

**FIRE COMMISSION MINUTES THURSDAY, JANUARY 15, 2015 LETA VAUGHN**

**-Call to Order 7:10**

Present-Leta Vaughn, Bob Russell, Bob Lippman, Chief Ron Drake, Jazmine Duncan Town Liason, Ron Mengel

**-Approval of Minutes** Bob R. Motions, Bob L. 2nds unanimous

**-Public Comment** None

**-Fire Chief's Report: Ron Drake**

Ron set up command post on 13<sup>th</sup> December, in his truck out front of Town Building when phones went down. Nothing happened. Ron now has a key to Town Hall and will turn on exterior and interior lights to let people know something is going on. Jazmine: we should make a command post sign for emergencies. Bob R.: we should have a roster of people that can take a shift have dispatch page out for help.

Smoke report on 31<sup>st</sup> of December on Lazaris lane. Wood stove fire built too big & started smoking a lot. Assured resident everything was fine.

Ron M. and Ron D. got hummer back in service.

Got a \$300 donation from Anne McClanahan and Hank Freeman donation Ron D. will send thank you card.

**-Treasurer's Report: Bob Russell**

**--December and 2014 end of year budget report**

Bob R motions to move money from miscellaneous expenses to shortfall items Leta 2nds unanimous. In good shape. Grants will be applied for again this year.

**--2015 new budget**

**--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing) what to put on Public Notice Website?**

Agreed not post recordings now, just agenda and minutes.

Leta motions, Bob R. 2<sup>nd</sup> unanimous

**--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)**

**-Updates regarding Shafer Ln. Extension easements and proposed agreement with town.**

Town will be addressing that at next council meeting Wednesday 21<sup>st</sup>.

**-Discussion and possible action on immediate needs/purchasing and engine repairs/upgrades** Bob R. proposes a couple of projects.

One of them would be a training on fire ground strategies and tactics for small departments. One day 8 hour course aimed at structure fires. Hands on, set up scenarios in trailer with computer screens. Radio commands etc.. They would bring the class down for free. Need min 8 max 12 people to do it. 2 week nights or one weekend day. Bob would like to pursue bringing the training to us. Could offer it to Moab Fire and Thompson Fire too. Bob L.: could we submit to them our resources and see if they can adapt the class to that?

Bob R. made motion to authorize to proceed with discussions with Ryan Peterson to pursue class.

Leta 2<sup>nd</sup> unanimous

Some discussion about how to present what everyone learned at fire school to the rest of the dept. Ron M. would like to do mayday training for structural and wildland. Will work with Ron D. about this idea. Jaz: joint training meetings between trainers to determine what we want to teach for the year. Bob L.: can Jaz come up with a list of trainings. Ron M. do training on a pass/fail basis.

Bob R.

Would like to hire mechanic Bob Allen that maintains fire trucks to look over all of our engines for major problems and for stuff we are overlooking. Asked Brent Learned if he would spend the day with him and help him make a maintenance list for the dept, Brent agreed to do it. Bob Allen said he would do it for under \$500.

Bob R. makes a motion to contact Apparatus Equipment and Service to come out. Bob L. 2nds, Unanimous

Bob L. offer Bob Allen \$300 but could go up to \$500

Ron M.: expectations need to be defined. Bob R.: Mechanic to create indicator list and maintenance checklist.

Much discussion ensued about all of our engines and working toward finding a mechanic that could meet our needs when we need one.

Discussion about Safety Officer and training required and need for updated training. Agreed to look into it.

**-In-kind accounting for grant eligibility**

nothing new

**-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: setting of workshop(s) for development of standard operating guidelines, policies and procedures: Bob Lippman** Start circulating ideas and set up a workshop. Ron M.: have firefighters input. Look at goals we are trying to reach and make them understand why we are doing this.

**-State/County/Town Hazard Mitigation Planning update and discussion regarding emergency road access needs: Jazmine Duncan/Bob Russell** Reviewed requirements for getting the plan approved and found they still need to do more like cost benefit analyses. Need to come up with resource list. A lot of discussion about Frontier Communications and how to improve their reaction time in an outage.

Bob L. has Greg H. written down issues with roads regarding fire truck turnarounds and passing widths of roads? Wants to be able to make recommendations of projects. Bob L. will help edit and format the rough draft. Come up with minimum turn around and passing width. Jaz: high priority to get emergency plan set up

**-Emergency Medical Responder Report: Bob Russell**

No responses. Andy Smith is happy with how EMR is working. On going training is happening.

**-Firewise update: Completion of Community Fire Plan: Bob Lippman** Mark Markham and Ben Huntsman want to meet on January 28 or 29 to go over the fire plan.

**-Special topics for Closed Session (if necessary)** None

**-Housekeeping**

Next months meeting rescheduled for February 19<sup>th</sup> at 7:00 pm

**-Adjourn** Leta motions, Bob R. 2nds unanimous 9:06 pm