



**GRANTSVILLE CITY
ORDINANCE NO. 2026-14**

AN ORDINANCE OF GRANTSVILLE CITY ESTABLISHING AN ANNUAL STIPEND PROGRAM FOR MEMBERS OF THE GRANTSVILLE CITY FIRE DEPARTMENT

Be it enacted and ordained by the City Council of Grantsville City, Utah as follows:

WHEREAS, Grantsville City ("City") recognizes the critical role of the Grantsville City Fire Department in protecting the health, safety, and welfare of the community; and

WHEREAS, the City acknowledges the significant time, effort, and personal commitment required of volunteer firefighters to maintain operational readiness and provide emergency services; and

WHEREAS, the City Council finds that establishing an annual stipend program will incentivize active participation, enhance accountability, and support the retention of qualified and dedicated volunteer firefighters, and that the stipend program will be funded through the reallocation of existing funds within the fire department budget;

WHEREAS, the City has developed a Fire Department Stipend Policy, which outlines eligibility criteria, participation requirements, and administrative procedures for the stipend program (see Exhibit "A"); and

WHEREAS, the City Council has determined that the stipend program is in the public interest and consistent with the City's goals of promoting public safety and operational efficiency;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF GRANTSVILLE CITY, STATE OF UTAH, AS FOLLOWS:

Section 1. Approval of Annual Stipend Program: This Ordinance hereby approves the establishment of an annual stipend program for members of the Grantsville City Fire Department ("GCFD"). The program is designed to recognize the dedication, service, and contributions of GCFD members to the community, while ensuring accountability and active participation, as outlined in the Fire Department Stipend Policy (see Exhibit "A").

Section 2. Effective Date: This Ordinance shall take effect immediately upon its passage and approval as provided by law.

Section 3. Severability clause: If any part or provision of this Ordinance is held invalid or unenforceable, such invalidity or unenforceability shall not affect any other portion of this Ordinance and all provisions, clauses and words of this Ordinance shall be severable.



ADOPTED AND PASSED BY THE CITY COUNCIL OF GRANTSVILLE CITY, THIS 4TH DAY OF MARCH, 2026.

BY THE ORDER OF THE GRANTSVILLE CITY COUNCIL:

Heidi B. Hammond
By Mayor Heidi Hammond

ATTEST

Alicia Fairbourne
Alicia Fairbourne, City Recorder

Approved as to Form:

T. J. Barker
Tysen J. Barker, Grantsville City Attorney





EXHIBIT “A”

Criteria for Good Standing and Volunteer Firefighter Stipend Policy

Criteria for Good Standing:

1. Training Requirements:

- Complete 36 hours of training annually, with at least 18 hours completed through department-sponsored trainings, 10 of which must be complete during weekly trainings.
- Complete required department certification training annually.
- Maintain up-to-date certifications required for assigned duties (e.g., EMT, Firefighter I/II).
- Provide records of any training received outside of the department to the secretary.

2. Attendance:

- Maintain 50% attendance at scheduled department meetings.
- If a member must miss a meeting due to work, advance notice should be provided to be excused.

3. Operational Participation:

- Respond to calls and incidents as assigned and maintain proficiency in assigned duties.
- Members are required to respond to a percentage of calls annually, with Firefighters at 12%, Officers (Lieutenants/Captain) at 18%, and Chief Officers at 24%, with compliance reviewed quarterly.

4. Conduct:

- Exhibit professional and respectful behavior towards members, leadership, and the public.
- Comply with all applicable laws, regulations, and departmental policies.

5. Policy and Procedures:

- Acknowledge all department SOPs
- Follow all department SOPs, safety procedures, and chain of command instructions.
- Acknowledge and follow Grantsville City Employee Handbook

Active Member Benefits

1. Annual Stipend Eligible
2. Ability to use Department facilities for official Department business
3. Attend outside training paid by Department
4. Attend Winter Fire School
5. Attend Fire Convention
6. Participate in both paid and volunteer events i.e. Lantern Fest, Demolition Derby, lighting fireworks etc...

Grantsville City Fire Department

Volunteer Firefighter Stipend Policy

Effective Date: *****, 2025

Approved By: Fire Chief , City Administration, and City Council

1. Purpose

This policy establishes guidelines for the annual stipend program for volunteer members of the Grantsville City Fire Department (GCFD). The purpose of the stipend is to recognize the time, dedication, and service that volunteers provide to the community while ensuring accountability and active participation.

2. Eligibility

To be eligible for the annual stipend, members must be in good standing as outlined in the Grantsville Fire Department Policy Manual Section 102.3.2. Those requirements include:

A. Call percentage

Rank	Minimum Call Participation
Fire Chief, 1 st and 2 nd Assistants	24%
Lieutenant and Captains	18%
Medical and Training Officers	18%
Fire Marshall and Assistant	18%
All Other Volunteers	12%

B. Meeting Attendance Requirement

All members, regardless of rank, must attend at least 50% of scheduled department meetings.

C. Training Requirement

- Complete 36 hours of training annually, with at least 18 hours completed through department-sponsored trainings, 10 of which must be complete during weekly trainings.

- Complete required department certification training annually.
- Maintain up-to-date certifications required for assigned duties (e.g., EMT, Firefighter I/II).

D. Conduct

- Exhibit professional and respectful behavior towards members, leadership, and the public.
- Comply with all applicable laws, regulations, and departmental policies.

3. Probationary Period

Members who fall below the required thresholds will enter a probationary period beginning January 1 of the following year. During probation, members must demonstrate consistent effort to return to good standing. The Fire Chief will review participation records quarterly and may restore stipend eligibility if requirements are met.

4. Stipend Payment

Stipends will be paid annually after review of eligibility. Only members who are in good standing will be eligible for payment. The stipend amount will be determined based on the approved city budget and may vary by position and participation level.

6. Recordkeeping and Verification

Call response and meeting attendance will be tracked using official department logs. Members are responsible for ensuring their attendance and participation are accurately recorded. Any discrepancies should be reported to the Fire Chief or designated officer within 30 days.

7. Policy Review

This policy will be reviewed annually by the Fire Chief and Grantsville City Administration to ensure it aligns with operational needs, budget constraints, and community expectations.

Acknowledgment

All volunteer members are required to sign an acknowledgment form confirming that they have received, read, and understood this policy.