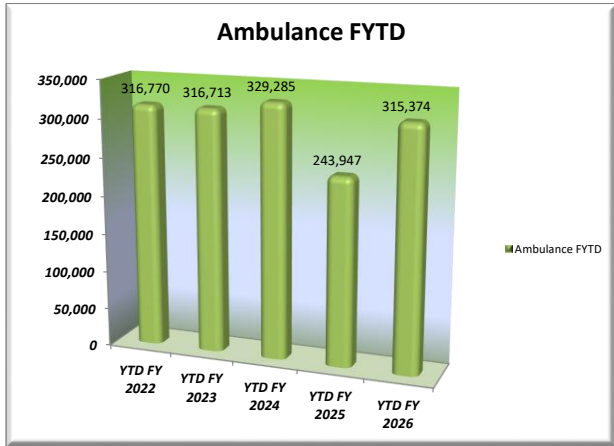
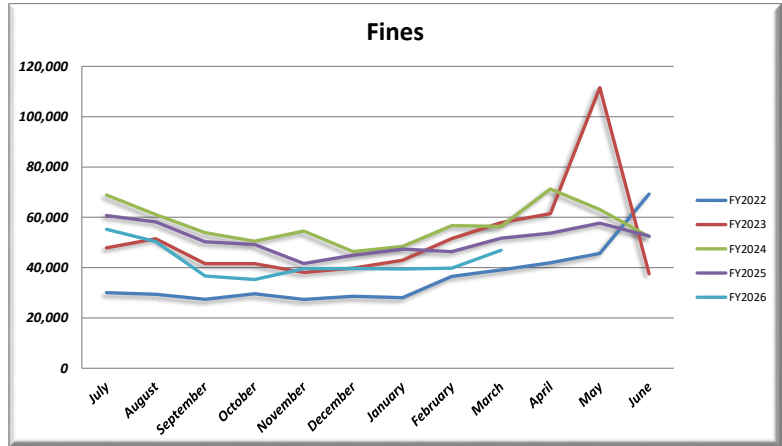
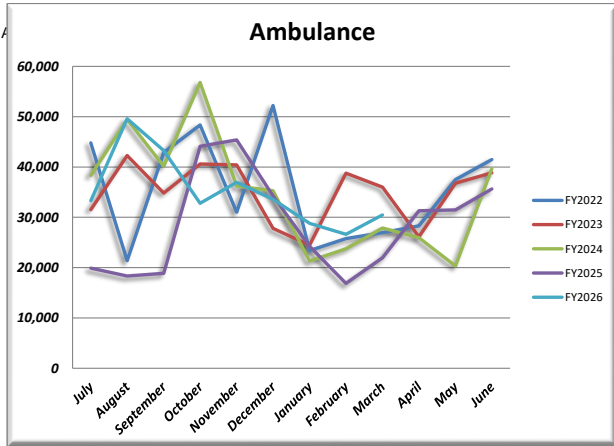
YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
1,662,294	1,611,106	1,609,800	1,602,728	1,690,654

Total Combined Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined
FY2022	731,834	799,292	708,575	743,276	718,469	701,211	763,681	853,569	653,055	663,355	816,853	777,539	8,930,709
FY2023	706,231	848,891	712,030	745,634	746,684	718,029	776,657	796,620	605,947	617,847	762,406	595,908	8,632,884
FY2024	668,596	798,228	717,697	722,394	741,784	685,830	817,239	778,697	642,722	677,817	690,934	621,187	8,563,125
FY2025	649,895	716,906	728,718	714,945	697,421	772,091	732,901	871,028	678,300	647,616	912,769	792,680	8,915,270
FY2026	679,213	841,071	784,548	840,982	724,669	694,035	924,918	886,706	671,897	698,582	0	0	7,746,621

Total Combined Sales Tax FYTD

YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
7,336,317	7,274,570	7,251,004	7,209,821	7,746,621



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2022	44,807	21,386	42,859	48,360	31,009	52,226	23,392	25,769	26,962	28,296	37,506	41,489	424,061
FY2023	31,524	42,281	34,827	40,608	40,407	27,813	24,471	38,766	36,016	26,144	36,775	38,864	418,496
FY2024	38,326	49,479	40,171	56,814	36,221	35,306	21,331	23,750	27,887	36,221	25,962	20,336	415,252
FY2025	19,896	18,321	18,880	44,129	45,391	34,241	24,231	16,872	21,986	31,317	31,495	35,652	342,411
FY2026	33,295	49,593	43,253	32,785	36,961	33,581	28,796	26,619	30,491				315,374

Ambulance FYTD	YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
	316,770	316,713	329,285	243,947	315,374

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2022	30,031	29,400	27,392	29,644	27,355	28,627	28,050	36,499	39,118	41,966	45,678	69,265	433,025
FY2023	47,856	51,458	41,590	41,554	38,086	39,774	42,930	51,535	57,870	61,450	111,553	37,538	623,194
FY2024	68,876	61,111	53,878	50,459	54,523	46,380	48,439	56,674	56,401	71,274	63,106	52,243	683,364
FY2025	60,699	58,170	50,310	49,228	41,635	44,930	47,384	46,325	51,729	53,663	57,708	52,579	614,360
FY2026	55,248	50,351	36,700	35,276	39,565	39,666	39,478	39,812	46,894				382,990

Fines FYTD	YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
	276,116	412,653	496,741	450,410	382,990

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	857,786.53	9,316,049.17	10,857,880.00	1,541,830.83	85.8
LICENSES AND PERMITS	29,191.65	458,155.54	360,000.00	(98,155.54)	127.3
INTERGOVERNMENTAL REVENUE	100,185.00	1,069,585.59	2,104,100.00	1,034,514.41	50.8
CHARGES FOR SERVICES	68,870.63	517,775.55	616,500.00	98,724.45	84.0
FINES AND FORFEITURES	46,894.28	382,990.26	600,000.00	217,009.74	63.8
MISCELLANEOUS REVENUE	35,196.71	289,705.55	4,778,567.00	4,488,861.45	6.1
TOTAL FUND REVENUE	1,138,124.80	12,034,261.66	19,317,047.00	7,282,785.34	62.3
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	17,401.25	167,259.55	220,000.00	52,740.45	76.0
RDA REVENUE	.00	.00	76,550.00	76,550.00	.0
TOTAL FUND REVENUE	17,401.25	167,259.55	296,550.00	129,290.45	56.4
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	240,000.00	240,000.00	.0
TOTAL FUND REVENUE	.00	.00	240,000.00	240,000.00	.0
<u>550 WEST RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	547,500.00	547,500.00	.0
TOTAL FUND REVENUE	.00	.00	547,500.00	547,500.00	.0
<u>WEST BENCH RDA FUND REVENUE</u>					
TAX REVENUE	443,574.34	443,574.34	250,000.00	(193,574.34)	177.4
MISCELLANEOUS REVENUE	1,187.13	1,187.13	.00	(1,187.13)	.0
TOTAL FUND REVENUE	444,761.47	444,761.47	250,000.00	(194,761.47)	177.9
<u>WEST BENCH CRA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	.00	.00	100,000.00	100,000.00	.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATUTORY HOUSING FUND REVENUE</u>					
MISCELLANEOUS REVENUE	2,335.56	21,841.01	28,000.00	6,158.99	78.0
TOTAL FUND REVENUE	2,335.56	21,841.01	28,000.00	6,158.99	78.0
<u>HOUSING RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	3,339.75	31,709.17	75,000.00	43,290.83	42.3
TOTAL FUND REVENUE	3,339.75	31,709.17	75,000.00	43,290.83	42.3
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
CHARGES FOR SERVICES	22,841.00	201,580.00	250,000.00	48,420.00	80.6
MISCELLANEOUS REVENUE	6,420.20	59,099.02	731,000.00	671,900.98	8.1
TOTAL FUND REVENUE	29,261.20	260,679.02	981,000.00	720,320.98	26.6
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	54,406.17	510,438.78	3,215,600.00	2,705,161.22	15.9
TOTAL FUND REVENUE	54,406.17	510,438.78	3,215,600.00	2,705,161.22	15.9
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	21,915.00	206,157.36	250,000.00	43,842.64	82.5
WATER REVENUE	123,833.91	1,819,180.55	1,795,000.00	(24,180.55)	101.4
TOTAL FUND REVENUE	145,748.91	2,025,337.91	2,045,000.00	19,662.09	99.0
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	139,682.82	1,257,662.92	1,415,000.00	157,337.08	88.9
TOTAL FUND REVENUE	139,682.82	1,257,662.92	1,415,000.00	157,337.08	88.9
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	35,516.62	329,383.79	410,000.00	80,616.21	80.3
TOTAL FUND REVENUE	35,516.62	329,383.79	410,000.00	80,616.21	80.3

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	48,530.75	434,536.10	599,875.00	165,338.90	72.4
TOTAL FUND REVENUE	48,530.75	434,536.10	599,875.00	165,338.90	72.4
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	54,916.96	855,406.86	1,008,208.00	152,801.14	84.8
TOTAL FUND REVENUE	54,916.96	855,406.86	1,008,208.00	152,801.14	84.8
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	18,227.57	163,662.43	219,788.00	56,125.57	74.5
IT - OTHER SOURCES	.00	.00	31,712.00	31,712.00	.0
TOTAL FUND REVENUE	18,227.57	163,662.43	251,500.00	87,837.57	65.1

RIVERDALE CITY CORP.
FUND SUMMARY
FOR THE 9 MONTHS ENDING MARCH 31, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	26,086.08	129,701.55	200,035.00	70,333.45	64.8
LEGAL	50,984.74	474,134.40	678,483.00	204,348.60	69.9
CITY ADMINISTRATION	22,857.11	228,893.73	309,832.00	80,938.27	73.9
BUSINESS ADMINISTRATION	70,351.82	709,832.59	915,841.00	206,008.41	77.5
BUILDING	16,971.67	194,244.12	352,992.00	158,747.88	55.0
NON DEPARTMENTAL	8,333.00	74,997.00	2,756,853.00	2,681,856.00	2.7
POLICE	365,329.37	3,539,231.71	4,830,338.00	1,291,106.29	73.3
FIRE	214,550.05	2,008,639.67	2,720,065.00	711,425.33	73.9
COMMUNITY DEVELOPMENT	19,825.56	217,950.65	314,323.00	96,372.35	69.3
STREETS	28,687.08	681,173.70	4,668,690.00	3,987,516.30	14.6
PARKS	48,209.47	464,681.66	723,330.00	258,648.34	64.2
COMMUNITY SERVICES	60,107.17	614,721.21	846,265.00	231,543.79	72.6
TOTAL FUND EXPENDITURES	932,293.12	9,338,201.99	19,317,047.00	9,978,845.01	48.3
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	683.84	71,380.44	296,550.00	225,169.56	24.1
TOTAL FUND EXPENDITURES	683.84	71,380.44	296,550.00	225,169.56	24.1
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	240,000.00	240,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	240,000.00	240,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	260,000.00	547,500.00	287,500.00	47.5
TOTAL FUND EXPENDITURES	.00	260,000.00	547,500.00	287,500.00	47.5
<u>WEST BENCH RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
<u>WEST BENCH CRA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	100,000.00	100,000.00	.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	28,000.00	28,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	28,000.00	28,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	32.24	294.16	75,000.00	74,705.84	.4
TOTAL FUND EXPENDITURES	32.24	294.16	75,000.00	74,705.84	.4
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	22,221.22	159,760.13	981,000.00	821,239.87	16.3
TOTAL FUND EXPENDITURES	22,221.22	159,760.13	981,000.00	821,239.87	16.3
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	18,965.68	67,143.89	3,215,600.00	3,148,456.11	2.1
TOTAL FUND EXPENDITURES	18,965.68	67,143.89	3,215,600.00	3,148,456.11	2.1
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	144,482.04	1,639,982.19	2,045,000.00	405,017.81	80.2
TOTAL FUND EXPENDITURES	144,482.04	1,639,982.19	2,045,000.00	405,017.81	80.2
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	43,282.98	987,881.50	1,415,000.00	427,118.50	69.8
TOTAL FUND EXPENDITURES	43,282.98	987,881.50	1,415,000.00	427,118.50	69.8
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	22,247.75	799,618.63	410,000.00	(389,618.63)	195.0
TOTAL FUND EXPENDITURES	22,247.75	799,618.63	410,000.00	(389,618.63)	195.0
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	42,214.84	360,114.49	599,875.00	239,760.51	60.0
TOTAL FUND EXPENDITURES	42,214.84	360,114.49	599,875.00	239,760.51	60.0

RIVERDALE CITY CORP.
 FUND SUMMARY
 FOR THE 9 MONTHS ENDING MARCH 31, 2026

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	28,380.15	643,886.05	1,008,208.00	364,321.95	63.9
TOTAL FUND EXPENDITURES	28,380.15	643,886.05	1,008,208.00	364,321.95	63.9
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	11,783.12	223,122.06	251,500.00	28,377.94	88.7
TOTAL FUND EXPENDITURES	11,783.12	223,122.06	251,500.00	28,377.94	88.7

**RIVERDALE CITY
MONTHLY UTILITY REPORT
FOR MAYOR & CITY COUNCIL
APRIL 2026**

Water Fund

	Total Gallons Used (in thousands)	Total Billings	Total Customers Billed	Average Gallons used Per Customer (in thousands)	Average Bill Per Customer
Residential	13,399	\$ 72,749	2,229	6	\$ 32.64
Commercial	15,336	\$ 54,941	265	58	\$ 207.32

Sewer Fund

	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 69,550	2,192	\$ 31.73
Commercial	\$ 56,343	234	\$ 240.78

Storm Water Fund

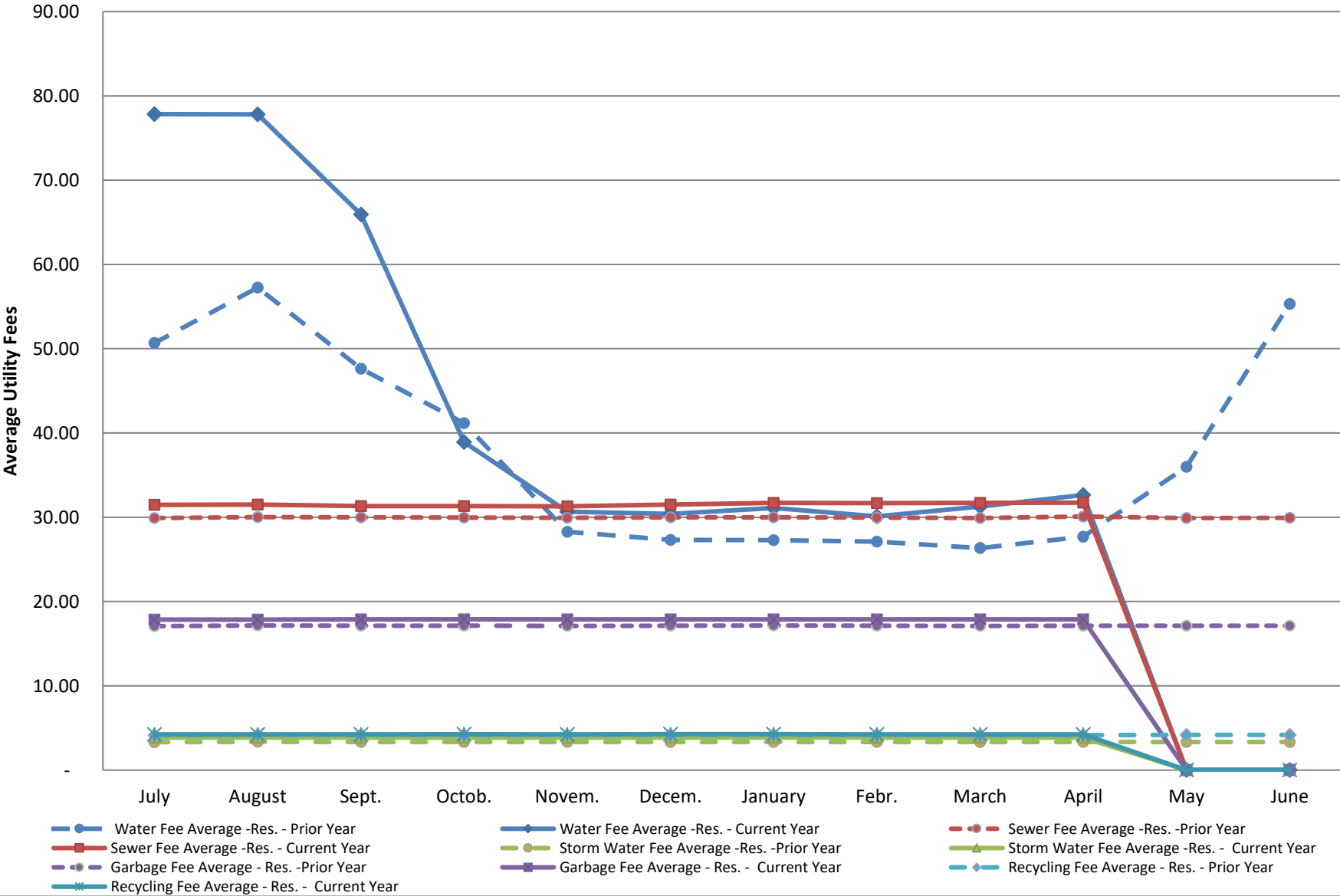
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential	\$ 8,512	2,204	\$ 3.86
Commercial	\$ 24,038	209	\$ 115.02

Garbage Fund

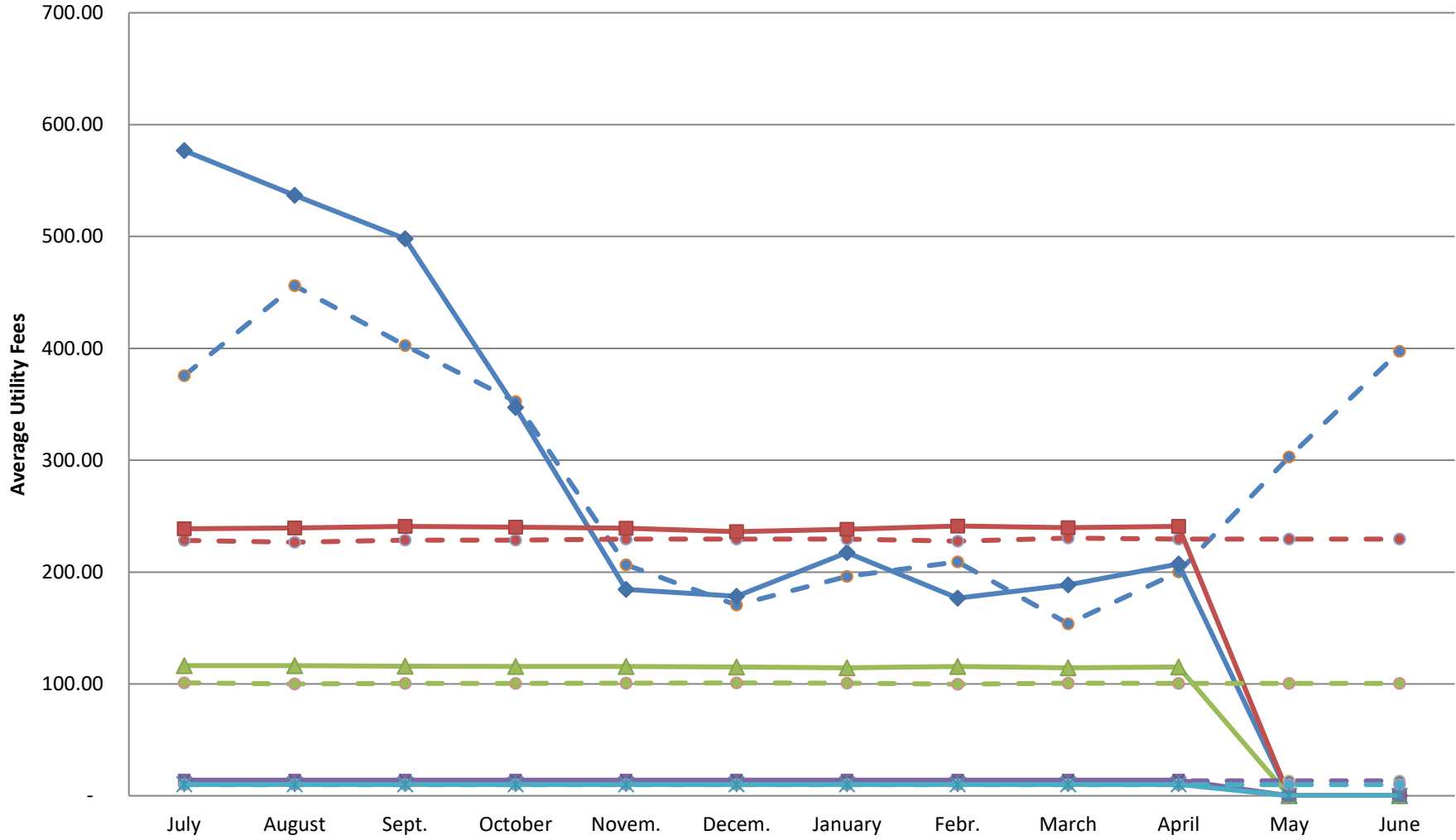
	Total Billings	Total Customers Billed	Average Bill Per Customer
Residential - Garbage	\$ 38,775	2,168	\$ 17.89 *
Residential - Recycling	\$ 7,819	1,842	\$ 4.25
Commercial - Garbage	\$ 28	2	\$ 13.97 *
Commercial - Recycling	\$ 20	2	\$ 10.13

* Some garbage utility customers have more than one garbage can, this is an average of all customers.

Residential Average User Fees Fiscal Year 2025 & 2026



Commercial Average User Fees Fiscal Year 2025 & 2026



- Water Fee Average -Comm. - Prior Year
- Sewer Fee Average -Comm. - Current Year
- Storm Water Fee Average -Comm. -Prior Year
- Garbage Fee Average - Comm. - Prior Year
- ◆— Water Fee Average -Comm. - Current Year
- Sewer Fee Average -Comm. - Current Year
- Storm Water Fee Average -Comm. - Current Year
- Garbage Fee Average - Comm. - Current Year
- Recycling Fee Average - Comm. - Prior Year
- Recycling Fee Average - Comm. - Current Year

Business Administration:

Cody Cardon:

- Routine phone & computer problem resolution throughout the city.
- Routine management issues and resolution.
- Various meetings and training courses attended.
- Working on monthly Accounting.
- Various IT projects.
- West Bench RDA.
- Various meetings and analysis of RDAs.
- May's Newsletter with Angel.
- Fire Department Meetings.
- Working on FY2027 budget.

Stacey Comeau:

New Hires:	Macy Carter	Community Services
	Angel Alarcon	Community Services

Promotions:

Terminations:	Jocelyn Rivera	Building
	Hannah Muirbrook	Community Services

- Random drug testing for the month
- Processed semimonthly payroll
- Did background and credit checks on applicants for apartments
- Attended NUHRA board/training meetings
- Prepared safety incentive reports
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Prepared ACH files for Rent, RDA, and Early Retiree payments
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Angel Mejia:

- Assisted staff with day-to-day technical support and troubleshooting.
- Updated and maintained content on the City website.
- Completed and distributed the monthly City newsletter.
- Created and published social media content for City events, projects, and public notices.
- Assisted with interpretation services for City Court.
- Reviewed and responded to reported phishing emails from staff.
- Worked with Revize to resolve bugs and issues on the City website.
- Completed KnowBe4 training implementation, including Active Directory synchronization.

- Attended lunch with the Mayor, took photos during the event, and delivered the photos to the participating schools.

Community Development Department:

- Code Review and list of revisions
 - Draft Code Revisions – Title 10
 - Work group with PC and Consultant
- Development Review/Processing:
 - Fieldstone Homes
 - Alpine Homes
 - Sign Approvals
 - Zoning Confirmation Requests
 - Zone Text Amendment
- Meeting with property owners and developers to discuss project plans and concepts
 - AFCU Team/Dee Hansen
 - DRH/LHM
 - Bach Homes/StringTown Meetings
 - Riverdale Flats Apartments
 - CarMax
 - New Townhomes
- 5600 South Project – CCT Meeting
- 4400 S Bridge Meetings
- Zoning Violation Review
- Fee Analysis
- Building Plan Review/Building Inspections
- Utah League of Cities and Towns
 - Legislative Policy Committee
 - Economic Development Advisory Committee
 - Mid-year Conference
- RDA Project Area Audit
 - West Bench RDA
 - Project Plan/Budget Amendment
 - West Bench CRA
 - 700 West
- Department heads meetings attendance
- City Council Prep
- Building Permits Issued (30 days)
 - Re-Roof: 7
 - Demolition: 0
 - Tenant Finish: 1
 - Plumbing: 2
 - Basement Finish: 0
 - Mechanical/Electrical: 6
 - Sign: 0
 - Solar: 2
 - Remodel/Addition: 1
 - New Construction – Commercial: 0
 - New Construction – Residential: 1

- Mobile/Manuf Home – 0
- Fence: 0
- Deck: 0
- Pool: 0
- Cell Tower: 0
- Retaining Wall: 1
- Building Inspections - 76
- Planning Commission Prep
- Budget/Sales Tax Revenue Review
- Floodplain Mitigation Training and Review
- Geographical Information Systems training and work
- DWCCC Sale (Peacock Ridge)
- Business Retention and Expansion (BRE Program)
 - Introduction to local businesses
 - Ken Garff Nissan/Honda

Public Works Monthly Report April 2026

- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued Storm Water review to meet new state regulations.
- Completed design work on 1050 W Ritter Dr. Roundabout. Design was sent to UDOT for bidding. Completed bidding project was awarded to Post Construction.
- Continued work on UDOT 5600 S project.
- Continued inspections on AFCU Campus.
- Continued inspections on America First Road Project.
- Continued 2023 waterline project.
- Continued Coleman Vu Project.
- Continued work on utility capacity evaluations for 1500 W development.
- Continued review and engineering for capital improvement plan for Sanitary Sewer and Water.
- Continued work on drinking water lead and copper rule.
- Continued 4400 S Bridge Project.
- Continued 2025 Street Projects.
- Continued design 2025 Waterline Projects.
- Continued bid process on Senior Center Roofing Project
- Started Golden Spike Playground project.
- Continued well number 2 investigative work.
- Started State Storm Water Audit with Division of Water Quality.

Community Services April 2026

Attended staff meetings

Held departmental staff meeting

Created monthly issue of Riverdale Connections.

Covered for Miranda at the Senior Center

Coordinate Farmers Market

Apartment vacancy

Interview and hire new clerk and assistants

Attended City Council

Lunch with the Mayor

Healthy Utah redesignation



SENIOR CENTER

Monthly Report



FAVORITE PROGRAMS

Bingo	Foot Clinic
Tai Chi	Massages
Strong Bodies	Mah Jong

1,708



MEALS SERVED

We served **153** meals on our busiest day

1,208

PEOPLE

attended our programs



585

HOURS

of volunteer service



Defying Gravity

Fall Prevention Class

Stay strong, steady, and independent! Join our 90-minute in-person class to build strength, improve balance, and learn how to prevent falls.

More than **1 in 4** Americans age 65+ fall each year

This class focuses on the importance of talking about falls and identifying fall risks. The class covers the following topics:

- › Home Hazards
- › Balance & Strength Exercises
- › Vision
- › Medication
- › Footwear
- › Navigating Your Community Environment
- › Local Resources
- › Your Action Items

Wednesday, May 13th
9:30am - 11:00am
Riverdale Senior Center



SENIOR SPOTLIGHT: CYNDI TAYLOR

Cyndi is our new Tai Chi instructor. She enjoys getting to know participants and seeing them make progress. She also enjoys reading and crocheting. Cyndi has taught general and special education classes. Teaching is her passion!

COMMUNITY CENTER



Monthly Report



MONTHLY ATTENDANCE

774



PEOPLE



921

PEOPLE

attended our programs

RESERVATIONS



29

 this month

Includes 9 small meeting room
and 20 large meeting room
reservations

A FEW PROGRAMS OFFERED

- **STREET HOCKEY**
- **AFTER SCHOOL**
- **SOCCER**
- **PICKLEBALL**



OUR ADMITTANCE NUMBERS ARE DOWN THIS MONTH. WE DON'T HAVE ACCURATE NUMBERS. WE HAD SEVERAL DAYS OF COMPUTER OUTAGES AND WEREN'T ABLE TO CAPTURE ACCURATE NUMBERS WITH OUR SOFTWARE.

April 2026

Monthly report – April, 2026

Legal Dept., City Attorney, City Admin. – Steve Brooks:

- Resolutions/Ordinances work–
 - Work concerning – Signs/tents, Robinson K, Goldcrest, Storm water audit, Water, Budgets, Fire district, Trans. Plan, UDOT, Townhomes, Car Max, Prop. Taxes, Site plans, Droughts, K remodel, Interlocal, Pre-apps, West bench, Conflicts, Newsletter, Grants, GRAMA, Nuisances, LUDMA, Personnel, RDA, PRUD, Code enforcement, land use, Conference, Easements, Senior housing, Emergency management,
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings
- Formal training attended- ULCT
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

COURT MONTHLY REPORT

408 Total traffic cases	1561 YTD (Jan. 1, 2026 to December 31, 2026)	
5 DUI	227 Moving violations	0 FTA
0 Reckless/DUI red.	119 Non-moving violations	0 Other
56 License violations	1 Parking	

43 Total Misdemeanor cases	YTD (Jan. 1, 2026 to Dec. 31, 2026)	
1 Assault	0 Ill. sale Alc.	0 Dom. animal
11 Theft	0 Other liq. viol.	0 Wildlife
0 FTA	8 Contr. subst vio	0 Parks/rec.
0 Public intox	0 Bad checks	0 Planning zon./Fire/Health
		5 Dom. violence
		18 Other misd./infrac

369 Total cases disposed of this month (2026)	3164 Total number of cases disposed of for the year (July 1, 2025 to June 30, 2026)	
451 Total offenses this month	4150 Total offenses for year (July 1, 2025 to June 30, 2026)	

Small Claims	Total number of cases for the year (Jan. 1, 2026 to Dec. 31, 2026) --	Filed=16 Settled/Dismissed=9
3 Cases filed	0 Trials	
2 Settled/dismissed	0 Default judgment	

# CITATIONS BY AGENCY	YTD (July 1, 2025 to June 30, 2026)	
Riverdale City	204	1795
UHP	176	1669

REVENUE/MISC. YTD (July 1, 2025 to June 30, 2026)

Total Revenue collected	\$ 75,067.88	\$ 649,2661.54
Revenue Retained	\$ 49,926.23	\$ 426,533.42
Warrant Revenue	\$ 25,071.19	\$ 259,755.45
Issued warrants	56	536
Recalled warrants	77	800

Patrol Report April 2026

Abuse of Psychotoxic Chemical: Officers responded to a report of a male inhaling from an air duster can near a local business. Contact was made with the suspect who was uncooperative and resisted arrest. The suspect was eventually booked into jail on multiple charges.

Pedestrian/Warrant: An officer stopped to speak with a pedestrian who was found to be a fugitive with an outstanding warrant for his arrest. The suspect was booked into jail.

Retail Theft: Officers responded to a local business where loss prevention employees had a male detained for retail theft. The male was subsequently booked into jail for retail theft and outstanding warrants for his arrest.

Traffic Stop/Drug Arrest: An officer conducted a traffic stop on a vehicle due to a traffic violation. A drug detecting K-9 alerted to the presence of narcotics which ultimately revealed fentanyl and drug paraphernalia inside of the vehicle. Further investigation into the purchase and distribution of the narcotics is being conducted.

Threatened Suicide: A male and female were involved in an argument at their residence where the male retrieved a firearm and made some concerning comments. Officers made contact with the male and transported him to a local mental health facility for evaluation.

Found Property: A purse was found in the parking lot of a local business. Officers were able to identify the owner and returned the purse to them.

Retail Theft: A local business reported that one of their employees was responsible for multiple internal thefts. Officers interviewed the suspect who admitted to committing the thefts. The employee was charged with multiple counts of theft.

Disturbance/Road Rage: Officers responded to a disturbance where it was found that the occupants of two vehicles were involved in a road rage situation. Several occupants of the vehicles were involved in a physical altercation which resulted in several arrests being made.

Hit and Run: Officers responded to the parking lot of a local business where the complainant reported that another vehicle collided into his and then the suspect left the scene. Officers were able to identify the suspect who was charged with leaving the scene of an accident.

Traffic Accident/DUI: Officers responded to the parking lot of a local business where it was reported that a vehicle had been rear-ended. Contact was made with the driver of the suspect vehicle who was found to be under the influence of marijuana and Xanax. The suspect was arrested for DUI.

DUI: Officers located a reckless driver and conducted a traffic stop. An odor of marijuana was detected in the vehicle. A subsequent search of the vehicle revealed marijuana and drug paraphernalia inside. The suspect was arrested for DUI among several other violations.

Unattended Death: Officers responded to a local residence where a male was found to be deceased inside. Upon further investigation, there was no indication that the death was suspicious. Detectives arrived on scene to further the investigation.

Traffic Accident/DUI: Officers responded to a traffic accident where it was reported that the driver was possibly under the influence. Contact was made with the driver where it was determined that she was under the influence of opiates. The driver was charged with DUI.

Community Policing: Officers assisted with transporting elementary students to and from the community center for lunch with the mayor. Officers also competed in dodgeball games against NOVA students and spoke at their graduation ceremony.

INVESTIGATIONS MAJOR INCIDENTS/ARRESTS FOR 04/2026

Retail Theft: Detectives followed up on a retail theft from a local business. The suspect was identified and an interview was attempted. The suspect will be summoned to court in this case.

Family Fight: Detectives followed up on a family fight between father and adult son that occurred at a local business. Interviews were conducted/attempted and the case will be sent for a summons to be issued.

Sex Offense: Detectives handled a sex offense that was reported through DCFS involving two juveniles. Interviews were conducted and the suspect will be summoned to court.

Fraud: Detectives followed up on another aspect of a robbery case that occurred last year. This case was investigated and it was found that the victim of the robbery was selling items as Apple brand items when he knew they were not, which ultimately led to the robbery that occurred. The victim of the robbery was a suspect in this case as he began tampering with witnesses telling them to lie to the Police as well. The victim in the robbery case will be screened for charges related to this new case.

DV: Detectives followed up on a domestic violence case at a local residence. Interviews were conducted and evidence was gathered. The case will be submitted to the city prosecutor's office for the screening of charges.

Graffiti: Detectives followed up on many graffiti incidents in the city. Through the investigation, a suspect was identified and interviewed. The suspect admitted to doing the graffiti and will be summoned to court on the felony charge to include restitution for the damage caused.

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

April 2026
Report #26-4

April Police Calls

- **1831 Calls for Service:**
 - **28 Animal Complaints**
 - **270 Crime Reports Written**
 - **6 Forgery/Fraud**
 - **25 Retail Thefts**
 - **9 Family Offenses**
 - **13 Child Abuse / DCFS cases**
 - **1 Burglary/Theft Complaints**
 - **71 Arrests**



The remainder of calls involved Welfare Checks, Disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Trespassing, Medical Assists, Warrant Services, etc.

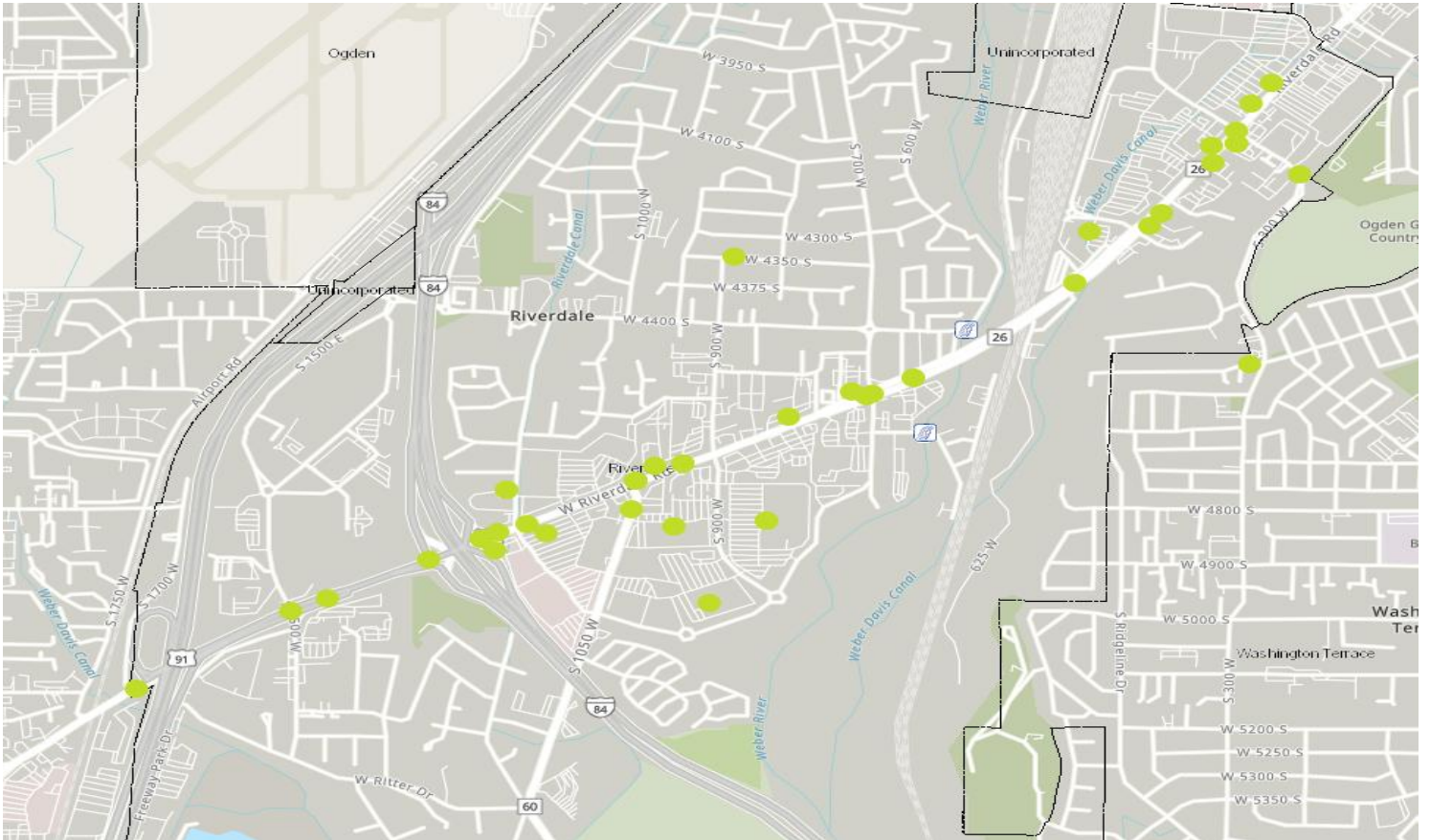
Traffic Patrol and Enforcement

- **750 Traffic Stops resulting in:**
 - **459 Citations**
 - **652 Total Violations**
 - **193 Warnings Issued**

RIVERDALE POLICE DEPARTMENT CRIME BULLETIN

April 2026
Report #26-4

46 Traffic Accidents



- 24 New Cases sent to Investigations.
- 26 Investigative Cases Closed

*Code Enforcement
10 Active Cases

POLICE LINE - DO NOT CROSS POLICE LINE - DO NOT CROSS POLICE LINE - DO NOT CROSS POLICE LINE - DO NOT CROSS POLICE LINE - DO

FOR LAW ENFORCEMENT USE ONLY!

April UMA Pass On

Community Policing- Continued efforts to build rapport and relationships with the staff members and students that attend the Utah Military Academy (UMA).

Found Property- The SRO was given a THC vape that was found on the property. It is known who this item belongs to, and it was booked into evidence to be destroyed.

Drug Violation- The SRO was made aware of a cadet in possession of a THC vape. The cadet was suspended from school and picked up by his parent. The cadet was also cited for this illegal possession.

Child Abuse- The SRO was made aware of an incident that occurred between a cadet and staff member. The cadet accused the staff member of assaulting him. There was video of this incident. This case was reviewed and it was found that no criminal act took place, but the staff members actions will be handled by the school.

Tobacco Violation- The SRO was made aware of a cadet in possession of tobacco products. This was the cadets second offense with tobacco and they were issued a citation as well as suspended from school.

Drug Violation- The SRO was made aware of a cadet in possession of a THC vape. The cadet was issued a citation for the offense and suspended from school.

Tobacco Violation- The SRO was made aware of a cadet in possession of tobacco products. Due to this being the cadets second offense with tobacco they were issued a citation as well as suspended from school.

Drug Violation- The SRO was made aware of a cadet that was in possession of two THC vapes. The cadet was issued a citation and was suspended from school.

DAY OF SERVICE- Cadets with the Utah Military Academy performed acts of service in and around the school, and throughout the community. A lot of hard work was done, and we are very proud of the cadets who helped today.

Child Abuse- The SRO was made aware by detectives of an incident that happened between a cadet and his parents in the parking lot where it got physical. Video was reviewed and no assault took place, just parent discipline. This case was forwarded to the cadets home address for a welfare check.

Sex Offense- The SRO was made aware of an incident that was reported by a female cadet against a male cadet. There was an allegation of inappropriate touching. Interviews were conducted and this case was sent in for screening for Sexual Battery charges.

Assault- The SRO was made aware of a fight in the parking lot. Video was reviewed and a primary aggressor was identified. One of the cadets was checked by medical and the other was cited and suspended pending an expulsion hearing.

Retail Theft- The SRO was contacted by Loss Prevention at a local department store reporting that they had a male cadet detained for shoplifting. All merchandise was recovered for the business. The cadet was cited for Retail Theft and suspended from school.

RIVERDALE FIRE DEPARTMENT

MONTHLY REPORT



April 2026

Incident Types :

- 139 Fire related calls for service
- 81 EMS calls
 - 37 transport
 - 44 non-transport

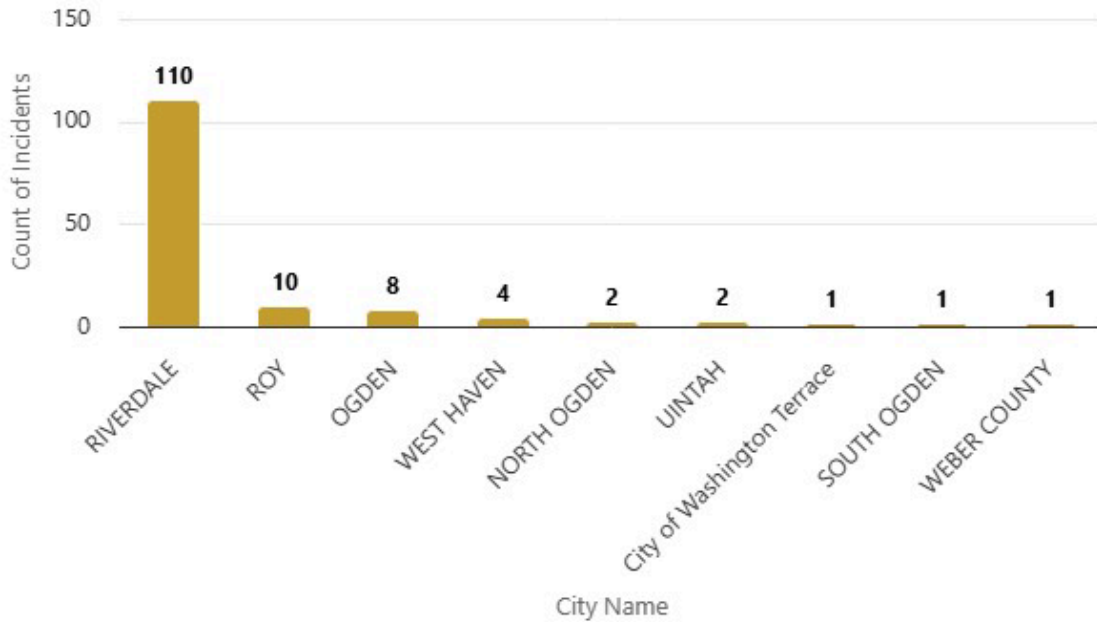
Notable Incidents:

- Heavy Rescue techs responded to two rollover incidents on I-15. In both accidents, vehicles were stabilized and victims were extricated for medical transport.
- Responded on a Structure Fire in Riverdale. The garage was reportedly on fire, and animals were reported in the home. Crews were able to contain the fire to the garage with no spread into the home. Utilities were turned off and all animals were accounted for. The Fire Marshall and Fire Chief were on scene for investigation.
- Responded to a grass fire reported near the back of Trader Joe's. Located a small burn area that was extinguished.
- Assisted semi-tractor driver with cooling brakes that had caught fire on the freeway.
- Assisted Ogden Fire with an extrication of patients from a rollover crash.
- Assisted Rocky Mtn Power with multiple power lines down during a recent storm.

****THE FOLLOWING CHARTS ARE BASED UPON INCIDENTS THE FIRE TRUCK RESPONDS ON. INCIDENTS WHERE THE AMBULANCE RESPONDS WITHOUT A FIRE APPARATUS ARE TRACKED SEPARATELY. WE ARE WORKING TO CREATE A REPORT THAT WILL COMBINE THE INFORMATION INTO ONE REPORT.**

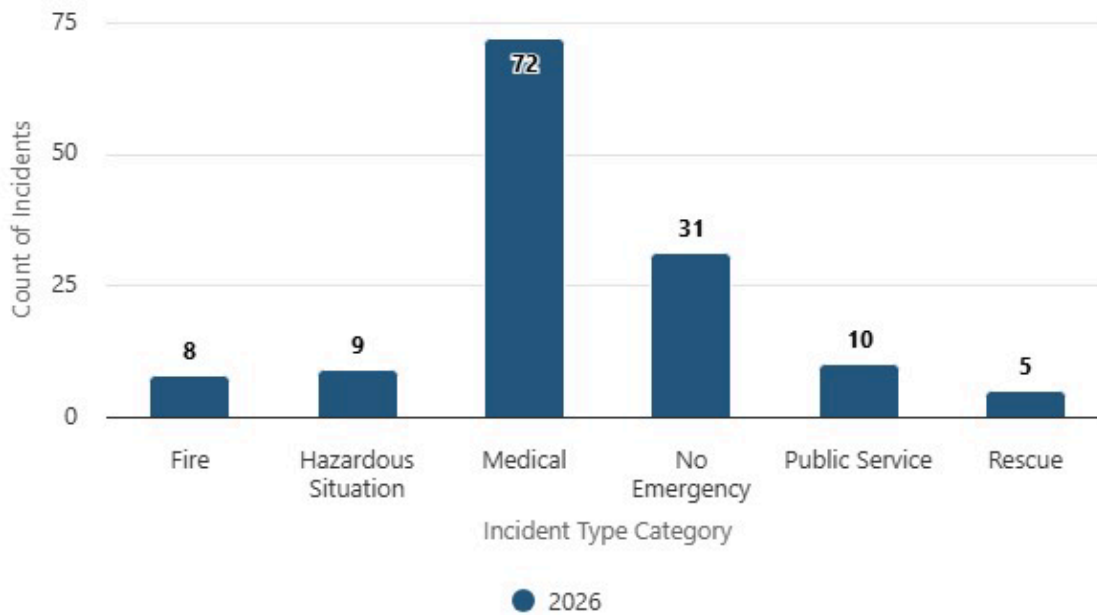
Incidents by City Name (Top 15)

Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM



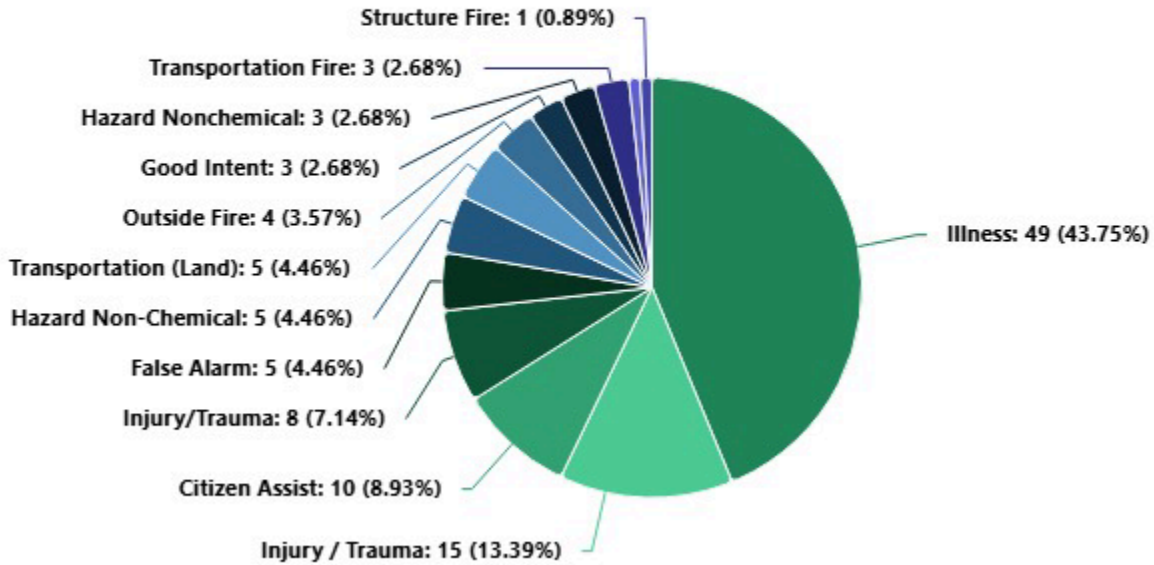
Incidents by Category and Year

Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM



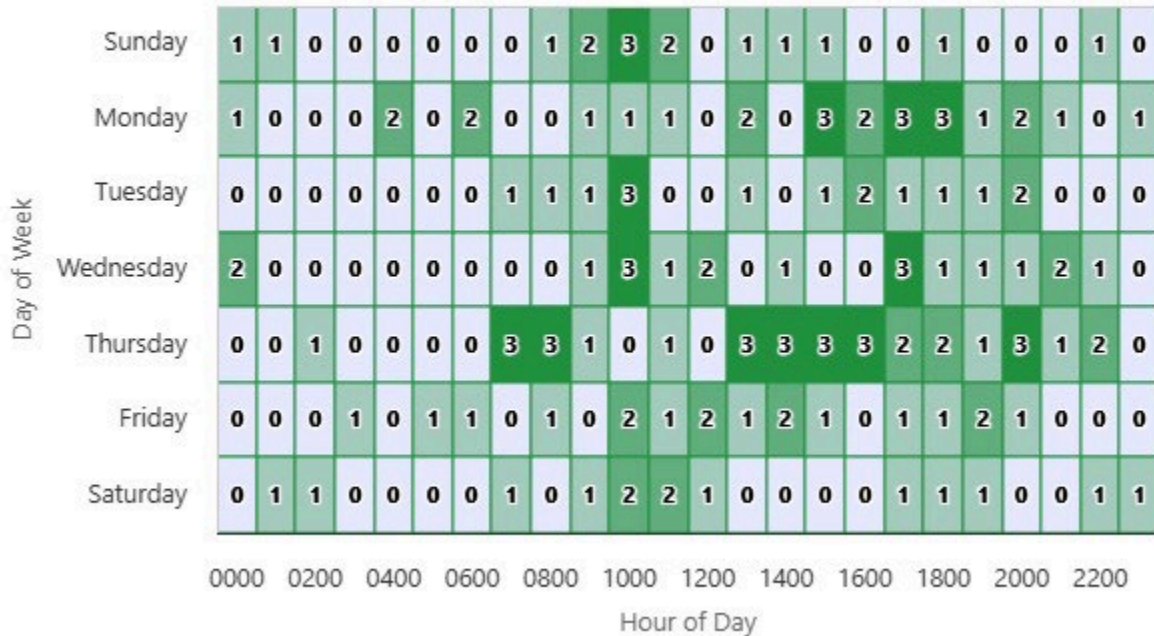
Incidents by Type

Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM



Incidents by Day and Hour

Apr 01, 2026 12:00 AM to Apr 30, 2026 11:59 PM



Fire Marshal Report:

- Structure Fire 902 W 4200 S Investigation
- Performed multiple new business inspections
- Provided information regarding law enforcement access to schools utilizing fire department keys
- Review site plans for new construction
- Completed multiple second and third inspections on businesses that have fire code violations

Other department Updates:

- Attended Old Navy Safety Fair
- Participated in Mayor's Luncheon
- Conducted new hire testing; offered a position to one of the candidates
- Attended the Grand Opening at Young's new dealership
- Completed all initial inspections on businesses within the city
- Participated in several county-wide fire rescue and EMS training courses
- Attended Weber County Fire Chiefs Association meeting
- Attended the Weber Fire Dispatch Operations meeting
- Attended The Emergency Management Meeting
- Attended Region Homeland Security Coalition meeting
- Weber Fire District meetings with staff regarding annexation
- Assisted with community easter egg hunt
- Performed station tours and education to the public
- Assisted citizens with public with burn permit applications

Employee Recognition – May 2026 Anniversaries

Years	Employee	Department
35	Shawn Douglas	Public Works
20	Abe Torres	Public Works
15	Travis Gibson	Public Works
10	Luigi Panunzio	Police
7	Laurie Greenhalgh	Business Administration
6	Kim Winn	Police
4	Shari Casper	Community Services
3	Rory Powers	Police
4	Zach Henstra	Public Works

2	Julie Morse	Community Services
1	Granthony Wegelin	Community Services
1	Zander Gonzales	Community Services
1	Meg'n Cutler	Police



Riverdale City

Staffing Authorization Plan

As of December 31, 2005		
Department	FTE Authorization	FTE Actual
City Administration	3.00	3.00
Legal Services	5.50	5.50
Community Development	3.50	3.50
Bus Admin - Civic Center	5.75	5.50
Bus Admin - Comm Services	10.00	6.75
Public Works	12.00	11.00
Police	26.00	26.00
Fire	11.50	12.75
Total	77.25	74.00

As of February 28, 2023		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	3.50
Community Development	3.00	3.00
Business Administration	6.25	6.25
Community Services	9.00	7.75
Public Works	11.00	11.00
Police	24.75	24.75
Fire	17.50	15.50
Total	78.00	73.75

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	(1.00)	City Administrator/City Attorney
Community Development	0.00	
Community Services	(1.25)	Recreation Assistants
Business Administration	0.00	
Public Works	0.00	
Police		
Fire	(2.00)	PT Firefighters unfilled
Totals	(4.25)	Staffing <u>under</u> authorization

Actual Full Time Employees 61.00
 Actual Part Time Employees 41.00
 Seasonal Employees 0.00

* 2 part time FTE can not be converted to 1 full time FTE



COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT

April 2026

OPEN FOR BUSINESS



Larry H. Miller Chrysler Dodge Jeep Ram is now **Young Chrysler Dodge Jeep Ram**, located at 1481 W Riverdale

NEW AND ONGOING DEVELOPMENTS



America First Credit Union continues construction of their new Corporate Campus at 4624 South 1500 West



Ken Garff Honda Riverdale continues construction of their remodel and new service bays at 950 W Riverdale Road. The Showroom portion of the project is complete



GoldCrest Homes (Alpine/ Fieldstone) continues construction of 68 new single-family homes at the Coleman Vu Estates at 5368 S 1050 W

To view a map of recent and ongoing development projects in Riverdale City, click or scan the QR Code below.



**RIVERDALE CITY
CITY COUNCIL AGENDA
May 19, 2026**

AGENDA ITEM: G1

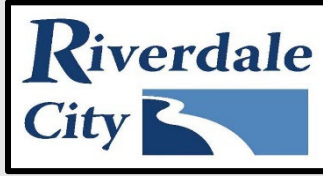
SUBJECT: Consideration of Ordinance #1008 amending various chapters of Riverdale City Code to update noticing requirements

PRESENTERS: Michelle Marigoni, City Recorder

INFORMATION:

- a. [Executive Summary](#)
- b. [Ordinance #1008](#)
- c. [Code Updates](#)

[BACK TO AGENDA](#)



City Council Executive Summary

For the Council meeting on:
May 19, 2026

Petitioner:
Michelle Marigoni

Summary of Proposed Action

Consideration of Ordinance #1008 amending the following codes to remove newspaper publishing noticing requirements in accordance with Utah Code 63G-30-102.

Summary of Supporting Facts & Options

In 2023, SB43 addressed public noticing and removed requirements for municipalities to publish notices in newspapers, simplifying requirements to either a "class A" or "class B" noticing category. Riverdale code Title 1, Chapter 6 (Ordinances and Resolutions; Procedures) was updated in 2023 to reflect the change, but recently other references to newspaper noticing were found in multiple chapters, listed below. Publishing public notice in newspapers has become increasingly costly, and removing the unnecessary requirement from our code will save the city from paying these fees.

- 6-3-4: NOTICE OF IMPOUNDING**
- 6-3-5: SALE OF UNCLAIMED VEHICLES**
- 7-7-8: PARK AND TRAIL SYSTEM OPERATING POLICY**
- 8-1-12: RESTRICTION OF WATER USE**
- 10-1-5: CHANGES AND AMENDMENTS**

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



ORDINANCE NO. 1008

AN ORDINANCE AMENDING THE RIVERDALE MUNICIPAL ORDINANCE CODE TO AMEND PROVISIONS CONCERNING NOTICE REQUIREMENTS MANDATED BY THE UTAH STATE LEGISLATURE AND TO BETTER CLARIFY, EXPLAIN AND CODIFY REQUIREMENTS, ACTS OR PROHIBITIONS CONCERNING THE POSTING OF PUBLIC NOTICE REQUIREMENTS WITHIN RIVERDALE CITY AND TO PROVIDE FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Riverdale City (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah; and;

WHEREAS, Utah Code Annotated §10-9-102 empowers municipalities of the state to enact all ordinances and rules that they consider necessary for the use and development of land located within the municipality; and

WHEREAS, the City finds it is in the best interest of the community and its citizens to address issues concerning legal notice requirement changes to better serve the residents, visitors, and community; and

WHEREAS, it appears that the proposed code addition(s) is in accord with the City's goals, desires and needs and will promote health, safety, and the general welfare of the community at large and the City Council of the City of Riverdale finds it to be in the best interests of the City.

NOW, THEREFORE, BE IT HEREBY ORDAINED AND ENACTED BY THE CITY COUNCIL OF THE CITY OF RIVERDALE:

Section 1. Riverdale Municipal Ordinances

6-3-4: NOTICE OF IMPOUNDING

6-3-5: SALE OF UNCLAIMED VEHICLES

7-7-8: PARK AND TRAIL SYSTEM OPERATING POLICY

8-1-12: RESTRICTION OF WATER USE

10-1-5: CHANGES AND AMENDMENTS

are hereby amended and incorporated as outlined in Attachment 1, attached hereto, and incorporated hereby.

Section 2. All other titles, chapters and sections not otherwise amended hereby shall remain unchanged, in full force and effect.

Section 3. Repeal. Any provision of the Riverdale Municipal Ordinance Code found to conflict with this ordinance is hereby repealed.

Section 4. Severability. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

Section 5. Effective date. This ordinance shall take effect immediately upon its adoption and posting or as allowed by law.

PASSED, ADOPTED AND ORDERED POSTED this 19th day of May 2026.

Braden D. Mitchell, Mayor

Attest:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Richter	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Kent Anderson	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent

TITLE 1 ADMINISTRATION
CHAPTER 6 MAYOR AND CITY COUNCIL
SECTION:

1-6-6: ORDINANCES AND RESOLUTIONS; PROCEDURES:

A. Power Exercised By Ordinance: The city council may pass any ordinance to regulate, require, prohibit, govern, control or supervise any activity, business, conduct or condition authorized by statute or any other provision of law. An officer of the city shall not be convicted of a criminal offense where he relied on or enforced an ordinance he reasonably believed to be a valid ordinance. It shall be a defense to any action for punitive damages that the officer acted in good faith in enforcing an ordinance or that he enforced an ordinance on advice of legal counsel.

B. Penalty For Violation: Unless otherwise specifically authorized by statute, the city council may provide a penalty for the violation of any city ordinance by a fine not to exceed the maximum class B misdemeanor fine under Utah Code Annotated section 76-3-301 or by a term of imprisonment up to six (6) months, or by both the fine and term of imprisonment. The city council may prescribe a minimum penalty for the violation of any city ordinance and may impose a civil penalty for the unauthorized use of city property, including, but not limited to, the use of parks, streets and other public grounds or equipment. Rules of civil procedure shall be substantially followed.

C. Form Of Ordinance: Any ordinance passed by the city council shall contain and be in substantially the following order and form:

1. A number;
2. A title which indicates the nature of the subject matter of the ordinance;
3. A preamble which states the need or reason for the ordinance; (2001 Code)
4. An enacting clause which states: "It is hereby ordained and enacted by the city council of the city of Riverdale as follows:" and no enacting clause shall be used in any action of any ordinance except the first; (1985 Code § 1-1-5; amd. 2001 Code)
5. The body or subject of the ordinance;
6. When applicable, a statement indicating the penalty for violation of the ordinance or a reference that the punishment is covered by an ordinance which prescribes the fines and terms of imprisonment for the violation of the city ordinance; or, the penalty may establish a classification of penalties and refer to such ordinance in which the penalty for such violation is established;
7. A statement indicating the effective date of the ordinance or the date when the ordinance shall become effective after publication or posting as required by this section;
8. A line for the signature of the mayor or acting mayor to sign the ordinance; and

9. A place for the city recorder to attest the ordinance and affix the seal of the city.

D. Requirements As To Form; Effective Date:

1. Ordinances passed or enacted by the city council shall be signed by the mayor, or if he is absent, by the mayor pro tempore, or by a quorum of the city council, and shall be recorded before taking effect. No ordinance shall be void or unlawful by reason of its failure to conform to the provisions of Utah Code Annotated sections 10-3-704(1) through (4).

2. Ordinances shall become effective twenty (20) days after publication or posting or thirty (30) days after final passage by the city council, whichever is closer to the date of final passage, but ordinances may become effective at an earlier or later date after publication or posting if so provided in the ordinance.

3. Ordinances which do not have an effective date shall become effective twenty (20) days after publication or posting, or thirty (30) days after final passage by the city council, whichever is sooner.

E. Publication And Posting Of Ordinances: All ordinances, except those enacted pursuant to Utah Code Annotated sections 10-3-706 through 710, before taking effect shall be deposited in the office of the city recorder and a short summary of the ordinance published ~~at least once in a newspaper published within the city, or if there is no newspaper published therein, then by posting complete copies in three (3) public places within the city.~~ **as a class A notice in accordance with Utah Code 63G-30-102. (Ord. 965, 6-6-2023)**

Any ordinance, code or book, other than the state code, relating to building or safety standards, city functions, administration, control or regulations, may be adopted and shall take effect without further publication or posting, if reference is made to the code or book and at least three (3) copies have been filed for use and examination by the public in the office of the city recorder prior to the adoption of the ordinance by the city council. Any state law relating to building or safety standards, city functions, administration, control or regulations, may be adopted and shall take effect without further publication or posting if reference is made to the state code. The ordinance adopting the code or book shall be published in the manner provided in Utah Code Annotated sections 10-3-709 and 10-3-710.

F. Recording, Numbering And Certification Of Passage:

1. The city recorder shall record, in a book used exclusively for that purpose, all ordinances passed by the city council. The city recorder shall give each ordinance a number, if the city council has not already so done. Immediately following each ordinance, or codification of ordinances, the city recorder shall make or cause to be made a certificate stating the date of passage and of the date of publication or posting, as required. The record and memorandum, or a certified copy thereof, shall be prima facie evidence of the contents, passage and publication or posting of the ordinance or codification. (2001 Code)

2. The city recorder shall continue to number all ordinances consecutively adopted after this code, beginning with the number consecutively following the number of the last ordinance adopted prior to the adoption of this code and shall continue thereafter to consecutively number all ordinances filed and spread upon his records in the order of their passage and shall assign appropriate section numbers in conformity with the system of numbering ordinances used in this code. (1985 Code § 1-1-6)

G. Resolutions:

1. Purpose: Unless otherwise required by law, the city council may exercise all administrative powers by resolution, including, but not limited to: a) establishing water and sewer rates; b) charges for garbage collection and fees charged for city services; c) establishing personnel policies and guidelines; and d) regulating the use and operation of the city property. Punishment, fines or forfeitures may not be imposed by resolution.

2. Form: Any resolution passed by the city council shall be in a form and contain sections substantially similar to that prescribed for ordinances.

3. Publication; Effective Date: Resolutions may become effective without publication or posting and may take effect upon passage or at a later date as the city council may determine, but resolutions may not become effective more than three (3) months from the date of passage. (2001 Code)

8-1-12: RESTRICTION OF WATER USE:

- A. Generally: Whenever the mayor, after investigating the various needs for water in the city and the supply of water available to meet such needs, determines that it is in the best interests of the city to place restrictions on the use of water distributed in the city, he shall have the authority, by administrative order, to place reasonable restrictions, as to time, manner and place, on the use of water for any purpose whatsoever within the limits of the city. All such orders shall take effect when filed with the city recorder and published ~~once in a newspaper of general circulation in the city~~ as a class A notice in accordance with UCC 63G-30-102.
- B. Emergency: Whenever any immediate threat arises to the quantity or quality of the city water supply, or any part thereof, that creates an emergency necessitating immediate remedial action, the mayor shall have the authority to promulgate such temporary rules as are reasonably necessary in effect when published ~~once in a newspaper of general circulation in the city or, if such publication is not immediately available, when such rules are announced through other means of communication calculated to give the public reasonable notice.~~ as a class A notice in accordance with UCC 63G-30-102

(Ord. 867, 5-28-2015)

10-1-5: CHANGES AND AMENDMENTS:

This title, including the maps, may be amended from time to time by the city council after holding a public meeting. All proposed amendments shall be first proposed by the planning commission or shall be submitted to the planning commission. A public hearing shall then be held by the planning commission. At least ten (10) days' notice of the time and place of such hearing shall be published ~~in a newspaper of general circulation in Riverdale City~~ as a class A notice in accordance with UCC 63G-30-102. The planning commission's recommendation shall be returned to the city council for its consideration within thirty (30) days. The city council may accept, reject or modify the planning commission's recommendation by a majority vote of its members.

(Ord. 698, 2-19-2008)

10-5-3: - NOTICE OF REQUEST; POSTING; PUBLIC HEARING:

Whenever any rezone request is made, before acting on said request, the planning commission shall hold a public hearing as required in section 10-1-5 of this title. Notice of publication and of public hearing shall be provided as follows:

- A. Riverdale City department of community development shall, at least ten (10) days prior to the date of the public hearing, and after the party requesting the rezone has paid the applicable rezone request fee, place a sign in a visible location in the general area of the proposed zone change. The sign shall state the following:
RIVERDALE CITY NOTICE OF REZONE REQUEST. FOR INFORMATION CONTACT RIVERDALE CITY AT 801-394-5542 X 1215.
- B. Each notice of a public hearing concerning a rezone must be mailed to each affected entity at least ten (10) calendar days before the public hearing, posted in at least three (3) public locations within the city or on the city's official website, and published ~~in a newspaper of general circulation in the area at least ten (10) calendar days before the public hearing.~~ as a class A notice in accordance with UCC 63G-30-102
- C. The cost of placing the sign or signs shall be borne by the party requesting the rezone. In the case of the publication and mailing costs, the same shall be paid by the city from the rezone request application fee (except where the request is initiated by the planning commission or the city council, for which request no fee shall be assessed).

(Ord. 731, 3-17-2009)

7-7-8: - PARK AND TRAIL SYSTEM OPERATING POLICY:

A.

Hours of Operation: Parks and trail systems shall be open to the public every day of the year from five o'clock (5:00) A.M. to ten o'clock (10:00) P.M. Visitors and vehicles shall be excluded during the hours of closure except when authorized by permit, or where hours are otherwise posted. The mayor shall have the authority to change the hours of any park by proclamation ~~and the publication of that proclamation in the official newspaper of Riverdale City~~ and publication as a class A notice in accordance with [UCC 63G-30-102](#)

B.

Closed Areas: Any section or part of any park or trail system may be declared closed to the public by the city administrator, police, fire or public works director at any time and for any interval of time, either temporarily or at regularly and stated intervals (daily or otherwise) and either entirely or merely to certain uses, as the administrator or director shall find reasonably necessary.

C.

Effect of a Permit: Permittees shall be bound by all park rules and regulations and all applicable ordinances as fully as though the same were explicitly stated in said permit. The person or persons to whom a permit is issued shall be liable for any loss, damage or injuries sustained by any person or property by reason of the negligence of the person or persons to whom such permit shall have been issued. The city administrator, or a duly authorized representative, shall have the authority to revoke a permit upon a finding of violation of any rule or ordinance, or upon good cause.

(Ord. 843, 8-20-2013)

6-3-5: - SALE OF UNCLAIMED VEHICLES:

A.

Authority; Notice; Sale:

1.

If any vehicle impounded as hereinbefore provided is not claimed within thirty (30) days after the giving of notice as aforesaid, it shall be deemed to have been abandoned by the owner thereof. At the expiration of which period of time, the police chief shall advertise such vehicle for sale and sell the same at public auction to the highest bidder for cash. Such advertisement shall be by publication of a notice of sale at least once, not less than seven (7) nor more than fourteen (14) days prior to the time fixed for the sale ~~in a newspaper having a general circulation in the city~~ as a class A notice, and by publicly posting a notice of such sale for not less than seven (7) nor more than fourteen (14) days prior thereto, as follows: one copy at the front door of the city office building; one copy at some other public place in the city to be selected by the police chief; and one copy at the entrance to the vehicle pound where said vehicle is stored. The police chief, in his discretion, may further advertise said sale by ~~further~~ notice of advertisement ~~in a newspaper by him deemed to be most likely to give notice to prospective purchasers; provided, that the cost of such additional advertisement does not exceed five dollars (\$5.00)~~ [with an online classified listing](#), but such additional notice is not required.

2.

The notice of sale shall describe the vehicle by manufacturer's trade name or make, body type, year, model, if known, and motor and license numbers, if any, and shall specify the time and place of sale, which shall be within the corporate limits of the city. A copy of the notice of sale shall be mailed to the owner of said vehicle, if known, at their last known address, at least seven (7) days prior to the date of said sale.

3.

At the time and place fixed for the sale, the police chief shall offer for sale and sell the said vehicle at public auction to the highest bidder for cash.

4.

At such sale, the city may bid upon and purchase said vehicle. If the city becomes the purchaser at such sale, it may credit upon the purchase price the pound service fee, the storage costs and charges incident to the impounding of the vehicle, and its costs and expenses incident to the making of such sale. If the vehicle is not sold to another

purchaser, as hereinbefore provided, the police chief shall strike off and sell the same to the city for the amount of such service fee, storage costs, charges and expenses.

B.

Certificate of Sale: Upon consummation of the sale and receipt of the purchase price therefor, the police chief shall deliver possession of the vehicle to the purchaser and shall also execute and deliver to the purchaser his certificate of such sale. The certificate shall describe the vehicle in substantially the same manner as the notice of impounding, shall recite the fact of the sale, the price paid, and the purchaser's name and address, and shall contain a reference to subsection A of this section, which constitutes the authority for the sale. A copy of the certificate shall be filed with the city recorder.

C.

Disposition of Monies Received: All monies received by the police chief upon the sale of such vehicle shall be deposited in the city treasury. At any time within one year from and after such sale, the former owner of the vehicle sold, upon application to the city council, and upon presentation of satisfactory proof of ownership of the vehicle sold, shall be paid the proceeds of such sale, less the impounding fee, storage charges and expenses of sale hereinbefore provided. If the proceeds of such sale are not reclaimed within the said period of one year, they shall be credited to the general fund of the city.

(Ord. 815, 9-25-2012)

6-3-4: - NOTICE OF IMPOUNDING:

A.

Required: If the owner of an impounded vehicle fails to appear and reclaim it as hereinbefore provided within five (5) days after it is impounded, the police chief shall send to the registered owner thereof, and to every owner of legal title thereto or lienholder thereon, as disclosed by the records of the motor vehicle division of the state tax commission, a written notice of the impounding of such vehicle and shall state that unless the vehicle is reclaimed within thirty (30) days of the date of giving notice it will be deemed to be abandoned and will be sold by the police chief in accordance with the ordinances of the city. The notice shall be sent by the United States registered mail, directed to the persons to be notified at their last known addresses as disclosed by the records of the state tax commission as aforesaid. If the police chief is unable to ascertain the name or address of any person having an interest in the impounded vehicle, such notice shall, in lieu of mailing by registered mail as aforesaid, be published once in a newspaper having general circulation in the city, and copies thereof shall be mailed to such person or persons as the police chief may have reason to believe have or claim some right, title or interest in said vehicle at their last post office address according to the information, if any, received by the police chief from sources other than the records of the state tax commission aforesaid.

1-9-3: - COMPETITIVE BIDDING REQUIREMENTS:

Except as hereinafter provided, purchases of supplies, equipment, and letting of contracts shall follow one of the following procedures:

A.

Formal Contract Procedure: Except as otherwise provided herein, purchases of supplies, equipment or contractual services of an estimated value greater than twenty-five thousand dollars (\$25,000.00) shall be by written contract with the lowest responsible bidder, pursuant to the procedure hereinafter prescribed.

1.

Approval of Specifications: Prior to seeking bids for equipment or contractual services having a unit cost in excess of twenty-five thousand dollars (\$25,000.00) and not appropriated in the current budget, action of the city council shall be required to approve specifications and to authorize advertising for bids.

2.

Notice Inviting Bids: Notice inviting bids shall include a general description of the articles to be purchased, shall state where bid blanks and specifications may be secured, and the time and place for opening bids. Notice shall be distributed as widely as possible to solicit a large number of bids to assure that the city gets the lowest price available for the product or service being purchased or contracted for.

a.

Published Notice: Notices inviting bids shall be published at least ten (10) days before the date of opening of the bids. Notices shall be published ~~at least once in a newspaper of general circulation in the city~~ as a class A notice in accordance with UCC 63G-30-102.

b.

Bidders List: Sealed bids shall be solicited from all responsible prospective suppliers whose names are on the bidders list or who have made written request that their names be added thereto.

c.

Bulletin Board: Notices advertising pending purchases shall also be posted on a public bulletin board in the city hall.

**RIVERDALE CITY
CITY COUNCIL AGENDA
May 19, 2026**

AGENDA ITEM: G2

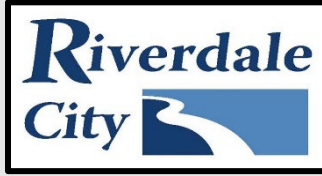
SUBJECT: Consideration of Resolution #2026-15 awarding a bid to Phillips & Co Construction for the Riverdale Park Outdoor Classroom, in an amount not to exceed \$79,215.00

PRESENTERS: Michelle Marigoni, City Recorder

INFORMATION:

- a. [Executive Summary](#)
- b. [Resolution #2026-15](#)
- c. [Bid Results](#)

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City Council Executive Summary

For the Council meeting on:
May 19, 2026

Petitioner:
Michelle Marigoni

Summary of Proposed Action

Consideration of Resolution 2026-15 awarding a bid to Phillips & Co Construction for the Riverdale Park Outdoor Classroom Project in an amount not to exceed \$79,215.00

Summary of Supporting Facts & Options

On Wednesday, May 6th we conducted a bid opening for the Riverdale Park Outdoor Classroom Project. There were 2 bidders at the bid opening.

The low bidder was Phillips & Co Construction in the amount of \$72,014.00. The project will be done using funds from the 2026 budget, which includes funding from RAMP. I would ask that you approve the bid with a 10% contingency for any additional costs associated with the project, not to exceed \$79,215.00.

Legal Comments – City Attorney

Steve Brooks, Attorney

Fiscal Comments – Business Administrator/Budget Officer

Cody Cardon,
Business Administrator

Administrative Comments – City Administrator

Steve Brooks,
City Administrator



RESOLUTION NO. 2026-15

A RESOLUTION ACCEPTING A BID ON THE RIVERDALE PARK OLD GLORY OUTDOOR CLASSROOM PROJECT, FOR AN AMOUNT NOT TO EXCEED \$79,215.00, TO PHILLIPS & CO CONSTRUCTION AND AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR THE PROJECT

WHEREAS, the city staff has prepared a report and the results on the above captioned subject which is attached hereto as Exhibit "A," detailing the work, bids and submissions concerning the Riverdale Park Old Gory Outdoor Classroom project; and

WHEREAS, the above noted project has been previously discussed and planned for and has gone through all the legal and usual processes in preparation for this type of bidding and work; and

WHEREAS, the City has been awarded funding from a Weber County RAMP Grant for the project; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report(s); and

WHEREAS, interested parties and the public, if any, have had the opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Riverdale City does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and hereby awards the contract to Phillips & Co Construction.

FURTHER, the Council instructs that the Mayor is hereby authorized to enter into a contract(s) with Phillips & Co Construction at a cost not to exceed \$79,215.00, for the Riverdale Park Old Gory Outdoor Classroom project.

ADOPTED by the City Council of the City of Riverdale at a regular meeting thereof this ____ day of May 2026 and shall take effect at the earliest date allowed by law.

BRADEN D. MITCHELL, Mayor

ATTEST:

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	_____	Yes	_____	No	_____	Absent
Bart Stevens	_____	Yes	_____	No	_____	Absent
Anne Hansen	_____	Yes	_____	No	_____	Absent
Michael Richter	_____	Yes	_____	No	_____	Absent
Kent Anderson	_____	Yes	_____	No	_____	Absent

EXHIBIT B**Schedule of Values (Unit Pricing)**

Item No.	Description	Unit	Estimated Quantity	Unit Price (\$)	Total (\$)	
.1	Mobilization, layout, staking, coordination	LS			\$17,375	0
.2	Temporary protection (trees, adjacent improvements)	LS			\$3,128	0
.1	Clearing and grubbing	LS		All Excavation & Prep	\$12,031	0
.2	Excavation for slabs, walks, benches	CY			Included	0
.3	Subgrade prep and proof rolling	SF			Included	0
.4	Granular base (4" min)	SY			Included	0
.1	6" reinforced concrete slab (broom finish)	SF		All Concrete	\$30,274	0
.2	Stamped & colored concrete	SF			Included	0
.3	Control joints (sawcut)	LF			Included	0
.4	Isolation joints	LF			Included	0
.5	Concrete sealer	SF			Included	0
.1	4" concrete walk	SF			Included	0
.2	Tie-ins to existing curb/trail	EA			Included	0
.1	Bench excavation to frost depth	CY			Included	0
.2	Concrete footings	CY			Included	0
.3	Reinforcing steel (footings)	LB			Included	0
.4	Cast-in-place benches	CF			Included	0
.5	Reinforcing steel (benches)	LB			Included	0
.6	Formliner finish	SF			Included	0
.1	Precast bench caps (supply)	LF		Supply & Install	\$9,206	0
.2	Precast bench caps (install)	LF			Included	0
.3	Dowels & epoxy install	EA			Included	0
.1	Edge forming/detailing	LF			Included	0
.2	Drainage slope shaping	LS	1		Included	0
.3	Cleanup and disposal	LS	1		Included	0
				TOTAL BID (\$):	\$68,014.00	0

EXHIBIT B

Schedule of Values (Unit Pricing)

Item No.	Description	Unit	Estimated Quantity	Unit Price (\$)	Total (\$)	
1.1	Mobilization, layout, staking, coordination	LS	1	36,500	36,500	0
1.2	Temporary protection (trees, adjacent improvements)	LS	1	5,980	5,980	0
2.1	Clearing and grubbing	LS	1	3,450	3,450	0
2.2	Excavation for slabs, walks, benches	CY	30	145	4,350	0
2.3	Subgrade prep and proof rolling	SF	1190	2	2,380	0
2.4	Granular base (4" min)	SY	45	90	4,050	0
3.1	6" reinforced concrete slab (broom finish)	SF	504	17.50	8,820	0
3.2	Stamped & colored concrete	SF	200	32	6,400	0
3.3	Control joints (sawcut)	LF	295	5	1,475	0
3.4	Isolation joints	LF	150	4	600	0
3.5	Concrete sealer	SF	1060	2	2,120	0
4.1	4" concrete walk	SF	320	12	3,840	0
4.2	Tie-ins to existing curb/trail	EA	2	1450	2,900	0
5.1	Bench excavation to frost depth	CY	48	220	10,560	0
5.2	Concrete footings	CY	15	1150	17,250	0
5.3	Reinforcing steel (footings)	LB	180	1.50	270	0
5.4	Cast-in-place benches	CF	405	42	17,010	0
5.5	Reinforcing steel (benches)	LB	450	3	1350	0
5.6	Formliner finish	SF	235	80	18,800	0
6.1	Precast bench caps (supply)	LF	60	175	10,500	0
6.2	Precast bench caps (install)	LF	60	90	5,400	0
6.3	Dowels & epoxy install	EA	120	12	1440	0
8.1	Edge forming/detailing	LF	260	2.50	650	0
8.2	Drainage slope shaping	LS	1	1300	1300	0
8.3	Cleanup and disposal	LS	1	12,500	12,500	0
				TOTAL BID (\$):	179,895	0