

**Uintah School District  
Board of Education  
Uintah County, Utah**

**Approved Business Meeting Minutes**

**Date:** April 1, 2026  
**Time:** 6:13 p.m.  
**Location:** Uintah School District  
826 South 1500 East, Naples, Utah

**Board Members Present:**

- Dave Chivers, President
- Tawnya McKee, Vice President
- Todd Massey
- Denise Maynard
- Robin McClellan

**Executive Staff Present:**

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator
- Dr. Mistalyn Leis, Human Resources  
Director

**Others Present:**

**Not Present:**

- Paisley Bell, Student Board Member (Non-Voting Member)

Minutes recorded by Sarah Fluckiger, Business Administrator’s Secretary.

**1. Introduction**

**1.01 Welcome/Call to Order**

Business Administrator Troy Timothy welcomed attendees and introduced the board. President Dave Chivers offered opening remarks and called the business meeting to order at 6:13 p.m.

**1.02 Reverence**

The reverence was offered by Alyse Hayes.

**1.03 Pledge of Allegiance**

Cheyenne Reese led the Pledge of Allegiance.

**1.04 Student Board Member Report – Paisley Bell**

Student Board Member Paisley Bell was unable to attend and was excused.

## **1.05 Celebrations**

### **A. Northeast Region Sterling Scholars**

Amanda Brown, Uintah High School Principal, introduced Sterling Scholars advisor KayLynn Holmes, who recognized the following students for their accomplishments at the UVU Northeast Region Sterling Scholars competition: Toby Faucher (runner-up, Computer Technology), Jackson Checketts (runner-up, Skilled & Technical Education), and Daron Ross (winner, World Language). Ms. Holmes also noted that Lauren McKee (winner, Vocal Music) and Hailey Rasmussen (runner-up, Instrumental Music) were unable to attend. Holmes presented the students with sterling silver lapel pins in recognition of their achievements.

### **B. Students of the Month**

The following students were recognized as Students of the Month by their teachers and/or administrators:

- Granger Brunson – Central Cove Early Learning Center
- Ivy Woodard – Ashley Elementary
- Austynn McCarrel – Davis Elementary
- Cheyenne Reese – Discovery Elementary
- Harmony Eades – Eagle View Elementary
- Andovie Knight – Lapoint Elementary
- Ella Jensen – Maeser Elementary
- Grayson Wood – Naples Elementary
- Boomer Gunnell – Uintah Middle School
- Bradley Stoddard – Vernal Middle School
- Iveth De Los Angeles Araujo – Uintah High School
- Rodney Staley – AVEC / UON

## **1.06 School Reports**

Presenter: Denise Williams, Vernal Middle School Principal

Vernal Middle School Principal Denise Williams shared a school report focused on culture, collaboration, and the school improvement plan. She highlighted the school's emphasis on the Professional Learning Community (PLC) process and reviewed the three PLC "big ideas" (focus on learning, collaboration as culture, and results guiding decisions) along with the four guiding questions teams use to plan, check, support, and extend student learning. Ms. Williams described how VMS identified a gap between sixth-grade i-Ready diagnostic results and RISE math proficiency and convened a collaborative team (VMS/UMS math and special education teachers, instructional coaches, principals, and a curriculum representative from i-Ready) to analyze standards alignment, RISE blueprints/benchmarks, and pacing. She also outlined changes to make advisory time more intentional (structured supports by subject area and "lassoing" for targeted interventions) and reported improved benchmark results, including a three-week math

intervention that increased proficiency from 13% to 66% (and from 8% to 74% for a targeted RTI group). Williams noted continued growth in i-Ready diagnostic data compared to prior years and thanked the Board for its support.

## **1.07 Patron Input**

In-Person Comments:

Kirk Bengé, Tri-County Health Department Director and local health officer, provided a measles update and expressed appreciation to district staff, principals, teachers, parents, and students for their swift response in helping limit exposure and reduce missed school. Bengé reviewed current case counts in the Uintah Basin and explained key characteristics of measles, including its high contagiousness, airborne transmission, and incubation period. He addressed questions regarding breakthrough cases in vaccinated individuals, noting that a small percentage is expected given vaccine effectiveness and overall vaccination rates, and clarified that increased vaccination helps prevent severe outcomes and future outbreaks. Bengé also discussed community concerns about vaccination, including misinformation, and explained that extensive research has not supported a link between vaccines and autism. He offered to answer additional questions and encouraged continued partnership as the outbreak response continues.

Input given in accordance with Board Policy 002.0720.

## **2. Business/Action Items**

### **2.01 Consent Calendar**

#### **A. Minutes**

**Motion:** Member Denise Maynard moved to approve the consent calendar as presented, which includes the March work session and business meeting minutes, contracts needing board approval, and the financial update. Member Todd Massey seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

### **2.02 Policies for Approval on First Reading**

- A. 007.0505 School Fee Policy**
- B. 006.0420 Married/Pregnant Students**
- C. 003.0600 School Community Council**
- D. 005.0500 Meet and Confer**

**Motion:** Member Robin McClellan moved to approve all policies on first reading. Member Todd Massey seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

## **2.02 Policies for Approval on Second Reading**

### **A. 006.030 Affirmative Action in the Instructional Program (Elimination)**

**Motion:** Member Todd Massey moved to approve the policy on second reading. Member Denise Maynard seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

### **B. 009.0350 Student Meal Debt Collection**

**Motion:** Vice President Tawnya McKee moved to approve the policy on second reading. Member Robin McClellan seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

### **C. 005.0675 Association Leave**

**Motion:** Member Denise Maynard moved to approve the policy on second reading. Member Todd Massey seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

### **D. 005.0600 Employee Benefits**

**Motion:** Vice President Tawnya McKee moved to approve the policy on second reading. Member Robin McClellan seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

## **2.03 Approval of 2026-2027 District Improvement Plan**

**Motion:** Member Robin McClellan moved to approve the District Improvement Plan. Member Todd Massey seconded the motion.

Vote: Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

#### **2.04 Personnel Changes**

**Motion:** Vice President Tawnya McKee moved to approve the recommended personnel changes.

**Amendment:** Vice President Tawnya McKee amended her motion to exclude Personnel Item C8 to allow additional information to be gathered and discussed. Member Todd Massey seconded.

**Vote:** Four in Favor: Members Chivers, McKee, Massey, and Maynard. One Abstention: Member McClellan.

### **3 Informational / Discussion Items**

#### **3.01 Purchases Over \$50,000**

Troy Timothy reviewed three purchases over \$50,000: (1) Landmark Companies for the remaining third of the Uintah High School roof (preliminarily approved in the February capital meeting and came in over \$300,000 below initial projections); (2) Young Chevrolet for a replacement Suburban at Uintah High School that met mileage/age thresholds (\$63,000); and (3) Precision HVAC LLC (\$98,000) to replace the refrigeration components of the Food & Nutrition freezer (original to the building) to prevent potential loss of hundreds of thousands of dollars of food if the unit fails.

All purchases were included in the approved budget.

#### **3.02 Calendar Items**

Dr. Woodford directed the Board to the Diligent calendar for upcoming events.

Board discussion: No additional discussion was recorded. Dr. Woodford noted parent-teacher conferences began that evening, spring break would be April 7 (with a parent-teacher conference trade day on Monday), and the April 10 snow make-up day was no longer needed, providing a full week off. He also highlighted the arts events flyer and invited board members to attend any listed events.

**Superintendent and/or board president follow up or clarification on items discussed during the meeting.**

Board member comments:

Robin McClellan:

Member Robin McClellan shared that she attended the BTS Campus Connections Day at BYU, where Jim Mumford presented. She noted that five educators participated and learned about USA 250 celebrations and related curriculum, and she thanked Jim for his work. She wished everyone a happy spring break.

Todd Massey:

Member Todd Massey expressed appreciation for Principal Williams school report presentation and said he was excited about the work being done, including the two junior highs working together to address issues before the end of the school year. He also commented on how busy staff are and thanked them for their efforts to support the community and educate students.

Board President Dave Chivers:

President Dave Chivers thanked those who presented and participated and emphasized that the collaboration happening across the district is a major strength. He noted that everyone has strengths and weaknesses and that working together as a team will make the district stronger.

#### **4 Closed Session**

President Dave Chivers stated the need to enter closed session.

**Motion:** Vice President Tawnya McKee moved to enter closed session for the following purposes:

- Discussion of the character, professional competence, or physical/mental health of an individual.
- Strategy session to discuss collective bargaining.
- Strategy session to discuss pending or reasonably pending imminent litigation.

Member Todd Massey seconded the motion.

#### **Roll Call Vote:**

Maynard – Aye  
McClellan – Aye  
Massey – Aye  
McKee - Aye  
Chivers – Aye

The motion passed unanimously.

The board returned to open session at 10:44 p.m. and resumed the business meeting.

**Motion:** Member Todd Massey moved to approve Personnel Item C8. Member Denise Maynard seconded the motion.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously.

## **5 Adjournment**

### **5.01 Meeting Adjourned**

**Motion:** Member Todd Massey moved to adjourn the meeting, and Member Robin McClellan seconded.

**Vote:** Five in Favor: Members Chivers, McKee, Massey, McClellan, and Maynard.

The motion carried unanimously, and the meeting adjourned at 10:45 p.m.

**DATE:** April 1, 2026  
**TO:** UINTAH BOARD OF EDUCATION  
**FROM:** Dr. Mistalyn Leis, Director of Human Resources  
**RE:** Board Approval Request for **April 1, 2026:** Board Approval of New Hires, Newly Assigned Employees; Notification of Separations of Employment

**Superintendent Woodford requests Board approval of the following individuals for hire/assignment to new positions:**

### **NEW HIRES – BOARD APPROVAL REQUESTED:**

<b>Name</b>	<b>Position</b>	<b>Assignment</b>	<b>FTE</b>	<b>Education/ Training</b>	<b>Source of Funding</b>
Rachelle Turner	Bus Driver	Transportation	0.7375	All Required	Program 5315 Pupil Transportation

### **NEWLY ASSIGNED EMPLOYEES – BOARD APPROVAL REQUESTED:**

<b>Name</b>	<b>Former (Current) Assignment</b>	<b>New Assignment</b>	<b>Effective Date</b>
Rylee Noyes	SpEd Aide (0.7375 FTE) @ Ashley	SpEd Aide (0.7375 FTE) @ UHS	3/16/2026
Brooklyn Slauch	Instructional Aide (0.7375 FTE) @ Lapoint	Computer Specialist and Intervention Aide (0.7375 FTE) @ Lapoint	3/23/2026
LaDonna Christensen	SpEd Aide (0.7375 FTE) @ Maeser	SpEd Aide (0.7375 FTE) @ UMS	4/1/2026
Amy Roundy	Half Time CTE FACS Teacher (0.50 FTE) @ UMS	Intervention Aide (0.7375 FTE) @ UMS	7/1/2026

**NEWLY HIRED EXTRACURRICULAR COACHES:**

<b>Name</b>	<b>Program</b>	<b>School</b>	<b>Years of Service</b>
Penny Argyle	Assistant Volleyball Coach	UHS	1
Marci Catron	Assistant Volleyball Coach	UHS	1
Sarah VanOostendorp	Assistant Volleyball Coach	UHS	1
Derrick Bradshaw	Assistant Football Coach	UHS	3
Kye Hansen	Assistant Football Coach	UHS	3
Layne Mecham	Assistant Football Coach	UHS	3
Carson Reed	Assistant Football Coach	UHS	2
Jason Woods	Assistant Football Coach	UHS	3