

Resolution R2026-06 A Resolution Authorizing The Execution Of Agreement With DS Accounting Services. **Dated May 13, 2026**

WHEREAS, the governing body of Fairfield, Utah, desires to enter an agreement with DS Accounting Services.

WHEREAS, the Town Council has determined that contracting with DS Accounting Services will promote efficient financial administration and support the operational needs of the Town;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Fairfield, Utah, that the Mayor, Treasurer, and Town Recorder are hereby authorized to execute the Agreement between Fairfield and DS Accounting Services, attached hereto as Exhibit A.

EFFECTIVE DATE: This Resolution shall become effective immediately upon adoption.

Passed and Adopted this 13th day of May, 2026.

FAIRFIELD

Hollie McKinney, Mayor

Hollie McKinney	yes	no	abstain
RL Panek	yes	no	abstain
Tyler Thomas	yes	no	abstain
Michael Weber	yes	no	abstain
Richard Cameron	yes	no	abstain

ATTEST:

Stephanie Shelley, Recorder

(OFFICIAL SEAL)

FAIRFIELD

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of a Resolution passed by the Town Council of Fairfield, Utah, on the 13th day of May, 2026.

R2026-06 A Resolution Authorizing The Execution Of Agreement With DS Accounting Services.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, this 13th day of May, 2026.

_____,
Stephanie Shelley
Fairfield Recorder/Clerk

(SEAL)

Working Draft 2026

EXHIBIT A

Working Draft 2026

CONTRACT

WITNESS THIS CONTRACT (hereinafter called Contract) made the **13th day of May, 2026**, by and between DS Accounting Services LLC, the ("Contractor") and Fairfield Town ("FFT")

I. PURPOSE

The Contractor shall provide accounting, and any other related services to the FFT according to directions or projects made by the Mayor. The Contractor retains the right to perform services required by the specifications by any reasonable means and in any reasonable manner it sees fit.

SPECIFIC SERVICES

Daily - Provide assistance on texts, emails and telephone conversations.

Monthly - Bank, PTIF reconciliation's, monthly financial reports.

Quarterly - Processing of quarters revenues/expenses, per quarter transparency web site.

Semi-Annual - Complete and email Money management report to City Treasurer for submittal.

Yearly - Audit preparation and CT budget along with uploads to State Auditor for yearly budget and financial reports.

II. TERM

The term of the Contract shall commence **May 13, 2026**, and continue until either party decides to terminate contract. Said Contract shall continue in full force and effect unless and until either party gives sixty (60) days written notice of its intent to terminate. Receipt of a termination notice by either party shall automatically terminate this Contract upon the expiration of the applicable notice period, unless both parties agree to reinstate this Contract.

III. COMPENSATION

The EC agrees to pay the Contractor \$750 per month and reimburse for miscellaneous out-of-pocket expensed such as postage and travel expenses. Any work performed beyond the "SPECIFIC SERVICES" detailed above will be billed in quarter hour increments at a \$100.00 hourly rate. Annually, \$3,000 for closing out the fiscal year and completing the audit process and submitting it to the State Auditor for state compliance.

This amount is to be paid monthly and the Contractor will invoice the EC at the end of each month and the terms of the payment will be net 15. Any delinquent amounts will be assessed 12% interest per month.

IV. TAXES

The Contractor shall be deemed an independent contract employee and the contractor is responsible of any applicable taxes or insurance.

V. CONFORMANCE WITH LEGAL OBLIGATIONS

The Contractor agrees to abide by all applicable federal, state and local laws in the conduct of its business and the performance of services required by the specifications attached hereto and made part of this Contract.

VI. APPLICABLE LAW

This Contract shall be governed by the laws of the State of Utah.

VII. BINDING

This Contract shall insure to and bind all parties, their successors, assigns, agents or representatives.

VIII. ENTIRE AGREEMENT

This Contract contains the entire agreement between the parties. All prior negotiations between the parties are merged in this Contract, and there are no understandings or agreements other than those incorporated or referred to herein. This Contract may not be modified except in writing and signed by both parties. This Contract supersedes any prior Contracts.

IN WITNESS WHEREOF, the parties hereto have executed this Contract as of the day and year first above written.

Fairfield,

By _____ Date _____

The Contractor, DS Accounting Services LLC

By _____ Date _____

Resolution R2026-07 A Resolution Authorizing the Transfer and Investment of Fairfield Public Funds in PTIF and Insured Cash Sweep Accounts. **Dated May 13, 2026**

WHEREAS, Fairfield receives and holds public funds that must be safeguarded and managed in accordance with Utah law; and

WHEREAS, the Utah State Money Management Act allows public treasurers to transfer public funds to the Utah Public Treasurers' Investment Fund (PTIF), while retaining sufficient funds for the Town's cash requirements; and

WHEREAS, the Town Council finds that depositing or investing excess Town funds in PTIF and insured cash management accounts promotes safety of principal, liquidity, and a reasonable return; and

WHEREAS, the Town Council desires to authorize Fairfield Treasurer to establish, maintain, transfer, and withdraw approved Town funds in PTIF accounts and insured cash management accounts, including Insured Cash Sweep (ICS) accounts;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Fairfield, Utah, as follows:

- 1) Authorization. Fairfield Treasurer is authorized to establish, maintain, deposit, transfer, and withdraw approved Town funds in PTIF accounts and insured cash management accounts, including ICS accounts, as permitted by law and Town policy.
- 2) Purpose. The purpose of these accounts is to invest or deposit excess Town funds at competitive rates while maintaining appropriate safety, liquidity, and access for Town operations.
- 3) Accounts. The Treasurer may maintain separate accounts for Town funds, including Water, Road Impact Fees, Road Department, General Fund, and other Town funds approved by the Town Council or required for proper accounting.
- 4) Operating Cash. The Treasurer shall retain sufficient operating cash in the Town's regular accounts to meet anticipated obligations and disbursements.
- 5) Compliance. All deposits, investments, transfers, withdrawals, reporting, and safekeeping shall comply with the Utah State Money Management Act, State Money Management Council rules, applicable Utah law, and Fairfield financial controls.
- 6) Prior Resolution. This Resolution updates and supersedes Resolution FR-01-19 to the extent that Resolution FR-01-19 conflicts with this Resolution.

Effective Date: This Resolution shall become effective immediately upon passage and adoption.

Passed and Adopted this 13th day of May, 2026.

FAIRFIELD

Hollie McKinney, Mayor

Hollie McKinney	yes	no	abstain
RL Panek	yes	no	abstain
Tyler Thomas	yes	no	abstain
Michael Weber	yes	no	abstain
Richard Cameron	yes	no	abstain

ATTEST:

Stephanie Shelley, Recorder

(SEAL)

PTIF Working Draft 2026

FAIRFIELD

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of a resolution passed by the Town Council of Fairfield, Utah, on the 13th day of May, 2026.

R2026-07 A Resolution Authorizing the Transfer and Investment of Fairfield Public Funds in PTIF and Insured Cash Sweep Accounts.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, this 13th day of May, 2026.

_____,
Stephanie Shelley, Fairfield Recorder/Clerk

(SEAL)

Resolution R2026-08 A Resolution Approving the Public Entity Resolution.

Date May 13, 2026

WHEREAS, Fairfield, Utah, participates in the Utah Public Treasurers’ Investment Fund (PTIF) administered by the Utah State Treasurer in accordance with the State Money Management Act, Utah Code Title 51, Chapter 7; and

WHEREAS, the Utah State Treasurer requires governing bodies to authorize designated individuals to act on behalf of the Town regarding PTIF accounts; and

WHEREAS, the Fairfield Town Council finds it necessary and appropriate to authorize designated officials to administer PTIF accounts and related banking transactions for Fairfield;

NOW, THEREFORE, BE IT RESOLVED that the authority granted to the individuals listed in Exhibit “A” PTIF Public Entity Form shall remain in full force and effect until written revocation is delivered to the Office of the Utah State Treasurer.

EFFECTIVE DATE: This Resolution shall become effective immediately upon adoption.

Passed and Adopted this 13th day of May 2026.

FAIRFIELD

Hollie McKinney, Mayor

Hollie McKinney	yes	no	abstain
RL Panek	yes	no	abstain
Tyler Thomas	yes	no	abstain
Michael Weber	yes	no	abstain
Richard Cameron	yes	no	abstain

ATTEST:

Stephanie Shelley, Recorder

(OFFICIAL SEAL)

FAIRFIELD

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of a Resolution passed by the Town Council of Fairfield, Utah, on the 13th day of May 2026.

R2026-08 A Resolution Approving the Public Entity Resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, this 13th day of May 2026.

_____,
Stephanie Shelley
Fairfield Recorder/Clerk

(SEAL)

Working Draft 2026

EXHIBIT A

Working Draft 2026

Ordinance #2026-xx. An Ordinance Amending Title 10.19.00. Landscape Requirements, Adding Definitions and Amending Requirements to the Landscape Requirements.

Dated _____ 2026

Document Control Changes: Created Jan. 10, 2023, revised _____ 2026

WHEREAS, Fairfield recognizes the importance of effectively regulating improvements such as landscaping; and

WHEREAS, the Planning Commission held a public hearing on March 19, 2026, and May 6, 2026, regarding proposed amendments to Title 10.19.00, after which the Planning Commission made a recommendation on the proposed ordinance to the Town Council; and

WHEREAS, the Town Council considered the Planning Commission's recommendation; and

WHEREAS, the Town Council finds that the proposed ordinance will further the public health, safety, and general welfare of Fairfield residents by adding specific definitions and creating clear and concise language regarding landscaping.

NOW, THEREFORE, be it ordained by the Town Council of Fairfield, State of Utah, as follows:

Section 1. Amendment of Municipal Code.

The Fairfield Code is hereby amended as shown in "Exhibit A", attached hereto and incorporated herein, to amend Title 10.19.00.

Section 2. Severability. If any section, part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance and all sections, parts, provisions and words of this Ordinance shall be severable.

Section 3. Effective Date. This Ordinance shall become effective immediately upon passage or posting as required by law.

Adopted and passed on this _____ day of _____ 2026.

Hollie McKinney, Mayor

Hollie McKinney	yes_____	no_____	abstain_____
RL Panek	yes_____	no_____	abstain_____
Tyler Thomas	yes_____	no_____	abstain_____
Michael Weber	yes_____	no_____	abstain_____
Richard Cameron	yes_____	no_____	abstain_____

ATTEST:

Stephanie Shelley, Recorder

(OFFICIAL SEAL)

Exhibit A.

Title 10. Chapter 19.00.

Landscape Requirements.

Section 10.19.10.	Purpose.
Section 10.19.20.	Definitions.
Section 10.19.30.	Landscape Requirements - Residential.
Section 10.19.40.	Landscape Requirements - Non-Residential.
Section 10.19.50.	Water Wise Landscaping Standard for Residential and Non-Residential.
Section 10.19.60.	Planting Standards for Residential and Non-Residential.
Section 10.19.70.	Fencing Standards for Residential and Non-Residential.
Section 10.19.80.	Waiver.
Section 10.19.90.	Enforcement.
Section 10.19.100.	Judicial Review.
Section 10.19.110.	Severability.
Section 10.19.120.	Conflict with Other Land Use Ordinances/Code.

Section 10.19.10. Purpose.

A. The purpose of this chapter is to establish minimum standards and requirements for the installation of landscaping and screening walls in connection with all new development and expansions of existing development within Fairfield.

B. These standards are intended to promote the health, safety, and general welfare of the community by:

1. Supporting attractive, well-designed, and context-sensitive development;
2. Enhancing property values and promoting visual harmony across properties;
3. Creating a more aesthetically pleasing appearance along public streets and rights-of-way;
4. Complementing the architectural character of buildings and existing environments;
5. Providing buffers between incompatible land uses and protecting adjacent properties from visual, noise, or other negative impacts associated with high-intensity uses; and
6. Encouraging water conservation by promoting the use of drought-tolerant, or native plant species suitable for the arid regional climate.

7. These requirements apply to land use applications received after the effective date of this ordinance,

C. The provisions of this chapter shall be interpreted and applied as the minimum requirements necessary to achieve these objectives and to ensure responsible and sustainable landscape practices throughout the Town.

Section 10.19.20. Definitions.

For the purposes of this ordinance, the following terms shall have the meanings that are specific to this ordinance. Terms not defined herein shall have the meanings assigned in Chapter 12 of the Fairfield Code, and if not defined there, shall be interpreted in accordance with their commonly accepted meaning.

Active Recreation Area. Means an outdoor area designed for organized or high-intensity recreational activities, such as playgrounds, sports courts, or play fields.

Artificial Turf. Artificial Turf means a synthetic ground covering designed to mimic natural grass, installed as a substitute for natural turf grass, and not considered live vegetation.

Berm. Means a landscaped mound of earth used to screen, buffer, or separate land uses and improve site appearance.

Built Environment. Means all human made surroundings that provide the setting for daily life, encompassing buildings, parks, roads, infrastructure (water, energy, transport), and public spaces, essentially everything man-made where we live, work, and play, distinguishing it from the natural world.

Caliper. Means the diameter of a tree trunk measured at a height of six (6) inches above the ground for trees up to four (4) inches in diameter, and at a height of twelve (12) inches for trees larger than four (4) inches in diameter.

Clear Vision Triangle. Means an area at street intersections or driveways required to remain unobstructed to preserve adequate sight distance for vehicles and pedestrians, as defined by the Town's street and access standards.

Deciduous Tree. Means a tree that loses its leaves seasonally, typically during the fall or dormant period.

Decorative Rock. Means naturally colored stone or gravel used for landscaping purposes, with a minimum aggregate size of three-quarters ($\frac{3}{4}$) to one (1) inch. Decorative rock shall not include decomposed granite, construction debris, or gravel used solely for vehicular access or utility coverage.

Drip Irrigation. Means a high-efficiency irrigation system that delivers water directly to the base of plants through emitters, tubes, or hoses, reducing water waste from evaporation or runoff.

Drought-Tolerant Plant. Means a plant species adapted to arid or semi-arid climates that can thrive with minimal irrigation after establishment. Includes many native plants and xeriscape species.

Evergreen. Means a plant or tree that retains green leaves throughout the year and does not go dormant or lose its foliage seasonally.

Groundcover. Means low-growing plants or vegetative materials that spread to cover the ground surface, used to reduce erosion, suppress weeds, and provide aesthetic landscape coverage.

Hardscape. Means non-living landscape elements such as paved surfaces, walkways, patios, retaining walls, fences, and decorative structures that are integrated into the landscape design. It also includes durable landscape materials, such as concrete, wood, pavers, stone, or compacted inorganic mulch.

Irrigation System. Means a system of pipes, emitters, sprinklers, valves, or other devices designed to supply water to landscaped areas.

Landscaping. Means the combination of plant materials, groundcover, mulch, decorative rock, fencing, irrigation systems, and site design features that are intended to improve the aesthetic and environmental quality of a site.

Landscape Professional. Means an individual with demonstrated training or experience in landscape design, installation, or irrigation, including licensed or certified landscape architects, landscape contractors, or irrigation specialists.

Landscape Plan. Means a detailed drawing or set of documents prepared by a licensed landscape professional showing existing and proposed landscaping, irrigation systems, grading contours, plant materials, hardscape, and site features as required by this chapter.

Lawn. Means ground that is covered with grass that is regularly mowed.

Live Vegetation. Means any living plant material, including trees, shrubs, groundcover, turf, or perennial plantings, used as part of a landscape design. Artificial turf or synthetic plants do not qualify as live vegetation.

Mulch. Means a material such as bark, wood chips, compost, or rock placed on soil surfaces to retain moisture, suppress weeds, and enhance visual appearance.

Native Plant. Means a plant species that is indigenous to Utah or the Intermountain West region and is well-adapted to local soil, climate, and water conditions.

Natural Turf Grass. Means living grass grown in soil, maintained through irrigation and mowing, and excluding artificial or synthetic turf.

Non-Residential. Means contractor/developer installed residential, commercial, mixed use zones, industrial, and institutional construction as applicable.

Ornamental Tree. Means a small tree, often with distinctive flowers, foliage, bark, or branching, used for decorative purposes in landscaping.

Parking Lot Landscape Area. Means a landscaped area located within or adjacent to a parking lot intended to provide visual relief, shade, and stormwater management.

Park Strip. Means a typically narrow landscaped area located between the back of the curb and the sidewalk. The park strip must be some type of hardscaping.

Residential. Means Single Family Dwellings.

Screening. Means a visual barrier created through fencing, walls, landscaping, berms, or a combination thereof, used to block undesirable views, provide privacy, or reduce environmental impacts.

Screening Fence or Wall. Means a fence or wall intended to provide visual separation, privacy, or buffering between land uses, typically constructed of solid or semi-solid materials.

Single family Residential Dwellings. Means the property is a standalone dwelling and includes ownership of both structure and land with street access and no shared utilities. Does not include contractor/developer installed residential.

Total Landscaped Area. Means Improved areas of the property that incorporate all the completed features of the landscape. For single-family residential, this only includes the front and side-yard areas. The landscape area does not include footprints of buildings or structures, sidewalks along the street (but does include internal walking paths), driveways, and other non-irrigated areas intentionally left undeveloped.

Turf. Means a surface layer of soil thickly covered with a mat of grass and its roots, whether natural or synthetic.

Very Low Water Landscaping. Means a form of water wise landscaping in which decorative rock, mulch, and hardscape are the predominant surface treatments and live vegetation is limited in number but selected from drought-tolerant, low-water-use species. Very low water landscapes shall still comply with minimum live vegetation requirements established in this chapter.

Water Wise Landscaping. Means landscaping practices that reduce water consumption through the use of drought tolerant plants, efficient irrigation systems, and design techniques that minimize water loss and runoff.

Xeriscaping. Means a water conserving landscaping approach that uses drought tolerant plants, mulch, and efficient irrigation to create attractive landscapes suited to dry climates. Xeriscaping does not mean leaving areas as bare soil or weeds without intentional planting or design.

Section 10.19.30. Landscape Requirements – Residential.

A. Residential standards/requirements shall apply to single family residential dwellings. It must be a stand alone dwelling and includes ownership of both structure and land with street access and no shared utilities.

B. Single family dwellings shall provide and maintain landscaping in all parts of the yards visible from a public street or right-of-way.

C. The area of required, improved landscaping shall be at least equal to the square footage of the primary dwelling unit footprint on the lot.

D. Acceptable landscaping improvements include, but are not limited to:

1. Xeriscaping using drought-tolerant or native plant species;
2. Driveways, sidewalks, or hardscape features that integrate with the site's overall

aesthetic;

3. Vegetative ground cover, including low water turf alternatives, shrubs, and groundcover plantings; and

4. Trees, which are strongly encouraged to provide shade, enhance curb appeal, and contribute to Fairfield's desert-compatible character.

E. All landscaping shall be:

1. Groomed, neatly maintained, and kept free of debris and invasive weeds;
2. Installed in a manner that prevents soil erosion and promotes water efficiency; and

3. Designed to complement the architecture of the home and preserve the natural visual character of the area.

4. All required landscaping shall be completed within one (1) year following issuance of the occupancy permit.

F. Accessory Dwelling Units (ADUs).

1. Applicability.

All properties containing an Accessory Dwelling Unit (ADU), including both internal (I-ADU) and detached (D-ADU), shall comply with the landscaping requirements of this Section.

2. Landscape Compatibility.

Landscaping associated with an ADU shall be designed and maintained in a manner that preserves the appearance and character of a single-family residential property and neighborhood.

3. Additional Landscaping Area.

Where a detached ADU (D-ADU) is constructed, any disturbed or newly developed area associated with the ADU, including access paths, parking areas, or utility installations, shall be landscaped in accordance with this Chapter.

4. Parking Area Landscaping.

Any additional off-street parking required for an ADU shall be integrated into the site design and shall not create a predominance of hardscape. Landscaping shall be

provided to soften visual impacts and maintain neighborhood character.

5. Water Wise Compliance.

All landscaping installed in association with an ADU shall comply with the Water Wise Landscaping Standards set forth in Section 10.19.50.

G.Pasture and Agricultural Use.

Pasture, grazing land, or agricultural use may be permitted outside required landscaped areas, including front and side yards, provided that:

1. The area is maintained in a healthy and managed condition and is not left in a neglected or overgrown state;

Section 10.19.40. Landscape Requirements – Non-Residential.

A. The non-residential landscaping standards and requirements of this Chapter shall apply to major subdivisions, as applicable, to all commercial, industrial, institutional, mixed-use, and developer-installed residential projects within Fairfield.

B. Landscaping Plan Required:

1. All applicants are required to submit a landscaping plan prepared by a licensed landscape professional;
2. The Fairfield Building Department shall review the plan for compliance with this chapter; and
3. The landscaping plan shall include, at a minimum:
 - a. Location and dimensions of all existing and proposed structures, property lines, easements, parking lots, power lines, rights-of-way, signage, refuse areas, and lighting;
 - b. Plant names (botanical and common), locations, quantities, and sizes at planting and maturity. Existing vegetation to be retained or removed shall be clearly marked;
 - c. Existing and proposed grading with contour intervals - two (2) foot intervals for grades five percent (5% or greater); one (1) foot intervals for grades under five percent (5%);
 - d. Irrigation system plan;
 - e. Existing and proposed fences with material specifications;
 - f. Summary data showing percentages of landscaped areas, domestic turf grasses, deciduous and evergreen species, and xeriscaping;
 - g. For institutional (churches, schools, etc.), mixed-use zones, and landscapes and common areas, the lawn shall not exceed twenty percent (20%) of the Total Landscape Area.

(as defined in this chapter); and

h. For commercial, industrial, and mixed-use zones, landscapes, lawn areas shall not be allowed outside of active recreation areas.

C. All applicants proposing development for contractor/developer installed residential, commercial, mixed-use zones, industrial, and institutional construction purposes are required to submit a landscaping plan as part of their development application.

D. The landscaping plan shall be designed to fulfill the following objectives:

1. Preserve and complement the desert character of the natural landscape, mitigate the visual impact of buildings and parking areas, and promote aesthetic character while supporting water conservation;

2. Provide visual interest and variety throughout the site using appropriate plant materials, textures, and seasonal changes;

3. Incorporate screening elements to buffer incompatible uses, shield service areas, and protect adjacent properties from visual and environmental impacts;

4. Enhance year-round site beautification through the use of evergreen vegetation, seasonal color, and complementary hardscape features;

5. Blend with the existing topography and native vegetation to create a natural, cohesive visual experience;

6. Highlight architectural design features of buildings and improve curb appeal; and

7. Support sustainable landscape practices by emphasizing the use of drought-tolerant, low water use, and native plants suited to Fairfield's arid climate.

E. Completion of Landscape Improvements.

1. Landscaping improvements shall be completed in accordance with the approved site and landscaping plans prior to issuance of a Certificate of Occupancy; and

2. If weather conditions prevent timely installation, the Town may grant a temporary extension of up to six (6) months, provided that the applicant posts a bond of at least one hundred ten percent (110%) of the estimated landscaping cost.

F. Design Applications. The Building Department shall evaluate landscape plans based on the following:

1. Plant Selection. Consideration for texture, form, color, and growth habits; native species preferred;

2. Water Conservation. Use of drip irrigation systems for low-flow water whenever possible; and

3. Berming. Required around parking areas to buffer between non-residential and

residential areas.

G. Required Landscaping Elements.

1. Minimum five percent (5%) of the total parking lot area shall be landscaped;
2. All public-facing and residential facing sides of buildings must be landscaped;
3. One (1) tree is required for every ten (10) parking spaces;
4. One (1) tree is required for every one thousand (1,000) square feet of required landscaped area;
5. Trees must be kept alive and replaced by the owner in a timely manner if the tree dies;
and
6. All stormwater retention areas must be landscaped.

Section 10.19.50. Water Wise Landscaping Standards For Residential and Non-Residential.

A. The following apply to park strips, medians, and landscaped areas in public rights-of-way, Commercial, mixed-use zones, major subdivisions residential, and Industrial and Institutional Developments:

1. At least twenty percent (20%) of the landscaped area must consist of live vegetation;
2. Vegetation must be evenly distributed, not segregated into clusters;
3. Decorative rock must be at least three-quarters ($\frac{3}{4}$) to one (1) inch aggregate, applied three (3) inches deep over a permeable weed barrier, and may not exceed the elevation of sidewalks, curbs, or trails;
4. Road Frontage. All areas in front of the screening or along public roads must have three quarters ($\frac{3}{4}$) inch gravel to a depth of three (3) inches, installed over a minimum two (2) inch road base.
5. Drip irrigation systems are required where possible; and
6. Maintenance Liability. Property owners are responsible for any damage caused by landscaping materials that migrate into public facilities (e.g., streets, sidewalks, storm drains).

Section 10.19.60. Planting Standards for Non-Residential.

A. All planting shall meet the following minimums:

1. Trees (Deciduous). Minimum one and one-half (1.5) inch caliper measured six (6) inches above the soil line;

2. Trees (Evergreen). Minimum height of six (6) feet at planting;
 3. Ornamental Trees. Minimum one and one-half (1.5) inch caliper;
 4. Shrubs. Minimum one (1) gallon container stock that will attain at least two (2) feet in height;
 5. Turf Limit. No more than thirty percent (30%) of landscaped areas shall consist of turf;
 6. Drought-Tolerant Plants. At least fifty (50%) of all trees and shrubs shall be drought-tolerant species;
 7. Weed Barrier shall be required beneath all planting beds, topped with mulch, wood chips, or rock to reduce evaporation;
 8. Parking areas shall be kept weed-free; and
- B. Additional recommended water-wise landscaping practices:
1. Hydrozoning. Group plants with similar water needs together;
 2. Use drip irrigation for planting beds;
 3. Limit turf areas (example: no more than 20–30% of landscaped area); and
 4. Use of drought-tolerant plants.

Section 10.19.65. Planting Recommendations for Residential Areas

- A. Recommended water-wise landscaping practices:
1. Hydrozoning. Group plants with similar water needs together;
 2. Use drip irrigation for planting beds;
 3. Use of drought-tolerant plants.
 4. Landscaping irrigation and water usage shall comply with the usage limits and requirements established in Fairfield's water regulations.

Section 10.19.70. Fencing Standards for Residential and Non-Residential.

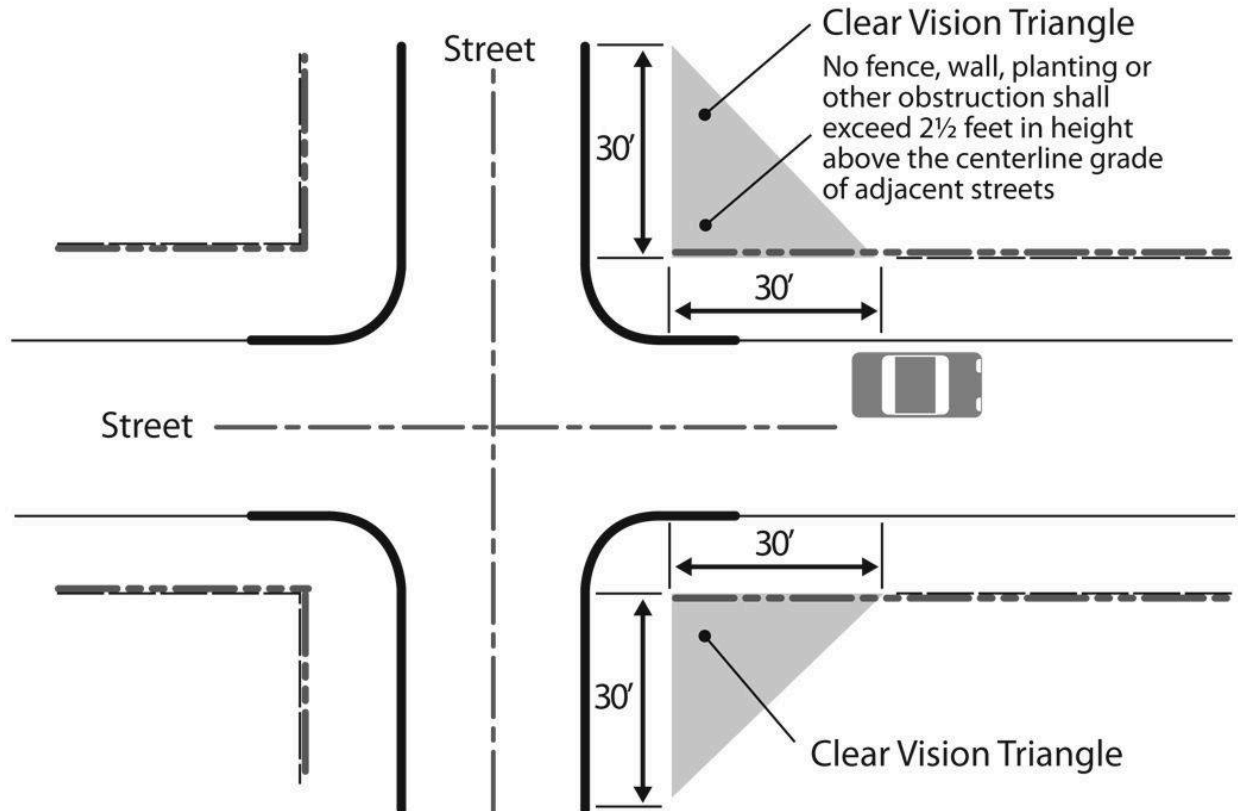
A. Applicability. These standards apply to all fences, walls, and similar screening structures erected within the Town, unless otherwise exempted by this Code.

B. Residential Fencing. Fences within residential zoning areas shall have:

1. Maximum Height. Shall not exceed six (6) feet. in height
2. Front Yard and Corner Visibility. Within any required clear vision triangle at the street intersections or driveways, fences, walls, or hedges shall not exceed three (3) feet in height.

C. Corner Lots. On corner lots, fencing shall comply with front yard setback and **clear vision triangle** requirements on both street frontages. No fence or wall may obstruct sight distance for vehicles or pedestrians. Clear vision triangles shall be measured and enforced.

Diagram A – Clear Vision Triangle



D. Residential – Non Residential Interface:

1. Screening Required. Where a commercial or non-residential use abuts a zone allowing residential, a screening buffer shall be provided along the shared property line. Required screening shall be installed and maintained by the non-residential property owner;
2. Acceptable Screening Methods. Screening may consist of:
 - a. Solid fencing or walls;
 - b. Landscaping or berms; or
 - c. A combination thereof, as approved by the Town;
3. Minimum Fence Height. Where fencing is used as part of required screening, the

fence shall be a minimum of six (6) feet in height; and

4. Increased Height for Intensive Uses. The Town may require fencing up to eight (8) feet in height where necessary to mitigate impacts from higher intensity commercial, industrial, institution, or mixed use zones, or developer/contractor installed residential, including but not limited to outdoor storage, loading areas, or service functions.

D. Materials and Maintenance. Fences shall be:

1. Constructed of durable materials commonly used for residential or commercial screening, including wood, vinyl, masonry, decorative metal with slats, or similar materials approved by the Town;
2. Maintained in good repair by the property owner; and
3. Chain-link fencing shall not be permitted for required screening unless fully slatted (filling 85% of the chain-link diamond) or otherwise approved by the Town.

E. Administrative Flexibility. The Town may approve alternative fencing designs or materials where the intent of this section is met and where public safety, visibility, and neighborhood compatibility are maintained.

Section 10.19.80. Waivers.

The Town Council has the authority to waive or modify the standards in this chapter as circumstances dictate.

Section 10.19.90. Enforcement.

A. Penalty. Any person, firm or corporation violating or permitting the violation of any provision of this Section shall be guilty of a Class B. misdemeanor and the Town Attorney may institute, in addition to other remedies provided by law, injunction, mandamus, abatement or other appropriate action to obtain compliance.

B. Disclaimer of Liability. Whether by reason of the issuance of a permit, the performance of inspections, the approval of any work authorized hereunder, or any other act or omission, the provisions of this Section shall not be construed as imposing upon Fairfield or any official or employee thereof, any liability or responsibility for damages to any property or person harmed by the performance of work, or the utilization of any structure or location, or otherwise, for which an access permit is issued hereunder.

Section 10.19.100. Judicial Review.

Legal Action. Any legal action challenging any decision of the Town Council, or other governmental body performing a function under this ordinance shall be filed in a court of competent jurisdiction within 30 days of the action challenged.

10.19.110. Severability.

Severability of Section, Phrase, Sentence or Portion. If any section, phrase, sentence or portion of this chapter is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

Section 10.19.120. Conflict with Other Land Use Ordinances/Code.

Governing Ordinance/Code. If any provision of this ordinance/code is in conflict with a provision of another ordinance/code of the Town, then the most stringent requirement shall govern.

PC Working Draft SS

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full and correct copy of an ordinance passed by the Town Council of Fairfield, Utah, on the day of 2026.

Ordinance #2026-xx. An Ordinance Amending Title 10.19.00. Landscape Requirements, Adding Definitions and Amending Requirements to the Landscape Requirements.

WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, this day of 2026.

Stephanie Shelley
Fairfield Recorder/Clerk

(SEAL)

AFFIDAVIT OF POSTING

STATE OF UTAH)
)
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that I posted in three (3) public places the following summary of the ordinance which was passed by the Fairfield Council on the ____ day of _____, 2026 and herein referred to as:

Ordinance #2026-xx. An Ordinance Amending Title 10.19.00. Landscape Requirements, Adding Definitions and Amending Requirements to the Landscape Requirements.

SUMMARY.

Amending Title 10.19.00 Landscape requirements, and adding definitions.

The three places are as follows:

1. Fairfield Town Hall
2. Fairfield Website
3. Utah State Public Notice Website

Stephanie Shelley
Fairfield Recorder/Clerk

Date of Posting ____ day of _____, 2026

WHEREAS, the Town Council has previously established the budget for Fairfield for the fiscal year beginning July 1, 2025, and ending June 30, 2026; and

WHEREAS, at the time of its adoption, the budget properly reflected expected revenues and appropriations; and

WHEREAS, the Town will exceed its present budget, and the Fairfield Town Council desires to amend the 2025-2026 fiscal year budget in accordance with UCA 10-6-125, 10-6-126, and 10-5-116;

NOW THEREFORE, be it ordained by the Town Council of Fairfield, in the State of Utah, that the Fairfield Budget for the Fiscal Year 2025-2026 be amended as follows:

An amended budget for Fairfield for the Fiscal Year 2025-2026 is hereby approved and adopted as set forth in the attached Budget Adjustment Itemization (Exhibit "A").

Effective Date: This Resolution shall become effective immediately upon adoption.

Passed and Adopted this **13th day of May 2026**.

FAIRFIELD

Hollie McKinney, Mayor

Hollie McKinney	yes	no	abstain
RL Panek	yes	no	abstain
Tyler Thomas	yes	no	abstain
Michael Weber	yes	no	abstain
Richard Cameron	yes	no	abstain

ATTEST:

Stephanie Shelley, Recorder

(OFFICIAL SEAL)

FAIRFIELD

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of an ordinance passed by the Town Council of Fairfield, Utah, on the **13th day of May 2026**

R2026-10 A Resolution Amending The Fairfield Budget for the Fiscal Year 2025-2026.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, this **13th day of May 2026**

Stephanie Shelley
Fairfield Recorder/Clerk

(SEAL)

Working Draft 26-04-21

Exhibit A

Working Draft 26-04-21

Items we need to Amend

These Items we addressed in the last meeting

- 4103.3 add \$9131
- 4103.4 add \$1000 (Vern) Public Works Consultant
- 4116 Add \$2900.00
- 4126.5 Add \$10,000.00
- 4183 Add \$6000.00
- 4118 Add \$2000.00
- 4139 Add \$200,000
- 4150 Add \$ 13,000
- 6132 Add \$8415.00 **Need to add \$16830.00 North Water Line**
- 6134 Add \$16751.25** Needs to be \$18,000.00**

New Items we need to Amend

- 3110 Add \$10000.00 Property Tax Revenue
- 3260 Add \$100,000.00 Revenue for IRL
- 3341 Add \$ 400,000.00 Grant Revenue
- 4180.7 Add \$14,000.00 Building Permits
- 4173 Add \$234,500.00 Park
- 4149 Add \$39,000.00 Town Hall
- 5151 Add \$ 32,000.00 Water Impact Fees

Amended

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Table with columns: 2024 Actual, 2025 Actual, 2025 Final Budget, 2026 Actual, 2026 Original Budget, 2026 Amended Budget, 2026 Proposed Revision, Worksheet Notes. Rows include Revenue: Taxes, Licenses and permits, Intergovernmental revenue, Charges for services, Interest, Miscellaneous revenue, Buildings and Grounds.

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
3481 Cemetery Revenue	0	0	3,500	0	3,500	3,500		
3670 Road Impact Fees	0	15,870	22,000	10,580	37,000	37,000		
Total Buildings and Grounds	8,205	43,439	61,134	48,343	81,979	81,979		
Highways and Public Improvements								
3671 Highway Improvements Engineering Revenue	0	0	2,500	0	2,500	2,500		
Total Highways and Public Improvements	0	0	2,500	0	2,500	2,500		
Contributions and transfers								
3890 Beginning fund balance appropriated	0	0	0	0	638,104	638,104		
Total Contributions and transfers	0	0	0	0	638,104	638,104		
Total Revenue:	954,063	1,312,026	1,163,944	1,443,401	1,998,024	1,998,024		
Expenditures:								
General government								
Administrative								
4103 Admin Permanent employees wages	101,785	61,729	70,000	51,530	70,000	70,000		
4103.1 Admin Office Manager Stipend	0	43,200	43,200	36,000	43,200	43,200		
4103.2 Admin Treasurer Stipend	0	16,044	10,800	0	0	0		
4103.3 Admin Treasurer Employee Wage	0	0	8,000	23,258	26,000	35,131	99,131.-	
4103.4 Public Works Consultant	0	0	0	0	0	1,000	81,000.-	
4104 Admin Employee Payroll Services	3,145	132	3,000	0	6,800	6,800		
4105 Admin Employee Benefits	11,116	14,612	10,826	12,607	15,000	15,000		
4110 Admin Planning and Zoning Compensation	0	250	250	0	0	0		
4111 Admin Books, subscriptions, memberships	1,413	2,543	2,000	3,193	3,000	3,000		
4112 Admin Public notices	478	1,027	1,200	219	808	808		
4113 Admin GRAMA requests	0	0	0	0	300	300		
4114 Admin Travel	2,874	3,662	2,500	3,798	4,000	4,000		
4115 Admin Office expenses & supplies	6,202	3,086	4,500	6,122	5,500	5,500		
4115.5 Admin Stamps	0	0	0	886	1,000	1,000		
4116 Admin Computer & internet expenses	18,524	5,209	3,689	16,876	4,100	19,490	2900.-	
4116.5 Admin IT services	0	5,814	5,886	2,991	2,000	2,000		
4119 Admin Electricity	0	0	600	0	0	0		
4120 Admin Telephone	1,867	2,014	2,000	2,274	2,000	2,000		
4121 Admin Interlocal contributions	0	1,500	1,500	0	1,500	1,500		
4122 Admin Education	773	1,525	3,000	2,352	3,000	3,000		
4123 Admin Rental expense	6,103	5,569	6,000	3,546	6,500	6,500		
4124 Admin Insurance	1,914	3,903	5,500	5,961	6,000	6,000		
4125 Admin Taxes - property	0	0	0	866	0	0		
4126 Admin Repairs and maintenance	0	40	40	376	500	500		
4126.5 Town Hall - Repairs and maintenance	0	0	0	7,819	0	17,644	10,000.-	
4130 Admin Bank service charges	40	(50)	500	362	500	500		
4132 Admin Town codification	6,654	495	6,660	4,758	6,600	6,600		
4140 Admin Elections	1,000	321	2,500	0	2,500	2,500		
4142 Admin Food Expenditures	0	1,942	1,645	541	3,000	3,000		
4171 Admin Capital Outlay - Museum/Town Office Proje	0	0	0	67	0	0		
4190 State Grant Expenses	0	0	20,747	2,837	38,101	38,101		

Fairfield Town
Budgeting Worksheet
 10 General Fund - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Total Administrative	163,886	174,566	216,543	189,240	251,909	295,074		
Buildings and grounds								
4127 Admin Bldg Permit fee state surcharge	48	117	117	147	200	200		
4141 Admin Survey and Engineering	51,380	11,471	3,060	27,998	32,000	6,440		
4154 Admin Inspections & plan reviews	10,547	267	0	0	0	0		
4169 Cemetery Expense	5,420	3,664	9,150	5,149	100,000	100,000		
4169.2 Cemetery Wages	0	0	0	2,000	2,400	2,400		
4180 Building Dept - Surveyor Expenses	0	46	0	2,124	3,500	0		
4180.5 Building Dept - Inspection Fees	0	0	0	(5,441)	0	0		
4180.6 Building Dept - Plan Review Expense	0	0	0	4,200	0	0		
4180.7 Building Dept - Building Permit Expense	0	0	0	12,922	0	0	14,000 -	
4181 Building Dept - Engineering Expenses	0	16,989	22,000	333	940	30,000		
4182 Building Dept - Legal Expenses	0	1,034	2,000	0	2,000	2,000		
4183 Building Dept - Inspections/Plan Review Expense	0	5,880	6,000	11,975	6,000	17,975	10,000 -	
4187 Building Dept - Master Site Plan	0	0	0	0	500	500		
4188 Building Dept - Preliminary Site Plan	0	0	0	0	500	500		
Total Buildings and grounds	67,395	39,467	42,327	61,406	148,040	160,015		
Planning and zoning								
4155 Planning and Zoning	2,047	642	5,000	0	5,000	5,000		
4156 Planning and Zoning - Stipend	0	17,850	16,800	14,500	16,800	16,800		
4157 Planning and Zoning General Plan	0	56,113	58,000	990	1,000	1,000		
4158 Town Council- Misc	0	166	166	0	200	200		
Total Planning and zoning	2,047	74,772	79,966	15,490	23,000	23,000		
Professional Services								
4117 Admin Pelorus Software	3,800	7,828	5,100	3,400	5,100	5,100		
4118 Admin Copier Service and Maintenance	5,777	1,063	5,600	4,159	4,000	5,922	2,000 -	
4133 Admin Website	2,426	3,215	3,215	3,215	2,000	4,000		
4134 Admin Accounting & auditing	2,450	4,000	7,500	7,500	7,500	7,500		
4135 Admin SLFRF Expenditure	17,162	0	0	0	0	0		
4136 Admin Consulting services	3,358	0	8,500	0	8,500	8,500		
4139 Admin Legal	31,542	44,844	70,000	152,192	70,000	325,852	200,000 -	
4139.5 Admin Legal - North Pointe	25,329	0	0	0	0	0		
Total Professional Services	91,843	60,950	99,915	170,467	97,100	356,874		
Total General government	325,172	349,756	438,751	436,602	520,049	834,963		
Public safety								
4149 Code Enforcement	0	0	0	0	5,100	8,100		
4150 Animal services	1,070	0	0	1,170	0	14,170	13,000 -	
4151 Police Contracted services	21,580	22,443	18,000	23,500	23,000	26,480		
4152 Fire Contracted services	0	2,135	2,135	0	2,500	2,500		
4153 Emergency dispatch	3,805	4,906	3,300	4,013	4,100	4,100		
4153.5 Everbridge	29	29	29	29	35	35		
Total Public safety	26,484	29,514	23,464	28,712	34,735	55,385		
City Council								

Fairfield Town
Budgeting Worksheet
 10 General Fund - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
4000 City Council Stipend	0	19,550	16,800	14,000	16,800	16,800		
4010 Mayor Stipend	0	6,600	6,600	5,500	6,600	6,600		
4169.1 Cemetery Board	0	0	9,150	0	9,150	9,150		
Total City Council	0	26,150	32,550	19,500	32,550	32,550		
Highways and public improvements								
Roads								
4137 Admin Street Signs	0	0	2,500	1,971	3,000	3,000		
4161 Roads Repairs & maintenance	87,958	56,937	65,000	55,692	100,000	100,000		
4162 Engineering Expenses	0	4,103	4,103	0	6,000	6,000		
4163 Roads Snowplow - Fuel, maint & repair	4,700	367	2,000	375	2,000	2,000		
4164 Contracted Snow Removal	0	0	1,000	0	0	0		
4165 Roads Weed Control	0	193	1,000	0	500	500		
4166 Roads Capital outlay	133,075	0	0	0	0	0		
4166.5 Roads Contracted Stipend	0	10,800	10,800	9,000	10,800	10,800		
Total Roads	225,733	72,401	86,403	67,038	122,300	122,300		
Sanitation								
4191 Trash collection	10,200	11,301	11,000	8,271	10,000	10,000		
Total Sanitation	10,200	11,301	11,000	8,271	10,000	10,000		
Total Highways and public improvements	235,933	83,702	97,403	75,309	132,300	132,300		
Parks, recreation, and public property								
Parks								
4167 Community events	23,420	6,600	3,856	1,927	6,000	6,000		
4167.3 Christmas Events	0	42,258	40,000	40,628	39,641	39,641		
4167.5 Christmas Town Donations	0	2,750	1,670	3,359	3,359	3,359		
4173 Parks and Improvement	65,377	0	3,000	915,498	750,000	750,000	234,500	
4174 Parks and Public Improv Stipend	0	11,550	10,800	9,000	10,800	10,800		
Total Parks	88,797	63,157	59,326	970,411	809,800	809,800		
Total Parks, recreation, and public property	88,797	63,157	59,326	970,411	809,800	809,800		
Miscellaneous								
4193 Other miscellaneous supplies	976	0	0	0	1,000	1,000		
4193.5 Cards and Flowers	0	0	0	129	500	500		
4202 Donations, fees, collections for Community Days	0	161	161	0	500	500		
4203 Sub for Santa	0	4,173	4,173	0	500	500		
Total Miscellaneous	976	4,334	4,334	129	2,500	2,500		
Transfers								
4197 Transfer to Capital Projects	230,000	0	473,116	0	431,090	431,090		
4198 Transfer to water fund	35,000	565,000	35,000	0	35,000	35,000		
Total Transfers	265,000	565,000	508,116	0	466,090	466,090		
Total Expenditures:	942,361	1,121,612	1,163,944	1,530,663	1,998,024	2,333,588		
Total Change In Net Position	11,701	190,414	0	(87,262)	0	(335,564)		

Fairfield Town
Budgeting Worksheet
41 Capital Projects - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Contributions and transfers								
3810 Transfer from General Fund	230,000	0	0	0	431,090	431,090		
3910 Appropriation of fund balance	0	0	0	0	0	238,910		
Total Contributions and transfers	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Total Revenue:	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Expenditures:								
Miscellaneous								
4149 Admin Capital outlay	0	0	0	708,113	0	670,000	39,000	TOWN Hall
Total Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>708,113</u>	<u>0</u>	<u>670,000</u>		
Transfers								
4851 Transfer to Water Fund	0	294,777	0	0	0	0		
4910 Budgeted increase in fund balance	0	0	0	0	431,090	0		
Total Transfers	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>0</u>		
Total Expenditures:	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>708,113</u>	<u>431,090</u>	<u>670,000</u>		
Total Change In Net Position	<u>230,000</u>	<u>(294,777)</u>	<u>0</u>	<u>(708,113)</u>	<u>0</u>	<u>0</u>		

Fairfield Town
Budgeting Worksheet
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5140 Culinary income	22,613	28,820	20,890	20,885	32,000	32,000		
5150 Connection Fees	53,600	50	0	3,735	0	0		
5151 Impact Fees	0	0	0	31,258	0	0		
5410 Late penalties and fees	100	100	75	225	100	100		32,000
5610 Interest income	0	110	0	0	0	0		
Total Operating income	76,313	29,080	20,965	56,103	32,100	32,100		
Operating expense								
6110 Culinary operator stipend	3,149	10,800	10,800	9,225	10,800	10,800		
6111 Employee wages	0	0	0	663	0	0		
6113 Employee taxes and benefits	0	826	620	739	800	800		
6121 Dues	350	402	500	372	500	500		
6128 Utilities	1,979	3,009	2,500	2,322	2,600	2,600		
6131 Professional fees	850	1,238	3,000	1,388	3,000	3,000		
6132 Water Engineering	0	9,528	13,000	28,023	13,000	29,830		110,820
6133 Water Inspections	0	0	7,832	0	7,832	7,832		
6134 Water & Sewer Master Plan expenses	0	47,115	0	17,068	0	16,751		18,000
6141 Repairs and maintenance	10,427	5,793	30,000	53,864	280,000	280,000		
6142 Chlorine	0	0	500	0	500	500		
6143 Monthly water tests	190	168	150	108	150	150		
6144 Water tests - other	567	275	300	1,731	300	300		
6161 Bank service charges	30	37	37	107	0	0		
6169 Depreciation expense	55,630	72,121	54,000	51,167	54,000	54,000		
6170 Improvements	0	0	0	1,324	0	0		
Total Operating expense	73,172	151,311	123,239	168,100	373,482	407,063		
Total Income From Operations:	3,141	(122,231)	(102,274)	(111,996)	(341,382)	(374,963)		
Non-Operating Items:								
Non-operating income								
5510 Grant income	0	26,708	0	0	0	0		
5710 Miscellaneous Non-Operating Income	0	50	50	0	0	0		
5810 Transfers from general fund	35,000	565,000	35,000	0	35,000	35,000		
5841 Transfers from capital projects fund	0	294,777	0	0	0	0		
Total Non-operating income	35,000	886,535	35,050	0	35,000	35,000		
Total Non-Operating Items:	35,000	886,535	35,050	0	35,000	35,000		
Total Income or Expense	38,141	764,304	(67,224)	(111,996)	(306,382)	(339,963)		

Items we need to Amend

These Items we addressed in the last meeting

- 4103.3 add \$9131
- 4103.4 add \$1000 (Vern) Public Works Consultant
- 4116 Add \$2900.00
- 4126.5 Add \$10,000.00
- 4183 Add \$6000.00
- 4118 Add \$2000.00
- 4139 Add \$200,000
- 4150 Add \$ 13,000
- 6132 Add \$8415.00 **Need to add \$16830.00 North Water Line**
- 6134 Add \$16751.25** Needs to be \$18,000.00**

New Items we need to Amend

- 3110 Add \$10000.00 Property Tax Revenue
- 3260 Add \$100,000.00 Revenue for IRL
- 3341 Add \$ 400,000.00 Grant Revenue
- 4180.7 Add \$14,000.00 Building Permits
- 4173 Add \$234,500.00 Park
- 4149 Add \$39,000.00 Town Hall
- 5151 Add \$ 32,000.00 Water Impact Fees

Amended

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

Table with columns: 2024 Actual, 2025 Actual, 2025 Final Budget, 2026 Actual, 2026 Original Budget, 2026 Amended Budget, 2026 Proposed Revision, Worksheet Notes. Rows include Revenue: Taxes, Licenses and permits, Intergovernmental revenue, Charges for services, Interest, Miscellaneous revenue, Buildings and Grounds.

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
3481 Cemetery Revenue	0	0	3,500	0	3,500	3,500		
3670 Road Impact Fees	0	15,870	22,000	10,580	37,000	37,000		
Total Buildings and Grounds	8,205	43,439	61,134	48,343	81,979	81,979		
Highways and Public Improvements								
3671 Highway Improvements Engineering Revenue	0	0	2,500	0	2,500	2,500		
Total Highways and Public Improvements	0	0	2,500	0	2,500	2,500		
Contributions and transfers								
3890 Beginning fund balance appropriated	0	0	0	0	638,104	638,104		
Total Contributions and transfers	0	0	0	0	638,104	638,104		
Total Revenue:	954,063	1,312,026	1,163,944	1,443,401	1,998,024	1,998,024		
Expenditures:								
General government								
Administrative								
4103 Admin Permanent employees wages	101,785	61,729	70,000	51,530	70,000	70,000		
4103.1 Admin Office Manager Stipend	0	43,200	43,200	36,000	43,200	43,200		
4103.2 Admin Treasurer Stipend	0	16,044	10,800	0	0	0		
4103.3 Admin Treasurer Employee Wage	0	0	8,000	23,258	26,000	35,131	99,131.-	
4103.4 Public Works Consultant	0	0	0	0	0	1,000	81,000.-	
4104 Admin Employee Payroll Services	3,145	132	3,000	0	6,800	6,800		
4105 Admin Employee Benefits	11,116	14,612	10,826	12,607	15,000	15,000		
4110 Admin Planning and Zoning Compensation	0	250	250	0	0	0		
4111 Admin Books, subscriptions, memberships	1,413	2,543	2,000	3,193	3,000	3,000		
4112 Admin Public notices	478	1,027	1,200	219	808	808		
4113 Admin GRAMA requests	0	0	0	0	300	300		
4114 Admin Travel	2,874	3,662	2,500	3,798	4,000	4,000		
4115 Admin Office expenses & supplies	6,202	3,086	4,500	6,122	5,500	5,500		
4115.5 Admin Stamps	0	0	0	886	1,000	1,000		
4116 Admin Computer & internet expenses	18,524	5,209	3,689	16,876	4,100	19,490	2900.-	
4116.5 Admin IT services	0	5,814	5,886	2,991	2,000	2,000		
4119 Admin Electricity	0	0	600	0	0	0		
4120 Admin Telephone	1,867	2,014	2,000	2,274	2,000	2,000		
4121 Admin Interlocal contributions	0	1,500	1,500	0	1,500	1,500		
4122 Admin Education	773	1,525	3,000	2,352	3,000	3,000		
4123 Admin Rental expense	6,103	5,569	6,000	3,546	6,500	6,500		
4124 Admin Insurance	1,914	3,903	5,500	5,961	6,000	6,000		
4125 Admin Taxes - property	0	0	0	866	0	0		
4126 Admin Repairs and maintenance	0	40	40	376	500	500		
4126.5 Town Hall - Repairs and maintenance	0	0	0	7,819	0	17,644	10,000.-	
4130 Admin Bank service charges	40	(50)	500	362	500	500		
4132 Admin Town codification	6,654	495	6,660	4,758	6,600	6,600		
4140 Admin Elections	1,000	321	2,500	0	2,500	2,500		
4142 Admin Food Expenditures	0	1,942	1,645	541	3,000	3,000		
4171 Admin Capital Outlay - Museum/Town Office Proje	0	0	0	67	0	0		
4190 State Grant Expenses	0	0	20,747	2,837	38,101	38,101		

Fairfield Town
Budgeting Worksheet
 10 General Fund - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Total Administrative	163,886	174,566	216,543	189,240	251,909	295,074		
Buildings and grounds								
4127 Admin Bldg Permit fee state surcharge	48	117	117	147	200	200		
4141 Admin Survey and Engineering	51,380	11,471	3,060	27,998	32,000	6,440		
4154 Admin Inspections & plan reviews	10,547	267	0	0	0	0		
4169 Cemetery Expense	5,420	3,664	9,150	5,149	100,000	100,000		
4169.2 Cemetery Wages	0	0	0	2,000	2,400	2,400		
4180 Building Dept - Surveyor Expenses	0	46	0	2,124	3,500	0		
4180.5 Building Dept - Inspection Fees	0	0	0	(5,441)	0	0		
4180.6 Building Dept - Plan Review Expense	0	0	0	4,200	0	0		
4180.7 Building Dept - Building Permit Expense	0	0	0	12,922	0	0	14,000 -	
4181 Building Dept - Engineering Expenses	0	16,989	22,000	333	940	30,000		
4182 Building Dept - Legal Expenses	0	1,034	2,000	0	2,000	2,000		
4183 Building Dept - Inspections/Plan Review Expense	0	5,880	6,000	11,975	6,000	17,975	10,000 -	
4187 Building Dept - Master Site Plan	0	0	0	0	500	500		
4188 Building Dept - Preliminary Site Plan	0	0	0	0	500	500		
Total Buildings and grounds	67,395	39,467	42,327	61,406	148,040	160,015		
Planning and zoning								
4155 Planning and Zoning	2,047	642	5,000	0	5,000	5,000		
4156 Planning and Zoning - Stipend	0	17,850	16,800	14,500	16,800	16,800		
4157 Planning and Zoning General Plan	0	56,113	58,000	990	1,000	1,000		
4158 Town Council- Misc	0	166	166	0	200	200		
Total Planning and zoning	2,047	74,772	79,966	15,490	23,000	23,000		
Professional Services								
4117 Admin Pelorus Software	3,800	7,828	5,100	3,400	5,100	5,100		
4118 Admin Copier Service and Maintenance	5,777	1,063	5,600	4,159	4,000	5,922	2,000 -	
4133 Admin Website	2,426	3,215	3,215	3,215	2,000	4,000		
4134 Admin Accounting & auditing	2,450	4,000	7,500	7,500	7,500	7,500		
4135 Admin SLFRF Expenditure	17,162	0	0	0	0	0		
4136 Admin Consulting services	3,358	0	8,500	0	8,500	8,500		
4139 Admin Legal	31,542	44,844	70,000	152,192	70,000	325,852	200,000 -	
4139.5 Admin Legal - North Pointe	25,329	0	0	0	0	0		
Total Professional Services	91,843	60,950	99,915	170,467	97,100	356,874		
Total General government	325,172	349,756	438,751	436,602	520,049	834,963		
Public safety								
4149 Code Enforcement	0	0	0	0	5,100	8,100		
4150 Animal services	1,070	0	0	1,170	0	14,170	13,000 -	
4151 Police Contracted services	21,580	22,443	18,000	23,500	23,000	26,480		
4152 Fire Contracted services	0	2,135	2,135	0	2,500	2,500		
4153 Emergency dispatch	3,805	4,906	3,300	4,013	4,100	4,100		
4153.5 Everbridge	29	29	29	29	35	35		
Total Public safety	26,484	29,514	23,464	28,712	34,735	55,385		
City Council								

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
4000 City Council Stipend	0	19,550	16,800	14,000	16,800	16,800		
4010 Mayor Stipend	0	6,600	6,600	5,500	6,600	6,600		
4169.1 Cemetery Board	0	0	9,150	0	9,150	9,150		
Total City Council	0	26,150	32,550	19,500	32,550	32,550		
Highways and public improvements								
Roads								
4137 Admin Street Signs	0	0	2,500	1,971	3,000	3,000		
4161 Roads Repairs & maintenance	87,958	56,937	65,000	55,692	100,000	100,000		
4162 Engineering Expenses	0	4,103	4,103	0	6,000	6,000		
4163 Roads Snowplow - Fuel, maint & repair	4,700	367	2,000	375	2,000	2,000		
4164 Contracted Snow Removal	0	0	1,000	0	0	0		
4165 Roads Weed Control	0	193	1,000	0	500	500		
4166 Roads Capital outlay	133,075	0	0	0	0	0		
4166.5 Roads Contracted Stipend	0	10,800	10,800	9,000	10,800	10,800		
Total Roads	225,733	72,401	86,403	67,038	122,300	122,300		
Sanitation								
4191 Trash collection	10,200	11,301	11,000	8,271	10,000	10,000		
Total Sanitation	10,200	11,301	11,000	8,271	10,000	10,000		
Total Highways and public improvements	235,933	83,702	97,403	75,309	132,300	132,300		
Parks, recreation, and public property								
Parks								
4167 Community events	23,420	6,600	3,856	1,927	6,000	6,000		
4167.3 Christmas Events	0	42,258	40,000	40,628	39,641	39,641		
4167.5 Christmas Town Donations	0	2,750	1,670	3,359	3,359	3,359		
4173 Parks and Improvement	65,377	0	3,000	915,498	750,000	750,000	234,500	
4174 Parks and Public Improv Stipend	0	11,550	10,800	9,000	10,800	10,800		
Total Parks	88,797	63,157	59,326	970,411	809,800	809,800		
Total Parks, recreation, and public property	88,797	63,157	59,326	970,411	809,800	809,800		
Miscellaneous								
4193 Other miscellaneous supplies	976	0	0	0	1,000	1,000		
4193.5 Cards and Flowers	0	0	0	129	500	500		
4202 Donations, fees, collections for Community Days	0	161	161	0	500	500		
4203 Sub for Santa	0	4,173	4,173	0	500	500		
Total Miscellaneous	976	4,334	4,334	129	2,500	2,500		
Transfers								
4197 Transfer to Capital Projects	230,000	0	473,116	0	431,090	431,090		
4198 Transfer to water fund	35,000	565,000	35,000	0	35,000	35,000		
Total Transfers	265,000	565,000	508,116	0	466,090	466,090		
Total Expenditures:	942,361	1,121,612	1,163,944	1,530,663	1,998,024	2,333,588		
Total Change In Net Position	11,701	190,414	0	(87,262)	0	(335,564)		

Fairfield Town
Budgeting Worksheet
41 Capital Projects - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Contributions and transfers								
3810 Transfer from General Fund	230,000	0	0	0	431,090	431,090		
3910 Appropriation of fund balance	0	0	0	0	0	238,910		
Total Contributions and transfers	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Total Revenue:	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Expenditures:								
Miscellaneous								
4149 Admin Capital outlay	0	0	0	708,113	0	670,000	39,000	TOWN Hall
Total Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>708,113</u>	<u>0</u>	<u>670,000</u>		
Transfers								
4851 Transfer to Water Fund	0	294,777	0	0	0	0		
4910 Budgeted increase in fund balance	0	0	0	0	431,090	0		
Total Transfers	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>0</u>		
Total Expenditures:	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>708,113</u>	<u>431,090</u>	<u>670,000</u>		
Total Change In Net Position	<u>230,000</u>	<u>(294,777)</u>	<u>0</u>	<u>(708,113)</u>	<u>0</u>	<u>0</u>		

Fairfield Town
Budgeting Worksheet
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5140 Culinary income	22,613	28,820	20,890	20,885	32,000	32,000		
5150 Connection Fees	53,600	50	0	3,735	0	0		
5151 Impact Fees	0	0	0	31,258	0	0	32,000	
5410 Late penalties and fees	100	100	75	225	100	100		
5610 Interest income	0	110	0	0	0	0		
Total Operating income	76,313	29,080	20,965	56,103	32,100	32,100		
Operating expense								
6110 Culinary operator stipend	3,149	10,800	10,800	9,225	10,800	10,800		
6111 Employee wages	0	0	0	663	0	0		
6113 Employee taxes and benefits	0	826	620	739	800	800		
6121 Dues	350	402	500	372	500	500		
6128 Utilities	1,979	3,009	2,500	2,322	2,600	2,600		
6131 Professional fees	850	1,238	3,000	1,388	3,000	3,000		
6132 Water Engineering	0	9,528	13,000	28,023	13,000	29,830	10,830	
6133 Water Inspections	0	0	7,832	0	7,832	7,832		
6134 Water & Sewer Master Plan expenses	0	47,115	0	17,068	0	16,751	18,000	
6141 Repairs and maintenance	10,427	5,793	30,000	53,864	280,000	280,000		
6142 Chlorine	0	0	500	0	500	500		
6143 Monthly water tests	190	168	150	108	150	150		
6144 Water tests - other	567	275	300	1,731	300	300		
6161 Bank service charges	30	37	37	107	0	0		
6169 Depreciation expense	55,630	72,121	54,000	51,167	54,000	54,000		
6170 Improvements	0	0	0	1,324	0	0		
Total Operating expense	73,172	151,311	123,239	168,100	373,482	407,063		
Total Income From Operations:	3,141	(122,231)	(102,274)	(111,996)	(341,382)	(374,963)		
Non-Operating Items:								
Non-operating income								
5510 Grant income	0	26,708	0	0	0	0		
5710 Miscellaneous Non-Operating Income	0	50	50	0	0	0		
5810 Transfers from general fund	35,000	565,000	35,000	0	35,000	35,000		
5841 Transfers from capital projects fund	0	294,777	0	0	0	0		
Total Non-operating income	35,000	886,535	35,050	0	35,000	35,000		
Total Non-Operating Items:	35,000	886,535	35,050	0	35,000	35,000		
Total Income or Expense	38,141	764,304	(67,224)	(111,996)	(306,382)	(339,963)		

Resolution R2026-10 A Resolution Adopting the Tentative Budget for Fairfield, for Fiscal Year 2026–2027; and Setting a Public Hearing for the Adoption of the Final Budget on June 24, 2026, at 7:00 pm. **Dated May 13, 2026**

WHEREAS, the Fairfield Treasurer, as required by law, submitted to the Fairfield Town Council a proposed budget (herein the “Tentative Budget”) for the fiscal year commencing July 1, 2026, and ending June 30, 2027; and

WHEREAS, the Fairfield Town Council has reviewed and considered the Tentative Budget; and

WHEREAS, it is the intent and desire of Fairfield to comply with all applicable State and local laws regarding the adoption of the Tentative Budget; and

WHEREAS, the Fairfield Town Council finds that it is in the best interest of the citizens of Fairfield to adopt a Tentative Budget; and

WHEREAS, upon adoption of the Tentative Budget, the Fairfield Town Council is required to establish the time and place of a public hearing and order publication of notice thereof; and

WHEREAS, the Fairfield Town Council desires to adopt the final budget on June 24, 2026, at 7:00 PM.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of Fairfield, Utah, that:

1. The Fairfield Town Council hereby adopts the Tentative Budget attached hereto as Exhibit A.
2. The Fairfield Town Council will conduct a public hearing to adopt the final budget for fiscal year 2026–2027 on June 10, 2026, at 7 pm.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon passage.

Passed and Adopted this 13th day of May 2026.

FAIRFIELD

Hollie McKinney, Mayor

Hollie McKinney	yes_____	no_____	abstain_____
RL Panek	yes_____	no_____	abstain_____
Tyler Thomas	yes_____	no_____	abstain_____
Michael Weber	yes_____	no_____	abstain_____
Richard Cameron	yes_____	no_____	abstain_____

ATTEST:

Stephanie Shelley, Recorder

(OFFICIAL SEAL)

FAIRFIELD

STATE OF UTAH)
) ss.
COUNTY OF UTAH)

I, Stephanie Shelley, Town Recorder of Fairfield, Utah, do hereby certify and declare that the above and foregoing is a true, full, and correct copy of a resolution passed by the Town Council of Fairfield, Utah, on the **13th day of May 2026**.

R2026-09 A Resolution Adopting the Tentative Budget for Fairfield, for Fiscal Year 2026–2027; and Setting a Public Hearing for the Adoption of the Final Budget on June 10, 2026, at 7:00 pm.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Fairfield, Utah, **this 13th day of May 2026**.

_____,
Stephanie Shelley
Fairfield Recorder/Clerk

(SEAL)

Exhibit A

Working Draft 26-04-21

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Taxes								
3110 General property taxes-current	27,731	27,533	23,000	35,025	29,500	29,500	37,000.-	
3130 General sales & use tax	50,460	63,787	82,000	46,447	82,000	82,000	65,000.-	
Total Taxes	78,191	91,320	105,000	81,472	111,500	111,500		
Licenses and permits								
3211 Business licenses	1,110	715	620	325	2,000	2,000	leave	
3229 Non-business other licenses	10	0	0	0	0	0	leave	
3250 Penalties & Permits & Fees	14,739	350	350	25	400	400	leave	
3260 Intermountain Regional Landfill	763,487	903,306	745,000	498,448	845,000	845,000	900,000.-	
3261 North Pointe Landfill	31,743	72,345	75,000	39,476	83,559	83,559	100,000.-	
Total Licenses and permits	811,089	976,716	820,970	538,274	930,959	930,959		
Intergovernmental revenue								
3339 State grants -America 250 \$	0	0	67,200	25,007	67,200	67,200	leave	
3341 Parks	0	0	0	385,605	0	0	leave	
3356 Class C road fund allotment	53,118	74,959	45,000	56,452	58,957	58,957	65,000.-	
Total Intergovernmental revenue	53,118	74,959	112,200	467,064	126,157	126,157		
Charges for services								
3480 Opening/closing graves	0	625	625	0	625	625	leave	
Total Charges for services	0	625	625	0	625	625		
Interest								
3610 Interest earnings	17	16	40,000	0	0	0	leave	
3611 Investments increase (decrease)	3,057	103,411	0	37,801	85,000	85,000	leave	
Total Interest	3,075	103,427	40,000	37,801	85,000	85,000		
Miscellaneous revenue								
3615 Donations, Collections, Christmas	85	20,968	20,968	19,010	21,000	21,000	leave	
3650 Sale of material & supplies	10	0	0	125	0	0		
3690 Miscellaneous revenue	290	572	547	330	200	200	200,000	
3811 SLFRF Program	0	0	0	0	0	0	leave	
Total Miscellaneous revenue	385	21,540	21,515	19,465	21,200	21,200		
Buildings and Grounds								
3220 Building Dept Application Fees	0	0	0	670	10,000	0	leave	
3220.2 Building Dept Assignment of Address Fee	0	0	0	100	0	0	100.-	
3220.5 Building Dept Inspection Fees	0	0	0	1,079	0	0	2,000.-	
3220.6 Building Dept Fire Inspection Fees	0	560	0	705	600	0	800,000	
3220.7 Building Dept Plan Review Fees	0	0	0	4,470	0	0	8,000.-	
3220.9 Building Dept State Permit Surcharge Fee	0	0	0	109	0	0	100,000	
3221 Non-business buildings, structures, equip	8,205	0	16,192	0	5,592	16,192	leave	
3222 Building Dept Permits	0	25,659	19,442	27,529	25,287	25,287	27,000.-	
3223 Building Franchise Fee Revenue	0	0	0	1,000	0	0	1,300.-	
3224 Engineering and Surveying Fees	0	750	0	2,100	0	0		
3225 Grama Request Fees	0	600	0	0	0	0	leave	

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Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
3481 Cemetery Revenue	0	0	3,500	0	3,500	3,500	leave	
3670 Road Impact Fees	0	15,870	22,000	10,580	37,000	37,000	leave	
Total Buildings and Grounds	8,205	43,439	61,134	48,343	81,979	81,979		
Highways and Public Improvements								
3671 Highway Improvements Engineering Revenue	0	0	2,500	0	2,500	2,500	leave	
Total Highways and Public Improvements	0	0	2,500	0	2,500	2,500		
Contributions and transfers								
3890 Beginning fund balance appropriated	0	0	0	0	638,104	638,104		
Total Contributions and transfers	0	0	0	0	638,104	638,104		
Total Revenue:	954,063	1,312,026	1,163,944	1,192,419	1,998,024	1,998,024		
Expenditures:								
General government								
Administrative								
4103 Admin Permanent employees wages	101,785	61,729	70,000	46,642	70,000	* 70,000		
4103.1 Admin Office Manager Stipend	0	43,200	43,200	32,400	43,200	* 43,200		
4103.2 Admin Treasurer Stipend	0	16,044	10,800	0	0	0		
4103.3 Admin Treasurer Employee Wage	0	0	8,000	20,774	26,000	* 35,131		
4103.4 Public Works Consultant	0	0	0	0	0	* 1,000	3,000 -	
4104 Admin Employee Payroll Services	3,145	132	3,000	0	6,800	6,800	Remove 0 - its in	
4105 Admin Employee Benefits	11,116	14,612	10,826	11,339	15,000	* 15,000		*4117
4110 Admin Planning and Zoning Compensation	0	250	250	0	0	0		
4111 Admin Books, subscriptions, memberships	1,413	2,543	2,000	2,159	3,000	3,000	leave	
4112 Admin Public notices	478	1,027	1,200	219	808	808	leave	
4113 Admin GRAMA requests	0	0	0	0	300	300	leave	
4114 Admin Travel	2,874	3,662	2,500	2,245	4,000	4,000	leave	
4115 Admin Office expenses & supplies	6,202	3,086	4,500	5,613	5,500	5,500	5,000 -	
4115.5 Admin Stamps	0	0	0	652	1,000	1,000	leave	
4116 Admin Computer & internet expenses	18,524	5,209	3,689	16,590	4,100	19,490	4,000 -	
4116.5 Admin IT services	0	5,814	5,886	2,776	2,000	2,000	leave	
4119 Admin Electricity	0	0	600	0	0	0		
4120 Admin Telephone	1,867	2,014	2,000	2,128	2,000	2,000	3,210.	
4121 Admin Interlocal contributions	0	1,500	1,500	0	1,500	1,500	leave	
4122 Admin Education	773	1,525	3,000	2,352	3,000	3,000	leave	
4123 Admin Rental expense	6,103	5,569	6,000	3,546	6,500	6,500	0	
4124 Admin Insurance	1,914	3,903	5,500	5,961	6,000	6,000	10,500	
4125 Admin Taxes - property	0	0	0	866	0	0	10,000	
4126 Admin Repairs and maintenance	0	40	40	357	500	500	leave	
4126.5 Town Hall - Repairs and maintenance	0	0	0	7,690	0	17,644	17,644	
4130 Admin Bank service charges	40	(50)	500	39	500	500	leave	
4132 Admin Town codification	6,654	495	6,660	4,263	6,600	6,600	1,500 -	
4140 Admin Elections	1,000	321	2,500	0	2,500	2,500	leave	
4142 Admin Food Expenditures	0	1,942	1,645	541	3,000	3,000	leave	
4171 Admin Capital Outlay - Museum/Town Office Proje	0	0	0	67	0	0	*	
4190 State Grant Expenses	0	0	20,747	2,837	38,101	38,101	5,000 -	

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

A&T Dave
about this section

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Total Administrative	163,886	174,566	216,543	172,056	251,909	295,074		
Buildings and grounds								
4127 Admin Bldg Permit fee state surcharge	48	117	117	147	200	200	leave	
4141 Admin Survey and Engineering	51,380	11,471	3,060	27,998	32,000	6,440	27,000	
4154 Admin Inspections & plan reviews	10,547	267	0	0	0	0		
4169 Cemetery Expense	5,420	3,664	9,150	4,857	100,000	100,000	leave	
4169.2 Cemetery Wages	0	0	0	1,800	2,400	2,400	leave	
4180 Building Dept - Surveyor Expenses	0	46	0	2,118	3,500	0	3,500	
4181 Building Dept - Engineering Expenses	0	16,989	22,000	333	940	30,000	5,000	
4182 Building Dept - Legal Expenses	0	1,034	2,000	0	2,000	2,000	leave	
4183 Building Dept - Inspections/Plan Review Expense	0	5,880	6,000	11,975	6,000	17,975	10,000	
4187 Building Dept - Master Site Plan	0	0	0	0	500	500	leave	
4188 Building Dept - Preliminary Site Plan	0	0	0	0	500	500	leave	
Total Buildings and grounds	67,395	39,467	42,327	49,227	148,040	160,015		
Planning and zoning								
4155 Planning and Zoning	2,047	642	5,000	0	5,000	5,000	leave	
4156 Planning and Zoning - Stipend	0	17,850	16,800	12,850	16,800	16,800	leave	
4157 Planning and Zoning General Plan	0	56,113	58,000	990	1,000	1,000	leave	
4158 Town Council- Misc	0	166	166	0	200	200	leave	
Total Planning and zoning	2,047	74,772	79,966	13,840	23,000	23,000		
Professional Services								
4117 Admin Pelorus Software	3,800	7,828	5,100	3,400	5,100	*5,100	10,400	
4118 Admin Copier Service and Maintenance	5,777	1,063	5,600	3,922	4,000	5,922	leave 4,000	
4133 Admin Website	2,426	3,215	3,215	3,215	2,000	4,000	4,000	
4134 Admin Accounting & auditing	2,450	4,000	7,500	7,500	7,500	7,500	leave	
4135 Admin SLFRF Expenditure	17,162	0	0	0	0	0		
4136 Admin Consulting services	3,358	0	8,500	0	8,500	8,500	25,000	
4139 Admin Legal	31,542	44,844	70,000	125,852	70,000	325,852	300,000	
4139.5 Admin Legal - North Pointe	25,329	0	0	0	0	0		
Total Professional Services	91,843	60,950	99,915	143,889	97,100	356,874		
Total General government	325,172	349,756	438,751	379,012	520,049	834,963		
Public safety								
4149 Code Enforcement	0	0	0	0	5,100	8,100	leave	
4150 Animal services	1,070	0	0	1,170	0	14,170	20,000	
4151 Police Contracted services	21,580	22,443	18,000	20,475	23,000	26,480	27,000	
4152 Fire Contracted services	0	2,135	2,135	0	2,500	2,500	leave	
4153 Emergency dispatch	3,805	4,906	3,300	4,013	4,100	4,100	leave	
4153.5 Everbridge	29	29	29	29	35	35	leave	
Total Public safety	26,484	29,514	23,464	25,687	34,735	55,385		
City Council								
4000 City Council Stipend	0	19,550	16,800	12,600	16,800	16,800	leave	
4010 Mayor Stipend	0	6,600	6,600	4,950	6,600	6,600	leave	
4169.1 Cemetery Board	0	0	9,150	0	9,150	9,150	leave	

- Accounting (Dave)
 Planner?

THIS IS PASS THROUGH ACCRUAL!
 Remove?

Hollie

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Total City Council	<u>0</u>	<u>26,150</u>	<u>32,550</u>	<u>17,550</u>	<u>32,550</u>	<u>32,550</u>		
Highways and public improvements								
Roads								
4137 Admin Street Signs	0	0	2,500	1,971	3,000	3,000		leave
4161 Roads Repairs & maintenance	87,958	56,937	65,000	55,692	100,000	100,000		200,000
4162 Engineering Expenses	0	4,103	4,103	0	6,000	6,000		leave
4163 Roads Snowplow - Fuel, maint & repair	4,700	367	2,000	375	2,000	2,000		leave
4164 Contracted Snow Removal	0	0	1,000	0	0	0		
4165 Roads Weed Control	0	193	1,000	0	500	500		leave
4166 Roads Capital outlay	133,075	0	0	0	0	0		
4166.5 Roads Contracted Stipend	0	10,800	10,800	8,100	10,800	10,800		leave
Total Roads	<u>225,733</u>	<u>72,401</u>	<u>86,403</u>	<u>66,138</u>	<u>122,300</u>	<u>122,300</u>		
Sanitation								
4191 Trash collection	10,200	11,301	11,000	8,271	10,000	10,000		leave
Total Sanitation	<u>10,200</u>	<u>11,301</u>	<u>11,000</u>	<u>8,271</u>	<u>10,000</u>	<u>10,000</u>		
Total Highways and public improvements	<u>235,933</u>	<u>83,702</u>	<u>97,403</u>	<u>74,409</u>	<u>132,300</u>	<u>132,300</u>		
Parks, recreation, and public property								
Parks								
4167 Community events	23,420	6,600	3,856	0	6,000	* 6,000		15,000
4167.3 Christmas Events	0	42,258	40,000	40,628	39,641	39,641		40,000
4167.5 Christmas Town Donations	0	2,750	1,670	3,359	3,359	3,359		3,500
4173 Parks and Improvment	65,377	0	3,000	892,497	750,000	750,000		800,000
4174 Parks and Publice Improv Stipend	0	11,550	10,800	8,100	10,800	10,800		leave
Total Parks	<u>88,797</u>	<u>63,157</u>	<u>59,326</u>	<u>944,584</u>	<u>809,800</u>	<u>809,800</u>		
Total Parks, recreation, and public property	<u>88,797</u>	<u>63,157</u>	<u>59,326</u>	<u>944,584</u>	<u>809,800</u>	<u>809,800</u>		
Miscellaneous								
4193 Other miscellaneous supplies	976	0	0	0	1,000	1,000		leave
4193.5 Cards and Flowers	0	0	0	129	500	500		leave
4202 Donations, fees, collections for Community Days	0	161	161	0	500	500		leave
4203 Sub for Santa	0	4,173	4,173	0	500	500		leave
Total Miscellaneous	<u>976</u>	<u>4,334</u>	<u>4,334</u>	<u>129</u>	<u>2,500</u>	<u>2,500</u>		
Transfers								
4197 Transfer to Capital Projects	230,000	0	473,116	0	431,090	431,090		
4198 Transfer to water fund	35,000	565,000	35,000	0	35,000	35,000		
Total Transfers	<u>265,000</u>	<u>565,000</u>	<u>508,116</u>	<u>0</u>	<u>466,090</u>	<u>466,090</u>		
Total Expenditures:	<u>942,361</u>	<u>1,121,612</u>	<u>1,163,944</u>	<u>1,441,370</u>	<u>1,998,024</u>	<u>2,333,588</u>		
Total Change In Net Position	<u>11,701</u>	<u>190,414</u>	<u>0</u>	<u>(248,952)</u>	<u>0</u>	<u>(335,564)</u>		

Fairfield Town
 Budgeting Worksheet
 41 Capital Projects - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Contributions and transfers								
3810 Transfer from General Fund	230,000	0	0	0	431,090	431,090		
3910 Appropriation of fund balance	0	0	0	0	0	238,910		
Total Contributions and transfers	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Total Revenue:	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Expenditures:								
Miscellaneous								
4149 Admin Capital outlay	0	0	0	708,113	0	670,000		
Total Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>708,113</u>	<u>0</u>	<u>670,000</u>		
Transfers								
4851 Transfer to Water Fund	0	294,777	0	0	0	0		
4910 Budgeted increase in fund balance	0	0	0	0	431,090	0		
Total Transfers	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>0</u>		
Total Expenditures:	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>708,113</u>	<u>431,090</u>	<u>670,000</u>		
Total Change In Net Position	<u>230,000</u>	<u>(294,777)</u>	<u>0</u>	<u>(708,113)</u>	<u>0</u>	<u>0</u>		

→ Town Hall

Fairfield Town
Budgeting Worksheet
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5140 Culinary income	22,613	28,820	20,890	20,885	32,000	32,000	leave	
5150 Connection Fees	53,600	50	0	3,735	0	0	3,500	
5151 Impact Fees	0	0	0	31,258	0	0	31,000	
5410 Late penalties and fees	100	100	75	225	100	100	leave	
5610 Interest income	0	110	0	0	0	0		
Total Operating income	76,313	29,080	20,965	56,103	32,100	32,100		
Operating expense								
6110 Culinary operator stipend	3,149	10,800	10,800	8,325	10,800	10,800	leave	
6111 Employee wages	0	0	0	463	0	0	2,700	
6113 Employee taxes and benefits	0	826	620	655	800	800	leave	
6121 Dues	350	402	500	372	500	500	leave	
6128 Utilities	1,979	3,009	2,500	2,135	2,600	2,600	leave	
6131 Professional fees	850	1,238	3,000	1,388	3,000	3,000	leave	
6132 Water Engineering	0	9,528	13,000	22,611	13,000	29,830	leave	
6133 Water Inspections	0	0	7,832	0	7,832	7,832	leave	
6134 Water & Sewer Master Plan expenses	0	47,115	0	16,751	0	16,751	leave	
6141 Repairs and maintenance	10,427	5,793	30,000	19,014	280,000	280,000	280,000	
6142 Chlorine	0	0	500	0	500	500	leave	
6143 Monthly water tests	190	168	150	96	150	150	leave	
6144 Water tests - other	567	275	300	1,731	300	300	300	
6161 Bank service charges	30	37	37	(13)	0	0	leave	
6169 Depreciation expense	55,630	72,121	54,000	51,167	54,000	54,000	leave	
6170 Improvements	0	0	0	201	0	0		
Total Operating expense	73,172	151,311	123,239	124,895	373,482	407,063		
Total Income From Operations:	3,141	(122,231)	(102,274)	(68,791)	(341,382)	(374,963)		
Non-Operating Items:								
Non-operating income								
5510 Grant income	0	26,708	0	0	0	0		
5710 Miscellaneous Non-Operating Income	0	50	50	0	0	0		
5810 Transfers from general fund	35,000	565,000	35,000	0	35,000	35,000		
5841 Transfers from capital projects fund	0	294,777	0	0	0	0		
Total Non-operating income	35,000	886,535	35,050	0	35,000	35,000		
Total Non-Operating Items:	35,000	886,535	35,050	0	35,000	35,000		
Total Income or Expense	38,141	764,304	(67,224)	(68,791)	(306,382)	(339,963)		

* Ask Dave & Council about a property maintenance Budget. *

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Taxes								
3110 General property taxes-current	27,731	27,533	23,000	35,025	29,500	29,500	37,000.-	
3130 General sales & use tax	50,460	63,787	82,000	46,447	82,000	82,000	65,000.-	
Total Taxes	78,191	91,320	105,000	81,472	111,500	111,500		
Licenses and permits								
3211 Business licenses	1,110	715	620	325	2,000	2,000	leave	
3229 Non-business other licenses	10	0	0	0	0	0	leave	
3250 Penalties & Permits & Fees	14,739	350	350	25	400	400	leave	
3260 Intermountain Regional Landfill	763,487	903,306	745,000	498,448	845,000	845,000	900,000.-	
3261 North Pointe Landfill	31,743	72,345	75,000	39,476	83,559	83,559	100,000.-	
Total Licenses and permits	811,089	976,716	820,970	538,274	930,959	930,959		
Intergovernmental revenue								
3339 State grants -America 250 \$	0	0	67,200	25,007	67,200	67,200	leave	
3341 Parks	0	0	0	385,605	0	0	leave	
3356 Class C road fund allotment	53,118	74,959	45,000	56,452	58,957	58,957	65,000.-	
Total Intergovernmental revenue	53,118	74,959	112,200	467,064	126,157	126,157		
Charges for services								
3480 Opening/closing graves	0	625	625	0	625	625	leave	
Total Charges for services	0	625	625	0	625	625		
Interest								
3610 Interest earnings	17	16	40,000	0	0	0	leave	
3611 Investments increase (decrease)	3,057	103,411	0	37,801	85,000	85,000	leave	
Total Interest	3,075	103,427	40,000	37,801	85,000	85,000		
Miscellaneous revenue								
3615 Donations, Collections, Christmas	85	20,968	20,968	19,010	21,000	21,000	leave	
3650 Sale of material & supplies	10	0	0	125	0	0		
3690 Miscellaneous revenue	290	572	547	330	200	200	200,000	
3811 SLFRF Program	0	0	0	0	0	0	leave	
Total Miscellaneous revenue	385	21,540	21,515	19,465	21,200	21,200		
Buildings and Grounds								
3220 Building Dept Application Fees	0	0	0	670	10,000	0	leave	
3220.2 Building Dept Assignment of Address Fee	0	0	0	100	0	0	100.-	
3220.5 Building Dept Inspection Fees	0	0	0	1,079	0	0	2,000.-	
3220.6 Building Dept Fire Inspection Fees	0	560	0	705	600	0	800,000	
3220.7 Building Dept Plan Review Fees	0	0	0	4,470	0	0	8,000.-	
3220.9 Building Dept State Permit Surcharge Fee	0	0	0	109	0	0	100,000	
3221 Non-business buildings, structures, equip	8,205	0	16,192	0	5,592	16,192	leave	
3222 Building Dept Permits	0	25,659	19,442	27,529	25,287	25,287	27,000.-	
3223 Building Franchise Fee Revenue	0	0	0	1,000	0	0	1,300.-	
3224 Engineering and Surveying Fees	0	750	0	2,100	0	0		
3225 Grama Request Fees	0	600	0	0	0	0	leave	

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Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
3481 Cemetery Revenue	0	0	3,500	0	3,500	3,500	leave	
3670 Road Impact Fees	0	15,870	22,000	10,580	37,000	37,000	leave	
Total Buildings and Grounds	8,205	43,439	61,134	48,343	81,979	81,979		
Highways and Public Improvements								
3671 Highway Improvements Engineering Revenue	0	0	2,500	0	2,500	2,500	leave	
Total Highways and Public Improvements	0	0	2,500	0	2,500	2,500		
Contributions and transfers								
3890 Beginning fund balance appropriated	0	0	0	0	638,104	638,104		
Total Contributions and transfers	0	0	0	0	638,104	638,104		
Total Revenue:	954,063	1,312,026	1,163,944	1,192,419	1,998,024	1,998,024		
Expenditures:								
General government								
Administrative								
4103 Admin Permanent employees wages	101,785	61,729	70,000	46,642	70,000	* 70,000		
4103.1 Admin Office Manager Stipend	0	43,200	43,200	32,400	43,200	* 43,200		
4103.2 Admin Treasurer Stipend	0	16,044	10,800	0	0	0		
4103.3 Admin Treasurer Employee Wage	0	0	8,000	20,774	26,000	* 35,131		
4103.4 Public Works Consultant	0	0	0	0	0	* 1,000	3,000 -	
4104 Admin Employee Payroll Services	3,145	132	3,000	0	6,800	6,800	Remove 0 - its in	
4105 Admin Employee Benefits	11,116	14,612	10,826	11,339	15,000	* 15,000		*4117
4110 Admin Planning and Zoning Compensation	0	250	250	0	0	0		
4111 Admin Books, subscriptions, memberships	1,413	2,543	2,000	2,159	3,000	3,000	leave	
4112 Admin Public notices	478	1,027	1,200	219	808	808	leave	
4113 Admin GRAMA requests	0	0	0	0	300	300	leave	
4114 Admin Travel	2,874	3,662	2,500	2,245	4,000	4,000	leave	
4115 Admin Office expenses & supplies	6,202	3,086	4,500	5,613	5,500	5,500	5,000 -	
4115.5 Admin Stamps	0	0	0	652	1,000	1,000	leave	
4116 Admin Computer & internet expenses	18,524	5,209	3,689	16,590	4,100	19,490	4,000 -	
4116.5 Admin IT services	0	5,814	5,886	2,776	2,000	2,000	leave	
4119 Admin Electricity	0	0	600	0	0	0		
4120 Admin Telephone	1,867	2,014	2,000	2,128	2,000	2,000	3,210.	
4121 Admin Interlocal contributions	0	1,500	1,500	0	1,500	1,500	leave	
4122 Admin Education	773	1,525	3,000	2,352	3,000	3,000	leave	
4123 Admin Rental expense	6,103	5,569	6,000	3,546	6,500	6,500	0	
4124 Admin Insurance	1,914	3,903	5,500	5,961	6,000	6,000	10,500	
4125 Admin Taxes - property	0	0	0	866	0	0	10,000	
4126 Admin Repairs and maintenance	0	40	40	357	500	500	leave	
4126.5 Town Hall - Repairs and maintenance	0	0	0	7,690	0	17,644	17,644	
4130 Admin Bank service charges	40	(50)	500	39	500	500	leave	
4132 Admin Town codification	6,654	495	6,660	4,263	6,600	6,600	1,500 -	
4140 Admin Elections	1,000	321	2,500	0	2,500	2,500	leave	
4142 Admin Food Expenditures	0	1,942	1,645	541	3,000	3,000	leave	
4171 Admin Capital Outlay - Museum/Town Office Proje	0	0	0	67	0	0	*	
4190 State Grant Expenses	0	0	20,747	2,837	38,101	38,101	5,000 -	

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

A&T Dave
about this section

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Total Administrative	163,886	174,566	216,543	172,056	251,909	295,074		
Buildings and grounds								
4127 Admin Bldg Permit fee state surcharge	48	117	117	147	200	200	leave	
4141 Admin Survey and Engineering	51,380	11,471	3,060	27,998	32,000	6,440	27,000	
4154 Admin Inspections & plan reviews	10,547	267	0	0	0	0		
4169 Cemetery Expense	5,420	3,664	9,150	4,857	100,000	100,000	leave	
4169.2 Cemetery Wages	0	0	0	1,800	2,400	2,400	leave	
4180 Building Dept - Surveyor Expenses	0	46	0	2,118	3,500	0	3,500	
4181 Building Dept - Engineering Expenses	0	16,989	22,000	333	940	30,000	5,000	
4182 Building Dept - Legal Expenses	0	1,034	2,000	0	2,000	2,000	leave	
4183 Building Dept - Inspections/Plan Review Expense	0	5,880	6,000	11,975	6,000	17,975	10,000	
4187 Building Dept - Master Site Plan	0	0	0	0	500	500	leave	
4188 Building Dept - Preliminary Site Plan	0	0	0	0	500	500	leave	
Total Buildings and grounds	67,395	39,467	42,327	49,227	148,040	160,015		
Planning and zoning								
4155 Planning and Zoning	2,047	642	5,000	0	5,000	5,000	leave	
4156 Planning and Zoning - Stipend	0	17,850	16,800	12,850	16,800	16,800	leave	
4157 Planning and Zoning General Plan	0	56,113	58,000	990	1,000	1,000	leave	
4158 Town Council- Misc	0	166	166	0	200	200	leave	
Total Planning and zoning	2,047	74,772	79,966	13,840	23,000	23,000		
Professional Services								
4117 Admin Pelorus Software	3,800	7,828	5,100	3,400	5,100	*5,100	10,400	
4118 Admin Copier Service and Maintenance	5,777	1,063	5,600	3,922	4,000	5,922	leave 4,000	
4133 Admin Website	2,426	3,215	3,215	3,215	2,000	4,000	4,000	
4134 Admin Accounting & auditing	2,450	4,000	7,500	7,500	7,500	7,500	leave	
4135 Admin SLFRF Expenditure	17,162	0	0	0	0	0		
4136 Admin Consulting services	3,358	0	8,500	0	8,500	8,500	25,000	
4139 Admin Legal	31,542	44,844	70,000	125,852	70,000	325,852	300,000	
4139.5 Admin Legal - North Pointe	25,329	0	0	0	0	0		
Total Professional Services	91,843	60,950	99,915	143,889	97,100	356,874		
Total General government	325,172	349,756	438,751	379,012	520,049	834,963		
Public safety								
4149 Code Enforcement	0	0	0	0	5,100	8,100	leave	
4150 Animal services	1,070	0	0	1,170	0	14,170	20,000	
4151 Police Contracted services	21,580	22,443	18,000	20,475	23,000	26,480	27,000	
4152 Fire Contracted services	0	2,135	2,135	0	2,500	2,500	leave	
4153 Emergency dispatch	3,805	4,906	3,300	4,013	4,100	4,100	leave	
4153.5 Everbridge	29	29	29	29	35	35	leave	
Total Public safety	26,484	29,514	23,464	25,687	34,735	55,385		
City Council								
4000 City Council Stipend	0	19,550	16,800	12,600	16,800	16,800	leave	
4010 Mayor Stipend	0	6,600	6,600	4,950	6,600	6,600	leave	
4169.1 Cemetery Board	0	0	9,150	0	9,150	9,150	leave	

THIS IS PASS THROUGH ACCIDENT!
 Remove?

- Accounting (Dave)

Planner?

Hollie

Fairfield Town
Budgeting Worksheet
10 General Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Total City Council	<u>0</u>	<u>26,150</u>	<u>32,550</u>	<u>17,550</u>	<u>32,550</u>	<u>32,550</u>		
Highways and public improvements								
Roads								
4137 Admin Street Signs	0	0	2,500	1,971	3,000	3,000		leave
4161 Roads Repairs & maintenance	87,958	56,937	65,000	55,692	100,000	100,000		200,000
4162 Engineering Expenses	0	4,103	4,103	0	6,000	6,000		leave
4163 Roads Snowplow - Fuel, maint & repair	4,700	367	2,000	375	2,000	2,000		leave
4164 Contracted Snow Removal	0	0	1,000	0	0	0		
4165 Roads Weed Control	0	193	1,000	0	500	500		leave
4166 Roads Capital outlay	133,075	0	0	0	0	0		
4166.5 Roads Contracted Stipend	0	10,800	10,800	8,100	10,800	10,800		leave
Total Roads	<u>225,733</u>	<u>72,401</u>	<u>86,403</u>	<u>66,138</u>	<u>122,300</u>	<u>122,300</u>		
Sanitation								
4191 Trash collection	10,200	11,301	11,000	8,271	10,000	10,000		leave
Total Sanitation	<u>10,200</u>	<u>11,301</u>	<u>11,000</u>	<u>8,271</u>	<u>10,000</u>	<u>10,000</u>		
Total Highways and public improvements	<u>235,933</u>	<u>83,702</u>	<u>97,403</u>	<u>74,409</u>	<u>132,300</u>	<u>132,300</u>		
Parks, recreation, and public property								
Parks								
4167 Community events	23,420	6,600	3,856	0	6,000	* 6,000		15,000
4167.3 Christmas Events	0	42,258	40,000	40,628	39,641	39,641		40,000
4167.5 Christmas Town Donations	0	2,750	1,670	3,359	3,359	3,359		3,500
4173 Parks and Improvment	65,377	0	3,000	892,497	750,000	750,000		800,000
4174 Parks and Publice Improv Stipend	0	11,550	10,800	8,100	10,800	10,800		leave
Total Parks	<u>88,797</u>	<u>63,157</u>	<u>59,326</u>	<u>944,584</u>	<u>809,800</u>	<u>809,800</u>		
Total Parks, recreation, and public property	<u>88,797</u>	<u>63,157</u>	<u>59,326</u>	<u>944,584</u>	<u>809,800</u>	<u>809,800</u>		
Miscellaneous								
4193 Other miscellaneous supplies	976	0	0	0	1,000	1,000		leave
4193.5 Cards and Flowers	0	0	0	129	500	500		leave
4202 Donations, fees, collections for Community Days	0	161	161	0	500	500		leave
4203 Sub for Santa	0	4,173	4,173	0	500	500		leave
Total Miscellaneous	<u>976</u>	<u>4,334</u>	<u>4,334</u>	<u>129</u>	<u>2,500</u>	<u>2,500</u>		
Transfers								
4197 Transfer to Capital Projects	230,000	0	473,116	0	431,090	431,090		
4198 Transfer to water fund	35,000	565,000	35,000	0	35,000	35,000		
Total Transfers	<u>265,000</u>	<u>565,000</u>	<u>508,116</u>	<u>0</u>	<u>466,090</u>	<u>466,090</u>		
Total Expenditures:	<u>942,361</u>	<u>1,121,612</u>	<u>1,163,944</u>	<u>1,441,370</u>	<u>1,998,024</u>	<u>2,333,588</u>		
Total Change In Net Position	<u>11,701</u>	<u>190,414</u>	<u>0</u>	<u>(248,952)</u>	<u>0</u>	<u>(335,564)</u>		

Fairfield Town
 Budgeting Worksheet
 41 Capital Projects - 07/01/2025 to 06/30/2026
 100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Change In Net Position								
Revenue:								
Contributions and transfers								
3810 Transfer from General Fund	230,000	0	0	0	431,090	431,090		
3910 Appropriation of fund balance	0	0	0	0	0	238,910		
Total Contributions and transfers	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Total Revenue:	<u>230,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>670,000</u>		
Expenditures:								
Miscellaneous								
4149 Admin Capital outlay	0	0	0	708,113	0	670,000		
Total Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	<u>708,113</u>	<u>0</u>	<u>670,000</u>		
Transfers								
4851 Transfer to Water Fund	0	294,777	0	0	0	0		
4910 Budgeted increase in fund balance	0	0	0	0	431,090	0		
Total Transfers	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>0</u>	<u>431,090</u>	<u>0</u>		
Total Expenditures:	<u>0</u>	<u>294,777</u>	<u>0</u>	<u>708,113</u>	<u>431,090</u>	<u>670,000</u>		
Total Change In Net Position	<u>230,000</u>	<u>(294,777)</u>	<u>0</u>	<u>(708,113)</u>	<u>0</u>	<u>0</u>		

→ Town Hall

Fairfield Town
Budgeting Worksheet
51 Water Fund - 07/01/2025 to 06/30/2026
100.00% of the fiscal year has expired

	2024 Actual	2025 Actual	2025 Final Budget	2026 Actual	2026 Original Budget	2026 Amended Budget	2026 Proposed Revision	Worksheet Notes
Income or Expense								
Income From Operations:								
Operating income								
5140 Culinary income	22,613	28,820	20,890	20,885	32,000	32,000	leave	
5150 Connection Fees	53,600	50	0	3,735	0	0	3,500	
5151 Impact Fees	0	0	0	31,258	0	0	31,000	
5410 Late penalties and fees	100	100	75	225	100	100	leave	
5610 Interest income	0	110	0	0	0	0		
Total Operating income	76,313	29,080	20,965	56,103	32,100	32,100		
Operating expense								
6110 Culinary operator stipend	3,149	10,800	10,800	8,325	10,800	10,800	leave	
6111 Employee wages	0	0	0	463	0	0	2,700	
6113 Employee taxes and benefits	0	826	620	655	800	800	leave	
6121 Dues	350	402	500	372	500	500	leave	
6128 Utilities	1,979	3,009	2,500	2,135	2,600	2,600	leave	
6131 Professional fees	850	1,238	3,000	1,388	3,000	3,000	leave	
6132 Water Engineering	0	9,528	13,000	22,611	13,000	29,830	leave	
6133 Water Inspections	0	0	7,832	0	7,832	7,832	leave	
6134 Water & Sewer Master Plan expenses	0	47,115	0	16,751	0	16,751	leave	
6141 Repairs and maintenance	10,427	5,793	30,000	19,014	280,000	280,000	280,000	
6142 Chlorine	0	0	500	0	500	500	leave	
6143 Monthly water tests	190	168	150	96	150	150	leave	
6144 Water tests - other	567	275	300	1,731	300	300	300	
6161 Bank service charges	30	37	37	(13)	0	0	leave	
6169 Depreciation expense	55,630	72,121	54,000	51,167	54,000	54,000	leave	
6170 Improvements	0	0	0	201	0	0		
Total Operating expense	73,172	151,311	123,239	124,895	373,482	407,063		
Total Income From Operations:	3,141	(122,231)	(102,274)	(68,791)	(341,382)	(374,963)		
Non-Operating Items:								
Non-operating income								
5510 Grant income	0	26,708	0	0	0	0		
5710 Miscellaneous Non-Operating Income	0	50	50	0	0	0		
5810 Transfers from general fund	35,000	565,000	35,000	0	35,000	35,000		
5841 Transfers from capital projects fund	0	294,777	0	0	0	0		
Total Non-operating income	35,000	886,535	35,050	0	35,000	35,000		
Total Non-Operating Items:	35,000	886,535	35,050	0	35,000	35,000		
Total Income or Expense	38,141	764,304	(67,224)	(68,791)	(306,382)	(339,963)		

* Ask Dave & Council about a property maintenance Budget. *



Fairfield Consolidated Fee Schedule

Updated XX-XX-XXXX

Working Draft

DOSS

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1 Recorder & Administrative Services

1.1 PhotoCopies **Last Revision: 05/09/2024**

Black and White Copy 8 ½ x 11	\$0.10/page
Black and White Copy 11 x 14	\$0.15/page
Black and White Copy 11 x 17	\$0.20/page
Color Copy 8 ½ x 11	\$0.20/page
Color Copy 11 x 14	\$0.30/page
Color Copy 11 x 17	\$0.40/page

1.2 Electronic Document Sending **Last Revision: 05/09/2024**

Scan/Email, Each 10-page Increment	\$1.00
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1.3 Online Publications **Last Revision: 05/09/2024**

Ordinance / Codebook	Available on the Town Website
General Plan	Available on the Town Website

1.4 General Administrative Fees **Last Revision: 05/09/2024**

Postage	Actual Cost of the Town
Other Costs Allowed by Law	Actual Cost of the Town
Returned Checks	\$35.00

1.5 Other Inspections **Last Revision:**

Code Enforcement	\$95.00
Failure to comply per day until compliant	\$190.00
Re-Inspection	\$95.00

1.6 Elections **Last Revision: 05/09/2024**

Candidate Filing Fee	No Fee
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1.7 GRAMA Requests **Last Revision: 05/09/2024**

Black and White Copies per page (8.5"x11," 8.5"x14") - per page	\$.10
Copies requested/delivered via email	\$1.00 per 10 pages
The cost of research-based requests is based on the lowest Employee in the Recorder's office per State Code	
	per hour
Copies of maps - per map	Actual Cost of the Town
Copies mailed via USPS Certified Mail	current Certified Mail rates plus any additional labor costs.

1.8 Recordation Fees **Last Revision: 05/09/2024**

Mylar & Lot Fee	\$100.00 per mylar + \$4.00 per lot
Plat Recording Fee	Staff Time: a minimum of two hours of the Recorders' wage.

1.9 Recorder Additional Fees **Last Revision: 05/09/2024**

Easement Review Fee *Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.

Franchise Agreement Application *Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.

Appeal of Administrative Decision \$300.00

1.10 General Fees **Last Revision: 05/09/2024**

Credit Card Processing Fee The fee charged by the payment processing company and passed through to the payer

2 Business Licenses **Last Revision:**

**Change of Business Owner or Business Name: A new application is required, and all applicable fees will apply*

2.1 License Fees **Last Revision: 05/09/2024**

New Business Application Fee (one-time) \$30.00
 Major Home-based/occupation business neighbor notification fee \$35.00
 Minor Home Occupation / Home-Based Business (annual) \$10.00
 Major Home-Based Business License (annual) \$50.00
 Commercial business license (annual) \$75.00
 Business inspection Actual Cost to the Town
 Mobile Business Application \$25.00
 Duplicate License (Lost Original, Updated Address, Name of Business) \$10.00

2.2 Fire Inspection and Code Violation Fines for Businesses **Last Revision: 05/09/2024**

Fire Inspections Fee per business (annual) \$125.00
 Re-fire Inspection \$75.00
 Minor Offenses \$50.00
 Failure to comply \$100.00
 Moderate Offenses \$100.00
 Failure to comply \$150.00
 Severe Offenses \$500.00

All penalties listed in this section are administrative penalties and do not preclude additional enforcement actions authorized by Town ordinance or Utah law.

2.3 Temporary Business Licenses (Canvassers, Solicitors, and Other Itinerant Merchants)

Last Revision: 05/09/2024

Application Fee \$35.00
 License Fee \$10.00 for Ten Consecutive Calendar Days

2.4 Sexually Oriented Business License **Last Revision: 05/09/2024**

Non-refundable new or renewal of an existing license application and investigation fee	\$3,000.00
Annual license fee, new or renewal	\$1,500.00
Non-refundable employee license fee for new or renewal of an existing application, investigation, and license fee	\$300.00

2.5 Background Checks **Last Revision: 05/09/2024**

Background Checks, When Applicable	Actual Cost to the Town
--	-------------------------

2.6 Liquor Licenses **Last Revision:**

Temporary/ short term	\$200.00
Liquor License	\$300.00
Annual Renewal	\$150.00
Change of Ownership	\$100.00
Late Renewal Fee	\$100.00

2.7 Other Business **Last Revision:**

Film Permit (Non-profit organizations and student productions are exempt)	\$75.00
---	---------

2.8 Penalties and Late Fees **Last Revision:**

Late fee (after July 15th)	\$25.00
Failure to Pay Late Fee	100% of the license fee
Reinstatement after cancellation	\$50.00
License Enforcement Fee (after August 15th)	\$50.00
License Enforcement Fee (after September 1st)	\$100.00
Failure to obtain a license	Double the applicable licensing fees

3 Building

3.1 Residential **Last Revision: 05/09/2024**

Reservation / Down Payment Fee (non-refundable) (only good for one year).....	\$1,500.00
Application Fee	\$50.00
Plan Check Fee	Actual Cost to the Town
Building Permit Fee	computed when plans are submitted
State Fee	1% of Building Permit Fee computed when plans are submitted
Site Plan Application Fee.....	\$100.00
Site Plan review for single residential home	Actual Cost to the Town
Assignment of Address	\$100.00
One Time Permit extension	50% of the original permit fee
Plan Revision/Amendment	Actual Cost to the Town

3.2 Commercial Building **Last Revision: 05/09/2024**

Application Fee	\$100.00
Site Plan Application	\$100.00
Plan Check Fee.....	Actual Cost to the Town
Building Permit Fee	computed when plans are submitted (see ICC Valuation Table).
State Fee	1% of Building Permit Fee computed when plans are submitted
Assignment Address.....	\$100.00per/structure
Builder deposit for new construction	\$3,500.00
Builders deposit for tenant improvements/remodel.....	\$1,000.00
Certificate of Occupancy per structure or tenant space	\$150.00
Permit extension (one-time)	50% of the original permit fee
Plan revision / deferred submittal	Actual cost to the Town

3.3 Tenant Improvement (TI) Permit **Last Revision: xx/xx/xxxx**

Tenant Improvement Application	\$150.00
Inspection(s)	\$95.00
Plan Review Fee	Actual Cost to the Town
Legal Fee	Actual Cost to the Town
Certificate of Occupancy / Final Approval	\$75.00

3.4 Subdivision **Last Revision: 05/09/2024**

Developed Subdivision Master Site Plan	\$500.00
Developed Subdivision preliminary plat	\$500.00
Developed Subdivision Final plat	\$500.00
Site Plan Application Fee	\$250.00
Site Plan review	Actual cost to Town
Address assignment per lot	\$100.00
Plat Amendment / Corrections	Actual cost to Town
Additional Subdivision re-review	Actual cost to Town
Development Agreement Processing Fee	Actual Cost to the Town
<i>*Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final plat approval. All fees will be credited to the final amount</i>	
Legal Fee	Actual Cost of to the Town

Refer to the Recordation Section

3.5 Minor Subdivision Residential Fees **Last Revision: 05/09/2024**

Subdivision Application Fee	\$125.00
Subdivision Engineer Approval fee (1-hour min.) per hour	\$175.00
Site Plan Application Fee.....	\$250.00

Plan Check Fee	Actual Cost to the Town
Address assignment per lot	\$100.00
Minor Subdivision final plat processing fee	\$300.00
Plat Amendment / Correction	Actual cost to the Town

3.6 Accessory Building Permit **Last Revision: 05/09/2024**

Permit application Fee	\$50.00
Site Plan Application Fee	\$50.00
Site Plan review	Actual Cost to the Town
Plan Check Fee	Actual Cost to the Town
Building Permit Fee	computed when plans are submitted (see ICC Valuation Table).
State Fee	1% of Building Permit Fee computed when plans are submitted
Assignment Address.....	\$100.00per/structure

3.7 Accessory Dwelling Units **Last Revision: 05/09/2024**

ADU Application	\$100.00
ADU Trailer Application Fee	\$150.00
ADU Trailer Application (annual)	\$75.00
ADU Annual / Renewal Fee	\$75.00
ADU Fines	TBD
ADU Permit	\$50.00
Site Plan Application Fee	\$100.00
Site Plan review	Actual Cost to the Town
Plan Check Fee	Actual Cost to the Town
Address assignment	\$100.00
Building Permit Fee	computed when plans are submitted (see ICC Valuation Table).
State Fee	1% of Building Permit Fee computed when plans are submitted

3.8 Agriculture Permit **Last Revision: 05/09/2024**

AG Permit	\$15.00
Burn Permit	Utah County Fire Marshal

A civil violation under this section shall amount to one hundred (100) dollars each day a violation occurs, each being a new violation.

3.9 Building Administrative Fees **Last Revision:**

Temporary Occupancy Fee	\$100 + 120% of Value of Uncompleted Items
Plan Resubmittal Fee (after denial)	Actual Cost to the Town
Board of Appeals (Current Building Code)	\$100.00
Building permit extension one time	50% of the original permit fee
Plan Revision / Deferred Submittal Review	Actual Cost to the Town

Certificate of Occupancy / Final Approval	\$150.00
Temporary Power Inspection	\$100.00

3.10 Solar Permit **Last Revision: 05/09/2024**

Residential Solar Application	\$50.00
Residential Solar Building Permit Fee.....	\$75.00
Residential Solar Panel Inspection Fee	\$95.00
Large Solar Plant conditional use application	<i>*Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.</i>
Lg solar plant inspection.....	<i>*Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.</i>
Plan Check Fee	Actual Cost to the Town
Legal Fee	Actual Cost to the Town

3.11 Power Permit **Last Revision: 05/09/2024**

Power Permit Application	\$50.00
Electrical Power Pole Inspection Fee	\$95.00

3.12 Plumbing Permit **Last Revision: 05/09/2024**

Plumbing Permit Application	\$50.00
Plumbing Permit Inspection Fee	\$95.00

3.13 Mechanical Permit **Last Revision:**

Mechanical Permit Application	\$50.00
Mechanical Inspection Fee	\$95.00

3.14 Re-inspection Fees **Last Revision: 05/09/2024**

Notes: Assessed under provisions of the International Building Code (as modified) or the total hourly cost to the jurisdiction, whichever is the greatest. This cost shall include supervision, overhead, equipment, hourly wages, and fringe benefits of the employees involved

..... assessed per hour plus Travel Time \$100.00

3.15 Fire Suppression & Emergency **Last Revision: 05/09/2024**

Plan review Fee	\$.022/per sq. foot
Minimum Fee	\$85.00
Inspections	\$85.00

3.16 Building without a permit(s) Last Revision:

Building without a permit	doubles the cost of permits
Daily penalty until structure is brought into compliance	\$100.00

3.17 Inspections / Administration / Compliance Last Revision:

Demolition Permit	\$50.00
Demolition Inspection Fee	\$75.00
Temporary Certificate of Occupancy (TCO)	\$100.00
TCO Extension Fee	\$75.00
Permit Reinstatement Fee (Expired Permits)	\$100.00
After-Hours / Weekend Inspection Fee	\$150.00
Stop Work Order Fee	\$150.00
Reinspection After Stop Work	\$125.00
Excavation Fill Permit	\$75.00
Grading Permit	\$50.00
Land Disturbance Application Fee	\$100.00

3.18 Propane Permit Fees Last Revision: xx/xx/xxxx

Application Fee	\$50.00
Above Ground Tanks Plan review & Site Inspection	\$65.00
Above Ground Tank: per additional tank at the same location	\$20.00
Below Ground Tanks Plan review & Site Inspection	\$95.00
Below Ground Tank: per additional tank at the same location	\$35.00
Additional fees apply for travel	Actual Cost to the Town

4 Community Development

4.1 Rezone Request Last Revision: 05/09/2024

Rezone Application	\$1350.00
Public Hearing Postage	Actual Cost of the Town

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before approval. All application fees will be credited to the final amount*

4.2 Code Last Revision:

Code Amendment Request	\$500.00
Text Amendment Request	\$500.00

4.3 Conditional Uses **Last Revision: 05/09/2024**

Conditional Use Permits Application Fee \$200.00

Conditional Use Permit Legal Fees Actual cost to the Town

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before approval of the conditional use permit.*

4.4 Annexation **Last Revision: 05/09/2024**

Annexation Application Fee \$1,000 + \$10 per acre

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval of annexation. All application fees will be credited to the final amount*

4.5 Master Development Fees **Last Revision: 05/09/2024**

Master Development Plan Application or Amendment \$1000.00

Other Fees **Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final plat approval. All fees will be credited to the final amount*

Development Agreement Amendment Fee Actual cost to the Town

4.6 Other Community Development Fees **Last Revision: 05/09/2024**

Variance, Non-conforming Use, Conditional Use Appeal, Appeal of Zoning

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval.*

Application for Amendment to General Plan and Development Code, Including Text and Map Amendments in the Nature of Property Rezoning

**Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before approval.*

4.7 Disposal of Town Property **Last Revision: 05/09/2024**

An amount to be set by action of the Town Council on a case-by-case basis, depending on the cost to the Town and a fair and equitable charge to the applicant.

4.8 Blasting Permits **Last Revision: 05/09/2024**

Blasting Application Fee \$500.00

Blasting Inspection / Monitoring Actual cost to the Town

Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, shall be paid in full prior to permit issuance or continuation.

4.9 Land Use Application Fees **Last Revision: 05/09/2024**

To request an amendment to the code & map application fee	\$50.00 \$300.00
All other Land Use fees not explicitly listed in this fee schedule	\$100.00
Lot Line Application	\$150.00
Variance Application Fee	\$200.00
Administrative Land Use Review	\$75.00
Board of Appeals (Current Building Code).....	\$100.00

4.10 General Land Use / Administrative

Pre-Application Meeting Fee	\$50.00
Zoning Verification Letter	\$25.00
Address Verification Letter	\$25.00

5 Roads

5.1 Buildings Road Fees **Last Revision: 05/09/2024**

Impact Fee Single-Family	\$5,290.00
Permits fee to cross FF roads for utility placement.....	\$50.00
Fine for not removing obstructions from FF public roads.....	\$250.00
The permit fee for greater weight limits (trucks) on FF roads	\$50.00
Road Damage / Repair	Actual cost to the Town

5.2 Streets **Last Revision: 05/09/2024**

Street Dedication	\$300.00
Street Vacation	\$300.00
Street Vacation Review	Actual cost to the Town
Street Vacation Notice	Actual cost to the Town
Street Name Change Application	\$100.00
New Street Sign for Name Change Approval	\$175/sign
Vehicle enforcement towed at owner's expense or	Actual cost to the Town

5.3 Road Cut permits, asphalt/concrete cuts, and Road Closures **Last Revision: 05/09/2024**

Minimum Fee for Cuts in a Paved Surface, More than 3 Years Old	\$300.00
Minimum Fee for Cuts in a Paved Surface, 3 Years Old or Less	\$800.00
Road Closure Deposit	\$1,000.00

Closure of a Collector Road, per lane, per 1,000 feet	\$250 per day
Closure of a Minor Arterial Road, per lane, per 1,000 feet	\$500 per day
Closure of a Major Arterial Road, per lane, per 1,000 feet	\$1,000 per day
Minimum Fine for Non-permitted work in City Right-of-Way	\$2,500 per occurrence
Bore permit	\$150.00
Bore per linear foot (Base fee plus)	\$0.25
Without Permit per occurrence	\$1000.00
Traffic Control Plan Review Fee	Actual cost to the Town
Barricade / Traffic Control Fee	Actual cost to the Town

5.4 Grading and Excavation Permits **Last Revision: 05/09/2024**

101 to 1,000 Cubic Yards	\$27 (1 ½ Hours Staff Time)
1,001 to 10,000 Cubic Yards	\$54 (3 Hours Staff Time)
10,001 to 100,000 Cubic Yards	\$108 (6 Hours Staff Time)
Over 100,000 Cubic Yards	\$216 (12 Hours Staff Time)
Grading or Re-inspection	Actual cost to the Town

5.5 Mining, Gravel Pits **Last Revision: 05/09/2024**

Gravel, Sand, Earth Extraction, and Mass Grading Permit \$350.00
 *Total hourly cost to jurisdiction, including supervision, overhead, equipment, staff hourly wages, and fringe benefits of employees involved, engineering fees, and attorney fees, will be paid in full before final approval. All fees will be credited to the final amount.

5.6 Road Limitations on Use of Vehicles **Last Revision: 05/09/2024**

Weight Limit Application	\$50.00
Weight limit Permit	\$50.00
Vehicle Weight limit fine	\$500 per infraction

5.7 Snow Removal **Last Revision: 05/09/2024**

In case of personal vehicles and obstacles obstructing snow removal on Town roads and rights of ways, towing or removal will be at the owner's expense.

5.8 Unauthorized Bridges, Ditches, water & waterways **Last Revision: 05/09/2024**

Fine cost of remediation

5.9 Inspections / Compliance **Last Revision:**

Right-of-Way Inspection Fee	\$75.00
Reinspection Fee	\$100.00
After Hours Inspection	\$150.00
Failure to Schedule Inspection	\$100.00
Emergency Road Response.....	Actual cost to the Town + 20% administrative cost
Failure to Resore ROW	Actual cost to the Town + 20% administrative cost

6 Sign

6.1 Sign Permit Fees **Last Revision: 05/09/2024**

Sign Permit Fee	\$50.00 per sign face
Temporary Sign Permit Fee	\$25.00 per sign face
Sign Inspection Fee	\$100.00
Sign Re-inspection Fee	\$50.00

6.2 Sign Violations **Last Revision: 05/09/2024**

First Sign Violation	Written Warning
Subsequent Sign Violations within 12 Months	\$100/sign per day until in Compliance
Unauthorized sign removal or abatement — Actual cost to the Town + 20% administrative fee	

7 Ordinance Enforcement Fines

7.1 Administrative Citations **Last Revision: 05/09/2024**

First Offense	Up to \$100 per Violation
Second Offense	Up to \$200 per Violation
Third Offense	Up to \$400 per Violation
in twelve (12) months.	
Criminal Penalty/Fine	Not to exceed maximum Class B misdemeanor under Utah Code Annotated section 76-3-301
Civil Penalty/Fine	Not to exceed maximum Class B misdemeanor under Utah Code Annotated section 76-3-301
Corporation Fine	Fixed by the court, not exceeding the amounts fixed for violations of Town Ordinances by individuals

7.2 Administrative Fee **Last Revision: 05/09/2024**

Administrative Fee	\$50.00
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7.3 Nuisance Violations **Last Revision: 05/09/2024**

1st Weekday for the first week	\$100.00
Thereafter, it is per day until paid, and the nuisance is abated.....	\$200.00
Excessive sound levels	\$100.00
Fine not paid within fifteen (15) days	The town attorney's fee is at the cost of the violation to collect the fine.
Abating the Nuisance	The actual cost to the Town for abating the nuisance will be billed to the property owner.

7.4 Illegal Dumping **Last Revision: 05/09/2024**

First Violation	\$250*
Second and Subsequent Violations	\$1,000*

Plus the cost to remove any illegally dumped materials.

7.5 Animal Control Fees

Last Revision: 05/09/2024

Impound, Boarding, and Release Fees..... Determined by the North Utah Valley Animal Shelter Fee Schedule

Animal Control Administrative Fee	Actual Cost of the Town
Animal At-Large / Nuisance Fee.....	Actual Cost of the Town
Dangerous Animal, Quarantine, or Special Handling	Actual cost of the Town
Repeat Impound Administrative Fee	Actual cost of the town

7.6 Accumulation Of Construction Debris, Mud, Etc. On City Streets

Last Revision: 05/09/2024

First Notice Written Notice with 28-day Warning Period.

Second Notice, if not remedied w/in 5 Days of the Warning Period Expiration. \$50/day until in Compliance

Street Cleanup / Abatement Fee	Actual cost to the Town + 20% administrative fee
Emergency Street Cleanup	Actual cost to the Town (including overtime)

7.7 Environmental Regulations, Air Quality, Weeds, and Befouling of Water

Last Revision: 05/09/2024

First Notice Written Notice with a 10-day Warning Period.

Second Notice, if not remedied within 5 Days of Warning Period Expiration ... \$50/day until in Compliance or Abatement of Injurious and Noxious Real Property and Unsightly or Deleterious Objects of Structures

Actual Cost of Abatement to the Town + 20% of Actual Cost	
Re-Inspection Fee	\$75.00
Emergency Abatement	Actual Cost of Abatement to the Town

7.8 Administrative / Legal

Last Revision:

Administrative Hearing Fee	Actual cost to the Town
Lien Processing Fee	Actual cost to the Town
Variance Application Fee	\$100.00
Soil Inspection & Remediation application	\$25.00

8 Utility Fees

8.1 Water

Last Revision: 05/09/2024

Renters deposit	\$210.00
Resident Deposit (New Account)	\$110.00
Culinary Water Application Fee	\$50.00
Commercial Water Application Fee	\$75.00
Commercial Water Deposit	\$110.00
Temporary Water Application	\$50.00
Temporary Water Deposit	\$1500.00

Abandon Service Line	Actual Cost to Town
Account Transfer Fee	\$25.00
Final Meter Read	\$25.00
Water Meter Hookup Fee	\$1,300.00
Impact Fee	\$15,629.00

8.2 Water Usage **Last Revision: 05/09/2024**

Water Use Rates Residential monthly allocation shall be 12,000 gallons per month	\$55.00
Any water usage over 12,000 gallons per 1000 gallons	\$1.00
Non-monthly Meter Read	\$50.00
Non-permitted Water Connection	\$2,500 per occurrence

8.3 Delinquent Water Payment Penalty **Last Revision: 05/09/2024**

Any payment received after the due date shall incur a late fee \$25.00

8.4 Disconnection and Reconnection Water Fee **Last Revision: 05/09/2024**

Any water bill not paid within forty-five (45) days of the due date per offense \$50.00
 Disconnect \$50.00
 Reconnect: All delinquent water charges must be paid to the Town, or arrangements must be made for their payment in a manner satisfactory to the Town..... \$30.00
**In addition to such payments and penalties, a delinquent user may be required to make and file a new application and deposit*

8.5 Fire Hydrant Water Usage Fee **Last Revision: 05/09/2024**

Water Use Rates Residential monthly allocation shall be 12,000 gallons per month	\$55.00
Any water usage over 12,000 gallons per 1000 gallons	\$1.00

8.6 Damages to water lines, meters, hydrants, and other materials **Last Revision:**

Any person or entity that damages water lines, meters, hydrants, or other components of the Town’s water system shall be responsible for all costs of repair or replacement. Such costs may include labor, materials, equipment, administrative expenses, and reasonable attorney fees incurred by the Town.

8.7 Illegal Hook-ups **Last Revision: 00/00/0000**

Unauthorized connections to the Town’s water system are prohibited. Any illegal connection shall be removed at the expense of the property owner or responsible party. The responsible party shall also be liable for all damages, repairs, and associated costs, including labor, materials, administrative expenses, and reasonable attorney fees incurred by the Town.

8.8 Additional Utility Services **Last Revision: 00/00/0000**

Meter Testing Fee (Fee refunded if meter is found defective)	\$75.00
Utility Placement application	Actual Cost to Town
Utility Locate / Blue Stakes Service Fee	\$75.00

9 Cemetery**9.1 Burial Plots****Last Revision: 05/09/2024**

	Resident	One-time Resident	Non-Resident
Regular Vault and #2 Child Vault	\$350.00	\$700.00	\$4,000.00
Cremation (½ plot)	\$200.00	\$375.00	\$700.00
Plot Certificate Transfer	\$25.00	\$25.00	\$25.00

9.2 Interment**Last Revision: 05/09/2024**

Open and Close Grave	\$450.00	\$450.00	\$450.00
Burials after 4:00 pm - minimum of an hour	\$175.00	\$175.00	\$175.00
Saturday Burial - minimum of an hour	\$175.00	\$175.00	\$175.00
Move Headstone	\$150.00	\$150.00	\$150.00

9.3 Disinterments - Not including Vault**Last Revision: 05/09/2024**

Vaulted	\$900.00
Non-Vaulted	\$1,700.00
Infants	\$400.00
Cremations	\$400.00

10 Parks**10.1 Park Use Permits****Last Revision: 00/00/0000**

After-Hours Park Use Permit Fee	\$
Amplified Sound Permit	\$

10.2 Park Reservations (Core Fees)**Last Revision: 00/00/0000**

Park / Pavilion Reservation (Resident)	\$25.00
Park / Pavilion Reservation (Non-Resident)	\$50.00
Reservation Deposit (Refundable)	\$100.00

10.3 Park Event Deposit (By Attendance)**Last Revision: 00/00/0000**

1-199 people	\$0.00
200-299 people	\$25.00
300-499 people	\$75.00
500+ people	\$150.00
Late Fee	\$25.00
No Permit / Reservation	\$300.00
Damage beyond deposit	Actual Cost to the Town

10.4 Park Use Add-On Fees**Last Revision: 00/00/0000**

After-Hours Park Use	\$50.00
Amplified Sound Permit	\$25.00
Commercial / Vendor Use (food trucks, etc.)	\$75.00

10.5 Cleaning & Damage **Last Revision: 00/00/0000**

Failure to Clean Reserved Area	\$50.00
Damage / Repairs	Actual Cost to the Town
Extra Trash Removal	Actual Cost + 20% Admin

10.6 Optional **Last Revision: 00/00/0000**

Sports Field Use (league or organized use)	\$25.00–\$50.00 per use
Security / Staff Time (if required)	Actual Cost (staff hourly rate)

11 Town Rentals & Miscellaneous Services

11.1 Garbage Cans **(updated Resolution 2024-04)**

Additional Garbage Can	\$125.00
Set of Wheels and Axle	\$10.00
Set of Hinges & Lid	\$20.00

11.2 Rental Fees **Last Revision: 05/09/2024**

Patio Heater (Fees refunded when returned with the receipt for propane filled and in good condition.)	\$100.00
Solo Stove (Fees refunded when returned in good condition)	\$200.00
Damage, Cleaning or Replacement Fees	Actual Cost to Town

11.3 Miscellaneous fees **Last Revision: 05/09/2024**

Fees not specifically listed in this fee schedule	\$50.00 \$75.00
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12 Special Events & Uses

12.1 Event Fees **Last Revision: 05/09/2024**

Event Deposit	Based on the Maximum Number of Anticipated Attendees (refundable if no damage has taken place)
People 200-299	\$25.00
People 300-499	\$75.00
People over 500	\$150.00
Late Fee	\$25.00
Event Application Fee	\$50.00
Event Review Fee	lowest staff wage per hour
Failure to obtain an event permit.....	\$300.00
Event damage, cleanup, or repair beyond deposit	Actual cost to the Town
Event cancellation after review begins	Application fee non-refundable + actual costs incurred
Personnel Fee – Public Works Department	Direct Cost + 100% (Overtime and Benefits)



Personnel Fee – Utah County Sheriff’s Office Deputy\$90/Deputy per hour, 2-hr Minimum

Personnel Fee – Utah County Sheriff’s Office Supervisor* \$100/hour

Any event requiring more than three Deputies must include a supervisor in addition to the required Deputies. **Must give them a 30-day notice*

12.2 Event Alcohol Permit Only **Last Revision: 05/09/2024**

Beer/Liquor Permit - Class A, Class B, Class C, Class D (annually) \$300.00

Single-Event permit \$50.00

Serving alcohol without acquiring a permit \$500.00

12.3 Special Uses **Last Revision: 00/00/0000**

Special Uses Application \$75.00

Other costs associated with Special use Actual cost to Town

13 Utility Billing Policies & Procedures **Last Revision: 05/09/2024**

This section establishes billing procedures, account requirements, and administrative policies related to utility services and development-related reimbursements.

13.1 Development Review and Approval - Additional Fees **Last Revision: 05/09/2024**

Applicants shall reimburse the Town for actual costs incurred for professional services, third-party review, and other expenses required for development review that exceed standard application fees. An administrative fee of ten percent (10%) shall be applied to all such reimbursable costs.

13.2 Development Review and Approval - Billing **Last Revision: 05/09/2024**

The Town shall bill developer applicants for all reimbursable costs incurred during the development review process. Billing statements shall be provided within a reasonable time and shall include sufficient detail to identify the nature of the charges, the project to which they apply, and the basis for the cost. All invoices are due within thirty (30) days of the billing date unless otherwise specified. If payment is not received within that time, the account shall be considered delinquent, and the Town may suspend further processing of applications or approvals until all outstanding balances are paid. Developer applicants may contact the Town to request clarification of any charges, and the Town may revise invoices as appropriate following such review.

13.3 Development Review and Approval - Disputed Billing **Last Revision: 05/09/2024**

If a developer applicant disputes any charge billed by the Town, the applicant shall submit a written notice identifying the specific items in dispute and the basis for the objection. The Town may review the disputed charges and make adjustments where appropriate. The Town Council may consider disputed charges and make a final determination. Pending resolution of the dispute, the Town may require payment of undisputed amounts and may suspend further processing of applications or approvals until the matter is resolved.

13.4 Developer Applicants Must Remain in Good Standing **Last Revision: 05/09/2024**

Developer applicants shall remain current on all fees, charges, and financial obligations owed to the Town. Any applicant with outstanding or delinquent balances may be considered not in good standing. The Town may suspend or withhold application processing, approvals, permits, inspections, or other services until all amounts due are paid in full or acceptable payment arrangements are made. No final approvals or permits shall be issued while an applicant remains delinquent.

13.5 Utility Customer Accounts **Last Revision: 05/09/2024**

Billing for utility services shall be issued monthly and shall be due and payable by the last day of each month. Any payment received after the due date shall be subject to late fees as established in this fee schedule. Accounts that remain unpaid for more than sixty (60) days after the due date may be subject to disconnection of service. Prior to disconnection, the Town shall provide notice to the account holder in accordance with applicable law. Service shall not be restored until all past due balances, fees, and applicable charges have been paid in full or satisfactory payment arrangements have been made with the Town. Returned or dishonored payments shall be subject to fees as permitted by law. Unpaid accounts may be referred to collections, and the Town may pursue all available legal remedies to recover outstanding amounts, including costs and attorney fees where allowed.

13.6 Other Fees **Last Revision: 05/09/2024**

This fee schedule supersedes previously established fees for the services identified herein. Fees not listed remain in effect unless otherwise modified by resolution or ordinance. In the event of a conflict, the provisions of this fee schedule shall control.