



UTSSD BOARD MEETING

March 10, 2026 - Starting at 7 p.m.

Uintah County Commission Large Conference Room

152 E 100 N, Vernal, UT 84078

ATTENDING

Board Members: Shawn Labrum, Bob Leake, Mark Raymond, Sonja Norton, Ryan Cook

Additional Attendees: Jon Stearmer (Kunz), Troy Ostler (CIVCO), Bart Jensen (Jones & DeMille), Scott Hardman (Uintah County), Craig Nebeker (Sunshine Engineering/formerly Horrocks), Russell Grant (Patriot Engineering), Greg Baxton (Patriot Engineering), and Julie Joy-Hundley

Minutes recorded and written by Administrative Assistant Julie Joy-Hundley

Shawn Labrum opened the meeting at 7:10 pm

Prayer - Mark Raymond

Pledge of Allegiance - All

1 - Approve Meeting Minutes from Board Meeting 2-10-2026

Mark Raymond motioned to approve the minutes, Bob Leake seconded the motion. Motion passes unanimously.

2 - Approve expenditures from February 2026 and Account Status.

Ryan Cook provided an update on expenditures \$27,365.97 and the PTIF Balance is \$11,771,463.87 and Mineral Lease funds totaled \$444,768.00 for January 2026.

Ryan Cook motioned to approve expenditures for the month of February, Mark Raymond seconded the motion. Motion passes unanimously.

3 - Project updates Independence Rd (Bart)

Bart Jensen suggested a 30% design review of the project with project owner Shawn Labrum and Scott Hardman from Uintah County. A review with the County attorney and Jon Stearmer will be scheduled as a separate meeting.

4 - Project updates Redwash Rd (Bart)

Bart Jensen provided an update on the project. The Construction Contractor, Burdick Materials has started work on the project. Williams, the high pressure gas line owner, expressed concerns with the activity underway for the project. There has been no engagement from Williams up to this point despite the request from Jones & DeMille during the course of the past two years. To address the concerns it was decided to perform potholing to determine the pipeline exact location and depth. After potholing, it was found the high pressure pipeline is just 1' to 2' deep in some places and runs close or under the road. This is a 20" steel high pressure gas line. Additional potholing in 16 different locations was performed to identify the location of the pipeline and it was found the line runs up to 12' into the roadway from the right of way signs. Additional engineering was required to reflect the exact location of the pipeline and adjustments to accommodate the pipeline requirements which Williams feels are needed. There have been challenges with the Williams staff to perform the review, they are requiring a full review of changes as opposed to working on sections at a time allowing the construction crew to continue working. Jones & DeMille continues to work with the Williams staff to try and rectify the issue and increase communication with the Williams staff. A partial pay request is being submitted from Burdick Materials with an additional charge for the potholing and additional re-engineering required. The additional charge thus far is \$11,200.00 which is not part of the original bid cost.

There was a conversation with the board members regarding the extra cost due to Williams lack of communication and engagement with the project. It was noted to have further discussion regarding the liability of Williams for the additional cost. This cost could have been prevented had Williams been involved and provided communication for the pipeline from the start of the project.

Mark Raymond motions to approve Change order #1 in the amount of \$11,200.00 for cost associated with potholing for the Williams pipeline. Sonja Norton seconded the motion.

After further discussion - Mark Raymond amended the initial motion to approve a partial pay estimate to Burdick Materials in the amount of \$1,062,659.76 and Change order #1 in the amount of \$11,200. In addition the board will seek reimbursement in the amount of \$11,200.00 for potholing and associated costs for re-engineering from Williams.

Bob Leake seconded the amended motion Roll Call Vote - Raymond Aye, Labrum Aye, Norton Aye, Leake Aye, Cook Aye. Motion passes unanimously.

5 - Project updates 7500 E (Troy)

Troy Ostler updated the pipes have been installed

The Ute irrigation company has noted a safety concern with the end section of a pipe, with this placement of the end section the contractor has cut into the bank of the canal. CIVCO met with the ditch master from the Ute irrigation company to discuss what steps are required to rectify. To correct the issue, the end section will be removed, an extension of the pipe will be added (approx 5') a box or manhole will be created then 20' of pipe will run along the canal in order to prevent the soil from being disturbed and potential road washout or canal wall damaged. Burdick Materials has provided a cost estimate for this additional work in the amount of \$16,000. A change order to cover the additional cost will come through UDOT for UTSSD's approval.

Troy's team will apply for an encroachment permit to work in the canal right of way. This permit was not applied for during the design of the project.

6 - Project Updates 500 North (Craig)

Craig Nebeker no longer works for Horrocks. Justin Beddoes will be the new contact for the project and will communicate remotely, he is not local.

Ryan provided additional information about the recommendation from UDOT to use Hot Foamed Asphalt Full Depth Reclamation (HFAFDR) Road base treatment; there were favorable results on SR-87 north of Duchesne. The concerns are the cure time which would require half the road to be shut down during this cure time. This is a new material and little is known about it.

After consulting with Scott Harding (Uintah County) he asked if testing on a road with such high traffic counts is the best option.

Troy Ostler added this treatment requires a longer cure time, the process requires cement mixed with oil instead of water. The results were good once the right amount of time is allocated for cure time but this is a new product and long term results are not known.

Sonja is suggesting a meeting with UDOT and Horrocks to review the decision of using this new product.

The board concluded they don't feel this road with the high traffic volumes and other challenges make for a good test case for this new product.

Ryan also added - Further concerns with the top of the hill and the need to remove 3 to 4' excess material to address safety concerns. Increased costs are expected for this project

Scott Hardman - The county is working with CIVCO on 5th E to 1500 E. They will tie in with the UTSSD project for the 500 N project to have a complete road update.

7 - Project - Ashley Creek Bridge

Shawn Labrum - Chris Potter has agreed to advance funding for this project. The board will review the provided list of bridge structure engineers from UDOT and vote on the top 3 firms to submit to UDOT. Julie will gather the board's votes and submit the top 3 to Larry Montoya at UDOT.

Larry Montoya has prepared the Federal Funding Agreement for this project and it's ready for the board signatures.

Mark Raymond motioned for the board to send a selection for 5 firms by next Tuesday the board, conclude the top 3 and send to UDOT. If 3 aren't clear the board will be asked to re-review the list of selected firms. The motion includes assignment to Julie to forward the selected firms to UDOT. Ryan Cook seconded the motion. Motion passes unanimously.

8 - Discussion plans for future project list (Ryan)

Ryan would like to see the board to seek funds and grants available. Ryan would like to see future projects assigned out to engineers and ask the firms have the project ready to present to CIB. He feels UTSSD has missed opportunities with joint highway funding.

Bart Jensen provided an update that UDOT only allows one project per plot. Right now 500 N is small urban, 7500 E is Non-Urban.

Mark Raymond feels UTSSD is already in the queue for UDOT funding. The funds are allocated to the district and currently UTSSD is already in the queue for available funding.

Sonja Norton is asking for an updated County list of road priorities early in the year and plans for future funds. Planning along with the County Roads dept in August or September for a priority list review and host a regular annual meeting to prepare for the upcoming year.

Jon Stearmer is suggesting using Congregational Interactive Funding, this resource isn't utilized in high volumes and can be used for roads.

9 - Recede policy update 6.3.5.5 (Ryan)

Ryan Cook would like to remove the policy which requires the board members to sign off on invoices for projects. He feels there is too much red tape and existing checks and balances are in place for the projects. He would like this procedure to be informal and not written into policy. Sonja agrees with the change.

Mark Raymond doesn't feel this is too much red tape to keep this policy. He would like to keep the project owner involved with the project.

Ryan motioned to resend the policy, Sonja Norton seconded. Roll Call Vote - Cook Aye, Norton Aye, Leake Aye, Raymond Nay, Labrum Nay. Motion passes.

10 - Board Member Training

The annual audit is in progress which brings the board member training into light. Please review the training required for the year from each board member.

11 - Chair Updates

April board meeting date (4-14-26) conflicts with the County Convention. Moving the meeting to 6:00p with a limited agenda.

Adjourn - 8:53 PM

Board Members	Contact Information	Project Assignment
Shawn Labrum - Chairman	shawnlabrum@utssd.utah.gov	Independence Rd
Bob Leake - Co-Chairman	bobleake@utssd.utah.gov	7500 East
Ryan Cook - Treasurer	ryancook@utssd.utah.gov	500 North
Sonja Norton	snorton@uintah.utah.gov	
Mark Raymond	markraymond@utssd.utah.gov	Redwash Road
Website - https://utssd.utah.gov/		

Special Accommodations

In accordance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Julie Joy-Hundley 24 hours in advance at (435)828-8407

I certify that a copy of this notice was posted at least 24 hours prior to meeting time and notification given to the Utah Public Notice Website pursuant to UCA 52-4-202.