

# John Hancock Charter School Board of Directors Meeting Minutes

March 10, 2026 | Virtual Meeting

## Board Members and Staff Present

Present in the transcript: Kim Frank, Allison Clinger, McKay Ballard, Kyle Tippetts, Megan Johnson, Jolene Romero, Wendy Morgan, Craig Frank, and Julie Adamic. Andrea Pierotti joined for the executive session interview.

Note: These minutes were prepared from the meeting transcripts. Spelling of names and titles should be confirmed before final approval.

## 1. Call to Order

Kim Frank called the John Hancock Charter School Board of Directors meeting to order on Tuesday, March 10, 2026, at approximately 7:05 p.m.

## 2. Approval of Prior Meeting Minutes

The Board reviewed the minutes from the February 11, 2026 board meeting.

Motion	Moved By	Seconded By	Result
Approve the February 11, 2026 board meeting minutes.	Allison Clinger	McKay Ballard	Approved unanimously

## 3. Executive Director Report

The Board acknowledged receipt of the Executive Director Report. The report was provided to board members for review.

## 4. Public Comment

No public comment was offered.

## 5. Second School Fee Hearing and 2026-2027 Fee Schedule

Julie Adamic reported that this was the second required hearing for the school fee schedule and policy. No changes had been made since the prior reading. The fee schedule included optional

bus fees of \$25 per month, an annual optional Social Leadership fee of \$60, and the Lagoon field trip fee, which is waivable.

Motion	Moved By	Seconded By	Result
Approve the 2026-2027 fee schedule.	Kyle Tippetts	Jolene Romero	Approved unanimously

## 6. Executive Session

The Board entered executive session in accordance with the Utah Open and Public Meetings Act for a personnel matter/interview.

Motion	Moved By	Seconded By	Result
Enter executive session.	Allison Clinger	Kyle Tippetts	Approved unanimously

Motion	Moved By	Seconded By	Result
Return from executive session to public session.	Allison Clinger	Megan Johnson	Approved unanimously

The board returned to public session at approximately 7:44 pm. Kim Frank stated that the Board had made a decision to give Julie Adamic the opportunity to hire an employee, if she chooses, and that Julie would handle the next steps.

## 7. Finance Committee Report

Craig Frank provided the financial report as of February 28, 2026. He reported that approximately 67% of the fiscal year had passed and approximately 67% of the budget had been expended, placing the school on track with the budget.

Account	Balance Reported
Zions Bank Checking	\$1,040,382.57
Zions Bank Savings	\$246.38
PTIF Account	\$1,286,204.64
Zions Bank Nonprofit Checking	\$37,549.49

A transfer of \$250,000 had been made to the PTIF account during reconciliation. Craig noted that PTIF interest was in the high 3% range, lower than the earlier rate but still higher than the prior bank interest rate.

## 8. Lake Mountain Campus Construction Update

Craig Frank reported that the Lake Mountain campus construction remained on track for the target date of approximately June 15. The building was framed, roofing work was upcoming, and Tyvek wrap was being installed. The building is a wood structure with an exterior designed to mirror the existing Eagle Mountain campus.

Craig also shared that a 360-degree walkthrough video was being prepared for the school YouTube channel so families and staff could view progress while the site remains closed for safety. Financially, the project was reported to be on target, with some school cash and budgeted reserves being used for construction overages and school needs while maintaining required days cash on hand.

## 9. Enrollment Report

Julie Adamic provided enrollment updates for the 2026-2027 school year. She noted that numbers continue to change as families move from pending or accepted status into completed registration.

Campus/Area	Reported Enrollment Status
Pleasant Grove Campus	163 registered; 12 accepted/in process; 28 pending. Need noted in several grades, especially third grade and first grade, with additional marketing for immediate openings.
Eagle Mountain Campus	898 registered; 5 in process; 7 pending.
Lake Mountain Campus/Annex	142 registered; 107 in process; 43 pending.
Total LEA	1,203 registered. Goal discussed as 1,480 total, with the working budget likely crafted around 1,450.

Craig Frank noted that Hamlin Capital’s planning expectations include 350 students at Lake Mountain, 920 at Eagle Mountain, and 180 at Pleasant Grove, or another combination that meets the overall target. Julie noted that the 1,480 goal includes planning for attrition. Marketing efforts include outreach to new neighborhoods, city events, sports sponsorships, soccer games, softball/baseball fields, and possible bus route adjustments.

## 10. Annual Health Instruction Data Review and Human Maturation Curriculum

Julie Adamic shared that the required annual data review for health instruction was provided to board members, including sexually transmitted disease and pregnancy-rate data. The Human Sexuality/Maturation Committee recommended continuing the same human maturation curriculum used in prior years. Julie stated the curriculum remains approved by USBE.

Motion	Moved By	Seconded By	Result
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Approve the human maturation curriculum per the recommendation of the Human Sexuality Committee.	Allison Clinger	Megan Johnson	Approved unanimously
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## 11. LEA-Specific License

Julie Adamic explained that, because of staffing changes and an unforeseen medical issue, a kindergarten position needed to be filled. The selected teacher has an Idaho license and needs an LEA-specific license while transferring licensure to Utah.

Motion	Moved By	Seconded By	Result
Approve the LEA-specific license as disclosed in the Executive Director Report.	Megan Johnson	McKay Ballard	Approved unanimously

## 12. Furniture Proposal Review Committee

Julie Adamic informed the Board that some board members may be asked to serve on a committee to review a furniture proposal.

## 13. Strategic Planning

Julie proposed using smaller strategic planning committees instead of holding the scheduled Saturday strategic planning meeting. Each committee will help develop specific plans, which Julie will combine into one strategic plan and bring back to the Board for approval early in the summer. Board members expressed support for this approach.

## 14. Early Warning System

Julie reported that she had informed the state that John Hancock Charter School will use the state-provided early warning system as required by new state law.

## 15. Policy Readings and Approvals

### 15.1 Emergency Safety Interventions Policy - Second Reading

Julie explained that the second reading updates language and makes the policy more specific to the school site. The policy addresses intervention when a student is dysregulated.

Motion	Moved By	Seconded By	Result
Approve the Emergency Safety Interventions Policy on second reading.	Kyle Tippetts	Wendy Morgan	Approved unanimously

## 15.2 Fundraising Policy - Second Reading

Julie noted that the Board reviewed the changes in detail during the prior month.

Motion	Moved By	Seconded By	Result
Approve the Fundraising Policy on second reading.	Jolene Romero	Wendy Morgan	Approved unanimously

## 15.3 Safe Schools Discipline and Behavior Policy Revisions

Julie explained that the revisions were formatting and language clean-up only, with no substantive changes to the policy.

Motion	Moved By	Seconded By	Result
Approve the Safe Schools Discipline Policy revisions.	Allison Clinger	McKay Ballard	Approved unanimously

## 15.4 School Threat Assessment Policy - First Reading

Julie presented the first reading of the School Threat Assessment Policy. The policy outlines the need for a team, designated roles, training, and alignment with state school safety requirements related to law enforcement, school resource officers, guardians, and related procedures. No vote was taken because this was a first reading. Board members were asked to review the policy and send questions before the next meeting.

## 15.5 Test Administration and Testing Ethics Policy Revisions

Julie explained that this policy must be updated annually and that there were no changes from USBE from the prior year.

Motion	Moved By	Seconded By	Result
Approve the Test Administration and Testing Ethics Policy revisions.	Megan Johnson	Jolene Romero	Approved unanimously

# 16. Board Training and Student Safety Resources

Julie reported that some training links in Google Classroom were not working correctly and that she would follow up with the state regarding access and any possible fees. The Board viewed a training video/resource related to online safety, sexting, sextortion, legal risks, AI-generated content, and reporting to trusted adults and law enforcement.

Julie noted that sextortion has affected a John Hancock Charter School family and emphasized that it is a real concern. She explained that the school provides required child sexual abuse prevention training to students and sends related resources to parents. Board members were also directed to FERPA and CIPAA/student privacy trainings in Google Classroom.

# 17. Legislative Update

Kim Frank shared a legislative update affecting charter schools. She reported that a bill passed requiring the State Board of Education to compare funding for district schools of similar size to charter schools and identify funding differences. She noted that charter schools may be underfunded by as much as \$118 million. The study will begin this year, with proposals expected for the Legislature next year to address equal funding. Additional legislative updates may be discussed at a future meeting.

# 18. Adjournment

Motion	Moved By	Seconded By	Result
Adjourn the meeting.	Jolene Romero	Allison Clinger	Approved unanimously

The meeting adjourned following the unanimous vote.

# Action Items

- Julie Adamic may proceed with hiring an employee based on the executive session discussion, if she chooses.
- Julie Adamic will follow up with the state regarding Board training access issues and possible training fees.
- Board members will review the School Threat Assessment Policy before the next meeting.
- Julie Adamic will organize strategic planning work through smaller board/operations committees and bring a combined strategic plan back to the Board early in the summer.
- Selected board members may be asked to help review the furniture proposal.
- Marketing and enrollment outreach will continue for Pleasant Grove, Eagle Mountain, and Lake Mountain enrollment goals.

# Summary of Approved Motions

Motion	Moved By	Seconded By	Vote
Approve February 11, 2026 minutes	Allison Clinger	McKay Ballard	Unanimous
Approve 2026-2027 fee schedule	Kyle Tippetts	Jolene Romero	Unanimous
Enter executive session	Allison Clinger	Kyle Tippetts	Unanimous
Return to public session	Allison Clinger	Megan Johnson	Unanimous
Approve human maturation curriculum	Allison Clinger	Megan Johnson	Unanimous
Approve LEA-specific license as disclosed	Megan Johnson	McKay Ballard	Unanimous
Approve Emergency Safety Interventions Policy	Kyle Tippetts	Wendy Morgan	Unanimous
Approve Fundraising Policy	Jolene Romero	Wendy Morgan	Unanimous
Approve Safe Schools Discipline Policy revisions	Allison Clinger	McKay Ballard	Unanimous
Approve Test Administration and Testing Ethics Policy revisions	Megan Johnson	Jolene Romero	Unanimous
Adjourn	Jolene Romero	Allison Clinger	Unanimous

Prepared from transcript files uploaded for the March 10, 2026 Board of Directors meeting.