



Regular Meeting Agenda

Thursday, May 14, 2026 at 6:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

PUBLIC NOTICE is hereby given pursuant to Utah Code §52-4-202, that the Administrative Control Board (the “Board”) of the North Summit Fire District (the “District”) will hold its regular work session and meeting on Thursday, May 14, 2026, beginning at 6:00 PM at Fire Station 21, 86 E Center St., Coalville, UT 84017

Zoom <https://us02web.zoom.us/j/82555909958>

or

To listen by phone only: Dial 346-248-7799 Webinar ID: 825 5590 9958

Members of the Board, presenters, and members of public, may attend by electronic means, using Zoom (phone or video). Such members may fully participate in the proceedings as if physically present. The anchor location for purposes of the electronic meeting is the same as listed above.

Page

1. Meeting Opening

- 1.1 Call to Order
- 1.2 Roll Call

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

- 2.1 Purchase, exchange, or lease of real property
- 2.2 Pending or reasonably imminent litigation
- 2.3 Personnel – to discuss the character, competence, or physical or mental health of an individual
- 2.4 Deployment of security personnel, devices, or systems

3. Pledge of Allegiance

4. Work Session

- 4.1 Chiefs operations update.

3

[2026 Statistics Jan - Apr.pdf](#) 

4.2 Capital priorities plan. 9

[Capital priorities.pdf](#) 

4.3 Quarter 1 2026 financial report. 21

[Budget v Actual Q1 2026.pdf](#) 

5. Public Input

Public comment is for any matter not on the Agenda. If you wish to interact with the Board for public input, please follow the “Public Comment Instructions”.

6. Consideration of Approval

6.1 Accounts Payable for 26

[Accounts Payable April 2026.pdf](#) 

6.2 Minutes of 38

[Regular Meeting - Apr 09 2026 - Minutes - Html](#) 

[Regular Meeting - Mar 12 2026 - Minutes - Html](#) 

7. Board Comments.

8. Adjournment

8.1 Adjourn Meeting

NOTICE OF SPECIAL ACCOMODATION DURING PUBLIC MEETINGS

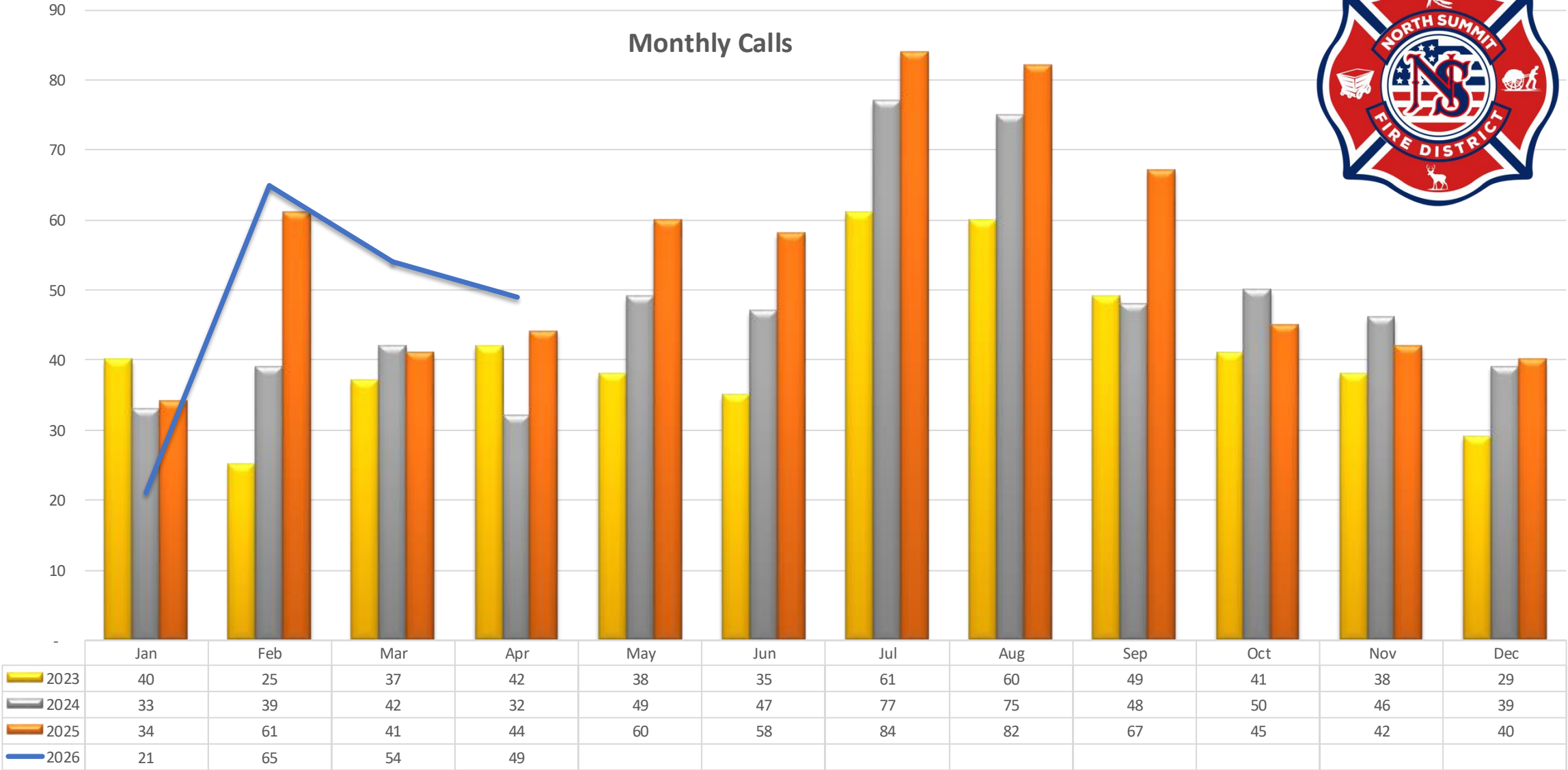
Individuals with questions, comments, or needing special accommodations pursuant to the Americans with Disabilities Act regarding this meeting may contact Tyler Rowser at (435) 350-3473



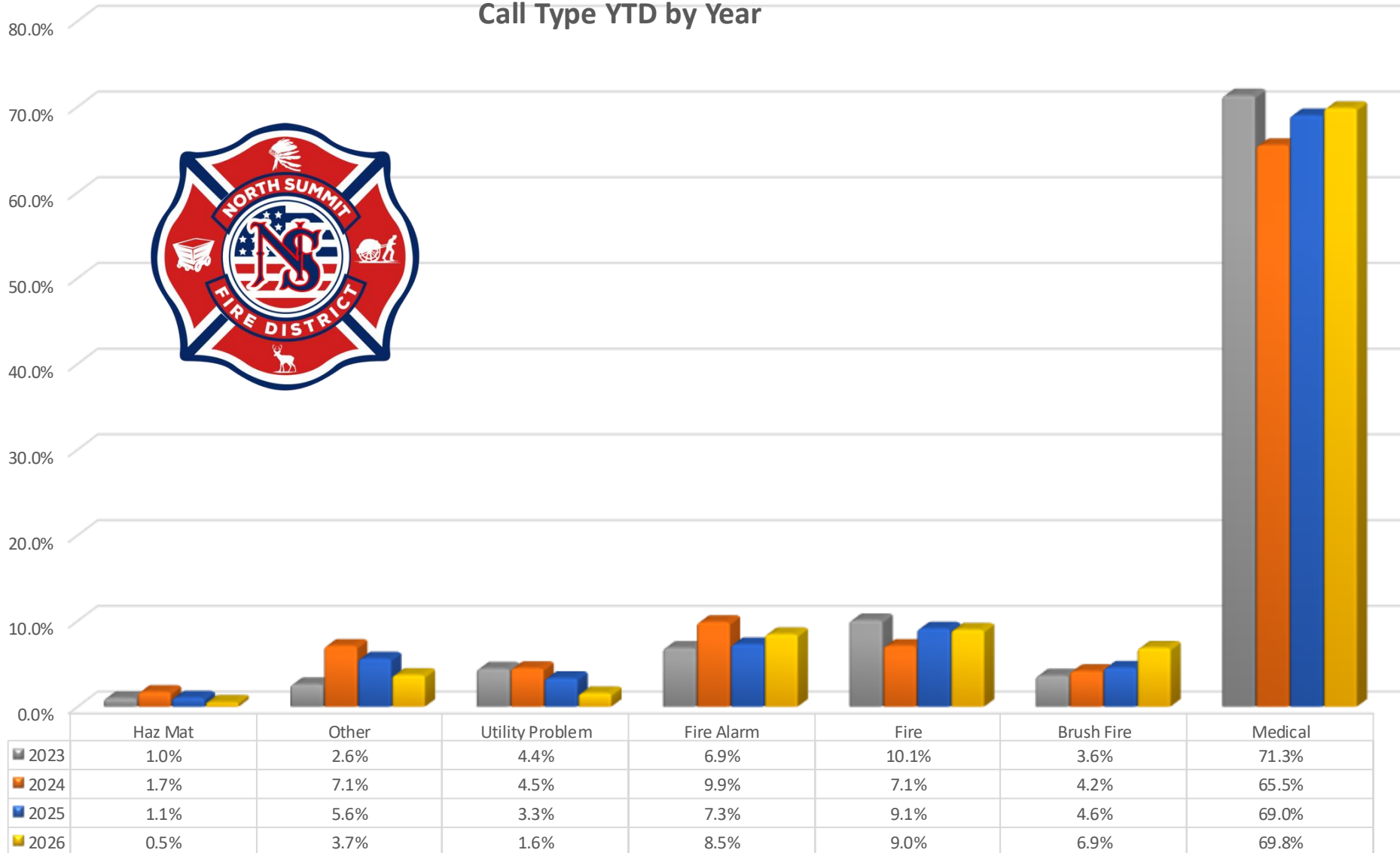
Monthly Statistics January - April 2026

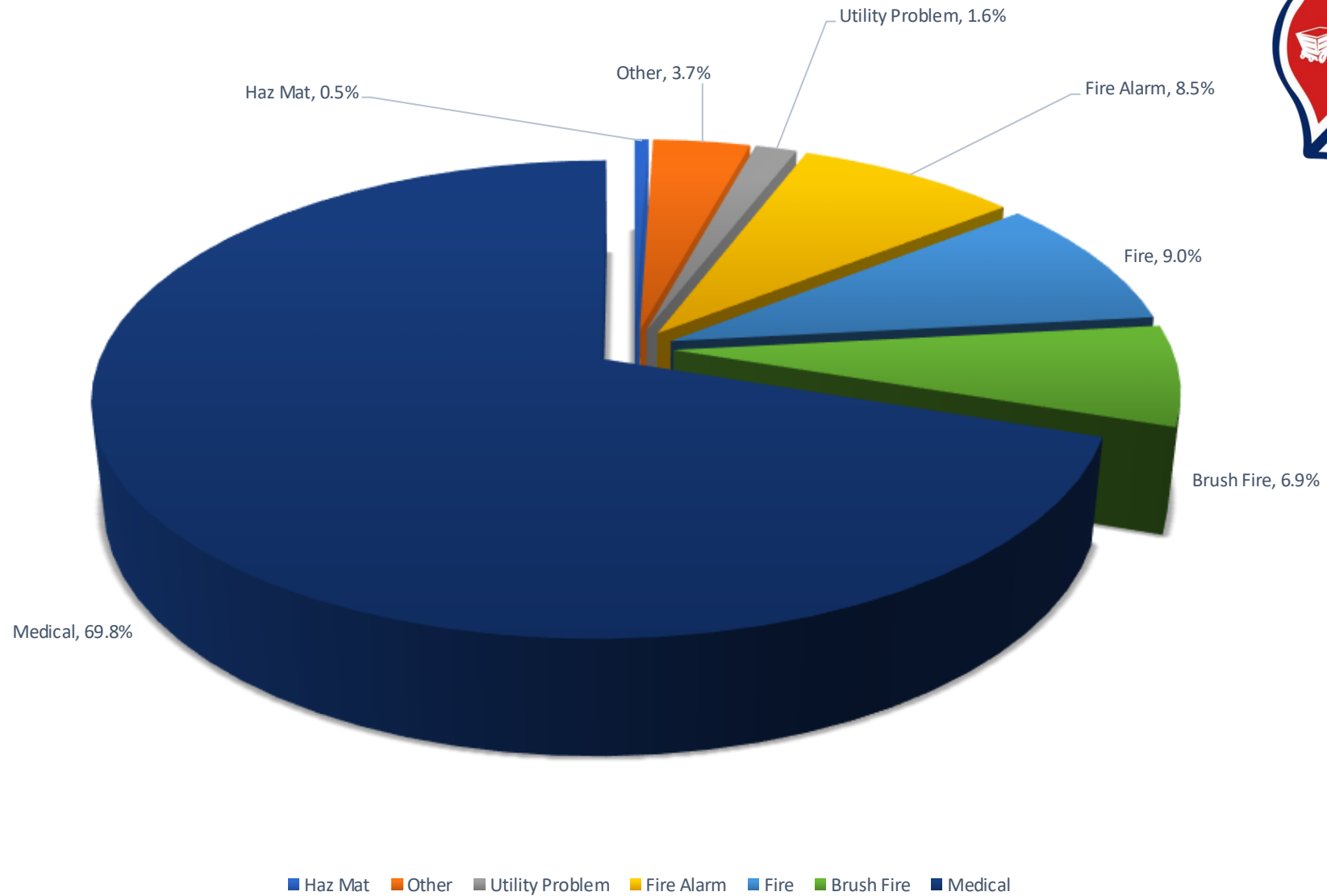


Monthly Calls



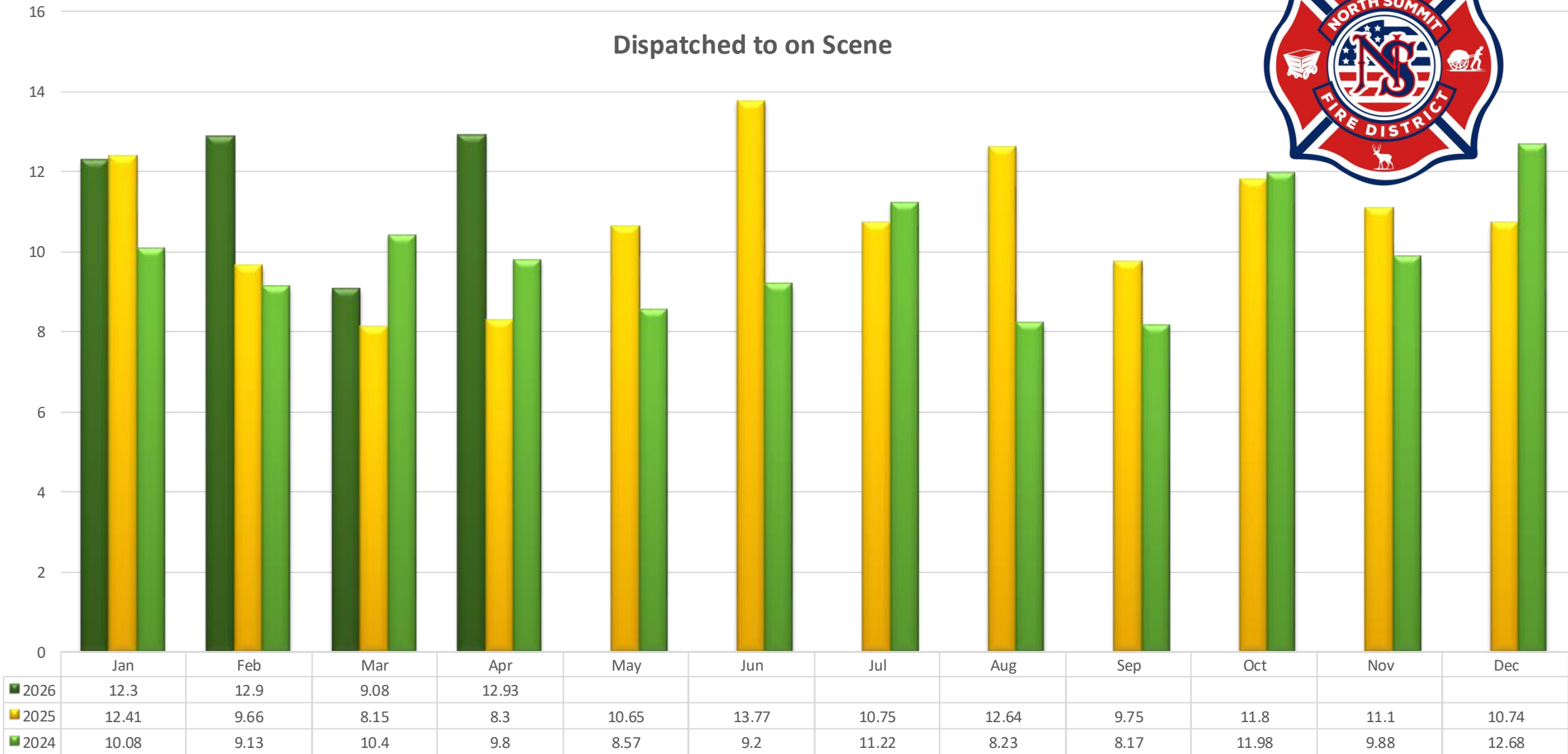
Call Type YTD by Year



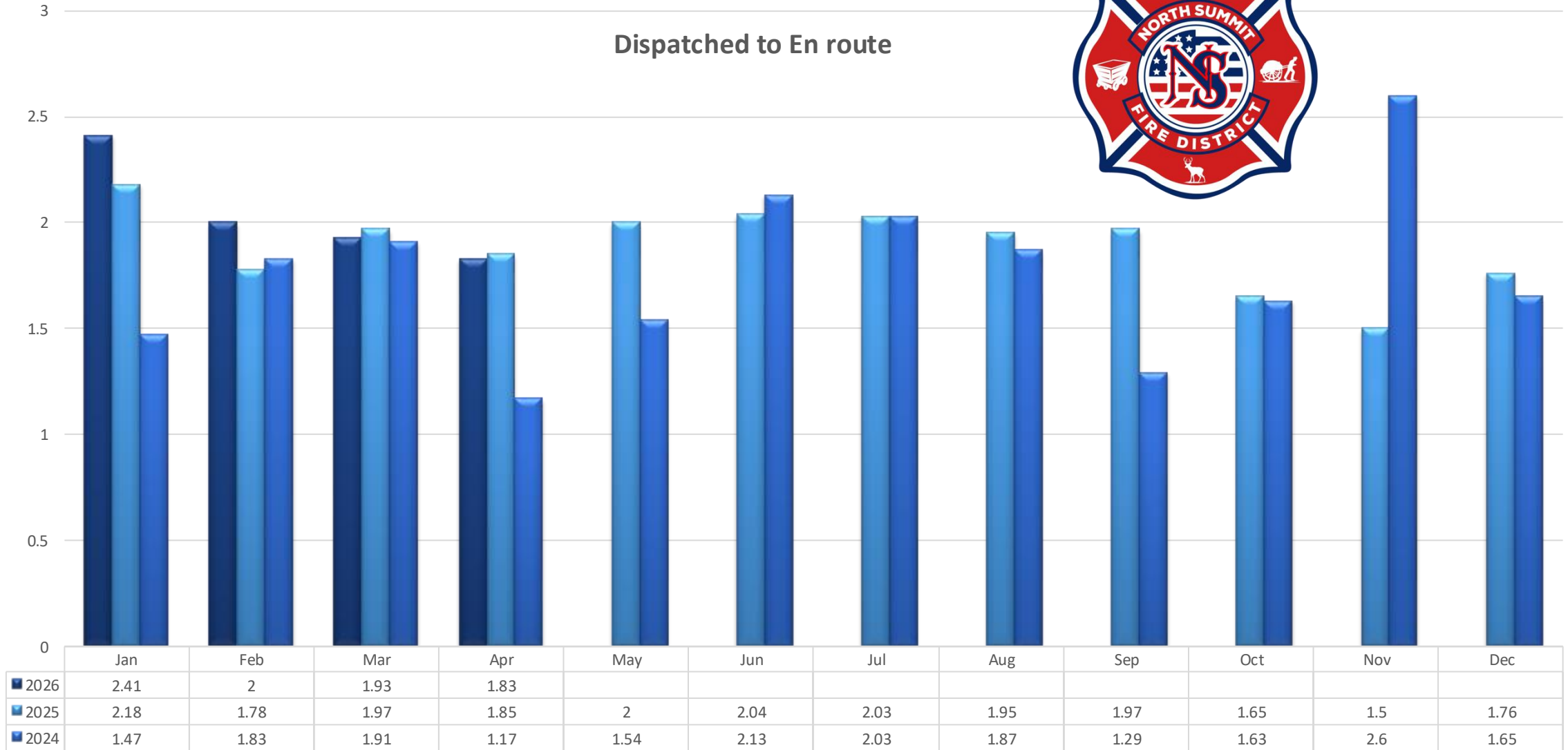




Dispatched to on Scene



Dispatched to En route



NORTH SUMMIT FIRE DISTRICT

STRATEGIC PLAN & CAPITAL IMPROVEMENT PLAN (2026–2030)

I. EXECUTIVE SUMMARY

Over the next five years, the North Summit Fire District will transition from a historically reactive system to a **structured, risk-based, and financially disciplined organization**. This plan establishes a clear path to modernize infrastructure, stabilize staffing, and ensure reliable emergency response across a large and geographically challenging district.

The District operates under a **three-station deployment model**, anchored by a primary station in Coalville and supported by two strategically located outstations in Henefer and Wanship. This system is reinforced by a centralized administrative function that provides leadership, coordination, and long-term planning.

This plan prioritizes:

- Firefighter and public safety
- Reliable response across the District
- Strategic staffing distribution
- Infrastructure and apparatus modernization
- Long-term financial sustainability

By Year 5, the District will:

- Maintain a fully staffed **primary station (Station 21 – Coalville)**
- Operate staffed **outstations (Stations 22 & 23)**
- Achieve a **10-person daily staffing model**.
- Implement a **formal apparatus replacement program**.
- Maintain **≥ \$1,000,000 in capital reserves**.
- Be positioned for **Station 21 replacement or major renovation**.

II. VISION, MISSION, & CORE VALUES

Vision:

Act Elite. Be Elite. Build the team that they want to be a part of.

Mission:

What is your legacy? Earn it.

Core Values:

Emotional Intelligence, Perseverance, Loyalty, Community, Humility, Gratitude

III. OPERATIONAL REALITY & ORGANIZATIONAL STRUCTURE

North Summit Fire District serves a large, rural, and operationally complex area where **time and distance are the primary risk factors**. Current limitations include:

- Low baseline staffing
- Heavy reliance on mutual aid
- Communication gaps
- Aging infrastructure and apparatus

Deployment Model

Station 21 – Coalville (Primary Station)

- 4 firefighters
- Primary response hub
- Highest call volume
- Central coordination point

Station 22 – Henefer

- 2 firefighters (short-term)
- 3 firefighters (long-term goal)

- Critical for I-84/I-80 corridor and remote response
- Improves northwestern coverage.

Station 23 – Wanship

- 2 firefighters (short-term)
 - 3 firefighters (long-term goal)
 - Critical for I-80 corridor and remote response
 - Improves southeastern coverage.
-

Administrative Structure (Coalville Campus)

Located behind Station 21:

- Fire Chief (1)
- Battalion Chief / HR (1)
- Fire Marshal (1)

Function

- Operational oversight
- Personnel management
- Code enforcement
- Strategic planning
- Training and compliance

IV. LEVEL OF SERVICE (LOS) OBJECTIVES

Staffing

Short-Term (2026)

- 8 personnel daily
 - Station 21: 4
 - Station 22: 2

- Station 23: 2

Long-Term

- 10 personnel daily
 - Station 21: 4
 - Station 22: 3
 - Station 23: 3
-

Operational Goals

- Reduce response times by 10% by Year 3
- Improve first-arriving unit capability.
- Reduce dependency on mutual aid.
- Improve system reliability and firefighter safety.

V. STAFFING DEFICIT & OPERATIONAL IMPACT

The District currently experiences a **structural staffing deficit**, reflected in recurring unfilled or backfilled shifts.

These hours are currently absorbed through:

- Overtime
- Callback staffing
- Mutual aid reliance

Key Principle

This is not a future cost—this is an existing operational burden.

Strategic Response

- Add **1 firefighter per year (3-year plan)**
- Stabilize operations.
- Reduce fatigue and risk exposure.

VI. CAPITAL FUNDING & REPLACEMENT POLICY

Annual Capital Contribution

- Target: **8–10% of annual revenue**

Capital Reserve Goal

- Minimum: **\$1,000,000**

Debt Strategy

- Limited to:
 - Station replacement
 - Major apparatus

Replacement Philosophy

- Engines: 15–20 years
 - Brush units: 10–15 years
 - Condition-based override.
-

Priority Hierarchy

1. Life Safety
2. Response Capability
3. Infrastructure Reliability
4. Strategic Growth

VII. FUNDING STRATEGY

Revenue Sources

- Property tax (TNT potential)
- ESST (limited reliability)
- Grants (AFG, EMS, Wildland)

Financial Reality

Without intervention:

- Capital growth will stall.
- Infrastructure improvements will be delayed.

With strategic action (TNT + policy):

- Capital stabilizes.
- Projects become achievable.
- System risk decreases

VIII. CAPITAL IMPROVEMENT PLAN (CIP)

Facility Strategy

Station 21 – Coalville

- Primary station and command hub
- **Highest strategic priority**
- Requires:
 - Replacement or major renovation
- Funding:
 - Bond (recommended)

Station 22 – Henefer

- Completed remodel.
 - Supports 2-person staffing.
 - Scalable to 3
-

Station 23 – Wanship

- Remodel required
 - Critical for:
 - Interstate response
 - Wildland interface
 - Must support future staffing growth.
-

Administrative Building

- Already complete
- Not a capital priority
- Improvements deferred until operations stabilize.

IX. APPARATUS STRATEGY (ALIGNED WITH DEPLOYMENT)

Station 21 – Coalville

- Primary Type 1 Engine
 - Reserve/backup capability.
 - Future aerial (conditional)
-

Station 22 – Henefer

- Single engine company
 - No heavy/specialty apparatus
-

Station 23 – Wanship

- Wildland/brush apparatus (Type 6)
- Supporting engine

- Focus: I-80 + remote response
-

Aerial Apparatus

- **NOT immediate**
- Trigger-based:
 - Growth
 - Structure size
 - Ladder demand

X. STRATEGIC PRIORITIES

Tier 1 – Immediate

- Complete Station 23 remodel
 - Maintain Station 21 operations.
 - Increase staffing to 8.
 - Procure Type 1 engine.
 - Implement alerting systems.
-

Tier 2 – Stabilization

- Expand staffing toward 10.
 - Improve communications (dead zones)
 - Build capital reserves.
 - Implement apparatus lifecycle program.
-

Tier 3 – Growth

- Replace Station 21

- Evaluate aerial apparatus.
- Expand administrative capacity (only after stabilization)

XI. TRIGGER-BASED DECISION MODEL

Station 21 Replacement

Triggered (already met):

- Capacity limitations
 - Maintenance issues
 - Staffing constraints
-

Aerial Apparatus

Triggered when:

- Increase in large structures.
 - Ladder demand exceeds capability.
-

Administrative Expansion

Triggered when:

- Stations fully staffed
- Capital \geq \$1M.
- Operations stabilized

XII. PERFORMANCE MEASURES

- Response to time improvement
- Staffing levels achieved
- Capital reserve growth.
- Apparatus lifecycle compliance

- Reduction in mutual aid dependency

XIII. RISK MANAGEMENT

Primary Risks

- Staffing shortages
- Funding limitations
- Community resistance to taxes
- Infrastructure delays

Mitigation

- Phased staffing plan
- Grant utilization
- Strategic debt use
- Transparent communication

XIV. CHIEF'S POSITION

Board Members,

This plan reflects a disciplined and balanced system:

- A strong **central station in Coalville**
- Two **strategically placed outstations**
- A **centralized administrative function supporting operations.**

We are not proposing expansion for its own sake.

We are correcting:

- A known staffing deficit
- Infrastructure limitations
- Response capability gaps

We are already paying the cost—this plan allows us to pay it **intelligently, safely, and sustainably.**

CLOSING

This plan is built on one principle:

What is your legacy? Earn it.

Minimum Apparatus Per Station

<i>Kind</i>	<i>Type</i>	<i>Call Sign</i>
Admin Building - Coalville		
Auxiliary Truck (Fire Chief)	F-150	201
Auxiliary Truck (Battalion Chief)	F-150	203
Auxiliary Truck (Fire Marshal)	F-150	204
Coalville		
Fire Engine	Type 1	E-21
Mini-pumper/Rescue Truck	~Type 5 or 6	Rescue 21
Ambulance	Type 1	A-21
Brush Truck	Type 6	BR-621
Water Tender	Type 2	WT-221
Side by Side	Type 4 OHV	BC-21
Wildland Truck	F-350	REMS 21
Henefer		
Fire Engine	Type 1	E-22
Ambulance	Type 1	A-22
Brush Truck	Type 6	BR-622
Side by Side	Type 4 OHV	BC-22
Heavy Rescue	Type 3	HR-22
WaterTender	Type 2	WT-222
Paramedic Rescue	Chev. Colorado	R-22
Wanship		
Fire Engine	Type 1	E-23
Ambulance	Type 1	A-23
Brush Truck	Type 6	Br-623
Side by Side	Type 4 OHV	BC-23
Subject to move stations with Direction of the Fire Chief and/or designee.		
Apparatus placement meet ISO standards		



Benjamin L. Nielson
Fire Chief

Tyler J Rowser
Administrative Battalion Chief

Tyler D. Leavitt
Deputy Fire Marshal

Executive Summary

The total operating revenues received to date are approximately \$1.35 million, representing 34.9% of the annual operating revenue budget. Operating expenditures total approximately \$1.08 million, or 28.0% of the annual expenditure budget.

Overall, revenues and expenditures are tracking within expected ranges for this point in the fiscal year. Property tax revenues are still early in the collection cycle, while payroll and operational expenses remain generally below prorated annual budget levels.

Revenue Summary

Total operating revenues received year-to-date equal approximately \$1,345,860 against an annual budget of \$3,859,982.

Significant revenue categories include:

- County EMS Interlocal Agreement revenue has been fully received at \$1,000,000.
- Property tax revenue totals approximately \$131,077, representing 5.97% of the annual property tax budget. Additional property tax distributions are expected later in the fiscal year.
- Ambulance transport revenue totals approximately \$78,942, or 35.9% of the budget.
- Inspection fee revenue has exceeded the annual budget allocation, totaling approximately \$38,329, compared to the budgeted \$20,000.
- Interest earnings total approximately \$33,947, representing 53.9% of the annual interest revenue budget.

Grant revenue activity remains limited at this stage of the fiscal year, with approximately \$10,000 received against a budgeted total of \$200,000.

Expenditure Summary

North Summit Fire District
PO Box 187 | 90 E. Center Street
Coalville, Utah 84017
435-336-2221 | Emergency 9-1-1
www.NorthSummitFireUT.gov

Total operating expenditures year-to-date are approximately \$1,080,959 against an annual operating budget of \$3,859,982.

Operations

Operational expenditures total approximately \$303,982, representing 39.1% of the operations budget.

Notable operational expenditure categories include:

- Fleet maintenance expenditures total approximately \$54,607, representing 91.0% of the annual fleet maintenance budget.
- Minor equipment expenditures total approximately \$21,687, representing 94.3% of the annual minor equipment budget.
- Building and grounds expenditures total approximately \$47,999, representing 60.0% of budget.
- PPE, equipment, and uniform expenditures total approximately \$42,142, representing 60.2% of budget.
- Legal expenses total approximately \$12,153, exceeding the annual legal services budget by approximately \$2,153.

The District will continue monitoring fleet maintenance, legal services, and minor equipment expenditures closely for the remainder of the fiscal year.

Payroll and Benefits

Payroll and benefit expenditures total approximately \$776,976, representing 25.2% of the annual payroll budget.

Specific payroll categories include:

- Salaries: \$497,323 (22.3% of budget)
- Fringe Benefits: \$276,970 (32.8% of budget)
- Payroll Processing Fees: \$2,683 (26.8% of budget)

Payroll expenditures currently remain below anticipated prorated annual budget levels.

Capital Projects

Capital expenditures year-to-date total approximately \$357,491 against the approved capital budget of \$900,000.

Project expenditures include:

- Station 22 Dorm Addition: \$331,019 (73.6% of project budget)
- Station 23 Dorm Addition: \$26,472 (5.9% of project budget)

Capital project activity is proceeding as anticipated, with the majority of expenditures currently associated with the Station 22 dorm addition project.

Financial Outlook

The District's overall financial condition remains stable. Major revenue sources are performing within expected ranges, and overall operating expenditures remain below budgeted levels.

Several operational line items, including fleet maintenance, minor equipment, and legal expenses, will require continued monitoring throughout the remainder of the fiscal year to ensure expenditures remain within available appropriations.

Capital project expenditures are progressing as planned and remain within authorized project budgets.

Staff will continue to monitor revenues, expenditures, and cash flow conditions and will provide additional updates to the Administrative Control Board as the fiscal year progresses.

Budget vs. Actuals 2026 Budget

January-December, 2026

	Total			
	Actual	Budget	Over budget by	Percent of budget
Income				
10003 Operating Fund Deposit				
1007 Cost Recovery	15,283.18	25,000.00	-9,716.82	61.13%
1009 Grants	10,000.00	200,000.00	-190,000.00	5.00%
1010 Equipment Sales	66.00	2,500.00	-2,434.00	2.64%
1016.5 Fee in Lieu	31,308.46	120,000.00	-88,691.54	26.09%
1016 Property Taxes	\$131,077.41	#####	-\$2,063,404.59	5.97%
1019 Inspection Fee	38,328.60	20,000.00	18,328.60	191.64%
1020 Interest	\$33,946.67	\$63,000.00	-\$29,053.33	53.88%
1022 County EMS ILA	1,000,000.00	1,000,000.00	0.00	100.00%
1025 Impact Fees	6,907.60	15,000.00	-8,092.40	46.05%
1026 Ambulance Transport Revenue	78,942.45	220,000.00	-141,057.55	35.88%
Total for 10003 Operating Fund Deposit	\$1,345,860.37	#####	-\$2,514,121.63	34.87%
Total for Income	\$1,345,860.37	#####	-\$2,514,121.63	34.87%
Cost of Goods Sold				
Gross Profit	\$1,345,860.37	#####	-\$2,514,121.63	34.87%
Expenses				
6500 Operations				
6501 Insurance	\$691.00	\$75,000.00	-\$74,309.00	0.92%
6502 Accounting other.	7,620.71	30,000.00	-22,379.29	25.40%
6505 Contract Services	\$22,805.71	\$60,000.00	-\$37,194.29	38.01%
6506 Background Checks	924.49	3,000.00	-2,075.51	30.82%
6509 Utilities	\$23,311.52	\$40,000.00	-\$16,688.48	58.28%
6510 Building and Grounds	\$47,998.89	\$80,000.00	-\$32,001.11	60.00%
6511 Fuel	14,378.20	35,000.00	-20,621.80	41.08%
6512 Fleet Maintenance	54,606.88	60,000.00	-5,393.12	91.01%
6513 PPE / Equipment / Uniforms	42,142.34	70,000.00	-27,857.66	60.20%
6515 Minor Equipment	21,687.20	23,000.00	-1,312.80	94.29%
6516 Training Expenses	2,265.48	10,000.00	-7,734.52	22.65%
6517 Employee Food and other	3,150.48	10,000.00	-6,849.52	31.50%
6518 Office Supplies	7,008.46	10,000.00	-2,991.54	70.08%
6519 Subscriptions/Memberships/Publi	21,864.35	40,000.00	-18,135.65	54.66%
6522 Community Relations/Outreach	3,390.50	10,000.00	-6,609.50	33.91%
6524 EMS Supplies	7,983.19	10,000.00	-2,016.81	79.83%
6525 Grants				
G26.02 26 Wildland Fire	10,000.00		10,000.00	
G26.01 FY 24 Assistance to Firefighter		186,982.00	-186,982.00	0.00%
Total for 6525 Grants	\$10,000.00	\$186,982.00	-\$176,982.00	5.35%

6526 Legal	12,153.00	10,000.00	2,153.00	121.53%
6523 Transfer to Impact Fees		15,000.00	-15,000.00	0.00%
Total for 6500 Operations	\$303,982.40	\$777,982.00	-\$473,999.60	39.07%
6600 Payroll Expenses				
6601 Salaries	\$497,323.12	#####	-\$1,729,676.88	22.33%
6613 Payroll Processing Fee	2,682.88	10,000.00	-7,317.12	26.83%
6621 Fringe Benefits	\$276,970.29	\$845,000.00	-\$568,029.71	32.78%
Total for 6600 Payroll Expenses	\$776,976.29	#####	-\$2,305,023.71	25.21%
Total for Expenses	\$1,080,958.69	#####	-\$2,779,023.31	28.00%
Net Operating Income	\$264,901.68	\$0.00	\$264,901.68	
Other Income				
Other Expenses				
7500 Capital Purchase				
25.02 Sta 22 Dorm Addition	\$331,018.85	\$450,000.00	-\$118,981.15	73.56%
25.03 Sta 23 Dorm Addition	\$26,472.23	\$450,000.00	-\$423,527.77	5.88%
Total for 7500 Capital Purchase	\$357,491.08	\$900,000.00	-\$542,508.92	39.72%
Total for Other Expenses	\$357,491.08	\$900,000.00	-\$542,508.92	39.72%
Net Other Income	-\$357,491.08	-\$900,000.00	\$542,508.92	39.72%
Net Income	-\$92,589.40	-\$900,000.00	\$807,410.60	10.29%

NORTH SUMMIT FIRE DISTRICT
 ACCOUNTS PAYABLE
 APRIL 2026

Distribution account	Line description	Bill number	Vendor	Date	Amount
2400.9 Benefits Accrual	Monthly insurance premium for North Summit Fire District employees	010-60247-00003	Ameritas Life Insurance Corp	04/01/2026	-274.28
25.02 Sta 22 Dorm Addition	Change Order #9 Aplying a polyaspartic coating system to the garage. Includes painted white parking lines.	G703	Adams Construction Services, Inc.	04/01/2026	12,350.00
25.02 Sta 22 Dorm Addition	Change Order #4 Remove and replace garage doors as described	G703	Adams Construction Services, Inc.	04/01/2026	12,825.00
25.02 Sta 22 Dorm Addition	Change Order #6 Install new LED 200 watt high bay lights (10)	G703	Adams Construction Services, Inc.	04/01/2026	2,280.00
25.02 Sta 22 Dorm Addition	Chage Order #1 Exterior brick adjustments. Remove existing brick (4) courses, place bick below and above front windows.	G703	Adams Construction Services, Inc.	04/01/2026	2,814.85
25.02 Sta 22 Dorm Addition	Change Order #5 Demo existing door frames 5, 6, 7 and laundry room door frame. Provide and install new frames.	G703	Adams Construction Services, Inc.	04/01/2026	2,992.50
6505.3 Web Site Hosting	Streamline Flex Apr 1-May 1, 2026	30A377B8-0037	Streamline All West	04/01/2026	392.00
6509.2 Internet	Monthly fiber internet services for three station locations	383100-2026-04-01	Communications	04/01/2026	422.55
6509.3 Email	Emails	CC	Google Workspace	04/01/2026	36.17
6509.5 Power	Electric service for Station 23 including energy usage and adjustments	26D 35643756-001 0	Rocky Mountain Power	04/01/2026	214.64
6511 Fuel	Fuel billing for diesel and unleaded gasoline	F2609E00885	Fuel Network	04/01/2026	3,229.98
6515 Minor Equipment	J-COMM PREP AND PROGRAM	210916	J Comm. Corp	04/01/2026	135.00
6515 Minor Equipment	POWER PRODUCTS ENDURA SIX UNIT CHARGER WITH EXTERNAL POWER SUPPLY	210916	J Comm. Corp	04/01/2026	2,181.80
6526 Legal	Legal services rendered in the 1st quarter of 2026	582036973	Summit County	04/01/2026	4,068.00
G26.02 26 Wildland Fire	VP5230 VHF 136-174 MHZ MODEL 3 BK FULL KEYPAD, INCLUDES: ANTENNA, BELTCLIP, VHF ANALOG/-25 CAI AMBE+2, P25 CONVENTIONAL & PHASE I TRUNKING, KEYPAD PROGRAMMING, 1024 CHANNELS, SINGLE KEY DES/OFB ENCRYPTION	210916	J Comm. Corp	04/01/2026	19,113.84
I26.01 Station 22 Dorm Addition	Fiber Cement Lap Siding	G703	Adams Construction Services, Inc.	04/01/2026	13,110.00
I26.01 Station 22 Dorm Addition	Removal of Soffit and Fascia	G703	Adams Construction Services, Inc.	04/01/2026	1,425.00
I26.01 Station 22 Dorm Addition	General Conditions	G703	Adams Construction Services, Inc.	04/01/2026	1,900.00

I26.01 Station 22 Dorm Addition	Demolition	G703	Adams Construction Services, Inc.	04/01/2026	2,351.25
I26.01 Station 22 Dorm Addition	Install New Fascia	G703	Adams Construction Services, Inc.	04/01/2026	2,850.00
I26.01 Station 22 Dorm Addition	Install New Metal Gutters and Downspout	G703	Adams Construction Services, Inc.	04/01/2026	2,850.00
I26.01 Station 22 Dorm Addition	Window Installation	G703	Adams Construction Services, Inc.	04/01/2026	2,850.00
I26.01 Station 22 Dorm Addition	Mechanical	G703	Adams Construction Services, Inc.	04/01/2026	3,800.00
I26.01 Station 22 Dorm Addition	Electrical	G703	Adams Construction Services, Inc.	04/01/2026	4,275.00
I26.01 Station 22 Dorm Addition	Install New Vented Soffit	G703	Adams Construction Services, Inc.	04/01/2026	5,225.00
I26.01 Station 22 Dorm Addition	Interior Finishes	G703	Adams Construction Services, Inc.	04/01/2026	9,500.00
25.02 Sta 22 Dorm Addition	Carpet, glue, coping and installation, station 22 dorm addition - Deposit	2034	Tracy Givan	04/02/2026	2,165.00
6509.5 Power	Electric services for multiple locations and office trailer contract	26D 34582136-003 8	Rocky Mountain Power	04/02/2026	728.46
6512 Fleet Maintenance	Ambulance exhaust repair including muffler replacement and insurance deductible	2015 F450 Ambo	Young Collision Center	04/02/2026	1,172.91
6513 PPE / Equipment / Uniforms	Customized uniforms including t-shirts, polos, pants, and workout shorts	9774	Crown Promotions	04/02/2026	434.00
6513 PPE / Equipment / Uniforms	Bulk order of T-shirts, job shirts, polos, and pants	9775	Crown Promotions	04/02/2026	11,867.00
6515 Minor Equipment	Labor and miscellaneous supplies for modem installation in 7 vehicles	210919	J Comm. Corp	04/02/2026	4,383.75
6509.3 Email	Microsoft email and office software licenses for February and March	582036626	Summit County	04/03/2026	493.00
6509.5 Power	Electric service for Station 22 including usage and various adjustments	26D35247276001 10426	Rocky Mountain Power	04/03/2026	75.37
1019 Inspection Fee	BEMS Licensing Fee	CC	Udoh Bureau of Emergency Medical Services and Preparedness	04/06/2026	150.00
2400.9 Benefits Accrual	PAYROLL ENDING 03.27.26		Utah Retirement Systems	04/06/2026	-13,106.47
2400.9 Benefits Accrual	PAYROLL ENDING 03.27.26		Health Equity	04/06/2026	-2,231.24
2500 Accrued salaries	APYROLL ENDING 03.27.26		Paylogics	04/06/2026	-74,409.88

6502 Accounting other.	BEMS Licensing Fee	CC	Udoh Bureau of Emergency Medical Services and Preparedness	04/06/2026	30.00
6510 Building and Grounds	BEMS Licensing Fee	CC	Udoh Bureau of Emergency Medical Services and Preparedness	04/06/2026	50.00
6515 Minor Equipment	YIKIADA 10 Pack Danger Flammable Liquids Stickers 10 x 7 Inches No Smoking or Open Flames Signs Waterproof Vinyl Self Adhesive Sticker for Indoor and Outdoor Use	11XX-FPQF-YMP7	Amazon Business	04/06/2026	13.28
6515 Minor Equipment	StickerTalk Contains No Ethanol Vinyl Sticker, 6 inches by 2 inches	11XX-FPQF-YMP7	Amazon Business	04/06/2026	68.40
6515 Minor Equipment	StickerTalk Gasoline Vinyl Sticker, 9 inches by 2 inches	11XX-FPQF-YMP7	Amazon Business	04/06/2026	68.40
6515 Minor Equipment	1 STIHL 33RS-72 Oilomatic Rapid Super Saw Chain, 20" ASIN: B00E9A9H6A	1KN3-YP7T-QH1L	Amazon Business	04/06/2026	32.79
6516 Training Expenses	Certification exam attempts for Surface Water and Swiftwater Rescue	AC2167	Utah Valley University	04/06/2026	150.00
6516 Training Expenses	This is for a training officer class.	CC	Udoh Bureau of Emergency Medical Services and Preparedness	04/06/2026	50.00
6516 Training Expenses	This one is for EMS Instructor mandatory class	CC	Udoh Bureau of Emergency Medical Services and Preparedness	04/06/2026	150.00
6519 Subscriptions/Member ships/Publi	Annual Acrobat Pro subscription	CC	Adobe	04/06/2026	260.87
6613 Payroll Processing Fee	PAYROLL ENDING 03.27.26		Paylogics	04/06/2026	300.28
6621.4 HSA ER	ADMIN FEE		Health Equity	04/06/2026	30.00
6505.7 Credit Card Service Fees	CREDIT CARD SERVICE FEES		Bankcard Center	04/07/2026	64.76
6518 Office Supplies	Postcards for Henefer Open house	CC	Vistaprint	04/07/2026	436.08
2400.9 Benefits Accrual	Health dental AFLAC and stop loss insurance reimbursements	582036967	Summit County	04/08/2026	-23,961.66
6502 Accounting other.	QuickBooks Cloud user interface for April 2026 - 1 user.	139496	KHSA	04/08/2026	50.00
6510 Building and Grounds	Officers meeting	CC	Walmart	04/08/2026	53.59
6511 Fuel	Two gallons of premixed chainsaw fuel	408383	Whites Auto Parts	04/08/2026	67.03

6512 Fleet Maintenance	Core Deposit Refund	408382	Whites Auto Parts	04/08/2026	-72.00
6512 Fleet Maintenance	2YR WTY BAT	408382	Whites Auto Parts	04/08/2026	268.08
6512 Fleet Maintenance	Core Deposit	408382	Whites Auto Parts	04/08/2026	36.00
6512 Fleet Maintenance	Core Deposit	408382	Whites Auto Parts	04/08/2026	36.00
6518 Office Supplies	Shipping	CC	Fedex	04/08/2026	99.99
6517 Employee Food and other	dinner for board meeting	CC	Domino's Pizza	04/09/2026	163.10
2400.9 Benefits Accrual	LegalShield and identity theft protection memberships for employees	0303457-04102026	Leagle Shield	04/10/2026	-159.55
6509.4 Gas	natural gas service for 86 E Center St	0018680	Enbridge	04/10/2026	525.61
6509.4 Gas	Commercial natural gas utility service and fees	0018198	Enbridge	04/10/2026	136.32
6515 Minor Equipment	Replacement for Stihl ms391 ms311 ms362 ms362c ms341 handle assembly 1140 791 1703 OEM	1Y6G-JP6D-94PH	Amazon Business	04/10/2026	109.00
6515 Minor Equipment	Stihl 3003 000 8822 Chainsaw Bar 3/8" Pitch 0.050" Guage	1Y6G-JP6D-94PH	Amazon Business	04/10/2026	87.99
6524 EMS Supplies	Medical supplies including cannulas, tubes, electrodes, and patient transporters	86167347	Bound Tree	04/10/2026	765.71
6512 Fleet Maintenance	Part: EXHAUST PIPE-PER FOOT Part #: 49011	9167	Precision Truck and Trailer Repair	04/12/2026	105.50
6512 Fleet Maintenance	Part: UPPER TRANS COOLER LINE Part #: 624-720	9167	Precision Truck and Trailer Repair	04/12/2026	109.04
6512 Fleet Maintenance	Part: LOWER TRANS COOLER LINE Part #: 624-739	9167	Precision Truck and Trailer Repair	04/12/2026	138.25
6512 Fleet Maintenance	Labor: LABOR	9167	Precision Truck and Trailer Repair	04/12/2026	160.00
6512 Fleet Maintenance	Labor: WELD BUMPER	9167	Precision Truck and Trailer Repair	04/12/2026	160.00
6512 Fleet Maintenance	Part: WIPER MOTOR Part #: 49-712	9167	Precision Truck and Trailer Repair	04/12/2026	176.57
6512 Fleet Maintenance	Part: Shell SPIRAX S6 ATF A668 - 5 gal	9167	Precision Truck and Trailer Repair	04/12/2026	198.69
6512 Fleet Maintenance	Part: EXHAUST HANGER Part #: 732-1009	9167	Precision Truck and Trailer Repair	04/12/2026	20.46
6512 Fleet Maintenance	Part: BRAKE PAD KIT Part #: FT-7969	9167	Precision Truck and Trailer Repair	04/12/2026	209.13
6512 Fleet Maintenance	Fee: FREIGHT	9167	Precision Truck and Trailer Repair	04/12/2026	25.00
6512 Fleet Maintenance	Fee: WELDING SUPPLIES	9167	Precision Truck and Trailer Repair	04/12/2026	25.00

6512 Fleet Maintenance	Part: TRANSMISSION FILTER Part #: 8592	9167	Precision Truck and Trailer Repair	04/12/2026	25.23
6512 Fleet Maintenance	Part: PUSH LOK HOSE Part #: 10L0C	9167	Precision Truck and Trailer Repair	04/12/2026	27.96
6512 Fleet Maintenance	Shop Supplies (9%)	9167	Precision Truck and Trailer Repair	04/12/2026	283.08
6512 Fleet Maintenance	Fee: FREIGHT	9167	Precision Truck and Trailer Repair	04/12/2026	29.99
6512 Fleet Maintenance	Part: EXHAUST HANGERS Part #: 733-1148	9167	Precision Truck and Trailer Repair	04/12/2026	30.42
6512 Fleet Maintenance	Labor: CUT AND STRAIGHT BUMPER	9167	Precision Truck and Trailer Repair	04/12/2026	320.00
6512 Fleet Maintenance	Labor: LABOR	9167	Precision Truck and Trailer Repair	04/12/2026	320.00
6512 Fleet Maintenance	Labor: LABOR	9167	Precision Truck and Trailer Repair	04/12/2026	320.00
6512 Fleet Maintenance	Labor: LABOR	9167	Precision Truck and Trailer Repair	04/12/2026	320.00
6512 Fleet Maintenance	Labor: REAR BRAKES	9167	Precision Truck and Trailer Repair	04/12/2026	320.00
6512 Fleet Maintenance	Labor: REPAIR BROKEN EXHAUST STUDS	9167	Precision Truck and Trailer Repair	04/12/2026	320.00
6512 Fleet Maintenance	Fee: STATE SAFETY INSPECTION CERT. #T2409283	9167	Precision Truck and Trailer Repair	04/12/2026	40.00
6512 Fleet Maintenance	Part: HUB BOLT Part #: 11561138	9167	Precision Truck and Trailer Repair	04/12/2026	46.08
6512 Fleet Maintenance	Part: ATTACHMENT CHARGE Part #: AC-C1010	9167	Precision Truck and Trailer Repair	04/12/2026	48.00
6512 Fleet Maintenance	Labor: LABOR	9167	Precision Truck and Trailer Repair	04/12/2026	480.00
6512 Fleet Maintenance	Labor: LABOR	9167	Precision Truck and Trailer Repair	04/12/2026	480.00
6512 Fleet Maintenance	Part: MANDREL EXHAUST Part #: 41366	9167	Precision Truck and Trailer Repair	04/12/2026	584.04
6512 Fleet Maintenance	Labor: EXHAUST BUILD	9167	Precision Truck and Trailer Repair	04/12/2026	640.00
6512 Fleet Maintenance	Labor: R&R WINDSHIELD	9167	Precision Truck and Trailer Repair	04/12/2026	80.00
6512 Fleet Maintenance	Part: TRANS FILTER KIT Part #: 8669	9167	Precision Truck and Trailer Repair	04/12/2026	97.77
2400.9 Benefits Accrual	Monthly charges for life and disability insurance premiums	26D 246849002	Sun Life	04/14/2026	-1,128.49

6512 Fleet Maintenance	Coolent	408661	Whites Auto Parts	04/14/2026	31.98
6513 PPE / Equipment / Uniforms	Embroidery services for a customer provided charcoal jacket	9807	Crown Promotions	04/14/2026	13.00
6513 PPE / Equipment / Uniforms	Size: XL - Color: Black	9806	Crown Promotions	04/14/2026	13.00
6505.4 IT Support	IT services including RMM elite desktop and advanced MIT service	MNS66422	Les Olson Company	04/15/2026	1,755.00
6506 Background Checks	Applicant background checks and drug testing services	263966-3	ProScreening	04/15/2026	133.00
6510 Building and Grounds	Screws for ground ladder and station spatula	CC	Summit Store	04/15/2026	8.38
6512 Fleet Maintenance	car wash	CC	Mort'S Car Wash & Fuel	04/15/2026	33.99
6509.6 Water	WATER	.1270.1	Town of Henefer	04/16/2026	31.61
6509.7 Sewer	SEWER	.1270.1	Town of Henefer	04/16/2026	18.06
6510 Building and Grounds	Post for sign at Henefer	CC	The Home Depot	04/16/2026	49.94
6510 Building and Grounds	Fence posts and plywood for sign at Henefer	CC	The Home Depot	04/16/2026	142.50
6512 Fleet Maintenance	WINDSHIELD WASH -20 DEGRE	408754	Whites Auto Parts	04/16/2026	3.27
6512 Fleet Maintenance	NAPA Gold oil filter and premium starting fluid	408759	Whites Auto Parts	04/16/2026	11.25
6512 Fleet Maintenance	Ford Truck Third Brake Light (Bezel Only)	CC	Wicked Warnings	04/16/2026	252.89
6517 Employee Food and other	Cookies for dispatch	CC	Mister Clucker	04/17/2026	72.00
6512 Fleet Maintenance	monthly carwash membership	CC	Mister Car Wash	04/20/2026	36.99
6518 Office Supplies	Every Door Direct Mail postage (Sta 22 Open House)	CC	Every Door Direct Mail	04/20/2026	6.67
6518 Office Supplies	Every Door Direct Mail postage (Station 22 Open house)	CC	Every Door Direct Mail	04/20/2026	106.21
6522 Community Relations/Outreach	Open house station 22 banner	CC	Mountain Valley Antlers	04/20/2026	170.64
2500 Accrued salaries	PAYROLL ENDING 04.10.26	041026	Paylogics	04/21/2026	-86,653.25
6505.8 Medicaid Assessment	AMBULANCE ASSESSMENT - SFY 2026 Q3	26H5000809	Utah HHS	04/21/2026	2,592.92
6518 Office Supplies	AMUU Rubber Bands	1QDF-D3NV-F3J1	Amazon Business	04/21/2026	8.49
6518 Office Supplies	Quartet Magnetic Glass Dry Erase White Board	1NPJ-1D63-L4JV	Amazon Business	04/21/2026	94.73
6613 Payroll Processing Fee	PAYROLL ENDING 04.10.26	041026	Paylogics	04/21/2026	304.42

6505.4 IT Support	Contract usage charge for the 1/26/2026 to 4/25/2026 usage period	EA1680501	Les Olson Company	04/22/2026	62.14
6510 Building and Grounds	Hardware for station 22 banner	CC	The Home Depot	04/22/2026	24.14
6512 Fleet Maintenance	+ BATTERY REPLACEMENT	9148	Precision Truck and Trailer Repair	04/22/2026	903.31
6513 PPE / Equipment / Uniforms	Braydon Deru. REF a5ea36d4daf9. Merchant: Danner. Memo: Wildland boots	2gHieA7JTOKV/6XqNtTa+	Braydon Deru (bderu@northsummitfireut.gov)	04/22/2026	321.55
6513 PPE / Equipment / Uniforms	Braydon Deru. REF 9c2ab7199882. Merchant: Nike. Memo: Approved workout purchase	jJcJYUCxR7iGaJwqxmYg	Braydon Deru (bderu@northsummitfireut.gov)	04/22/2026	124.00
6519 Subscriptions/Memberships/Public	Monthly Quickbooks subscription	CC	Intuit	04/22/2026	296.04
25.02.1 FirstIn (Westnet)	Power Module Black with UPS	30021	Westnet	04/23/2026	1,078.50
25.02.1 FirstIn (Westnet)	High Power Audio Module with 2 -Omnidirectional Speaker and Hanging Kit	30021	Westnet	04/23/2026	1,248.00
25.02.1 FirstIn (Westnet)	Doorbell Button	30021	Westnet	04/23/2026	165.00
25.02.1 FirstIn (Westnet)	Emergency Button	30021	Westnet	04/23/2026	165.00
25.02.1 FirstIn (Westnet)	Dorm Remote (With Ceiling Mounted Light)	30021	Westnet	04/23/2026	1,656.00
25.02.1 FirstIn (Westnet)	First-In MCU Auxiliary Module Lite	30021	Westnet	04/23/2026	196.50
25.02.1 FirstIn (Westnet)	Lighting Controller Module	30021	Westnet	04/23/2026	202.50
25.02.1 FirstIn (Westnet)	Year 1 Configuration and Technical Support	30021	Westnet	04/23/2026	2,268.71
25.02.1 FirstIn (Westnet)	Radio Isolation Unit - Four Channel	30021	Westnet	04/23/2026	261.90
25.02.1 FirstIn (Westnet)	Satellite (driven off Satellite Controller)	30021	Westnet	04/23/2026	286.80
25.02.1 FirstIn (Westnet)	Control Remote (each controls up to 8 functions)	30021	Westnet	04/23/2026	363.60
25.02.1 FirstIn (Westnet)	Telephone Interface Module	30021	Westnet	04/23/2026	370.80
25.02.1 FirstIn (Westnet)	Special Engineering Services	30021	Westnet	04/23/2026	375.00
25.02.1 FirstIn (Westnet)	Install Supplies	30021	Westnet	04/23/2026	378.00

25.02.1 FirstIn (Westnet)	Ethernet Data Activated First-In Type 10 MCU	30021	Westnet	04/23/2026	4,050.00
25.02.1 FirstIn (Westnet)	Shipping and Handling	30021	Westnet	04/23/2026	474.93
25.02.1 FirstIn (Westnet)	Lift Service Fee	30021	Westnet	04/23/2026	488.40
25.02.1 FirstIn (Westnet)	Appliance Control Device (Comes with 1 Reset Button)	30021	Westnet	04/23/2026	598.50
25.02.1 FirstIn (Westnet)	MCU and Radio Rack Mount Kit	30021	Westnet	04/23/2026	60.00
25.02.1 FirstIn (Westnet)	MCU Data Line Surge Protector	30021	Westnet	04/23/2026	62.70
25.02.1 FirstIn (Westnet)	Project Coordination	30021	Westnet	04/23/2026	666.00
25.02.1 FirstIn (Westnet)	Station Equipment Install	30021	Westnet	04/23/2026	6,840.00
25.02.1 FirstIn (Westnet)	Satellite Controller	30021	Westnet	04/23/2026	755.10
25.02.1 FirstIn (Westnet)	Alerting Endpoint w/43" Monitor	30021	Westnet	04/23/2026	810.00
25.02.1 FirstIn (Westnet)	Company Indicator (Apparatus Bay) Medium	30021	Westnet	04/23/2026	897.00
25.02.1 FirstIn (Westnet)	Turnout Timer Medium	30021	Westnet	04/23/2026	897.00
25.03.1 FirstIn (Westnet)	Satellite Controller	30022	Westnet	04/23/2026	1,006.80
25.03.1 FirstIn (Westnet)	Power Module Black with UPS	30022	Westnet	04/23/2026	1,078.50
25.03.1 FirstIn (Westnet)	High Power Audio Module with 2 -Omnidirectional Speaker and Hanging Kit	30022	Westnet	04/23/2026	1,248.00
25.03.1 FirstIn (Westnet)	Doorbell Button	30022	Westnet	04/23/2026	165.00
25.03.1 FirstIn (Westnet)	Emergency Button	30022	Westnet	04/23/2026	165.00
25.03.1 FirstIn (Westnet)	Dorm Remote (With Ceiling Mounted Light)	30022	Westnet	04/23/2026	1,656.00
25.03.1 FirstIn (Westnet)	First-In MCU Auxiliary Module Lite	30022	Westnet	04/23/2026	196.50
25.03.1 FirstIn (Westnet)	Lighting Controller Module	30022	Westnet	04/23/2026	202.50
25.03.1 FirstIn (Westnet)	Year 1 Configuration and Technical Support	30022	Westnet	04/23/2026	2,330.06

25.03.1 FirstIn (Westnet)	Radio Isolation Unit - Four Channel	30022	Westnet	04/23/2026	261.90
25.03.1 FirstIn (Westnet)	Control Remote (each controls up to 8 functions)	30022	Westnet	04/23/2026	363.60
25.03.1 FirstIn (Westnet)	Telephone Interface Module	30022	Westnet	04/23/2026	370.80
25.03.1 FirstIn (Westnet)	Special Engineering Services	30022	Westnet	04/23/2026	375.00
25.03.1 FirstIn (Westnet)	Install Supplies	30022	Westnet	04/23/2026	405.00
25.03.1 FirstIn (Westnet)	Ethernet Data Activated First-In Type 10 MCU	30022	Westnet	04/23/2026	4,050.00
25.03.1 FirstIn (Westnet)	Satellite (driven off Satellite Controller)	30022	Westnet	04/23/2026	430.20
25.03.1 FirstIn (Westnet)	Shipping and Handling	30022	Westnet	04/23/2026	487.77
25.03.1 FirstIn (Westnet)	Lift Service Fee	30022	Westnet	04/23/2026	488.40
25.03.1 FirstIn (Westnet)	Appliance Control Device (Comes with 1 Reset Button)	30022	Westnet	04/23/2026	598.50
25.03.1 FirstIn (Westnet)	MCU and Radio Rack Mount Kit	30022	Westnet	04/23/2026	60.00
25.03.1 FirstIn (Westnet)	MCU Data Line Surge Protector	30022	Westnet	04/23/2026	62.70
25.03.1 FirstIn (Westnet)	Project Coordination	30022	Westnet	04/23/2026	666.00
25.03.1 FirstIn (Westnet)	Station Equipment Install	30022	Westnet	04/23/2026	7,200.00
25.03.1 FirstIn (Westnet)	Alerting Endpoint w/43" Monitor	30022	Westnet	04/23/2026	810.00
25.03.1 FirstIn (Westnet)	Company Indicator (Apparatus Bay) Medium	30022	Westnet	04/23/2026	897.00
25.03.1 FirstIn (Westnet)	Turnout Timer Medium	30022	Westnet	04/23/2026	897.00
6505.2 Medical Control	Medical Director Services - Quarter # 1, 2026 - provided by Dr Austin Smith	CINV10000127	Intermountain Health	04/23/2026	1,418.25
6509.4 Gas	natural gas service for Commercial Gas Service GS rate	0020824	Enbridge	04/23/2026	213.66
6515 Minor Equipment	RMSS-3/20 GRR-SINGLE SIDED RED RACK MOBILE 2 20" SECTIONS RMSS-2/20	700-SIV0061756	Siddons-Martin Emergency Group	04/23/2026	1,832.00
6515 Minor Equipment	GRR-READY RACK MOBILE SINGLE SIDED 3 BAY GEAR LOCKER 20"WX20"DX81"H . COMPLETE WITH 5" SWIVEL CASTERS; (2) WITH FOOT OPERATED BRAKES	700-SIV0061756	Siddons-Martin Emergency Group	04/23/2026	2,370.00

6515 Minor Equipment	FREIGHT WITH LIFT GATE	700-SIV0061756	Siddons-Martin Emergency Group	04/23/2026	830.00
2400.9 Benefits Accrual	RETIRMENT PARYOLL ENDING 04.10.26	041026	Utah Retirement Systems	04/24/2026	-13,340.16
2400.9 Benefits Accrual	HEALTH SAVINGS PAYROLL ENDING 04.10.26	041026	Health Equity	04/24/2026	-2,956.22
6509.2 Internet	Mobile sterlink	CC	Starlink	04/24/2026	580.86
6513 PPE / Equipment / Uniforms	Uniform apparel including men's service dress pants and shirts	450_A_333805_3	Skaggs Public Safety Uniforms	04/24/2026	226.09
6518 Office Supplies	SightPro Magnetic Privacy Screen for MacBook Pro 14 Inch (2021-2026, M1-M5, Pro, Max) Patented Removable Laptop Privacy Filter Shield and Protector	1T6R-NNP1-6V9H	Amazon Business	04/24/2026	26.98
6518 Office Supplies	Postage	CC	USPS	04/24/2026	11.41
2400.9 Benefits Accrual	Employee paid benefit	CC	VASA FITNESS	04/25/2026	119.94
6510 Building and Grounds	18526 KWIK SEAL PLUS	02-670173	Summit Merc.	04/25/2026	7.99
6519 Subscriptions/Member ships/Publi	Monthly ChatGPT Plus subscription for Administration	CC	OpenAI	04/26/2026	21.53
2500 Accrued salaries	Douglas Martin. REF 9bcf6d718bf2. Merchant: North Summit Fire District. Memo: Reimbursement	/kjsHxZJS4K1yZvPbXGL8	Douglas Martin (dmartin@northsummitf ireut.gov)	04/27/2026	-1,253.82
6510 Building and Grounds	Monitoring - NORTH SUMMIT FIRE PDK CLOUD 2/27	IN00473817	Convergint Technologies LLC	04/27/2026	900.00
25.02 Sta 22 Dorm Addition	Change Order #7 Heat Tape, Snow Guards and Gutter Leaf/Debris Guard	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	11,400.00
25.02 Sta 22 Dorm Addition	Change Order #9 Garage Floor Coating System	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	12,400.35
25.02 Sta 22 Dorm Addition	Change Order #13 HVAC - Repair Existing Supply Lines, Dryer Vent	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	1,306.25
25.02 Sta 22 Dorm Addition	Change Order #4 Garage Doors	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	13,585.00
25.02 Sta 22 Dorm Addition	Change Order #11 Bathroom Lighting, Fan, Laundry Lights, Antenna	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	1,757.50
25.02 Sta 22 Dorm Addition	Change Order #12 Misc Electrical Items	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	1,926.60
25.02 Sta 22 Dorm Addition	Change Order #16 Mold Remediation	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	20,393.65
25.02 Sta 22 Dorm Addition	Change Order #10 Remove and Replace Water Heater	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	2,256.25
25.02 Sta 22 Dorm Addition	Change Order #14 Metal Closures, downspout drain, sprinkler repair	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	2,375.00

25.02 Sta 22 Dorm Addition	Change Order #17 Epoxy Flooring Walkways	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	2,402.55
25.02 Sta 22 Dorm Addition	Change Order #8 Epoxy System Kitchen, Bathroom, Laundry, Dining	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	2,868.05
25.02 Sta 22 Dorm Addition	Change Order #3 Bathroom Tile on Walls	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	3,167.30
25.02 Sta 22 Dorm Addition	Change Order #2 Paint Garage	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	5,644.90
25.02 Sta 22 Dorm Addition	Change Order #15 New Garage Heater Demo Old Furnace	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	6,982.50
6512 Fleet Maintenance	Circuit tester	409247	Whites Auto Parts	04/28/2026	11.25
6513 PPE / Equipment / Uniforms	Nomex fire chief shirt and stationwear pants	450_A_343195_1	Skaggs Public Safety Uniforms	04/28/2026	329.32
6516 Training Expenses	This is for an offroad safety training course.	CC	Offroad-ed.com	04/28/2026	37.48
6518 Office Supplies	SUIN Bulk 12 Pack 0.5-inch 3 Ring Binders -Durable 1/2" Binders with ROUNG Ring Binder, Large 100 Sheet Capacity, Fit 8.5" x 11" US Letter Size Paper, White (0.5" White - 12 Packs)	1347-VV39-JTTJ	Amazon Business	04/28/2026	34.99
I26.01 Station 22 Dorm Addition	Cleanup and Disposal	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	1,187.50
I26.01 Station 22 Dorm Addition	General Conditions	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	1,187.50
I26.01 Station 22 Dorm Addition	Doors, Frames and Hardware	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	18,351.15
I26.01 Station 22 Dorm Addition	Site work/Landscape Repair	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	1,900.00
I26.01 Station 22 Dorm Addition	Concrete	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	3,325.00
I26.01 Station 22 Dorm Addition	Mechanical	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	3,341.15
I26.01 Station 22 Dorm Addition	Bathroom Upgrades	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	3,529.25
I26.01 Station 22 Dorm Addition	Interior Finishes	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	4,367.15
I26.01 Station 22 Dorm Addition	Electrical	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	4,518.20
I26.01 Station 22 Dorm Addition	Kitchen Renovation	G702 4.28.26	Adams Construction Services, Inc.	04/28/2026	9,295.75
6510.3 Sanitation Supplies	Bath tissue, paper towels, and trash bags for station supplies	CC	Costco	04/29/2026	442.27

6518 Office Supplies	McAuley Labels Custom Asset Tags for Equipment - Numbered, Permanent Acrylic Adhesive, Semi-Gloss White Polyester - ID Label - 1.5x0.75 Inches	1R6V-4KQ3-QJGF	Amazon Business	04/29/2026	67.00
6522 Community Relations/Outreach	Retirement gift for Brandon Woods	CC	MCGEE'S STAMP & TROPHY	04/29/2026	362.25
6524 EMS Supplies	Medical supplies including gloves, catheters, electrodes, and Naloxone	86188847	Bound Tree	04/29/2026	914.49
6505.6 EMS Billing Service	Ambulance Billing Services	4810	Gold Cross Services	04/30/2026	1,194.22
6509.5 Power	Electric utility service for Station 23 in Wanship UT	26E 35643756001 0	Rocky Mountain Power	04/30/2026	248.18
6509.6 Water	POU COOLER RENTAL	465X30010500	Culligan Water Conditioning Company	04/30/2026	119.00
6509.6 Water	Water filtration equipment rental and freight services for May 2026	465X30008801	Culligan Water Conditioning Company	04/30/2026	153.50
6509.6 Water	Monthly POU cooler rental	465X30009106	Culligan Water Conditioning Company	04/30/2026	238.00
6509.6 Water	Water	.7220.1-2026-04-30	Coalville City	04/30/2026	84.27
6509.7 Sewer	Sewer	.7220.1-2026-04-30	Coalville City	04/30/2026	57.06
6510.1 Trash	Pickup Service 05/01-05/31	0864-002219868	Republic Service	04/30/2026	80.64
6510.1 Trash	Waste container pickup service, waste/recycling overage, and administrative fee	0864-002219869	Republic Service	04/30/2026	92.59
6512 Fleet Maintenance	Vehicle: 2023 Ford F150 - VIN: 1FTFW1E8XPKE93858	57337	Precision Complete Auto Repair	04/30/2026	93.45
6524 EMS Supplies	Monthly cylinder rental and medical cylinder refills	29806	Oxygen Utah, LLC	04/30/2026	166.66



Regular Meeting - Apr 09 2026 Minutes

Thursday, April 9, 2026 at 5:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

1. Meeting Opening

1.1 Call to Order

Chiar Dallin called the meeting to order at 5:04 PM
and passed the meeting off to Vice-Chair Hayse as he will have to leave early.

1.2 Roll Call

Board Members Present

Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Board Members Absent

Staff Present

Tyler Leavitt, Tyler Rowser, and Benjamin Nielson

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

2.1 Purchase, exchange, or lease of real property

2.2 Pending or reasonably imminent litigation

2.3 Personnel – to discuss the character, competence, or physical or mental health of an individual

2.4 Deployment of security personnel, devices, or systems

Motion to move to a closed session for Personnel – to discuss the character, competence, or physical or mental health of an individual.

Moved by: Steven Dallin; seconded by: Jeff Peterson

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

Closed session started at 5:06 PM

Motion to move out of the closed session back to the open session.
Moved by: Jeff Peterson; seconded by: Daniel Bates

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

Open session resumed at 6:01 PM

[Closed Meeting Affidavit.pdf](#) 

3. Pledge of Allegiance

4. Consideration of Approval

- 4.1 Discussion and possible recommendation to the County Council of the Fire Chiefs' Contract renewal.

[Chief Contract 2026.pdf](#) 

Attorney Stack presented the contract for consideration, with a few changes from the current contract.

Chiar Dallan was excused from the meeting at 6:28 PM

The board discussed changing the contract to a 3-year term rather than a 5-year term, adding that the vehicle can be used for personal use and that, upon resignation, all accrued time off is paid out.

Motion to recommend the contract to the county council for approval with changes as outlined by the board.

Moved by: Daniel Bates; seconded by: Jeff Peterson

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

- 4.2 Discussion and possible approval of the capital expense for the Westnet First In station alerting system for Stations 22 & 23.

[Westnet First In Smart Station Alerting System.pdf](#) 

Chief Rowser went over the staff report and the need for the system.

Motion to approve the expendute for the alering and smart staiton alering ssytem with the amout out linkend in staff report.

Moved by: Jeff Peterson; seconded by: Daniel Bates

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

- 4.3 Discussion and possible recommendation to the County Council amending Sections 9 & 12 of the personnel policies.

[Policy Update Staff Report.pdf](#) 

Vice-Chair Hayes moved this to the first item of the consent agenda.


Chief Nielson went over the proposed PTO policy.

Motion to recommend the revised sections 9 & 12 of the personnel policies to the county council for approval.

Moved by: Steven Dallin; seconded by: Jeff Peterson

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0


- 4.4 Accounts Payable for
[March 2026 AP.pdf](#) 

Motion to approve the accounts payable for March 2026.

Moved by: Daniel Bates; seconded by: Jeff Peterson

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

- 4.5 Minutes of
[Regular Meeting - Mar 12 2026 - Minutes - Html](#) 

Motion to table until next month.

Moved by: Jeff Peterson; seconded by: Daniel Bates

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

5. Work Session

- 5.1 Chiefs operations update.
[Jan - Mar 2026 Statistics.pdf](#) 

Chief Nielson, went over his operations report.

6. Public Input

None

7. Board Comments.

Vice Chair Hayse mentioned she had a meeting with the county manager, who said the EMS tax grant is coming out. Can the board hold a work session to review the capital request and set a timeline for it?

Board Member Peterson asked about replacing the 5th board member.

8. Adjournment

- 8.1 Adjourn Meeting
Motion to adjourn.
Moved by: Jeff Peterson; seconded by: Daniel Bates
Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Adjourned at 6:59 PM

Draft

Regular Meeting - Mar 12 2026 Minutes

Thursday, March 12, 2026 at 6:00 PM

Fire Station 21, 86 E Center St., Coalville, UT 84017

1. Meeting Opening

1.1 Call to Order

Chair Dallin called the meeting to order at 6:04 PM

1.2 Roll Call

Board Members Present

Steven Dallin, Bridget Hayes, and Daniel Bates

Board Members Absent

Jeff Peterson

Staff Members Present

Tyler Leavitt, Tyler Rowser, and Benjamin Nielson

2. Closed session in compliance with Utah Code §52-4-205(1) as needed, to discuss

2.1 Purchase, exchange, or lease of real property

2.2 Pending or reasonably imminent litigation

2.3 Personnel – to discuss the character, competence, or physical or mental health of an individual

2.4 Deployment of security personnel, devices, or systems

No closed session was called for.

3. Pledge of Allegiance

4. Work Session

4.1 Chiefs' operations update.

[Transmittal Mold Report.pdf](#) 

[Jan - Feb 2026 Statistics.pdf](#) 

Chief went over updates on the building project in Henefer and the operations report.

4.2 Review and discussion on the Q4 2025 financial report.

[Budgetvs.Actuals2025.pdf](#) 

Chief Rowser went over the unaudited financial report and answered questions from the board.

4.3 Review and discussion on the 2025 Fraud Risk Assessment.


[Fraud Risk Assessment Staff Report.pdf](#) 

Chief Rowser reviewed the fraud risk assessment and offered suggestions on how to score better in 2026.

5. Public Input

None

6. Consideration of Approval

- 6.1 Accounts Payable for [February 2026.pdf](#) 
The board went over the accounts payable.

Motion to approve accounts payable.

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

- 6.2 Minutes of
[Regular Meeting - Feb 12 2026 - Minutes - Html](#) 

Motion to approve the minutes

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Carried 3-0

- 6.3 Public Hearing and possible adoption of resolution 2026-02 A resolution amending the fee schedule for the North Summit Fire Service District.

[Fee Schedule Staff Report.pdf](#) 

[Resolution 2026-02 \[amended fee schedule\].pdf](#) 

No public comment was made.

Deputy Fire Marshal Leavitt went over the fee schedule, and a couple of revisions were made since the last meeting.

Motion to approve Resolution 2026-02 amended fee schedule for NSFSD

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Jeff Peterson, Bridget Hayes, and Daniel Bates

Carried 4-0

Motion to open public hearing

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Abstain: Jeff Peterson

Carried 3-0

Public Hearing Opened at 6:52 PM

Motion to colse public hearing

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Abstain: Jeff Peterson

Carried 3-0

Public Hearing closed at 6:53 PM

- 6.4 Discussion and possible recommendation to the County Council amending Section 9 of the personnel policies to change to a PTO system from a Vacation and Sick time system.

[PTO Staff Report.pdf](#) 

Chief Nielson went over the policy changes and answered questions from the board.

Board members tabled the item until the next meeting.

- 6.5 Discussion and creation of Subcommittees:

Audit

Staffing & Models

Finance

[Subcommittees Staff Report.pdf](#) 

Chief Neilson went over the committee's needs. The board renamed the staffing & models to the Human Capital committee.

Board members made the following recommendations on who would serve on each board.

Policy Dan

Finance Dan & Steve

Audit Jeff

Human Capital Bridget

Motion to approve the following subcommittees formed

Policy, Finance, Audit, Human Capital.

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Abstain: Jeff Peterson

Carried 3-0

- 6.6 Discussion and possible approval of the Wildland Engine Boss & Willand Firefighter Job Descriptions.

[Wildland Staff Report.pdf](#) 

Chief Nielson went over the jod descriptions.

Motion to approve the job descriptions

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Abstain: Jeff Peterson

Carried 3-0

7. Board Comments.

Bridget mentioned that she has a meeting with the county manager, and wanted to know if anyone had anything to bring up to him.

Steve, thanks to the board for getting a lot done tonight. This was only the 3rd meeting of the new board.

8. Adjournment

8.1 Adjourn Meeting

Motion to adjourn.

Moved by: Bridget Hayes; seconded by: Daniel Bates

Aye: Steven Dallin, Bridget Hayes, and Daniel Bates

Abstain: Jeff Peterson

Carried 3-0

Adjourned at 8:04 PM