

OGDEN VALLEY CITY COUNCIL
NOTICE OF OGDEN VALLEY COUNCIL WORK SESSION MEETING
February 13, 2026, 2:00 p.m.
Huntsville Town Hall, Council Chambers, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Janet Wampler	Mayor	Present
Tia Shaw	Council Member	Present
Peggy Dooling-Baker	Council Member	Present
Kay Hoogland	Council Member	Present
Chad Booth	Council Member	Absent
Don Hickman	Council Member	Present
Sharon Robbins	Recorder	Present
Kathy Zindel	IT Director	Present
Sherrie Broadbent	Finance Advisor	Present via Zoom
Corbin Gordon	City Attorney	Present via Zoom

Agenda

- 1. Call to Order** by Mayor Wampler at 2:00pm
 - a. Pledge of Allegiance** led by Mayor Wampler
 - b. Moment of Silence** for approximately one minute

2. Planning Discussion: Presenter Corbin Gordon

City Attorney Gordon held a meeting with the Planning Commission in the morning. He indicated there needs to be a separation of the Planning Commission and the City Council. The Planning Commission is to remain independent and do its own work.

Council member Dooling-Baker has helped to get them started, and they may need help with technology but should not be directed by the City Council. The City Council should generally not participate in their meetings and cannot have a quorum present for their meetings.

The Chair of the Planning Commission controls the agenda and is helped by the City Planner.

Council member asked how the Planning Commission can provide progress updates to the City Council. These updates can be provided by the City Planner or City Attorney.

Council member Hoogland indicated the City Council will need to be looking at budget and will need to approve plans for external services.

Council member Hickman asked if it is possible to have joint work sessions, if needed, to resolve issues. This question still needs to be answered. The City Attorney had dropped prior to the question.

3. Planning: Landen Group Communications Strategy

Council member Hoogland had shared a proposal from Landen Group with the City Council regarding Communications support for Planning. The Landen group is a sub group under JUB. Council member Hickman indicated he like the idea of professional to support communications, and if not professionals then who would be the support. We may need to consider engaging more volunteers and getting more bids for this support.

Mayor Wampler indicated without staff it is difficult to get the support needed for this effort. There are requirements to mail to each home owner for the hearings. Communications are difficult in the valley – there needs to be a communications campaign in place, that includes social media. There will be lots of questions from the community residents.

Council member Hoogland indicated this overall proposal cost was around \$30K but presented as an ala carte proposal where tasks and services can be selected separately. She expressed that we do not need all of these services but should par down to the most important.

Mayor Wampler indicated that further discussion is needed, and commitments made for someone to do the work.

4. Monthly Roads update

Councilmember Hickman reviewed the January 2026 Roads report. Weber County Roads department provides a monthly summary of all work done for Ogden Valley City. There were no significant issues in January. There was little snow removal.

He explained that WC Roads maintains a list of potholes to be fixed and that he and the City Engineers periodically review the list with Roads.

He said that Matt Crump will be assessing the condition of all our roads over the next month or so and that the City Council will be provided the 2026 Roads Maintenance and Repair Plan sometime at the end of March or early April to review and approve.

5. Finance Procedures: Sherrie Broadbent

A Finance Committee has been established for oversight. This committee includes: Mayor Wampler, Council members Hickman and Hoogland, the Treasurer, and Sherrie Broadbent. They are meeting bi-monthly and will start receiving budget reports for review.

There are two policies needed for Finance; a General Finance policy that provides spending authority and a Purchasing policy. These will be presented in the next City Council meeting.

Sherrie Broadbent shared a presentation to look at the policies and rules for the Finance processes (attached).

Council member Hoogland indicated that Kay Larrison, Treasurer, will handle the money that comes into the City. Diane O'Connell, a new clerk, will handle the money going out. For large purchases Council member Hoogland will be involved.

6. Reschedule Meetings: 3.17 date, 3.2 date

March 17th is the date of the state Democrat and Republican caucuses. The decision was to change the meeting time to noon – 2pm to accommodate anyone that wants to attend those caucuses.

Huntsville Town asked that the March 2nd meeting be completed by 3:30pm for another event that is scheduled. The meeting time for March 2nd was changed to noon – 2pm to ensure the meeting is completed prior to the other event.

7. Ordinance & Resolution Review

Mayor Wampler asked what resolutions and ordinances are being provided for the consent agenda for the next City Council meeting: Rocky Mountain Power, invoices, minutes.

8. Council Comments

Mayor Wampler asked Council members Booth and Hickman to give an update on demolition. Demolition is managed under permit through the Weber County permit system. It can remain with Weber County until the City gets a new permit system. Council member Hickman indicated that Weber County will be moving to a new system, OpenGov, in the near future.

Council member Hickman indicated that excavation permits are not currently managed through Weber County's system. These permits were excluded from the moratorium.

Council member Hoogland had no additional updates.

Council member Dooling-Baker indicated the City Naming group has added new members, including a statistician and someone from Weber State.

oo

To get broader participation in the survey a mailer will be required. This mailer should include a Mayor's message, QR code and URL. The costs for the mailer should be identified and provided to the City Council for approval.

The City Naming group is meeting weekly (Wednesdays, 7pm at the library) with all residents invited to collect more information to develop a proposal. Council member Hickman asked that they develop a playbook to change the name.

Council member Shaw had no additional updates.

Mayor Wampler indicated there are new open entry level positions for hire with the Fire Department at \$55/hour. She indicated the state legislature has about 650 bills to go through. She also indicated there is an Ogden Valley Clean Up scheduled for April 25th. Volunteers and sponsors will be needed for this event.

Council member Dooling-Baker indicated there is a job posting for a code enforcement officer. It will be posted for 10 days. Council member Hoogland indicated she willing to assist with interviewing the candidates. Mayor Wampler indicated with potential water restrictions this coming summer, the City will need enforcement.

Council member Dooling-Baker indicated the website is progressing. If people need the municipal code, they should contact us. She also indicated they are putting a Report & Repair Button on the website to report issues or request pothole fixes.

9. Adjournment Council member Hoogland motioned to adjourn the meeting. Council member Shaw seconded the motion. All council members vote aye.

The February 13, 2026 City Council minutes were Approved by the Ogden Valley City Council on the 3rd day of March, 2026.

Signature: *Sharon Robbins*

Printed Name: Sharon Robbins