

Bluff Town Council Special Meeting **DRAFT** Minutes  
Thursday, May 7, 2026, at 5:00 pm MDT

**In Person**

Bluff Community Center Building  
190 N 3rd E Street, Bluff, UT 84512

**Virtual Meeting**

via Zoom: <https://zoom.us/j/92499673928>  
via Phone: 7193594580, 92499673928#

5:01pm Meeting Called to Order and Roll Call

Town Council: Mayor Josh Ewing, Jennifer Davila (5:03pm), Gary Haws, Britt Hornsby, Spencer Wade  
Staff: Malia Collins

Unfinished Business

1. **Discuss & Award BRICC Fire Suppression Sealed Bids (Collins, All):** Collins shared the bid total for the complete submitted bid from System Service Specialists at \$204,050.00 with \$217,471.00 budgeted. Collins shared the RFP with 62 companies with 2 attending the Mandatory Walk-through. Design Review Committee met earlier on May 7 and noticed Bonding (Performance & Payment) marked N/A on the *Bid Overview Form*. Collins contacted the bidder who stated that they can get bonding and will begin working on acquiring and will share updated cost asap. Collins requests at if Council motions to approve this bidder to account for the increase in cost for bonding and potential additional work, if engineers see anything missing. Awarded 100% on their Evaluation Criteria, followed the RFP request perfectly. With bonding and Bluff Water Works work needed, the fire suppression will most likely total the \$217,471.00. Ewing called a vote to accept System Service Specialists Inc bid at \$204,050.00 with the contingency that Bonding comes through and no red flags from Engineers, Ewing, Haws, Hornsby, Wade and Davila voted in favor, bid accepted.
2. **Discuss & Award Bluff Rural Innovation Civic Center (BRICC) Window Replacement Quotes:** Three bids received; \$25,000 budgeted for Window Replacement. Collins reviewed the three bids received and the Evaluation Criteria. Reviewing the price differences, the window material cost is comparable, with labor making up the price difference. Evaluation Criteria scores: Utah Window Experts: 90%; TWS Construction: 85%; Clarity Glass: Incomplete Bid at 30%. Collins & DRC recommend Utah Window Experts. Ewing calls for a vote to accept Utah Window experts bid at \$12,984.03, Ewing, Haws, Hornsby, Wade and Davila voted in favor, bid accepted.
3. **Discuss & Award Bluff Rural Innovation Civic Center (BRICC) Selective Demolition Quotes:** Three bids received; \$70,000 budgeted for Demolition. Collins reviewed the three bids received and the Evaluation Criteria. All bids complete, Evaluation scores: Pueblo Tierra: 65%; TWS Construction: 47%; DRL Enterprises Inc: 100%. Collins and DRC recommend DRL Enterprises. Ewing calls for a vote to accept DRL Enterprises bid at \$79,250.00, Ewing, Haws, Hornsby and Wade voted in favor, Davila abstained, bid accepted.
4. **Other:** Collins mentioned that there is going to be some grant funds remaining from the GOEO grant which must be spent by end of June 2026. Ideas discussed to spend the remaining funds of ~\$80,000: Floor leveling, fur out walls, purchase fixtures (plumbing). Collins to investigate these things, rework budget and present to Council at Work Session May 12.

Adjourn at 5:34pm

For requests to receive emails/meeting invitations, email [office@townofbluffutah.gov](mailto:office@townofbluffutah.gov)

Minute Taker: Malia Collins

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