



Board Meeting Packet

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

May 12, 2026

**Mountain West Montessori Academy
Board of Directors Meeting Agenda
Tuesday, May 12, 2026**

Location: 4125 W. Foxview Drive, South Jordan, UT 84009



NOTE: It is possible that the MWMA Board of Directors may be utilizing an electronic meeting component with one or more of their members.

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

AGENDA

2025-2026 BOARD PRIORITIES

Expand Mathematics, Pedagogy & Fidelity
Educate Stakeholders and Community about Montessori education
Develop Artificial Intelligence Policies & Procedures

5:00 PM – DINNER

5:30 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes (2 minutes)
- School Mission (1 minute)

5:33 PM – PUBLIC COMMENT (Items Not on the Agenda – Limit 3 Minutes)

5:33 PM – REPORTS

- Administration
 - Annual Comprehensive Guidance Data Review – Marianne Noble (10 minutes)
 - [State of the School](#) – Angie Johnson (20 minutes)
 - Set 2026-2027 Board Priorities – ALL (10 minutes)
- Board of Director
 - [Financial Update](#) – Andrew Marx/Cathie Hurst (2 minutes)
 - Board Vacancies – Steve Barnes (2 minutes)

6:17 PM – BOARD TRAINING

- [Annual Open & Public Meetings Act Training](#) – Brandon Fairbanks (10 minutes)

6:27 PM – CONSENT ITEMS

- [March 24, 2026 Board Meeting Minutes](#)

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

6:28 PM – VOTING ITEMS

- [Eide Bailly Statement of Work Letter](#) – Cathie Hurst (2 minutes)
- [2026-2027 Teacher Student Success Act Plan](#) – Angie Johnson (2 minutes)
- [USBE School-Based Mental Health Grant Program](#) – Angie Johnson (2 minutes)
- [Service Animal Policy](#) – Angie Johnson (2 minutes)

6:36 PM – DISCUSSION ITEMS

- Calendaring – ALL (5 minutes)
 - Next Pre-Board Meeting – June 10th @ 5 p.m.
 - Annual Board Meeting on June 29th

6:41 PM – CLOSED SESSION to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a) (15 minutes)

6:56 PM – ADJOURN

UPCOMING CALENDAR ITEMS

June

2026-2027 Annual Budget
2025-2026 Final Amended Budget
2026-2027 Sex Ed Instruction Committee
Property & Liability Insurance Renewal
Ratify Board Members & Terms
Ratify Board Officers
2026-2027 Board Meeting Schedule
Mental Health Screening Determination (if changes)
Annual Policies Review
Annual Fraud Risk Assessment/Ethical Behavior
Additional Contracted Services (SL a la Carte)

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5.12.26



2025-26 Board Goals & Priorities:

- ★ Expand mathematics pedagogy & fidelity
- ★ Educate stakeholders and the community about Montessori education, particularly about building independence and resilience in students
- ★ Develop Artificial Intelligence policies and procedures and incorporate appropriate AI usage into teacher work and student learning

MONTESSORI

- ★ Maria Montessori: The Musical!
- ★ PBIS: Positive Behavior Plan Report

MATHEMATICS

- ★ Noteworthy achievement
- ★ Areas in need of improvement
- ★ Update

ARTIFICIAL INTELLIGENCE

- ★ Update

HIGHLIGHTING A STRENGTH:

- ★ Teacher Retention

HIGHLIGHTING A CHALLENGE:

- ★ Career Connections, CTE

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MWMA Board Mtg 5.12.2026

April financials are included, since the books closed on May 10, 2026. February is reporting at 83.3% of the way through the year.

Profit and Loss –

Revenue is 83.7% overall and 83.1% for State. Overall is right on track for percent through the year, since Local is high from PTIF interest, but Federal is low since not many reimbursements have been requested.

The only Federal income received so far is Food revenue. IDEA now has the total amount, and Title II is now activated. We have already started requesting what we can and will continue to work on getting these requested as soon as possible since we are at year end!

Local revenue is still high from PTIF interest (rates remain higher), and all other local categories are over 100% at this point.

Expenses are at 72.5% overall so tracking just under budget on amount of year that has passed. The only areas that are tracking ahead of budget are:

***Purchased Prof & Tech Services**

- 0320 Professional Educational Services – cost more than originally anticipated
- 0350 Technical Services 117.2% - due to FrogTummy and USIMS integration (not in original budget). USIMS expense has a reimbursement grant to cover it

***Purchases Property Services**

- 0424 Lawn Care 153.2% - higher than expected billing (warm winter?!)
- 0430 Repairs & Maintenance 110.5% - Board approved repairs were more than original amount (but additional was board approved just not budgeted)
- 0490 Other Purch Prop Services – 117.9% but only \$537 over budget

***Other Purchased Services**

- 0521 Property Insurance 104%, and 0522 Liability Insurance 125%, since paid once a year and have already been paid, higher than PY
- 0540 Advertising 118.9% - Strategica Marketing wasn't in original budget
- 0580 Travel/Per Diem 111.4% - AMS Conf expense (Conf in March)

***Supplies & Materials**

- 0641 Textbooks 366.1%, 0642 E-Textbooks (wasn't budgeted), since starting to record more items there, and curriculum software starting to code to 0642 so will budget that in coming budget
- 0670 Software 100% - since more bought at BOY

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Balance Sheet -

- Investments (PTIF) increased \$626K over the PY
- Cash is in the range we keep in Operating to make sure we cover PR and monthly expenses, but any excess has been moved to PTIF
- Everything else looks very good and what we would expect

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Mountain West Montessori Academy
Board Profit and Loss
7/1/2025 - 4/30/2026

	Annual June 30, 2026	Year-to-Date April 30, 2026	
	Budget	Actual	% of Budget
Net Income			
Income			
Revenue From Local Sources	297,000	359,462	121.0 %
Revenue From State Sources	5,257,463	4,366,708	83.1 %
Revenue From Federal Sources	175,226	67,873	38.7 %
Total Income	5,729,689	4,794,043	83.7 %
Expenses			
Instruction/Salaries	2,921,168	2,095,261	71.7 %
Employee Benefits	785,378	559,371	71.2 %
Purchased Prof & Tech Serv	503,700	461,202	91.6 %
Purchased Property Services	308,562	300,703	97.5 %
Other Purchased Services	164,050	136,694	83.3 %
Supplies & Materials	444,412	354,577	79.8 %
Property	0	16,946	0.0 %
Debt Services & Miscellaneous	556,188	195,595	35.2 %
Total Expenses	5,683,458	4,120,349	72.5 %
Total Net Income	46,231	673,694	1,457.2 %

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Mountain West Montessori Academy
Board Balance Sheet
As of 4/30/2026

	Period Ending 04/30/2026	Period Ending 04/30/2025
	Actual	Actual
Assets & Other Debits		
Current Assets		
Operating Cash		
Cash	775,037	994,339
Investments	3,373,783	2,746,039
Operating Cash	4,148,820	3,740,378
Accounts Receivables	803	1,690
Total Current Assets	4,149,623	3,742,068
Restricted Cash	1,019,850	1,013,677
Net Assets		
Fixed Assets	9,315,698	9,168,588
Depreciation	(1,857,083)	(1,607,474)
Total Net Assets	7,458,615	7,561,114
Other Debits	(430,929)	(459,906)
Total Assets & Other Debits	12,197,159	11,856,953
Liabilities & Fund Equity		
Current Liabilities	20,248	19,053
Long-Term Liabilities	7,405,000	7,575,000
Fund Balance	4,098,217	3,516,870
Net Income	673,694	746,030
Total Liabilities & Fund Equity	12,197,159	11,856,953

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Utah Open & Public Meetings Act Annual Training Materials

DEFINITIONS

Public Policy: it is the intent of the Open and Public Meetings Act (the “Act”) that public bodies take their actions *and* conduct their deliberations openly.

“Meeting” means a gathering:

- 1) of a public body;
- 2) with a “quorum” present; and
- 3) that is convened:
 - a) by an individual:
 - i. with authority to convene a public body; and
 - ii. following the process provided by law for convening the public body; and
 - b) for the express purpose of acting as a public body to:
 - i. receive public comment about a “relevant matter;”
 - ii. deliberate about a relevant matter; or
 - iii. take action upon a relevant matter.

Electronic Message Transmissions. The Act does not restrict a board member from transmitting an electronic message to other board members at a time when the board is not convened in a meeting. (Remember, electronic messages are subject to the Government Records Access Management Act and the Act’s definition of a “meeting.”)

A **“Quorum”** means a simple majority of the membership of a public body, unless otherwise defined by applicable law.

“Relevant matter” means a matter that is within the scope of authority of a public body.

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NOTICE REQUIREMENTS - Notice of public meetings must be: (i) posted at the anchor location for the meeting or the structure or other area where the meeting will be held; (ii) posted on the Utah Public Notice Website (www.utah.gov/pmn/); and (iii) posted on the School's website.

- 1) Notice must be provided no less than 24 hours prior to the meeting.
- 2) Notice must include the meeting agenda, date, time, and place.
- 3) Annual Notice. If regular meetings are scheduled in advance over the course of a year, the board must give notice at least once each year of its annual schedule (date, time, place).
- 4) Agendas. The agenda must provide reasonable specificity of each topic that will be considered at the board meeting.

Public Comment. At the discretion of the board chair, a topic raised by the public can be discussed during the meeting even if it was not included on the agenda. However, the board cannot take final action on a topic unless it was included on a properly noticed agenda.

- 5) Emergency Meetings. If the board holds an "emergency meeting," as defined by § 52-4-202(5), the notice requirements above do not apply. Emergency meetings are limited to unforeseen circumstances that require immediate consideration, and the best practicable notice is still required.

ELECTRONIC MEETINGS - A board can hold an electronic meeting if it has adopted a resolution/rule/ordinance governing the use of electronic meetings (satisfied by adopting Electronic Meetings Policy).

- 1) Electronic Meeting Notice Requirements. In addition to the public notice requirements for a regular meeting, notice for an electronic meeting must also include: (i) written notice at the anchor location (unless no anchor location exists in accordance with the exceptions below); and (ii) 24 hr. minimum notice to board members with a description of how to connect to the meeting.
- 2) Anchor Location Requirements. When holding an electronic meeting, the board must identify an "anchor location" and provide space where members of the public can attend the open portions of the meeting. The anchor location must be in the building/location where the board would normally meet if they were not holding an electronic meeting or another building/location that is reasonably as accessible to the public.
- 3) Exceptions to Anchor Location Requirement.
 - a) No anchor location is required if the board chair determines: (i) that having an anchor location presents a substantial risk to the health or safety of those present or who would

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otherwise be present at the anchor location; or (ii) the location where the board would normally meet has been ordered closed to the public for health or safety reasons. If no anchor location will be made available under this exception, the public notice for the meeting must include a statement of the chair's risk determination, a summary of the facts supporting the determination, and information on how the public may attend the meeting electronically. The determination is valid for 30 days.

- b) No anchor location is required if all board members attend the electronic meeting remotely through electronic means and the board has not received a written request, at least twelve (12) hours before the scheduled meeting time, to provide an anchor location for members of the public to attend in person the open portions of the electronic meeting.

REQUIRED OPEN MEETING RECORDS - Written minutes and a recording shall be kept for all open meetings.

1) Written Minutes. Minutes must include the following:

- a) the date, time and place of the meeting;
- b) the names of members present and absent;
- c) the substance of all matters proposed, discussed or decided (or audio link);
- d) a record, by individual member, of each vote taken;
- e) the name of any person who provides comments to the board, as well as a brief summary (or audio link) of their comment; and
- f) any information that a board member asks to be entered in the minutes.

Note: Pending minutes must indicate they are not approved or that they are subject to change until they are approved.

2) Audio Recording. The board must maintain a complete and unedited recording of all open portions of each meeting.

Note: members of the public can record the meeting so long as it does not interfere with the meeting.

3) Public Availability of Records:

- a) *Pending Minutes*: must be made available within a reasonable time after the meeting.
- b) *Approved Minutes & Meeting Materials*: within three (3) business days after

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approving written minutes, the board must: (i) post the approved minutes *and* meeting materials distributed at the meeting to the Public Notice Website; and (ii) make both available at the primary office.

Note: If an individual presents or provides electronic information related to an agenda item, the board shall require a copy to be included in the public record.

- c) *Recording*: within three (3) business days after the meeting, make the audio recording available to the public.

CLOSED SESSION REQUIREMENTS - A meeting is open to the public unless closed under §52-4-204, -205, -206.

- 1) A meeting may be closed to the public by a 2/3 majority vote to close.
- 2) Closed Session Voting. No vote can be taken in a closed meeting, except for a vote to end the closed meeting and return to an open meeting (requires a majority vote).
- 3) Permissible Reasons for Closed Session. Discussions regarding: an individual's character, competence, mental health; collective bargaining; pending or imminent litigation; sale/purchase of real property; security personnel, devices or system discussions; investigative proceedings for criminal misconduct; or when acting as the evaluation committee, protest officer, or appeals committee under the procurement code.
- 4) Public Record of Closed Session. The public minutes and recording must include: (i) the reason(s) for holding the closed session; (ii) the location; and (iii) the vote, by name, of all members for or against closing the meeting.
- 5) Closed Session Records:
 - a) *Recording Requirement*. Closed meetings must be recorded in their entirety *unless* the meeting was closed to discuss: (i) the character, professional competence or physical/mental health of an individual; or (ii) to discuss security personnel, devices or systems.

The closed session recording must include: (i) the date, time and place of the closed meeting; (ii) the names of members present and absent; and (iii) the names of all others present in the closed session unless disclosure infringes on the confidentiality purposes of the closed meeting.

Note: if the meeting was not recorded under the exceptions noted above, the board chair/president must sign a sworn statement affirming that the sole purpose for closing the closed meeting was to discuss one of the exempt purposes.

- b) Closed session minutes are optional.

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- c) Closed session recordings and minutes are “protected records” under Utah’s Government Records Access Management Act.

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Mountain West Montessori Academy Board of Directors Meeting Minutes Tuesday, March 24, 2026

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Steve Barnes (via Zoom), Corbin White (via Zoom – 6:25 p.m. in person), Sheri Ebert (via Zoom), Nelson Altamirano, Gimenia Palmer (6:17 p.m. via Zoom),

Excused: Andrew Marx,

Others in Attendance: Angie Johnson, Dawn Kawaguchi (via Zoom), Cathie Hurst (via Zoom), Priscilla Stringfellow (via Zoom), Brandon Fairbanks (via Zoom), Coleen Dolan, Rebecca Akester,

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MINUTES

2025-2026 BOARD PRIORITIES

Expand Mathematics, Pedagogy & Fidelity
Educate Stakeholders and Community about Montessori education
Develop Artificial Intelligence Policies & Procedures

6:12 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Sheri

PUBLIC COMMENT

- Dave Powell announced that MWMA had eight students qualify at the FBLA state competition to compete at the FBLA Nationals this summer. Cesar Agra Sanchez shared that he has qualified for Nationals in two events: exploring economics and a team coding project. Cesar stated that this is his first-year competing. Mr. Powell discussed the costs associated with attending Nationals along with sharing some handouts with estimated trip costs. He also requested help from the Board in finding sponsors or funding. Mr. Powell added that these students have grown so much with the experience they have gained through competing on the state level. The group agreed to discuss potential support for the students during the next board meeting.
- Rebecca Akester provided an update on the upcoming musical performance, stating they have 12 more rehearsals before performing. “You are going to cry!”
- This was the second public comment period for the 2026-2027 School Fee Schedule and Proposed Amended Fee Waiver Policy.

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REPORTS

➤ Administration

- *State of the School* – Angie Johnson presented the Director's report, highlighting priorities including expanding mathematics, pedagogy, and fidelity, educating stakeholders about Montessori, and incorporating AI policies. She shared updates from the recent AMS National Conference in Washington D.C., where 24 teachers attended, though there were housing challenges due to mice in one rental property. Angie discussed insights from a conference session on grace and courtesy, emphasizing that inner grace comes first, followed by outward expressions of courtesy, and she plans to share these concepts with teachers and review the Grace and Courtesy curriculum for both students and adults. The musical performance of Maria Montessori the Musical was mentioned, with Angie inviting board members to attend and offering free tickets. Angie presented the *Gifted and Talented Plan*, including a \$9,306 state grant and current program details with 54 identified students. She explained their strategy to increase identification opportunities for historically underrepresented students through broad screening practices and multiple measures of identification, particularly by giving full screening to borderline first-grade students from underrepresented groups. The plan includes screening all first-grade students and providing professional development for teachers to identify gifted and talented students more effectively. The discussion focused on the school's screening process for identifying gifted students, particularly those from underrepresented groups. Angie explained that students from these groups who score near the cutoff are given the full battery test to ensure no students are missed, while the overall process aims to be free of bias. The conversation then shifted to the Land Trust expenditures plan, where Angie reported increased funding compared to the previous year, with allocations including \$30,000 for reading staffing, \$28,000 for math interventions, and \$28,000 for professional development opportunities including conferences and Montessori certification. Angie presented a student performance analysis of the Acadience reading assessment for grades K-3, showing improvements from beginning to middle of year, with kindergarten increasing from 72% to nearly 90% on benchmark and first grade improving from 72% to 80%. They set end of year goals to increase those scores from the middle of year. This month's strength was highlighted that 83% of teachers attended a conference in Washington D.C., despite some being unable to attend due to maternity leave. Angie also noted that a challenge right now is TIME. There have been time constraints due to accreditation, Title I monitoring, and change management activities taking up administrative time rather than implementation time.

➤ Board of Directors

- *Financial Update* – Cathie Hurst presented a financial summary showing the organization is on track with revenue, though federal funding is lower due to limited grant applications. She explained that expenses are under budget, with higher costs attributed to USIMS integration compliance and the AMS conference. Cathie noted that property expenses appear high due to the Nook Pod equipment, which must be capitalized. Steve expressed approval of receiving financial summaries in advance.

BOARD TRAINING

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- Annual Open & Public Meetings Act Training – Brandon Fairbanks asked that we table this item until the next board meeting. He also teased that there will be prizes involved so study up.

CONSENT ITEMS

- January 26, 2026 Board Meeting Minutes – There was no further discussion. **Steve Barnes made a motion to approve the consent items. Sheri Ebert seconded the motion. The votes were as follows:**
 - Steve Barnes – Aye**
 - Gimena Palmer – Aye**
 - Nelson Altamirano – Aye**
 - Sheri Ebert – Aye**
 - Corbin White – Aye****Motion passed unanimously.**

VOTING ITEMS

- 2026-2027 School LAND Trust Plan – There was no further discussion as Angie Johnson reported on this in her director’s report. **Corbin White made a motion to approve the 2026-2027 School LAND Trust Plan. Nelson Altamirano seconded the motion. The votes were as follows:**
 - Steve Barnes – Aye**
 - Gimena Palmer – Aye**
 - Nelson Altamirano – Aye**
 - Sheri Ebert – Aye**
 - Corbin White – Aye****Motion passed unanimously.**
- 2026-2027 School Fee Schedule – Angie Johnson presented the 2026-2027 school fee schedule. Changes included adding AP Human Geography exam fee, removing fees for dance and PE electives, digital and business electives, and adding FBLA fees. Angie explained these changes were made to make fees more cost-effective for parents. **Corbin White made a motion to approve the 2026-2027 School Fee Schedule. Steve Barnes seconded the motion. The votes were as follows:**
 - Steve Barnes – Aye**
 - Gimena Palmer – Aye**
 - Nelson Altamirano – Aye**
 - Sheri Ebert – Aye**
 - Corbin White – Aye****Motion passed unanimously.**
- Amend Fee Waiver Policy – Priscilla Stringfellow reviewed the amended Fee Waiver Policy which are in respect to the legislative changes. She explained that this policy now has two categories: non-fee classes (required subjects like math and science) and fee classes (electives), with a requirement that at least one fee-free path must be available for students to complete the entire program (up to grade 12). **Steve Barnes made a motion to approve the Amended Fee Waiver Policy. Corbin White seconded the motion. The votes were as follows:**
 - Steve Barnes – Aye**
 - Gimena Palmer – Aye**
 - Nelson Altamirano – Aye**

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Sheri Ebert – Aye
Corbin White – Aye

Motion passed unanimously.

- Amend Administration of Medication Policy – Priscilla Stringfellow reviewed the amended Administration of Medication Policy noting key changes including staff being allowed to administer glucagon to diabetic students after training and updates to emergency medication procedures. There was a discussion on school’s having a nurse on staff. **Nelson Altamirano made a motion to approve the Amended Administration of Medication Policy. Corbin White seconded the motion. The votes were as follows:**

Steve Barnes – Aye
Gimenia Palmer – Aye
Nelson Altamirano – Aye
Sheri Ebert – Aye
Corbin White – Aye

Motion passed unanimously.

- Helpside Professional Employer Agreement Renewal – Brandon Fairbanks stated that Helpside has been the PEO for the school since the beginning. Helpside provides payroll services and liability protection. The five-year term is up and needs to be renewed. Brandon explained that no changes were made to the agreement or rates although the benefit costs usually increase each year. **Sheri Ebert made a motion to approve the Professional Employer Agreement with Helpside. Gimenia Palmer seconded the motion. The votes were as follows:**

Steve Barnes – Aye
Gimenia Palmer – Aye
Nelson Altamirano – Aye
Sheri Ebert – Aye
Corbin White – Aye

Motion passed unanimously.

DISCUSSION ITEMS

- Calendaring – ALL
- Maria Montessori The Musical will be held on Friday, April 17 @ 6 p.m. and 8 p.m. and Friday, April 18 @ 5 p.m. and 7 p.m.
 - Next Pre-Board Meeting – May 5th @ 11:45 a.m.
 - Next Board Meeting – There was a discussion on making this an offsite retreat. Reschedule time and place on May 18th at Corbin’s family cabin in Oakley from 3-5 p.m. for a Strategic Planning board meeting and then dinner around 6-6:30 p.m.

There was no CLOSED SESSION.

7:14 PM – Corbin White made a motion to ADJOURN. Nelson Altamirano seconded the motion.

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MWMA Board of Director's Meeting Tuesday, May 12, 2026

Action Item: *Statement of Work Letter*

Issue:

The school's agreement with Eide Bailly for audit attestation services are required to be approved each year.

Background:

Eide Bailly is a regional certified public accounting firm that has performed the school's audit attestation services in prior years. Such attestation services include the audited financial statements, agreed-upon procedures for student enrollment, state compliance procedures, and possibly a single audit. A single audit will be required if the school incurs more than \$1,000,000 in federal expenditures. Each year the school is required to approve the aforementioned services. If approved, Statement of Work (SOW) Letter (formerly the Audit Engagement Letter) will be provided for the board president's signature.

The audit fee for this year will be \$13,600 which is a \$650 increase from last year. If the School requires a single audit, the fee is based on how much time/work it takes and will be billed separately. The School also requires their taxes filled (990). There will be an additional SOW Letter for this as well but will brought to the board at a later date.

We have received a draft SOW Letter for this packet which includes authorization on the single audit. However, Eide Bailly will be sending the actual letter electronically through DocuSign to the Board President once approved.

Recommendation:

It is recommended that the Board approve the Statement of Work Letter provided by Eide Bailly for the year ending June 30, 2026, and allow the Board President to sign on behalf of the school.

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[Date]

[Client#]

Board of Directors

Client Name

Street Address

City, State Zip

This document constitutes a statement of work ("SOW") under the most recently executed Master Services Agreement ("MSA"), made by and between Eide Bailly LLP ("Eide Bailly", "we," "us," and "our") and [INSERT CLIENT NAME] ("Client," "you," "your," or "the entity"). We are pleased to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services Eide Bailly will provide for the entity as of and for the year ended June 30, 2025.

Ken Jeppesen is the engagement partner for the audit services specified in this letter. The engagement partner's responsibilities include supervising services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Scope of Audit Services

Audit of the Financial Statements

We will audit the financial statements of governmental activities, business-type activities, aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, and the related notes to the financial statements, which collectively comprise the entity's basic financial statements.

The Governmental Accounting Standards Board (GASB) provides for certain required supplementary information (RSI) to accompany the entity's basic financial statements. The RSI will be subjected to certain limited procedures, but will not be audited.

If presented, we will also evaluate and report on the presentation of supplementary information other than RSI accompanying the financial statements in relation to the financial statements as a whole.

Audit of Major Program Compliance

In addition, we will audit the entity's compliance over major federal award programs, as necessary.

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards (SEFA) to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of

expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Audit Objectives

Our audits will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the entity's major federal award programs. The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with *Government Auditing Standards*, and/or any state or regulatory audit requirements will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

The objectives of our compliance audit are to obtain sufficient appropriate audit evidence to form an opinion and report at the level specified in the governmental audit requirement about whether the entity complied in all material respects with the applicable compliance requirements and identify audit and reporting requirements specified in the governmental audit requirement that are supplementary to GAAS and *Government Auditing Standards*, if any, and perform procedures to address those requirements.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that certain information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. We will not express an opinion or provide any form of assurance on the RSI.

Supplementary Information other than RSI

Supplementary information other than RSI will accompany [Client]'s basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the basic financial statements as a whole:

- Management's Discussion and Analysis
- Statement of Revenues, Expenditures and Changes in Fund Balance- Budget and Actual- General Fund
- Notes to Required Supplementary Information

Auditor Responsibilities, Procedures, and Limitations

We will conduct our audit in accordance with GAAS, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

As part of our audit, we will:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the amounts and disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

There is an unavoidable risk, because of the inherent limitations of an audit, together with the inherent limitations of internal control, that some material misstatements may not be detected, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America and/or state or regulatory audit requirements. Because we will not perform a detailed examination of all transactions, material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity, may not be detected.

In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management and those charged with governance of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management and those charged with governance of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential.

Audit of Major Program Compliance

Our audit of your major federal award program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the provisions the Uniform Guidance; and will include tests of accounting records, a determination of major programs in accordance the Uniform Guidance, and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether material noncompliance with applicable laws and regulations, the provisions of contracts and grant agreements applicable to major federal award programs, and the applicable compliance

requirements occurred, whether due to fraud or error, and express an opinion on the entity's compliance based on the audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the entity's compliance with the requirements of the federal programs as a whole.

As part of a compliance audit in accordance with GAAS, *Government Auditing Standards* of the Comptroller General of the United States of America, and/or any state or regulatory audit requirements, we exercise professional judgment and maintain professional skepticism throughout the audit. We also identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks.

Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the entity's major programs and performing such other procedures as we considers necessary in the circumstances. The purpose of those procedures will be to express an opinion on the entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will obtain an understanding of the entity's internal control over compliance relevant to the audit in order to design and perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the entity's major federal award programs. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report. However, we will communicate to you regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we have identified during the audit.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the entity's major federal award programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance, acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;

- b. For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
- c. For identifying, in its accounts, all federal awards received and expended during the period and the federal programs under which they were received;
- d. For maintaining records that adequately identify the source and application of funds for federally funded activities;
- e. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance requirements;
- f. For designing, implementing, and maintaining effective internal control over federal awards that provides reasonable assurance that the entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
- g. For identifying and ensuring that the entity complies with federal laws, statutes, regulations, rules, provisions of contracts or grant agreements, and the terms and conditions of federal award programs and implementing systems designed to achieve compliance with applicable federal statutes, regulations, and the terms and conditions of federal award programs;
- h. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
- i. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
- j. For taking prompt action when instances of noncompliance are identified;
- k. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- l. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- m. For submitting the reporting package and data collection form to the appropriate parties;
- n. For making the auditor aware of any significant contractor relationships where the contractor is responsible for program compliance;
- o. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, including the disclosures, such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit;
 - iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence;
- p. For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- q. For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current period under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
- r. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- s. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets.
- t. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and

- u. For the accuracy and completeness of all information provided.
- v. If applicable, for including the auditor's report in any document containing financial statements that indicates that such financial statements have been audited by us, including:
 - i. A written acknowledgement of all the documents that management expects to issue that will be included in the annual report and the planned timing and method of issuance of that annual report; and
 - ii. A final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report.

With regard to the schedule of expenditures of federal awards referred to above, you acknowledge and understand your responsibility (a) for the preparation of the schedule of expenditures of federal awards in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding the schedule of expenditures of federal awards, (c) to include our report on the schedule of expenditures of federal awards in any document that contains the supplementary information and that indicates that we have reported on such schedule, and (d) to present the schedule of expenditures of federal awards with the audited financial statements, or if the schedule of expenditures of federal awards will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the schedule no later than the date of issuance by you of the supplementary information and our report thereon.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

Management agrees they are responsible for the distribution of reports issued in conjunction with this engagement to those charged with governance, entity officials, oversight bodies, or other organizations requiring audits, as applicable.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Responsibilities and Limitations Related to Nonattest Services

For all nonattest services we may provide to you, management agrees to assume all management responsibilities for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitor the system of internal control.

We will provide the following nonattest services:

- Prepare or assist with the preparation of your financial statements and the related notes.
- Prepare or assist in preparing the government-wide statements and conversion entries and note disclosures.
- Preparation of federal and state income tax returns
- Prepare or assist with the preparation of the schedule of expenditures for federal awards, as necessary.

- Completion of the Auditee's portion of the Data Collection Form, as necessary.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the services previously outlined above. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities.

You are also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Reporting

We will issue a written report upon completion of our audit of your financial statements. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph to our auditors' report, or if necessary, withdraw from the engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the Federal Audit Clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the Federal Audit Clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the earlier of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Engagement Administration and Other Matters

We understand that your employees will prepare all confirmations, account analyses, and audit schedules we request and will locate any documents or invoices selected by us for testing. Details of information we expect to need for our audit and the dates required will be provided separately.

You agree to share all facts that may affect your financial statements, even if you first become aware of those facts after the date of the auditor's report but before the date your financial statements are issued.

Government Auditing Standards require that we provide, upon request, a copy of our most recent external peer review report and any subsequent review reports to the party contracting for the audit. Accordingly, we will provide a copy of our most recent peer review report at your request.

Eide Bailly LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business Code. The nature of the services to be provided in conjunction with this engagement are such that non-licensee owners may be involved in performing our services.

Engagement Fees

Our fees are based on the amount of time required at various levels of responsibility. We estimate that our fee for the financial statement audit and state compliance procedures will be \$13,600. If a Single Audit is required, these fees will be billed separately. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date.

The ability to perform and complete our engagement consistent with the estimated fee included above depends upon the quality of your underlying accounting records and the timeliness of your personnel in providing information and responding to our requests. To assist with this process, we will provide you with an itemized request list that identifies the information you will need to prepare and provide in preparation for our engagement, as well as the requested delivery date for those items. A lack of preparation, including not providing this information in an accurate and timely manner, unanticipated audit adjustments, and/or untimely assistance by your personnel may result in an increase in our fees and/or a delay in the completion of our engagement.

We will advise you if unexpected circumstances require significant additional procedures resulting in a substantial increase in the fee estimate.

Changes in Professional Standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in the SOW increases due to such changes, our fee may need to be adjusted. We will discuss such circumstances with you prior to performing the additional work.

Use of Financial Statements

Should you decide to include or incorporate by reference these financial statements and our auditors' report thereon in a future private placement or other offering of equity or debt securities, you agree that we are under no obligation to reissue our report or provide consent for the use of our report in such a registration or offering document. We will determine, at our sole discretion, whether we will reissue our report or provide consent for the use of our report only after we have performed the procedures we consider necessary in the circumstances. If we decide to reissue our report or consent to the use of our report, we will be required to perform certain procedures including, but not limited to, (a) reading other information incorporated by reference in the registration statement or other offering document, and (b) subsequent event procedures. These procedures will be considered an engagement separate and distinct from our audit engagement, and we will bill you separately.

If we decide to reissue our report or consent to the use of our report, you agree that we will be included on each distribution of draft offering materials, and we will receive a complete set of final documents.

If we decide not to reissue our report or decide to withhold our consent to the use of our report, you may be required to engage another firm to audit periods covered by our audit reports, and that firm will likely bill you for its services. While the successor auditor may request access to our workpapers for those periods, we are under no obligation to permit such access.

Termination

The engagement contemplated by this SOW shall terminate upon the earlier of completion of the services described herein or as described in the MSA.

Agreement

We appreciate the opportunity to provide the services described in this SOW under the MSA. This SOW and the MSA constitute the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and Eide Bailly related to audit services. Please sign, date, and return this SOW to us to indicate your acknowledgment and understanding of, and agreement with, the arrangements for our audit of your financial statements including the terms of our engagement and the parties' respective responsibilities. By signing this SOW, you represent and warrant that you are authorized to sign on behalf of and bind each client and any affiliate identified herein.

Sincerely,



Eide Bailly LLP

AGREED TO AND ACCEPTED:

Name: _____

Title: _____

Date: _____

MWMA Board of Director's Meeting Tuesday, May 12, 2026

Action Item: *2026-2027 TSSA Plan*

Issue:

Teacher and Student Success Act (TSSA) was established by SB 149 in the 2019 legislative session. The board has established and adopted a Student Success Framework. The administration must create a Teacher and Student Success Plan for each campus annually, which must be approved by the board.

Background:

In 2019, the Utah State Legislature passed the TSSA as SB 149.

Under the TSSA, LEA governing boards must establish a student success framework to provide guidelines and processes for the school to follow in developing a teacher and student success plan. The framework was submitted to the USBE in 2019.

Directors of schools must develop the school's teacher and student success plan in accordance with the board's framework by integrating school-specific goals and criteria for improving the school's performance within the state accountability system.

In creating the plan, the Director must solicit input on the plan from the charter trust land council, educators in the school, parents of students at the school, and other administrators. The Director may solicit input from students, other support professionals, or other community stakeholders.

The board must annually review the plan and approve or disapprove it in a regularly scheduled board meeting. The board is to use best efforts to help complete this process on or before June 30 each year.

Recommendation:

It is recommended that the board approve the proposed 2026-2027 Teacher and Student Success Act Plan.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.



Teacher & Student Success Act Plan

School Year: 2026-2027

School: Mountain West Montessori Academy (MWMA)

Date Board Student Success Framework Approved: June 14, 2019

Date Teacher and Student Success Plan Approved:

General Information – In accordance with the Student Success Framework approved by the Board, the school’s administration will create a Teacher and Student Success Plan designed to improve the school’s performance under the state’s accountability system (SBE staff have indicated that this means achieving at least a 1% increase from the previous year’s overall score). The Plan’s goals may align with the goals shown on the School Land Trust Plan. Schools must include at least one goal in the plan. Schools must solicit input on developing the plan from administrators, school level educators, parents, and the School Land Trust council and may solicit input from students, support professionals, or other community stakeholders. The Plan must be submitted to the school’s Board for approval. The Board will annually review the Plan submitted and use its best efforts to complete the approval process by June 30 each year. The School Land Trust council will select a component of the approved plan to address within the School Land Trust Plan.

Goals based on School Needs

1. With end of year summative assessment, students at MWMA in grades K - 6 will increase language arts scores by 2 percentage points as compared to the previous years’ proficiency scores.
2. With end of year summative assessment, students at MWMA in grades 4 - 9 will increase math scores by 1 percentage point as compared to the previous years’ proficiency scores.

Measurement

1. Goal 1 as measured by end of year summative Acadience Reading assessment.
2. Goal 2 as measured by end of year summative test.

Action Steps

- Administration will provide teachers and/or staff with professional learning opportunities to implement data-based decision making.
- Teachers will use data to create instructional opportunities for students.
- Students will take end of year summative tests in language arts and math.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

Budget

20% of the TSSA fund will be used for professional learning activities and instructional supplies

40% of the TSSA fund will be used for salaries and bonuses.

40% of the TSSA funds will be used for raises and stipends.

NOTES: According to statute, administration needs to annually submit to the LEA Board a description of (1) budgeted and actual expenditures of the Plan, (2) how the expenditures relate to the school's Plan, and (3) how the school measures the success of the school's participation in the program. The above sample plan fulfills these requirements.

The school must post on its website (a) the approved Plan, (b) a description of the school's allocation budgeted and actual expenditures, (c) a summary of how the expenditures help the school accomplish the plan, and (d) the school's current level of performance.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

MWMA Board of Director's Meeting Tuesday, May 12, 2026

Action Item: *Approve Mental Health Grant*

Issue

The Utah State Board of Education, in accordance with HB373, has offered a School-Based Mental Health Qualified Grant Program which the school has applied for. In accordance with the grant stipulations, the goals, metrics, and outcomes must be approved by the LEA's board of directors.

Background

In accordance with HB373, the Utah State Board of Education shall distribute money appropriated under this section to local education agencies to provide, in a school, targeted school-based mental health support, including clinical services and trauma-informed care, through employing or entering into contracts for services provided by qualifying personnel.

Ms. Angie determined that the school may qualify for these funds (about \$37,000 per year) to increase our school behavior and mental health support personnel. The grant has been drafted and will be submitted May 31st, 2026; it includes the following goals to be met over a 3-year period:

- *Increase by 25% the implementation of collaborative, proactive behavior support plans that identify students' lagging skills and establish targeted skill-development goals to be addressed jointly by staff and students..*
- *Reduce by 25% the number of students reporting suicidal ideation and/or thoughts of self-harm to the school counselor.*

Recommendation

It is recommended that the board approve the USBE School-Based Mental Health Qualified Grant Program application as presented.

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**MWMA Board of Director's Meeting
Tuesday, May 12, 2026**

Action Item: *Service Animal Policy*

Issue:

Adopting a Service Animal Policy.

Background:

Public schools are required by state and federal law to permit individuals with disabilities to be accompanied by their service animal on school property and at school events if certain conditions are satisfied. School administration would like to adopt a policy that establishes the definition of a service animal, the guidelines and procedures for fielding a request to use a service animal on school property, and the requirements related to service animals.

Recommendation:

It is recommended that the Board approve the Service Animal Policy.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

**Mountain West Montessori Academy
Service Animal Policy
Adopted:**



PURPOSE

Mountain West Montessori Academy (the “School”) adopts this policy to ensure that individuals with disabilities are able to participate in and benefit from School services, programs, and activities, and to ensure that the School does not discriminate against individuals on the basis of disability. As provided by the Americans with Disabilities Act, as amended (the “Act”) and its accompanying regulations, and as provided in Utah Code § 26B-6-801 through -805, individuals with disabilities will be permitted to bring their service animals on School property in accordance with this policy.

POLICY

Individuals with disabilities, including students, employees, and visitors, will be permitted to be accompanied by their service animal in School facilities and vehicles, on School grounds, and at School functions in accordance with applicable law and this policy. Pets and other animals, except as allowed for pre-approved educational purposes, are restricted from the School. The School’s Principal is responsible for the administration of this policy.

Definition of Service Animal

"Service animal" includes any dog that:

- (a) is trained, or is in training, to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability; and
- (b) performs work or tasks, or is in training to perform work or tasks, that are directly related to the individual's disability, including:
 - (i) assisting an individual who is blind or has low vision with navigation or other tasks;
 - (ii) alerting an individual who is deaf or hard of hearing to the presence of people or sounds;
 - (iii) providing non-violent protection or rescue work;
 - (iv) pulling a wheelchair;
 - (v) assisting an individual during a seizure;
 - (vi) alerting an individual to the presence of an allergen;
 - (vii) retrieving an item for the individual;
 - (viii) providing physical support and assistance with balance and stability to an individual with a mobility disability; or

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

- (ix) helping an individual with a psychiatric or neurological disability by preventing or interrupting impulsive or destructive behaviors.

"Service animal" does not include:

- (a) an animal other than a dog, whether wild or domestic, trained or untrained; or
- (b) an animal used solely to provide:
 - (i) a crime deterrent;
 - (ii) emotional support;
 - (iii) well-being;
 - (iv) comfort; or
 - (iv) companionship.

Guidelines and Procedures

Due to the School's need to accommodate a variety of disabilities and conditions, the Principal should be notified when an individual with a disability desires to be accompanied by a service animal on School property or during a School function.

In response to this notification, the Principal may ask the following two questions:

- (a) Is the animal required because of a disability?
- (b) What work or task has the service animal been trained to perform for the person with the disability?

Notwithstanding the foregoing, the Principal shall not ask the questions above if it is readily apparent that the animal is trained to do work or perform tasks for an individual with a disability (e.g., the service animal is observed by the Principal or other School personnel guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).

The Principal shall request proof that the service animal complies with applicable animal control and public health requirements, including those related to licensure and/or rabies immunization, required by the municipality in which the individual with a disability resides.

Service animals in training must meet the same behavioral standards as fully trained service animals.

Control and Management

A service animal must be under the control of its handler at all times while on School property or at a School function.

NOTE: Times on this agenda are estimated as a courtesy only. Actual times may vary.

In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

A service animal shall have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

Care and Supervision

Service animals must be housebroken.

The School, including classroom staff, is not responsible for the care or supervision of a service animal. The School is not responsible for providing a staff member to walk the service animal or to provide any care or assistance to the animal unless otherwise required by law.

The owner or handler of the service animal shall be solely responsible for:

- (a) supervision and care of the service animal, including feeding, exercising, clean-up, stain removal, and veterinary care; and
- (b) restraint of the service animal at all times including:
 - (i) no barking (except task-related)
 - (ii) no jumping on students
 - (iii) no roaming
 - (iv) no aggression or intimidation
 - (v) must remain in assigned space

For student service animals, the School will develop a written implementation plan outlining supervision, location, emergency procedures, and staff responsibilities (if any).

Liability

The owner or the handler of a service animal is liable for any and all damages to property or injuries to persons caused by the service animal.

Removal or Exclusion of Service Animal

The School may deny a request for use of a service animal or ask an individual with a disability to remove a service animal from School property, a School vehicle, or a School function if:

- (a) the service animal is out of control and the service animal's handler does not take effective action to control it;
- (b) the presence of the service animal will require a fundamental alteration of the program or will significantly disrupt or interfere with the education process; or

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In compliance with the Americans with Disabilities Act, persons needing accommodations for this meeting should call (801) 444-9378 to make appropriate arrangements.

- (c) the handler fails to submit proof of compliance with local animal control and public health requirements, including those related to current licensing and/or rabies immunization, when the service animal is to be used regularly at the School; or
- (d) the service animal is not housebroken.

If the service animal is properly removed or prohibited, the School will continue to give the individual with a disability the opportunity to participate in the School services, programs, or activities without having the service animal on the premises.

Conflicting Disabilities

Individuals with disabilities that are adversely impacted by service animals should contact the Principal. Such individuals will be asked to provide documentation that identifies their disabilities and their need for accommodations. The Principal will strive to facilitate a process to resolve the situation in a manner that considers the conflicting needs and reasonable accommodations of the disabled individuals involved. However, the Principal may exclude the service animal if it poses a direct threat to the health or safety of others.

Reasonable Modifications

The School shall make reasonable modifications to this policy as required by law.

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