

Kanosh Town Council Regular Meeting

Meeting Minutes

April 8, 2026, 7:00 PM
55 North Main Street, Kanosh, UT, US

Welcome and Call to Order of Regular Kanosh Town Public Meeting

The Kanosh Town Council Regular Meeting was called to order at approximately 7:00 PM on Wednesday, April 8, 2026, at 55 North Main Street, Kanosh, UT. Mayor Wenda Crabb presided.

Members present: Council Members present: Mayor Wenda Crabb, Council Members Josh Whitaker, Dan DeGraffenried, and Tim White. Council Member Brian Batt was unable to attend the meeting tonight due to work obligations. Kanosh Town Clerk Cindy Turner, & Kanosh Town Deputy Clerk Kacie Whatcott, and Kanosh Town Treasurer DeniAnn Whitaker were also in attendance.

Others in attendance: CERT Captain Geri Minton, Town Employee Lorin Shumway, Jim Kooy, Stan Koyle, Jim Weaver, John Woods, Lacie Ward, Derek Whitaker, Jens Christensen, Owen DeGraffenried, Kyle Stewart, Ben Coray, & Rodney Whatcott.

The invocation was offered by Council Member Tim White.

The Pledge of Allegiance was led by Council Member Josh Whitaker.

Prior to the formal agenda, Mayor Crabb distributed information regarding an R6 Regional Growth Summit, noting that several breakout sessions were available, including topics on land use planning, water and sewer rates, municipal legislative updates, and legal issues. Council members were encouraged to register. Mayor Crabb indicated she planned to attend the land use session.

Mayor Crabb also informed the Council that the town's historical phone number had been successfully ported to the new VoIP system and asked relevant departments—including Planning and Zoning and Fire—to establish call routing plans.

Approval of Minutes from the Previous Meeting

Mayor Crabb noted that the minutes from the previous meeting were well-prepared and easy to follow. No corrections or additions were offered by Council members.

Minutes of the March 2026 meeting were read and approved by motion Council Member Tim White; Council Member Dan DeGraffenried provided a second to the motion, and all council members voted in favor, as noted below:

Mayor Wenda Crabb Aye

Council Members

Josh Whitaker Aye

Dan DeGraffenried Aye

Approval of Payment of Warrants for the Current Meeting

Council Member Josh Whitaker presented the UAMPS billing for review. The January bill, which had not previously been received, totaled \$16,916.43, reflecting a rate of 7.1 cents per kilowatt hour. The February bill totaled \$14,007.61 (stated as \$14,007.82 in discussion), at 7.7 cents per kilowatt hour. Council Member Whitaker noted both figures fall within the normal 7–8 cent range and recommended no adjustment to the floating rate.

All other warrants for April 2026 were read, discussed, and approved to be paid through a motion by Council Member Dan DeGraffenried. Council Member Josh Whitaker provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Tim White	Aye

CERT

CERT Commander Geri Minton reported on a recent CERT conference, noting that attendance was lower than anticipated due to an unintentional scheduling conflict with spring break. She highlighted two notable sessions: an updated suicide awareness presentation and a unit on animal disaster preparedness, which encouraged 72-hour kits for household animals. Coordinator Minton also reported that she had received authorization from the health department to obtain Narcan nasal spray units free of charge for use on fire department vehicles. She indicated she planned to collect approximately a dozen boxes and noted that extras would be available to residents at no cost.

Fire Department

Fire Chief Lorin Shumway provided an updated department roster and noted that call volume had been low for the past couple of months. He reported an upcoming joint training exercise scheduled in Meadow with the Meadow and Cove Fort departments, to be facilitated by Assistant Fire Warden Greg Prowse.

Planning and Zoning

Planning and Zoning spokesman Geri Minton mentioned that the board had met the previous evening and discussed updates to the building permit packet, which will include revised forms.

Building Permits

Two building permit applications were presented for Council review.

The first permit involved Thayne Christensen's property, where a previously proposed 4-plex had been revised to a single-family dwelling. Water and power connections had been approved, and a partial water payment had been made.

MILLARD COUNTY BUILDING PERMIT
PO Box 854, 71 South 200 West, Delta, UT 84624
(435) 864-1400

Date of Application March 11, 2026		Date Work Starts ASAP	
Proposed Use of Structure Single Family Dwelling			
Building Address 70 E 300 S Kanosh, UT 84637			
Owner of Property Thayne Christensen		Phone 435-864-8703	
Mailing Address PO Box 218 Kanosh, UT 84637			
Architect or Engineer		Phone	

Date Issued 3/11/2026		Permit # KNS26-0311-002	
Building Fee Schedule			
Sq Feet of Building	1,051	Valuation	72,500.00
Rough Basement		Building & State Fees	690.89
Finish Basement		Plan Check Fees	100.00
Porches/Decks sq ft	80	Electrical Fees	
Garage sq ft		Plumbing Fees	
Type of Bldg	V B	Occ Grp Residential (IRC)	Mechanical Fees
# Bldgs	1		SUBTOTAL 790.89

The second permit was for council member Tim White where a single-family dwelling is being built.

MILLARD COUNTY BUILDING PERMIT
PO Box 854, 71 South 200 West, Delta, UT 84624
(435) 864-1400

Date of Application April 7, 2026		Date Work Starts ASAP	
Proposed Use of Structure Single Family Dwelling			
Building Address -135 N 200 E Kanosh			
Owner of Property Timothy White		Phone 435-253-0253	
Mailing Address 140 E 200 S Kanosh, UT 84637			
Architect or Engineer		Phone	

Date Issued 4/7/2026		Permit # KNS26-0407-003	
Building Fee Schedule			
Sq Feet of Building	1,280	Valuation	88,000.00
Rough Basement		Building & State Fees	782.03
Finish Basement		Plan Check Fees	100.00
Porches/Decks sq ft	180	Electrical Fees	
Garage sq ft		Plumbing Fees	
Type of Bldg	V B	Occ Grp Residential IRC	Mechanical Fees
# Bldgs	1		SUBTOTAL 882.03

Geri also reported on ongoing coordination with the town's software system to track permits, noting that a standardized intake form would be developed to streamline data entry. Main concerns that Mayor Crabb had is tracking services that have been paid for, but not yet installed.

Mayor Crabb noted that she had tasked the Planning and Zoning Committee with drafting formal ordinances to replace the current resolution-based system for building and land use processes. She also noted that state law passed in 2025 now requires the town to accept liability when approving lot splits, which adds a new documentation requirement for building permits on recently subdivided lots. A document reflecting this approval will be required in the building permit folder when submitted for inspection.

Review, Discussion, and Action Items

*Derek Whitaker & Lacie Ward – Report on Town Project

Derek Whitaker and Lacie Ward presented a report on their community service project. They cleaned and cleared the property east of the fire building where the CERT container and trailers are located. The group met approximately four to five times and was assisted by FFA members and Derek's family. The students expressed gratitude for the opportunity, which was tied to earning support for a trip to Washington, D.C.

Mayor Crabb reported that Corn Creek had also begun spraying the area, with additional spraying planned for surrounding areas once the project was complete. The Council discussed the appropriate compensation amount for the students' work, having previously indicated a range of \$200–\$300.

The Council approved \$300.00 in compensation for the students' community service work. It was noted that ClearCom would match this amount for Derek's portion. No formal motion was recorded; the amount was agreed upon by consensus and had previously been authorized.

***Town Clerk Position**

Mayor Crabb took the opportunity to announce the retirement of long-serving town employee Cindy Turner, who was completing her 43rd year of service to the town. She was presented with a plaque and thanked for her amazing service to our town. Mayor Crabb introduced Kacie Whatcott who has been training for the position.

***CIB Project Funding – Possibly Adding Auto Water/Electric Meters and Software to the Funding List**

Mayor Crabb explained that this item was set aside after learning from Lorin Shumway that **\$200,000** had previously been allocated for automatic meter reading infrastructure during the original water project funding cycle. That amount was preserved in the budget in anticipation of the auto-metering project. Mayor Crabb noted that the CIB portal still reflects an active project, the well project.

Council Member Whitaker and Lorin Shumway discussed the current state of meter technology, noting that the town is awaiting the development of a satellite-based reading system expected by end of year, which would be more cost-effective and efficient than the current radio-based systems. The new water meters already installed in town are compatible with the forthcoming technology. The council agreed to remain in a holding pattern pending further technology developments. **No action was taken.**

***Adopting the 2006 Utah Wildland Urban Interface Code**

Mayor Crabb summarized prior discussions on the Utah Wildland Urban Interface (WUI) Code, explaining that she had worked with Jess Peterson to prepare a stripped-down version of the ordinance that removes the provisions applicable to high-risk "hot zones." A review of the state hazard map confirmed that the Town of Kanosh does not contain any designated high-risk zones, meaning the additional building code requirements—such as enclosed soffits and porches—would not apply to local construction.

The proposed ordinance would bring the town into compliance without imposing additional building requirements. A public hearing is required prior to formal adoption.

The Council discussed the importance of community transparency. It was agreed that a public hearing would be scheduled at 6:30 PM on Wednesday, May 13, prior to the regular council meeting, to allow public comment on the proposed ordinance. Any amendments made during the public hearing could then be acted upon at the regular meeting.

***Splitting of Lots in Kanosh – Procedure for Approving Separation of a Lot**

Mayor Crabb noted that a formal ordinance governing the lot-splitting process will be required, as the town is currently operating on resolutions. Until such an ordinance is adopted, the town will continue to process lot-split approvals administratively. This item is being developed in conjunction with Planning and Zoning and will be brought forward for adoption at a future meeting.

***Town Clean-Up**

Mayor Crabb presented a community clean-up initiative concept, centered on encouraging residents to tidy the public easements in front of their properties from the street centerline outward. The proposed program included a mailer to all residents, block-by-block participation, and commemorative yard signs for blocks that complete the cleanup.

Discussion yielded a general preference for combining the program with a community dumpster placement to assist residents with larger debris. Council Member Josh Whitaker noted that providing a place to put trash is a key factor in successful cleanup efforts and suggested the dumpster be made available at the park. It was noted that the 24th of July celebration already uses a large dumpster, and obtaining it earlier in the season could serve double duty.

The council expressed support for the concept without imposing enforcement mechanisms. Mayor Crabb indicated she would appoint a community member to coordinate the effort.

***Hayden George – Allowing Personal Backfilling of Ditches/Transfer of Ownership of Abandoned Ditch on 100 E**

Mayor Crabb explained that Hayden George, who was not present at the meeting, had intended to discuss the abandoned irrigation ditch on 100 East. She summarized the situation: Corn Creek Irrigation is willing either to retain the ditch as a backup or to transfer full responsibility to the town.

The Council debated three options: (1) allow individual homeowners to backfill at their own expense using approved materials; (2) have the town handle backfilling uniformly; or (3) defer action for one season and allow the ditch to remain as a backup.

After discussion, there was general agreement that allowing piecemeal homeowner backfilling would produce inconsistent results. The Council further agreed that the town should take a unified approach, and that allowing it to proceed haphazardly was not preferable. The primary concern raised regarding immediate action was the town's current workload.

Stan raised the point that as long as the ditch was still classified as an irrigation asset, no fill should be introduced, and that culverts must be properly addressed before backfilling.

The Council reached a consensus that the town should begin working toward a formal abandonment agreement with Corn Creek Irrigation and that responsible Council members would begin planning for an organized approach to the project.

***Canyon Road Stop Signs**

Mayor Crabb reported that after researching the Manual on Uniform Traffic Control Devices (MUTCD), she learned that stop signs cannot legally be used as a speed control measure and are only warranted under specific traffic volume thresholds. She indicated she is not in a hurry to remove the existing stop signs until an alternative plan is in place, as community members have reported they have been effective in slowing traffic.

The council discussed several alternatives, including: speed bumps (the town already owns), radar speed display signs, "Children at Play" signs, & painted rumble strip markings, Council Member Whitaker noted that the stop signs are unenforceable for citation purposes but are not prohibited. Council Member White noted traffic diverting to other residential streets to avoid the stop signs.

The council generally supported trialing the existing speed bump, mounted on a steel plate for seasonal removal, along with appropriate "Speed Bump Ahead" and speed limit signage. It was noted that "Children at Play" signs would also be appropriate.

***24th of July Preparation – Prior Years' Expenses Reported to the Council**

Mayor Crabb reported historical 24th of July expenditures for informational purposes, noting she had neglected to include this in the previous month's report. Net costs were reported as follows: 2023 — \$2,814.81; 2024 — \$5,513.62; 2025 — \$6,066.99. She noted that typical annual costs are approximately \$5,000, and that the 2023 figure appeared lower than expected, possibly due to a missing invoice for 5-k run t-shirts.

Mayor Crabb announced that planning meetings for the 2026 24th of July celebration would begin the following Wednesday, with Council Member Brian Batt overseeing those efforts. The first meeting would focus on establishing the theme, selecting the grand marshal, and confirming committee assignments.

***America 250 Committee – New Members Appointed**

Council Member Josh Whitaker reported on the America 250 Committee, noting that a licensing agreement is in place to use the America 250 logo. Paul Blad provided Council Member Josh Whitaker with a list of new committee members: Lyle Whitted, Stacy Stott, Delise Fullmer, and Nuel Chlarson. Paul and Carolyn serve as co-chairs.

The committee plans to incorporate America 250 programming into existing ward and town activities scheduled between June 27 and July 3, and will present a patriotic program in place of the traditional talent show during the 24th of July celebration. Council Member Whitaker noted that a small grant had been available to provide for these small expenditures for signs and activities, but funds were exhausted before the town's application was approved.

The Council discussed allocating up to \$300.00 for incidental committee expenses, including potential signage featuring the America 250 logo.

It was agreed to allow the America 250 Committee to use up to \$300 to be used for their committee through a motion by Council Member Tim White. Council Member Dan DeGraffenried provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Tim White	Aye

***Cemetery Bench Permit**

Council Member Tim White presented a draft bench permit modeled after Fillmore City's policy, which includes a permit fee and places responsibility for moving the bench—and any associated costs—on the plot owner. The discussion centered on a request to place a standalone seating bench adjacent to an existing grave site.

The Council expressed mixed views on the practical implications, including mowing and maintenance challenges, liability concerns if equipment were to damage the bench, and the impact on cemetery operations such as the use of a mini-excavator for burials. Council

Member Whitaker noted the importance of specifying a concrete pad requirement and ensuring that the bench placement does not obstruct maintenance access.

Council Member Tim White agreed to visit Fillmore's cemetery to observe examples of bench placement and gather additional information, and to consult with the individual who brought the request forward.

***New Hire – Advertising for Cemetery Care Staff**

Mayor Crabb presented a draft seasonal job description for a cemetery care worker, envisioning one to two part-time positions potentially at the high school level. She proposed a pay range to accommodate varying skill levels.

Discussion raised the question of whether the town's insurance policy covers workers under 18 years of age operating town equipment. Mayor Crabb confirmed that her research indicated other municipalities do employ minors in similar roles but acknowledged that a policy rider or updated coverage may be required.

The Council also discussed the possibility of subcontracting mowing to an independent contractor, with Council Member Tim White suggesting reaching out to a local lawn care contact for a potential bid.

The Council agreed to approve posting the position while first verifying that the insurance cost is reasonable before formally advertising to applicants under 18.

It was agreed to approve 1-2 part-time/seasonal employees for \$10-\$15/hr through a motion by Council Member Josh Whitaker. Council Member Tim White provided a second to the motion, and all council members voted in favor as noted below:

Mayor Wenda Crabb	Aye
Council Members	
Josh Whitaker	Aye
Dan DeGraffenried	Aye
Tim White	Aye

***Review Electrical Rates and Potentially Reset the Surcharge Based on the Review**

Council Member Josh Whitaker reported that the current floating electrical rate, based on the reviewed UAMPS billing, remains within the normal 7–8 cent per kilowatt hour window. No adjustment to the surcharge was recommended or made.

Council Member Whitaker also provided an update on UAMPS developments. UAMPS is launching a new program called EDAM (Expected Daily Usage) designed to improve management of peak power purchases. Additionally, a new natural gas power plant is planned for construction approximately three miles west of Holden on Highway 50. The facility will consist of eight natural gas engines on an 80-acre site, with construction beginning in 2028 and power generation expected by 2030. The plant is projected to reduce UAMPS's open market power purchases from approximately 27% to 17–18%, representing significant cost savings. Council Member Whitaker noted that market-rate spikes in prior years had caused substantial losses for municipalities, underscoring the importance of this development.

***Department Reviews – Council Report on Departments**

Parks & Recreation/Cemetery: Council Member Tim White reported that the new playground equipment had arrived, though the delivery was unannounced. He is coordinating

with the installer to schedule installation. He also raised the idea of shifting park and cemetery watering to nighttime watering hours to reduce evaporation.

Electrical: Council Member Josh Whitaker provided a report on the UAMPS EDAM program and the Holden natural gas plant, as detailed above.

Roads: Council Member Dan DeGraffenried reported that he and Stan had completed planting high-crest grass seed along road edges across the town, including along the pipeline corridor on Second West. He noted that broadleaf spraying would be avoided this season along seeded roadways to protect new growth. He also reported on chip seal bids received for the east side of town from Staker Parson and Christensen Ready Mix, which came in close to each other. A third bid from West Side Grading (Delta) was expected. He further reported on a double chip seal bid for routes running north from 200 West/200 North, which includes two culvert replacements. He noted that Staker Parsons had proposed 3-inch pavement for that route, which the Council felt was not appropriate, while Christensen Ready Mix bid a double chip seal—the preferred approach. A decision on bids cannot be made until all numbers are finalized.

Council Member Dan DeGraffenried noted that because bidding timelines are compressed by summer heat, the Council may need to call a special meeting to act on the bids before the next regular meeting.

Council Member Dan DeGraffenried also reported that Christensen Ready Mix would not provide a firm bid on a depression near the Merc until they could excavate and assess the cause, but committed to favorable pricing if the town awards them the broader chip seal contract.

Water: As Council Member Brian Batt was not in attendance at this meeting, there was no update.

*Utility Delinquency Review

Council Members reviewed the monthly delinquency list. It was determined, again, to handle those accounts in arrears according to the established Town policy.

*Public Comments

Bart Whatcott: Requested that the trees in the town park be watered, noting that the prior year's drought had left them stressed. He offered to personally assist in moving irrigation hoses if overflow water from the canyon could be used. He also noted that the lawn east of the restrooms was struggling and volunteered to fertilize it if the town could supply the fertilizer. Council Member Tim White confirmed the park irrigation system is operational and expressed support for the effort. Mayor Crabb also suggested any watering should include an open hose at each tree for approximately five hours to soak the roots, consistent with guidance she had received.

Jim Kooy: Provided an anecdotal account of his experience assisting with monthly water and power meter reading, describing the challenges of reading meters with binoculars, dealing with meters at significant heights, gopher-filled meter boxes, and an unexpectedly high number of black widow spiders encountered in meter lids. Jim expressed strong support for transitioning to an automated meter reading system.

Jim Kooy also suggested coordinating the rental of the large dumpster used for the 24th of July celebration slightly earlier in the season to serve double duty for the proposed town cleanup initiative, potentially saving costs.

Jim also raised a question about the possibility of net metering, wherein residents with solar panels might sell unused power back to the town. Mayor Crabb and Council Member Whitaker explained that while Utah is a net metering state, municipalities are exempt from that.

*Follow Up on Old Business

Well Project

Ben Coray (Sunrise Engineering) provided an update on the well project, noting that construction is progressing and the building roof is expected to be formed up the following week. Once complete, the well driller will return to install the pump through the pitless adapter, which routes water from the well into the building underground.

An ancillary component of the project involves installation of meters on the two main supply lines entering town—a 14-inch PVC line installed in 2003 and a 10-inch steel line estimated to be over 70 years old. During excavation, it was discovered that the steel line is only approximately 18 inches deep (compared to the PVC line at over 6 feet deep), and that three to five homes are still connected to it. It was also discovered that existing isolation valves—some dating to 1979 and 2003—are not fully closing, creating an inability to isolate sections of the system for maintenance or repairs.

Ben presented a diagram of the valve configuration and described two approaches:

- "Cadillac" option (full valve replacement and additions): approximately \$47,000
- "Volkswagen/Camry" option (minimum essential valves): approximately \$23,000, potentially offset by approximately \$2,800 in savings if town crews perform the backfill

The total project contingency currently stands at approximately \$88,000. Ben expressed concern about consuming more than half of the contingency on valves before the pump, electrical, and trenching work is complete.

After extended discussion, the Council directed Ben to proceed with the minimum essential valve work ("Camry" option), specifically: replacing the failing 1979-era valve, adding a new valve positioned near the upper tank (rather than the lower, already-excavated location, for better long-term system control), and replacing the aging 4-inch drain valve on the older tank, which may fail to close once opened. The Council agreed to leave excavations open where practical and revisit adding additional valves at the end of the project if contingency funds allow.

Ben also reported that the loan closing process is underway. The town has been authorized for the additional loan amount, and the project is now out of grant funds. Ben committed to pushing the bond attorney to expedite the closing.

Regarding materials from Dixie Power needed for electrical work at the well site, Council Member Whitaker reported that delivery is expected by the end of the month, and that coordination with the contractor is ongoing.

Action Item: Ben (Sunrise Engineering) to obtain revised valve pricing and share with Mayor Crabb and the Council.

Action Item: Ben to coordinate with the bond attorney to expedite loan closing, as grant funds are now exhausted.

*Adjourn

A motion to adjourn the meeting was made by Council Member Josh Whitaker and seconded by Council Member Dan DeGraffenried. All council members voted in favor as noted below:

Mayor Wenda Crabb Aye

Council Members

 Josh Whitaker Aye

 Dan DeGraffenried Aye

 Tim White Aye

The meeting was adjourned at approximately 9:50 PM.