BOARD OF EDUCATION
REGULAR SCHOOL BOARD MEETING
Detailed Agenda
Wednesday, May 13, 2026
Adele C. Young Intermediate School, 830 Law Dr, Brigham City, UT 84302

"Always consider the effects on our students."

A. **If ADA accessibility is needed to attend this meeting, please contact the District Office at 435-734-4800 before 4:00 p.m. the day prior to the meeting.**
B. **Retiree Reception- 6:00 p.m.**
C. **Retiring Employee Recognitions - 6:30 p.m.**
Coerina Fife, Executive Director of Personnel and Title IX
D. **Administrative - 7:00 p.m.**
1. **Call to Order**
Tiffani Summers, Board President
2. **Reverence**
Bryan Smith, Board Member
3. **Flag Salute/Pledge of Allegiance**
Neil Stevens, Business Administrator
4. **Recognitions**
Jamie Kent, Public Information Officer
a. **English Learner (EL) Graduation Rate Increase:**
Jennifer Penland, Lake View Teacher
Jennie Cross, North Park Teacher
Lynette Tervort, Lake View Teacher
b. Sarah Pace, BRHS Student - 2026 Deseret News/KSL Top Sterling Scholar in Science
c. **2025 Ritchey Science Fair Awards and Participants:**
Sarah Pace - 1st Place in Botany
Alliya Orellana - 2nd Place in Zoology/Microbiology
Anna Allred - 3rd Place in Medical/Health
Raylayne Logan - Excellent in Math/Physics/Astronomy/Earth and Space

d. Brandalyn Johnson, Teacher at Century Elementary - State Science of Reading Award
e. **SEE Awards:**
S (Strengthen PLCs) - Malorie Serdar, Golden Spike Instructional Coach
E (Expand Student Connections) - Chelsey Schneringer, Health Teacher at BEHS
E (Elevate Employee Appreciation) - Justice Servoss, 4th Grade Teacher at North Park
E. **Certificated Employee and Volunteer Recognitions - 7:30 p.m.**
Elementary Administrator - Dallin Gittins, Century Elementary
Secondary Administrator - Brandon Nelson, Box Elder Middle School
District Administrator - Jeff Morris, Director of Assessment
Elementary Teacher (North) - Jill Dallon, Grouse Creek
Elementary Teacher (South) - Randi-Jo Call, Century Elementary
Secondary Teacher (North) - Jayme McKenna, Alice C. Harris Intermediate
Secondary Teacher (South) - Samantha Elliott, Box Elder High School
Related Services (North) - Amy Jo Summers, McKinley Elementary
Related Services (South) - Angie Carter, Discovery Elementary
Volunteer (North) - Deon Anderson, Century Elementary
Volunteer (South) - Ernie Anderson, Golden Spike Elementary

Todd Barrow, President, BEAA

F. **Approval of Agenda** - **7:50 p.m.**

G. **Public Comment** - **7:55 p.m.**

Those individuals who would like to speak to the Board should read the guidelines and complete the sign-up document located at the door. At the discretion of the Board President, public comment may be permitted at any point during the Board meeting.

H. **Public Comment on K-5 Math Curriculum Adoption** - **8:25 p.m.**

Jamie Kent, Director of Public Relations and Math & Science Specialist

I. **Action Items** - **8:35 p.m.**

1. **Approval of 2026-2027 Board Meeting Calendar**
   Steve Carlsen, Superintendent
2. **Approval of Sunrise 2025-26 Amended TSSA Plan**
   Keith Mecham, Asst. Superintendent of Secondary Teaching & Learning
3. **Approval of School Land Trust (SLT) Plans**
   Keith Mecham & Heidi Jo West, Assistant Superintendents of Curriculum
4. **Approval of Construction Contract for Discovery Elementary**
   Neil Stevens, Business Administrator

J. **Information Items** - **8:55 p.m.**

1. **Review of Positive Behavior Plans (PBS)**
   Megan Bushnell, Student Services Director
2. **Book Battle Presentation**
   Stephanie DeFilippis, Board Member
3. **Monthly Financial Report**
   Neil Stevens, Business Administrator
4. **Board Committee Reports**
   a. **Student Board Member Report**
   b. **Student Board Member Recognition**
   Steve Carlsen, Superintendent and Tiffani Summers, Board President
5. **April Employee Appreciation**
   a.

April	**Teacher**	**Support**
BRHS	TJ Rhodes	Maylee Flinders
BRMS	Ann Shaw	Corey Ballard
ACHI	Tricia Payne	Judy Thompson Jade Garn
BEHS	Travis Mumford	Elizabeth Enriquez
BEMS	Maria Brana	Leann Nelson
ACYI	Emily Zito	Lacie Smith
Sunrise	Kelly Sorensen	Anita Port
Century	Jill Roche	Katie Gardner
Discovery	Kappy Williams	Rachel Reynolds
Fielding	Brooke Reynolds	Melinda Jepperson
Garland	Lauri Hawkins	Cyndee Ritter
Golden Spike	Katrina Argyle	Amy Forsberg
Lake View	Adrienne Nelson	Tara Tonioli
McKinley	Julie Kent	Sarah Brown

North Park	Hollie Allen	Jayci Anderson
Three Mile Creek	Jenny Hilton	Kamryn Peterson
Willard	Michele Southwick	Taylor Nelson
Western	(2 ESP this month)	Joann Kimber Kristin Tanner

K. **Policy Review** - **9:15 p.m.**

1. **First Reading**
   a. Policy 3044 Orderly School Termination for Employees
   b. Policy 3300 Administrative: Personnel Selection
2. **Second Reading**
   a. Policy 2175 Buildings & Grounds - Energy Conservation
   b. Policy 5250 Student Speech & Publications
   c. Policy 5330 Academic Eligibility for Activities

L. **Board Discussion Items** - **9:25 p.m.**

1. **Review of Tentative FY27 Budget**

Neil Stevens, Business Administrator

M. **Consent Items** - **9:35 p.m.**

1. **Minutes**
2. **Claims**
3. **Personnel**
4. **150-Mile Trip Request**
5. **Approval of CTE Budget Revision**
6. **Approval of Concurrent Enrollment Budget Revision**
7. **Approval of Counseling and Guidance Budget Revision**
8. **Approval of Child Nutrition Budget Revision**
9. **Approval of Linq ERP Contract**
10. **Approval of School Resource Officer Contract with Brigham City**
11. **Approval of School Resource Officer Contract with Tremonton**
12. **Approval of Contract to Renovate BRHS Baseball Field**

N. **Suggestions for Future Board Meetings** - **9:40 p.m.**

O. **Upcoming Events**

1. BEHS Graduation - Tuesday, May 26, 2026 at 6:00 at Weber State University
2. BRHS Graduation - Wednesday, May 27, 2026 at 8:00 pm at BRHS Football Field
3. Sunrise Graduation - Thursday, June 11, 2026 at 8:00 pm at BEHS Football Field

P. **Board Handbook** - **9:45**

Danielle Wright, Board Member

Q. **Closed Session to Discuss the Character and Professional Competence of an Individual** - **9:55 p.m.**

R. **Closed Session to Discuss Collective Bargaining** - **10:15 p.m.**

S. **Closed Session to Discuss Sale or Lease of Real Property** - **10:30 p.m.**

T. **Adjournment** - **10:45 p.m.**

The next meeting of the Board of Education will be held on Wednesday, June 10, 2026, with a Work Session at 5:30 and a Regular Session at 6:30 p.m., at the Independent Life Skills Center, 960 S Main St, Brigham City, Utah.