

COMMISSION MINUTES

April 13, 2026

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this thirteenth day of April 2026. Meeting commenced at 1:30 p.m. with Commissioners Scott Johnson, Ralph Brown, and Greg Jensen in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Deputy Clerk/Auditor Barbara Crowther, County Attorney Casey Jewkes, and Executive Administrator Malcolm Nash were also present.

Representative Mike Kennedy introduced himself to the Commission, noting that his district will begin to represent Sevier County next January. Representative Kennedy said he will be honored to represent Sevier County and listed the committees he is involved with in Washington. He reviewed his history, noting that he is still new to Washington, and said that he is looking forward to working with Sevier County. Discussion followed concerning the needs of rural Utah, and helping protect public lands and water. The Commission thanked him for coming.

Commission business:

Commissioner Jensen reported on the Rural Utah Infrastructure Coalition (formerly Seven County Infrastructure) meeting he attended, noting that they are working to get a deep water port. He also reported on the CDBG meeting where approximately \$1 million in grants were awarded in the R6 Council area.

Commissioner Brown reported that the handicap platform was complete at the fairgrounds and the water station is functional and ready to be used. He also talked about the CIB meeting he attended this week where the Brooklyn Special Service District was awarded funds for their water project.

Minutes of the March 23rd and April 6th Worksessions and Commission Meeting approved:

Minutes of the March 23rd and April 6th worksessions and the March 23rd Commission meeting were reviewed and approved on a motion by Commissioner Jensen, second Commissioner Brown, unanimous.

Payment Approval Report approved:

The Payment Approval Report for March was reviewed and approved on a motion by Commissioner Brown, second Commissioner Jensen, unanimous.

Parcels combined for 2026 Tax Sale:

The Commission then reviewed a request from the Clerk/Auditor to sell two parcels together on the tax sale. Discussion followed that the parcels were contiguous, and it would be beneficial for the County and the buyer if they were sold together. After discussion, Commissioner Jensen moved to approve the request to combine parcels 3-192H-26 and 3-192H-25 for the tax sale as requested, second Commissioner, second Commissioner Brown, unanimous.

County personal property declared surplus, authorized for disposal:

The Commission then considered requests to surplus county personal property. After review and discussion, Commissioner Brown moved to declare the items surplus as requested and authorize their disposal as indicated, second Commissioner Jensen unanimous.

Indigent Burial request for David Bennett approved:

The Commission then considered an indigent burial request from Springer Turner Funeral Home for David Bennett. The Commission noted that County Attorney Casey Jewkes recommended approval. After discussion, Commissioner Jensen moved to approve the indigent burial request from Springer Turner Funeral Home at a fee of \$1,100, second Commissioner Brown, unanimous.

Earthtec Engineering agreement approved for Landfill project:

The Commission then reviewed a professional services agreement with Earthtec Engineering for some work to be done at the Landfill at a fee of approximately \$1,200. After discussion, Commissioner Jensen moved to ratify the agreement with Earthtec Engineering, second Commissioner Brown, unanimous.

Special Use Lease Agreement with SITLA approved:

The Commission then considered Special Use Lease Agreement No. 2067 with the School and Institutional Trust Lands Administration for the area near the Sand Ledges to be used for a parking area. Tourism Director Amy Myers reviewed the project of improving the area for a trailhead and establishing a restroom. Executive Director Nash said the County had received funding from Outdoor Recreation in the amount of approximately \$111,000 for the project. Ms. Myers indicated that this lease is for the land where the improvements will be located. Discussion followed concerning payment of the lease. After discussion, Commissioner Brown moved to approve the Special Use Lease Agreement No. 2067 with SITLA, second Commissioner Jensen, unanimous.

Social Media contracts approved:

The Commission then considered Social Media contracts with Bee Seen Marketing LLC for the Sevier County Fair and the Rocky Mtn Jamboree, and with Nicole Wall for Small Town Sevier. Events Coordinator Levi Maxfield noted that the three contracts were similar to previous social media contracts but each would cover separate events. After review and discussion, Commissioner Jensen moved to approve the contracts with Bee Seen Marketing LLC and Nicole Wall as recommended, second Commissioner Brown, unanimous.

No Decision on renewing Agreement with Soren Digital LLC:

The Commission then considered renewal of the contract with Soren Digital LLC for marketing services. Tourism Director Amy Myers explained that this is a two year renewal or extension of the existing agreement. Discussion followed concerning whether or not the brand of the County is on all of the marketing, that the branding is not reflected on social media or videos but is on the printed marketing materials, and that the Commission wanted the branding to be reflected on

everything. The Commission said that they would like a formal statement in the agreement that the County brand will be a part of everything, and would like additional information on what the costs look like by week, month, etc. Further discussion followed concerning when the current agreement ends, and what it would take to add the County Brand to the billboard in the Salina area. No action was taken at this time.

Tourism Advisory Board Recommendations approved:

The Commission then reviewed the funding recommendations from the Tourism Advisory Board's April 7th meeting. Ms. Myers said the Board discussed how to handle late applications, and reminded the Commission that applications are now submitted from events after the event has concluded so the funding can be based on number of participants and ticket sales. After review and discussion, Commissioner Jensen moved to approve the Tourism Advisory Board recommendations, second Commissioner Brown, unanimous

No action taken on Agreement with Campbell Architecture, LLC:

The Commission then considered an agreement with Campbell Architecture LLC for services relating to a new stage and pavilion at the Fairgrounds. Mr. Nash said that Campbell Architecture LLC is a firm wholly owned by Jones & DeMille Engineering and does fall under the County's engineering agreement. Discussion followed concerning whether or not the additional architectural expense is required for the project, that Jones & DeMille Engineering has indicated that architectural plans will not add extra expense to the project, and the options available on the project. No action was taken on this item pending additional information.

Commission considers requests to purchase real property:

Central Valley Town Mayor Gary Barney met with the Commission requesting the opportunity to purchase parcel 4-300-3, which is owned by the County, that is within City limits. Mayor Barney reported that the City would like to run a water line across the property as part of a water project in the City, and they either need to purchase the property or have permission to dig through the property. Discussion followed concerning ownership of the neighboring parcels, that the neighboring property is being farmed, and that the images on the parcel map are not necessarily accurate and can be off by 40 to 60 feet. Mayor Barney noted that the parcel had been a platted county road at one time. Further discussion followed concerning the path of the proposed water line, and that the County does want to help communities out if possible. Commissioner Johnson invited Mayor Barney to a worksession to review the project and discuss the next step.

Executive Director Nash then reviewed a request from ERA Real Estate Brokers to purchase several properties in the Elsinore Addition area (Parcels 3-192B-34, 3-192E-13, 3-192C-29, 3-192F-41, 3-192B-35, 3-192B-33, and 3-192F-42). He stated that some of the parcels were obtained from tax sales, and the others were purchased by the County for a future endeavor. After discussion, Commissioner Jensen moved to take no action on the ERA proposal as the County is not interested in selling at this time, second Commissioner Brown, unanimous.

Refund approved for overpayment of taxes:

Deputy Treasurer Mistee Cowley then met with the Commission concerning overpayment of taxes on two parcels. Ms. Cowley said that the individual had set up bill pay to pay the taxes, but had requested daily payments instead of monthly payments, and is now requesting a refund.

After discussion, Commissioner Brown moved to approve the refund as requested, second Commissioner Jensen, unanimous.

Two job descriptions updated:

HR Director Craig Blake met with the Commission requesting to update two job descriptions. Discussion followed concerning the changes required due to the changes in software for the Cadastral Mapper position, and due to forming a GIS department for the GIS Administrator position. After discussion, Commissioner Brown moved to approve the updated job descriptions as recommended, second Commissioner Jensen, unanimous.

County to work with Elwood Staffing:

Director Blake then requested approval of a credit application with Elwood Staffing. He indicated he has been unable to fill a part-time staffing position in the Weed Department as there were no qualified applicants and felt that working with Elwood Staffing could fill that need. After discussion, Commissioner Jensen moved to approve the request to work with Elwood Staffing and authorized Director Blake to sign the credit application, second Commissioner Brown, unanimous.

Resolution 2026-4-1 Annexing property to Austin Special Service District approved:

The Commission then met with Kyler Nielsen and Shannon Heaps, Jones & DeMille Engineering, Austin Special Service District Chairman Jeff Robinson, and ASSD Boardmember Bob Deagle regarding a request to annex property in the Austin Special Service District. Discussion followed concerning the need for annexing the property, that the owner would like to develop, the amount of water needed, and that they have followed the process for the annexation. After discussion, Commissioner Brown moved to adopt Resolution 2026-4-1 Annexing Property to the Austin Community Special Service District, second Commissioner Jensen, unanimous.

Fairground Fees amended:

The Commission then discussed amending the fees for Fairground use to add a fee for use of the outdoor track. Discussion followed concerning current use of the outdoor track, the cost to the County for any alterations made to the track, and that the current fee schedule did not have this category. After review and discussion, Commissioner Jensen moved to set the fee at \$500 for use of the track for horseraces or equine events, and a fee of \$1,000 if the track is altered, as well as requiring insurance and deposits for use, second Commissioner Brown, unanimous.

There being no further business to come before the Board, meeting adjourned at 1:40 p.m.