



## **AGENDA – Local Building Authority (LBA) Meeting**

Chair Chris Carn

Trustee Lance Wadman

Trustee Audrey Barton

Trustee Edon Davenport

Trustee Robert Taylor

Trustee Emma Wilson

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### **CITY OF SARATOGA SPRINGS**

**Tuesday, May 19, 2026, ~6:00 PM, in conjunction with City Council meeting**

**City of Saratoga Springs Council Chambers**

**319 S. Saratoga Road, Saratoga Springs, UT 84045**

#### **CALL TO ORDER**

1. Roll Call.

#### **PUBLIC HEARING**

1. Resolution Adopting a Final Budget for Fiscal Year 2026-27 for the Local Building Authority of the City of Saratoga Springs. LBA R26-2 (05-19-26).

#### **MINUTES**

1. Approval of Minutes: May 5, 2026

#### **ADJOURNMENT**

Supporting materials are available for inspection on the City Website, [www.saratogasprings-ut.gov](http://www.saratogasprings-ut.gov). Questions and comments to Staff and/or Council may be submitted to [comments@saratogasprings-ut.gov](mailto:comments@saratogasprings-ut.gov) Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

PLEASE NOTE: The order of items may be subject to change with the order of the Chair. One or more trustees may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.

**LBA RESOLUTION NO. 26-02 (05-19-26)**

**RESOLUTION ADOPTING THE FINAL SARATOGA SPRINGS LOCAL BUILDING AUTHORITY (LBA) BUDGET FOR THE FISCAL YEAR 2026-2027; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, Section 17B-1-607, Utah Code Annotated, 1953, as amended, requires that the LBA, on or before June 30<sup>th</sup> of each year adopt a budget for the next fiscal year; and

**WHEREAS**, a draft of the final budget is required to be provided for public inspection 7 days before the date of the public hearing, which was accomplished by providing a copy of the proposed final budget at the Saratoga Springs City Recorder's Office beginning on May 5, 2026; and

**WHEREAS**, the CDRA is required to publish a Class A public notice at least 7 days in advance of the public hearing, which notice was published on May 12, 2026; and

**WHEREAS**, the Saratoga Springs Local Building Authority has conducted a public hearing on the proposed Fiscal Year 2026-2027 LBA budget as required by the State of Utah.

**NOW THEREFORE**, be it resolved by the Saratoga Springs Local Building Authority, Utah, that:

1. The Saratoga Springs Local Building Authority does hereby adopt the final LBA budget for Fiscal Year 2026-2027 as set forth and attached hereto.
2. The LBA Board shall, within 30 days after adopting the final budget, certify a copy of the annual budget and file it with the Utah State Auditor.

BE IT FURTHER RESOLVED that this resolution shall take effect on July 1, 2026 for the entire fiscal year of 2026-2027.

ADOPTED AND PASSED by the Local Building Authority, Utah, this 19<sup>th</sup> day of May, 2026.

Signed: \_\_\_\_\_  
Chris Carn, Chair

Attest: \_\_\_\_\_  
Nicolette Fike, City Recorder

**EXHIBIT A**

LBA Fiscal Year 2026-27 Budget  
(attached hereto)

**Local Building Authority (44)**

	<b>2025 Actuals</b>	<b>2026 Adj. Budget</b>	<b>2027 Budget</b>	<b>% Change Between 2026 and 2027</b>
Transfers and Other Sources	\$ 4,844,863	\$ 16,892,231	\$ 3,800,000	-78%
<b>Total Revenue</b>	<b>\$ 4,844,863</b>	<b>\$ 16,892,231</b>	<b>\$ 3,800,000</b>	<b>-78%</b>
Capital Project Expenditures	\$ 23,407,859	\$ 13,682,231	\$ -	-100%
Debt Service	\$ 3,199,362	\$ 3,210,000	\$ 3,800,000	18%
<b>Total Expenses</b>	<b>\$ 26,607,221</b>	<b>\$ 16,892,231</b>	<b>\$ 3,800,000</b>	<b>-78%</b>
<b>Net Revenue Over Expenditures</b>	<b>\$ (21,762,358)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0%</b>



# MINUTES – Local Building Authority

Tuesday, May 5, 2026

City of Saratoga Springs City Offices

319 South Saratoga Road, Saratoga Springs, Utah 84045

## LOCAL BUILDING AUTHORITY MEETING MINUTES

1. **Call to order – 8:14 p.m.** by Chair Chris Carn.

2. **Roll Call** – A quorum was present.

**Present:**

Trustees: Chair Chris Carn, Trustees Lance Wadman, Audrey Barton, Emma Wilson, Edon Davenport, Robert Taylor.

Staff: City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Assistant City Manager Katie Olson, PR Manager AnnElise Harrison, Planning Director Sarah Carroll, City Engineer/Public Works Director Jeremy Lapin, Finance Director Chelese Rawlings, LBA Secretary Nicolette Fike, Deputy Recorder Heather Washburn, Budget/Finance Administrator Spencer Quain, Fire Senior Planner Austin Roy, Planner II Sam Stout, Senior Planner Kendal Black, Police Chief Andy Burton.

### PUBLIC HEARING

1. **Resolution Adopting a Tentative Budget for the Fiscal Year 2026-2027 for the Local Building Authority of the City of Saratoga Springs. LBA R26-01 (05-05-26).**

Budget Analyst Spencer Quain reported the budget is primarily used to pay the bond for the current building. He added that the LBA is also anticipated to help fund part of the future fire station and noted that a budget increase is being requested in anticipation of future needs.

Chair Carn opened the public hearing at 8:15 pm. There were no comments so the public hearing was closed.

**Motion made by Trustee Taylor to approve the Resolution Adopting a Tentative Budget for the Fiscal Year 2026-2027 for the Local Building Authority of the City of Saratoga Springs. LBA R26-01 (05-05-26). Seconded by Trustee Davenport.**

**Yes: Chair Carn, Trustees Lance Wadman, Audrey Barton, Edon Davenport, Emma Wilson, Robert Taylor.**

**No: None.**

**Absent: None.**

**Motion passed 6-0.**

### MINUTES

1. **Approval of Minutes: May 6, 2025.**

**Motion made by Trustee Barton to approve the minutes of May 6, 2025 Seconded by Trustee Taylor.**

**Yes: Chair Carn, Trustees Lance Wadman, Audrey Barton, Edon Davenport, Emma Wilson, Robert Taylor.**

**No: None.**

**Absent: None.**

**Motion passed 6-0.**

### ADJOURNMENT

Meeting Adjourned Without Objection at 8:16 p.m. by Chair Chris Carn.

\_\_\_\_\_  
Chair Chris Carn

\_\_\_\_\_  
Date

\_\_\_\_\_  
LBA Secretary