

NOTICE AND AGENDA

Notice is hereby given that the Millville City Council will hold its regularly scheduled Council Meeting on Thursday, May 14, 2026, at the Millville City Office, 510 East 300 South in Millville, Utah, at 7:00 p.m.

1. Call to Order / Roll Call – Mayor Hair
2. Opening Remarks / Pledge of Allegiance – Councilmember Ames
3. Approval of agenda
4. Approval of minutes of the last City Council Meeting – April 9, 2026
5. Agenda Items—
 - A. Public comment period (2 min/person)
 - B. Request for exemption on sewer connection and monthly fee requirement – Chloe and Logan Baker
 - C. Discussion with Bakers on fencing of Millville City owned parcel 03-037-0025 – Mayor Hair
 - D. Consideration of update to Water User Rate Resolution modifying the late fee charges and other minor adjustments – Recorder Twedt
 - E. Budget review for FY26 and FY27 – Recorder Twedt
 - F. Adoption of tentative FY27 Budget – Mayor Hair
 - G. City Reports: Roads, Parks, Water – Public Works Director Kendrick
 - H. Councilmember reports and other items for future agendas
6. Adjournment.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Corey Twedt at (435) 881-2669 at least three days prior to the meeting.

The Millville City Council may enter into a closed session as allowed by Utah Code 52-4-205 to discuss pending or reasonably imminent litigation, to discuss the individual character, professional competence, or health of an individual, or to discuss land acquisition or the sale of real property.

This agenda was posted on May 11, 2026, to the City posting locations, the City Website, and the Utah Public Meeting Notices Website.



Corey Twedt, Recorder

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
April 9, 2026

PRESENT: David Hair, Pamela June, Ryan Zollinger, Jeremy Ward, Darcy Ripplinger, Jacob Ames, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Tanya McCormick, Jean Culbertson, Matthew Anderson, Bonnie Farmer, Scott Robison, Callie Hanks, Lieren Hansen, Shane Johnson, Celeste Thatcher, Quentin Casperson, Kim Ashcroft, Chad Jensen, Steffanie Casperson, Cameron Faulk

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for April 9, 2026, at 7:00 p.m. The roll call indicated that Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, Jacob Ames, and Darcy Ripplinger were in attendance.

Opening remarks/Pledge of Allegiance

Councilmember Ripplinger welcomed everyone to the Council Meeting. She offered a word of prayer and then led all present in the Pledge of Allegiance.

Approval of agenda

The agenda for the City Council Meeting of April 9, 2026 was reviewed. **Councilmember Ward motioned to approve the agenda for April 9, 2026.** Councilmember Ames seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes. (A copy of the agenda is included as Attachment “A”.)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting on March 12, 2026.

Councilmember June motioned to approve the minutes for March 12, 2026.

Councilmember Zollinger seconded. Councilmember June corrected a typo on the minutes. Councilmembers Ward, June, Ames, Ripplinger, and Zollinger voted yes.

Public comment period

Mayor Hair opened the floor for any public comments. No one signed up for the public comment portion of the meeting.

Connect Transit Report

Lieren Hansen from the Connect Board gave an update on things happening with Connect Transit. She discussed the new headquarter building and said that it was expensive but that

it did not require bonding or tax increases with the grant money they were able to secure. Everything is going well with Connect and with the Pool service that serves Millville City. Since the beginning of 2026, there have been 725 passenger trips to or from Millville City. The Pool service allows for more pickup and drop off locations throughout Millville City. Lieren discussed the Connect survey that is currently available seeking resident feedback throughout the Valley on what they want to see with public transportation.

Councilmember Ripplinger asked if regular riders still needed to request a ride every time in the application as they did a year ago or if they could now designate pickup times for every weekday? Lieren said that she believes each ride needs to be scheduled individually. She said that the app has been overhauled and is now much easier to use than when it was first released.

Mayor Hair thanked Lieren for all her good work representing Millville on the Connect Board for the past several years.

Request for removal of utility bill late fees

Callie Hanks requested from the City Council that her utility bill late fees be forgiven. She doesn't go to the Post Office every day, so she sometimes doesn't receive the bill right when it is mailed out. She said that she is frustrated that there are fees for paying a bill by credit card or through her checking account online. She processes her last payment through her bank, but it didn't arrive to the City on time and she thinks there should be a grace period since her bank was supposed to send it before the due date. She said that many utility companies and credit card providers offer a 24 or 48-hour grace period and she thinks the City should do something like that. She said that email notifications might also be helpful.

Recorder Twedt explained that the City offers an email option to receive your bill so that you don't have to go to the post office or wait for it. Notice of this has been in the newsletter for over a year and it only takes a minute to sign up on the website to begin receiving your bill by email. He said that the transaction fees for credit card payments are not implemented by the City nor does the City collect those fees. That is what the service provider charges if you want to pay online. As far as the grace period goes, it doesn't matter to staff what is done in that regard. We just have to know when to charge the late fee.

Treasurer Dyer explained how bank bill pay works. When you ask your bank to pay a bill for you, it cuts the check on the requested day. The money is deducted from the owner's account that day and held in a queue. They hold the payment until they receive several and then they print the checks and send them together to the City in a single envelope. Sometimes the City receives many checks in a single mailing from the bank. Megan said that it is not uncommon for her to see a difference of ten days from the date on the check to the date that it arrives in the mail to Millville City. Residents that pay their utility bills through a bank bill pay service need to select a date early enough so that it will arrive to the City on time.

Treasurer Dyer explained that basing delinquent payments on postmarked dates on envelopes would be very time consuming. Yesterday, for example, she processed 162 payments. Payments need to be processed and recorded on the day they are received by the City.

Councilmember Zollinger said that this bank bill pay issue has come up several times over the years. It is a convenience to a bank customer, but it means you are at the mercy of the bank for when they choose to print and mail the check. There are people who have come in with this issue in the past who have requested payment on the first of the month and it doesn't get to the City before the deadline on the 10th. Even if we were to move the date, this problem wouldn't go away. If customers don't process a bill pay payment far enough ahead of the due date, it will arrive late to the City. The City can't make up for the bank deciding not to ship checks in a timely manner.

Recorder Twedt said that if the Council wants staff to indicate that bills are late after the fifth day of the month and then only charge late fees after the tenth, that wouldn't be an issue for staff. That would in essence offer somewhat of a grace period. We just need to know what date we should use for the real deadline, and we need to be fair. We can't have staff deciding how long a grace period should be or who should receive it. We need to have a process that we use every month for every resident.

Treasurer Dyer said that several residents have called their banks and asked them for reimbursement for late fees due to their lengthy processing time and have been successful in getting that money back.

There was a discussion about Millville City late fees at 15% being too high. This makes the impact greater to the customer now that bills are higher than they have been in the past with the new monthly sewer fees.

The schedule for utility bills was discussed. Treasurer Dyer explained that after the deadline on the tenth of each month, bills are processed and sent to the company that prints and mails the bills. Mailed bills arrive to customers a few days later. Email bills usually arrive around the tenth. It could be a day or two later depending on weekends or holidays.

Possible bill deadline dates were discussed by the Council. Councilmember June asked that staff look at the late fee charge to see if they think it is higher than it should be and what other cities are charging for delinquent bills.

Councilmember Ames motioned to wave the late fees for this specific case and to revisit the late fee percentage moving forward. Councilmember Ward seconded. Councilmembers Ward, Ames, June, Ripplinger, and Zollinger voted yes.

Selection of two planning commissioners to serve on Planning Commission

Councilmember June said that five applications had been received for the two open positions on the Planning Commission. The candidates have filled out applications and answered some questions. They will now be given an opportunity to speak for up to two minutes each to introduce themselves and then the Council will decide on appointments.

Bonnie Farmer spoke first followed by Garrett Greenhalgh, and Shane Johnson. Joe McCormick wasn't able to be there but sent an email to the Council with his information before the meeting. Larry Lewis wasn't at the meeting.

Councilmember June said that this was tough for her, because all five are very good candidates. She said that she feels they need Garrett because of his background and history with the Planning Commission. She said that she was also in favor of selecting Joe McCormick to get a new and fresh perspective. She thinks Bonnie does a great job and it would be good to keep her there, but she has served for about 20 years, and Councilmember June keeps coming back to Joe.

Councilmember Ames said that he was grateful for all the interest in these positions. He is worried about losing so much experience at one time. He also thinks Garrett and Joe would do a great job.

Councilmember Zollinger said that it is difficult to choose. All of the candidates would do a great job in this position. He also feels a new perspective would be good. Councilmember Zollinger knows Shane and thinks he would be good a fit. He agrees that it would be great to keep Garrett there with all his background on the Planning Commission. His choice would be to appoint Shane and Garrett.

Councilmember Ripplinger said that she echoes the appreciation for those willing to serve. She said she would prefer to keep Garrett and Bonnie on the Planning Commission.

Councilmember June motioned to appoint Garrett Greenhalgh as a Planning Commissioner. Councilmember Ripplinger seconded. Councilmembers Ward, June, Ames, Ripplinger, and Zollinger voted yes.

Councilmember Ames motioned to appoint Joe McCormick as a Planning Commissioner. Councilmember June seconded. Councilmembers June and Ames voted yes. Councilmembers Zollinger, Ward, and Ripplinger voted no. The motion failed.

Councilmember Ward motioned to appoint Shane Johnson as a Planning Commissioner. Councilmember Zollinger seconded. Councilmembers Ward, June, Ames, Ripplinger, and Zollinger voted yes.

Mayor Hair thanked Bonnie Farmer for the many years of service on the Planning Commission. (A copy of the related staff report is included as Attachment "B".)

Consideration of ordinance updating residential zoning code and adding a 1-acre minimum lot size zone

Development Coordinator Everton said that this was the ordinance that would combine the residential zones into a single chapter and add the option for a 1-acre minimum lot size. This was discussed at the February meeting and adjusted based on the councilmember feedback at that meeting.

It was discussed that the minimum acreage required, as listed in the proposed code update, was rounded and matches what is in the current code that is in place right now instead of having the exact acreage. Development Coordinator Everton also said that this draft added a little clarification on private lanes in a cul de sac. These were things that were discussed in the February City Council meeting.

Councilmember Ripplinger said that she thinks this is great code and she likes the addition of the 1-acre lot size option. As discussed during the February meeting, she said she would prefer to have the code list the exact square footage numbers for each lot size instead of rounding them. She said she has received many questions about this in the past and she has had to explain that they are approximated.

Councilmember Zollinger said that he preferred keeping the lot sizes the way they have been for many years. Changing them now would add some issues with remembering which lots were approved at which lot size requirement.

Planning Commissioner Chairman Garrett Greenhalgh said that Millville is the only city in the County that rounds their lot size requirements and he feels that anytime there is an opportunity to increase the minimum lot size, they should do it. He doesn't think it would be difficult to determine at which square footage a lot was approved.

Councilmember Zollinger said that the Council had asked the Planning Commission to look at adding the addition of a 1-acre minimum residential zone. They were not asked to change the lot sizes in the code. This is not something that he considered to be a problem to begin with. He doesn't think Millville needs to be like other communities. Councilmember Zollinger said that he appreciates the work put into the code update and he thinks it is great. He just doesn't see a need to update the lot sizes for what has been working so well for Millville for so many years, and he has concerns of the issues in tracking it would create.

It was discussed that people with land in Millville which had previously been zoned as Residential R-1 might have concerns with the lot sizes being increased which would affect the number of potential lots they could fit on their property.

Councilmember Ripplinger said that she thinks that the vote should be made on the proposed code presented at the February meeting. Recorder Twedt said that the code from that meeting was adjusted to what is before them based on the majority of the councilmember input.

Councilmember June motioned to adopt Ordinance 2026-1 as provided today with the rounded acreage lot sizes. Councilmember Zollinger seconded. Councilmembers Ward, June, Ames, Ripplinger, and Zollinger voted yes. (A copy of the adopted ordinance is included as Attachment “C”.)

Consideration of ordinance placing a moratorium on zone changes until a new General Plan has been completed

Recorder Twedt reviewed the draft ordinance and said that his concern is that if adopted, this ordinance could prevent additional commercial development on the north side of the City near the Town Center-designated zoning. There is also property, not owned by the Zollingers, near the Zollinger complex that could be affected. Councilmember Zollinger said he wasn’t very concerned about the effect of the property in that area as the owner is using that property as farmland. The land in the Town Center is more of a concern.

The Council asked about progress with the funding request to help pay for the work on the new General Plan. Recorder Twedt said that he expected to hear if the City would receive that funding by the end of the month.

Councilmember Ripplinger asked how long it might take to complete a new General Plan. It was discussed that it could take a year or more after the process begins.

The Council discussed the possible issues with implementing a moratorium and how it may be better to keep options available if needed. The Council has been clear that they intend to deny residential zone change requests on the south side of the City until the new General Plan is complete.

Councilmember Ames motioned to not pursue a moratorium on zone change requests. Councilmember Zollinger seconded. Councilmembers Ward, June, Ripplinger, Ames, and Zollinger voted yes.

Tennis Court Lights

Quentin Casperson said that he has invited all members of the City Council to their house to see how bright the lights are and the effect it has on their home. The City worked with the electrician previously and made some adjustments that may have reduced the brightness by 10% or so, but it didn’t make a huge difference. Since then, he has spoken with the Council to try and seek additional improvements with the situation. Quentin said that they can see the lights from inside the house through the window and it is annoying, but the larger issue is not being able to enjoy the outside of their home. He said that it is like being next to a car lot and sometimes kids go to the park at night and turn on the tennis court lights so that they can play on the field, because they light up the entire area. We would like to see what can be done to help with the issue.

Steffanie Casperson said that they moved into Millville for the Country Living feeling that was here. They would like to be able to see the stars from their yard before the lights go off

at 10 p.m. With the lights, there are more kids playing in the park at night and she doesn't think these kids live in Millville City. Steffanie said that there was some reference in a previous City Council meeting when the new pickleball court lights were being considered. It was discussed then that there was a lighting design used in another City that would reduce how much of the light would bleed out away from the courts.

Public Works Director Kendrick said that the lights that were installed at the tennis courts and at the newer pickleball courts used the design that was requested. They are bright if you look in the direction of the lights, but they don't bleed out as much as other lights do.

Kim Ashcroft said that from his experience in working in Logan City, he believes there are refractors that can be placed on the back of the lights to direct the beam. You can also adjust the LED brightness.

The Caspersons also recommended the City could look at dimmer switches, having the lights available for only a portion of the week, or having them turn off at 9 pm instead of 10 pm.

The discussion from the council was that there are some difficulties in striking a balance to make the park as nice and available to the public as possible while minimizing the impact it might have on the homes that are near the park.

The Council said that they would work with the electrician to try some different things to see what could be done to reduce the impact to the Caspersons.

Cache County Sheriff report

Sheriff Chad Jensen said that it was contract time again and he explained a bit of how the contract works. Patrol hours are paid for with the contract time. Other things are paid with tax dollars. They have been working over the past several years to increase the hours on the contracts to be more in line with the hours actually worked. The goal now is to work to increase the pay rates on the contracts to reflect the pay rates needed to keep good employees in place.

The contract draft that the Council is considering would have an increase of about \$3,000 per year for the next three years.

Sheriff Jensen said that sometimes, they need signs installed or other help from the City to be able to enforce what the City wants. The Millville City Council has always been proactive in whatever the Sheriff's Department has needed to be effective on the enforcement side.

Recorder Twedt pointed out some communication issues that he has seen between the City and the Sheriff's Department over the past several months. Sheriff Jensen apologized and asked that representatives from Millville City call him directly when there is an issue for which they are not getting a timely response.

The Council thanked Sheriff Jensen for coming and for everything he and his officers do for Millville City and the rest of Cache County.

Consideration of resolution accepting the updated Law Enforcement Agreement

Councilmember Ames reviewed the resolution with the updated contract for law enforcement services from Cache County.

Councilmember Ames motioned to accept Resolution 2026-2. Councilmember Ripplinger seconded. Councilmembers Ames, Ward, June, Ripplinger, and Zollinger voted yes. (A copy of the adopted resolution is included as Attachment “D”.)

Discussion on fire protection service costs and changes

Councilmember Ames reviewed the voucher program that is being pursued by the County and how it would impact Millville City residents. The purpose of this is to fix a double-taxation problem. Logan City residents are paying the same percentage of taxes to Cache County as residents from all of the other cities, but Logan City residents are not receiving any County fire services. The voucher money would go to the County and then come back to the cities to help pay for their fire and EMS services.

He also discussed the fire rate increase proposed by Hyrum City. Hyrum is increasing the cost for fire services by approximately 300% this year. The new rate structure will begin in July. The amount the City will receive from the voucher program would help pay for those services. Councilmember Ames said that Hyrum City is also looking at adding full-time staff and EMS in coming years. The Council doesn't need to make a decision on the Hyrum fire coverage right now, but they should discuss the voucher program so that Mayor Hair has some direction.

The Council discussed the possible voucher program and the level that might work best for Millville City. It was discussed that there are still a lot of factors and unknowns.

Councilmember Ward motioned to accept to be a part of the voucher program with the recommendation that the voucher tax rate be set at 0.00060. Councilmember Ames seconded. Councilmembers Ames, Ward, June, Ripplinger, and Zollinger voted yes. (A copy of the related staff report is included as Attachment “E”.)

Review of Utility Adjustments for the third Quarter of Fiscal Year 2026

Treasurer Megan Dyer reviewed the utility adjustments for the past three months. There were no concerns from the City Council with the adjustments that had been made.

Review of Budget Progress through the third quarter of Fiscal Year 2026

Recorder Twedt reviewed the budget through the end of March 2026. He explained that at the next meeting, the Council would see a proposed budget to finish FY26 and a new budget for FY27. In the following meeting, in June, the Council will need to adopt a budget for both of those years.

Recorder Twedt discussed a few things from his notes including the additional grant money for the sewer capacity purchase that had come in and then been spent. This would be reflected on the budget revision that the Council would see at the next meeting.

Councilmember Ripplinger asked about the RAPZ revenue which was budgeted higher than what has been received so far this year. Recorder Twedt said that the reimbursement request for those funds would be submitted in the upcoming weeks and the County will pay the City for those expenses that have already taken place.

Councilmember Ripplinger also asked about the COG grant money. Recorder Twedt explained that it was estimated in May of 2025 that this work was going to be completed and submitted for reimbursement before the end of June. That didn't happen, so that funding and those expenses move from FY25 to FY26. Recorder Twedt said that one of the difficult parts of a city budget are estimating what will happen before the end of the year and what will roll into the following year. It is annoying, but it really doesn't affect the project costs. It just affects when the money is spent and when reimbursements come through. (A copy of the related staff report is included as Attachment "F".)

City Reports

Director of Public Works Chad Kendrick said that the City is still using water from the spring, but that will be changing soon when the farmers start to need that water and the City will begin to primarily use the wells.

He said that the sewer system continues to work well and several homes are connecting to the sewer each week. They are working on making minor road repairs as they show up from the sewer project.

There was a brief discussion about the dry summer expected and the record low snowpack. Director Kendrick said that the City has some good wells. They may be tested this year, but we are expecting to be okay.

Recorder Twedt discussed the ongoing efforts with Whitaker Construction to finish up the punch list items.

Councilmember Ripplinger said that she would like to see the splash pad open later than 5 pm. Recorder Twedt explained that the Council had made the decision to reduce the hours in the past based on actual use. At the end of the day, it was rare that there were very many people using the splash pad and it didn't make sense to leave it open later when it was

often one or two kids just pushing the button and watching the water flow. This could of course be reconsidered by the City Council.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment “G”.)

Councilmember Ripplinger said that the City Celebration is coming up. They are still looking for someone to help run the pickleball tournament. The theme for this year will be the 250-yr anniversary for the birth of our Nation. Jill Gebert does a great job and has some good volunteers signed up to help with everything for the City Celebration. Councilmember Ripplinger said that for wildfire she is pursuing some grant money to help pay for the fence that was approved at the meeting last month. She has met with a representative from Rocky Mountain Power about reducing growth around the property where their substation is located. She was excited to see that they have mowed and weeded a portion of that area which hasn't happened for years.

Councilmember Ward reported that the Easter Egg Hunt went really well. The Millville City Youth Council did a great job.

Councilmember Zollinger said that he realizes it is baseball season and he would like to know if there are ongoing issues with the baseball lights being on late at Ridgeline High School so that he can address them.

Councilmember June said that she would like to recommend a couple of minor changes to the application form for planning commissioners. The consensus of the Council was that the changes made sense. Recorder Twedt said he would update the form now so that it is ready next time it is needed. Councilmember June also brought up the ongoing issue with kids on ebikes riding illegally on the streets and on the grass at the parks.

Mayor Hair said that he had received a call for a group that is promoting the Declaration of Independence. They do a program where they offer a reward for those who memorize and can recite the Declaration of Independence. Mayor Hair said that he asked them to reach out to Recorder Twedt to provide more information.

Adjournment

Councilmember Ward motioned to adjourn the meeting. Councilmember Zollinger seconded. Councilmembers Ward, June, Ames, Ripplinger, and Zollinger voted yes. The meeting adjourned at 9:54 p.m.



AGENDA REPORT: BAKER SEWER CONNECTION AND FEE EXEMPTION REQUEST May 14, 2026

Background

When the Bakers built their home about 10 years ago, to get outside the well protection zone (marked in purple on the map), they had to install a pump along with their septic tank for a drain field to the hillside east of their home. The estimated cost to run a new sewer lateral from their home to the main line on the road is \$9,500 to \$11,000.

Due to the cost of this connection, on top of the cost incurred from the previous installation of their septic system on the hillside, they would like to request an exemption from the requirement to connect to the City sewer and exemption from the monthly sewer fee.

City Code Section 13.20.020E says the following:

Connection Required; Exception: The owner of all property with houses, buildings or properties used for human occupancy, employment, recreation or other purposes, situated within the city and abutting on any street, alley, easement or right of way in which there is now located or may in the future be located a public sanitary sewer of the city, or within three hundred feet (300') of the system, is hereby required, at the owner's expense, to install suitable sewer facilities therein, and to connect such facilities directly Millville City Code Title 13, Chapter 13.20 5 to the public sewer in accordance with the provisions of this chapter, within one hundred eighty (180) days after date of official notice to do so; provided that said sewer is within three hundred feet (300') of the owner's property line. An exception to this policy may be granted by the city council in extraordinary cases only.



AGENDA REPORT: WATER USER RATE RESOLUTION

May 14, 2026

Background

The Millville Water User Rate Resolution has been around for about as long as Millville City has been providing water service to Millville residents. The proposed resolution does not change any of the monthly water rates and most customers will not see any change in their monthly bill.

As discussed at the last City Council meeting, there is some concern that the current 15% late fee for delinquent utility payments may be too high. Treasurer Dyer has done a review of utility bill late fees for other cities in Cache Valley and throughout Utah. Some cities have flat rate late fees, some charge based on a percentage of remaining balance (as Millville does), and some do a combination. Although Millville City does not have the highest late fee costs, we are higher than many other cities. The staff recommendation would be to reduce the late fee for delinquent payments from 15% to 10%.

Staff also recommends increasing the new account deposit from \$75 to \$150. The \$75 amount was put in place in 1996 (if not before that time) and has not changed since then. Utility bills have increased dramatically over the past 30 years and an increase is needed in the deposit cost. This deposit is refunded to a customer if they move out of the home or after two years. The current resolution states that the deposit will not be refunded if the customer has had a delinquent payment. In addition to increasing the deposit fee, staff recommends that the deposit be refunded if the customer has had 2 or less delinquent payments during that initial two-year period to provide a little more flexibility for our customers.

The other major change proposed in the resolution is the addition of a \$70 fee for tampering with or burying a meter or if a customer turns on the water at the meter after it has been turned off by the City.

Included Documents

- Resolution 2026-3 with redline markups to indicate the proposed changes

**MILLVILLE CITY
RESOLUTION 2026-3**

**REVISING TERMS, CONDITIONS AND FEES FOR CONNECTING TO THE
MILLVILLE CITY MUNICIPAL WATER SYSTEM, WATER RATES, AND
SPECIFYING CONDITIONS FOR SECURITY DEPOSIT**

WHEREAS, Millville City periodically reviews and updates fees and adds clarification on those fees connected with use of the water system; and

WHEREAS, the Millville City Council desires to reduce the late fee penalty for delinquent utility bill payments;

NOW THEREFORE, be it resolved that the Millville City Council adopts as follows:

SECTION 1. WATER RATES

A. The monthly base water rate and water usage rates are listed below by meter size:

Meter Size	Base Rate	0-10k Gallons	10-30k Gallons	30k + Gallons
0.75 inch	\$38.00	\$0.80/1,000	\$0.95/1,000	\$1.05/1,000
1.0 inch	\$38.00	\$0.80/1,000	\$0.95/1,000	\$1.05/1,000
1.5 inch	\$50.00	\$0.80/1,000	\$0.95/1,000	\$1.05/1,000
2.0 inch	\$100.00	\$0.80/1,000	\$0.95/1,000	\$1.05/1,000
4.0 inch	\$400.00	\$0.80/1,000	\$0.95/1,000	\$1.05/1,000

B. Exception: In those instances where the total income from all sources to any one household is less than \$12,500 per year, the base rate will be reduced, upon written application and income certification to the Mayor, to one-half of the base rate as approved by resolution.

C. A fee of ~~\$150.00~~ will be charged to each new customer and will be repaid at the end of two years ~~or when the customer moves out of the City if all utility bill fees have been paid in full and no more than two delinquent payments have been made over the time period for which they have been a customer.~~

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Deleted: or when the customer moves from the City, if all water charges have been paid.

SECTION 2. CONNECTION FEES/IMPACT FEES/OTHER RELATED FEES

A. The minimum diameter for all future connections to the system will be 1” meters.

B. All costs for connecting to the system will be borne by the individual (applicant) requesting water service, including but not limited to:

1. trenching;

2. road and sidewalk cuts or borings as required by the lot;
 3. backfilling trenches and replacing pavement and sidewalks;
 4. pipes and connection fittings; and
 5. meter barrel and lid
- C. Specifications for all material used in the above connections shall be provided by Millville City and shall be the minimum specifications required for connection.
- D. The work shall be done by a licensed contractor according to Millville City specifications and will be supervised by the Millville City Director of Public Works.
- E. The City shall provide and install the water meter. If a water meter larger than 1” is requested, the applicant will pay the difference in cost for the meter as well as the monthly use fee as listed above.
- F. Fees:
1. Impact Fees – the Impact Fee structure will apply as adopted in the Millville City Code Chapter 3.28.
 2. Tapping Fee – tap shall be made by the Public Works Department; \$100 per connection.
 3. Filing Fee – new applications or change of customer to cover administrative costs \$50 per application.
 4. Security Deposit for all single lots and small subdivisions that require no dedication of streets or rights-of-way to the City.

\$550 – to be paid at the time of application and held for a period of one year from the time of completion of the installation, to ensure correction of latent defects which may appear in that period. All City rights-of-way are to be cleared of debris and returned to satisfactory condition as required by the Director of Public Works. Following satisfactory performance for the specified time period, all of the deposit shall be refunded.
 5. Security Deposits for major subdivisions will be covered by the general bonding requirements for subdivision construction. (Refer to Subdivision Ordinance 16.24)
 6. Re-connection fee - \$35 for each time the water is turned on or turned off at any meter

7. Standby fee - \$100 per year for any undeveloped lot in a City-approved subdivision with utility water service available. Payment is required in January of each year.

8. Billing Penalty – any water bill payment not received by the City by the 10th of each month will be assessed a 10% penalty on the unpaid balance. Failure to make payment may result in water being turned off or the disconnection of service.

9. Water meter tampering or obstruction fee - \$70 plus the cost of repair or replacement (if needed) will be charged if a customer tampers with a meter, turns the water on or off without City approval, or buries a meter box.

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SECTION 3. EFFECTIVE DATE

The rates adopted by this resolution are to become effective as of May 14, 2026.

SECTION 4. REPEALER

This Resolution supersedes any and all other water fee schedules and all such previous schedules are herewith repealed.

Passed and approved by the Millville City Council, this 14th day of May 2026.

BY:

David Hair, Mayor

ATTEST:

Corey Twedt, City Recorder

COUNCILMEMBER	YES	NO	ABSENT	ABSTAIN
Jeremy Ward				
Jacob Ames				
Darcy Ripplinger				
Pamela June				
Ryan Zollinger				



AGENDA REPORT: BUDGET REVIEW

May 14, 2026

Background

At the end of each fiscal year, the Council reviews the yearly budget and adopts a new final budget – with adjustments – for the current year. Additionally, the Council must adopt the new fiscal year budget in June of each year. If a tax rate increase is planned, a preliminary budget is adopted in June and the final budget is adopted in August. Millville City is not planning on a property tax increase for 2026.

Budget adoption schedule:

- 5/14/26: Budgets reviewed in City Council Meeting. Make budget adjustments as desired. Adopt preliminary FY27 Budget.
- 6/11/26: Hold budget public hearing at 7:30 p.m. Make budget adjustments as desired. Adopt final revised FY26 Budget. Adopt FY27 Budget.

MILLVILLE CITY BUDGET - REVENUE		ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
GENERAL	Property Tax	\$166,472	\$165,000	\$167,600	\$169,000
	Sales Tax	\$449,469	\$400,000	\$490,000	\$450,000
	Motor Tax	\$927	\$900	\$900	\$900
	In Lieu Fees - UTV Recreation Fees	\$11,159	\$10,000	\$10,500	\$10,500
	Comcast Franchise	\$8,912	\$8,700	\$8,700	\$8,700
	Energy Sales and Use Tax	\$198,941	\$190,000	\$207,000	\$207,000
	Animal Licenses	\$3,910	\$4,100	\$3,400	\$3,400
	Ambulance / EMS	\$43,371	\$45,600	\$46,200	\$46,300
	Fines / Court	\$1,428	\$800	\$600	\$600
	Business Licenses	\$4,213	\$3,800	\$7,800	\$3,800
	Sanitation	\$177,363	\$200,000	\$234,000	\$247,000
	9-1-1 Service	\$22,347	\$29,500	\$30,200	\$31,100
	Class "C" Roads	\$217,341	\$200,000	\$225,000	\$225,000
	Appro. Fund Bal. Class "C" Rd	\$0	\$0	\$0	\$175,000
	Appropriated Fund Balance	\$0	\$0	\$0	\$0
	Park Impact Fee	\$31,980	\$26,600	\$42,600	\$37,300
	Park Impact Appropriated FB	\$0	\$0	\$0	\$0
	Road Impact Fee	\$10,560	\$8,800	\$14,000	\$12,300
	Road Impact Appropriated FB	\$0	\$41,200	\$5,000	\$111,700
	Restaurant/RAPZ Tax Awarded	\$213,144	\$59,100	\$59,100	\$137,100
	Youth Council	\$0	\$800	\$800	\$800
	Park Rentals	\$11,779	\$10,000	\$11,500	\$11,000
	Building Permits	\$6,052	\$5,000	\$7,900	\$6,000
	Development Review Fees	\$5,471	\$2,000	\$9,400	\$5,000
	Reimbursed Fees; Eng. & Dev.	\$13,869	\$5,000	\$300	\$2,000
	Interest	\$86,745	\$50,000	\$81,000	\$74,000
	COG Grant (reimbursement)	\$106,291	\$0	\$120,000	\$30,000
	Misc. Revenue	\$10,619	\$500	\$24,000	\$500
Mass Transit Sales Tax/CVTD	\$39,924	\$44,000	\$44,000	\$49,000	
TOTAL GENERAL			\$1,511,400	\$1,851,500	\$2,055,000

STORM WATER	Charges for Stormwater	\$32,285	\$34,000	\$35,000	\$35,200
	Stormwater Construction Fees	\$1,650	\$1,500	\$2,200	\$1,900
	Interest	\$6,077	\$3,000	\$4,900	\$3,800
	Transfer from General Fund	\$0	\$0	\$0	\$0
	Appropriated Fund Balance	\$0	\$0	\$0	\$0
	TOTAL STORMWATER			\$38,500	\$42,100

CPT PROJ.	Interest	\$86,304	\$60,000	\$83,000	\$71,000
	Appropriated Fund Balance	\$0	\$0	\$0	\$0
	Transfer from General Fund	\$283,200	\$129,000	\$330,500	\$206,500
	TOTAL CAPITAL PROJECT			\$189,000	\$413,500

MILLVILLE CITY BUDGET - REVENUE		ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
WATER & SEWER	Charges for Water Service ...	\$607,062	\$550,000	\$550,000	\$550,000
	Miscellaneous Income	\$25,129	\$2,500	\$7,200	\$2,500
	Interest Income (Water)	\$65,612	\$40,000	\$65,000	\$58,000
	Interest Income (Sewer)	\$137,310	\$20,000	\$91,000	\$20,000
	Water Impact Fee	\$18,800	\$15,200	\$24,400	\$21,300
	Water Connection Fees	\$575	\$400	\$1,200	\$1,000
	Charges for Sewer Service	\$533,221	\$694,000	\$786,600	\$798,000
	Sewer Impact Fee	\$52,560	\$43,800	\$70,000	\$61,300
	Grant Proceeds (Sewer)	\$9,301,724	\$2,000,000	\$5,356,800	\$0
	TOTAL WATER AND SEWER			\$3,365,900	\$6,952,200
TOTAL			\$5,104,800	\$9,259,300	\$3,885,500

MILLVILLE CITY BUDGET - EXPENSES		ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
GENERAL	<u>General Government</u>	\$24,819	\$44,500	\$44,000	\$44,500
	Auditor (General) ...	\$17,531	\$17,500	\$17,000	\$17,700
	Financial Consulting & IT (General) ...	\$14,015	\$14,500	\$14,500	\$15,300
	Insurance (General)	\$20,236	\$22,000	\$22,000	\$22,000
	Elected Officials (General)	\$20,790	\$21,500	\$21,500	\$21,500
	General Non-Category Payroll	\$90,048	\$122,300	\$125,500	\$132,000
	P&Z ...	\$7,905	\$9,900	\$10,000	\$10,500
	Legal (General) ...	\$6,196	\$14,000	\$14,000	\$14,000
	Engineering (General) ...	\$15,385	\$30,000	\$5,000	\$5,000
	Building (General) ...	\$13,538	\$14,700	\$14,000	\$14,700
	Law Enforcement	\$33,085	\$35,400	\$35,400	\$39,900
	Animal Control ...	\$4,101	\$4,500	\$4,500	\$4,800
	Fire	\$30,850	\$33,800	\$32,600	\$35,000
	First Responders and EMS	\$47,084	\$48,000	\$47,100	\$50,000
	Elections ...	\$244	\$6,700	\$3,000	\$300
	Roads - General ...	\$116,496	\$142,600	\$142,600	\$153,800
	Roads Class "C" Regular ...	\$4,788	\$200,000	\$150,000	\$400,000
	Class "C" Designated Future Use	\$0	\$0	\$75,000	\$0
	COG Road Project (Reimbursable)	\$140,199	\$0	\$120,000	\$30,000
	Road Impact Fee Capital Outlay	\$35,102	\$50,000	\$19,000	\$124,000
	Road Impact Fee Designated Future	\$0	\$0	\$0	\$0
	Parks (General) ...	\$154,820	\$174,000	\$174,000	\$183,000
	Parks/Recreation - Other ...	\$8,237	\$11,500	\$10,000	\$10,000
	Park Capital Improv. RAPZ (Reimbursable)	\$241,029	\$46,900	\$51,000	\$137,100
	Park Impact Fees ...	\$41,394	\$0	\$0	\$0
	Park Impact Fees - Designated Future	\$0	\$26,600	\$42,600	\$37,300
	Sanitation	\$192,963	\$202,000	\$234,000	\$247,000
	9-1-1 Service	\$29,337	\$31,000	\$33,300	\$35,600
	Disaster Relief	\$2,607	\$4,000	\$4,000	\$4,000
	Public Safety/Emergency Preparedness ...	\$4,299	\$6,000	\$6,000	\$6,000
	<u>Youth Council ...</u>	\$5,116	\$4,500	\$5,400	\$4,500
	Designated for Future Use	\$0	\$0	\$0	\$0
Mass Transit Tax Distribution/CVTD	\$39,324	\$44,000	\$44,000	\$49,000	
Transfer to Capital Project Fund	\$283,200	\$129,000	\$330,500	\$206,500	
Transfer to Water-Sewer Fund	\$0	\$0	\$0	\$0	
TOTAL GENERAL			\$1,511,400	\$1,851,500	\$2,055,000

MILLVILLE CITY BUDGET - EXPENSES		ACTUAL	ORIGINAL	FINAL	ORIGINAL
Account Description		FY25 Actual	FY26 Budget	FY26 Budget	FY27 Budget
STORM WATER	Salaries/Benefits	\$21,003	\$23,500	\$23,500	\$25,000
	Special Dept. Supplies (SW) ...	\$1,454	\$9,000	\$3,000	\$4,000
	Capital Outlay	\$0	\$5,000	\$0	\$5,000
	Appropriated for Future Use	\$0	\$1,000	\$15,600	\$6,900
	TOTAL STORMWATER		\$38,500	\$42,100	\$40,900
CPT PROJECT	Capital Outlay - Gen Government	\$56,898	\$173,200	\$79,000	\$180,000
	Capital Projects	\$0	\$0	\$0	\$0
	Transfer to Water-Sewer Fund	\$0	\$0	\$0	\$0
	Designated Future Use	\$0	\$15,800	\$334,500	\$97,500
	TOTAL CAPITAL PROJECT		\$189,000	\$413,500	\$277,500
WATER & SEWER	General (Water/Sewer) ...	\$60,108	\$71,900	\$75,200	\$86,000
	Salary/Benefit (Water) ...	\$133,743	\$176,300	\$176,300	\$184,200
	Legal (Water) ...	\$2,041	\$10,000	\$10,000	\$10,000
	Engineering (Water)	\$2,549	\$15,000	\$2,000	\$20,000
	Auditor (Water) ...	\$11,969	\$15,000	\$13,000	\$15,000
	Financial Consulting & IT (Water) ...	\$8,500	\$9,000	\$9,000	\$10,300
	Insurance (Water)	\$7,599	\$9,000	\$8,300	\$15,000
	Special Department Supplies - Water ...	\$58,266	\$55,000	\$55,000	\$68,500
	Special Department Supplies - Sewer	\$0	\$20,000	\$0	\$20,000
	City Sewer - Nibley/Hyrum	\$12,295	\$270,000	\$195,000	\$270,000
	Sewer Capital Projects	\$9,323,324	\$2,000,000	\$5,356,800	\$0
	Water Bond (2006) - Water Storage Tank	\$91,830	\$93,000	\$92,200	\$93,500
	Bond (2000) - Parker Well	\$44,760	\$44,800	\$44,800	\$44,800
	USDA Sewer Rev Bond	\$338,300	\$338,300	\$338,300	\$338,300
	Cap. Facility Rplcmnt Fund Reserve	\$45,000	\$45,000	\$0	\$0
	Designated for Future Use	\$0	\$193,600	\$576,300	\$336,500
TOTAL WATER AND SEWER		\$3,365,900	\$6,952,200	\$1,512,100	
TOTAL			\$5,104,800	\$9,259,300	\$3,885,500

Councilmember Assignments 2026

Councilmember Jeremy Ward

- Car Show for City Celebration
- Youth Council

Councilmember Ryan Zollinger

- Sewer
- School District
- Parade

Councilmember Jacob Ames

- Fire/EMS/Emergency Preparedness
- Law Enforcement/Animal Control
- Resident Hardship Fund

Councilmember Pamela June

- P&Z
- Ordinance Enforcement

Councilmember Darcy Ripplinger

- City Celebration
- Trails
- Wildfire