

**MINUTES OF THE UINTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE DISTRICT BOARD OF DIRECTORS MEETING HELD ON March 12, 2026, at 4:00 p.m., in the Uintah County Building at 152 East 100 North, Vernal, Utah 84078.**

**BOARD MEMBERS PRESENT:** Nick Porter, John Laursen and Debra Hamaker

**STAFF PRESENT:** Devin Cobb and Abbigayle Jackson

**WELCOME:** Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

**STANDING BUSINESS**

**REQUEST FOR APPROVAL OF THE MINUTES FROM THE FEBRUARY 12, 2026, MEETING:** Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. *John Laursen moved to approve the minutes as presented. Nick Porter seconded the motion. The motion passed with Hamaker, Porter and Laursen voting in favor.*

**REQUEST FOR THE APPROVAL OF THE VETERINARY APPOINTMENT FORM:** Abbi Jackson explained this form and its intended purpose to help adoptees fulfill their scheduled veterinary appointments. *Nick Porter moved to approve this motion. John Laursen seconded this motion. The motion passed with the following roll call vote:*

*Nick Porter.....aye*  
*John Laursen.....aye;*  
*Debra Hamaker.....aye.*

**DISCUSSION WITH THE POSSIBLE DECISION OF THE CIVICPLUS WEBSITE QUOTE:** Devin Cobb explained this quote. The quote detailed the breakdown for this company to build a website for the shelter. This quote was declined by the board and tabled until further notice while also suggesting other options.

**REQUEST FOR APPROVAL OF URS PLANS:** Devin Cobb explained these plans and that it's a new process for public employees to save for retirement. The board approved these plans. *Nick Porter moved*

*to approve this motion. John Laursen seconded. This motion was passed unanimously with the following roll call vote:*

*Nick Porter.....aye*

*John Laursen.....aye;*

*Debra Hamaker.....aye.*

**HORSE GATHER DISCUSSION:** Devin Cobb explained he attended a meeting with the BLM and DNR about doing another horse gathering for the Leland Bench area. The logistics for this gather are still being discussed between all entities involved. The board is concerned with the shelters involvement in this gather and decided to decline participating in this future gathers.

**PUBLIC BUSINESS**

**NONE**

**POLICY AND LEGILATION**

**NONE**

**MANAGMENT AND COMMITTEE REPORTS**

**TREASURER REPORT-:** Due to Dan Olsen being absent the board reviewed the treasurer’s report as follows; \$245,188.42 in the Zions account. \$955,305.48 in the PTIF regular and \$203,920.06 in the PTIF capital projects account. For a total of \$1,404,413.96. On 02/01/2026 there was a Mineral Lase deposit to PTIF Regular in the amount of \$83,333.33. On 02/04/2026 there was a withdrawal from the PTIF regular to Zions Bank in the amount \$75,000. On 02/28/2026 the PTIF Capital Projects Reinvestment Dividend got \$2,833.82. On the same day, 02/28/2026 the PTIF Capital Projects Reinvestment Dividend was \$601.54. The district’s interest rate on the PTIF is 3.8567%.

**MONTHLY PAYMENT APPROVAL REPORT-:** The Board reviewed the report and had not comments. *John Laursen moved to approve. Nick Porter seconded the motion. The motion passed with the following roll call vote:*

*Nick Porter.....aye*

*John Laursen.....aye;*

*Debra Hamaker.....aye.*

**FINACIAL STATEMENT-:** The board reviewed this statement and had no concerns.

**DRAFT FINANCIAL STATEMENT-:** The board reviewed this statement and had no concerns.

**ANIMAL CONTROL STATISTICS-:** Devin Cobb stated animal control took 246 calls for service. Altogether 20 horses, 31 cows and 24 other miscellaneous livestock were impounded. The stray horses gathered in Ouray were owner-surrendered and put up for adoption. Two horses have been adopted with two more remaining. If the remaining horses do not get adopted, they will be transported to Loma, CO for the next livestock auction. All studs were castrated before release. Devin Cobb also stated Angel Collins turned in her months' notice. Angel Collins' last day will be March 31, 2026. The position has been opened to the public.

**SHELTER STATISTICS-:** Devin Cobb stated the shelter is running smoothly. There is 6 horses still currently at the shelter. The shelter also has 2 guinea pigs and 2 goats that were claimed. One rabbit was euthanized due to its injuries. The shelters' longest resident is from January 2026. Two dogs are also being held for trial set for a later day. The ShelterLuv program is going well and helping the shelter staff stay organized. Donna Long will continue looking for a website builder. The 'Meet and Greeting area's plans are starting. All together the shelter received 124 visitors for the month of February.

**DISTRICT ACTIVITIES REPORT-:** Devin Cobb stated the horses went up for adoption and the shelter was busy. The shelter is still operating within budget. The shelter impounded forty-nine dogs, thirty-three cats and five others. The shelter had no disease during the month. Devin also stated he attended a meeting on March 4<sup>th</sup> with the commissioners about a few new animal ordinances.

**MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: NONE**

**ADJOURN:** There being no further discussion, *John Laursen moved to adjourn the meeting. Nick Porter seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.*

ATTEST:

X *Pitt Mahi*

Chair-person

X *Brent Bastian*

Secretary