

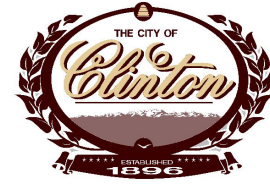
## **CLINTON CITY COUNCIL MEETING MINUTES**

**Date:** April 28, 2026

**Time:** 7:00 PM

**Location:** 2267 N 1500 W, Clinton, UT 84015

**Mayor:** Marie Dougherty



**City Council:** Spencer Arave, Jennifer Christensen, Chris Danson, Adam Larsen, and Dane Searle

**Staff:** City Manager Trevor Cahoon, Police Chief Shawn Stoker, Fire Chief Jason Poulsen, Public Works Director David Williams, Parks and Recreation Director Brooke Mitchell, Treasurer Steve Hubard, Assistant Public Works Director Kasey Jensen, Communications Katie Strobehn, Deputy Recorder Amy Durrans, and Recorder Lisa Titensor

**Attendees:** Bryce Wilcox, Dereck Bauer, Lance Allen, Collette West, Rachelle Pierce, Dean Hill, Preston Lee

### **CALL TO ORDER**

Mayor Dougherty called the meeting to order at 7:00 PM.

The Pledge of Allegiance was performed by all those in attendance.

Councilmember Chris Danson provided the invocation.

### **ROLL CALL**

Mayor Dougherty, Councilmembers Arave, Christensen, Danson, Larsen, and Searle were all present.

### **SPECIAL RECOGNITION**

#### **EMPLOYEE SERVICE AWARDS**

City Manager Trevor Cahoon recognized employees for their years of service to Clinton City, including Cathy Miller (15 years), Jeremy Udink (15 years), and Terri Jensen (25 years). He expressed appreciation for their contributions and dedication to the City.

### **INTRODUCTION OF NEW PARKS EMPLOYEES**

Parks & Recreation Director Brooke Mitchell introduced new Parks and Recreation employees and provided an overview of their roles and responsibilities. She highlighted

staffing additions to support parks maintenance, trails and open space management, and recreation programming.

## **PUBLIC INPUT**

Mayor Dougherty opened the public input period.

Dean Hill, Clinton resident, addressed the Council regarding the upcoming budget process. He emphasized the importance of fiscal responsibility, noting that personnel costs represent a sizable portion of the City's budget. He encouraged careful evaluation of staffing levels, operational expenses, and discretionary spending.

Greg Allen, Clinton resident, addressed the Council regarding budget planning and taxation. He encouraged the Council to consider prior commitments related to taxes and fees while balancing the needs of the City and its residents.

Mayor Dougherty provided clarification for the record, stating that her campaign position was opposition to a policy of ongoing annual property tax increases, rather than a prohibition on all future tax or fee increases.

## **BUSINESS ITEMS**

### **1. PUBLIC HEARING, ORDINANCE 26-03 PUBLIC WORKS STANDARD DRAWINGS**

Public Works Director David Williams presented proposed updates to Title 9, explaining that the revisions include a comprehensive overhaul of the City's engineering standards, construction specifications, and standard drawings. The updates reflect current construction practices, improved materials, and alignment with industry standards, including those from the American Public Works Association.

City Manager Trevor Cahoon provided additional context, explaining that the document serves as a critical operational tool that establishes consistent standards for developers and contractors. He noted that clearly defined specifications help ensure uniform construction practices, improve quality, and support the long-term durability of public infrastructure.

Mayor Dougherty opened the public hearing at 7:24 pm. With no public comment, the public hearing was closed at 7:24 pm.

Councilmember Christensen moved to suspend the rules of order to allow a vote on the ordinance the same day as the public hearing, given that no members of the public commented. Councilmember Danson seconded the motion. All voted in favor.

Councilmember Searle moved to adopt Ordinance 26-03, Rescinding the existing Title 9 and adopt the updated Title 9: Engineering Standard Specification & Standard Drawings. Councilmember Arave seconded the motion. Voting by roll call is as follows:

Councilmember Christensen, aye; Councilmember Larsen, aye; Councilmember Arave, aye; Councilmember Searle, aye; Councilmember Danson, aye.

## **2. PRESENTATION ON RECYCLING ROLLOUT AND IMPACT**

City Manager Trevor Cahoon presented information regarding a proposed citywide recycling program in coordination with Wasatch Integrated Waste Management (WIWM). He outlined program options, including service levels, cost considerations, and implementation strategies.

Mr. Cahoon explained that the program is intended to expand recycling services while maintaining flexibility through an opt-out provision.

Preston Lee, representing WIWM, provided additional information regarding implementation timelines and program structure, including anticipated rollout by September 1, 2026. He noted that new residents would be required to participate as part of standard service integration.

Collette West, sustainability specialist with WIWM, discussed communication and outreach efforts, including mailed notices and digital communication to inform residents of program details.

Lance Allen, representing Robinson Waste Management, addressed operational considerations, including cart options and procurement strategies, noting that phased and bulk purchasing could improve cost efficiency.

Mayor Marie Dougherty provided clarification and guidance throughout the discussion, helping to summarize key points and frame Council deliberation.

Council discussion focused on program affordability, service levels, and operational impacts. Councilmember Larsen requested additional cost comparisons, specifically evaluating the program with and without dedicated customer service staffing.

Mr. Cahoon responded that approximately \$0.47 per household was attributed to customer service costs and could be removed if desired.

Mayor Dougherty summarized the discussion, noting that the Council's preferred direction included implementation of a recycling program with an initial roll-out of cans to all residences, followed by an opt-out option for residents, and consideration of cost efficiencies by excluding additional customer service staffing.

Councilmember Danson moved to authorize staff to move forward with creating a recycling program with an option to opt-out. Councilmember Searle seconded the motion.

Following discussion, the motion was amended to include:

- A 60-day opt-out period
- Mandatory participation for anyone who does not opt out during the opt-out period
- Removal of additional customer service staffing costs

Councilmember Danson moved to amend the previous motion to include the items above. Councilmember Searle seconded the motion. All voted in favor.

### **3. THIRD QUARTER BUDGET REPORT FY 2026**

City Manager Trevor Cahoon presented the third quarter budget report for Fiscal Year 2026 and provided an overview of the City's current financial position.

Mr. Cahoon noted that the report serves as a benchmark for evaluating financial performance and identifying any necessary adjustments prior to year-end. He emphasized the importance of continued monitoring of revenues and expenditures to ensure the City remains on track with its adopted budget.

He reviewed year-to-date revenues and expenditures, highlighting overall budget performance and identifying trends as the City approaches the end of the fiscal year. Mr. Cahoon indicated that departments are continuing to monitor spending and align operations with approved budget allocations.

Discussion included general budget planning considerations for the upcoming fiscal year, including ongoing operational costs, staffing levels, and program funding. The report also serves as a foundation for upcoming budget discussions and the Truth in Taxation process.

Councilmembers acknowledged the report and discussed the importance of maintaining fiscal responsibility while balancing service levels and community needs.

No formal action was taken.

### **4. 2026 LEGISLATIVE RECAP**

Mayor Dougherty provided a summary of key legislation from the 2026 Utah Legislative Session impacting municipalities. The update included topics related to land use, taxation, elections, administrative processes, and other regulatory requirements affecting city operations.

### **CONSENT ITEMS**

**The Council reviewed the consent agenda, which included the following items:**

1. Award Bid for 2026 Road Projects – Approval of contract award for scheduled roadway improvements for the 2026 construction season.
2. Resolution 12-26 – CDBG Interlocal Agreement – Approval of an interlocal agreement related to Community Development Block Grant funding.

3. Resolution 13-26 – Davis County Storm Water Coalition Agreement – Approval of continued participation in the county storm water coalition.
4. Approval of Minutes – March 24, 2026 City Council Work Session and Meeting, and April 14, 2026 Work Session.
5. Approval of Accounts Payable – Approval of March 2026 expenditures.

**Councilmember Larsen moved to approve the consent agenda. Councilmember Danson seconded the motion. Voting by roll call is as follows: Councilmember Christensen, aye; Councilmember Larsen, aye; Councilmember Arave, aye; Councilmember Searle, aye; Councilmember Danson, aye.**

### **DEPARTMENT HEAD REPORTS**

Fire Chief Jason Poulsen provided an update on department operations, including ongoing emergency response readiness, training activities, and coordination efforts to maintain public safety services.

### **CITY MANAGER REPORT**

City Manager Trevor Cahoon reported on preparations for the upcoming budget showcase, noting that it will provide the public with an overview of City services and budget priorities.

He also reminded the Council of Employee Appreciation Week (May 11–15) and highlighted the importance of recognizing staff contributions across all departments.

### **COUNCIL REPORTS**

**Councilmember Arave:** Reported he and Chief Stoker will meet with FatCats regarding a fund raiser for a K-9.

**Councilmember Christensen:** Reported the Youth Council activities, including participation in the spring sunrise 5K and upcoming involvement in community events and emergency preparedness training.

**Councilmember Danson:** Reported on Youth Council initiatives focused on leadership development and engagement.

**Councilmember Larsen:** Nothing currently.

**Councilmember Searle:** Nothing currently.

**Mayor Marie Dougherty:** Reported on an upcoming active shooter training exercise, emphasizing the importance of preparedness and coordination among City departments and partner agencies.

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She also noted the potential need for a special meeting in June to set the FY 2027 tax rate as part of the Truth in Taxation process.

Mayor Dougherty further discussed infrastructure considerations, including street lighting along 1800 North. Discussion focused on evaluating the necessity and placement of certain streetlights and identifying opportunities for potential cost savings and operational efficiencies. Mayor Dougherty expressed support for utilizing UDOT streetlights along 1800 North, noting that they provide sufficient lighting and can accommodate needs previously identified by the City. She also discussed the potential to remove Clinton City streetlights from the project and reallocate those funds to other priorities.

The Council expressed consensus to allow staff to review and evaluate the matter further, with the goal of eliminating the excess streetlights

**Adjournment:** The meeting adjourned at approximately 9:12 PM.

**Dated this 14<sup>th</sup> day of April 2026**  
**/s/Lisa Titensor, Clinton City Recorder**