



AGENDA – Saratoga Springs Community Development and Renewal Agency (CDRA) Meeting

Chair Chris Carn

Vice Chair Lance Wadman

Board Member Audrey Barton

Board Member Edon Davenport

Board Member Robert Taylor

Board Member Emma Wilson

CITY OF SARATOGA SPRINGS

Tuesday, May 19, 2026 ~6:00 PM, in conjunction with City Council meeting

City of Saratoga Springs Council Chambers

319 S. Saratoga Road, Saratoga Springs, UT 84045

CALL TO ORDER

1. Roll Call.

PUBLIC HEARING

1. Resolution Approving FY 2026-2027 CDRA Final Budget; CDRA R26-2 (05-19-26).

MINUTES

1. Approval of Minutes from May 5, 2026.

ADJOURNMENT

Supporting materials are available for inspection on the City Website, www.saratogasprings-ut.gov. Questions and comments to Staff and/or Council may be submitted to comments@saratogasprings-ut.gov. Meetings are streamed live at <https://www.youtube.com/c/CityofSaratogaSprings>.

PLEASE NOTE: The order of items may be subject to change with the order of the Chair. One or more board members may participate by electronic telecommunication means such as phone, internet, etc. so that they may participate in and be counted as present for all meeting purposes, including the determination that a quorum is present.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the City Recorder at 801.766.9793 at least two days prior to the meeting.

CDRA RESOLUTION NO. R26-02 (05-19-26)

RESOLUTION ADOPTING THE FINAL SARATOGA SPRINGS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY (CDRA) BUDGET FOR THE FISCAL YEAR 2026-2027 AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Section 17C-1-601.5, Utah Code Annotated, 1953, as amended, requires that the CDRA, on or before June 30th of each year adopt a budget for the next fiscal year; and

WHEREAS, a draft of the final budget is required to be provided for public inspection three days before the date of the public hearing, which was accomplished by providing a copy of the proposed final budget at the Saratoga Springs City Recorder's Office beginning on May 5, 2026; and

WHEREAS, the CDRA is required to publish a Class A public notice at least one (1) week in advance of the public hearing, which notice was published on May 12, 2026; and

WHEREAS, the Saratoga Springs Community Development and Renewal Agency has conducted a public hearing on the proposed Fiscal Year 2026-2027 CDRA budget as required by the State of Utah.

NOW THEREFORE, be it resolved by the Saratoga Springs Community Development and Renewal Agency, Utah, that:

1. The Saratoga Springs Community Development and Renewal Agency does hereby adopt the final CDRA budget for Fiscal Year 2026-2027 as set forth and attached hereto.
2. The CDRA Board shall, within 90 days after adopting the final budget, file a copy of the annual budget with the Utah County Auditor, the Utah State Tax Commission, the Utah State Auditor, and the Utah State Board of Education.

BE IT FURTHER RESOLVED that this resolution shall take effect on July 1, 2026 for the entire fiscal year of 2026-2027.

ADOPTED AND PASSED by the Board of the Saratoga Springs Community Development and Renewal Agency, Utah, this 19th day of May, 2026.

Signed: _____
Chris Carn, Chair

Attest: _____
Nicolette Fike, City Recorder

EXHIBIT A

CDRA Fiscal Year 2026-27 Budget
(attached hereto)

Community Development Renewal Agency (42)

	2024 Actuals	2025 Actuals	2026 Adj. Budget	2027 Budget	% Change Between 2026 and 2027
Transfers and Other Sources	\$ 880,000	\$ 1,775,820	\$ 1,115,389	\$ -	-100%
Total Revenue	\$ 880,000	\$ 1,775,820	\$ 1,115,389	\$ -	-100%

Materials, Supplies and Services	\$ 808,401	\$ 896,650	\$ 1,115,389	\$ -	-100%
Total Expenses	\$ 808,401	\$ 896,650	\$ 1,115,389	\$ -	-100%
Net Revenue Over Expenditures	\$ 71,599	\$ 879,170	\$ -	\$ -	0%



MINUTES – COMMUNITY DEVELOPMENT AND RENEWAL AGENCY

Tuesday, May 5, 2026

City of Saratoga Springs City Offices
319 South Saratoga Road, Saratoga Springs, Utah 84045

Call to Order: Chairman Chris Carn called the Meeting to order at 8:10 p.m.

Roll Call:

Present Chairman Chris Carn, Board Members: Lance Wadman, Audrey Barton, Robert Taylor, Emma Wilson and Edon Davenport.

Staff Present City Manager Mark Christensen, City Attorney Kevin Thurman, Assistant City Manager Owen Jackson, Assistant City Manager Katie Olson, PR Manager AnnElise Harrison, Planning Director Sarah Carroll, City Engineer/Public Works Director Jeremy Lapin, Finance Director Chelese Rawlings, City Recorder Nicolette Fike, Deputy Recorder Heather Washburn, Budget/Finance Administrator Spencer Quain, Fire Senior Planner Austin Roy, Planner II Sam Stout, Senior Planner Kendal Black, Police Chief Andy Burton.

PUBLIC HEARING

- 1) **Resolution Approving Fiscal Year 2026-2027 CDRA Tentative Budget; CDRA R26-01 (05-05-26).**
Budget Analyst Spencer Quain reported the budget was zero and said that Costco was expected to be paid off shortly in full.

City Manager Mark Christensen noted that funding was included in the previous year's budget to satisfy the obligation. He added that the City would continue to hold annual CRDA meetings, but that this completes the only active project currently in place, though the CRDA could potentially be reutilized for future project areas within the City.

Chairman Carn opened the meeting for public hearing at 8:11 p.m. There were no comments and the public hearing was closed.

Motion by Board Member Wilson to approve Fiscal Year 2026-2027 CDRA Tentative Budget; CDRA R26-01 (05-05-26. Seconded by Board Member Davenport.

Yes: Board Members Wadman, Barton, Davenport, Wilson, Taylor.

No: None

Absent: None

Motion carried 5-0.

MINTUES

- 1) **Approval of minutes for May 06, 2025.**

Motion by Board Member Barton to approve the minutes of May 06, 2025, was seconded by Board Member Wilson.

Yes: Board Members Wadman, Barton, Davenport, Wilson, Taylor.

No: None

Absent: None

Motion carried 5-0.

ADJOURNMENT: There being no further business, Chairman Carn adjourned the meeting at 8:13 p.m.

Approved:

Chris Carn, Chairman

Nicolette Fike, Secretary/City Recorder