

Records Management Committee Meeting

Monday, May 18, 2026

1:00 p.m. to 2:00 p.m.

Utah Division of Archives and Records Service

346 S Rio Grande St

Salt Lake City, Utah 84101

[Google Hangouts Meet](#)

AGENDA

Business

- Approval of March 2026 meeting minutes

Retention Schedule Review and Approval

- Statewide Long-Range Transportation plan (SSRS 31448)—New
 - Submitted by Alyssa Stringham on behalf of UDOT Planning Division
- Owner-operator amusement ride permit application records (SSRS 31449)—New
 - Submitted by Alyssa Stringham on behalf of UDOT Traffic & Safety
- Amusement ride inspector certification application records (SSRS 31450)—New
 - Submitted by Alyssa Stringham on behalf of UDOT Traffic & Safety
- Ride inspection records (SSRS 31451)—New
 - Submitted by Alyssa Stringham on behalf of UDOT Traffic & Safety
- Materials testing technician certification records (SSRS 31453)—New
 - Submitted by Alyssa Stringham on behalf of UDOT Materials and Pavements Division

Other Business

- Next meeting scheduled
- Committee members' attendance polled for next meeting, quorum verification

This agenda is subject to change up to 24 hours prior to the meeting. Timings and order listed are approximate and may be adjusted, accelerated, or delayed.