

**MILLVILLE PLANNING COMMISSION MEETING**  
**City Hall - 510 East 300 South - Millville, Utah**  
**March 19, 2026**

**PRESENT:** Garrett Greenhalgh, Bonnie Farmer, Matt Anderson, Lynette Dickey,  
Coby Price, Kara Everton, Pam June, Jean Culbertson, Laura Jardine,  
Scott Jardine, Tonya McCormick

**Call to Order/Roll Call:**

Commissioner Greenhalgh opened the meeting for March 19, 2026, at 8:00 pm. Commissioners Garrett Greenhalgh, Matt Anderson, Bonnie Farmer, Lynette Dickey and Coby Price were present. Development Coordinator Kara Everton was present and took the minutes.

**Opening Remarks/Pledge of Allegiance**

Commissioner Greenhalgh led all present in the Pledge of Allegiance.

**Approval of Agenda**

The agenda for the Planning Commission Meeting for March 19, 2026, was reviewed.

**Commissioner Anderson moved to approve the agenda for March 19, 2026.**

Commissioner Farmer seconded. Commissioners Garrett Greenhalgh, Matt Anderson, Bonnie Farmer, Lynette Dickey and Coby Price voted in favor.

**Approval of the Minutes of the Previous Meeting**

The Planning Commission reviewed the minutes for the Planning Commission Meeting for March 4, 2026. Development Coordinator Kara Everton did update the minutes to correct punctuation or language. **Commissioner Anderson moved to approve the minutes for the meeting on March 4, 2026.** Commissioner Dickey seconded. Commissioners Garrett Greenhalgh, Matt Anderson, Bonnie Farmer, Lynette Dickey and Coby Price voted in favor.

**A. Zoning Clearance- Addition- Laura & Scott Jardine- 280 E 300 N**

Review the setbacks and they are all being met. Commissioner Greenhalgh asked if there would be any apartments or spaces for rent. The owners said they were not planning on it.

**Commissioner Dickey moved to approve Zoning Clearance for an Addition for Laura & Scott Jardine located at 280 E 300 N.** Commissioner Farmer seconded.

Commissioners Garrett Greenhalgh, Matt Anderson, Bonnie Farmer, Lynette Dickey and Coby Price voted in favor.

**B. Other**

**6. Agenda Items/Notes for Next Meeting**

**7. Calendaring of future Planning Commission Meeting – April 2, 2026 at 8:00 pm**

**8. Adjournment**

Commissioner Greenhalgh moved to adjourn the meeting at approximately 8:07 p.m.

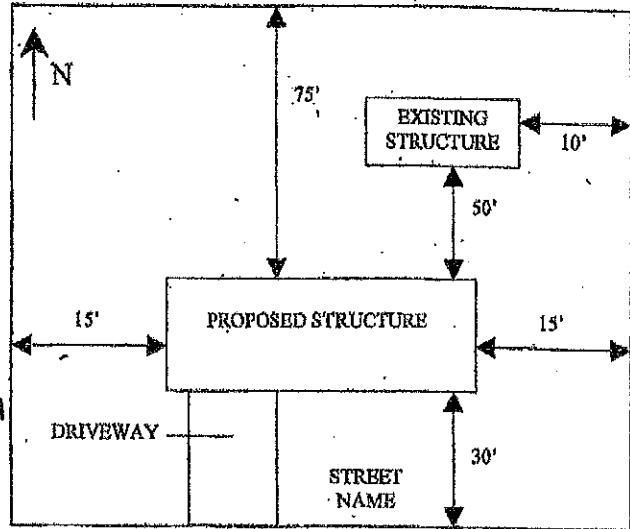


**MILLVILLE CITY**  
**ZONING CLEARANCE FOR BUILDING PERMIT**  
 THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

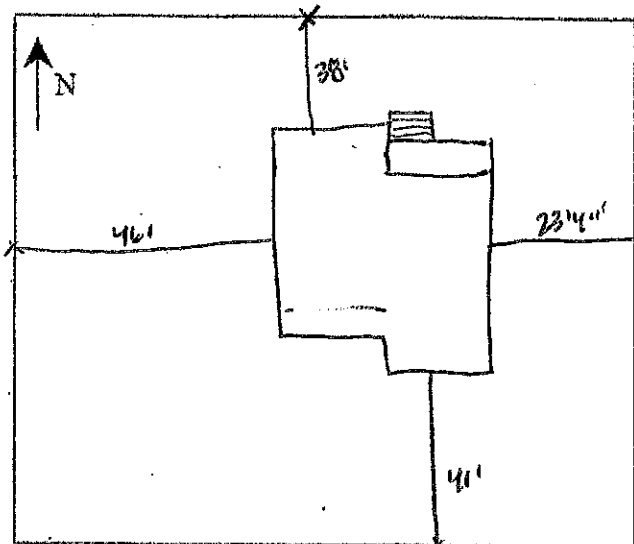
**APPLICATION INFORMATION**

1. Laura J Scott Jardine  
APPLICANT'S NAME
2. PO Box 695  
MAILING ADDRESS
- Millville VT 05476  
CITY STATE ZIP CODE
3. 435-232-0980 4. \_\_\_\_\_  
HOME TELEPHONE BUSINESS TELEPHONE
5. \_\_\_\_\_  
OWNER'S NAME (if different from applicant)
6. Single Family  
TYPE OF STRUCTURE
7. 2227 8. R-1 Single Family Residential  
SQUARE FOOTAGE ZONE
9. Glendale Unit 1 Phase 2 Lot 17  
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 02 - 131 - 0017  
TAX IDENTIFICATION NUMBER
11. 280 E 300 N Millville  
ADDRESS OF CONSTRUCTION
12. 32 13. 25'  
LOT SIZE Bldg Height
14. SEWER  SEPTIC TANK  N/A   
(choose one)
15. CITY WATER  PRIVATE WELL  N/A   
(choose one)
16. ELECTRICITY  GAS  OTHER UTILITY   
(specify in remarks)
17. \_\_\_\_\_  
REMARKS

**SAMPLE PLOT PLAN**  
 (numbers do not represent required setbacks)



**PLOT PLAN**



APPROVED - PLANNING AND ZONING \_\_\_\_\_ DATE \_\_\_\_\_

FEE'S PAID - TREASURER \_\_\_\_\_ DATE \_\_\_\_\_

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)



E 300 N

19-030-0255  
PUBLIC  
RIGHT-OF-WAY

02-131-0016  
LYNN &  
GLORIA JENSON

02-131-0017  
SCOTT S & LAURA  
J JARDINE

02-193-0010  
COLBY JAY &  
JANETH MARTIN

N 250 E

N 300 E

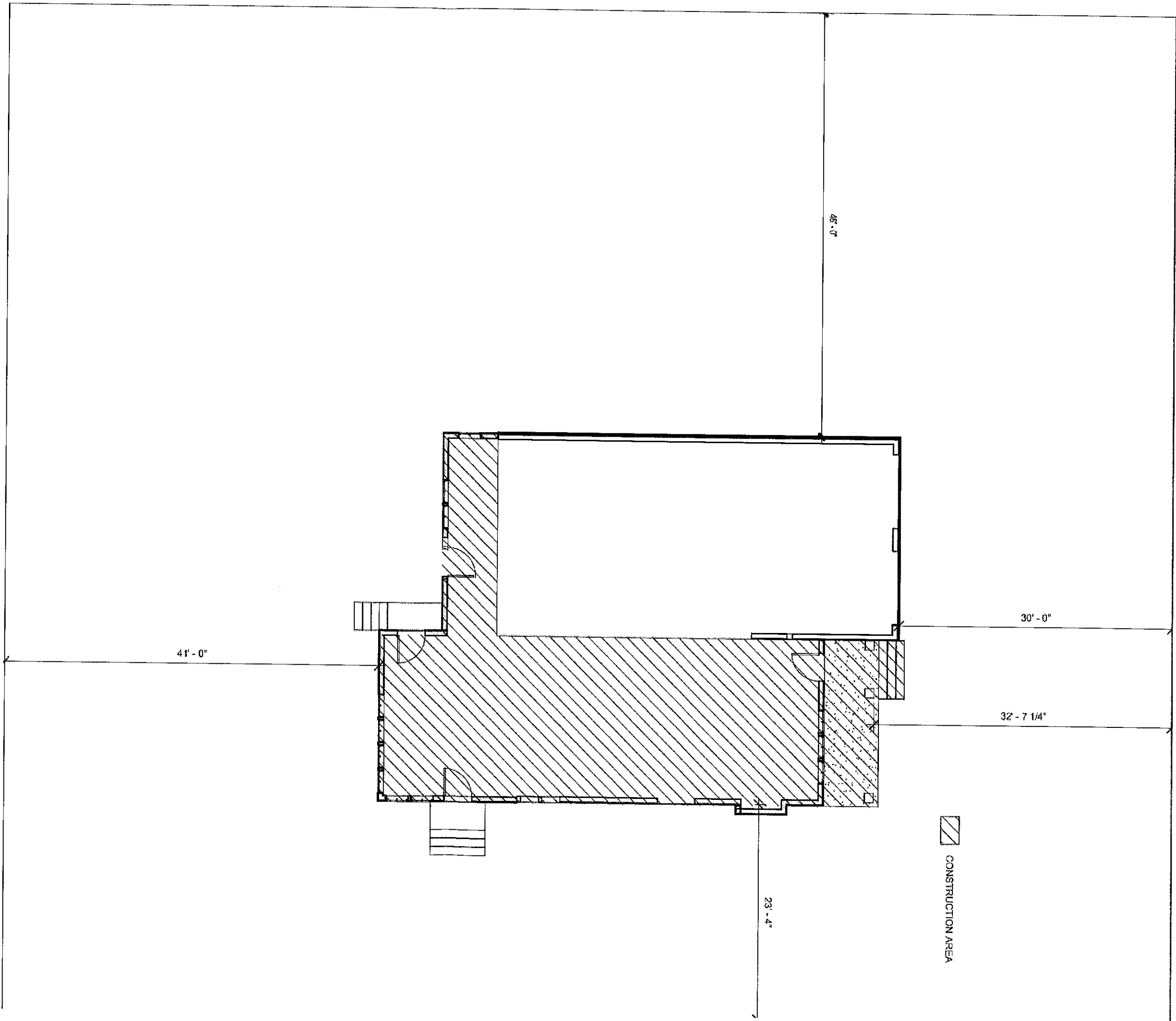
02-193-0007  
CAMERON &  
JESSICA FORREY

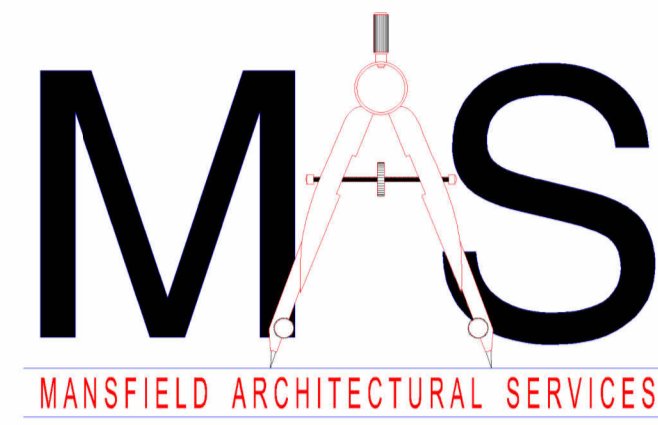
02-193-0008  
RYAN J &  
MANDI GREEN

02-193-0009  
RUSSELL A. WALL & ANGEL  
K. WALL 2012 TRUST

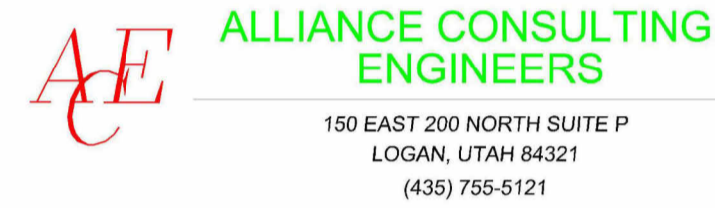
19-030-0283  
MILLVILLE CITY

E 250 N

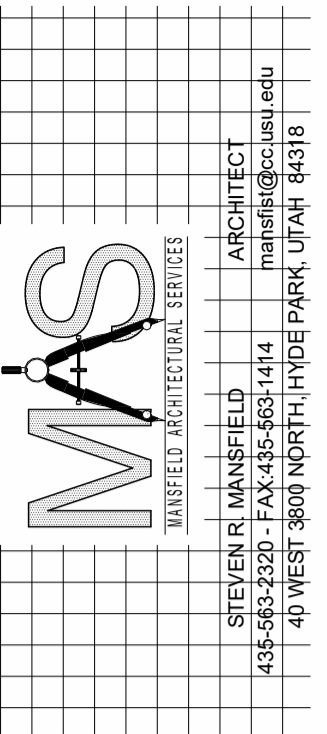




445 East 275 North  
Hyde Park, Utah 84318  
(435)512-6249  
steven.mansfield@usu.edu

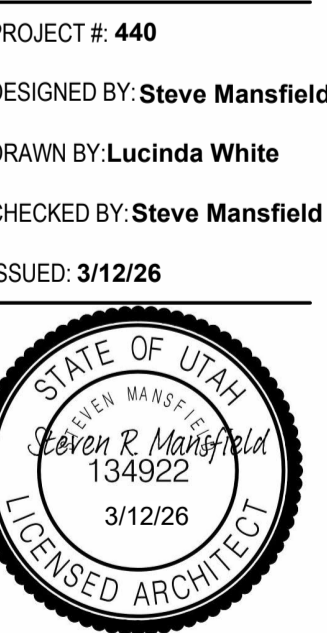


150 EAST 200 NORTH SUITE P  
LOGAN, UTAH 84321  
(435) 755-5121



**Laura and Scott Jardine**  
PROJECT ADDRESS 280 E. 300 N.  
Milville, Utah 84326

MARK:	DATE:	DESCRIPTION:



**Title Sheet**  
**G100**

**Abbreviations**

ABBR.	DESCRIPTION	ABBR.	DESCRIPTION
ACC STA	ACCESSIBLE STATION	MECH	MECHANICAL
AC	ACOUSTIC, ACOUSTICAL	MTL	METAL
ADJ	ADJUSTABLE	MIN	MINIMUM
ALT	ALTERNATE	MISC	MISCELLANEOUS
ALUM	ALUMINUM	MT	MOUNT
AB	ANCHOR BOLT	(N)	NEW
ANG	ANGLE	NIC	NOT IN CONTRACT
ASPH	ASPHALT	NTS	NOT TO SCALE
BSMT	BASEMENT	OC	ON CENTER
BRG	BEARING	OPNG	OPENING
BM	BENCH MARK	OPP	OPPOSITE
BLKG	BLOCKING	OD	OUTSIDE DIAMETER
BD	BOARD	OH	OVERHEAD
B.O.	BOTTOM OF	OFICI	OWNER FURNISHED/ CONTRACTOR INSTALLED
BLDG	BUILDING	OFIC	OWNER FURNISHED/ OWNER INSTALLED
B.U.R.	BUILT UP ROOF	PARTN	PARTITION
CLG	CEILING	P-LAM	PLASTIC LAMINATE
CL	CENTER LINE	PL	PLATE
CL	CERAMIC TILE	PLY	PLYWOOD
CB	CHALK BOARD	PREFAB	PREFABRICATED
C	CHANNEL	PROJ	PROJECTION
CO	CLEAN OUT	QT	QUARRY TILE
COL	COLUMN	RAD	RADIUS
CONC	CONCRETE	REF	REFRIGERATOR
CONN	CONNECTION	REINF	REINFORCED
CONT	CONTINUOUS	REV	REVISION
CONTR	CONTRACTOR	RD	ROUND
DIM	DIMENSION	SCHED	SCHEDULE
DWG	DRAWING	SM	SIMILAR
EA	EACH	SHT	SHEET
ELECT	ELECTRICAL	SPEC	SPECIFICATION
EWC	ELECTRIC WATER COOLER	SO	SQUARE
ELEV	ELEVATION	SS	STAINLESS STEEL
EQ	EQUAL	STD	STANDARD
EQUIP	EQUIPMENT	STL	STEEL
EXIST	EXISTING	STOR	STORAGE
(EI)	EXISTING	STRUCT	STRUCTURAL
EXP	EXPANSION	SUSP	SUSPENDED, SUSPENSION
EXT	EXTERIOR	SYS	SYSTEM
FIN	FINISH	TB	TACKBOARD
FEC	FIRE EXTINGUISHER CABINET	TEL	TELEPHONE
FLR	FLOOR	TV	TELEVISION
FD	FLOOR DRAIN	TEMP	TEMPORARY
GALV	GALVANIZED	TUBE	TUBE STEEL
GI	GALVANIZED IRON	TS	THRESHOLD
GA	GAUGE	TOILET	TOILET
GYP BD	GYP SUM BOARD	T.O.	TOP OF
HWWD	HARD WOOD	T & B	TOP AND BOTTOM
HT	HEIGHT	TYP	TYPICAL
HM	HOLLOW METAL	VERT	VERTICAL
HORIZ	HORIZONTAL	UN.O.	UNLESS NOTED OTHERWISE
ID	INSIDE DIAMETER	WC	WATER CLOSET
INSUL	INSULATION	WM	WATER METER
INT	INTERIOR	WWF	WELDED WIRE FABRIC
IT	JOINT	W	WIDE FLANGE
MFR	MANUFACTURER	WDO	WINDOW
MB	MARKER BOARD	WI	WITH
MAX	MAXIMUM	W/O	WITHOUT
		WD	WOOD

**Material Legend**

SYMBOL	DESCRIPTION
	EARTH
	COMPACTED GRANULAR FILL
	FINISHED WOOD
	EXISTING STRUCTURE TO REMAIN
	GYP SUM BOARD
	CONCRETE
	PLYWOOD/OSB
	SHINGLES
	WOOD STUD WALL
	RIDGED INSULATION
	BATT INSULATION
	BRICK/MASONRY
	CONCRETE MASONRY UNIT (CMU)
	PARTICLE BOARD
	CONTINUOUS WOOD
	STEEL

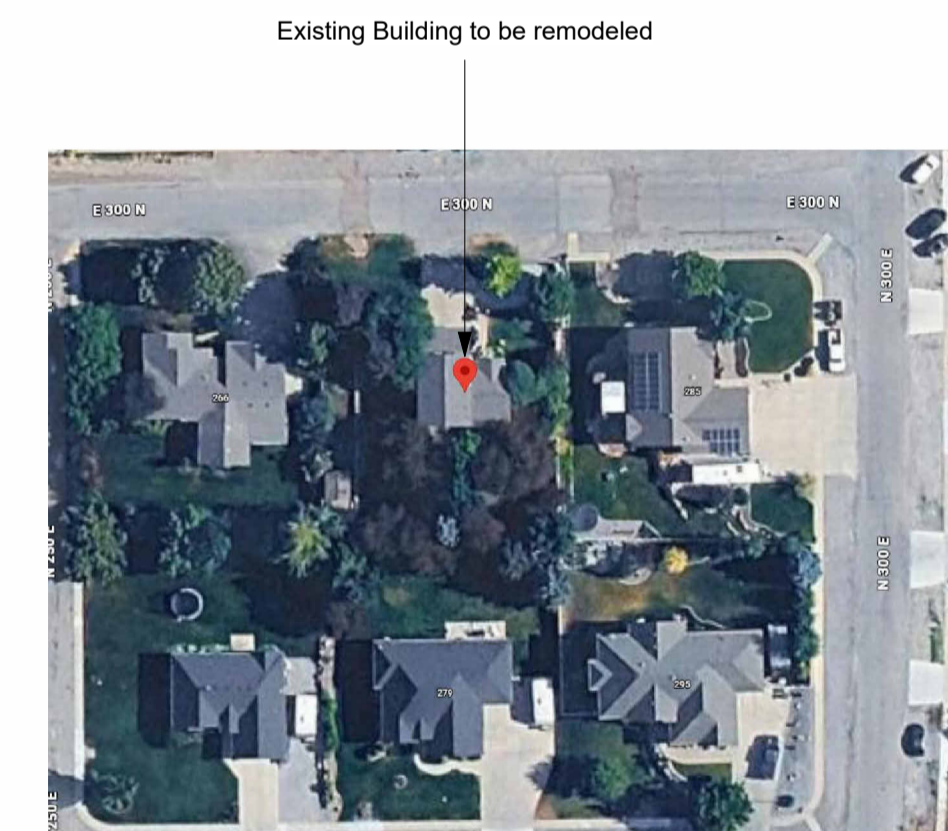
**Symbol Legend**

DESCRIPTION	SYMBOL
SECTION	
FINISH ELEVATION	
ELEVATIONS	
DETAIL	
WALL TYPES	
DOOR NUMBER	
WINDOW SYMBOL	
REVISIONS	

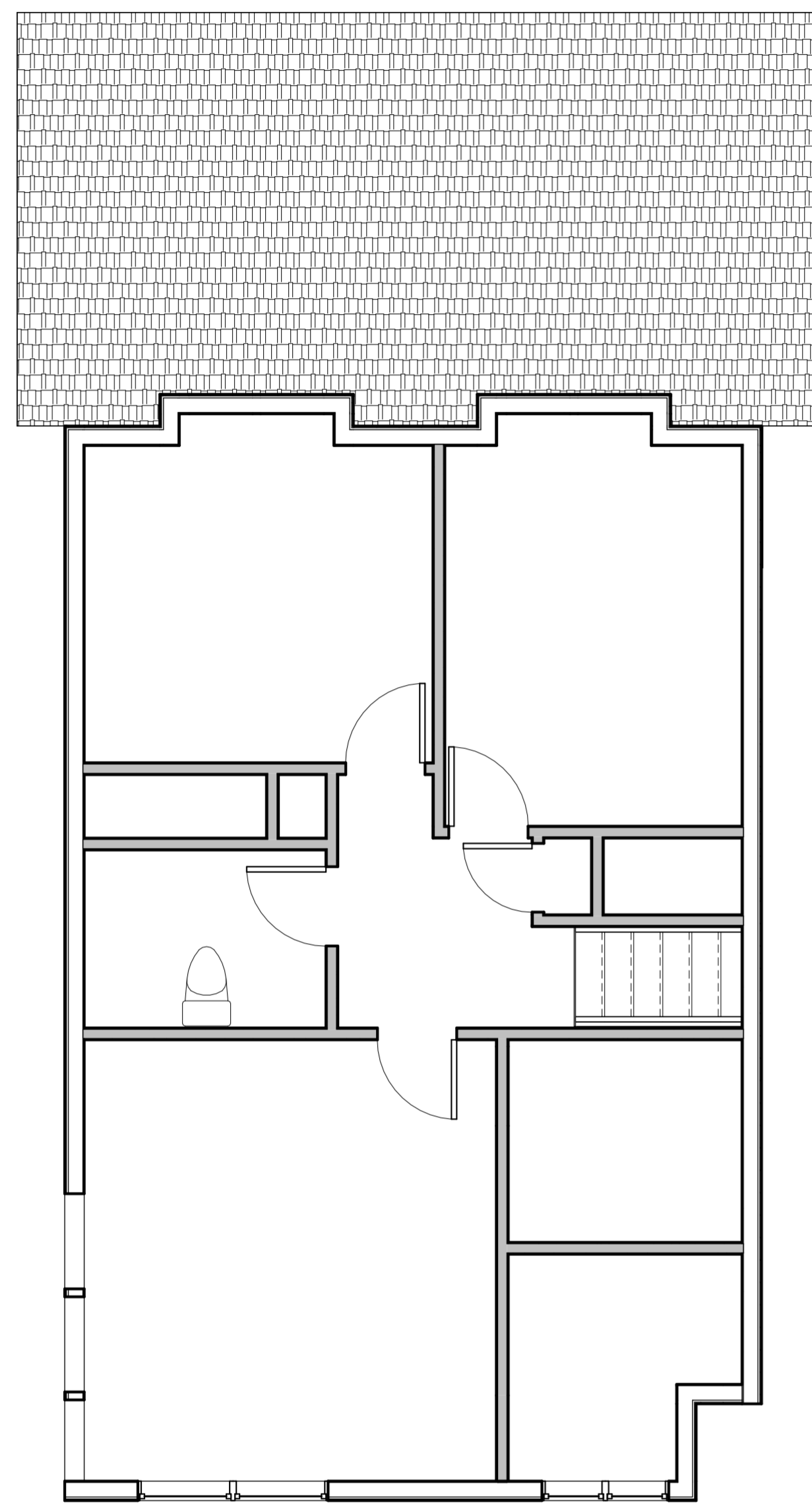
**Sheet Index**

Index of Drawings - Architectural	
Sheet Number	Sheet Name
G100	Title Sheet
G101	Plot Map
A101	Existing Plans Main and Basement Levels
A102	Demo Plan Second, Main and Basement Levels
A201	Main and Basement Level Floorplans
A202	Second Level and Roof Floorplans
A301	North and South Elevations / Door Schedule
A302	East and West Elevations
A401	Building Sections
A501	Wall Sections
A502	Wall Sections
A901	3D Views
A902	Axons
EM101	Main Floor Electrical Plan

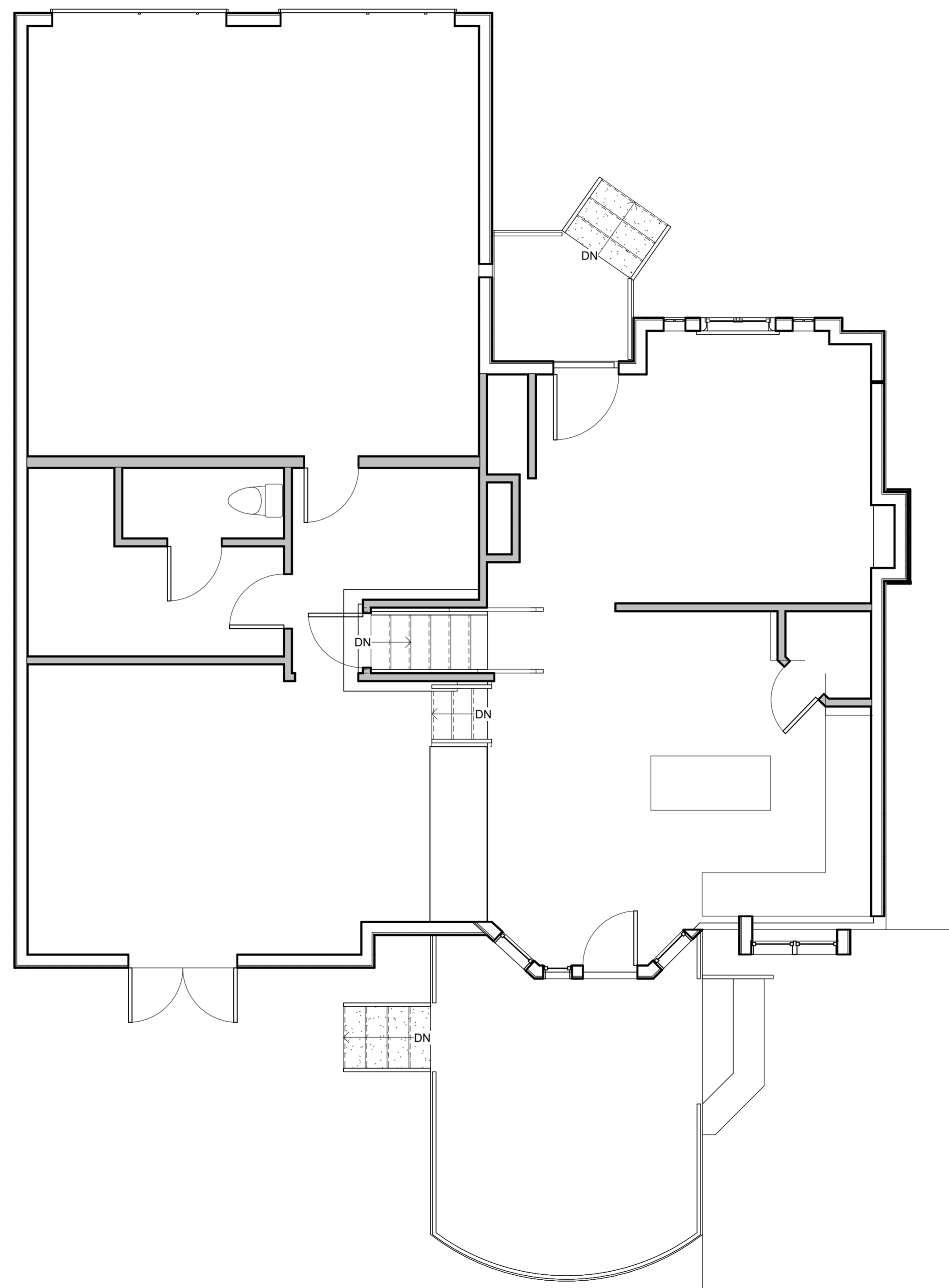
**Site Plan**



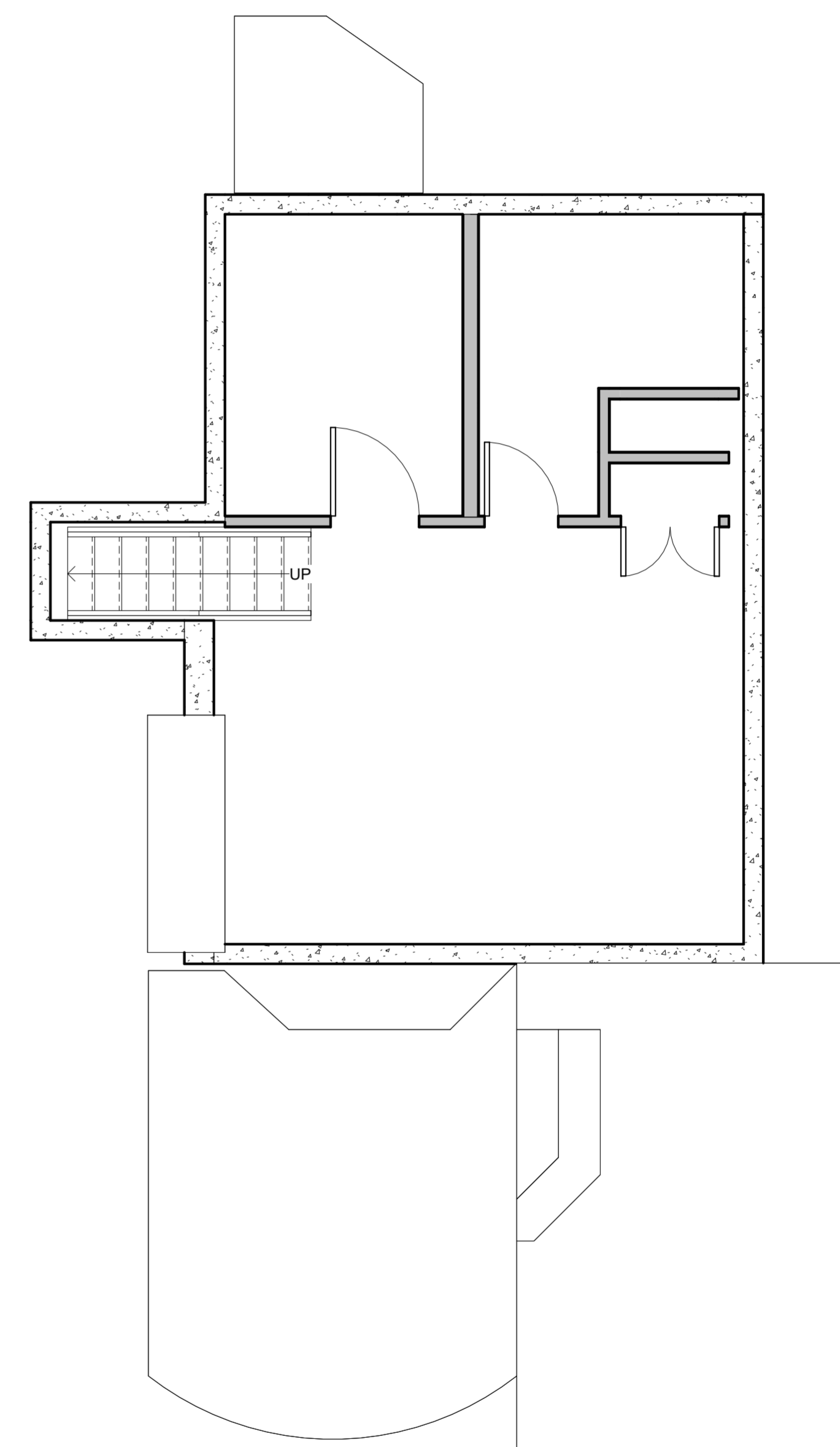
D  
C  
B  
A



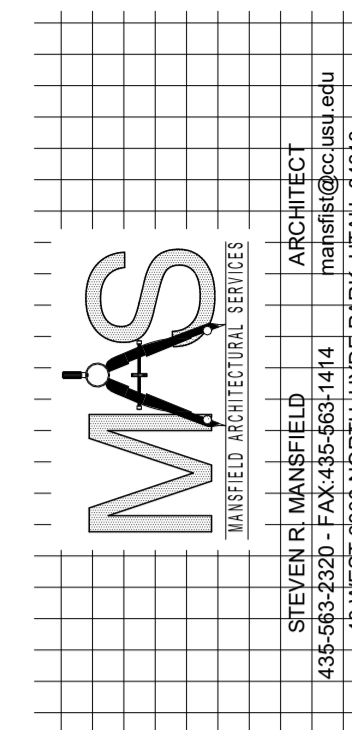
**1 Second Level Existing**  
A101 1/4" = 1'-0"



**2 Main Level Existing**  
A101 1/4" = 1'-0"



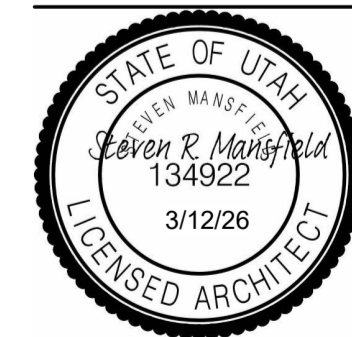
**3 Basement Level Existing**  
A101 1/4" = 1'-0"



**Laura and Scott Jardine**  
PROJECT ADDRESS 280 E. 300 N.  
Milville, Utah 84326

MARK:	DATE:	DESCRIPTION:

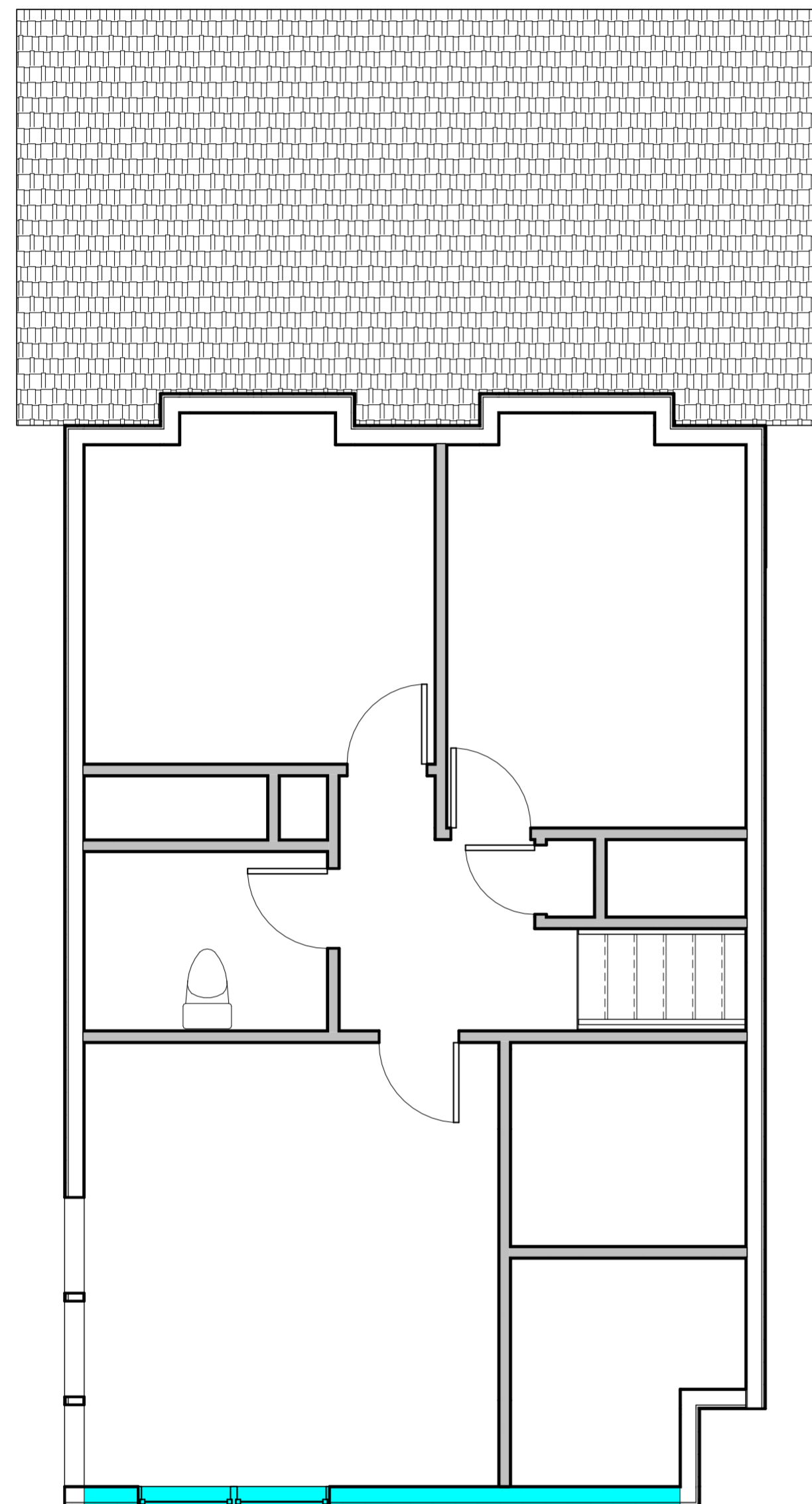
PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26



**Existing Plans  
Main and  
Basement Levels**

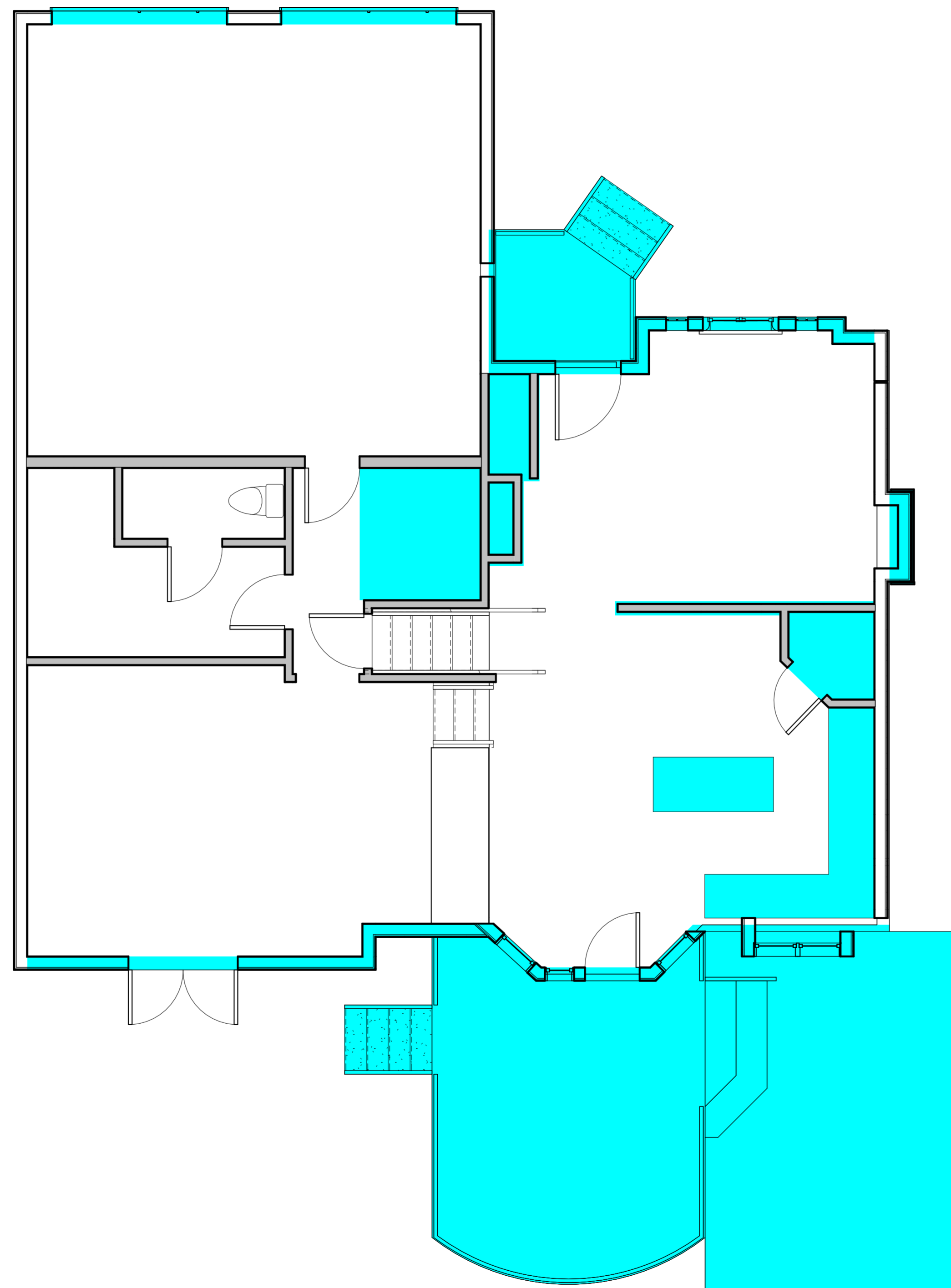
**A101**

D  
C  
B  
A



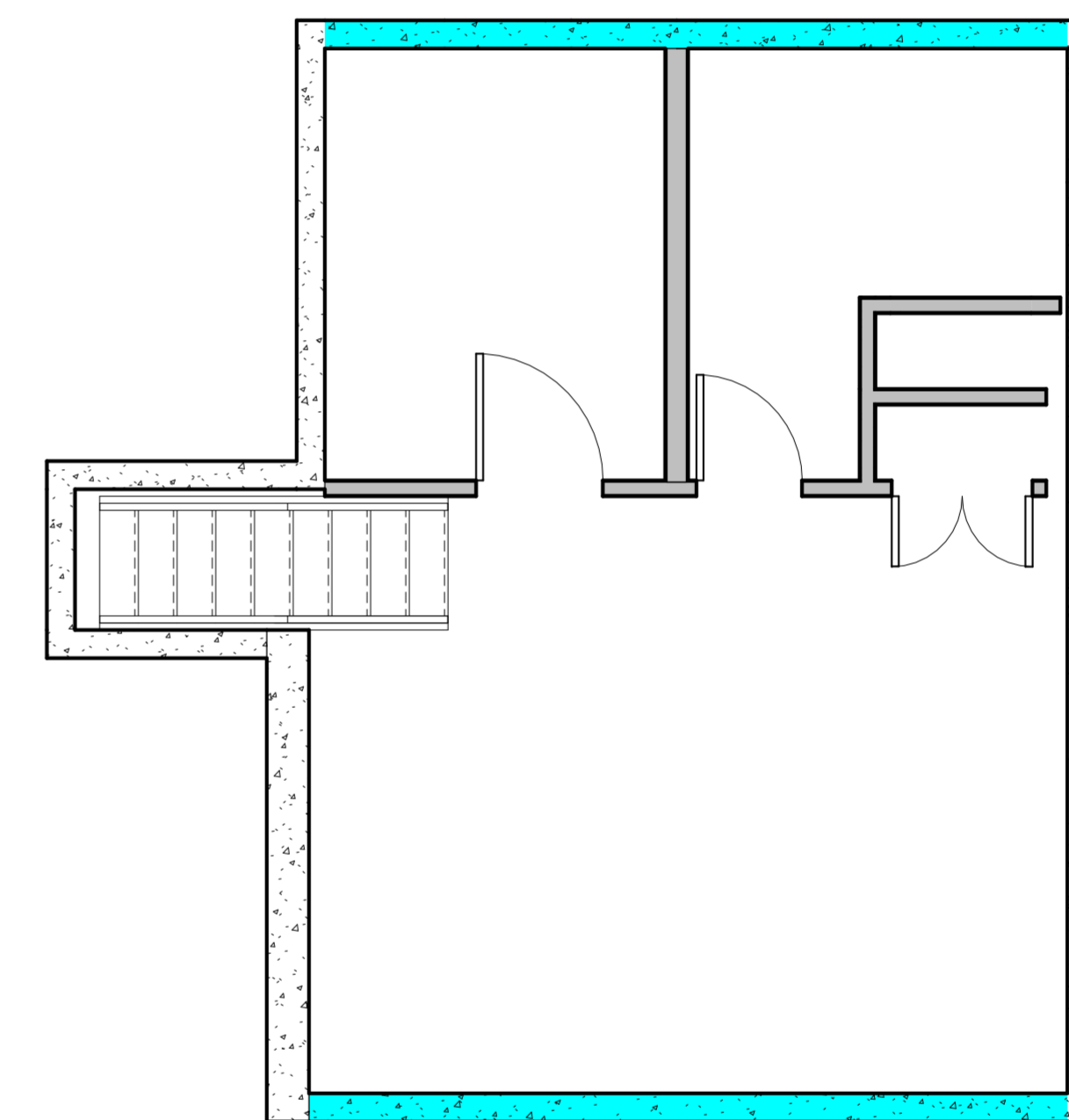
**1 Second Level Demolition**

A102 1/4" = 1'-0"



**2 Main Level Demolition**

A102 1/4" = 1'-0"

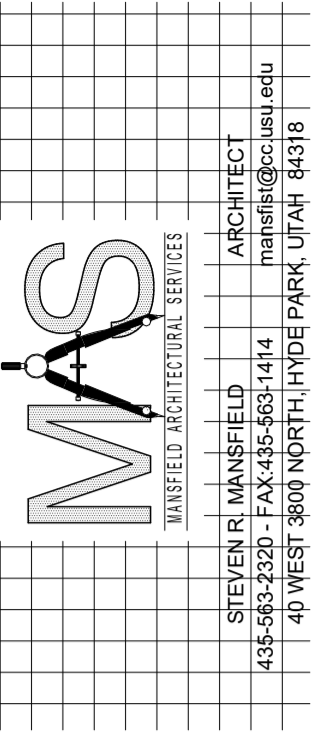


**3 Basement Level Demolition**

A102 1/4" = 1'-0"

\*ALL EXTERIOR SURFACES TO BE REFINISHED

AREA TO BE DEMOLISHED

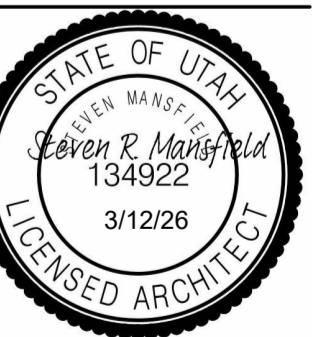


**Laura and Scott Jardine**

PROJECT ADDRESS 280 E. 300 N.  
Milville, Utah 84326

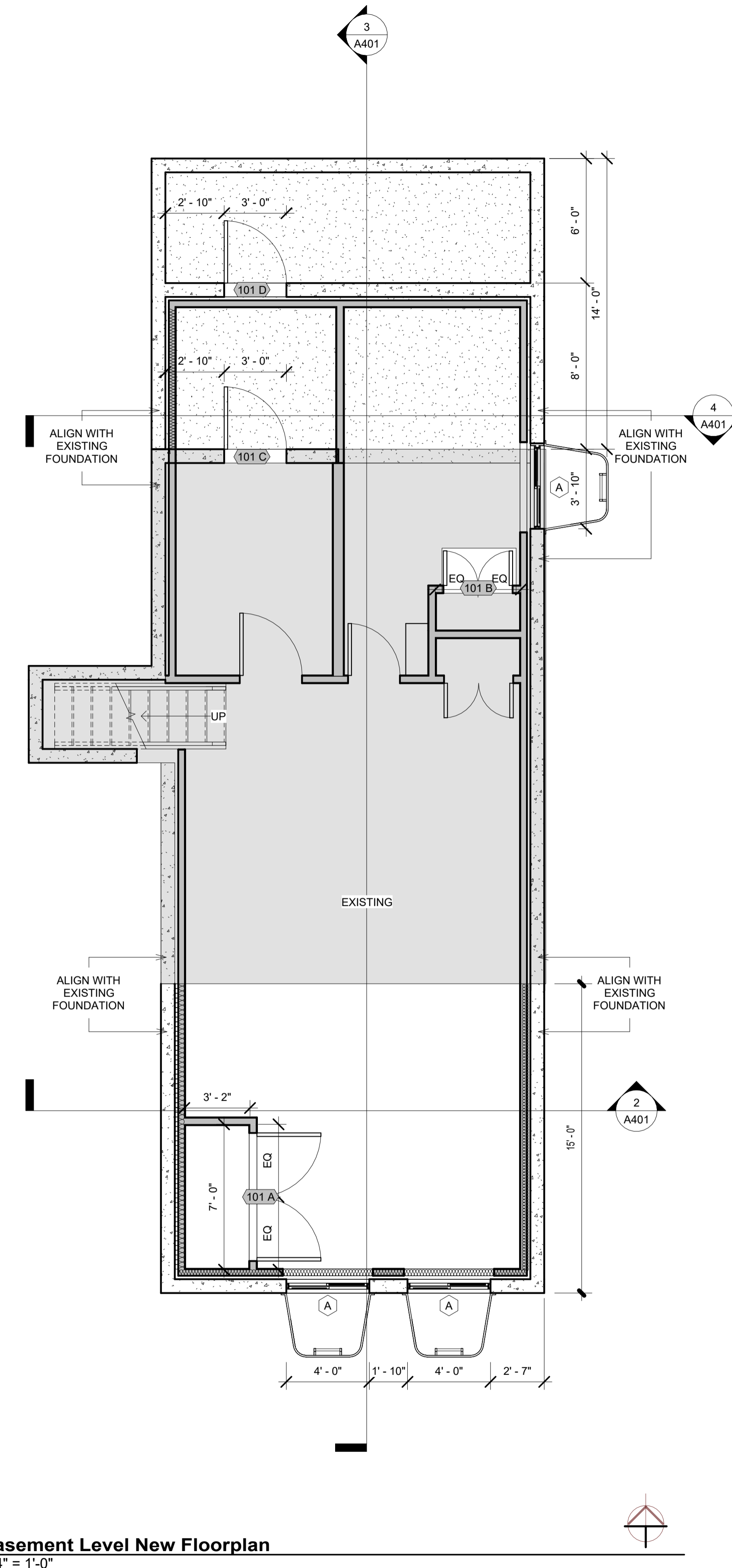
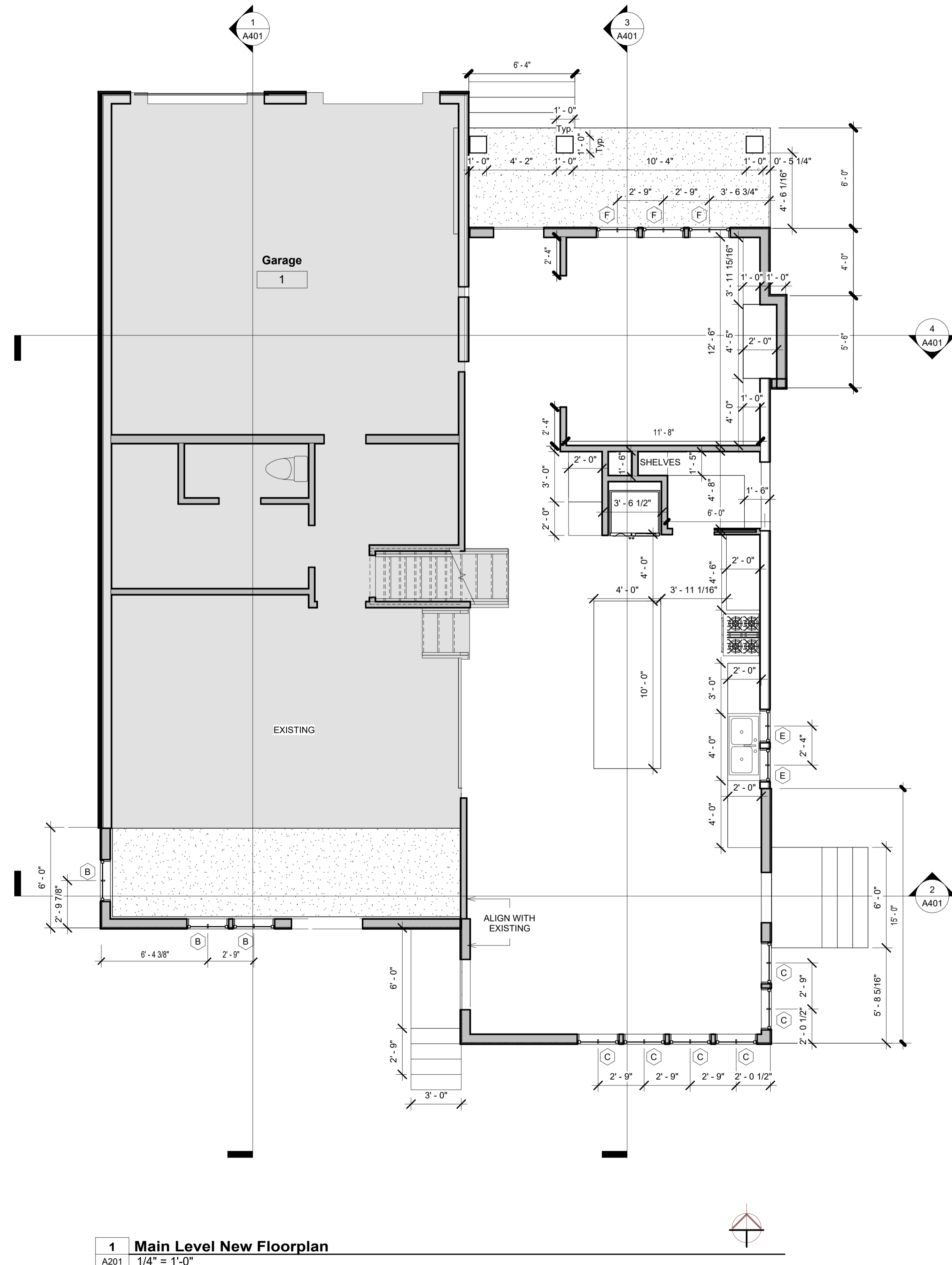
MARK:	DATE:	DESCRIPTION:

PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26



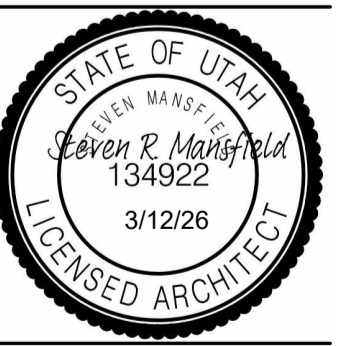
**Demo Plan  
Second, Main and  
Basement Levels**

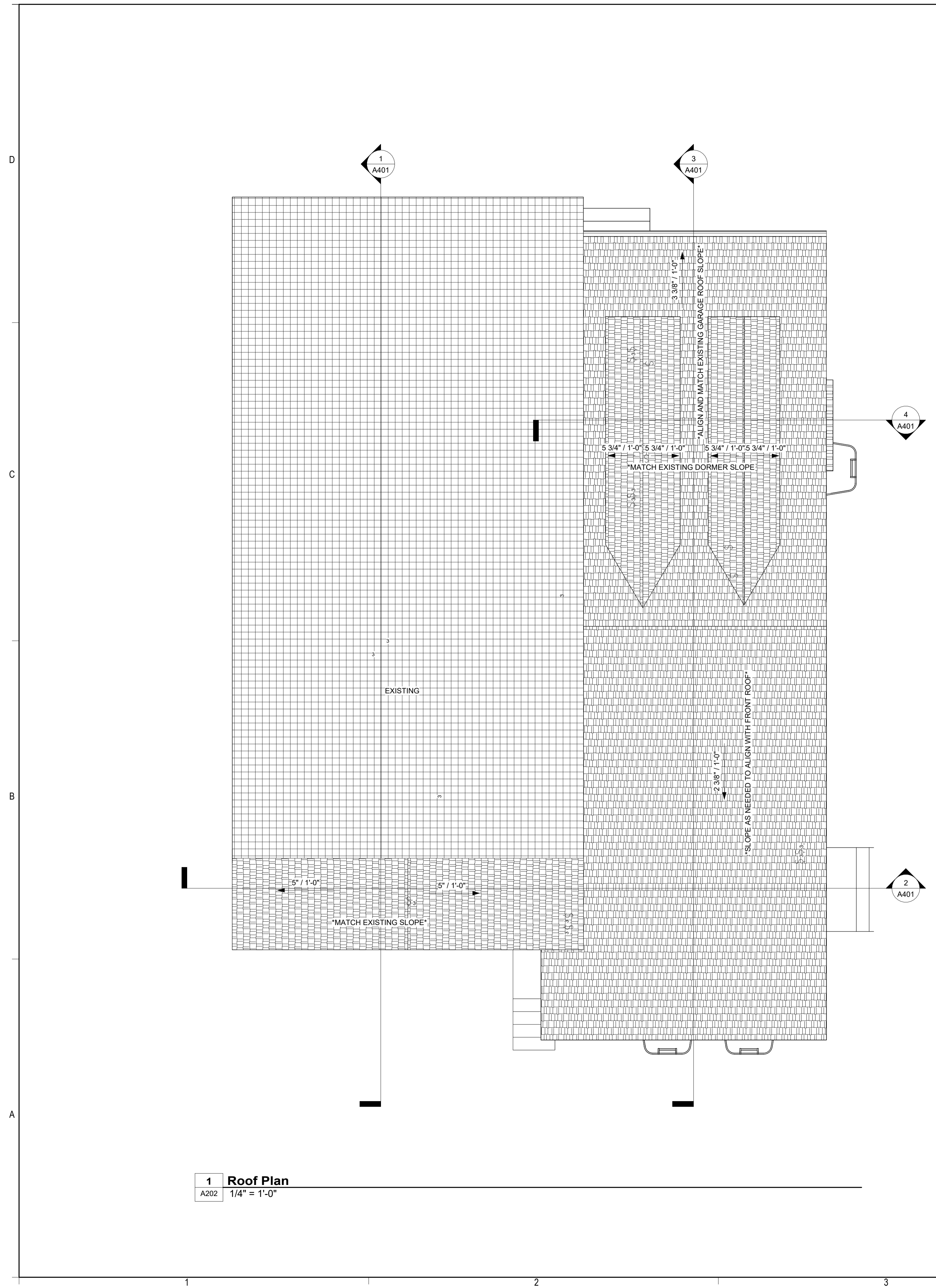
**A102**



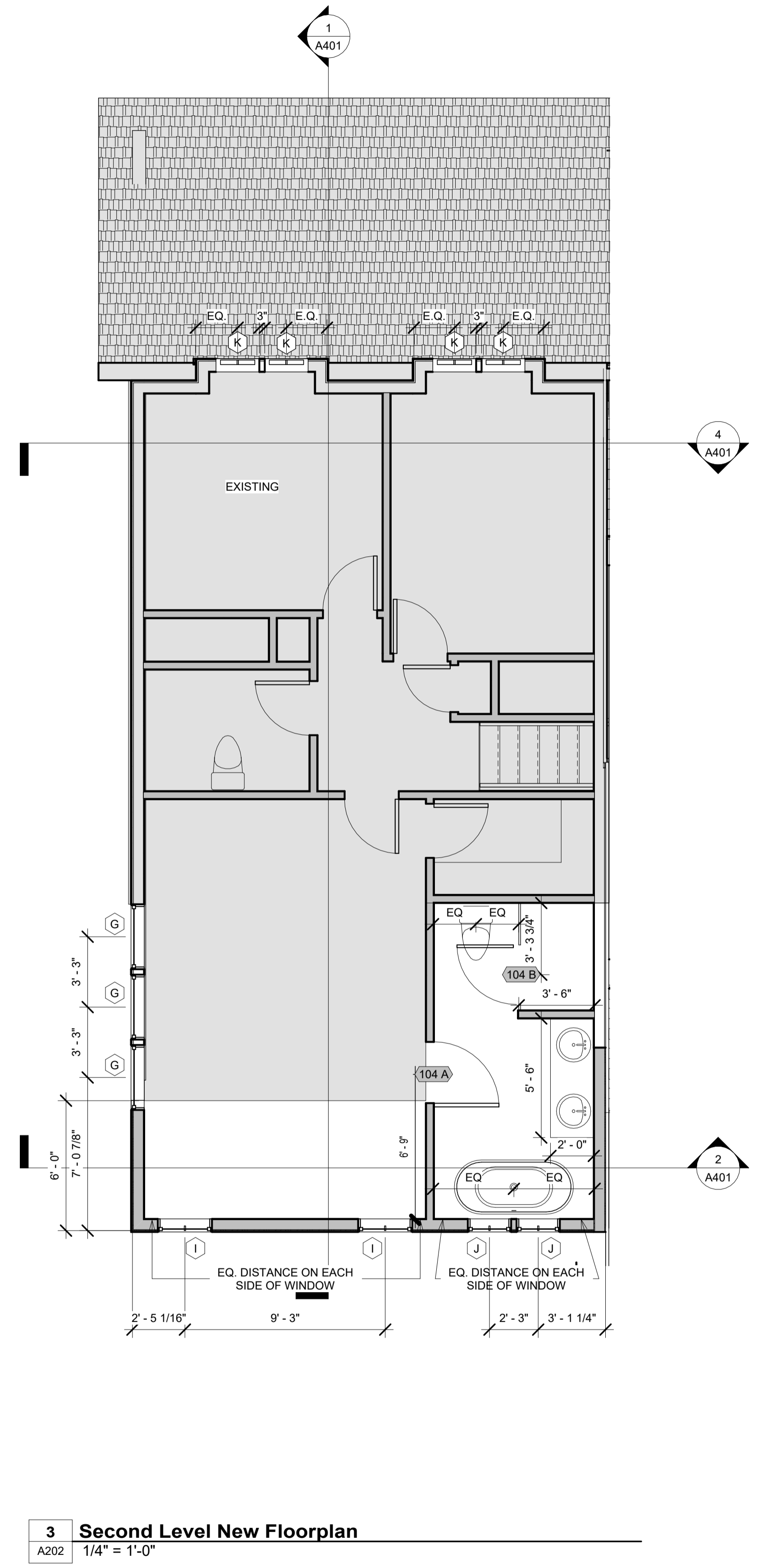
MARK:	DATE:	DESCRIPTION:

PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26

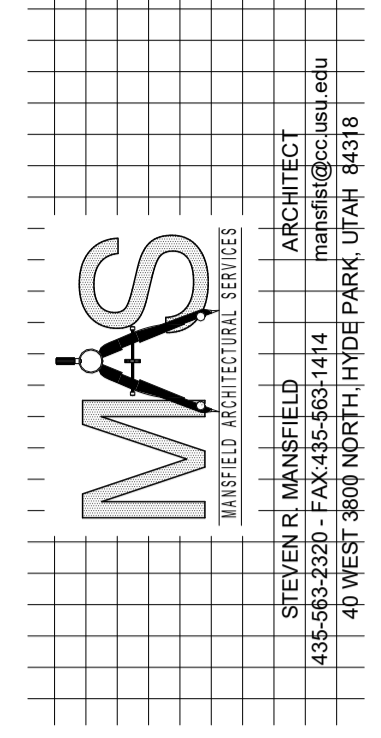




**1 Roof Plan**  
A202 1/4" = 1'-0"



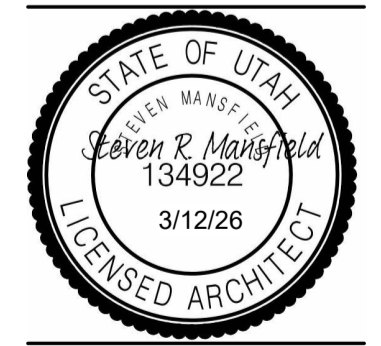
**3 Second Level New Floorplan**  
A202 1/4" = 1'-0"



**Laura and Scott Jardine**  
PROJECT ADDRESS 280 E. 300 N.  
Milville, Utah 84326

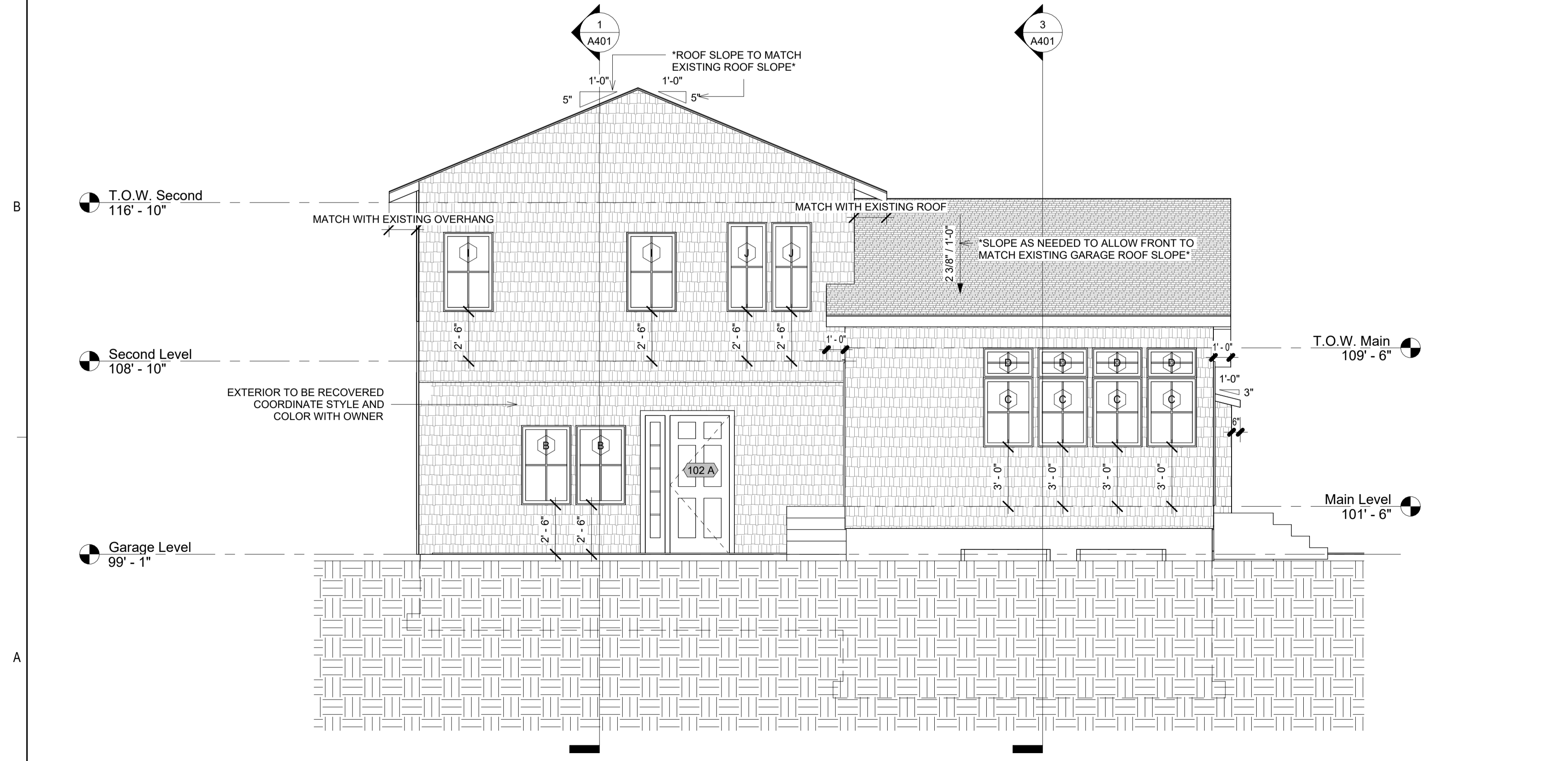
MARK:	DATE:	DESCRIPTION:

PROJECT # 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26

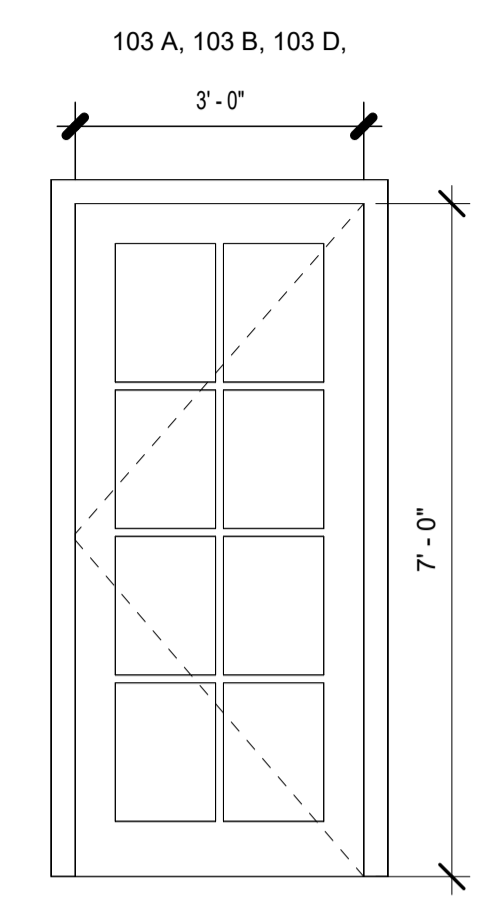




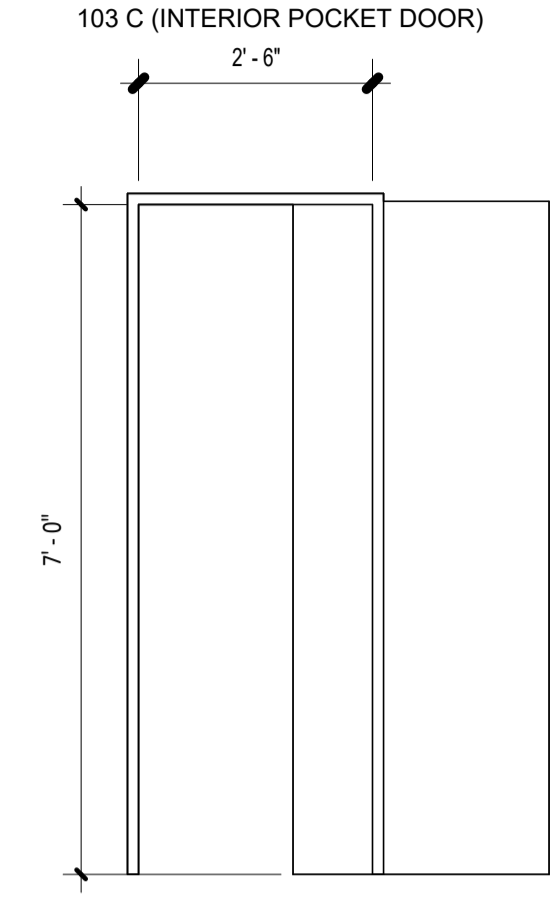
**1 North**  
A301 1/4" = 1'-0"



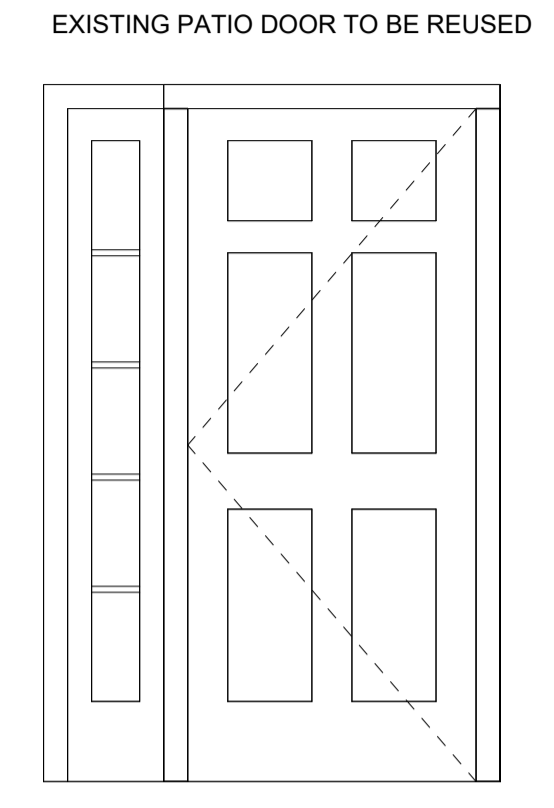
**3 South**  
A301 1/4" = 1'-0"



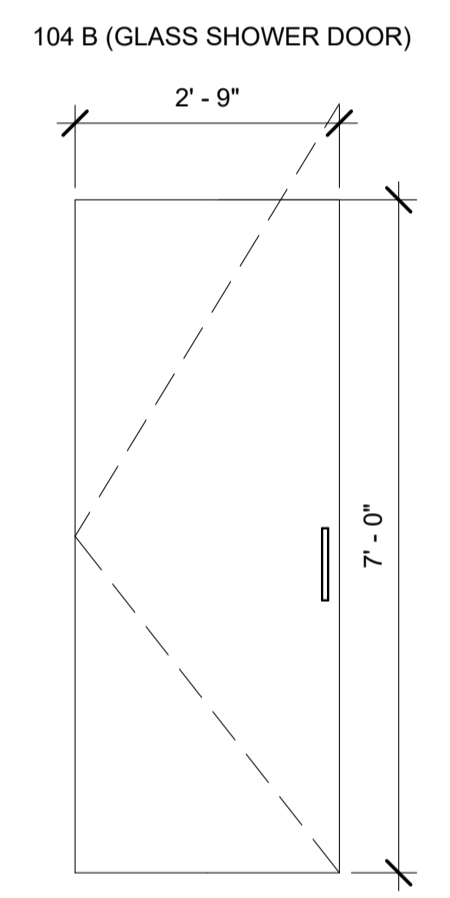
**Door 1**  
1/2" = 1'-0"



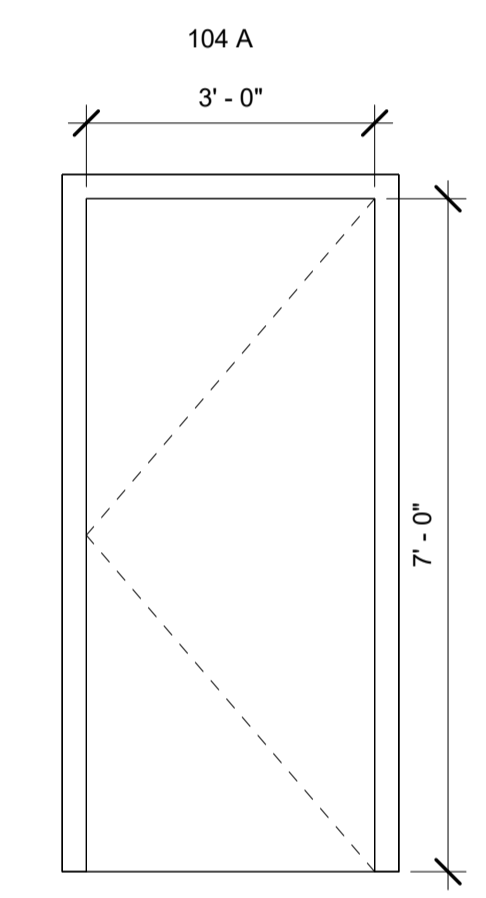
**Door 2**  
1/2" = 1'-0"



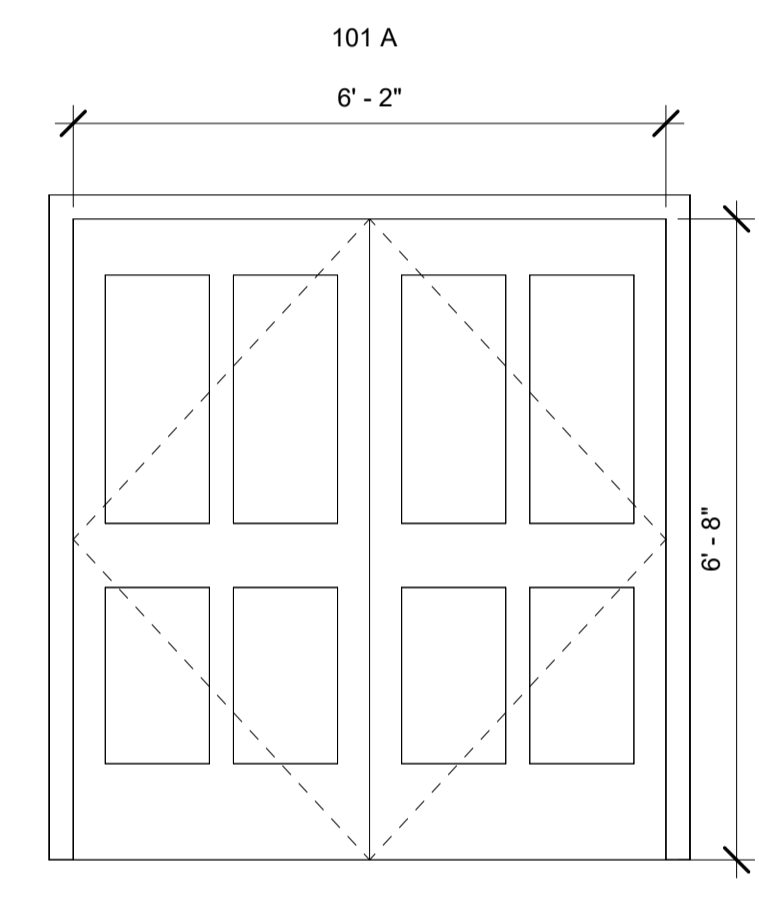
**Door 3**  
1/2" = 1'-0"



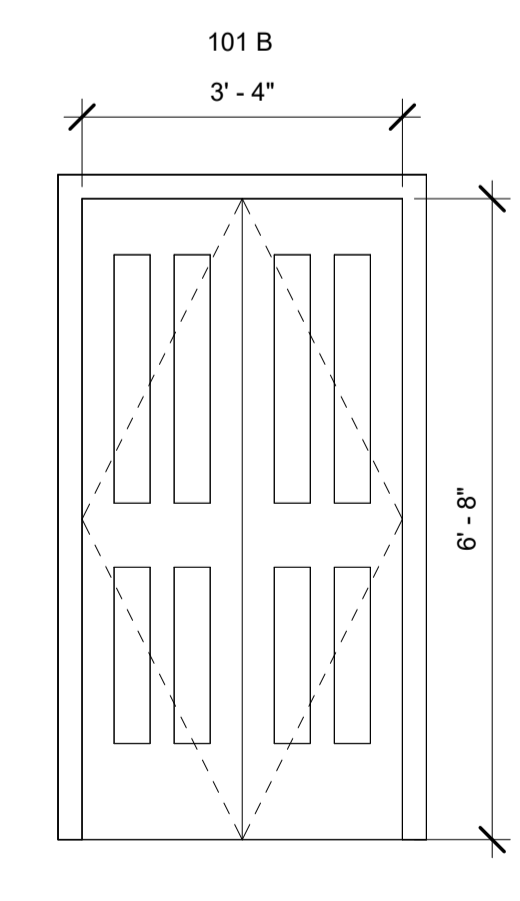
**2 Door 4**  
A301 1/2" = 1'-0"



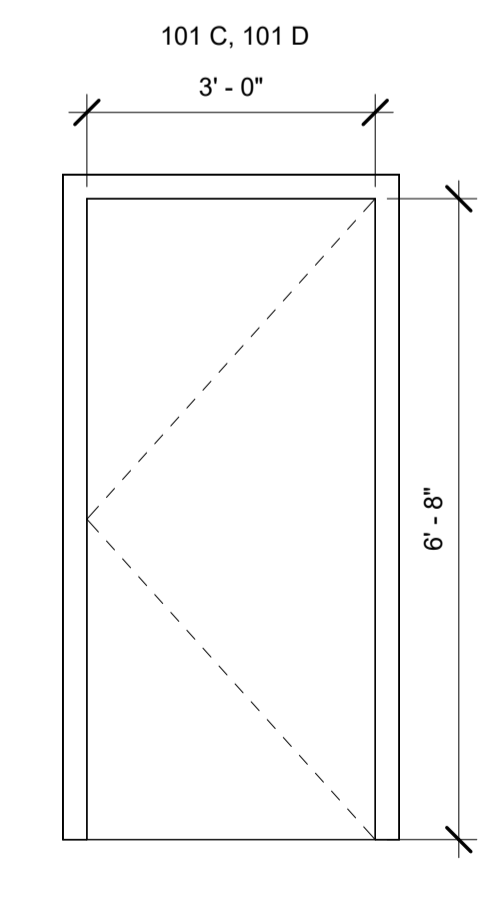
**Door 5**  
1/2" = 1'-0"



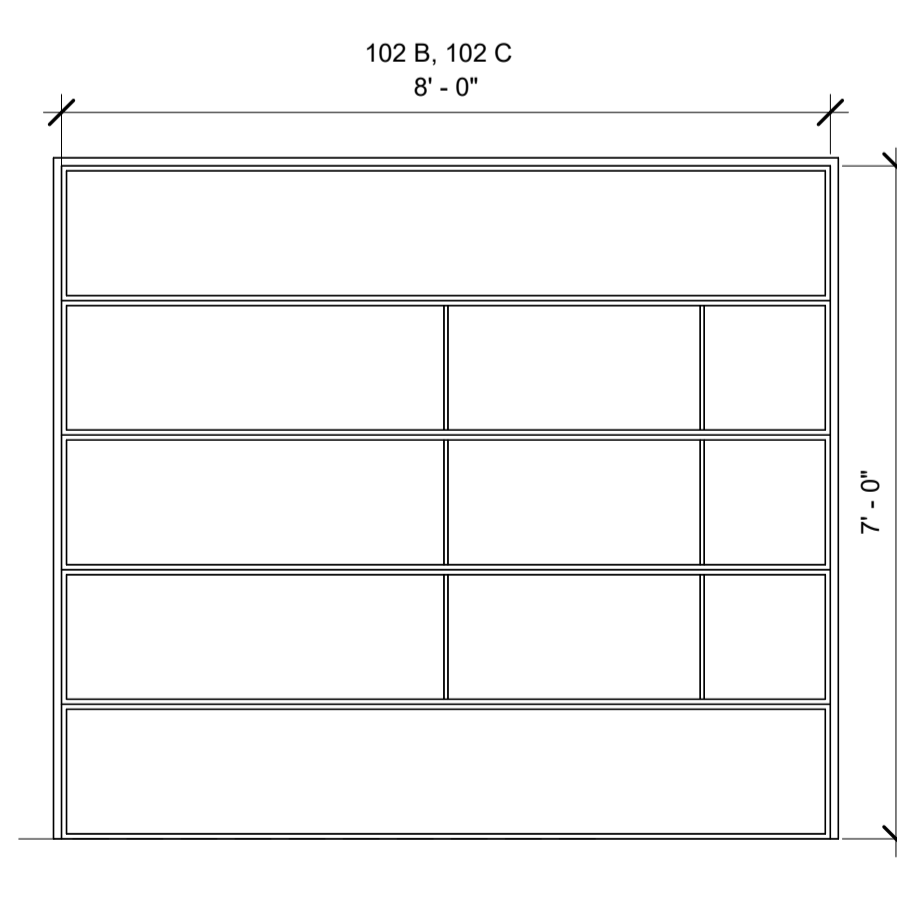
**Door 6**  
1/2" = 1'-0"



**Door 7**  
1/2" = 1'-0"



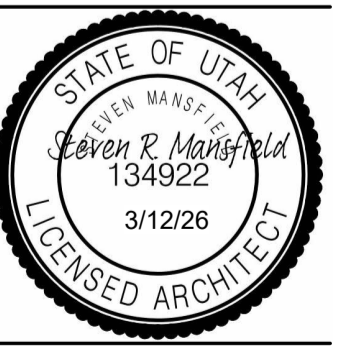
**Door 8**  
1/2" = 1'-0"

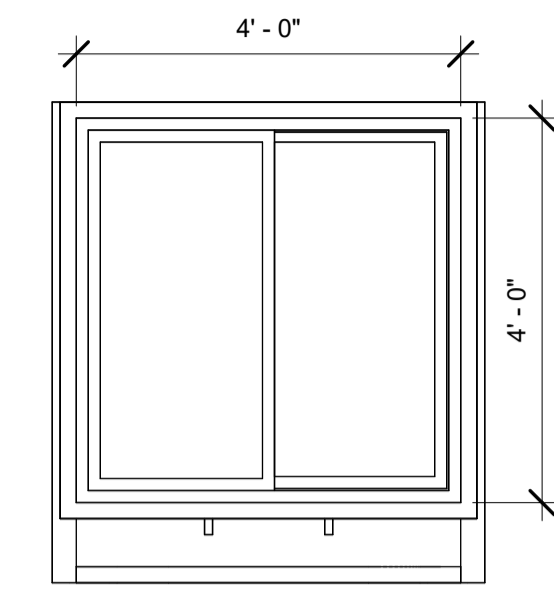
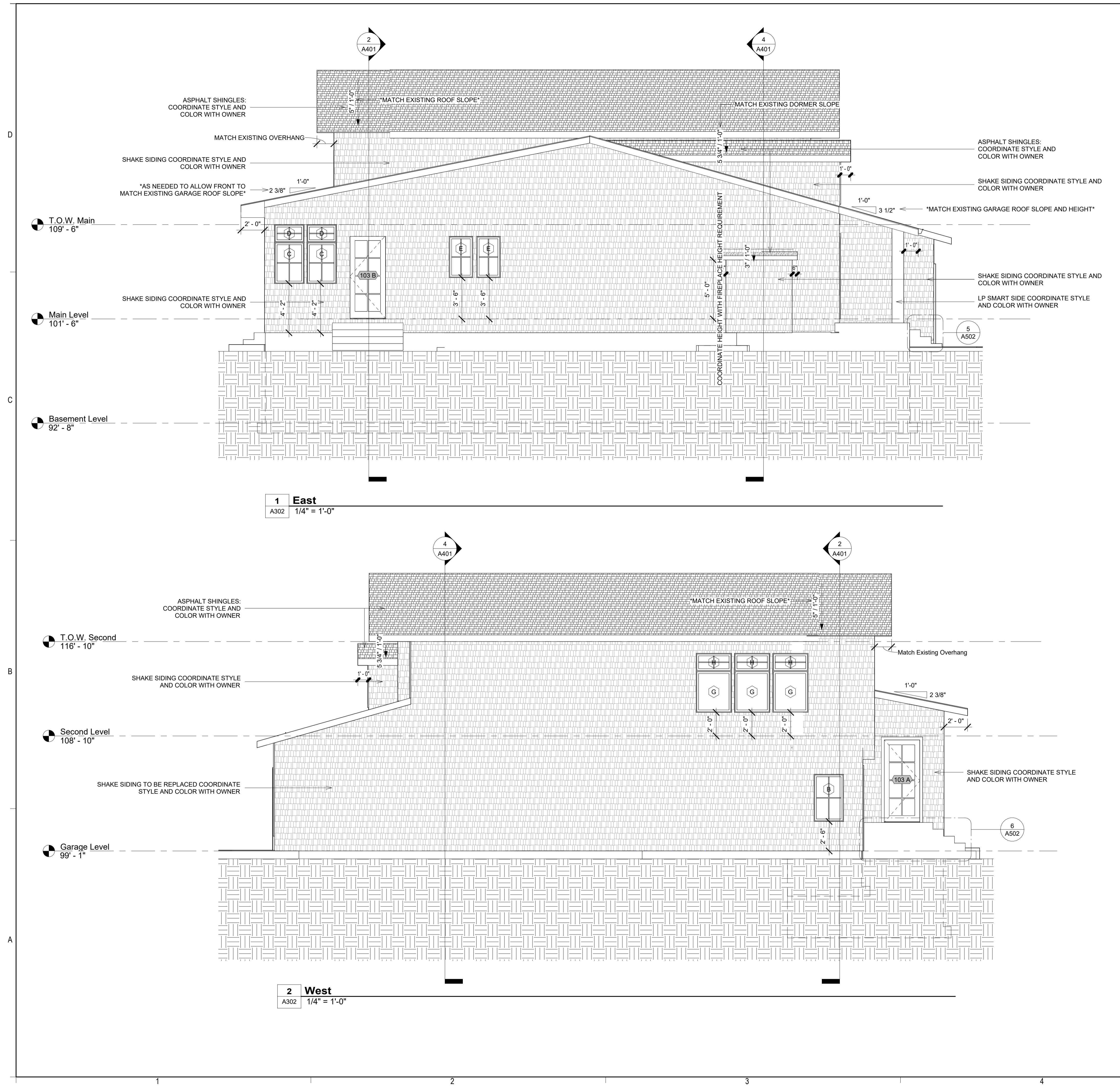


**Door 9**  
1/2" = 1'-0"

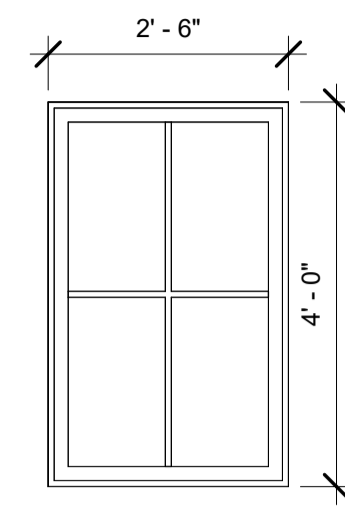
MARK:	DATE:	DESCRIPTION:

PROJECT # 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26

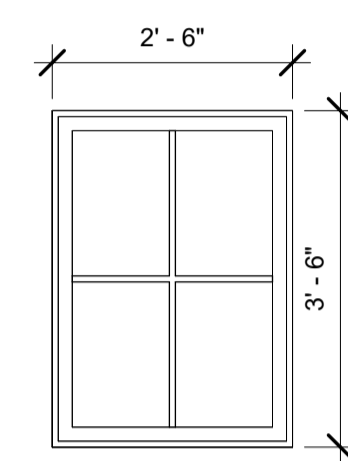




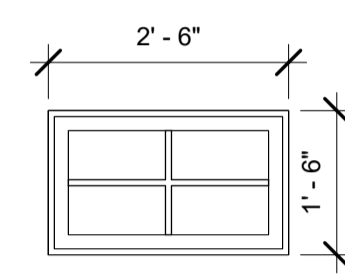
**Window A**  
1/2" = 1'-0"



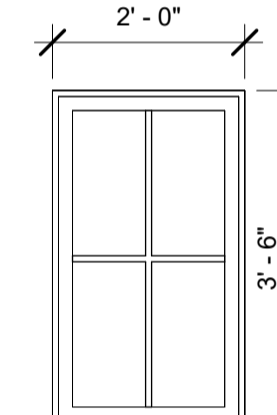
**Window B**  
1/2" = 1'-0"



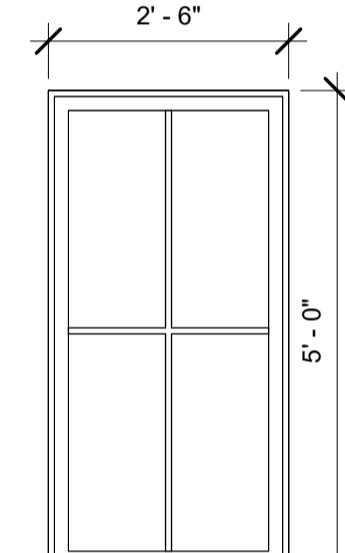
**Window C**  
1/2" = 1'-0"



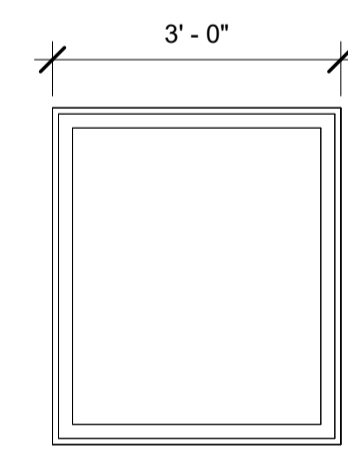
**Window D**  
1/2" = 1'-0"



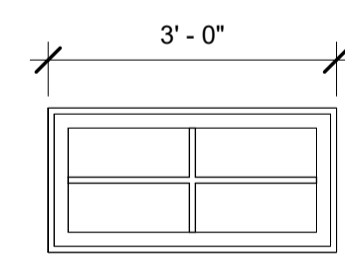
**Window E**  
1/2" = 1'-0"



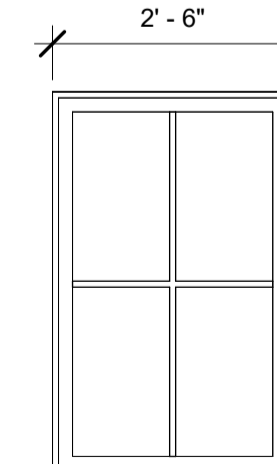
**Window F**  
1/2" = 1'-0"



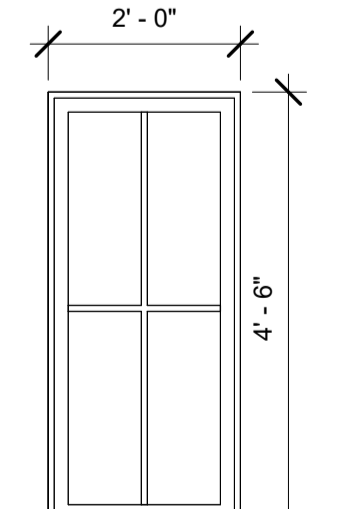
**Window G**  
1/2" = 1'-0"



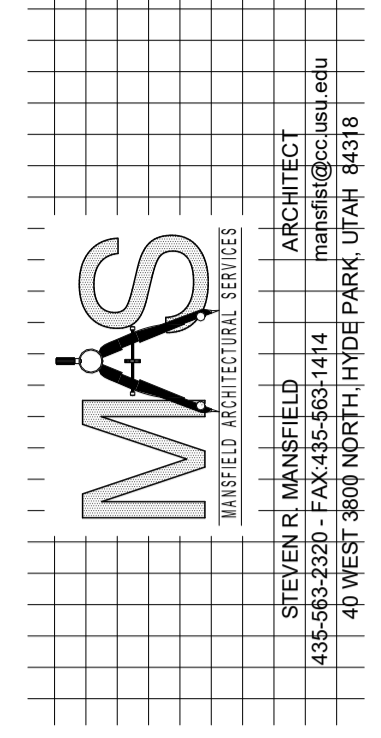
**Window H**  
1/2" = 1'-0"



**Window I**  
1/2" = 1'-0"



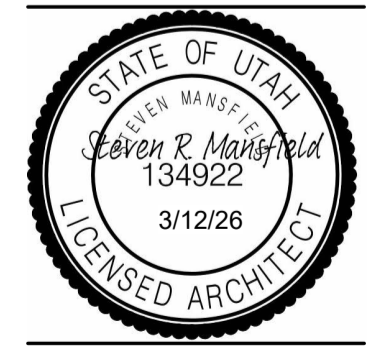
**Window J**  
1/2" = 1'-0"



**Laura and Scott Jardine**  
PROJECT ADDRESS 280 E. 300 N.  
Milville, Utah 84326

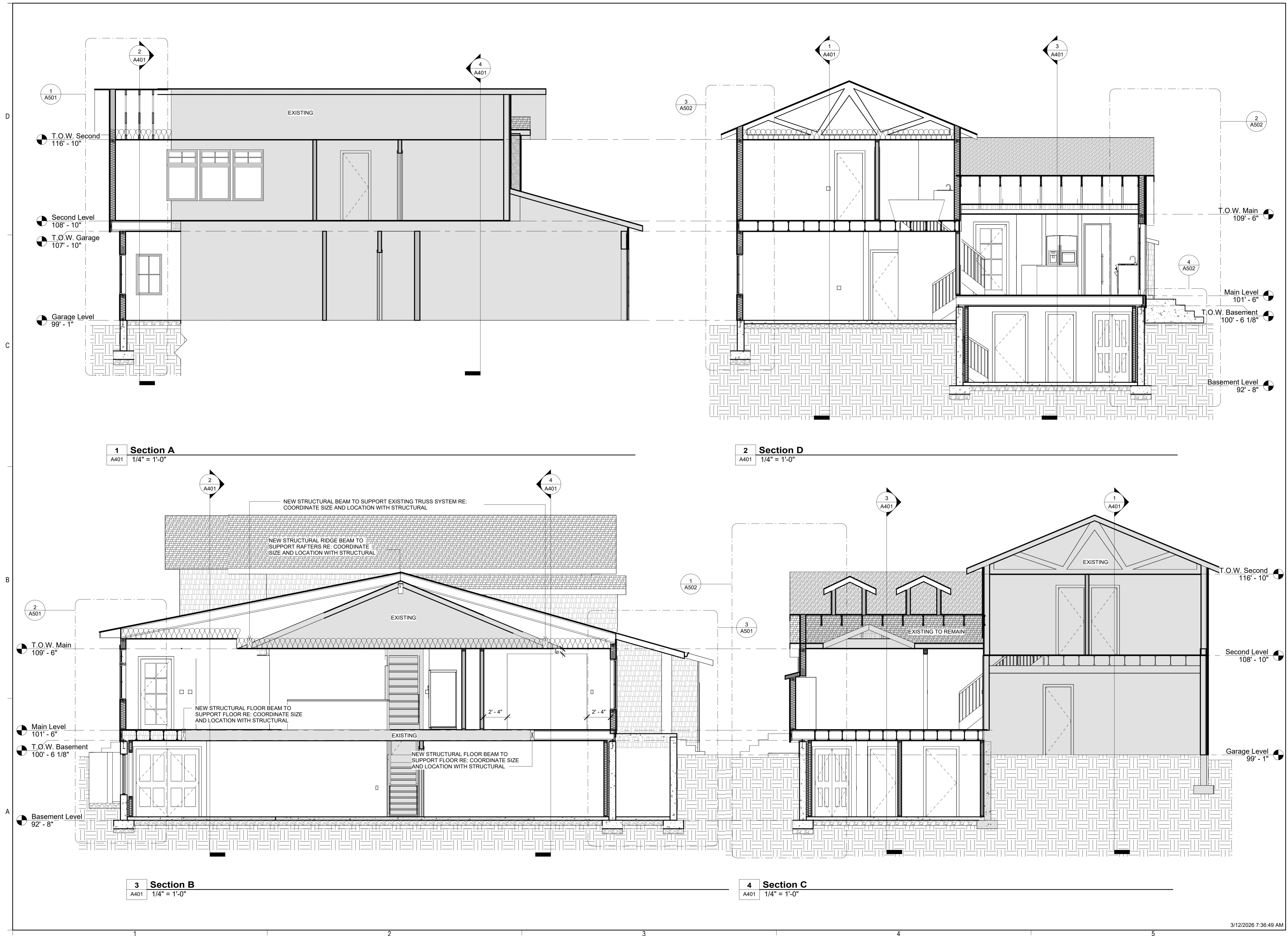
MARK:	DATE:	DESCRIPTION:

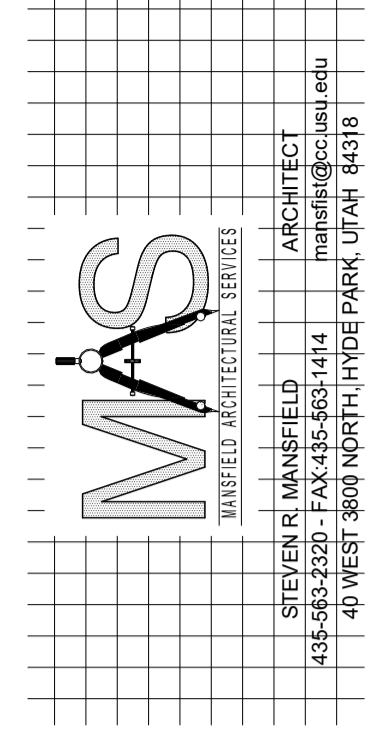
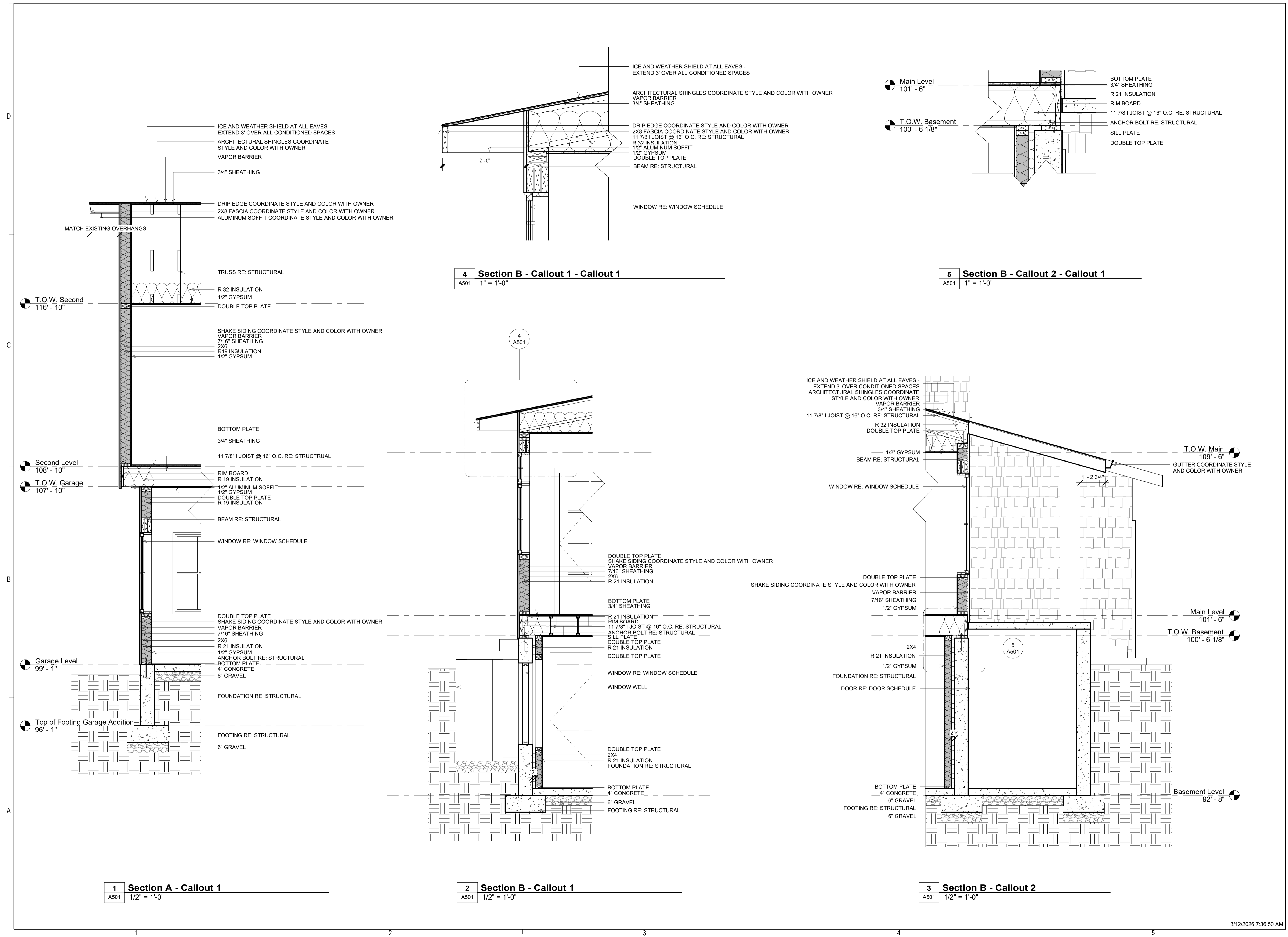
PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26



**East and West Elevations**

**A302**

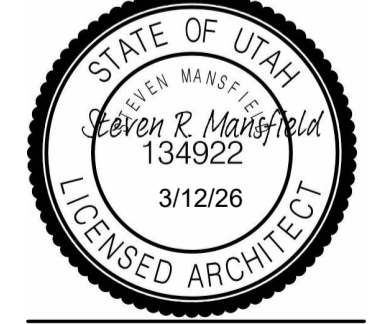




**Laura and Scott Jardine**  
PROJECT ADDRESS  
280 E. 300 N.  
Milville, Utah 84326

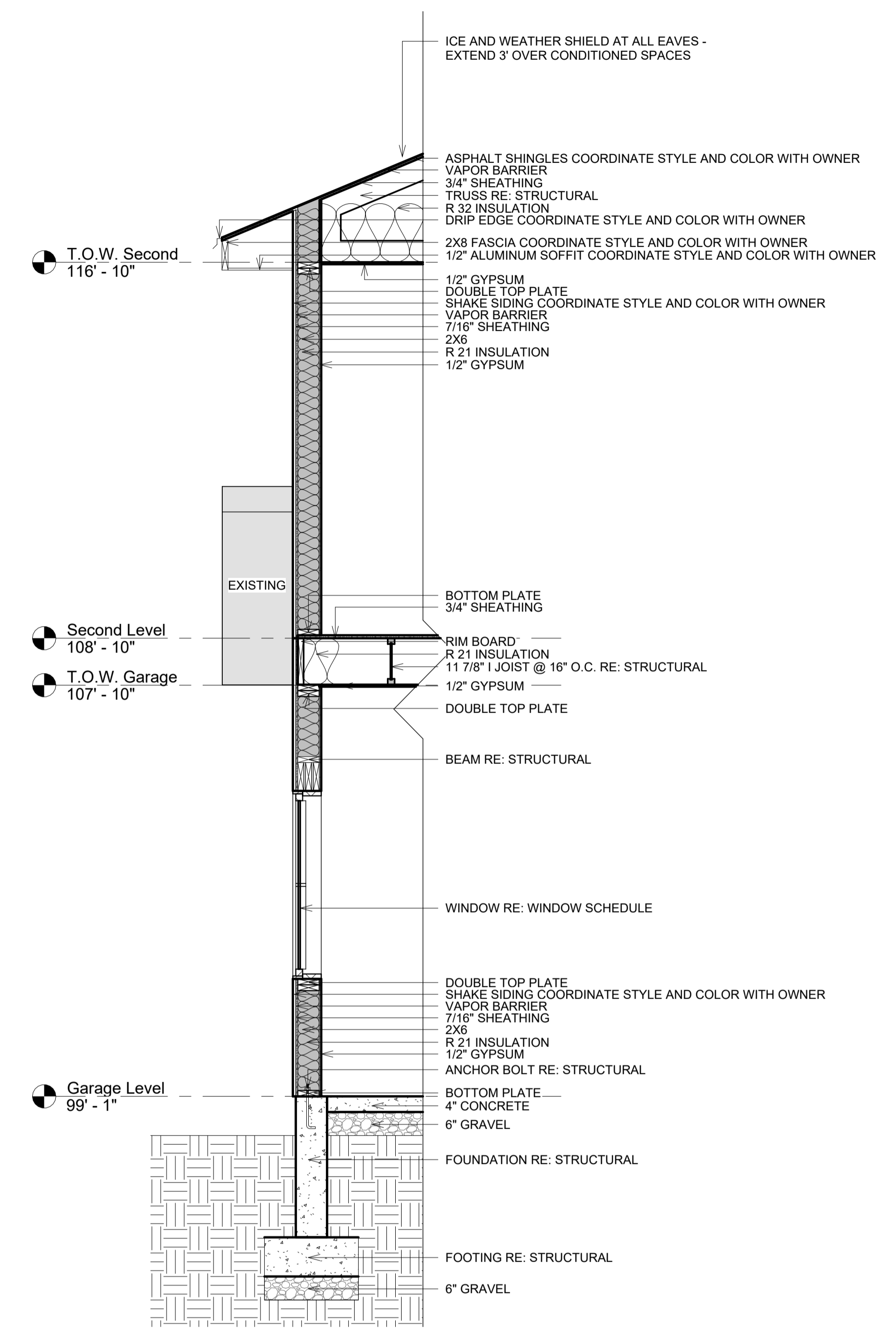
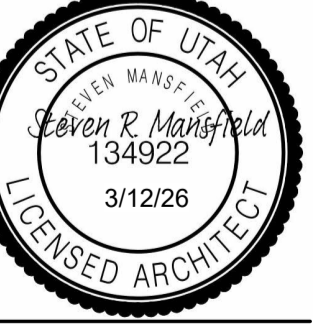
MARK:	DATE:	DESCRIPTION:

PROJECT #: 440  
 DESIGNED BY: Steve Mansfield  
 DRAWN BY: Lucinda White  
 CHECKED BY: Steve Mansfield  
 ISSUED: 3/12/26

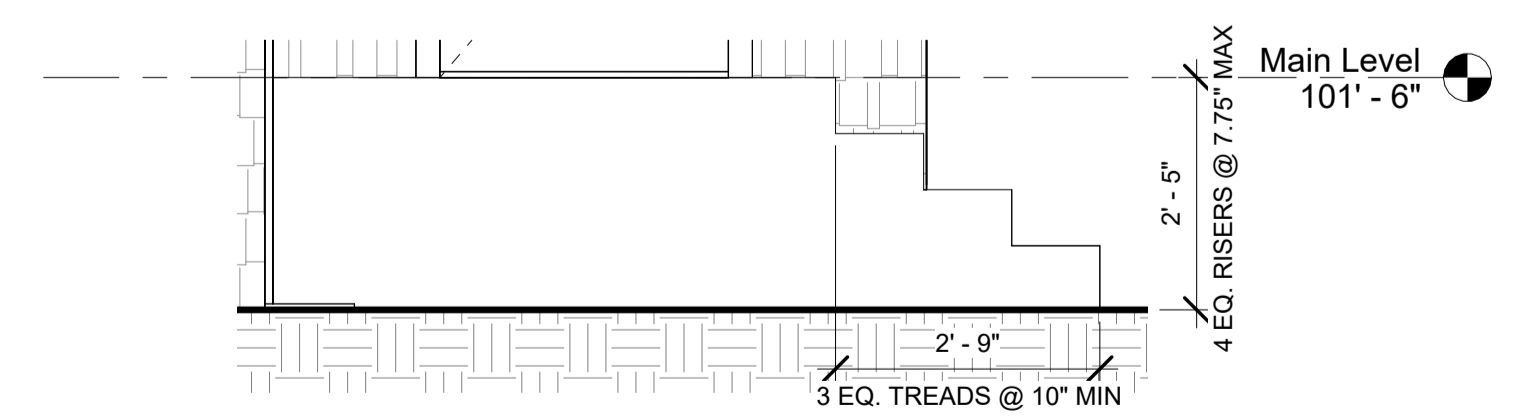


MARK:	DATE:	DESCRIPTION:

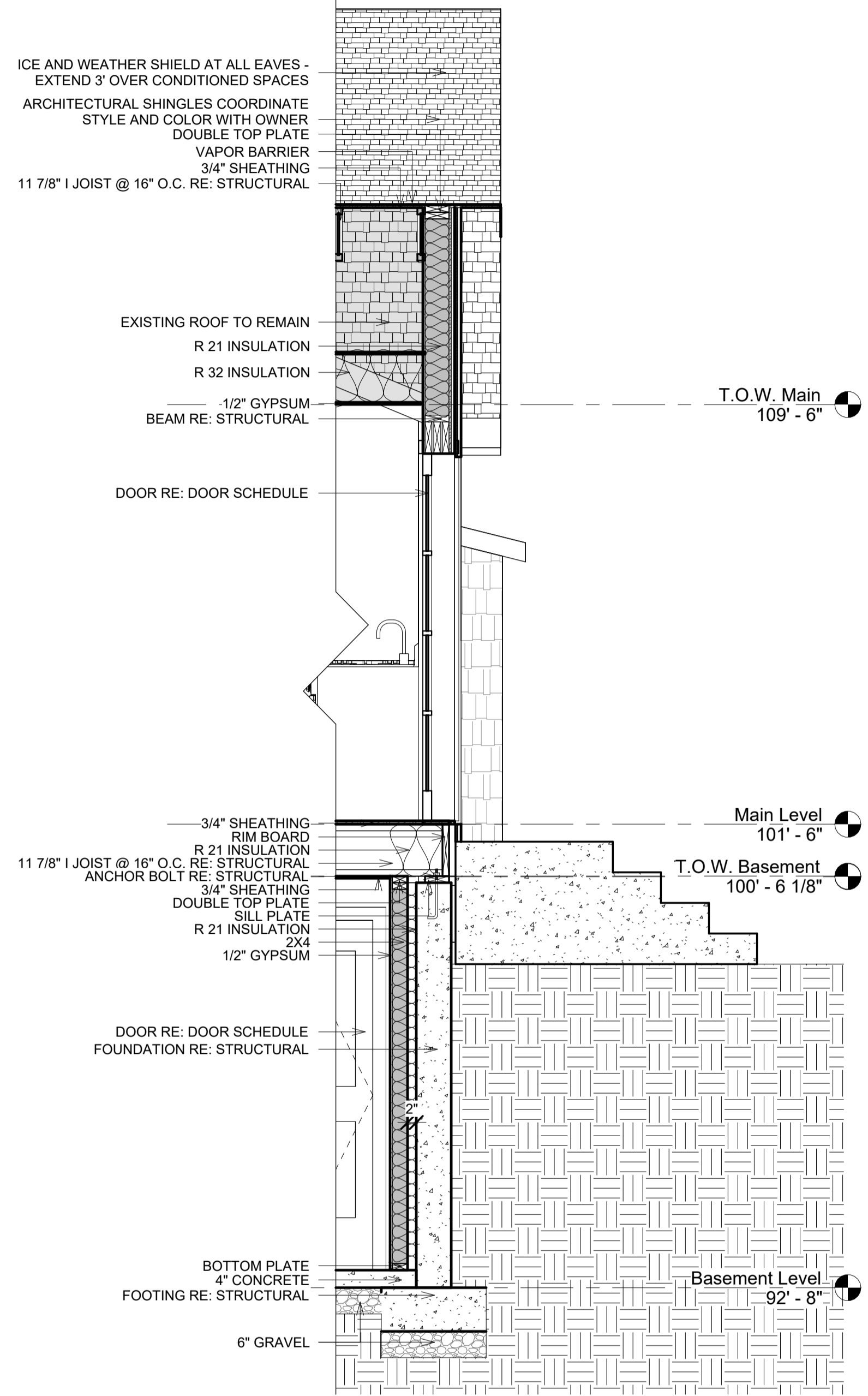
PROJECT #: 440  
 DESIGNED BY: Steve Mansfield  
 DRAWN BY: Lucinda White  
 CHECKED BY: Steve Mansfield  
 ISSUED: 3/12/26



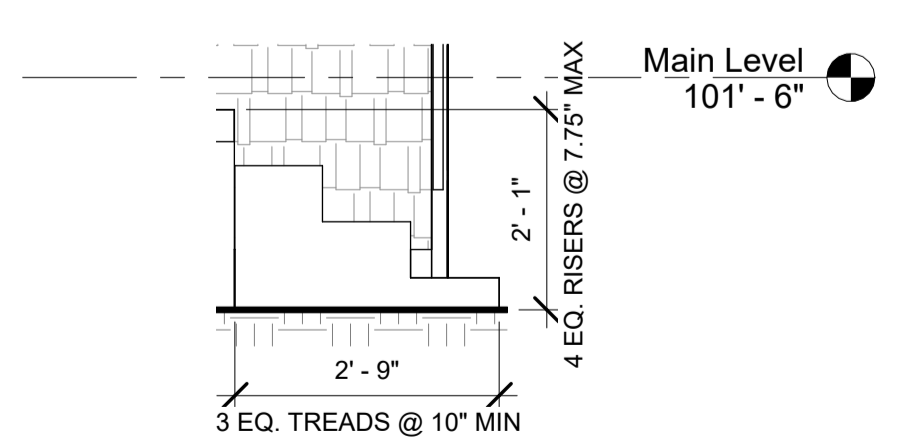
**3 Section D - Callout 1**  
 A502 1/2" = 1'-0"



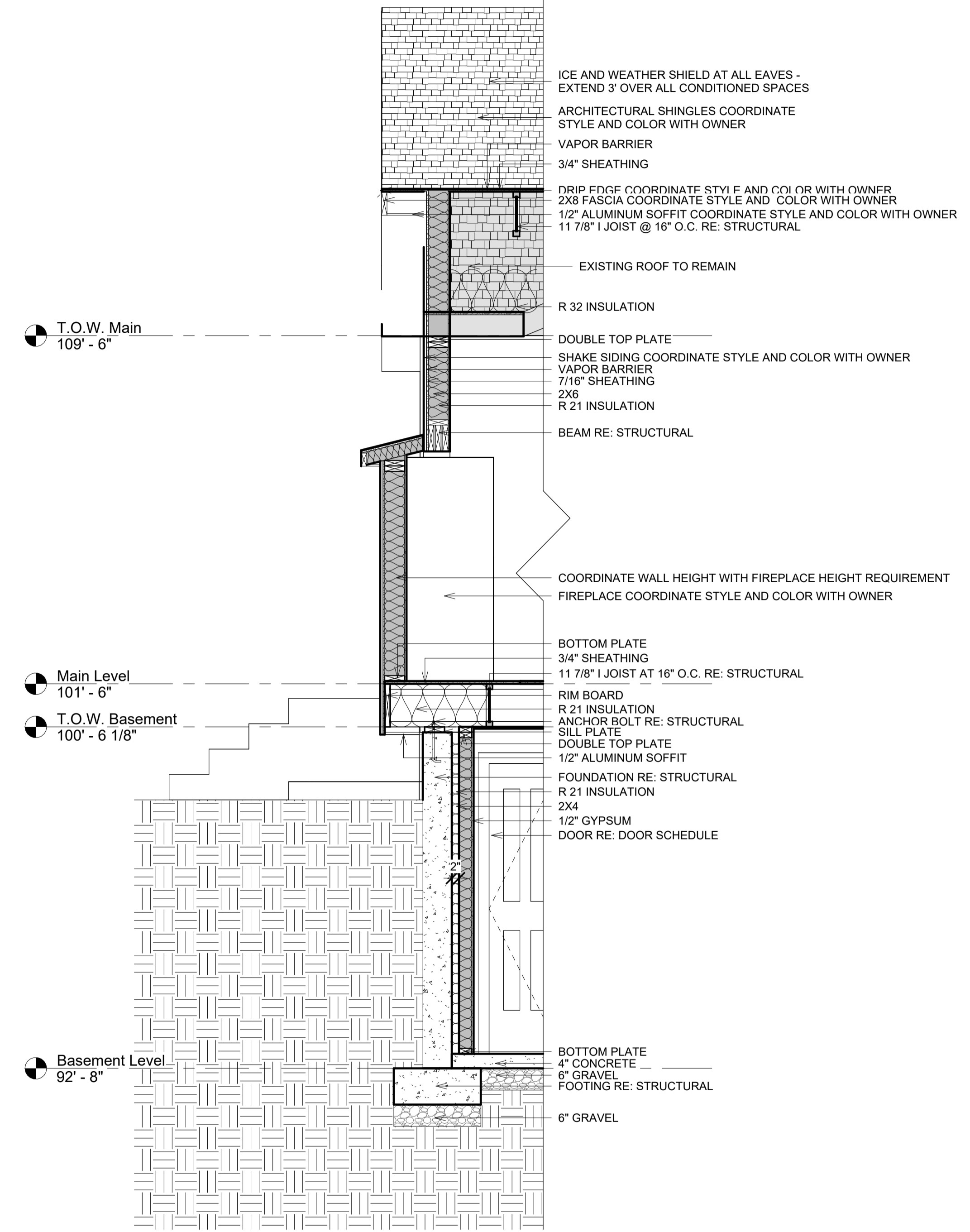
**6 West - Callout 1**  
 A502 1/2" = 1'-0"



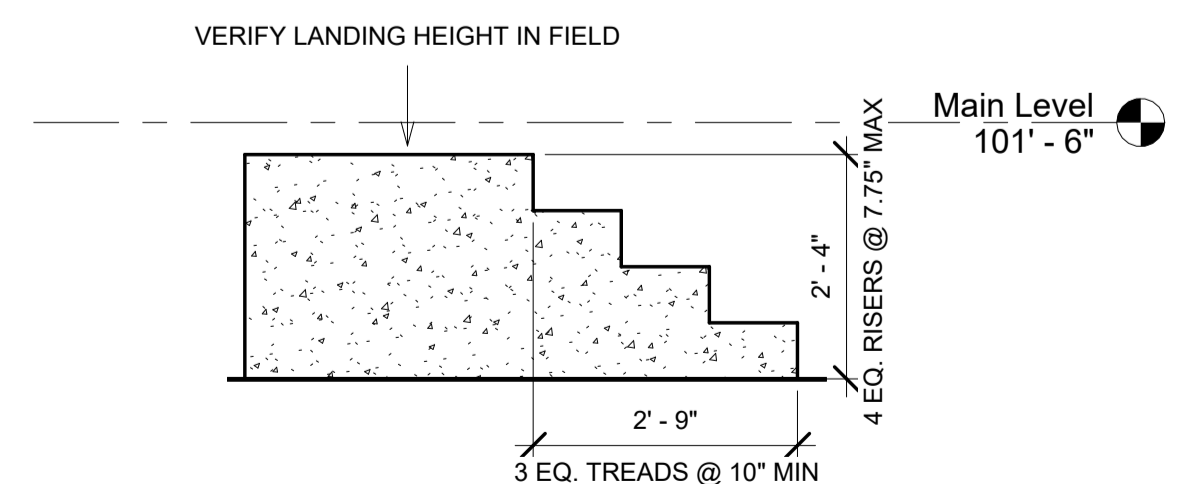
**2 Section D - Callout 2**  
 A502 1/2" = 1'-0"



**5 East - Callout 1**  
 A502 1/2" = 1'-0"



**1 Section C - Callout 1**  
 A502 1/2" = 1'-0"



**4 Section D - Callout 3**  
 A502 1/2" = 1'-0"



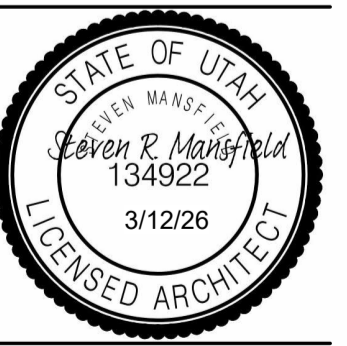
**1 Exterior Front View**  
A901

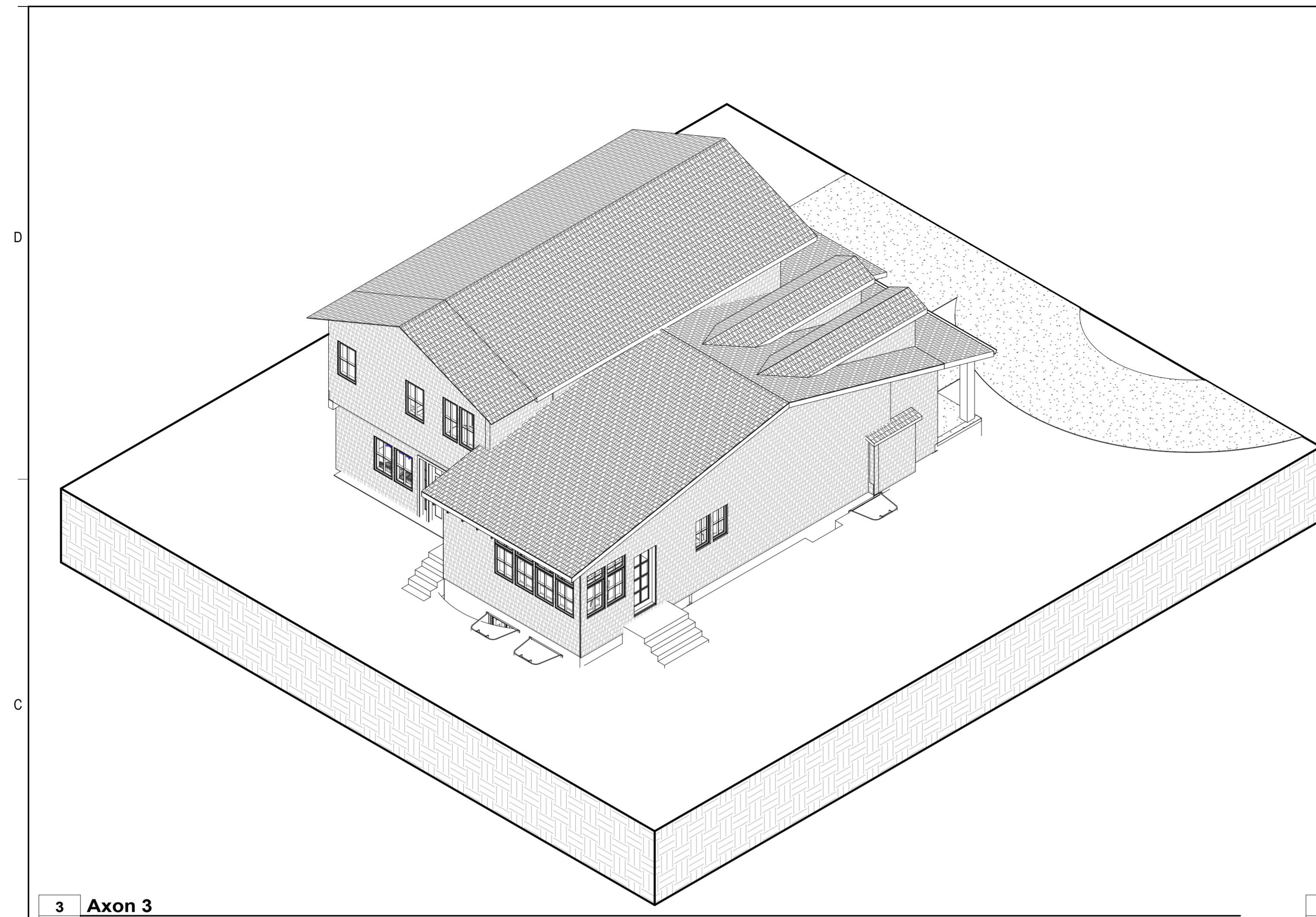


**2 3D View Back of House**  
A901

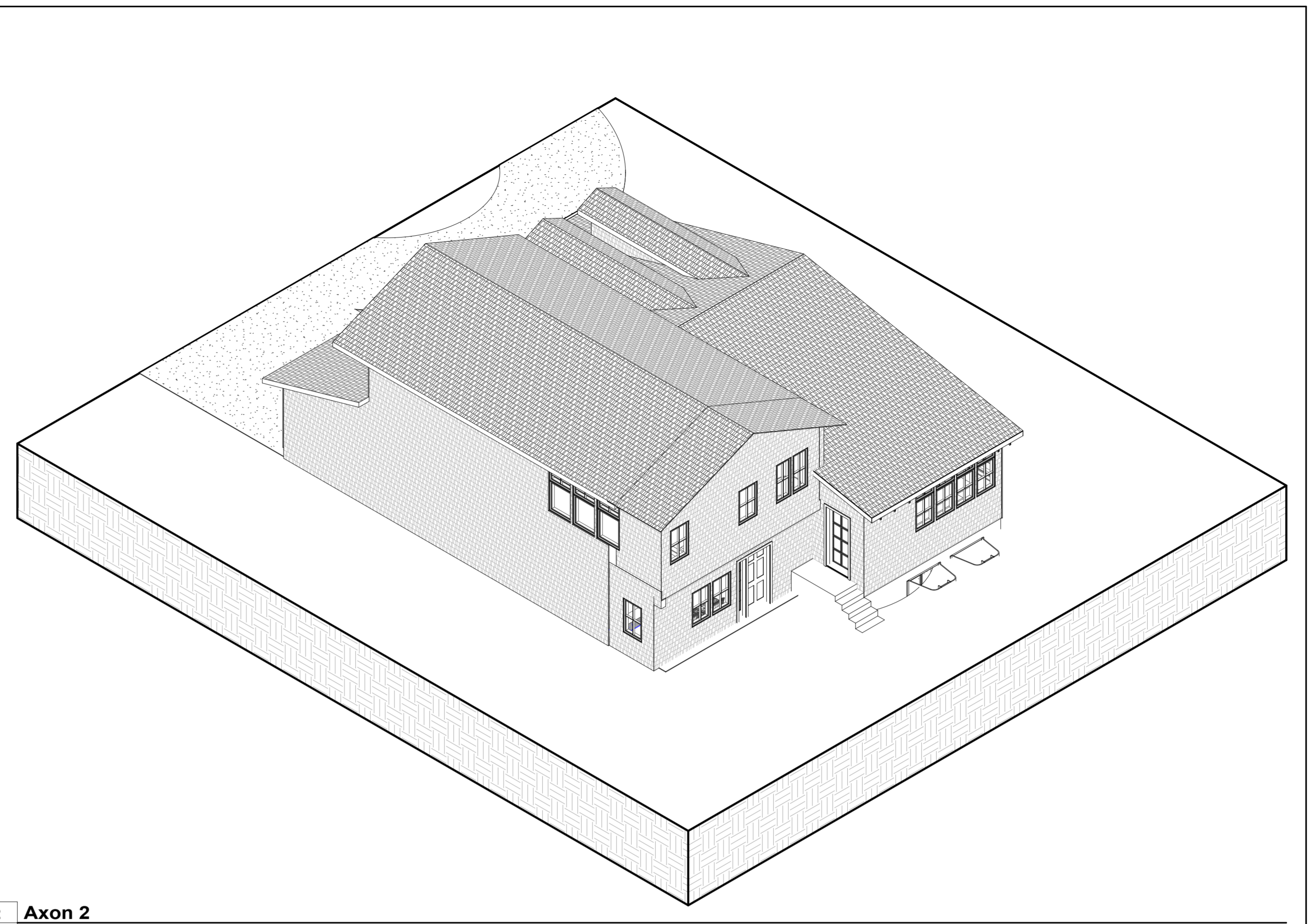
MARK:	DATE:	DESCRIPTION:

PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26

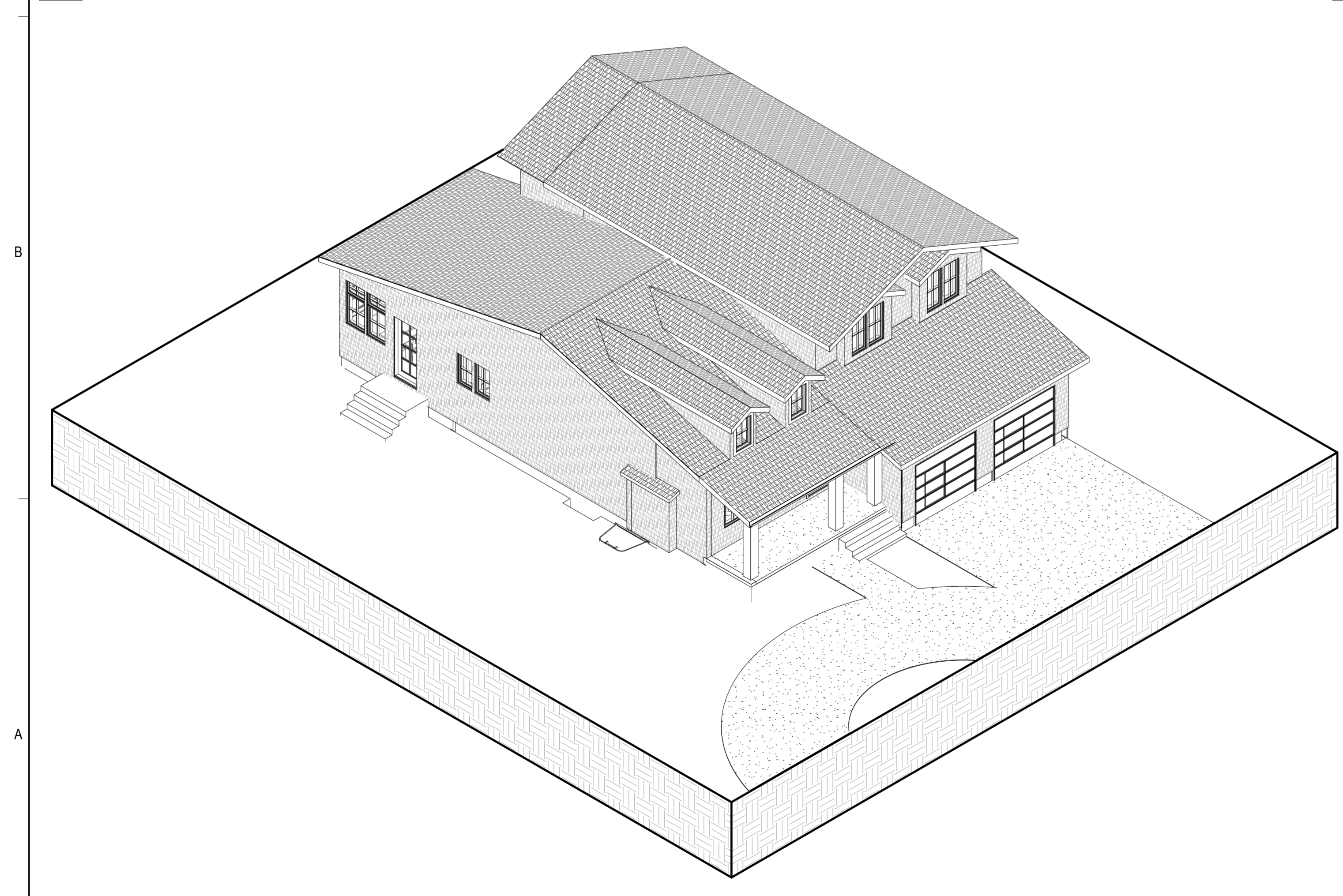




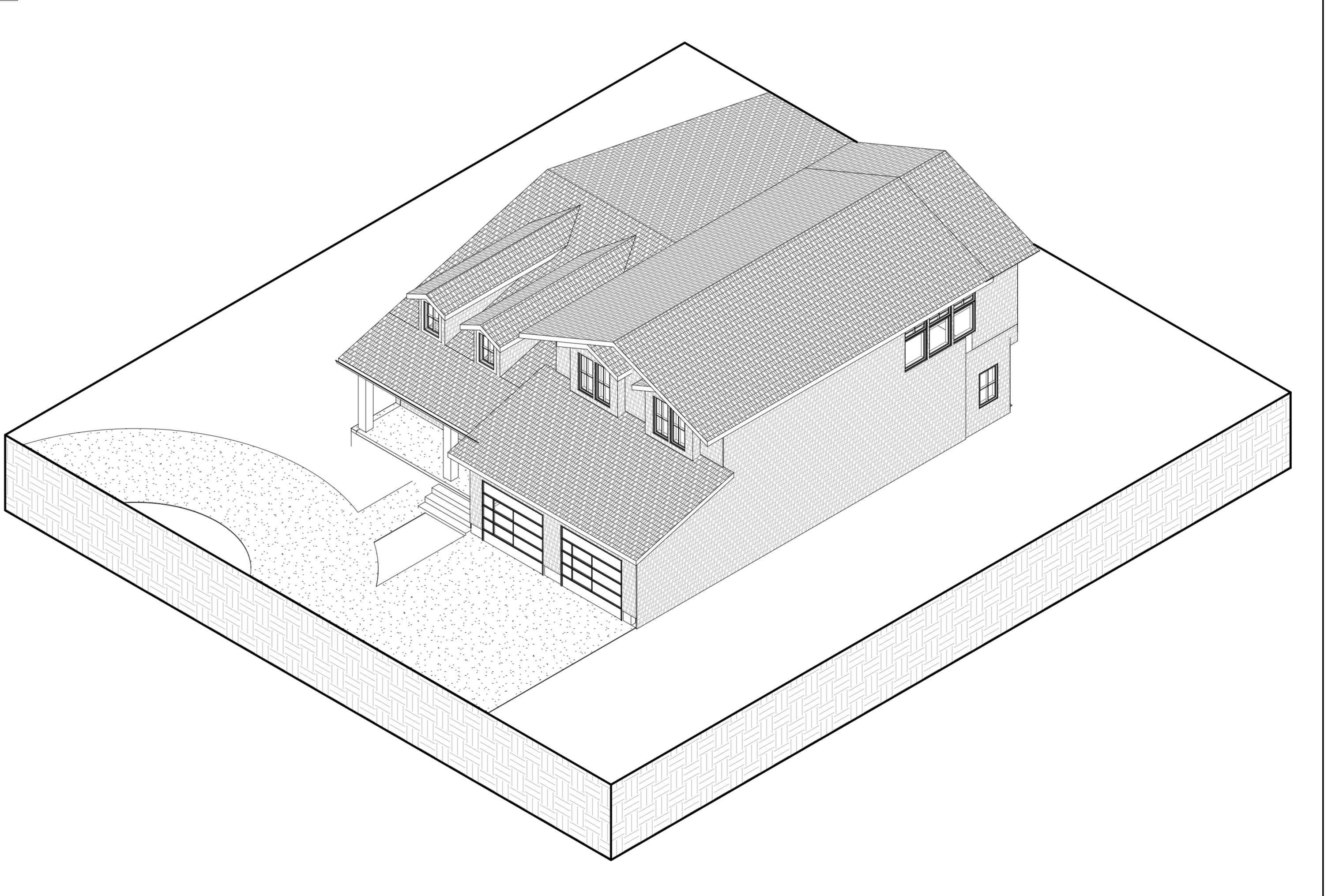
3 Axon 3  
A902



2 Axon 2  
A902



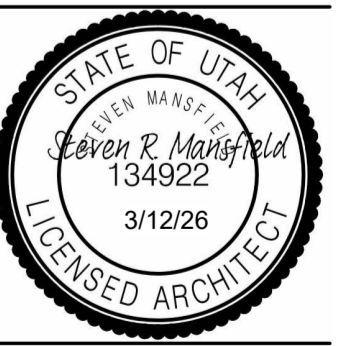
4 Axon 4  
A902



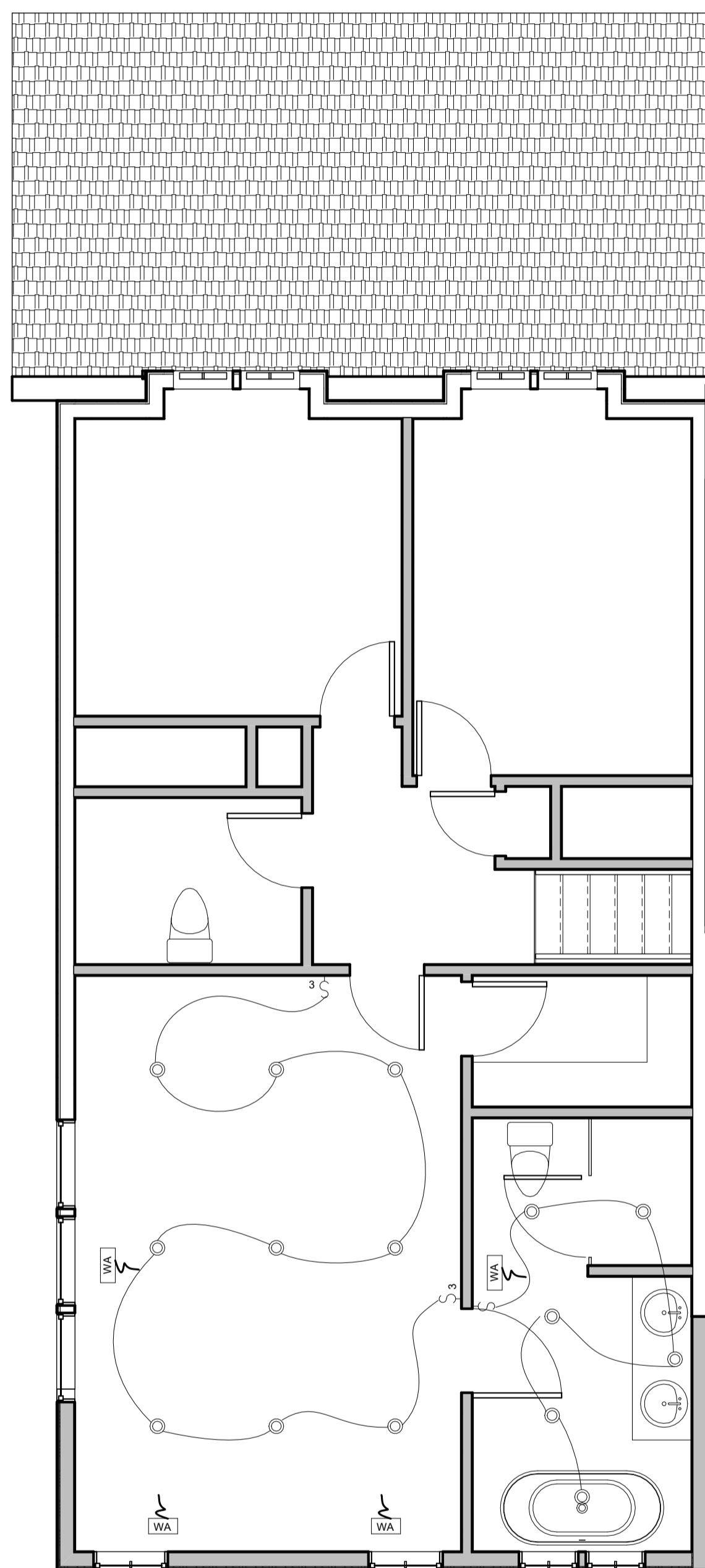
1 Axon 1  
A902

MARK:	DATE:	DESCRIPTION:

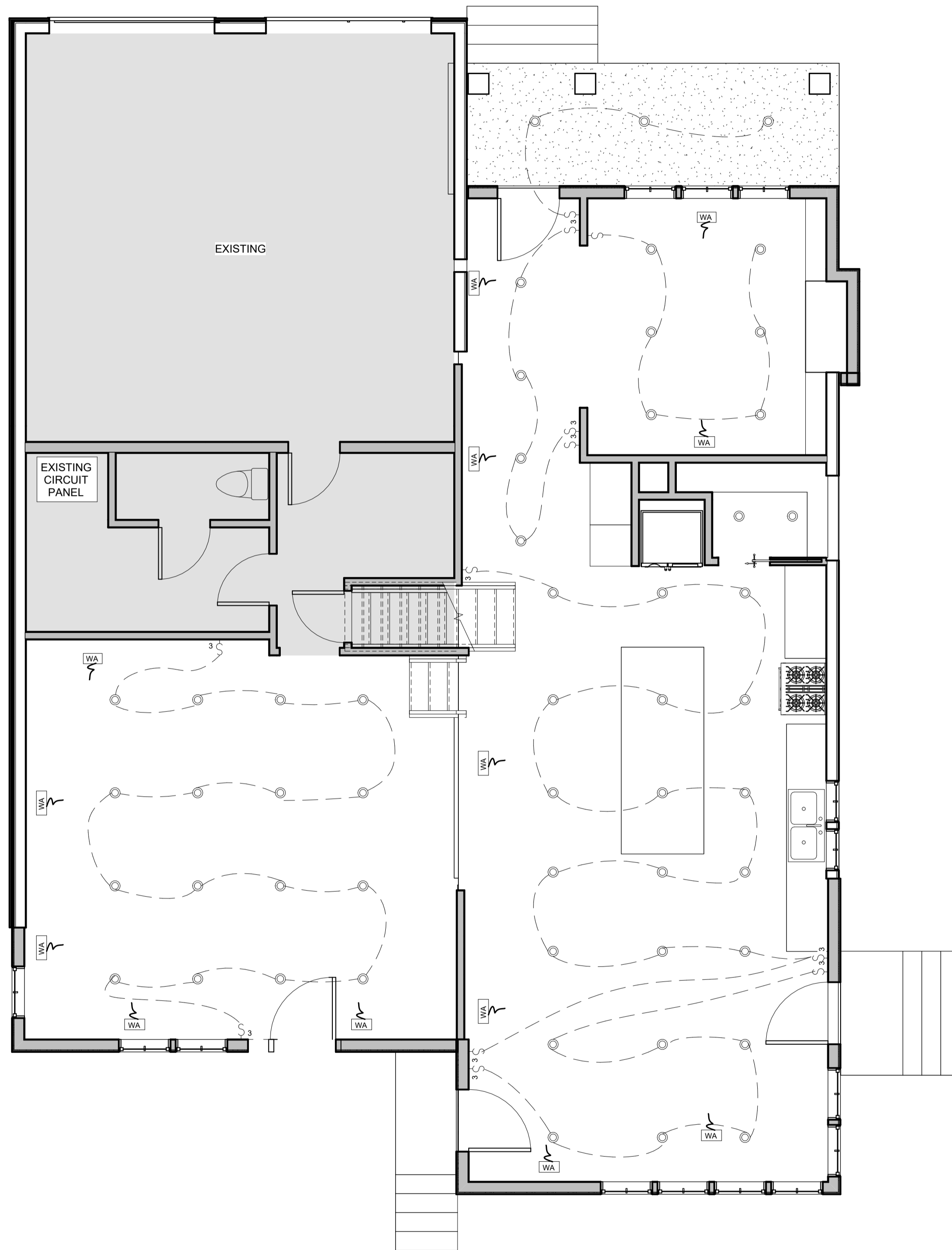
PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26



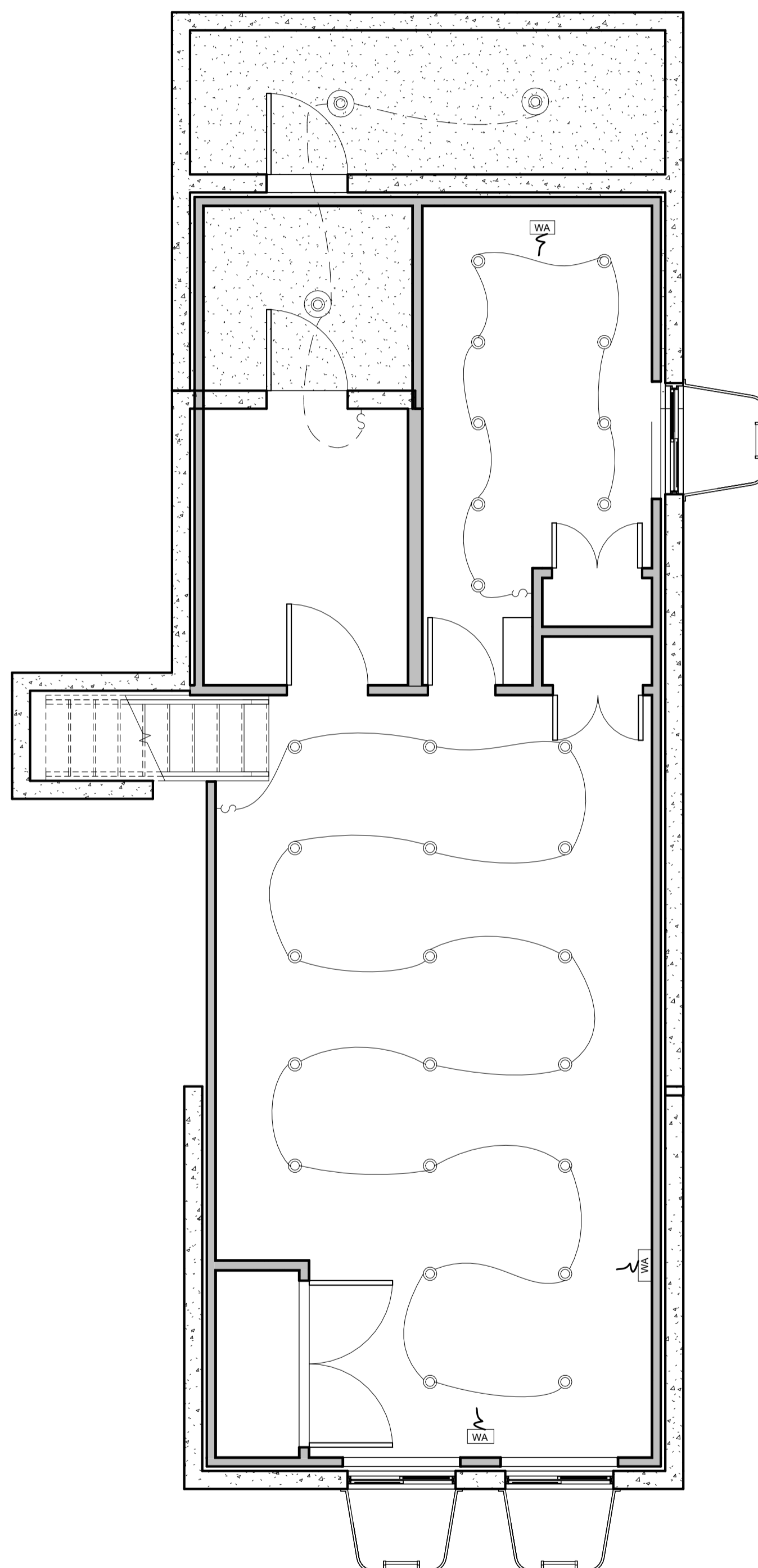
D  
C  
B  
A



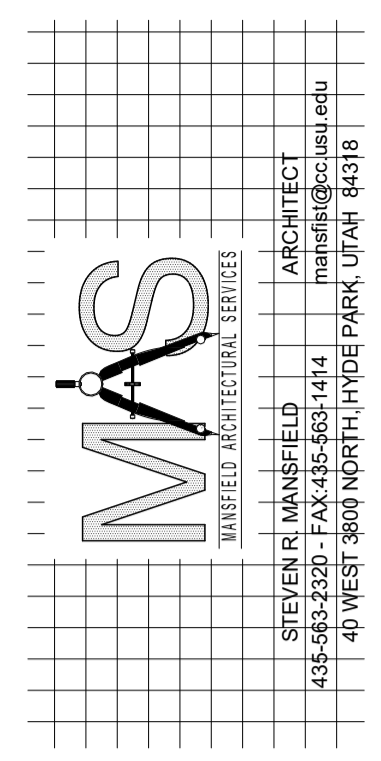
**1 Second Floor Electrical / Mechanical**  
EM101 1/4" = 1'-0"



**2 Main Floor Electrical / Mechanical**  
EM101 1/4" = 1'-0"



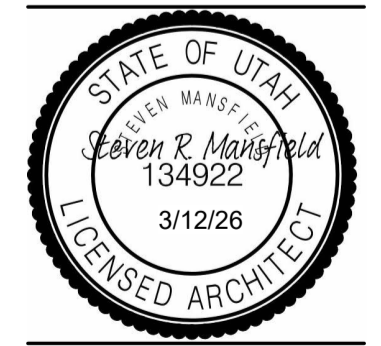
**3 Basement Floor Electrical / Mechanical**  
EM101 1/4" = 1'-0"



**Laura and Scott Jardine**  
PROJECT ADDRESS 280 E. 300 N.  
Milville, Utah 84326

MARK:	DATE:	DESCRIPTION:

PROJECT #: 440  
DESIGNED BY: Steve Mansfield  
DRAWN BY: Lucinda White  
CHECKED BY: Steve Mansfield  
ISSUED: 3/12/26



**Main Floor  
Electrical Plan**  
EM101