



## UTSSD BOARD MEETING

April 14, 2026 - Starting at 6 p.m.

Uintah County Commission Large Conference Room

152 E 100 N, Vernal, UT 84078

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### ATTENDING

Board Members: Shawn Labrum, Mark Raymond, Sonja Norton, Ryan Cook  
Bob Leake - Excused

Additional Attendees: Troy Ostler (CIVCO), Scott Hardman (County Roads), Mark Jensen (Jones & DeMille) and Julie Joy-Hundley

Minutes recorded and written by Administrative Assistant Julie Joy-Hundley

Shawn Labrum opened the meeting at 6:00 pm

Prayer - Mark Raymond  
Pledge of Allegiance - All

#### 1 - **Approve Meeting Minutes from Board Meeting 3-10-2026**

The board will review and approve the meeting minutes at the next scheduled meeting (5/12/26)

#### 2 - **Approve expenditures from March 2026 and Account Status.**

The board will review and approve expenditures for March - 2026 at the next scheduled meeting (5/12/26)

#### 3 - **Project updates Independence Rd (Bart)**

Shawn reported the 30% Design Meeting took place on 4/1/2026 and several questions were address between Jones & DeMille and the County Roads department including ROW easements with local residents and culvert replacements. Project is on schedule with no concerns at this time.

#### 4 - **Project updates Redwash Rd (Bart)**

Partial Pay Estimate in the amount of \$1,150,252.34 has been received and will be reviewed and approved by Mark Raymond.

The Spring on the side of the hill has been addressed, french drains have been installed and will be pipped across the road.

Issues with Williams are still being discussed between Burdick and UTSSD. Mark Raymond noted that federal regulations for high pressure pipe is to be buried 4' and those specifications needs are up to Williams to verify and ensure they are in compliance. Burdick has replaced the amount of coverage to the levels the pipe was originally prior to the project start. There have been many meetings and communications between all involved in the project. The project is two weeks behind due to issues regarding Williams concerns, the inspection to review the pipeline for damage have been negative. The cost for re-engineering the road route are yet to be determined and reviewed.

#### **5 - Project updates 7500 E (Troy)**

Troy - Work will start in May-2026. Change order \$46,323.06 with a change in materials, current proposed doesn't meet the correct strength needed. The recommendation from UDOT is going to 6% cement and test for the correct strength. The requirement should be 300+ psi and currently at 290 psi This upgrade would fall within the contingency for the project which would be within budget. There was a consensus of the board to make the improvements and Troy will prepare a change order and have this ready at the next meeting for the board to review.

#### **6 - Project Updates 500 North (Ryan/Justin Belloes)**

This is a project update for 500 North; 1500 E to Sunshine Bench for April '26

##### Environmental Update:

Aquatic Resources - In April we will be doing a full delineation during the growing season, this includes soil sample pits.

Farmland - Coordination with NRCS needed based on the location of ROW needs in areas with prime/unique/statewide important farmland.

Historic Architecture - Need to include an analysis based on the locations of ROW needs.

Threatened & Endangered Species - We are planning on a habitat assessment for potential suitable habitat for Ute Ladies'-tresses. Possible suitable habitat is within 300' of the proposed disturbance areas. The fieldwork authorization request has been submitted to UDOT, and we will coordinate on presence/absence surveys in August and the need for a Biological Assessment.

##### Design Update:

Plans - 60% plans will be sent out for a two-week review and comment period, today, April 10, 2026. The review meeting will be held on April 23, 2026, at 3:00 PM

Pavement Design - It was decided to move forward with Cement based Full Depth Reclamation (FDR) for reconditioning the base layer, followed by a 4-inch layer of Highly Modified Hot Mix Asphalt (HMHMA) as the final riding surface.

Vertical Curve – The vertical crest curve on the east end of the project, near the landfill has deficient sight distance, the current design increases the curve length, lowering the profile, that provides the appropriate sight distance.

Cattle Guard – The county requested that we replace the existing cattle guard near Sunshine Bench Road will be replaced

Design Budget –

Original Contract – budget spent \$173,000 of \$249,190 or 70%

- i. Complete environmental study and document

- ii. Develop plans to 60%

Contract Mod #1 – \$173,881 (not approved yet)

- i. Develop plans from 60% to advertisement package

**Right-of-Way:**

There are 15 parcels within the project limits, 10 of which are impacted by the road widening. We need input from the county if we should establish a formal, recorded road right-of-way for all 15 parcels and extinguish the existing prescriptive easement, if not, we will just work on the 10 parcels. Right-of-Way Design is part of the contract modification, once we have notice to proceed from UDOT, we will hold a Right-of-Way kickoff meeting and then begin working on the instruments.

**Project Costs:**

Construction Estimate -	\$3,536,000
Right-of-Way -	\$500,000 (preliminary estimate)
PE/CE/ENV -	\$500,000 (includes amount for UDOT)
Total -	\$5,015,000
Current Funding -	\$2,567,020
Underfunded -	\$2,450,000

It was said in our 30% meeting that UTSSD would look into moving funds around to cover the shortfall. Please let us know if that is not the case and we need to work within the current funding.

**7 - Project Updates Ashley Creek Bridge (Bob)**

No updates on this project, Bob was not in attendance of the meeting

**8 - Chair Updates**

No Chair updates

**9 - Closed Session to discuss pending or imminent litigation**

Closed Session was not utilized for this meeting

Meeting adjourned at 6:29 PM

Board Members	Contact Information	Project Assignment
Shawn Labrum - Chairman	shawnlabrum@utssd.utah.gov	Independence Rd
Bob Leake - Co-Chairman	bobleake@utssd.utah.gov	7500 East Ashley Creek Bridge
Ryan Cook - Treasurer	ryancook@utssd.utah.gov	500 North
Sonja Norton	snorton@uintah.utah.gov	
Mark Raymond	markraymond@utssd.utah.gov	Redwash Road
Website - <a href="https://utssd.utah.gov/">https://utssd.utah.gov/</a>		

**Special Accommodations**

In accordance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Julie Joy-Hundley 24 hours in advance at (435)828-8407

I certify that a copy of this notice was posted at least 24 hours prior to meeting time and notification given to the Utah Public Notice Website pursuant to UCA 52-4-202.