

## MINUTES OF THE BOARD MEETING – APRIL 30, 2026

The Board of Education of the Aspen Peaks School District met in a board meeting on Thursday, April 30, 2026, at 6:01 PM. The board meeting took place in the boardroom at the Alpine School District office in American Fork, UT.

Board members present: President Diane Knight, Vice President Amber Bonner, Nicki Brammer, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler.

Also present: Superintendent Perkins and Business Administrator Bea Twede. There were approximately 20 others in attendance.

President Diane Knight conducted the meeting.

### PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Heather Newall.

### REVERENCE

Reverence was given by Heather Newall.

### COMMUNITY COMMENTS

Danielle Asay - Highland resident, teaches ELD, French, Utah History @ Viewpoint Middle School, she is a volunteer for the Foreign Language Board and advocacy chair on the Dual Language Immersion Board. She spoke of supporting languages in our schools.

### MINUTES

**President Knight recommended the approval of the March 26, 2026 Study Session and Board Meeting minutes and the April 16, 2026 Work Session minutes. Board member Theler made the motion to approve the March 26, 2026 Study Session and Board Meeting minutes and the April 16, 2026 Work Session minutes, and it was seconded by Board member Hart. The Board voted in favor and the motion passed unanimously.**

ROUTINE BUSINESS - Dr. Perkins reviewed the following two reports and recommended the approval of the reports.

1. Expenditure Detail Report/Claims
2. Enrollment Report

**President Knight asked for a motion to approve the Expenditure Detail Report/Claims and the Enrollment Report. Board member Sparti made the motion to approve the Expenditure Detail Report/Claims and the Enrollment Report, and it was seconded by Board member Bonner. The Board voted in favor and the motion passed unanimously.**

ACTION ITEMS: - Dr. Perkins reviewed the following three action items.

1. MOU for Intellectual Property - everything from the vision of learning, coherence map, East Shore. etc.. that has been produced by ASD can be used by all three of the new districts without consequence.
  - a. **President Knight asked for a motion to approve the MOU for Intellectual Property. Board member Bonner made the motion to approve the MOU for Intellectual Property, and it was seconded by Board member Brammer.**
  - b. Discussion
    - i. Board member Bonner - appreciates the manner in which the 3 districts have been working together. This MOU states that everything Alpine has produced can be used by the 3 new districts and once you make changes it becomes your own.
    - ii. Board member Theler - 115 years of ideas that have been revised and tweaked and we need to honor those ideas. It is fantastic that we can use these ideas.

- iii. Board President Knight - “we are building upon the shoulders of giants here.”
  - c. **The Board voted in favor and the motion passed unanimously.**
- 2. Resolution # 2026-004 URS Public Employees’ Retirement System - application must be completed so that Aspen Peaks can become an entity that utilizes URS.
  - a. **President Knight asked for a motion to adopt Resolution # 2026-004 URS Public Employees’ Retirement System. Board member Burrows made the motion to approve the Resolution # 2026-004 URS Public Employees’ Retirement System, and it was seconded by Board member Theler.**
  - b. Discussion - no comments
  - c. **The Board voted in favor and the motion passed unanimously.**
- 3. Resolution # 2026-005 Surplus Vehicles for Disposition - these are 23 vehicles that are no longer being used by our district
  - a. **President Knight asked for a motion to adopt Resolution # 2026-005 Surplus Vehicles for Disposition. Board member Hart made the motion to approve the Resolution # 2026-005 Surplus Vehicles for Disposition, and it was seconded by Board member Bonner.**
  - b. Discussion
    - i. Board member Bonner - commented on the need for air-conditioned SPED buses for our SPED students due to health reasons, new buses are replacing SPED buses without air-conditioning
    - ii. Board member Knight - spoke about our field trip to transportation, our buses have a long and useful life.
  - c. **The Board voted in favor and the motion passed unanimously.**

DISCUSSION ITEM: Diane Knight

- 1. Policies, Regulations, Procedures System - Policy 2231
  - a. Discussion
    - i. Board member Brammer - This is our “policy about policies”. This is the policy on how we write policy, initiate policy, regulate policy, procedures and protocols of policy. The changes we have made are in RED and/or have a strike through. Most of our changes have been name changes from Alpine to Aspen Peaks. In Section 4 a change was made on who can initiate a policy change. When we change a policy that change is sent to Dr. Perkins and any other body that needs to see the policy change(HR, Legal, etc..) then internal review prior to policy being brought forward. The process moving forward will be that we will bring a policy to a board meeting for discussion first then 2 weeks later at the next board meeting we will have an action item to approve the policy. This 2 weeks allows the public to review the policy and provide input/feedback prior to the approval. The policies that Alpine is currently using are working so we don’t need to change them just update them for the new district.
    - ii. Board member Sparti - Aspen Peaks is using the same numbering system as Alpine on our policies so there is no confusion when the district splits and employees are trying to locate a certain policy.
- 2. Early Retirement Policies
  - a. Administration - Policy 4752
    - i. Discussion
      - 1. Board member Theler - as an employee reaches benchmarks in their employment an employee has the opportunity to purchase years for early retirement. This policy benefits the retiree, new employee and the district. The policy was

- changed so that it states Aspen Peaks and its predecessor ASD years will be honored when calculating years of service.
2. Board member Brammer - We have heard lots of questions from employees. We want to address this policy first so that we could possibly alleviate some anxiety and honor commitments of ASD. This policy begins on page 68 of the board docs.
- b. Certified - Policy 4253
- i. Discussion
    1. Board member Hart - I am glad Aspen Peaks is extending this service forward and honoring our employees for the great work they have given in our district.
    2. Board member Brammer - this policy is found on page 79 of the board docs.
- c. Education Support Professionals - Policy 4415
- i. Discussion
    1. Board member Sparti - We want to get these policies out to our employees now to help alleviate some of the panic. As a Board we felt it was a high priority for us to communicate these policies to our employees. We hope this shows our intentions to support our employees. This policy is found on page 89 of the board docs.
    2. Superintendent Perkins stated that the proposed policies are on the Aspen Peaks School District website to allow employees to review them. He thanked the Board for their willingness to demonstrate their appreciation for our employees.
    3. Board President Knight commented that “we care about our employees, you are the heart of everything we do, and we want to take care of our employees”. President Knight stated that policies will be addressed as a discussion item and then 2 weeks later at the following board meeting they will be an action item for vote to allow time for feedback/input from our employees.

#### BOARD MEMBER REPORTS AND INFORMATION ITEMS

**Board President Knight** - I am thrilled and honored to be in this position and be able to set up Aspen Peaks School District. We are building upon the amazing foundation of Alpine School District. Due to a coin toss by the county commissioner some board members will serve a 5 year term and some will serve a 3 year term so we are just barely getting started.

**Board member Bonner** - I am grateful for the people behind the scenes that keep our school district running. Today I was reminded of this as we visited the Transportation department. There are a lot of things that go into keeping our kids safe and getting them to school.

**Board member Burrows** - We have had amazing school visits. It is so fun to be in the schools and see the amazing things that are happening.

**Board President Knight** - We will see ALL schools. If we haven't visited yet we will. President Knight gave a shout out to our Nutrition Service workers and to ALL employees that work in our schools and make them run.

**Board member Sparti** - Our Gratitude and Listening Tours have been a great opportunity for the community to meet and interact with our Board, Superintendent and Cabinet members and discuss great things that are happening and things that you would like to see happen in our district.

**Board member Hart** - I have loved the tour visits. Please bring ideas to us and share with us what you feel are the greatest needs of our district.

**Board President Knight** - We care about you, we want to hear what is important to you.

ADJOURNMENT

**On motion by Board member Bonner and seconded by Board member Sparti, the meeting adjourned into a closed meeting to discuss personnel, property or litigation issues at 6:37 PM. The Board Members who voted in favor were President Diane Knight, Vice President Amber Bonner, Nicki Brammer, Jeanne-Marie Burrows, Jason Hart, Steven Sparti, and Jason Theler.**

MINUTES OF THE CLOSED SESSION – April 30, 2026

The Board of Education of the Aspen Peaks School District met in a closed session on Thursday, April 30, 2026 at 6:51PM. The meeting was held in a conference room at the Alpine School District office in American Fork, UT.

Board members present: President Diane Knight, Vice President Amber Bonner, Nicki Brammer, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler.

Also present: Superintendent Perkins and Business Administrator Bea Twede.

The purpose of the closed session was to discuss personnel, property or litigation issues.

ADJOURNMENT

**On motion by Board member Bonner and seconded by Board member Burrows , the meeting adjourned at 8:27 PM. The Board members who voted in favor were President Diane Knight, Vice President Amber Bonner, Nicki Brammer, Jeanne-Marie Burrows, Jason Hart, Steve Sparti, and Jason Theler. The vote was unanimous.**

APPROVED