

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
POLICY MEETING
January 13, 2026

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Vice Chair Megan Ratchford

PRESENT: Director Mark Shepherd, Director Nike Peterson, Director Karece Thompson, Director Megan Ratchford, Director Dakota Wurth, Director Danielle King

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager & Economic Development Director Spencer Brimley, City Attorney Stuart Williams, Community Services Director Eric Howes, Community Services Deputy Director Curtis Dickson, Public Works Director Adam Favero, Community Development Director Stacy Millgate, City Recorder Nancy Dean, Deputy Recorder Chersty Titensor, Associate Planner Tyson Stoddard

Vice-chair Ratchford called the meeting to order at 7:47 p.m.

APPROVAL OF MINUTES

December 9, 2025 – policy meeting

Director Peterson moved to approve December 9, 2025 policy meeting, seconded by Director Wurth.

RESULT: Passed [6 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Ratchford, Director Wurth, Director King

NO: None

ELECT THE CHAIR AND VICE-CHAIR FOR THE COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA)

Director Shepherd nominated Director Peterson as Chair for the CDRA. Director Peterson accepted the nomination. Director Thompson nominated Director King as Vice-chair for the CDRA.

Director Shepherd moved to approve the appointment of Director Peterson as the Chair for the Community Development and Renewal Agency, seconded by Director Wurth.

RESULT: Passed [6 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Ratchford, Director Wurth, Voting Member King

NO: None

Director Thompson moved to approve the appointment of Director King as the Vice-chair for the Community Development and Renewal Agency, seconded by Director Wurth.

RESULT: Passed [6 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Ratchford, Director Wurth, Voting Member King

NO: None

Director Shepherd moved to adjourn at 7:51 p.m., seconded by Director Thompson.

RESULT: Passed [5 TO 0]

YES: Director Shepherd, Director Peterson, Director Thompson, Director Wurth, Voting Member King

NO: None

**APPROVED AND ADOPTED
This 12th day of May 2026**

/s/ Nike Peterson, Chairman

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the foregoing represents a true, accurate, and complete record of the Clearfield City Community Development & Renewal Agency meeting held Tuesday, January 13, 2026.

/s/ Nancy R. Dean, City Recorder