



ROY CITY
Roy City Council Meeting Minutes
April 7, 2026– 5:30 p.m.
Roy City Council
5051 S 1900 W Roy, UT 84067

Minutes of the Roy City Council Meeting held in person in the Roy City Council Chambers and streamed on YouTube on April 7, 2026, at 5:30 p.m.

Notice of the meeting was provided to the Utah Public Notice Website at least 24 hours in advance. A copy of the agenda was also posted on the Roy City website.

The following members were in attendance:

Mayor Jackson
Councilmember Hulbert
Councilmember Jackson
Councilmember Saxton
Councilmember Sphar
Councilmember Wilson

City Manager, Matt Andrews
City Recorder, Brittany Fowers
City Attorney, Matt Wilson

Excused: N/A

Also present were: Police Chief, Matt Gwynn; Fire Chief, Theron Williams; Parks and Recreation Director, Michelle Howard; Public Works Director, Brandon Edwards; Management Services Director, Amber Kelley.

Kevin Homer, Emma Price, Glenda Moore, Shelley Plston, Michael Ghan, Kassidy Slater, Brooklyn Greenwell, Alix Harvey, Bridget Greenwell, Brandie McDonald, Robert Percival, Cindy Whinham, Leon Wilson, and David Young.

A. Welcome & Roll Call

Mayor Jackson welcomed those in attendance and noted Councilmembers Hulbert, Jackson, Saxton, Sphar, and Wilson were present.

B. Moment of Silence

Councilmember Wilson invited the audience to observe a moment of silence.

C. Pledge of Allegiance

Councilmember Wilson led the audience to recite the Pledge of Allegiance.

D. Consent Items

1. February 3, 2026 Roy City Council Vacant Council Seat Interview Minutes, February 3, 2026 Roy City Council Special Meeting Minutes, February 3, 2026 Roy City Council Meeting Minutes, March 3, 2026 Roy City Council Meeting Minutes, and March 17, 2026 Roy City Council Work Session Minutes.
2. January and February 2026 Financial Statements
3. Request for approval of an alcoholic beverage license for 3805 Midland Enterprises Inc. at 3805 S Midland

Councilmember Wilson motioned to approve the consent items. Councilmember Jackson seconded the motion, all present members voted “Aye” and the motion carried.

E. Presentations

1. 5600 South UDOT Project Update

Brandie McDonald provided an update of the project. She first outlined the history of the item, then advised that there would be a lot of construction work throughout the rest of the month. She listed the work that would be done and noted that some of the construction would have to be completed during weekday work hours, in order to ensure that they met deadlines. She acknowledged this work may cause some delays. Ms. McDonald added that all of the planned projects were posted on their website as well, so drivers could stay aware of upcoming construction work and closures. She listed all of the closures planned for the month of April. Finally, she played a video for the Council that provided a visual summary of the planned road projects.

The Councilmembers expressed thanks for the update and said they were excited to see the completion of these projects. Ms. McDonald provided her contact information and expressed she could answer any questions that came up about the work.

2. Fraud Risk Assessment

Management Services Director Kelley explained the purpose of the annual fraud risk assessment and also outlined the way that the assessment was conducted. She reported that this year, Roy had received a score of 335 points, which put them at a low risk for fraud. She summarized that the City was doing well and added that this score aligned with scores they had received in previous years. Management Services Director Kelley elaborated on the ways that points were calculated and clarified that a higher score was better than a low score.

F. Public Comments – 3 minutes

Mayor Jackson opened the floor for public comments.

Robert Percival thanked Roy Police Department for their hard work in the City.

Dennis Brown discussed the traffic and road conditions on 6000 South. Mr. Brown also expressed gratitude for Roy police and emergency services.

Kevin Homer echoed previous comments about Roy police. Mr. Homer asked if the Council could modify some of the language in the proposed Ordinance 26-1 and provided his reasoning. Mr. Homer also asked if the Council could implement digital newsletters in addition to printed ones, noting that digital copies were more cost-efficient.

Shelley Poulston discussed the previous Council meeting in which traffic calming devices had been proposed. Ms. Poulston said that traffic calming devices were essentially just speed bumps and said she did not like them. She stated they were common in Salt Lake City and Ogden and reiterated that she was not in favor of them. Ms. Poulston also asked why the public comment section had been reduced from four minutes to three.

Mayor Jackson closed the floor for public comment.

G. Action Items

1. Consideration of Resolution 26-5; A Resolution of the Roy City Council Adopting an Interlocal Agreement Between Roy City Corporation and Weber County for Paramedic Services.

Chief Williams asked if there were any questions. He explained the reasoning for this agreement and summarized that the main purpose for the financial adjustment was to account for inflation and rising costs.

Councilmember Hulbert asked what would happen to the agreement in the event that they went to the Weber Fire District. City Manager Andrews replied that they would be able to transfer the agreement and said that it would not be a problem.

Councilmember Jackson motioned to approve Resolution 26-5; A Resolution of the Roy City Council Adopting an Interlocal Agreement Between Roy City Corporation and Weber County for Paramedic Services. Councilmember Wilson seconded the motion, a roll call vote was taken, all present members voted “Aye” and the motion carried.

2. Consideration of Resolution 26-6; A Resolution of the Roy City Council Amending a Real Estate Exchange and Purchase Agreement Between Roy City Corporation and Steward Land Company.

Assistant City Manager Flint provided an overview of this item and stated that the City had swapped a portion of land with the developer of this project. He added that the City planned to use the land they had received to build a cemetery. He said there were some changes to the document, but essentially, this resolution was just clarifying the details of that land swap.

Mayor Jackson asked if there was a reason that the City only had three years to start development of the cemetery. Assistant City Manager Flint replied that if the City did not start construction in three years, the developer would want to buy the land back and use it to add to their development. He elaborated on the details of the agreement.

Councilmember Wilson motioned to approve Resolution 26-6; A Resolution of the Roy City Council Amending a Real Estate Exchange and Purchase Agreement Between Roy City Corporation and Steward Land Company. Councilmember Hulbert seconded the motion, a roll call vote was taken, all present members voted “Aye” and the motion carried.

3. Consideration of Ordinance 26-1; An Ordinance of Roy City Amending Roy City Code Title 1 Chapter 7 Concerning the Powers and Duties of the City Recorder.

City Attorney Wilson explained the purpose of this ordinance was to allow the Council to have meetings without the City Recorder present, which was not currently permitted. He explained that the ordinance would allow for a deputy to be appointed in the event that the recorder could not attend a meeting.

Councilmember Hulbert motioned to approve Ordinance 26-1; An Ordinance of Roy City Amending Roy City Code Title 1 Chapter 7 Concerning the Powers and Duties of the City Recorder with the adjustments that Kevin Home suggested during public comment. Councilmember Wilson seconded the motion, a roll call vote was taken, all present members voted “Aye” and the motion carried.

H. Discussion Item

1. Miss Teen Roy Scholarship Request

Parks and Recreation Director Howard introduced Alix Harvey, the director of the Miss Roy Scholarship program. Ms. Harvey explained the program and expressed excitement that the program could expand and offer more scholarships. She explained they wanted to add a junior division and she requested that the City provide \$2,000 in scholarship funds, which would match the awards that they currently offered participants in the program. She then explained how the funds would be used by the winners. Ms. Harvey stated that current participants in the program represented Roy City at events such as Roy Days, and they also spearheaded public service programs for Roy City. Two previous winners of the Miss Roy Scholarship introduced themselves and explained their public service projects.

Councilmember Hulbert thought adding a younger age was a good idea and noted all of the skills that women and girls learned in the program. Mayor Jackson commented that she appreciated that they had a City-specific program and noted that not all cities had such a program. Councilmember Saxton thought it was great that they were expanding the program as well and added that his daughter was a volunteer.

Councilmember Wilson agreed the program was great, but asked if it was the City's responsibility to come up with the funding. She thought the individual donations were wonderful, but expressed hesitation if it was appropriate to dedicate taxpayer's money for this cause. Councilmember Hulbert pointed out that it was a part of the Roy Days, and so it pertained to the City as a whole. Councilmember Hulbert added that the public service projects also benefitted the City overall. Councilmember Hulbert did appreciate Councilmember Wilson's point that they needed to think about if it was appropriate to use taxpayers' funds and wondered if it would better to offer a match.

Ms. Harvey spoke about their other forms of funding. She added that it was expensive for the girls to compete. She added that they had received some scholarship money from Weber State, but even still they did not have all of the funding necessary for the younger division. City Manager Andrews provided some context about how the money would be distributed and clarified it was impact the following years' budget.

Mayor Jackson asked the Councilmembers for consensus. The Councilmembers determined they could offer \$1,000, but could not provide the entire \$2,000 that Ms. Harvey had requested.

2. City Newsletter

Councilmember Wilson led the discussion of this item. She discussed that the goal of the City was to ensure that they were effectively and proactively communicating with their residents and ensuring that residents were aware of what was going on in Roy. She added that they needed to engage with residents in the most cost-efficient way possible. Councilmember Wilson discussed a proposal for a local paper for Roy City. She said the turnaround time would be about seven days and she anticipated that the paper would be able to reach 3,500 or more households in Roy City. She felt that the newsletter would increase community feel and also promote local shopping, which would increase the City's sales tax revenue. She acknowledged that this proposal would be slightly more costly, but opined that the risk was low overall. She added that there was even the potential that the City could get the money back, if the newsletter did succeed in increasing local shopping. She clarified that the company who made the newsletter would pay for the paper and printing and the City would pay only for mailing.

Councilmember Hulbert wondered if they needed all of the space, noting they were a relatively small City and did not always have a lot of news. City Recorder Fowers discussed that there was a large range month-to-month in how much information they had needed to put in their previous *Connections* letter. City Recorder Fowers added that some months it was difficult to fill the entire space they were given, but other months the departments had needed to cut down on information in order to get everything to fit in

the letter.

Mayor Jackson expressed that she preferred a physical paper versus a digital copy, and noted it was also better for elderly residents who sometimes struggled with online tools. Councilmember Wilson agreed that a paper copy was best and said people generally dismissed emailed newsletters without reading them. Councilmember Wilson also discussed frequency and said there would be some trial-and-error, but thought overall that one letter every six months was too infrequent since the news would be out-of-date by the time the letters were distributed.

Councilmember Sphar said he preferred digital copies and thought there should be an email subscription. Councilmember Jackson thought a mix of digital and paper copies would be best so the City could cater to a variety of demographics. Councilmember Wilson discussed a study which had found that people were more likely to pay attention to a physical letter versus an online one. Councilmember Hulbert thought it was a good idea to try and solicit feedback about the medium of the letter as well as their frequency, but wondered how they could account for this in the budget. Councilmember Hulbert also questioned if the City was using the tools they already had at their disposal in the best way or if they should rethink some of the current methods of communication.

The Council determined the City would table the item for now, and that Councilmember Sphar could look into more information about digital options.

I. City Manager & Council Report

City Manager Andrews thanked everyone who worked on the Easter Egg Hunt and advised the Council about some upcoming events in the City.

Mayor Jackson expressed appreciation for those who had worked on the Easter Egg Hunt as well and said it had been a success. Councilmember Wilson agreed that everything had been very well done. Councilmember Hulbert concurred as well and said her family had a lot of fun at the event.

Councilmember Hulbert noted that she had heard many good comments lately about the Roy City police, including the earlier comments made in the public hearing. She thanked Roy City police for their work as well.

J. Adjournment

Councilmember Jackson motioned to adjourn the meeting, Councilmember Wilson seconded the motion, all present Councilmembers voted “Aye” and the meeting adjourned at 6:55 p.m.

Ann Jackson
Mayor

Attest:

Brittany Fowers
City Recorder

dc:

DRAFT