

BOARD OF DAVIS COUNTY COMMISSIONERS MINUTES

Board of Davis County Commissioners - Regular Meeting Minutes Tuesday, April 21, 2026

The Board of Davis County Commissioners met for their regularly scheduled meeting at 10:00 AM on April 21, 2026, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

All documents from this meeting are on file in the Davis County Clerk's Office. The agenda for this meeting is incorporated into the minutes as item headers.

Following the approved Davis County policy, artificial intelligence (AI) was utilized in the preliminary creation of these minutes. The final minutes were edited and completed by Davis County Clerk's Office staff.

PRESENT

Davis County Commission Chair John Crofts
Davis County Commission Vice Chair Bob Stevenson
Davis County Commissioner Lorene Kamalu
Clerk Brian McKenzie

PLEDGE OF ALLEGIANCE

The meeting convened at 10:00 AM, and Brian Hatch, Health Director, led the Pledge of Allegiance.

PUBLIC COMMENTS

Commissioner Crofts invited public comments; no comments were made.

RECOGNITION, PRESENTATION, AND INFORMATIONAL ITEMS

- 1 **#2026-438. Presentation of the Certificate of Occupancy for the Davis County Correctional Facility Sanitary Screening and Lift Station Facility** - *recommended by Arnold Butcher, Chief Deputy, Sheriff's Office*

Chief Deputy Arnold Butcher noted that this item does not require a vote, as it is strictly an informational presentation to officially notify the Commission and the County that they have obtained the certificate of occupancy. Commissioner Kamalu explained that this project utilized American Rescue Plan Act (ARPA) state and local fiscal relief funds and was requested by the Central Davis Sewer District to prevent large items from the jail from going down into the sewer system and causing clogging issues.

- 2 **#2026-443. Receipt of an Application for Adjustment of Property Tax (UCA § 59-2-1347)** - *recommended by Brian McKenzie, Clerk, Clerk's Office*

Clerk McKenzie noted that the application will be presented to the Commission at a future meeting, accompanied by a recommendation from the Tax Advisory Committee.

MEETING MINUTES

- 3 **#2026-419. Approval of the Work Session Meeting Minutes for April 07, 2026** - *recommended by John Crofts, Davis County Commission Chair, Commissioners' Office*
- 4 **#2026-420. Approval of the Regular Commission Meeting Minutes for April 07, 2026** - *recommended by John Crofts, Davis County Commission Chair, Commissioners' Office*
- 5 **#2026-431. Approval of the Regular Commission Meeting Minutes for April 14, 2026** - *recommended by John Crofts, Davis County Commission Chair, Commissioners' Office*

VOTING:

Motion to Approve Items 3-5: John Crofts. Second: Lorene Kamalu. All present voted aye.

BUSINESS/ACTION

CLERK'S OFFICE

- 6 **#2026-435. Approve the Cancellation of the Regular Commission Meeting Scheduled for Tuesday, May 12, 2026** - recommended by Brian McKenzie, Clerk, Clerk's Office

Clerk McKenzie requested the cancellation due to Commissioners being away on business.

VOTING:

Motion to Approve Item 6: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

COMMISSIONERS' OFFICE

- 7 **#2026-406. Approval of Amendment #7 to Contract #2025-0484, Pass-Through Agreement with the Utah Department of Health & Human Services Providing Funding to Davis Behavioral Health (DBH) for Mental Health Services - Summit County Moving \$65,684.00 to Davis County** - recommended by Lorene Kamalu, Davis County Commissioner, Commissioners' Office

Financial Information:

- Pass-Through
- Amount: \$65,684.00

Terms:

- Beginning Date: 07/01/2025
- Ending Date: 07/01/2025

Commissioner Kamalu explained that while Davis Behavioral Health is not a Davis County government entity, they do incredible work as the behavioral health authority, exclusively taking care of Davis County. Commissioner Kamalu pointed out a possible typo regarding the end date, assuming it should be a one-year term extending to 2026. [Agreement continues from year to year until terminated per the conditions in the original contract]

VOTING:

Motion to Approve Item 7: John Crofts. Second: Lorene Kamalu. All present voted aye.

- 8 **#2026-439. Request for Approval for the Appointment of Douglas M. Monson as a Trustee on the Bountiful Irrigation District's Board of Trustees** - recommended by John Crofts, Davis County Commission Chair, Commissioners' Office

Financial Information: N/A

Terms:

- Beginning Date: 04/01/2026
- Ending Date: 12/31/2029

Commissioner Crofts expressed deep appreciation for Douglas Monson, praising his excellent credentials and professional experience. Commissioner Kamalu mentioned the difficult times the State of Utah faces regarding water, making it especially important that highly qualified individuals serve on the Bountiful Irrigation District's Board.

VOTING:

Motion to Approve Item 8: John Crofts. Second: Lorene Kamalu. All present voted aye.

COMMUNITY & ECONOMIC DEVELOPMENT

- 9 **#2026-425. Approval of a Cooperative Agreement with Utah Department of Transportation for Trail Maintenance and Ownership Cooperative Agreement** - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development

Financial Information:

- Type: Receivable
- Amount: \$83,200.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: N/A

Director Andersen explained that this agreement is for the West Davis Highway Trail, which the County will be responsible for maintaining from Legacy Highway up to Gentile Street, where it becomes the Immigrant Trail that Syracuse City maintains. He clarified that the receivable is a reimbursement from the Utah Department of Transportation (UDOT) for damage done to the Legacy Trail during the Davis Corridor Highway's construction.

- 10 **#2026-349. Approval of a Purchase Order for Andersen Asphalt for Services on the West Davis Trail - recommended by Kent Andersen, Director, Community & Economic Development - Economic Development**

Financial Information:

- Type: Payable
- Amount: \$202,487.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 11/30/2026

The purchase order is to perform asphalt improvements, crack seals, and surface treatments on the West Davis Trail, extending the facility's life. Director Andersen noted that the County received a \$250,000.00 Utah Outdoor Recreation grant, which will help fund these trail maintenance projects alongside Fourth Quarter Prop One transportation dollars.

VOTING:

Motion to Approve Items 9-10: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

FACILITIES

- 11 **#2026-444. Approval of Amendment #2 to Contract #2006-135 with the State of Utah, Division of Facilities Construction and Management for Early Termination of the Lease Agreement for the Division of Motor Vehicles (DMV) Building - recommended by Lane Rose, Director, Facilities**

Financial Information:

- Type: Pass-Through
- Amount: N/A

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 12/31/2026

VOTING:

Motion to Approve Item 11: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

HEALTH

- 12 **#2026-404. Approval of an Agreement with the Ryan and Michelle Regis Living Trust to Donate Funding to Davis County Aging Services - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information:

- Type: Receivable
- Amount: \$5,200.00

Terms:

- Beginning Date: 04/09/2026
- Ending Date: N/A

Rachelle Blackham, Deputy Director of Health Senior Services, introduced Items 12–14 and clarified that the receivable in Item 12 came in the form of a donation.

- 13 **#2026-424. Approval of Year Four of the Area Agency on Aging Four-Year Plan 2024 through 2027 with the Utah Department of Health & Human Services linked to Contract #2023-0377 - recommended by Brian Hatch, Director, Health - Senior Services**

Financial Information: N/A

Terms:

- Beginning Date: 07/01/2026
- Ending Date: 06/30/2027

Director Blackham introduced Item 13 as the strategic plan for the County's aging services.

- 14 **#2026-428. Approval of an Agreement with Food Handler Solutions for Food Handler Permit Training - recommended by Brian Hatch, Director, Health - Environmental**

Financial Information:

- Type: Receivable
- Amount: \$15.00 per Successful Trainee

Terms:

- Beginning Date: 04/21/2026
- Ending Date: Until Terminated

VOTING:

Motion to Approve Items 12-14: John Crofts. Second: Lorene Kamalu. All present voted aye.

INFORMATION SYSTEMS

- 15 **#2026-433. Approval of Changes to Policy 04.01.1200 Generative Artificial Intelligence "AI" Usage - recommended by Jeff Hassett, Director, Information Systems**

Financial Information: N/A

Terms: N/A

Director Hassett explained several updates to the County's generative AI policy: Information Systems (IS) will no longer need to approve AI use, and the decision will be left to department heads; Mandatory training provided by IS has been removed as a requirement, though they remain a resource; Users will be strictly limited to utilizing County-approved AI platforms to ensure data security and proper data control; The policy replaces the generic term "personal data" with more specific language prohibiting the use of "confidential, protected, controlled or otherwise regulated data". Commissioner Crofts requested verification that Human Resources had received the change, to which Clerk McKenzie confirmed.

VOTING:

Motion to Approve Item 15: John Crofts. Second: Lorene Kamalu. All present voted aye.

SHERIFF'S OFFICE

- 16 **#2026-411. Approval of Certificate of Substantial Completion of the Project Work on the Davis County Correctional Facility Sanitary Screening and Lift Station Facility (Contract #2024-0964) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information: N/A

Terms:

- Beginning Date: 03/05/2026
- Ending Date: N/A

Chief Deputy Butcher clarified that this item finalizes the certificate of substantial completion with the architects and contractors for the Sanitary Screening and Lift Station Facility discussed earlier.

- 17 **#2026-412. Approval of Standard Service Provider Contract with ACE Recycling & Disposal to Provide Dumpsters for Cardboard and Paper at the Davis County Correctional Facility and to Empty them Weekly - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$2,808.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 04/01/2027

Commissioner Kamalu commended the Sheriff's Office on their coordination with ACE for the dumpsters, and Chief Deputy Butch said it was a necessary measure to accommodate the large amounts of cardboard and recyclable material coming into the facility.

- 18 **#2026-413. Approval of a Training Reimbursement Agreement Between a Current Deputy and Davis County for the Deputy to Obtain Required Law Enforcement Training and Certification - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$18,248.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 04/21/2028

Chief Deputy Butcher explained that the payable would become a receivable if the Deputy defaults on any part of the contract.

- 19 **#2026-416. Approval of a Training Reimbursement Agreement Between a Current Deputy and Davis County for the Deputy to Obtain Required Law Enforcement Training and Certification - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$17,818.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 04/21/2028

20 **#2026-418. Approval of a Training Reimbursement Agreement Between a Deputy and Davis County for the Deputy to Attend Special Functions Training and Basic Corrections Training - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Payable
- Amount: \$19,622.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 04/21/2028

21 **#2026-429. Approval of the Cooperative Wildfire System Participation 2025 Commitment Statement, Related to Cooperative Agreement #2026-0274 - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: N/A
- Amount: \$0.00

Terms:

- Beginning Date: 01/01/2025
- Ending Date: 01/31/2025

22 **#2026-430. Approval of the Cooperative Wildfire System Initial 2026 Participation Commitment Statement, Related to Cooperative Agreement #2026-0274 - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: N/A
- Amount: \$0.00

Terms:

- Beginning Date: 01/01/2026
- Ending Date: 01/31/2026

Chief Deputy Butcher said Items 21-22 relate to wildland fire mitigation assessments, noting that the County far exceeds the required State mitigation amounts through the combined efforts of the Sheriff's Office, Emergency Management, and weed mitigation groups.

VOTING:

Motion to Approve Items 16-22: Bob Stevenson. Second: John Crofts. All present voted aye.

CONSENT ITEMS

23 **#2026-436. Approval of an Agreement with Simple Treasures for a Sponsorship Package of CommonSpirit Center Arena 2 - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$4,000.00

Terms:

- Beginning Date: 04/30/2026
- Ending Date: 04/30/2027

24 **#2026-434. Approval of an Agreement with Chevron for Sponsorship of the 2026 Antelope by Moonlight Bike Ride - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

Financial Information:

- Type: Receivable
- Amount: \$3,000.00

Terms:

- Beginning Date: 07/31/2026
- Ending Date: 07/31/2026

25 **#2026-399. Approval of an Agreement with 3 STEPS Sports LLC for a Lacrosse Tournament - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$7,940.00

Terms:

- Beginning Date: 06/05/2026
- Ending Date: 06/06/2026

26 **#2026-407. Approval of an Agreement with the Australian Shepherd Club for a Dog Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$2,065.00

Terms:

- Beginning Date: 07/30/2026
- Ending Date: 08/02/2026

27 **#2026-409. Approval of an Agreement with Special Olympics Region Basketball for Regional Basketball - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$4,130.00

Terms:

- Beginning Date: 03/02/2027
- Ending Date: 03/02/2027

28 **#2026-417. Approval of an Agreement with First Student Charter for Transportation Service at the 2026 Great Salt Lake Bird Festival - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

Financial Information:

- Type: Payable
- Amount: \$1,193.33

Terms:

- Beginning Date: 05/17/2026
- Ending Date: 05/17/2026

29 **#2026-421. Approval of a Summary Sheet of Agreements for the 2026 Great Salt Lake Bird Festival - recommended by Kent Andersen, Director, Community & Economic Development - Tourism**

Financial Information:

- Type: Receivable
- Amount: \$3,160.00

Terms:

- Beginning Date: 05/14/2026
- Ending Date: 05/17/2026

30 **#2026-422. Approval of an Agreement with Savoy R&R Stores LLC for R&R BBQ Food Vendor - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$13,657.64

Terms:

- Beginning Date: 12/13/2025
- Ending Date: 03/28/2026

31 **#2026-423. Approval of an Agreement with Salt Lake City Trading Card Game (SLC TCG) for a Trading Card Show - recommended by Kent Andersen, Director, Community & Economic Development - Western Sports Park**

Financial Information:

- Type: Receivable
- Amount: \$4,413.33

Terms:

- Beginning Date: 07/10/2026
- Ending Date: 07/11/2026

32 **#2026-398. Approval of List of 24/7 SCRAM (Continuous Transdermal Alcohol Monitoring Program) Agreements with Davis County Sheriff's Office for March 2026 - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Receivable
- Amount: See Additional Financial Information

Terms:

- Beginning Date: Upon Final Signature
- Ending Date: Until the Individual is No Longer Under Court Order to Participate in the Program

33 **#2026-408. Approval of Addendum #1 to Contract #2025-0656 for the Annual Limited Use Agreement between Davis County and Lakeview Rifle and Pistol Association, also known as Lakeview Rifle & Pistol Club's Cowboy Action (Club) - recommended by Arnold Butcher, Chief Deputy, Sheriff's Office**

Financial Information:

- Type: Receivable
- Amount: \$1,560.00

Terms:

- Beginning Date: 04/21/2026
- Ending Date: 06/10/2026

VOTING:

Motion to Approve Items 23-33: Lorene Kamalu. Second: Bob Stevenson. All present voted aye.

VOTING:

Motion to Recess to Board of Equalization: Bob Stevenson. Second: Lorene Kamalu. All present voted aye.

BOARD OF EQUALIZATION

34 **#2026-16. Property Tax Register 04-21-2026 - recommended by Scott Parke, County Controller, Tax Administration**

The Property Tax Register for 04/21/2026 was presented and is maintained by the Davis County Controller as the Clerk of the Board of Equalization.

VOTING:

Motion to Approve Item 34: John Crofts. Second: Lorene Kamalu. All present voted aye.

VOTING:

Motion to Reconvene Commission Meeting: Lorene Kamalu. Second: John Crofts. All present voted aye.

CLOSING REMARKS

None of the Commissioners offered closing remarks.

MEETING ADJOURNED

The meeting adjourned at 10:24 AM.

Minutes Prepared by:

Solana Guest
Deputy Clerk

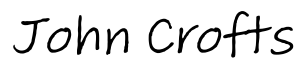
Minutes Approved on:

05/05/2026



Brian McKenzie (May 7, 2026 13:06:06 MDT)

Brian McKenzie
Davis County Clerk



John Crofts (May 6, 2026 21:22:16 MDT)

John V. Crofts
Commission Chair

