

**MINUTES**  
**CEMETERY BOARD MEETING**  
EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
APRIL 14, 2026  
10:00 AM

**Board Members Present:** Chair Beverly Thomas, Board members Terry Lund, Scott Hansen, and Steve Crosland.

**Board Members Excused:** Vickie Olsen, Dale Nicholls and Ben Gordon.

**Staff Present:** Guadalupe Kenison, Troy Birch, Shane Davis, and Candice Maudsley.

**Others Appearing:**

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**I. CALL TO ORDER**

The Ephraim Cemetery Board convened on Tuesday, April 14, 2026, in the Ephraim City Hall Board Room. Cemetery Board Chair Beverly Thomas called the meeting to order at 10:08 a.m.

**MOTION**

**II. APPROVAL OF MINUTES**

The Board postponed the approval of the minutes of March 10, 2026, Cemetery Board Meetings.

**III. AGENDA ITEMS**

**A. OPMA Training- Candice Maudsley**

Ephraim City Recorder Candice Maudsley provides a handout and reviews the information regarding the Utah Code Open Public Meetings Act with the board members.

**B. Park Cemetery Luminary**

Guadalupe states they have received information from two different event directors on how they coordinate their cemetery luminary. Discussion is held regarding the details of how we could coordinate a luminary for our cemeteries. Guadalupe provides some prices for paper bags and battery-operated candles, information on was provided by Wasatch Lawn. Beverly will get a proposal for next month's meeting. Beverly states that they will be going for a grant to help cover costs for some of this event.

**C. Memorial Day Program Update**

Beverly confirms they have a speaker for the program, Bill Branham. She reviews the program and who will be part of it. It is scheduled to put up the flags on May 20<sup>th</sup> at 10:00am and take them down on May 27<sup>th</sup> at 10:00am.

**D. Park Cemetery Flag Holder Prototype**

Terry states he has made up 14 so far, they will be put up to experiment with on May 20<sup>th</sup> for the flags being put up.

**IV. SEXTON REPORT:** Shane states they are clearing headstones of decorations being overcrowded. He has talked to some people and informed them that glass is not allowed and if overcrowded it is the family's responsibility to clean around it. He requests a list of burials from last September, so he knows how much graves need sod, he tries to lay sod down twice a year.

**V. OLD BUSINESS:**

- A. **AD HOC Report:** Beverly states they are still fundraising for the project, as the city manager states the money must be fundraised. Beverly states that the city recreation office was asked and refused to help put out the information regarding the fundraiser. She asks if any other board must fundraise their projects. Guadalupe informed her that it may depend on the by-laws of each board. She states the bronze is being cast now, the goal is to have it completed by Veterans Day and hope to move the flags. They have received some funds and still need about \$30,000.
  
- B. **Revisions of Cemetery Ordinance:** Beverly would like to move the revision of the ordinance to June and asks if the board members are opposed. Guadalupe provided a summary of the proposed changes and Scott Hansen would like to add some stuff to be specific for the Pioneer Cemetery. Scott mentions he would like to consult with Amy Barry with the Utah Preservation Office regarding cleaning, repairing, and beautifying the headstones and lots. Scott will reach out to the Canute Peterson family regarding the burials in the plot, what is allowed to use to decorate, and repair the headstone.

**VI. PUBLIC COMMENT**

No public is present.

**VII. BOARD MEMBER REPORTS**

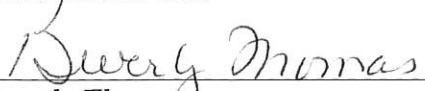
- Steve Crosland- no comment
- Scott Hansen- no comment
- Terry Lund- no comment
- Beverly Thomas-

**ADJOURNED**

*Board Members are all in agreement to close of the meeting. All are in agreement. The motion carried.*

*There being no further business to come before the Cemetery Board for consideration, Chair Beverly Thomas adjourned the Regular Cemetery Board Meeting at 11:02 a.m.*

**MINUTES APPROVED:**

  
Beverly Thomas

5-12-2026  
Date

**ATTEST:**

  
M. Guadalupe Kenison, Secretary

5-12-2026  
Date