



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

Held Wednesday, April 22, 2026

At 860 W Levoy Dr Ste 300

Taylorsville, UT 84123

Trustees Present:

Keith Zuspan, Chair (via Teams)

Sean Clayton, Vice Chair

David Brems

Jesse Valdez (via Teams)

Allan Perry

Michael Jensen

Laurie Stringham

Staff Present:

Marla Howard, General Manager

Brian Hartsell, Associate General Manager

Stewart Okobia, Director of Finance

Tabitha Mecham, Office Manager

Lizel Allen, Director of Engineering

Mark Schneider, Director of Information Technology

Trent Sorensen, Director of Planning and Development Services

Mark Anderson, Legal Counsel

Tamaran Woodland, Engineering Manager (via Teams)

Richard Stephens, Assistant City Engineer

Chad Anderson, Engineering Manager

Joel Grant, Human Resources Manager (via Teams)

Kirk Boyington, Chief Building Official (via Teams)

Daniel Hoffman, Senior General Ledger Accountant

Martin Pease, Engineering Accountant (Via Teams)

Others Present:

Ryan Anderson, Salt Lake County (via Teams)

Michael (no last name provided – via Teams)

Jared Steffy, Salt Lake County (via Teams)

Lorin Colby, Kearns City Council

1. Call to Order

Vice Chair Clayton, who was physically present at the anchor location as required by law, called the meeting to order at 6:00 p.m.

Trustees

Keith Zuspan Sean Clayton David Brems Michael Jensen Allan Perry Laurie Stringham Jesse Valdez
Chair Vice Chair

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4/5. Approve April 8, 2026 Board Meeting Minutes/Approve amended March 25, 2026 Board Meeting Minutes

Trustee Jensen moved to approve the April 8, 2026 Board meeting minutes as presented and to approve the amended March 25, 2026 Board meeting minutes as recommended. Trustee Brems seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, and Valdez each voting “aye”.

6. Presentation of proposed FY 2027 Town/City/Unincorporated Administrative Budgets

Stewart Okobia presented the Fiscal Year (FY) 2027 Budget for the towns and cities served by the MSD and unincorporated Salt Lake County. He stated that there was a change in Magna’s administrative budget request that was not reflected in the presentation and mentioned that the administrative budget for Brighton had been miscalculated. All building-related expenses will be tracked by jurisdiction. The independent auditors require that all expenses and fees go through the proper channels. There was a brief discussion of the changes to the administrative budgets as Marla Howard provided the updated Magna numbers.

Trustee Stringham joined the meeting during this discussion.

7. Tentatively adopt the Tentative FY 2027 Budget

Stewart Okobia presented the Tentative FY 2027 Budget. He noted some changes to the General Fund Budget. The MSD is asking for three new job positions: a Help Desk Technician for IT, a GIS Administrator for IT, and a Parking Enforcement Officer for Code Enforcement. Additionally, Stewart stated that the Economic Development Manager position is being changed to a Director of Strategy and Economic Development position, which will involve more responsibilities and require more qualifications, at an additional annual cost of \$100,000, including salary and benefits.

a. Cities, Towns, and Unincorporated Budgets

Stewart Okobia presented the FY2027 Budget for the six municipalities served by the MSD and unincorporated Salt Lake County. There was a discussion of the changes Magna City made to its administrative budget request.

b. MSD General Fund Budget

Stewart Okobia presented the MSD General Fund Budget. After much discussion by the Trustees, including an overview by Trustee Stringham regarding the change in

form of government from five metro townships to four cities and a town, an explanation by Brian Hartsell of Unified Fire authority personnel changes that will impact municipalities served by the MSD and of possible alternatives, and Marla Howard provided additional information. Brian Hartsell was instructed to determine the cost to directly hire an Emergency Manager for comparison to the MSD's current contracted costs with the Unified Fire Authority.

c. Capital Projects Fund

Stewart Okobia presented the FY 2027 Capital Projects Budget. There was a detailed discussion of the costs of several projects. Stewart was directed to change the Brighton Capital Funding line item in the Budget to \$500,000.

Trustee Jensen moved to tentatively adopt the Tentative FY 2027 Budget including the changes that were discussed. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

8. Approve the Date, Time, and Place for a Public Hearing to Consider Adoption of the Fiscal Year 2027 Budget.

This agenda item was not needed because this public hearing had already been scheduled by Board action.

9. Approve the Date, Time, and Place for a Public Hearing to Consider Adoption of the Fiscal Year 2026 Budget Amendment

Stewart Okobia stated that the Board should consider amending the FY2026 Budget respecting the office lease. He recommended setting a FY2026 Budget Amendment public hearing on May 13, 2026, in the third-floor meeting room at 860 West Levoy Drive, Taylorsville, Utah 84123 starting at 6:15 p.m.

Trustee Jensen moved to approve the date, time, and place for a public hearing to consider the amendment of the Fiscal Year 2026 Budget as recommended. Trustee Perry seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

10. Approve a Budget Adjustment of \$1,044,251 from FY 2026 Contracted Maintenance to the Capital Project MC340016 Heath Area Overlay

Trustee Jensen moved to table the consideration of a Budget Adjustment of \$1,044,251 from FY 2026 Contracted Maintenance to the Capital Project MC340016 Heath Area Overlay. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

11. General Manager report

Marla Howard presented her General Manager's Report:

- Michael Duncan has left the MSD. Marla stated that he was "headhunted" by the State of Utah. Mark Schneider is in the process of restructuring the IT Department to better fit the MSD's needs.
- The MSD has hired a Network Security Engineer.
- The MSD has hired an Engineering Intern.
- Management is in the process of restructuring the Economic Development Manager position to an Economic Development Director position. The job description, which will be significantly different, will be presented to the Board during a future meeting.
- Marla reminded everyone of the upcoming strategy event on Saturday, April 25, 2026.

12. Other City, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other city, town, unincorporated county or Greater Salt Lake Municipal Services District business to discuss.

13. Identify future agenda items

Trustee Stringham reminded the Board that a Justice Court wrap up discussion is needed.

14. Discuss the purchase, exchange, or lease of real property (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(d))

This agenda item was not needed.

15. Discuss the deployment of security personnel, devices or systems (Possible closed meeting pursuant to Utah Code Ann. § 52-4-205 (1)(f))

This agenda item was not needed.

16. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

This agenda item was not needed.

17. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

Trustee Jensen moved to go into closed session to discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c)). Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting "aye".

The meeting went into closed session at 7:22 pm with all of the members of the Board of Trustees present, along with Marla Howard, Brian Hartsell, Trent Sorensen, Tabitha Mecham, and Mark Anderson.

No action was taken during the closed portion of the meeting other than the approval of a motion to close the closed meeting and return to open session.

18. Adjourn

Trustee Jensen moved to adjourn the Board meeting. Trustee Stringham seconded the motion. The motion carried with Trustees Zuspan, Brems, Clayton, Jensen, Perry, Stringham, and Valdez each voting “aye”.

Vice Chair Clayton declared the meeting to be adjourned at 7:49 p.m.

Approved by the Board of Trustees of the Greater Salt Lake Municipal Services District on the 13th day of May, 2026.

Keith Zuspan, Chair

ATTEST:

Marla Howard, General Manager