



Sandy City, Utah

10000 Centennial Parkway
Sandy, UT 84070
Phone: 801-568-7141

Meeting Minutes

City Council

Brooke Christensen, District 1
Alison Stroud, District 2
Kris Nicholl, District 3
Marci Houseman, District 4
Aaron Dekeyzer, At-large
Brooke D'Sousa, At-large
Cyndi Sharkey, At-large

Tuesday, April 21, 2026

5:15 PM

Council Chambers

5:15 Council Meeting

Present: 7 - Council Member Alison Stroud
Council Member Kris Nicholl
Council Member Marci Houseman
Council Member Cyndi Sharkey
Council Member Brooke Christensen
Council Member Brooke D'Sousa
Council Member Aaron Dekeyzer

Council Staff in Attendance
Dustin Fratto, Council Director
Justin Sorenson, Assistant Director
Chris Edwards, Council Clerk
Liz Theriault, Sr. Policy and Comms Analyst
Tracy Cowdell, Council Attorney

Administration in Attendance
Jeff Robinson, Deputy City Attorney
Ryan McConaghie, Fire
Jeff Nigbur, Police
Tom Ward, Public Utilities
Ben Hill, Parks & Recreation
Ryan Kump, Public Works
James Sorensen, Community Development
Brian Kelley, Administrative Services
Kasey Dunlavy, Economic Development
Susan Wood, Public Affairs/PIO
Ryan Mecham, Senior Policy Advisor
Brian McCuiston, Community Development
Jake Warner, Community Development
Melissa Anderson, Community Development

Prayer, Pledge of Allegiance, and Introductions

Council Chair welcomed those in attendance.

Kolin Rasmussen, Sandy Youth Council, offered the Prayer.

Rachel Lowe, Sandy Youth Council, led the Pledge.

Council moved to Item 1 on the Agenda: Special Recognition of the Sandy Youth Council.

General Citizen Comment Period (No earlier than 6:00 PM)

Council Chair Cyndi Sharkey invited the public to participate in General Citizen Comment.

Kate Nielsen commented on CDBG funding for her organization which provides housing assistance to Sandy residents.

Joyce Walker with the Dimple Dell Preservation Community opposed any roads which may be built over Dimple Dell Regional Park due to the negative impact on the environment. She felt 1700 East was better suited for a roadway expansion.

Steven Rolf with Legal Aid of Salt Lake spoke about the services his organization provides to residents of Sandy and the impact of receiving funding and grants which allows them to provide this service

Henry Butters thanked Council for calling him back. He expressed concerns about helping our truck drivers find accessible parking in the city.

Council moved to Item 3 on the Agenda.

Council Business

Special Recognition

1. [26-228](#) Special Recognition of the Sandy Youth Council 2025-26 Program Year

Attachments: [SYC 2026 End of Year Presentation](#)

Chris Edwards and Liz Theriault provided the Council with an overview of the Sandy Youth Council 2025-26 program year. The SYC focuses on leadership through service and civic education and engagement. This year's Youth Council had 38 participants who attended nine different high schools, from Draper to Bountiful. The youth council provided 850 hours of service to the City and area partners. They learned about the important work of the public works department and emergency manager and participated in tours during the program year. The Council and SYC recognized four students who have been in the program for four years and also recognized program advisor, Liz Theriault, for her assistance in creating and running the SYC program. Applications for the 2026-27 program year are available on the website. The SYC thanked the Council for sponsoring the program and the Administration for their help and support in making the program a success.

Informational Items

2. [26-227](#) Fire Department presenting the Council with its 2025 Annual Report

Attachments: [Annual Report 2025](#)

Chief McConaghie presented the 2025 Fire Department Annual Report. He provided an overview of staffing, facilities, equipment, medical and fire responses. Council comments and questions followed.

3. [26-231](#) Update on Detached Accessory Dwelling Units

Attachments: [Presentation for D-ADUs](#)

[ADU Section of SB0284](#)

Melissa Anderson provided an update on detached accessory dwelling units. She provided an overview of the impact of new Utah state law SB284, Detached Accessory Dwelling Units (D-ADU), and reviewed options and preferences for D-ADU's. With the passage of SB284, cities are required to allow detached accessory dwelling units on residential lots equal to or greater than 11,000 sf. The effective date for this law is October 1, 2026 and Ms. Anderson provided an overview of the new state law requirements. Ms. Anderson also reviewed discretionary standards the Council may allow or regulate within Sandy City. She reviewed common themes within our region for ADU's and provided details on the regulations of surrounding cities in the region and also reviewed best practices and recommended locations for ADU's. She requested feedback from the Council regarding the number of ADU's allowed on a lot, parking requirements, the maximum size, height and setback permitted for the ADU's. Council discussion and questions followed. Council provided feedback to Ms. Anderson.

Consent Calendar

A motion was made by Brooke Christensen, seconded by Aaron Dekeyzer to approve the Consent Calendar...The motion carried by a unanimous voice vote.

Council Member Kris Nicholl was excused from the meeting at 8:13 pm.

4. [26-232](#) Second Reading: Council Member Christensen Proposing for Council Approval Recreational Vehicle parking amendments to Title 14

Attachments: [Councilmember Christensen Memo Final](#)

[Ordinance No. 26-40](#)

Item adopted.

5. [26-229](#) City Council considering the appointment of Chad Littlewood to serve as a regular member of the Sandy City Architectural Review Committee

Sponsors: Nicholl

Attachments: [Resolution 26-53C Littlewood ARC Appointment](#)

Item adopted.

Public Hearing(s)

6. [26-230](#) Public Hearing: Community Development Department presenting the 2026 Annual Action Plan (PY2026), including the proposed PY2026 activity funding allocation, for the use of Community Development Block Grant funds as recommended by the Citizen Advisory Committee.

Attachments: [CC Presentation-2026 AAP \(4.16.25\).pptx](#)
[2026 Annual Action Plan-draft \(4.17.26\).pdf](#)

Public Hearing: Jake Warner and Sarah Stringham presented the 2026 Annual Action Plan for the use of Community Development Block Grant funds (CDBG). They provided the Council with an overview of the program, the program mission, national objectives, eligible and ineligible activities, and federal regulations. They reviewed the application process and program timeline. Total available funding for 2026 was \$429,396. They also reviewed the grant applications submitted to the CDBG committee and the funding recommendations and allocations for 2026. Council provided feedback and held a public hearing comment period. This item will come back to the Council for consideration and action at the May 12th Council meeting.

Public hearing comment period opened:

Jason Wheeler, Executive Director of Assist Inc, Community Design Center, commented on the importance of individuals being able to stay in their homes. His organization offers critical repairs on homes and installs needed accessibility functions in homes to allow people to stay in their homes. These services are offered free of charge. He thanked the Council for the funding and expressed gratitude to the city for allocation funding his organization.

Jay Leonard with The Road Home thanked the CDBG Committee and City for allocating funds to the MVP Shelter. She shared information on the services offered at the shelter and how the funding would be utilized.

Public hearing comment period closed.

Council Voting Items

7. [26-233](#) Shelter the Homeless and partners (STH) requesting Council authorization of an amended and restated Memorandum of Understanding between Sandy City and STH

Attachments: [Staff Memorandum](#)
[Resolution 26-54C with Exhibits](#)
[MOU Redline](#)

Tracy Cowdell, Council Attorney, presented the Memorandum of Understanding (MOU) between the City and Shelter the Homeless to the Council for consideration. The proposed amended and restated MOU reflects amendments intended to refine operational expectations, service delivery and oversight mechanisms associated with the MVP facility located at 8955 South Harrison Street. The amendments clarified the framework for the evaluation of additional services that may be needed or requested, updated provisions related to on-site medical and emergency services, and amended the reporting requirements to the Council to occur on a biannual basis. Council questions followed. Council requested outcome based data to be included in the presentations received from Shelter the Homeless (STH). Laurie Hopkins with STH thanked the Council and Mr. Cowdell for their consideration of the proposed amendments to the MOU. Staff with STH further explained that they are proposing an enhanced medical service to the MVP shelter residents, increasing the frequency of these services currently offered. They thanked the City, Administration and Council for the collaborative approach. Council thanked them for their presentation.

Public comment opened.

Patricia Jones provided comments to the Council. She expressed that she was happy to have the MVP shelter operating successfully in the City with no fiscal impact to the City's municipal resources. She felt this was a win-win situation. She proposed one change to the language contained in the MOU.

Public comment closed.

A motion was made by Brooke Christensen, seconded by Brooke D'Sousa, to approve Resolution 26-54C.. The motion carried by the following vote:

Yes: 6 - Alison Stroud
Marci Houseman
Cyndi Sharkey
Brooke Christensen
Brooke D'Sousa
Aaron Dekeyzer

Excused: 1 - Kris Nicholl

Nonvoting: 0

8. [26-234](#) Second Reading: Council Member Nicholl proposing the adoption of Resolution 26-55C authorizing the City to investigate the construction of a new Police Department Public Safety Headquarters and to conduct a feasibility analysis and formal needs assessment for the project

Sponsors: Nicholl

Attachments: [Memo Nicholl](#)
[Cowdell Legal Review](#)
[Resolution 26-55C](#)

Council made a motion to table the item and consider the item at next week's meeting.

A motion was made by Marci Houseman, seconded by Brooke Christensen to Table the item and consider the item at next week's Council meeting...The motion carried by the following roll call vote.

Yes: 6 - Alison Stroud
Marci Houseman
Cyndi Sharkey
Brooke Christensen
Brooke D'Sousa
Aaron Dekeyzer

Excused: 1 - Kris Nicholl

Nonvoting: 0

9. [26-235](#) Recess the City Council meeting and convene a meeting of the Sandy City Redevelopment Agency

Attachments: [4-21-26 RDA Agenda](#)
[2026.04.06 RDA Resolution Approving Arbor Building Occupancy](#)
[Exhibit to RDA Discussion](#)

Council convened a meeting of the Redevelopment Agency Board at 9:02 pm.

A motion was made by Cyndi Sharkey, seconded by Brooke Christensen to convene a meeting of the Redevelopment Agency Board...The motion carried by a unanimous voice vote.

Council reconvened at 9:19 pm. and moved to Standing Reports.

Standing Reports

Agenda Planning Calendar Review & Council Office Director's Report

Dustin Fratto, Council Director: Next week the Council will participate in a budget training. We will also have a closed session. The Mayor's Tentative Budget will be presented to the Council on May 5th. Sandy Beautification Day is this Saturday.

Council Member Business

Council Member Marci Houseman provided an update from the Sandy Arts Guild. The Guild and Amphitheater have both been honored with Best of State Awards. The Amphitheater has won a total of 13 awards and she congratulated the staff and city for this accomplishment.

Council Member Brooke Christensen mentioned that Water Week is May 3rd through May 9th. There will be many events going on this week for the community to participate in.

Council Member Cyndi Sharkey mentioned the Council will be hosting very important local leaders in the Sandy Suite for the RSL-Miami game tomorrow evening. Everyone was excited for the opportunity to watch Messi play. Last weekend, the Council hosted home builders and realtors in the suite. On Thursday, she was attending the Utah League of Cities and Towns Mid-Year Conference in St. George.

Council Member Aaron Dekeyzer completed his onboarding meeting with the Jordan River Commission. The Sego Lily Guardians, a newly created youth volunteer group, was now accepting applications and he encouraged high school age youth to join. He also encouraged residents to download the city water app. Currently only 12% of residents are utilizing this app.

Mayor's Report

No report.

CAO Report

No report.

Recreation Center Construction Report

Jetta Marrott provided an update to the Council on the construction of the new Sandy Recreation Center. The facility construction was on schedule and going very well.

Council Member Brooke D'Sousa was excused from the Council meeting at 9:22 pm.

Adjournment

Council unanimously adjourned the meeting at 9:27 pm.