



CITY COUNCIL AGENDA

Wednesday, May 13, 2026

NOTICE IS HEREBY GIVEN that the Herriman City Council shall assemble for a meeting in the City Council Chambers, located at
5355 WEST HERRIMAN MAIN STREET, HERRIMAN, UTAH

5:30 PM – WORK MEETING: (Fort Herriman Conference Room)

1. Council Business

- 1.1. Review of this Evening's Agenda
- 1.2. Future Agenda Items
- 1.3. Council discussion of future citizen recognitions

2. Administrative Reports

- 2.1. City Status Report: March 2026 – Trevor Ram, Assistant to the City Manager
- 2.2. 2026 Drought Monitoring and Conservation Efforts – Justun Edwards, Public Works Director
- 2.3. Quarterly Capital Project Report – Bryce Terry, City Engineer
- 2.4. Discussion of proposed Community Development budgets for fiscal years 2027 and 2028; discussion of proposed personnel and compensation changes

3. Adjournment

7:00 PM (or as soon as possible thereafter) – GENERAL MEETING:

4. Call to Order

4.1. Invocation/Thought/Reading and Pledge of Allegiance

4.2. City Council Comments and Recognitions

5. Public Comment

Audience members may bring any item within the City’s purview to the City Council’s attention. Comments will be limited to two minutes. State Law prohibits the Council from acting on items that do not appear on the agenda. Public comments for this meeting will also be conducted electronically. Any person interested in addressing the Council may submit a comment by emailing recorder@herriman.org or by visiting Herriman.org/agendas-and-minutes, where there is a link to fill out an online public comment form. Your statement will be incorporated into the public record.

6. City Council Reports

6.1. Councilmember Jared Henderson

6.2. Councilmember Teddy Hodges

6.3. Councilmember Matt Basham

6.4. Councilmember Terrah Anderson

7. Mayor Report

8. Consent Agenda

8.1. Approval of the April 8, 2026 City Council meeting minutes

8.2. Consideration of a resolution restating Resolution No. R31-2024 approving City contributions to the retirement plans for Tier II public safety officers – Travis Dunn, Human Resources Manager

9. Discussion and Action Items

- 9.1. Authorize the City Manager to appoint Cody Stromberg, Chief of Police for the City of Herriman and execute an employment contract
- 9.2. Notice of Intent to Withdraw from Wasatch Front Waste & Recycling District (WFWRD) – Trevor Ram, Assistant to the City Manager
- 9.3. Discussion and Consideration of a Second Amendment to the Mountainview Plaza Master Development Agreement – Blake Thomas, Community Development Director
- 9.4. Discussion and Consideration of a Request to Reduce Water Impact Fees for the Life Time Commercial Development Project – Blake Thomas, Community Development Director
- 9.5. Discussion and Consideration of a Recommendation to Approve a Master Development Agreement for Awaken City Church to Permit a “Church or Place of Worship” at 15856 S Rockwell Park Cove in the M-1 Manufacturing Zone (File No. M2026-038) – Michael Maloy, City Planner
- 9.6. Presentation and Discussion for the Development Services Fee Study conducted by Lewis, Robertson, Burningham Public Finance Advisors – Blake Thomas, Community Development Director
- 9.7. Discussion and consideration of a Resolution to adopt the Tentative Fiscal Years 2027 and 2028 City of Herriman budget and request to schedule a public hearing on May 27, 2026 – Kyle Maurer, Director of Finance and Administrative Services

10. Future Meetings

- 10.1. Next Planning Meeting: May 20, 2026
- 10.2. Next City Council Meeting: May 27, 2026

11. Events

11.1. Hungry Herriman Food Truck Roundup: May 18, 2026, and May 25,2026, Crane Park 5:00 p.m.

11.2. FOH: Multicultural Dance Festival: May 23, 2026, 3:00 p.m. Crane Park

12. Closed Session

The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

13. Adjournment

14. Recommence to Work Meeting (If Needed)

In accordance with the Americans with Disabilities Act, Herriman City will make reasonable accommodation for participation in the meeting. Request assistance by contacting Herriman City at (801) 446-5323 and provide at least 48 hours advance notice of the meeting.

ELECTRONIC PARTICIPATION: Members of the City Council may participate electronically via telephone, Skype, or other electronic means during this meeting.

PUBLIC COMMENT POLICY AND PROCEDURE: The purpose of public comment is to allow citizens to address items on the agenda. Citizens requesting to address the Council will be asked to complete a written comment form and present it to Jackie Nostrom, City Recorder. In general, the chair will allow an individual two minutes to address the Council. A spokesperson, recognized as representing a group in attendance, may be allowed up to five minutes. At the conclusion of the citizen comment time, the chair may direct staff to assist the citizen on the issue presented; direct the citizen to the proper administrative department(s); or take no action. This policy also applies to all public hearings. Citizens may also submit written requests (outlining their issue) for an item to be considered at a future council meeting. The chair may place the item on the agenda under citizen comments; direct staff to assist the citizen; direct the citizen to the proper administrative departments; or take no action.

I, Angela Hansen, certify the foregoing agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body, at the principal office of the public body, on the Utah State Public Notice website www.utah.gov/pmn/index.html and on Herriman City's website at www.herriman.gov, Posted and dated this 7th day of May 2026. /s/ Angela Hansen, Deputy City Recorder



DATE: April 22, 2026
TO: The Honorable Mayor and City Council
FROM: Trevor Ram
SUBJECT: City Status Report – March 2026

RECOMMENDATION:

Staff recommend accepting the City Status Report.

ISSUE BEFORE COUNCIL:

Should the City Council accept the City Status Report for March 2026?

ALIGNMENT WITH STRATEGIC PLAN:

CE 2 – Promote trust in government.

BACKGROUND/SUMMARY:

This is the City Status Report for March 2026.

DISCUSSION:

Attached is the City Status Report for March 2026.

ALTERNATIVES:

- 1) City Council accepts the City Status Report (recommended).
- 2) City Council requests additional information.



HERRIMAN CITY STATUS REPORT

AS OF MARCH 31, 2026

BUILDING PERMITS - MAR 2026

Issued: (Compare previous year)

36⁽³³⁾ **19**⁽²²⁾ **66**⁽⁶⁷⁾
Residential Commercial Other

New Residential Units:

27 **30** **13** **0** **4**
Single Family Condos Townhomes Duplex I-ADUs

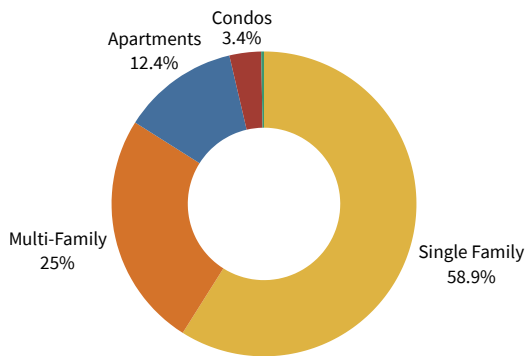
BUSINESSES

1,411 **34**
Total Businesses New Businesses

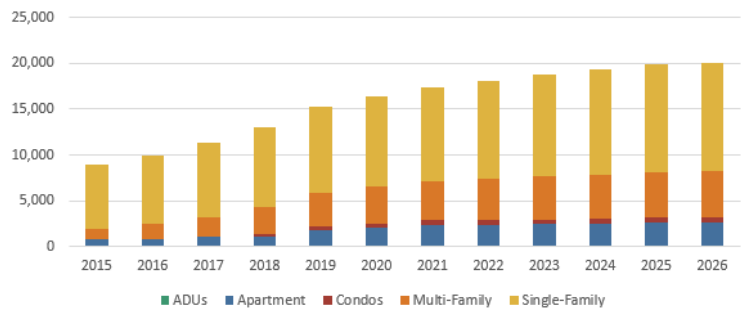
80 *Restaurants/Food*

1,127 *Home Occupation*

HOUSING BY TYPE



Herriman Housing Stock by Type: 2015-2026



65,162

Population Estimate

4.3%

Vacancy Rate

PROJECT UPDATES

Intentionally omitted, to be included next report.

HERRIMAN CITY STATUS REPORT

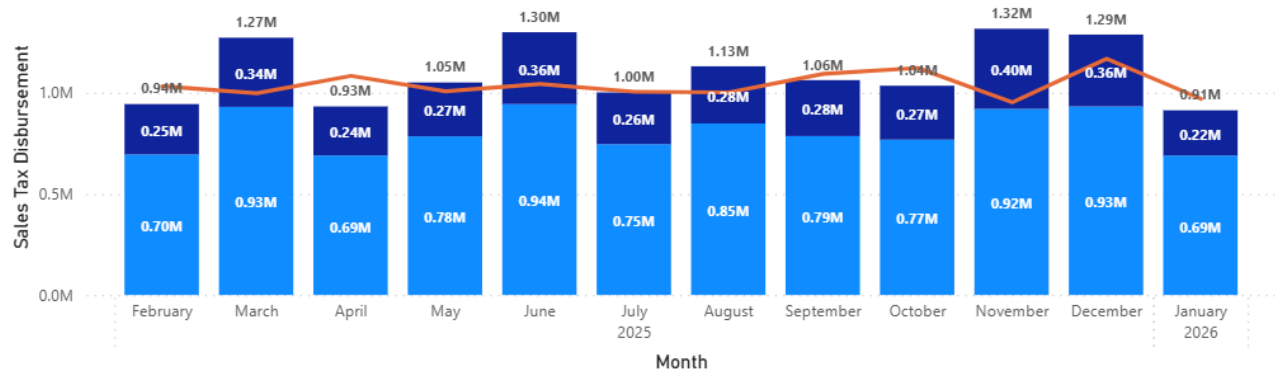
AS OF MARCH 31, 2026

SALES TAX

\$882,112.98 Latest Sales Tax Disbursement

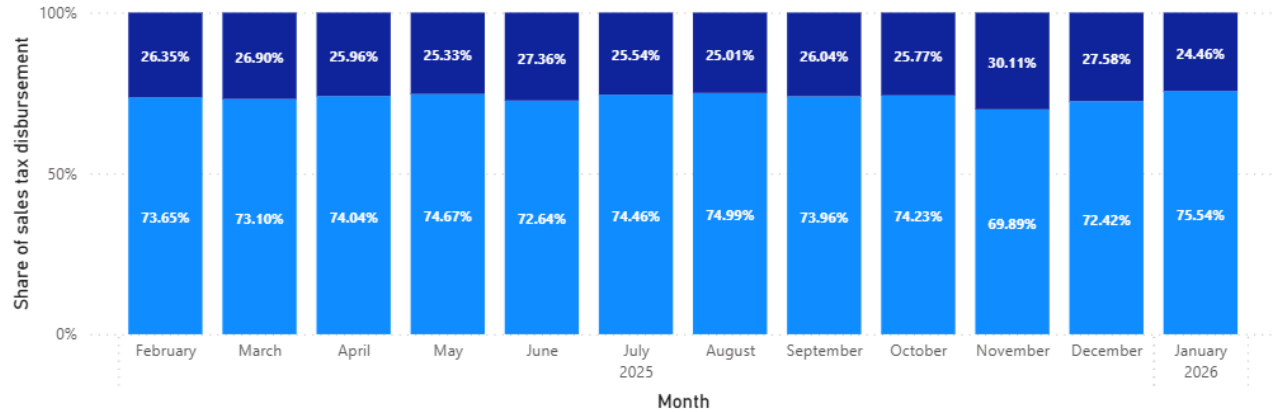
Population and direct sales-last 12 months

● Population ● Direct Sales ● Previous Year Total



Proportions

● Population ● Direct Sales



Note: Months shown above indicate the months in which sales were generated. Disbursement of these funds lags by about 2 months.



STAFF REPORT

DATE: 04/21/2026

TO: The Honorable Mayor and City Council

FROM: Justun Edwards, Director of Public Works

SUBJECT: 2026 Drought Monitoring and Conservation Efforts

RECOMMENDATION:

No action, presentation only

ISSUE BEFORE COUNCIL:

No action, presentation only

ALIGNMENT WITH STRATEGIC PLAN:

LV6 – Consistent, safe, and reliable utility services

EV 7 – Water Conservation

BACKGROUND/SUMMARY:

Drought Monitoring

The 2025/2026 water year experienced record-breaking warm temperatures and significantly below-average precipitation, resulting in a well-below-average snowpack and a limited spring runoff.

Snow Water Equivalent (SWE), which measures the amount of water contained in the snowpack, was 17% of median statewide as of April 20, with peak accumulation occurring in the first week of April—nearly three weeks earlier than normal.

Reservoir storage is another critical indicator of drought conditions. As of April 21, statewide reservoir storage (excluding Flaming Gorge and Lake Powell) averaged 72%, approximately 10% lower than last year. While current reservoir levels remain relatively strong for this time of year, the limited snowpack and SWE indicate that spring runoff and reservoir refill will be minimal.






Drought Response

The Jordan Valley Water Conservancy District (JVWCD) has adopted a Drought Contingency Plan (DCP) to guide drought response among member agencies. A key component of this plan is the Water Supply Availability Level, which categorizes drought severity based on projected supply from JVWCD’s three primary water sources and establishes corresponding water reduction targets.

As availability levels increase in severity, required demand reductions become more stringent, with financial penalties beginning at Level 1.

Each March, the JVWCD Drought Committee—comprised of representatives from all member agencies—evaluates supply conditions and recommends a Water Supply Availability Level to the JVWCD Board of Trustees. The Board formally sets the level during its April meeting. For the 2026 water year, the Drought Committee recommended Level 1 (10–6 split vote); however, the Board of Trustees adopted Level 2.

The table below identifies the water supply availability level and outlines each levels respective reduction target.

| Table 6-1. Water Supply Availability Level and Triggering Criteria | | |
|--|----------------------------|---|
| Water Supply Availability Level | Water Shortage Description | Water Demand Reduction Target |
|  Level 0 | Normal | None |
|  Level 1 | Moderate | 5% reduction in typical use for wholesale Member Agencies and JVWCD retail customers, but in any event, JVWCD will not supply more than 120% of wholesale contract amounts |
|  Level 2 | Severe | 10% reduction in typical use for wholesale Member Agencies and JVWCD retail customers, but in any event, JVWCD will not supply more than 110% of wholesale contract amounts |
|  Level 3 | Extreme | 20% reduction in typical use for wholesale Member Agencies and JVWCD retail customers, but in any event, JVWCD will not supply more than wholesale contract amounts |
|  Level 4 | Critical/Exceptional | 30% reduction in typical use for wholesale Member Agencies and JVWCD retail customers. JVWCD will determine the water supply availability as a ratio to wholesale contract amounts (i.e. 90%, 85%, etc.) at the time that this water supply availability is established |

Level 2 Requirements and Impacts:

- 10% reduction in water deliveries compared to the prior year
- Surcharges assessed for deliveries exceeding 110% of a member agency’s wholesale contract

The table below outlines the applied surcharge for each respective water supply availability level.

| DROUGHT CONTINGENCY PLAN (DCP) SURCHARGE FLOWCHART | | | | | |
|---|----------|---|---|--|---|
| <i>DCP Water Supply Restriction Level</i> | | <i>Contract Volume</i> | | | |
| | | Minimum Volume 100% or less of minimum volume | Intermediate Volume 100%-110% of minimum volume | Maximum Volume 110%-120% of minimum volume | Over Maximum < 120% of minimum volume |
| Weather Neutral / Normal | Level 0 | Block 1 | Block 1 | Block 1 | Block 2 |
| Moderate | Level 1 | Block 1 | Block 1 | Block 1 | Block 2 x 1.10 |
| Severe | Level 2 | Block 1 | Block 1 | Block 1 x 1.25 | Block 2 x 1.10 |
| Extreme | Level 3 | Block 1 | Block 1 x 1.50 | | Block 2 x 1.10 |
| Exceptional/Critical | Level 4* | Block 1 x 2.0 | | | Block 2 x 1.10 |

* In level 4, the District will establish an allowed volume based upon the then current conditions

In 2025, JWCD delivered 113.7% of Herriman’s wholesale contract. Had Level 2 been in effect, this would have resulted in an estimated \$52,000 surcharge.

Level 2 response actions include:

- Voluntary residential water reductions of 10% or greater
- Reduced deliveries to large water users
- Enhanced water conservation messaging

Because Herriman utilizes city owned groundwater wells, the City has some flexibility to manage JWCD deliveries. As the water year progresses, staff may return to Council to discuss operational adjustments aimed at minimizing reliance on JWCD supplies and avoiding deliveries of more than 110% of the City’s contract.

Water Conservation Efforts

During the 2021 drought, Herriman residents responded positively to conservation messaging, with reduced water use sustained for the subsequent two years. The City’s Communications team has already begun conservation outreach in advance of the 2026 irrigation season and will continue these efforts throughout the summer.

JWCD and its member agencies are collaborating to deliver consistent, region-wide conservation messaging aligned with Level 2 reduction goals, with the intent of increasing effectiveness and minimizing public confusion.

On March 19, Herriman hosted a JWCD Localscapes class with nearly 50 residents in attendance, more than double participation from the 2025 class. The event promoted waterwise landscaping and available rebates and incentives.

The Water Department will conduct monthly reviews of water use to identify high-use customers within each customer class (e.g., residential, commercial, industrial, institutional). Staff will

provide targeted educational materials and offer site visits to evaluate water use and discuss practical conservation measures.

Following the 2021 drought, the Parks Department developed Irrigation Best Management Practices (BMPs) to improve efficiency and reduce water use. These BMPs continue to be refined; the 2026 BMPs are included as an attachment.

Achieving the 10% overall water reduction target will require participation from all water users, including residents, businesses, and the City itself, through thoughtful indoor and outdoor water use.

ATTACHEMENTS:

- Parks Department 2026 Irrigation BMPs

Herriman City Parks Department

Best Management Practices for Irrigation Water Conservation - 2026

Irrigation Management & Monitoring

- Perform weekly visual inspections of all irrigated areas to identify leaks, broken heads, and inefficiencies.
 - Conduct monthly irrigation audits to ensure proper distribution uniformity and minimize over-spray.
 - Utilize smart irrigation controllers with weather-based adjustments (ET controllers) to optimize watering schedules.
 - Ensure all flow sensors and master valves are fully operational to automatically shut off water in the event of system failures.
 - Implement centralized irrigation management systems where feasible to monitor and adjust systems remotely.
 - Continue coordination with the Herriman Water Department to track and manage overall system usage.
 - Staff will respond to any reported irrigation system damage or required adjustments within 72 hours.
-

Water Use Reduction Strategies

- Limit irrigation in passive recreation areas to no more than 3 days per week.
 - Limit irrigation on sports fields and cemetery to no more than 5 days per week, adjusting for seasonal needs and turf health.
 - Incorporate cycle-and-soak irrigation methods to improve water infiltration and reduce runoff, especially on slopes.
 - Adjust irrigation schedules seasonally to avoid watering during peak evaporation periods (daytime watering).
-

Turf & Landscape Management

- Maintain turf mowing heights at:

- 3 inches (sports fields)
 - 3.5 inches (passive areas)
to promote deeper root growth and improved drought tolerance.
 - Prioritize soil health improvements including aeration, topdressing, dethatching, and proper fertilization to increase water retention.
 - Gradually convert low-use turf areas to water-wise landscaping (native grasses, xeriscape, or ornamental beds).
 - Identify and reduce non-functional turf areas where irrigation can be minimized or eliminated.
-

Infrastructure & System Improvements

- Replace outdated irrigation components with high-efficiency nozzles, pressure-regulated heads, and drip irrigation systems where appropriate.
 - Continue upgrading to modern, water-efficient controllers and system components.
 - Use secondary water exclusively where available and appropriate.
 - Design and retrofit systems to reduce overspray onto sidewalks, streets, and non-landscaped areas.
-

Planning & Development Standards

- Ensure all new park development projects comply with adopted Water Efficiency Standards.
 - Incorporate low-water-use plant palettes and drought-tolerant species in all new and renovated landscapes.
 - Design parks with hydrozoning principles, grouping plants with similar water needs.
 - Evaluate park designs to balance usable turf areas with sustainable landscaping practices.
-

Operations & Staff Practices

- Provide ongoing staff training, including the Qualified Water Efficient Landscaper (QWEL) certification, on water-efficient irrigation practices and system management.
 - Schedule irrigation during optimal hours (early morning/night) to reduce evaporation loss.
 - Implement preventative maintenance schedules to ensure systems operate efficiently.
 - Track and document water usage trends to inform decision-making and improvements.
-

Public Leadership & Demonstrating Commitment

To further demonstrate Herriman City's commitment to water conservation, the Parks Department will:

- Publicly share annual water usage data and reduction goals to promote transparency.
- Participate in and promote state and regional water conservation initiatives.
- Highlight water-saving efforts through city communications, website updates, and social media.
- Serve as a model for residents and HOAs by showcasing best practices in highly visible park spaces.
- Explore opportunities for pilot projects such as drought-tolerant demonstration gardens or reduced-irrigation test areas.



STAFF REPORT

DATE: April 30, 2026
TO: The Honorable Mayor and City Council
FROM: Bryce Terry, City Engineer
SUBJECT: Quarterly Capital Project Report

RECOMMENDATION:

Report for information only.

ISSUE BEFORE COUNCIL:

Report for information only.

BACKGROUND/SUMMARY:

Herriman City manages various capital projects to enhance the quality of life and ensure that residents receive essential services. The attached report discusses the active capital projects within the City boundaries.

These projects help fulfil the following goals from the City's Strategic plan:

LV 5 – Transportation systems

Most residents primarily use cars for transportation. Focus policy and planning efforts multi-modal transportation systems that move vehicles, pedestrians, cyclists, and other forms of transportation safely and efficiently through Herriman and surrounding areas. (See Economic Vitality 5)

LV5.1 – Seek outside funding sources for capital transportation projects

Awareness and pursuit of funds available outside the City's finances will be critical for constructing and maintaining safe and efficient transportation infrastructure.

LV 5.2 – Roadway pavement management

Develop and implement effective and efficient street planning and maintenance programs that support the Council's established level of service. Such plans must be in accordance with the City's engineering standards. (See EV 6)

LV 5.3 - Trails and Sidewalks

To support multi-modal transportation options, trails and sidewalks should connect between neighborhoods, job centers, and commercial areas along major transportation corridors with convenient access to available transit options.

LV 7.1 – Capital Improvement Plan

Use the Capital Improvement Plan (CIP) to guide prioritization, budgeting, tracking, and planning for needed capital improvements. Update the CIP on a yearly basis and complete projects in a timely manner. In pace with the CIP and maintenance programs, invest in infrastructure to address existing deficiencies and anticipated future needs.

LV 7.1.1 – Master plans and impact fee analyses updates

Monitor and update the transportation, storm drain, water, and parks master plans as necessary. New development plans should incorporate the elements of the City's master plans.

LV 8 – Parks and amenities

Parks and open space are some of Herriman's key features. Balance the number of public parks, recreational amenities, facility types, and locations with available resources for sustainability and ongoing maintenance.

LV 8.2 Maintain a locally and regionally connected trail network for all City Residents.

Seek outside funding sources and volunteers to construct and maintain trails and related facilities. Ensure new trails are connected to existing trails, trailheads, and neighborhoods as determined necessary.

DISCUSSION:

See the attached report.

ALTERNATIVES:

Report for information only.

FISCAL IMPACT:

N/A

ATTACHMENTS:

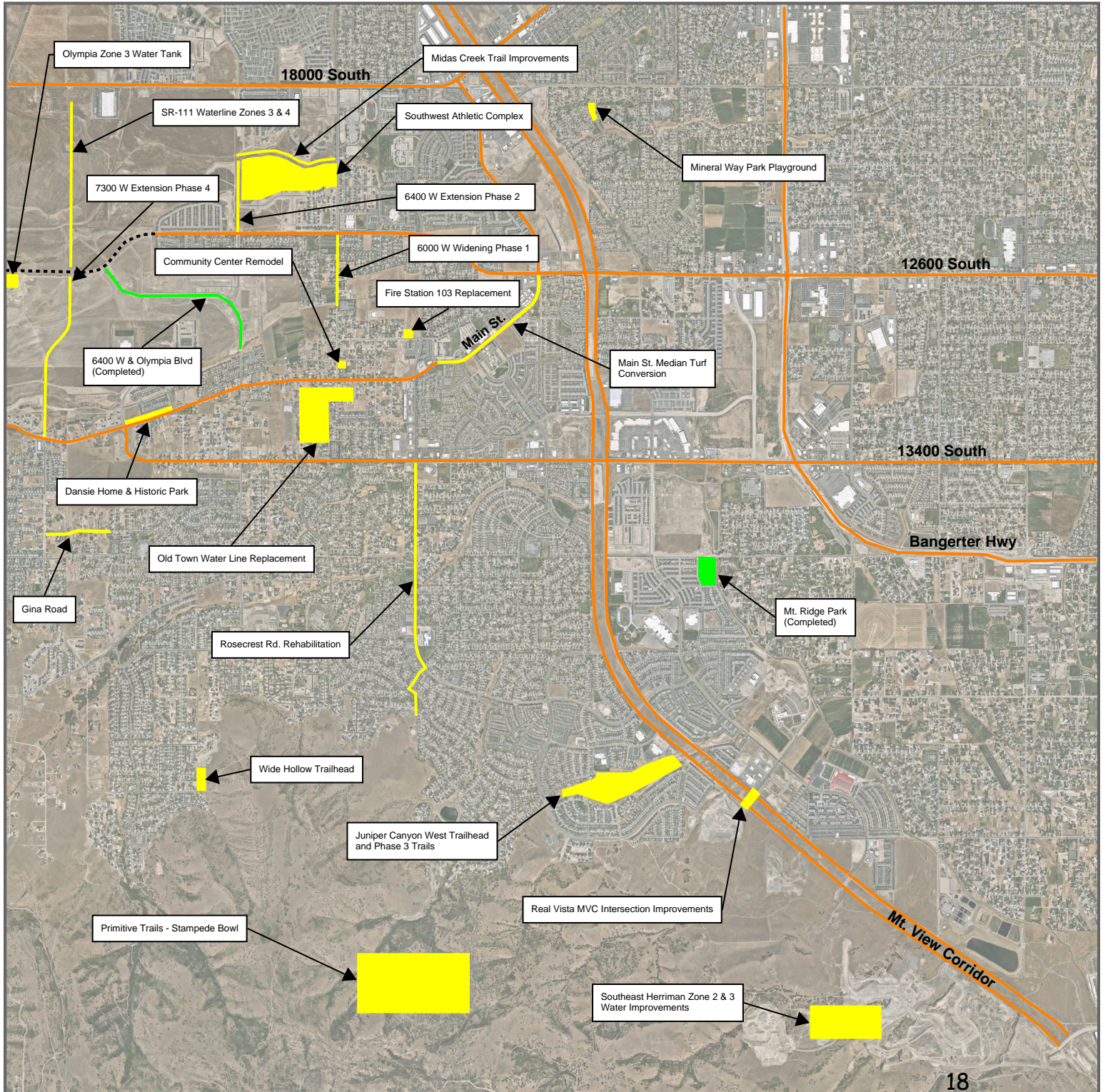
- Quarterly Capital Project Report

Herriman City Capital Project Locations



FY26 Q3 CAPITAL PROJECTS UPDATE

| Active Capital Projects (As of 3/31/2026) | FY26 Project Budget | Total Funds From Outside Funding Source |
|--|---------------------|--|
| 20 | \$66,170,997 | \$21,504,952 |



Parks Master Plan, IFA, and IFFP Updates



As the city has grown over the past several years, an update to our current Parks Master Plan has become necessary. In addition to the Master Plan update, we will also complete an Impact Fee Analysis and Impact Fee Facility Plan update. All three were last updated in 2020.

| Budget Information | Current Status |
|--|--|
| FY26 Budget: \$95,950 Design/Misc Agreement: \$104,130 Percent Paid: 95% Construction Agreement: N/A Percent Paid: N/A | Staff provided Landmark with feedback on the draft plan. Landmark is working on making updates and changes based on that feedback. Landmark is planning on having the plan ready to present to PC and CC in the near future. |

Mineral Way Park Playground

4810 W Mineral Way



This project involves removing and replacing the existing playground with new, updated equipment.

| Budget Information | Current Status |
|---|---|
| FY26 Budget: \$100,000 Design/Misc Agreement: N/A Percent Paid: N/A Construction Agreement: N/A Percent Paid: N/A | The playground was ordered around the 1st of April. There is a lead time of 4-6 weeks. The playground should be installed by the end of June. |

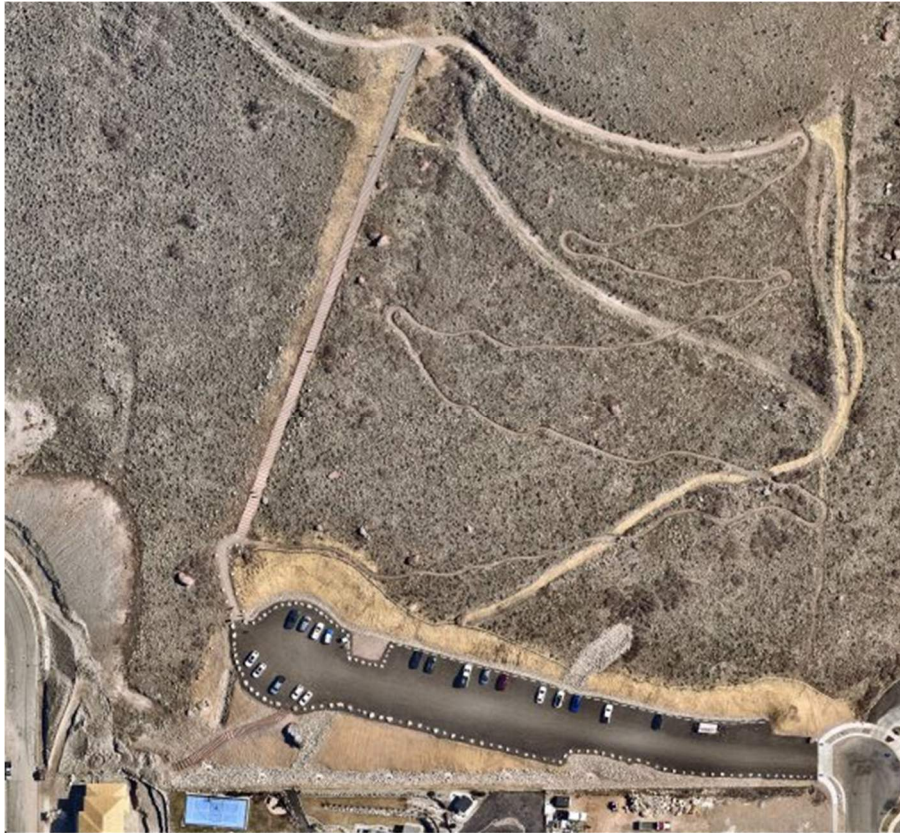
Juniper Canyon West Trailhead



The Juniper Canyon West Trailhead Project is part of the larger Juniper Canyon Recreation Area master plan. This project will construct approximately 5,800 feet of additional paved trail that will complete the final unpaved section of trail through Juniper Canyon. The project also provides a parking lot and trailhead access in the upper canyon at Juniper Trail Dr. The Bike Jump Park was completed by Friends of Herriman in December 2025. With the completion of this project, there will be paved multi-use trail through Juniper Canyon from the lower trailhead at Sentinel Ridge Dr. to the east where Juniper Crest Dr. crosses the canyon.

| Budget Information | Current Status |
|---|--|
| FY26 Budget: \$2,376,800 Design/Misc Agreement: \$103,670 Percent Paid: 62% Construction Agreement: N/A Percent Paid: N/A | Design is 90% complete. GBrown is preparing bid documents. The bid advertisement is expected to open the first week of May, with a bid opening the last week of May. A recommendation for a contract award will be presented to City Council on June 10 or June 24. Construction will continue through the end of 2026, with completion anticipated to be early spring 2027, depending on weather. |

Wide Hollow



The Wide Hollow Trailhead project is part of the Herriman Hills Open Space Master Plan and will provide parking and access to the Herriman Hills Primitive Trail System and the Bonneville Shoreline Trail. The trailhead will include a recycled asphalt parking lot with approximately 65 spaces, as well as a challenge staircase with 258 treads ascending the hill to the east of the trailhead. The trailhead will provide additional access to over 2,300 acres of open space, and over 16 miles of single track trail that is currently used by hikers, mountain bikers, and equestrian users.

| Budget Information | Current Status |
|--|--|
| FY26 Budget: \$1,667,960 Design/Misc Agreement: \$305,109.74 Percent Paid: 48% Construction Agreement: \$1,392,475 Percent Paid: 95% Outside Funding: \$670,000 | The parking lot and challenge staircase are complete. The CXT restroom was delivered 4/22/26. Utility connections and site concrete is expected to take about four weeks. Completion of lower trail connector to Wyatt Run Dr has been delayed by developer working on two home lots adjacent to trail connector. The developer is in the process of removing excess material from site and has indicated they should be finished by the end of April. Once material is removed, our contractor will complete lower trail connection. Ribbon cutting and grand opening are scheduled for June 4th. |

Dansie Home and Historic Park

7000 W Herriman Main St

Dansie Home and
Historic Park



The Dansie Home Restoration and Historic Park project would include an exterior restoration of the Dansie home by removing the modern additions, repointing the masonry, restoring/replacing the exterior trim, and replacing the windows and roof with period correct materials and appearance. The proposed historic park would include parking, restrooms, pavilion, 8' paved trail, and play areas. Amenities would also include the relocation of three historic cabins to the site with a historic path telling the history of Herriman and its Pioneers, and relocation and restoration of the historic monument.

| Budget Information | Current Status |
|--|---|
| FY26 Budget: \$450,000 for the Dansie Home & \$2,000,000 for the Historic Park Design/Misc Agreement: \$59,190 (Previous) \$27,239 (Redesign) Percent Paid: 91% (Previous) 65% (Redesign) Construction Agreement: N/A Percent Paid: N/A | A new budget was approved by the City Council for the home restoration and landscaping project. Staff are working with CRSA, the architectural designer on the home, and G. Brown, the landscape architect, on contracts to finalize designs and prepare bid documents. The home design is 95% complete, while the landscape design is in the conceptual phase. Design work will continue through 2026, with construction anticipated to begin spring 2027. |

Southwest Athletic Complex

5174 W 13400 S



The Southwest Athletic Complex is a proposed 55-acre complex with 14 full size multi-use fields. These fields will be used for a variety of sports, primarily soccer, rugby, lacrosse, and football. The fields are proposed to be artificial turf, which allows for better utilization of the park year-round and in inclement weather.

| Budget Information | Current Status |
|----------------------------------|--|
| FY26 Budget: \$1,095,200 | Conсор has completed the conceptual site plan. The surveying and geotechnical investigation is underway, and Conсор is working on a 30% design. Staff is currently exploring turf and lighting options. Design will continue through 2026 with construction expected to begin in the spring of 2027 provided funding can be secured. |
| Design/Misc Agreement: \$717,014 | |
| Percent Paid: 43% | |
| Construction Agreement: N/A | |
| Percent Paid: N/A | |

Midas Creek Trail Improvements



The scope of project includes asphalt trails from 6000 W (Mustang Trail) to 6400 W (future road) along Midas Creek. On the North side of the creek there will be a 8’ asphalt trail installed. On the south side of the creek, there will be a 10’ asphalt trail and an 8’ equestrian trail to match the existing trail to the east. This project includes a pedestrian bridge that will be constructed to connect the north and south trails together near the center of the project. The project also includes connecting the trail underneath the 6000 West bridge to the existing trail system. Once completed, this will make the Midas Creek Trail completed from near Bangerter to 6400 West.

| Budget Information | Current Status |
|---|---|
| FY26 Budget: \$643,667 Design/Misc Agreement: N/A Percent Paid: N/A Construction Agreement: \$1,650,000 (Reimb) Percent Paid: 87% Outside Funding: \$800,000 | Trails have been paved and the pedestrian bridge has been installed. The change order for the trail connection under 6000 W has been completed. A substantial completion walk through was done on 4/16/26 and a punch list of items needing attention was given to the developer. The punch list items are expected to take 45-60 days to complete. |

Main Street Median Turf Conversion

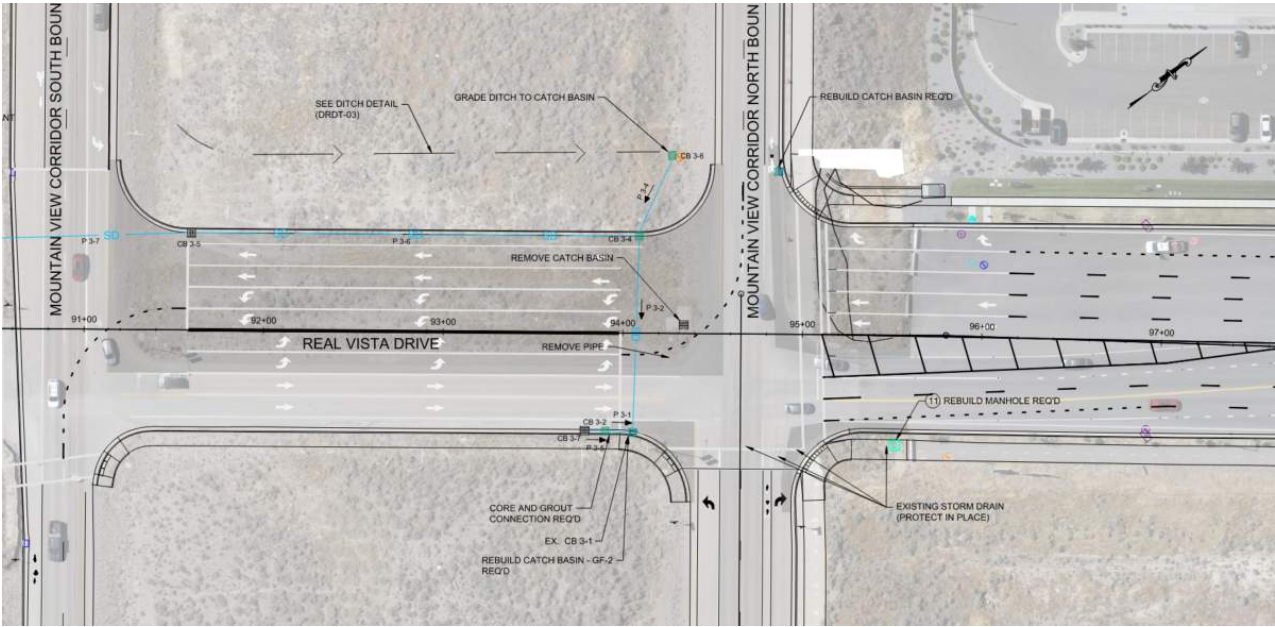
Herriman Main Street between Herriman Blvd. and Elementary Dr. (5550 W)



The Main Street Median Turf Conversion project will remove approximately 73,000 square feet of existing grass sod in the medians and park strips that are currently being watered with spray irrigation along Herriman Main Street between Herriman Blvd. and Elementary Dr. (5550 W). The design will include the replacement of the existing sod and irrigation with rock mulch planters with water efficient drip irrigation and waterwise plants and shrubs. This project will address the issues with water efficiency, as well as issues with pavement degradation due to irrigation runoff onto Main Street. The City has received a grant from JWCD for \$17,442 to go toward design services. We have applied for additional funding for construction through the JWCD Turf Conversion Program.

| Budget Information | Current Status |
|--|---|
| FY26 Budget: \$829,495 Design/Misc Agreement: \$30,905 Percent Paid: 95% Construction Agreement: \$686,223 Percent Paid: 96% Outside Funding: \$237,042 | Work is complete, and a final inspection walk through is scheduled for 4/28. A punch list of any items will be provided to the contractor, and the Parks Department will work with the contractor and Landscape architect to fully test the irrigation system. The final invoice for the JWCD grant has been submitted for payment. |

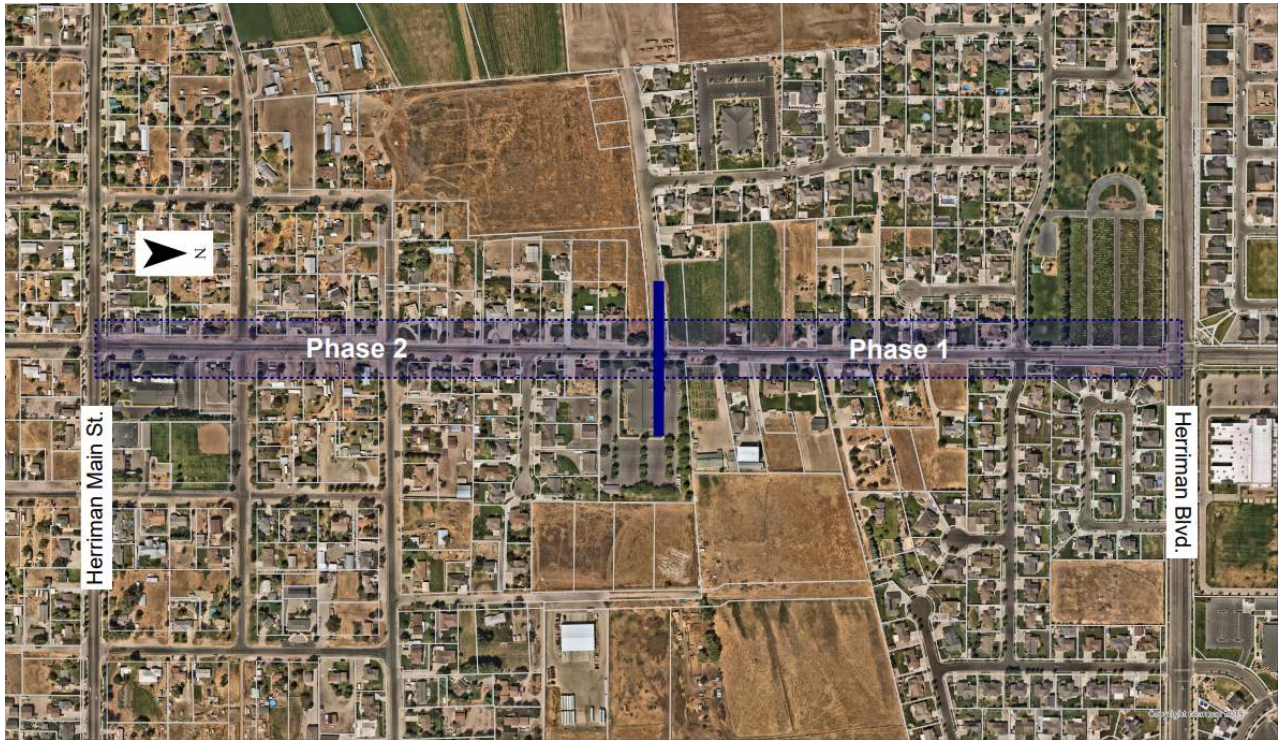
Real Vista & Mountain View Corridor Intersection Improvements



This is a roadway project to construct improvements at the intersections of Mtn View Corridor and Real Vista Dr. These improvements will include roadway widening, curb, gutter, asphalt Trail, traffic signals, and storm drain infrastructure. This will match the width that will be coming from the end of Juniper Crest and provide a signal and connection for when Juniper Crest is built out to Mtn View.

| Budget Information | Current Status |
|---|---|
| FY26 Budget: \$1,300,000 Design/Misc Agreement: \$55,907 Percent Paid: 100% Construction Agreement: \$1,310,901.15 Percent Paid: 0% Outside Funding: \$520,000 | Staker Parson has begun construction; they are anticipating the work will be completed in June or July. Substantial completion is scheduled for September 15, 2026. |

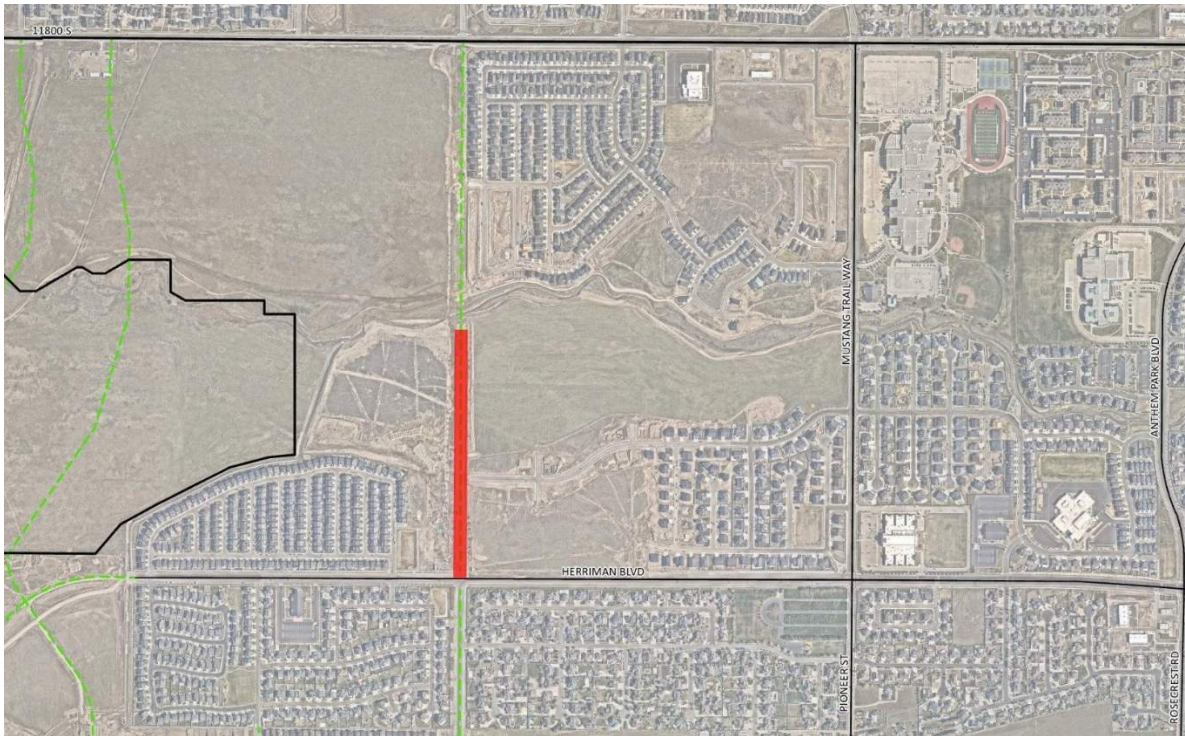
6000 West Roadway Widening Phase 1



Roadway improvements for this project consist of widening and improving the road with curb and gutter, sidewalk, park strip, streetlights and new asphalt. Phase 1 of the project begins at Herriman Blvd on the north end and extends southward to the intersection of Silver Sky Dr. The new roadway cross section will be 64 feet wide from back of sidewalk to back of sidewalk. Project improvements also include additional storm drain infrastructure and a new secondary water main. The existing power poles will need to be relocated, but they are planned to remain overhead.

| Budget Information | Current Status |
|---|--|
| FY26 Budget: \$2,300,000 Design/Misc Agreement: \$312,416 Percent Paid: 74% Construction Agreement: \$3,085,071 (JBID portion: \$838,910.60) Percent Paid: N/A | Newman Construction mobilized and started construction on 4/20/26. Underground utility work will be the first elements of the project completed and is expected to take approximately 12-15 weeks. Roadway work is scheduled to begin mid-summer and will continue through fall. Substantial completion is expected in November. |

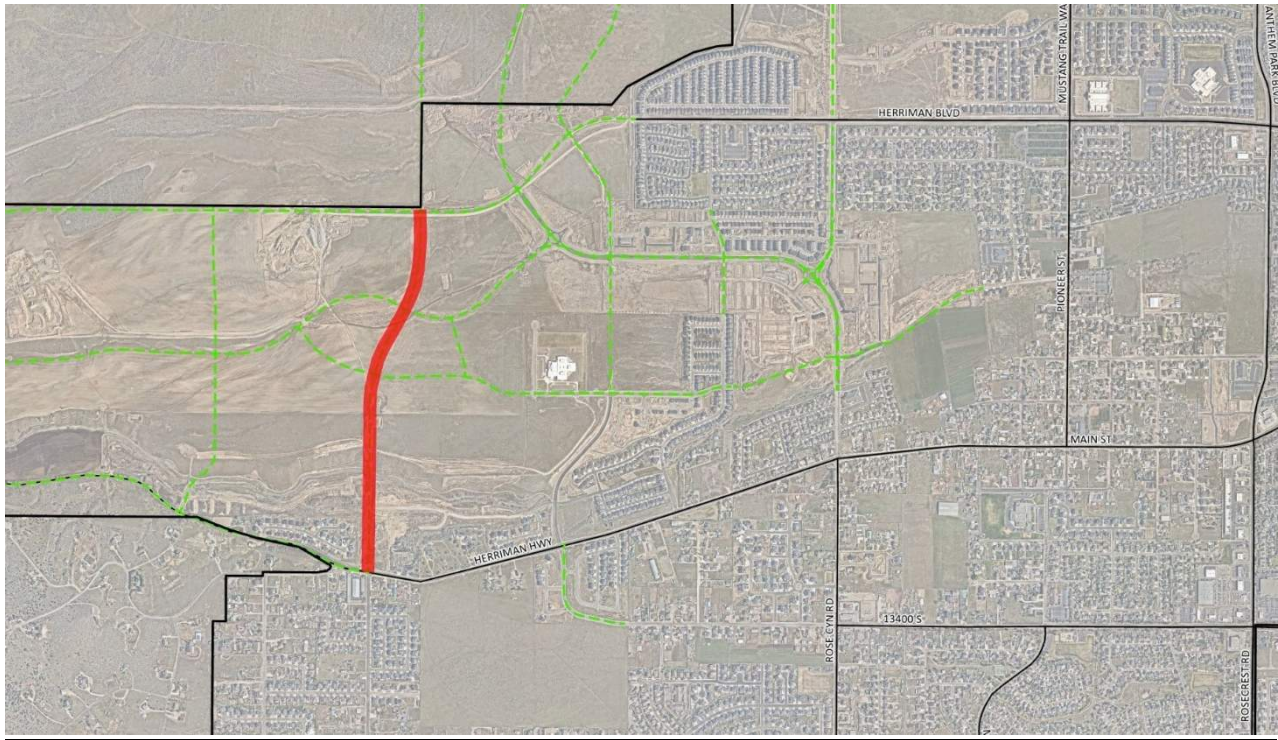
6400 W Extension Phase 2



New roadway construction from Herriman Blvd to Midas Creek. The project includes waterline and storm drain infrastructure as well.

| Budget Information | Current Status |
|--|---|
| FY26 Budget: \$12,100,000 (Reimb – Includes Funds for Ph 2 & Ph 3) Design/Misc Agreement: N/A Percent Paid: 0% Construction Agreement: \$5,634,300 Percent Paid: 76% | New roadway construction from Herriman Blvd to Midas Creek. Utilities have been installed and the road has been paved. Utility connections into Herriman Blvd and the traffic signal has been installed, but it will need to be restriped before it is turned on. |

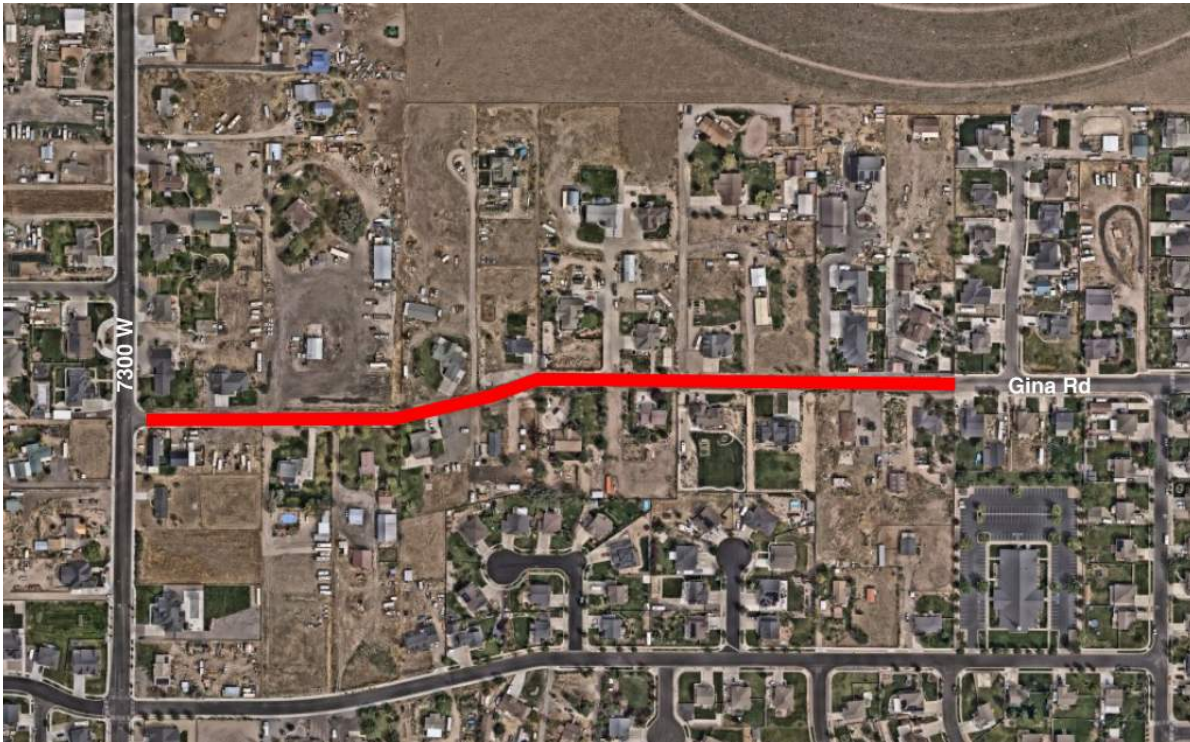
7300 W Extension Phase 4



New roadway construction from Herriman Main St to Herriman Blvd. Will include trail connections to Butterfield Creek, and Olympia trail system. It will include a bridge/culvert for the Butterfield Trail and Creek to pass underneath 7300 W. It will include a traffic signal at the intersection of 7300 W and Herriman Main St.

| Budget Information | Current Status |
|--|--|
| FY26 Budget: \$14,500,000 (Reimb) Design/Misc Agreement: N/A Percent Paid: 0% Construction Agreement: \$14,500,000 Percent Paid: 0% Outside Funding: \$14,500,000 | Subgrade completed and going through settlement period. Utilities now being installed through winter. Trail Culvert to be installed late winter/early spring. Signal to be installed in Summer 2026, open road end of Summer 2026. |

Gina Road – ROW Acquisitions



Roadway improvements to Gina Road between 7300 west and 7000 west including asphalt pavement, curb, gutter, sidewalk, storm drain, and secondary water. This project will require the acquisition of ROW from 11 parcels and permits to enter and construct for 22 parcels. The design was completed in 2022 and will only require minor updates to be made ready for construction.

| Budget Information | Current Status |
|--|--|
| FY26 Budget: \$1,918,280 Design/Misc Agreement: \$90,730 Percent Paid: 32% Construction Agreement: N/A Percent Paid: N/A | ROW acquisition is currently in process; design is 95% complete. |

Fire Station 103 Replacement

12900 S 5600 W



The new fire station is located near the Northwest corner of 12900 S. 5600 W. on ~1.6 acres of property. We are using UFA's small prototype design as a baseline with some site-specific modifications. The ~12,000 square foot station will include (2) two apparatus bays, living quarters, and training areas which will be consistent with UFA's new prototype standards.

| Budget Information | Current Status |
|---|--|
| FY26 Budget: \$7,945,340 Design/Misc Agreement: \$587,415 Percent Paid: 94% Construction Agreement: \$7,025,576 Percent Paid: 62% | Structural block and steel are complete, exterior brick is nearing completion. Interior mechanical, electrical, and plumbing are nearing completion with interior finishes beginning soon. Site improvements are beginning with curb & gutter and concrete subgrade. Precast fence installation will begin April 20 th . Construction is on schedule with substantial completion in October 2026. |

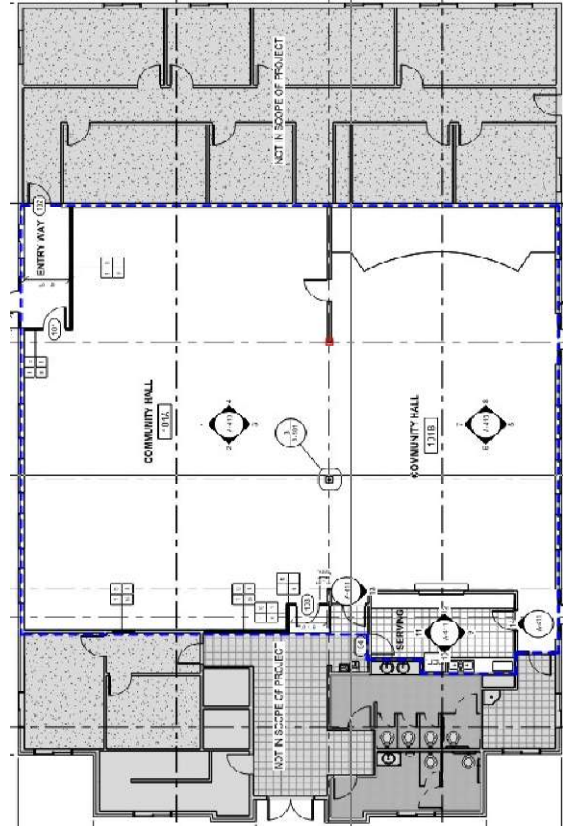
Community Center

13011 S Pioneer St

Demo Plan



Remodel Plan



The Community Center is being remodeled to make a more usable facility for rentals and community uses. The front lobby, restrooms, stairway, and back offices will be left untouched, and the middle section of the building will be opened up and refinished to make one large space. Grants were received to upgrade the lighting and HVAC systems throughout the building.

| Budget Information | Current Status |
|--|--|
| FY26 Budget: \$492,100 Design/Misc Agreement: \$53,300 Percent Paid: 100% Construction Agreement: \$510,135.49 Percent Paid: 84% Outside Funding: \$534,390 | Construction is complete. The contractor is working on punch list and building inspection corrections. The fire alarm system did not pass inspection and needs to be upgraded. The contractor is working on a change order to upgrade the system. Final completion date is unknown at this time. |

Southeast Herriman Zone 2 & 3 Water Improvements

Zone 2 Tank



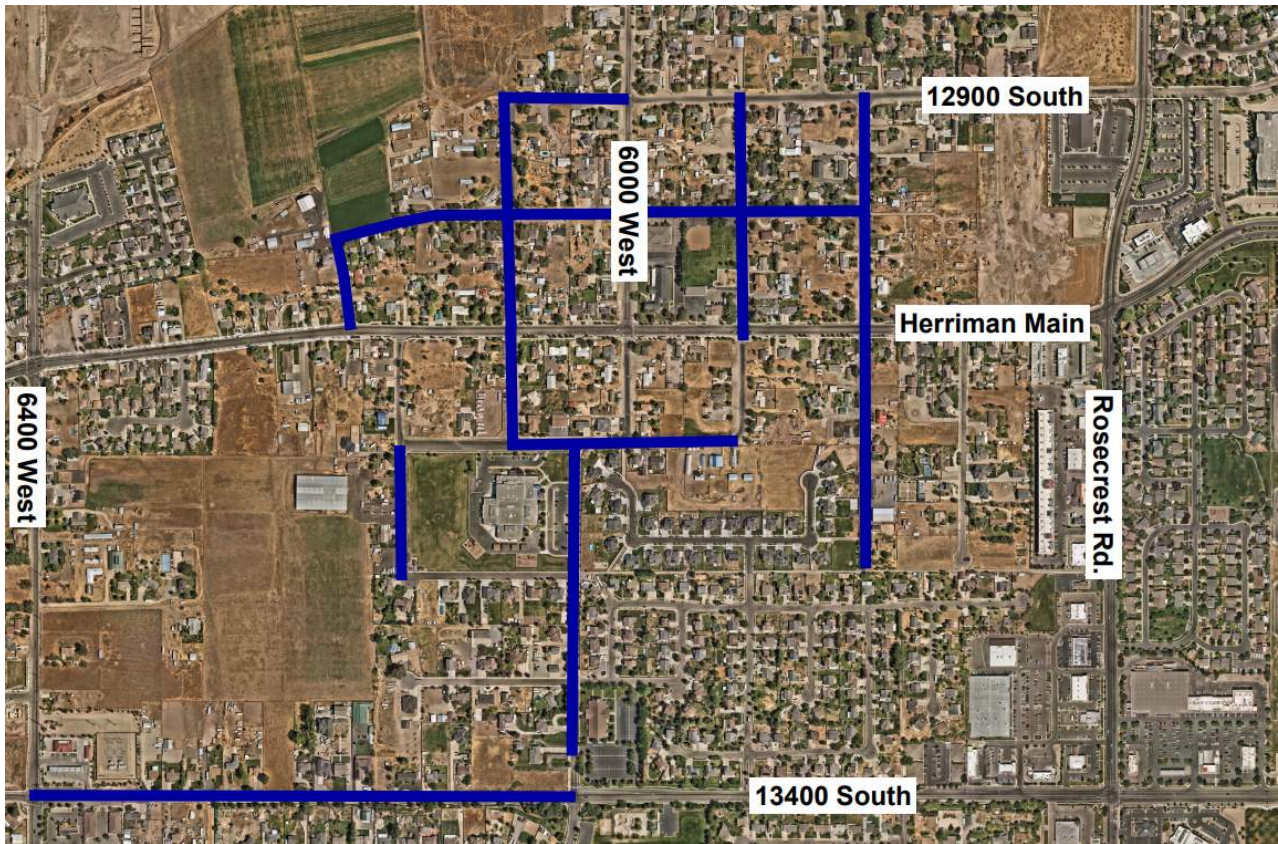
Zone 3 Tank



This project includes (2) 2MG water tanks and a dual-zone pump station. The water tanks will serve pressure zones 2 and 3 in the south and east portions of Herriman. The pump station will be equipped with two sets of pumps that will pump water from the existing zone 1 tank to the respective tanks. This infrastructure was designed by Herriman City and will be constructed by the DAI and Wasatch South Hills developers. The city will reimburse the developers using the 2021 water revenue bond.

| Budget Information | Current Status |
|---|---|
| FY26 Budget: \$8,608,250 Construction & \$361,120 Management Design/Misc Agreement: \$1,131,874 Percent Paid: 98% Construction Agreement: \$15,900,000 Percent Paid: 82% | Zone 2 & 3 water tanks are fully constructed and the zone 3 tank is operational and being used to commission waterlines in the surrounding developments. The zone 2 water tank is being filled and tested. Valve vaults and exterior site piping is nearing completion. Footings and foundation are complete on the pump station. Electrical conduits and drains are being installed ahead of the floor slab being poured. Construction of pump station is scheduled to be completed by July 2026. A reimbursement agreement with DAI was approved by Council August 14, 2024. The agreement gives DAI 18 months to construct the infrastructure. DAI and the city executed an extension to the agreement for completion of October 31, 2026. |

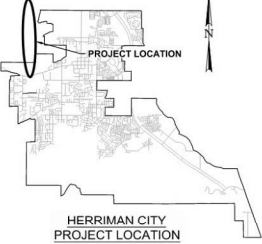
Old Town Waterline Replacement




This project consists of approximately 2.5 miles of new waterline throughout portions of Old Town Herriman City. The intent of the project is to install new waterlines to replace existing waterlines and eliminate the risk of leaks from the old, deteriorating system. The majority of the project is funded by the Region 8 Environmental Protection Agency (EPA) as part of the “Congressionally Mandated Projects.” In addition to the waterlines shown in the project map, there are project waterline improvements located at approximately 11800 South and Mountain View Corridor.

| Budget Information | Current Status |
|--|---|
| FY26 Budget: \$2,238,200 Design Agreement: \$231,574 Percent Paid: 95% Construction Agreement: \$3,941,751 Percent Paid: 98% Outside Funding: \$3,243,520 | Asphalt restoration was tentatively planned for the beginning of April. Substantial Completion milestone has been awarded, and the contractor is working on finalizing the punchlist. The contractor submitted a change order that is currently under review. More information and detail to follow. Funds must be spent by end of 2026 . Project scope changed by removing a portion of 13400 S. |


SR-111 Waterlines (Zones 3&4)



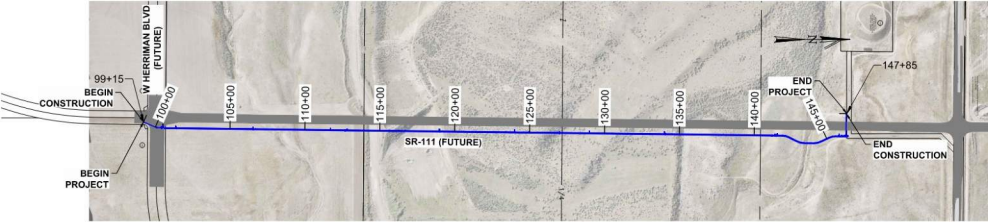
HERRIMAN CITY
PROJECT LOCATION




SR-111 WATERLINE DESIGN ZONES 3 & 4




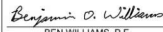
2108 SOUTH 1900 WEST
SALT LAKE CITY, UT 84119



| INDEX TO SHEETS | | |
|-----------------|-------------|---------------------------------------|
| NAME | # OF SHEETS | DESCRIPTION |
| 1-A | 1 | COVER SHEET |
| 1-B | 1 | SIGNATURES |
| 1-C | 1 | GENERAL NOTES, ABBREVIATIONS & LEGEND |
| 1-D, 1-E | 2 | GENERAL NOTES |
| SC-01 | 1 | SURVEY CONTROL |
| HC-01 | 1 | HORIZONTAL ALIGNMENT CONTROL |
| W-1A TO W-7B | 9 | WATER LINE PLAN & PROFILE |
| WDT-1 TO WDT-6 | 6 | WATER LINE DETAILS |



HERRIMAN CITY STANDARDS & SPECIFICATIONS 8th EDITION (2024),
UTAH EDITION OF THE APWA MANUAL OF STANDARD
SPECIFICATIONS AND MANUAL OF STANDARD PLANS 2025 EDITION,
AND SPECIAL PROVISIONS IN THE PROJECT MANUAL
APPLY ON THIS PROJECT.

| | |
|--|---|
| APPROVED BY HERRIMAN CITY | CONSULTANT PROJECT MANAGER |
|  JONATHAN BOWERS, P.E. DATE |  BEN WILLIAMS, P.E. DATE |

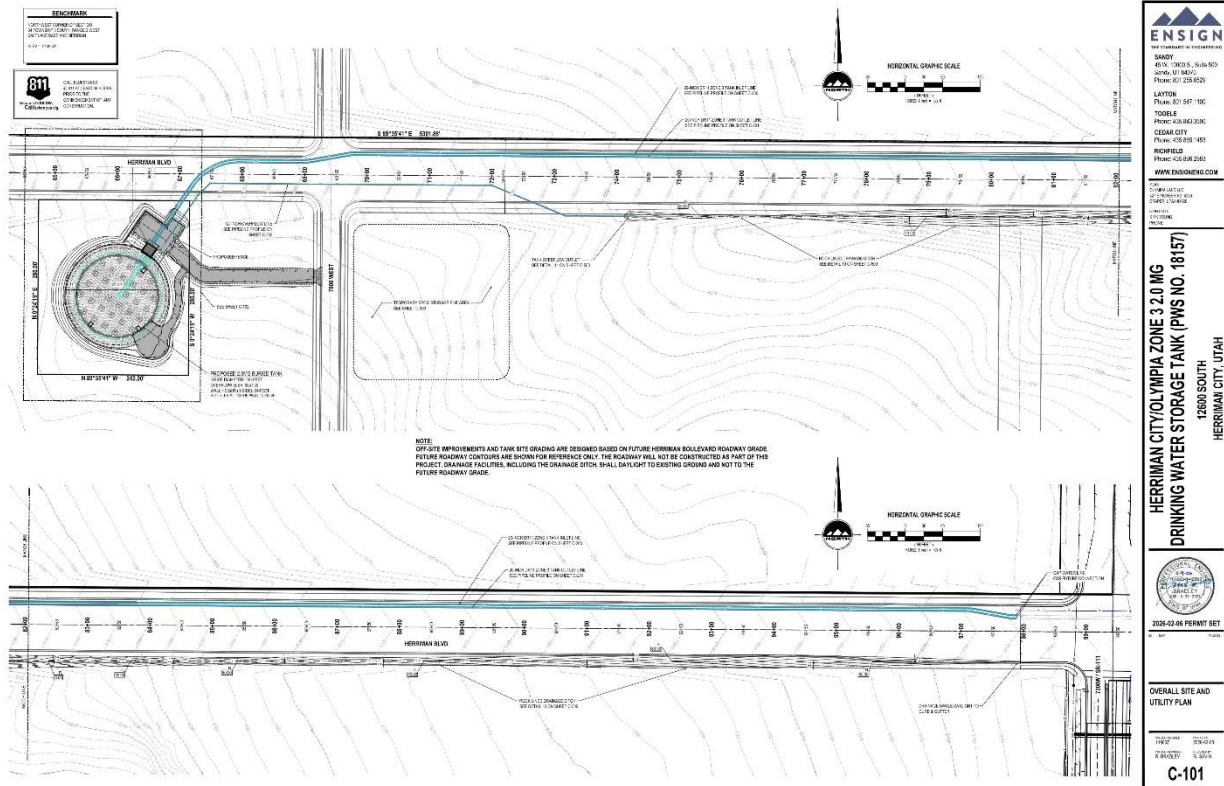
PROJECT NUMBER
24-723

1-A

This project will install a pressure zone 3 and pressure zone 4 transmission line to convey water from Jordan Valley water connections to the future zone 3 water tank and existing zone 4 Kennecott water tank. These lines will mainly provide water to serve the Olympia development, but will also serve existing a future development outside of Olympia.

| Budget Information | Current Status |
|---|--|
| FY26 Budget: \$2,586,645 Design Agreement: \$55,564 Percent Paid: 79% Construction Agreement: N/A Percent Paid: N/A | WCG has completed the design of this project and plans have been turned over to Olympia developer for bidding and construction. City will reimburse developer for proportionate share of the project cost. |

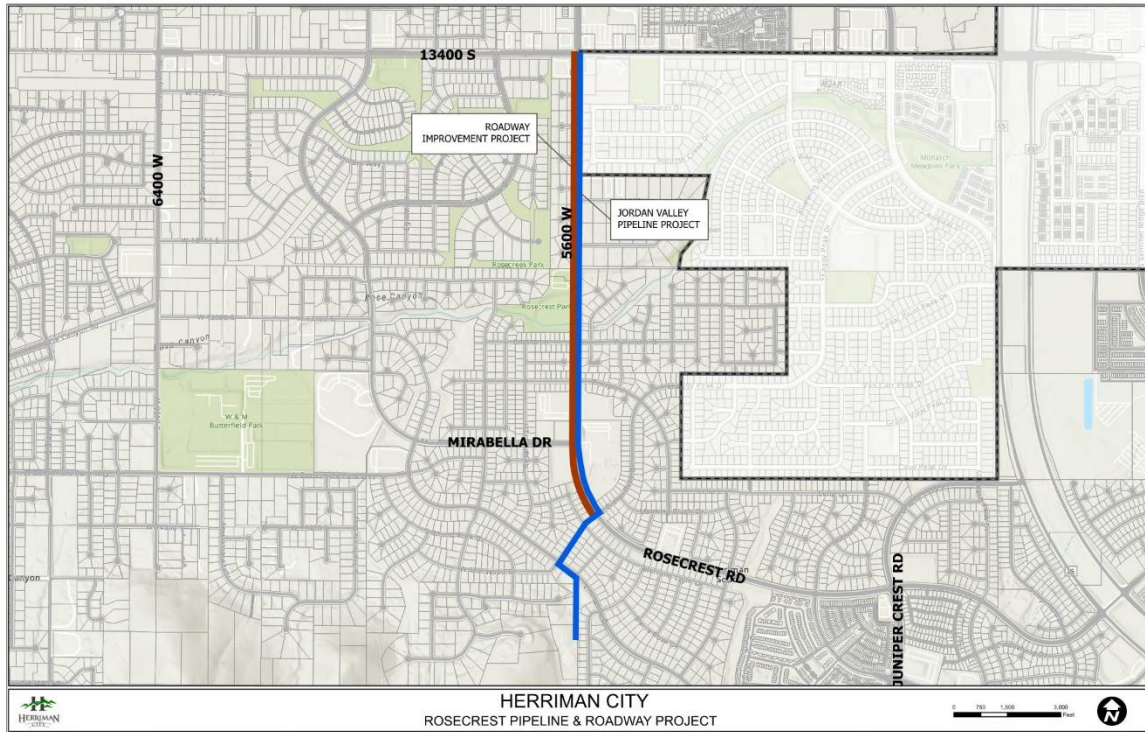
Olympia Zone 3 Water Tank



This project consists of a 2MG water tank, a 16” transmission waterline, and 16” distribution waterline. The zone 3 portion of the SR-111 waterline project will supply water to the tank. The tank will serve water to Olympia and existing and future development outside of Olympia.

| Budget Information | Current Status |
|--|--|
| FY26 Budget: \$962,000 Design Agreement: \$260,017 Percent Paid: 89% Construction Agreement: N/A Percent Paid: N/A Outside Funding: \$1,000,000 | Ensign has completed the design of this project, it has been bid, and the contractor selected. Mass grading is complete and contractor will begin tank construction in May. Substantial completion in November. City will reimburse Olympia developer for proportionate share of the project cost. |

Rosecrest Road Rehabilitation



The road rehabilitation project will be completed with the Jordan Valley pipeline upgrade project. The road rehabilitation consists of a full depth reclamation of the roadway section between 13400 S. south to approximately Rocky Point Dr. From Rocky Point Dr. south to Crown Rose Dr. will be a 3" mill and overlay of the existing asphalt.

| Budget Information | Current Status |
|---|--|
| FY26 Budget: \$1,600,000 Design Agreement: \$87,098 Percent Paid: 60% Construction Agreement: N/A Percent Paid: N/A | Project has been bid and contractor selected. Road Rehab will be part of a larger Jordan Valley Water Conservancy District pipeline project. The pipeline project will begin in front of Blackridge Elementary in June to complete that section during summer break. The overall project substantial completion is Spring of 2028 and the road rehab portion of the project will be done towards the end of the project. |

Completed Projects:

Mountain Ridge Park

6400 W Extension & Olympia Blvd

Transportation Master Plan



DATE: May 05, 2026
TO: The Honorable Mayor and City Council
FROM: Kyle Maurer, Director of Finance and Administrative Services
SUBJECT: Discussion of proposed Community Development budgets and personnel/compensation adjustments for fiscal years 2027 and 2028

RECOMMENDATION:

N/A – This is for discussion only

ISSUE BEFORE COUNCIL:

N/A – This is for discussion only

ALIGNMENT WITH STRATEGIC PLAN:

LV 7 – Ensure fiscal sustainability within all City functions

BACKGROUND/SUMMARY:

As part of the fiscal year 2027 and 2028 biennial budget process, staff will discuss proposed changes to the budgets of Community Development and proposed personnel/compensation adjustments

DISCUSSION:

Community Development-General Fund

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | %Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | %Difference- FY2028 Versus FY2027 Proposed |
|---|------------------|--------------------|------------------|--------------------------|--------------------------------------|------------------|-------------------|--|
| Revenue | | | | | | | | |
| Economic Development | | | | | | | | |
| Licenses and Permits | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Economic Development Total | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Revenue Total | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Expenditures | | | | | | | | |
| Community Development Administration | | | | | | | | |
| Personnel | 363,287 | 373,570 | 416,210 | 42,640 | 11% | 435,810 | 19,600 | 5% |
| Operating | 1,703 | 5,720 | 11,340 | 5,620 | 98% | 4,320 | (7,020) | -62% |
| Admin Fee Offset | (193,884) | (205,080) | (212,230) | (7,150) | 3% | (219,650) | (7,420) | 3% |
| Community Development Administration Total | 171,107 | 174,210 | 215,320 | 41,110 | 24% | 220,480 | 5,160 | 2% |
| Economic Development | | | | | | | | |
| Personnel | 127,721 | 132,120 | 141,090 | 8,970 | 7% | 152,840 | 11,750 | 8% |
| Operating | 71,423 | 76,230 | 73,940 | (2,290) | -3% | 72,860 | (1,080) | -1% |
| Economic Development Total | 199,144 | 208,350 | 215,030 | 6,680 | 3% | 225,700 | 10,670 | 5% |
| Engineering | | | | | | | | |
| Personnel | 1,113,322 | 1,199,080 | 1,254,420 | 55,340 | 5% | 1,312,940 | 58,520 | 5% |
| Operating | 75,045 | 142,060 | 120,030 | (22,030) | -16% | 111,080 | (8,950) | -7% |
| Admin Fee Offset | (774,541) | (822,400) | (851,170) | (28,770) | 3% | (880,950) | (29,780) | 3% |
| Capital Outlay | - | - | - | - | 0% | - | - | 0% |
| Internal Charges | 1,313 | 1,880 | 1,980 | 100 | 5% | 2,080 | 100 | 5% |
| Engineering Total | 415,139 | 520,620 | 525,260 | 4,640 | 1% | 545,150 | 19,890 | 4% |
| GIS | | | | | | | | |
| Personnel | 439,297 | 433,490 | 462,320 | 28,830 | 7% | 483,420 | 21,100 | 5% |
| Operating | 86,855 | 137,280 | 182,050 | 44,770 | 33% | 188,700 | 6,650 | 4% |
| Admin Fee Offset | (88,179) | (100,320) | (103,830) | (3,510) | 3% | (107,460) | (3,630) | 3% |
| Capital Outlay | 21,000 | - | - | - | 0% | - | - | 0% |
| Internal Charges | 370 | 380 | 400 | 20 | 5% | 420 | 20 | 5% |
| GIS Total | 459,343 | 470,830 | 540,940 | 70,110 | 15% | 565,080 | 24,140 | 4% |
| Planning | | | | | | | | |
| Personnel | 543,469 | 575,510 | 574,610 | (900) | 0% | 601,190 | 26,580 | 5% |
| Operating | 31,683 | 75,380 | 73,990 | (1,390) | -2% | 73,990 | - | 0% |
| Admin Fee Offset | (390,141) | (419,060) | (433,720) | (14,660) | 3% | (448,900) | (15,180) | 3% |
| Planning Total | 185,011 | 231,830 | 214,880 | (16,950) | -7% | 226,280 | 11,400 | 5% |
| Expenditures Total | 1,429,744 | 1,605,840 | 1,711,430 | 105,590 | 7% | 1,782,690 | 71,260 | 4% |

The overall requested increase for all General Fund Community Development departments is \$105,590 (7% increase) for fiscal year 2027 and \$71,260 (4% increase) for fiscal year 2028. Major changes include the following:

- Community Development Administration – Request for part-time Community Development Administrative Assistant (\$31,390 ongoing). This position will assist with the department’s software conversion and begin cross-training with the Community Development Coordinator.
- GIS – Request for Placer.ai software (\$26,000 ongoing). Placer.ai is analysis and demographic software that will be used by multiple departments.

Community Development-Development Services Fund

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | % Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | % Difference- FY2028 Versus FY2027 Proposed |
|--|------------------|--------------------|------------------|--------------------------|---------------------------------------|------------------|-------------------|---|
| Revenue | | | | | | | | |
| Development Services Fund | | | | | | | | |
| Charges for Services | 2,638,844 | 1,753,000 | 1,893,000 | 140,000 | 8% | 1,893,000 | - | 0% |
| Miscellaneous | 146,504 | 85,155 | 169,720 | 84,565 | 99% | 180,000 | 10,280 | 6% |
| Transfers In | - | - | - | - | 0% | - | - | 0% |
| Use of Fund Balance | - | - | - | - | 0% | - | - | 0% |
| Licenses and Permits | 2,368,057 | 2,043,000 | 2,097,700 | 54,700 | 3% | 2,097,700 | - | - |
| Development Services Fund Total | 5,153,405 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0 |
| Revenue Total | 5,153,405 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0% |
| Expenditures | | | | | | | | |
| Development Services Fund | | | | | | | | |
| Personnel | 1,075,123 | 1,373,570 | 1,452,270 | 78,700 | 6% | 1,522,510 | 70,240 | 5% |
| Operating | 468,620 | 442,535 | 471,230 | 28,695 | 6% | 483,680 | 12,450 | 3% |
| Capital Outlay | 4,165 | - | - | - | 0% | - | - | 0% |
| Internal Charges | 3,441 | 4,190 | 4,400 | 210 | 5% | 4,620 | 220 | 0 |
| Contribution to Fund Balance | - | 134,560 | - | (134,560) | -100% | 87,350 | 87,350 | - |
| Transfers Out | 62,000 | 61,950 | 303,000 | 241,050 | 389% | 75,550 | (227,450) | -75% |
| Administrative Fee | 1,706,286 | 1,864,350 | 1,929,520 | 65,170 | 3% | 1,996,990 | 67,470 | 0 |
| Development Services Fund Total | 3,319,635 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0 |
| Expenditures Total | 3,319,635 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0% |

The overall requested increase for Development Services is \$279,265 (7% increase) for fiscal year 2027 and \$10,280 (0% increase) for fiscal year 2028. Major changes include the following:

- Creation of “New Light Installation” line item (\$50,000) – This is to connect new streetlights installed by developers as part of new development. This was previously budgeted in the “New Streetlights” fund that is proposed to be eliminated in fiscal year 2027.
- Bank and Credit Card Processing Fees – (\$60,880 increase) – Continued use of credit cards as payment for permits. This cost has been built into the permit cost.
- Plat Recording Fees (\$15,200 increase) – The City converted to electronic plat recording last fiscal year. This is a much more efficient way of recording plats, and the personnel savings outweigh the recording costs.
- Software Subscriptions (\$34,300 increase) – This is to account for Development Services’ new software that will be going online January 2027.
- Transfer to Capital Equipment Fund (\$241,000 increase, one time) – This is to fully fund the Building Department’s fleet vehicle replacement fund. In fiscal year 2028 this amount drops to \$13,550.

Personnel Changes/Adjustments

The City Manager’s tentative budget includes a 3.21% Cost of Living Increase (based on a 10-year average of December CPI) and a 0.79% Merit increase (for eligible employees, based on performance during the fiscal year) for a total of 4%. In addition, health insurance premiums will increase 5.7% and dental insurance premiums will rise 10% (the City is self-insured for dental). Retirement premiums (through Utah Retirement Systems) decreased 1% for Tier I and Tier II employees (not in Public Safety), and Public Safety retirement rates remained flat.

The tentative budget currently includes an adjustment for the Mayor and City Council. Based on an analysis of neighboring municipalities, the following adjustments are recommended to bring salaries to the midpoint of comparable entities:

- Mayor - \$13,300
- City Council members - \$4,900

With benefits, this is a \$40,990 increase.

The following positions are proposed as part of the fiscal year 2027 and 2028 tentative budget:

- Parks Manager (FY2028) (Parks) (\$228,130; \$166,030 ongoing)
- Arborist Assistant (FY2027) (Parks) (\$85,320; \$83,520 ongoing)
- Community Development Administrative Assistant (FY2027) (Community Development) (\$31,390; \$27,790 ongoing)
- Police Commander (FY2027) (Police) (\$364,633; \$267,883 ongoing)
- Police Sergeant (FY2027) (Police) (\$315,475; \$218,725 ongoing)
- Police Officer (FY2028) (Police) (\$310,120; \$209,870 ongoing)
- GIS Intern (Funded in Storm Water) (FY2028) (GIS) (\$43,745)
- Engineering Intern (FY2027) (Engineering) (\$23,518)

In addition, if the Commander position is approved, the Emergency Management Planning Specialist is proposed to be eliminated.

A number of promotions and reclassifications are proposed with the budget. Due to the sensitive nature of these promotions and reclassifications, a separate memo was sent to the City Council from the City Manager detailing these requests. The budget also funds eligible and potential career ladders.

ALTERNATIVES:

N/A – This is for discussion only

FISCAL IMPACT:

Fiscal impacts have been detailed above

ATTACHMENTS:

Summary and detail budgets
Personnel request sheets



City of Herriman Personnel Request Form

Proposed Employee Title

Community Development Administrative Assistant

Department/Division

Community Development

Number of Positions Requested

1

Hours Per Week

20

Fiscal Year

2027

External Funding Sources (Grant, Reimbursement, etc.)?

Yes No

List the City Council Strategic Goal That This Request is Most Applicable to:

ES 8.2 - Adequate Staffing

Justification (Select All That Apply)

Legal/Contractual Obligation Maintain Current Service Levels Other
 If Not Approved, Negative Impact on Health/Safety Cost Savings

Description of Request/Duties Proposed Position(s) Would Perform

This request is for a part-time employee in the Community Development department. This employee would assist building, planning, and engineering with intake and tracking of development applications, assist with calculating and tracking of fees, assist with clerical duties for engineering contracts, and help coordinate meetings between developers and managers in the community development department.

Describe Why This Position is Needed - Include Work Load Indicators, Increased Service Requests, etc.

Delinda has informed Blake that she intends to retire in 2 or 3 years. She has not provided a definite date. Additionally, the community development department will be implementing new permitting software with an anticipated "go-live" date of January 4, 2027. This request would bring an employee on board to help implement the new permitting software and learn from Delinda in preparation of Delinda's anticipated retirement. Delinda's role is critical for the department. She provides overall document control for the engineering department, helps ensure that subdivision bonds and fees are paid, final plats are recorded in a timely manner, land disturbance permits are tracked, and acts as a liaison between the planning, engineering, and building departments.



City of Herriman Personnel Request Form

Describe Alternatives Investigated Instead of Adding a Position - Outsourcing, Department Reorganization, Reducing Service Levels, etc. Why is Adding a Position the Best Alternative?

The hiring could be delayed until Delinda provides a definite date. The preferred alternative is to hire a part-time employee in this role in July/August 2026 so they can be an active participant in implementing LAMA, the community development department's permitting software system.

What are the Ramifications of Not Approving This Request?

If the hire is delayed the result could be that they will have less time to learn from Delinda.

Summary of Estimated Costs and Net Fiscal Effect

Personnel Costs (To be Calculated by Finance)

| | |
|----------|--------|
| Salary | 25,844 |
| Benefits | 1,947 |
| Overtime | |

Total Personnel Costs: \$ 27,791

Additional Operating Costs (List Each-Office Supplies, Cell Phone Stipend, Training, etc.)

| Description | Quantity | Unit Cost | One Time or Recurring | Total |
|-------------|----------|-----------|-----------------------|-------|
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

Total Operating Costs: \$ -



City of Herriman Personnel Request Form

Additional Capital Costs (List Each-Computer, Vehicle, Equipment, etc.)

| Description | Quantity | Unit Cost | One Time or Recurring | Total |
|--------------------------------|----------|-----------|-----------------------|--------------|
| Computer | 1 | 2,600 | One Time | 2,600 |
| Dock | 1 | 500 | One Time | 500 |
| Monitor | 2 | 250 | One Time | 500 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| Total Capital Costs: \$ | | | | 3,600 |

Additional Factors

| Description | One Time or Recurring | Total |
|--|-----------------------|----------|
| Other Budget Reductions/Cost Savings | | |
| New Revenue (Grants, Reimbursements, etc.) | | |
| | | |
| Total Additional Factors: \$ | | - |

TOTAL COST OF POSITION: \$ 31,391

Any Additional Factors When Considering This Request



City of Herriman Personnel Request Form

Proposed Employee Title

Engineering Intern

Department/Division

Engineering

Number of Positions Requested

1

Hours Per Week

20

Fiscal Year

2027

External Funding Sources (Grant, Reimbursement, etc.)?

Yes No

List the City Council Strategic Goal That This Request is Most Applicable to:

ES 7 – Consistent, safe, and reliable utility services

Justification (Select All That Apply)

Legal/Contractual Obligation Maintain Current Service Levels Other
 If Not Approved, Negative Impact on Health/Safety Cost Savings

Description of Request/Duties Proposed Position(s) Would Perform

Engineering Intern to Assist Public Utilities engineer in work supporting storm drain development review and culinary water design and review.

Describe Why This Position is Needed - Include Work Load Indicators, Increased Service Requests, etc.

Currently the Public Utility Engineer (JB) is nearing redline status when dealing with all the culinary water issues and managing all the stormwater side of things. Those two items could honestly be full time positions by themselves, and increased growth will require as such. We are hoping an intern could off load some of the work load from JB and we could potentially grow the position into FTE in FY2029.



City of Herriman Personnel Request Form

Describe Alternatives Investigated Instead of Adding a Position - Outsourcing, Department Reorganization, Reducing Service Levels, etc. Why is Adding a Position the Best Alternative?

We could contract with an engineering firm to help assist in some of the workload, but it would likely be more costly and in the end we will likely need an FTE in the future (FY2029). Therefore it is the hope that we can hire an in-school employee and train them with a lower cost to the city and potentially transition them to full time when they graduate. Based on our experience and in discussion with other cities, Civil Engineers are currently difficult to hire to the City based on private sector demand and benefits.

What are the Ramifications of Not Approving This Request?

We are at risk of burning out of our best employees, he has self identified the need for this position.

Summary of Estimated Costs and Net Fiscal Effect

Personnel Costs (To be Calculated by Finance)

| | |
|----------|--------|
| Salary | 21,466 |
| Benefits | 2,052 |
| Overtime | |

Total Personnel Costs: \$ 23,518

Additional Operating Costs (List Each-Office Supplies, Cell Phone Stipend, Training, etc.)

| Description | Quantity | Unit Cost | One Time or Recurring | Total |
|-------------|----------|-----------|-----------------------|-------|
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

Total Operating Costs: \$ -



City of Herriman Personnel Request Form

Additional Capital Costs (List Each-Computer, Vehicle, Equipment, etc.)

| Description | Quantity | Unit Cost | One Time or Recurring | Total |
|--------------------------------|----------|-----------|-----------------------|-------|
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| Total Capital Costs: \$ | | | | - |

Additional Factors

| Description | One Time or Recurring | Total |
|---|-----------------------|-------|
| Other Budget Reductions/Cost Savings | | |
| New Revenue (Grants, Reimbursements, etc.) | | |
| | | |
| Total Additional Factors: \$ | | - |

TOTAL COST OF POSITION: \$ 23,518

Any Additional Factors When Considering This Request

When discussing this with HR, we may want to classify this as a part time position instead of an intern, as the hours may fluctate depending on this person's school work load from semester to semester.



City of Herriman Personnel Request Form

Proposed Employee Title

GIS Seasonal

Department/Division

GIS

Number of Positions Requested

2

Hours Per Week

40

Fiscal Year

2027

External Funding Sources (Grant, Reimbursement, etc.)?

Yes No

List the City Council Strategic Goal That This Request is Most Applicable to:

Appropriate Level of Service

Justification (Select All That Apply)

Legal/Contractual Obligation Maintain Current Service Levels Other
 If Not Approved, Negative Impact on Health/Safety Cost Savings

Description of Request/Duties Proposed Position(s) Would Perform

2 seasonal employees to collect GPS data on Storm Water Systems. These would be about a 4 month position.

Describe Why This Position is Needed - Include Work Load Indicators, Increased Service Requests, etc.

This is needed to collect data on storm water system through out the city. Most of these systems are private but we need the data to have the complete storm water system for analysis and monitor the Long Term Storm Water Maintenance Agreements.



City of Herriman Personnel Request Form

Describe Alternatives Investigated Instead of Adding a Position - Outsourcing, Department Reorganization, Reducing Service Levels, etc. Why is Adding a Position the Best Alternative?

We could contract this out but it would probably double the cost of doing it ourselves. We also can control the quality of the data by supervising the work done.

What are the Ramifications of Not Approving This Request?

We will not have the data for the complete storm water system

Summary of Estimated Costs and Net Fiscal Effect

Personnel Costs (To be Calculated by Finance)

| | |
|----------|--------|
| Salary | 26,419 |
| Benefits | 2,526 |
| Overtime | - |

Total Personnel Costs: \$ 28,945

Additional Operating Costs (List Each-Office Supplies, Cell Phone Stipend, Training, etc.)

| Description | Quantity | Unit Cost | One Time or Recurring | Total |
|-------------|----------|-----------|-----------------------|-------|
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |

Total Operating Costs: \$ -



City of Herriman Personnel Request Form

Additional Capital Costs (List Each-Computer, Vehicle, Equipment, etc.)

| Description | Quantity | Unit Cost | One Time or Recurring | Total |
|--------------------------------|----------|-----------|-----------------------|---------------|
| GPS Rental | 4 | 3,700 | | 14,800 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| Total Capital Costs: \$ | | | | 14,800 |

Additional Factors

| Description | One Time or Recurring | Total |
|--|-----------------------|----------|
| Other Budget Reductions/Cost Savings | | |
| New Revenue (Grants, Reimbursements, etc.) | | |
| | | |
| Total Additional Factors: \$ | | - |

TOTAL COST OF POSITION: \$ 43,745

Any Additional Factors When Considering This Request

Funded in Storm Water Fund



City of Herriman Expenditure Increase Request Form

Fiscal Year

Department/Program Priority

Description of Proposal

| Description | Ongoing Amount | One-Time Amount |
|--|------------------|-----------------|
| Placer.ai is a leading developer of real time analysis and demographic software. | 26,000 | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Cost Savings | | |
| New Revenue | | |
| NET COST OF PROPOSAL | \$ 26,000 | \$ - |

Category (Select All That Apply)

Mandate
 Cost Savings
 Revenue Generator
 Increased Efficiency
 Enhanced Service
 Other

List the City Council Strategic Goal That This Request is Most Applicable to:

Justification - Provide Detailed Explanation Relative to Priority - Requests With no Justification Will not be Considered

Placer.ai is a leading developer of real time analysis and demographic software. This give the city the ability to have advanced demographics for placement of commercial sites within the city by using trade area analysis including primary and secondary catchment. This is accomplished by using psychographic profiling, visitation trends across the area and competitive benchmarking. This also gives the events department the ability to do analysis on events to understand the amount of foot traffic, where the event participants are from and places visited while in Herriman

- Events
- Economic Development
- GIS
- Engineering
- Planning



City of Herriman Expenditure Increase Request Form

Fiscal Year

Department/Program

Priority

Description of Proposal

| Description | Ongoing Amount | One-Time Amount |
|--|------------------|------------------|
| Velocity upgrade from Geo Event Server | 10,000 | |
| Drone replacement | | 15,000 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Cost Savings | | |
| New Revenue | | |
| NET COST OF PROPOSAL | \$ 10,000 | \$ 15,000 |

- Category (Select All That Apply)**
- Mandate
 Cost Savings
 Revenue Generator
 Increased Efficiency
 Enhanced Service
 Other

List the City Council Strategic Goal That This Request is Most Applicable to:

Justification - Provide Detailed Explanation Relative to Priority - Requests With no Justification Will not be Considered

*Velocity Upgrade - Geo Event server is nearing end of life and is being replace by Velocity which is a SAS service. It will give us additional capabilities on tracking snowplows etc.

*Drone

Upgrade - Our Autel EVOII will need to be replaced because of number of hours used.

Justification - Provide Detailed Explanation Relative to Priority - Requests With no Justification Will not be Considered

*Pix 4d - This is an upgrade to the Pix 4d Mapper software that we are currently using. The upgrade will allow us to process the 3d reconstruction images and contours 60 percent faster. Ther current software we have been using for 7 Years and we anticipate this upgrade will be comparable to that time frame.
*Lidar - This will give us updated contours for the city. The current countours are from 2020.
*Aero Graphics Aerial - This will give a more accurate geo rectified aerial for use in pavement management, asset inventory than we get with the nearmap aerial. This should be update every 3-5 years the last one is from 2021.

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | % Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | % Difference- FY2028 Versus FY2027 Proposed |
|---|-----------------|--------------------|-----------------|--------------------------|---------------------------------------|-----------------|-------------------|---|
| Revenue | | | | | | | | |
| Economic Development | | | | | | | | |
| Licenses and Permits | | | | | | | | |
| Business License | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Licenses and Permits Total | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Economic Development Total | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Revenue Total | 63,384 | 55,680 | 66,300 | 10,620 | 19% | 67,630 | 1,330 | 2% |
| Expenditures | | | | | | | | |
| Community Development Administration | | | | | | | | |
| Personnel | | | | | | | | |
| Salaries & Wages | 253,122 | 258,440 | 301,920 | 43,480 | 17% | 314,000 | 12,080 | 4% |
| Insurance Benefit | 43,986 | 47,990 | 48,950 | 960 | 2% | 53,850 | 4,900 | 10% |
| Payroll Tax Benefit | 5,383 | 3,750 | 4,000 | 250 | 7% | 4,160 | 160 | 4% |
| Retirement Benefit | 39,354 | 41,720 | 36,860 | (4,860) | -12% | 38,340 | 1,480 | 4% |
| Retirement Match Benefit | 21,444 | 21,670 | 24,480 | 2,810 | 13% | 25,460 | 980 | 4% |
| Personnel Total | 363,287 | 373,570 | 416,210 | 42,640 | 11% | 435,810 | 19,600 | 5% |
| Operating | | | | | | | | |
| Dues, Licenses, & Certifications | 74 | - | 80 | 80 | 0% | - | (80) | -100% |
| Seminars & Training | 625 | 1,485 | 1,780 | 295 | 20% | 1,830 | 50 | 3% |
| Subscriptions/Memberships/Dues | - | 1,435 | 160 | (1,275) | -89% | 170 | 10 | 6% |
| Telephone | 872 | 990 | 720 | (270) | -27% | 720 | - | 0% |
| Travel & Accommodations | 132 | 1,810 | 3,700 | 1,890 | 104% | 1,200 | (2,500) | -68% |
| Employee Relations | - | - | 400 | 400 | 0% | 400 | - | 0% |
| Computer Purchases | - | - | 4,500 | 4,500 | 0% | - | (4,500) | -100% |
| Operating Total | 1,703 | 5,720 | 11,340 | 5,620 | 98% | 4,320 | (7,020) | -62% |
| Admin Fee Offset | | | | | | | | |
| Development Services Admin Fee | (164,044) | (173,990) | (180,070) | (6,080) | 3% | (186,370) | (6,300) | 3% |
| Storm Water Fund Admin Fee | (18,363) | (19,130) | (19,790) | (660) | 3% | (20,480) | (690) | 3% |
| Water Fund Admin Fee | (11,477) | (11,960) | (12,370) | (410) | 3% | (12,800) | (430) | 3% |
| Admin Fee Offset Total | (193,884) | (205,080) | (212,230) | (7,150) | 3% | (219,650) | (7,420) | 3% |
| Community Development Administration Total | 171,107 | 174,210 | 215,320 | 41,110 | 24% | 220,480 | 5,160 | 2% |
| Economic Development | | | | | | | | |
| Personnel | | | | | | | | |
| Salaries & Wages | 82,519 | 84,930 | 92,730 | 7,800 | 9% | 101,080 | 8,350 | 9% |
| Insurance Benefit | 21,457 | 23,290 | 24,120 | 830 | 4% | 26,540 | 2,420 | 10% |
| Payroll Tax Benefit | 1,756 | 1,240 | 1,350 | 110 | 9% | 1,410 | 60 | 4% |
| Retirement Benefit | 13,984 | 14,420 | 13,890 | (530) | -4% | 14,450 | 560 | 4% |
| Retirement Match Benefit | 8,004 | 8,240 | 9,000 | 760 | 9% | 9,360 | 360 | 4% |
| Personnel Total | 127,721 | 132,120 | 141,090 | 8,970 | 7% | 152,840 | 11,750 | 8% |
| Operating | | | | | | | | |
| City Promotion Sponsorships | - | 25,000 | 15,000 | (10,000) | -40% | 15,000 | - | 0% |
| Bank And Credit Card Processing Charges | 1,070 | 720 | 1,200 | 480 | 67% | 1,260 | 60 | 5% |
| General Supplies | 152 | 100 | 2,550 | 2,450 | 2450% | 2,550 | - | 0% |
| Computer Purchases | - | - | 3,100 | 3,100 | 0% | - | (3,100) | -100% |
| Consulting/Studies | 30,000 | 8,000 | 12,000 | 4,000 | 50% | 12,000 | - | 0% |
| Ec Dev Relations | 183 | 1,200 | 400 | (800) | -67% | 400 | - | 0% |
| Econ Dev - Marketing | 2,635 | 2,800 | 2,000 | (800) | -29% | 2,000 | - | 0% |
| Postage | 1,826 | 1,800 | 2,000 | 200 | 11% | 2,000 | - | 0% |
| Seminars & Training | 2,436 | 6,740 | 5,850 | (890) | -13% | 6,630 | 780 | 13% |
| Software Subscriptions | 11,190 | 420 | 680 | 260 | 62% | 750 | 70 | 10% |
| Subscriptions/Memberships/Dues | 11,600 | 17,710 | 20,750 | 3,040 | 17% | 21,540 | 790 | 4% |
| Telephone | 405 | 380 | 410 | 30 | 8% | 430 | 20 | 5% |
| Travel & Accommodations | 9,593 | 11,030 | 8,000 | (3,030) | -27% | 8,300 | 300 | 4% |
| Econ Dev-Materials & Supplies | 333 | 130 | - | (130) | -100% | - | - | 0% |
| Education/Community Promotion | - | 200 | - | (200) | -100% | - | - | 0% |
| Operating Total | 71,423 | 76,230 | 73,940 | (2,290) | -3% | 72,860 | (1,080) | -1% |
| Economic Development Total | 199,144 | 208,350 | 215,030 | 6,680 | 3% | 225,700 | 10,670 | 5% |
| Engineering | | | | | | | | |
| Personnel | | | | | | | | |
| Salaries & Wages | 736,681 | 790,860 | 905,670 | 114,810 | 15% | 941,900 | 36,230 | 4% |
| Insurance Benefit | 176,134 | 196,540 | 138,650 | (57,890) | -29% | 152,520 | 13,870 | 10% |
| Payroll Tax Benefit | 16,010 | 11,510 | 13,160 | 1,650 | 14% | 13,690 | 530 | 4% |
| Retirement Benefit | 115,488 | 128,100 | 115,370 | (12,730) | -10% | 119,990 | 4,620 | 4% |
| Retirement Match Benefit | 68,732 | 69,440 | 79,070 | 9,630 | 14% | 82,240 | 3,170 | 4% |
| Overtime | 276 | 2,630 | 2,500 | (130) | -5% | 2,600 | 100 | 4% |
| Personnel Total | 1,113,322 | 1,199,080 | 1,254,420 | 55,340 | 5% | 1,312,940 | 58,520 | 5% |

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | % Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | % Difference- FY2028 Versus FY2027 Proposed |
|----------------------------------|------------------|--------------------|------------------|--------------------------|---------------------------------------|------------------|-------------------|---|
| Operating | | | | | | | | |
| General Supplies | 638 | 1,110 | 1,030 | (80) | -7% | 1,100 | 70 | 7% |
| Software | 5,443 | 9,360 | 12,100 | 2,740 | 29% | 4,620 | (7,480) | -62% |
| Clothing & Uniforms | 2,922 | 3,120 | 2,820 | (300) | -10% | 2,930 | 110 | 4% |
| Computer Purchases | 8,906 | - | 16,000 | 16,000 | 0% | 14,000 | (2,000) | -13% |
| Plat Recording Fee | - | - | - | - | 0% | - | - | 0% |
| Postage | 757 | 250 | 150 | (100) | -40% | 160 | 10 | 7% |
| Seminars & Training | 3,170 | 5,230 | 5,050 | (180) | -3% | 5,500 | 450 | 9% |
| Subscriptions/Memberships/Dues | 1,993 | 5,310 | 3,900 | (1,410) | -27% | 4,230 | 330 | 8% |
| Telephone | 4,942 | 7,460 | 450 | (7,010) | -94% | 470 | 20 | 4% |
| Travel & Accommodations | 1,490 | 2,450 | 2,600 | 150 | 6% | 2,700 | 100 | 4% |
| Engineer - Contract | 20,585 | 80,000 | 61,000 | (19,000) | -24% | 61,000 | - | 0% |
| Equipment | 12,494 | - | - | - | 0% | - | - | 0% |
| Fuel | 5,245 | 10,920 | 5,200 | (5,720) | -52% | 5,670 | 470 | 9% |
| Repair & Maintenance - Auto | 4,516 | 11,970 | 6,000 | (5,970) | -50% | 6,200 | 200 | 3% |
| Employee Relations | 1,513 | 2,720 | 1,900 | (820) | -30% | 2,000 | 100 | 5% |
| Operating Total | 75,045 | 142,060 | 120,030 | (22,030) | -16% | 111,080 | (8,950) | -7% |
| Admin Fee Offset | | | | | | | | |
| Development Services Admin Fee | (602,299) | (641,110) | (663,540) | (22,430) | 3% | (686,760) | (23,220) | 3% |
| Storm Water Fund Admin Fee | (135,030) | (142,060) | (147,030) | (4,970) | 3% | (152,170) | (5,140) | 3% |
| Water Fund Admin Fee | (37,212) | (39,230) | (40,600) | (1,370) | 3% | (42,020) | (1,420) | 3% |
| Admin Fee Offset Total | (774,541) | (822,400) | (851,170) | (28,770) | 3% | (880,950) | (29,780) | 3% |
| Internal Charges | | | | | | | | |
| Vehicle Insurance | 1,313 | 1,880 | 1,980 | 100 | 5% | 2,080 | 100 | 5% |
| Internal Charges Total | 1,313 | 1,880 | 1,980 | 100 | 5% | 2,080 | 100 | 5% |
| Engineering Total | 415,139 | 520,620 | 525,260 | 4,640 | 1% | 545,150 | 19,890 | 4% |
| GIS | | | | | | | | |
| Personnel | | | | | | | | |
| Salaries & Wages | 303,009 | 310,350 | 333,710 | 23,360 | 8% | 347,060 | 13,350 | 4% |
| Insurance Benefit | 44,310 | 42,420 | 44,860 | 2,440 | 6% | 49,350 | 4,490 | 10% |
| Payroll Tax Benefit | 6,577 | 4,240 | 4,880 | 640 | 15% | 5,080 | 200 | 4% |
| Retirement Benefit | 48,905 | 45,960 | 45,490 | (470) | -1% | 47,310 | 1,820 | 4% |
| Retirement Match Benefit | 34,026 | 29,020 | 30,880 | 1,860 | 6% | 32,120 | 1,240 | 4% |
| Overtime | 2,470 | 1,500 | 2,500 | 1,000 | 67% | 2,500 | - | 0% |
| Personnel Total | 439,297 | 433,490 | 462,320 | 28,830 | 7% | 483,420 | 21,100 | 5% |
| Operating | | | | | | | | |
| General Supplies | 15,206 | 17,500 | 17,500 | - | 0% | 17,500 | - | 0% |
| Software | 367 | 600 | 7,000 | 6,400 | 1067% | - | (7,000) | -100% |
| Software - Licensing & Support | 46,286 | 67,700 | 116,850 | 49,150 | 73% | 126,000 | 9,150 | 8% |
| Clothing & Uniforms | 718 | 1,250 | 1,250 | - | 0% | 1,250 | - | 0% |
| Computer Purchases | 4,879 | - | - | - | 0% | 4,500 | 4,500 | 0% |
| Seminars & Training | 181 | 8,700 | 2,700 | (6,000) | -69% | 2,700 | - | 0% |
| Telephone | - | - | - | - | 0% | - | - | 0% |
| Travel & Accommodations | 1,180 | 5,800 | 2,300 | (3,500) | -60% | 2,300 | - | 0% |
| Fuel | 1,250 | 2,200 | 1,000 | (1,200) | -55% | 1,000 | - | 0% |
| Professional Services | 6,500 | 9,000 | 9,000 | - | 0% | 9,000 | - | 0% |
| Repair & Maintenance - Auto | 1,365 | 1,580 | 1,500 | (80) | -5% | 1,500 | - | 0% |
| Repair & Maintenance - Equipment | 5,760 | 19,000 | 19,000 | - | 0% | 19,000 | - | 0% |
| Utilities - Telephone | 3,142 | 3,600 | 3,600 | - | 0% | 3,600 | - | 0% |
| Employee Relations | 20 | 350 | 350 | - | 0% | 350 | - | 0% |
| Operating Total | 86,855 | 137,280 | 182,050 | 44,770 | 33% | 188,700 | 6,650 | 4% |
| Admin Fee Offset | | | | | | | | |
| Storm Water Fund Admin Fee | - | - | - | - | 0% | - | - | 0% |
| Water Fund Admin Fee | (88,179) | (100,320) | (103,830) | (3,510) | 3% | (107,460) | (3,630) | 3% |
| Admin Fee Offset Total | (88,179) | (100,320) | (103,830) | (3,510) | 3% | (107,460) | (3,630) | 3% |
| Capital Outlay | | | | | | | | |
| Capital Outlay | 21,000 | - | - | - | 0% | - | - | 0% |
| Capital Outlay Total | 21,000 | - | - | - | 0% | - | - | 0% |
| Internal Charges | | | | | | | | |
| Vehicle Insurance | 370 | 380 | 400 | 20 | 5% | 420 | 20 | 5% |
| Internal Charges Total | 370 | 380 | 400 | 20 | 5% | 420 | 20 | 5% |
| GIS Total | 459,343 | 470,830 | 540,940 | 70,110 | 15% | 565,080 | 24,140 | 4% |
| Planning | | | | | | | | |
| Personnel | | | | | | | | |
| Salaries & Wages | 375,725 | 405,400 | 413,220 | 7,820 | 2% | 429,750 | 16,530 | 4% |
| Insurance Benefit | 62,909 | 66,040 | 59,840 | (6,200) | -9% | 65,830 | 5,990 | 10% |

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | % Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | % Difference- FY2028 Versus FY2027 Proposed |
|--------------------------------|------------------|--------------------|------------------|--------------------------|---------------------------------------|------------------|-------------------|---|
| Payroll Tax Benefit | 8,096 | 5,890 | 6,000 | 110 | 2% | 6,240 | 240 | 4% |
| Retirement Benefit | 60,293 | 59,360 | 57,040 | (2,320) | -4% | 59,330 | 2,290 | 4% |
| Retirement Match Benefit | 36,445 | 38,320 | 38,010 | (310) | -1% | 39,540 | 1,530 | 4% |
| Overtime | - | 500 | 500 | - | 0% | 500 | - | 0% |
| Personnel Total | 543,469 | 575,510 | 574,610 | (900) | 0% | 601,190 | 26,580 | 5% |
| Operating | | | | | | | | |
| Administrative Law Judge | 1,321 | 1,500 | 1,500 | - | 0% | 1,500 | - | 0% |
| Advanced Planning | 10,505 | 50,000 | 40,000 | (10,000) | -20% | 40,000 | - | 0% |
| General Supplies | 580 | 1,300 | 1,300 | - | 0% | 1,300 | - | 0% |
| Clothing & Uniforms | - | 400 | 400 | - | 0% | 400 | - | 0% |
| Computer Purchases | 4,132 | - | 9,000 | 9,000 | 0% | 9,000 | - | 0% |
| Postage | 3,167 | 2,500 | 2,500 | - | 0% | 2,500 | - | 0% |
| Seminars & Training | 3,624 | 5,150 | 4,450 | (700) | -14% | 4,450 | - | 0% |
| Software Subscriptions | 140 | 1,600 | 2,590 | 990 | 62% | 2,590 | - | 0% |
| Subscriptions/Memberships/Dues | 828 | 3,180 | 2,550 | (630) | -20% | 2,550 | - | 0% |
| Telephone | 891 | 1,050 | 1,050 | - | 0% | 1,050 | - | 0% |
| Travel & Accommodations | 5,767 | 7,200 | 7,150 | (50) | -1% | 7,150 | - | 0% |
| Employee Relations | 727 | 1,500 | 1,500 | - | 0% | 1,500 | - | 0% |
| Operating Total | 31,683 | 75,380 | 73,990 | (1,390) | -2% | 73,990 | - | 0% |
| Admin Fee Offset | | | | | | | | |
| Development Services Admin Fee | (390,141) | (419,060) | (433,720) | (14,660) | 3% | (448,900) | (15,180) | 3% |
| Admin Fee Offset Total | (390,141) | (419,060) | (433,720) | (14,660) | 3% | (448,900) | (15,180) | 3% |
| Planning Total | 185,011 | 231,830 | 214,880 | (16,950) | -7% | 226,280 | 11,400 | 5% |
| Expenditures Total | 1,429,744 | 1,605,840 | 1,711,430 | 105,590 | 7% | 1,782,690 | 71,260 | 4% |

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | % Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | % Difference- FY2028 Versus FY2027 Proposed |
|--|------------------|--------------------|------------------|--------------------------|---------------------------------------|------------------|-------------------|---|
| Revenue | | | | | | | | |
| Development Services Fund | | | | | | | | |
| Charges for Services | | | | | | | | |
| Bond Processing Fee | 3,635 | - | 2,000 | 2,000 | 0% | 2,000 | - | 0% |
| Contract Fee Administration Fee | 125,250 | - | 50,000 | 50,000 | 0% | 50,000 | - | 0% |
| Grading Fees | 13,701 | 8,000 | 12,000 | 4,000 | 50% | 12,000 | - | 0% |
| Hydraulics Analysis Fee | 10,265 | 50,000 | 18,000 | (32,000) | -64% | 18,000 | - | 0% |
| Plan Review Fee | 1,498,342 | 1,400,000 | 1,200,000 | (200,000) | -14% | 1,200,000 | - | 0% |
| Site Plan Fee | 40,226 | 44,000 | 44,000 | - | 0% | 44,000 | - | 0% |
| Engineering & Inspection Fees | 773,962 | 75,000 | 400,000 | 325,000 | 433% | 400,000 | - | 0% |
| Engineering Fees Reimbursement | 3,524 | - | 1,000 | 1,000 | 0% | 1,000 | - | 0% |
| Excavation Permits | 90,958 | 50,000 | 80,000 | 30,000 | 60% | 80,000 | - | 0% |
| Filing Fees | 1,231 | 1,000 | 1,000 | - | 0% | 1,000 | - | 0% |
| Floodplain Consultation Services Reimbursement | - | 25,000 | 25,000 | - | 0% | 25,000 | - | 0% |
| Zoning Land Use Fees | 77,750 | 100,000 | 60,000 | (40,000) | -40% | 60,000 | - | 0% |
| Charges for Services Total | 2,638,844 | 1,753,000 | 1,893,000 | 140,000 | 8% | 1,893,000 | - | 0% |
| Miscellaneous | | | | | | | | |
| Interest Income | 146,504 | 85,155 | 169,720 | 84,565 | 99% | 180,000 | 10,280 | 6% |
| Miscellaneous Total | 146,504 | 85,155 | 169,720 | 84,565 | 99% | 180,000 | 10,280 | 6% |
| Licenses and Permits | | | | | | | | |
| Building Permit Fees | 2,308,469 | 2,000,000 | 2,050,000 | 50,000 | 3% | 2,050,000 | - | 0% |
| Mechanical Permits | 10,285 | 5,000 | 5,000 | - | 0% | 5,000 | - | 0% |
| Plumbing Permits | 10,302 | 7,500 | 7,500 | - | 0% | 7,500 | - | 0% |
| Electrical Permits | 38,860 | 30,000 | 35,000 | 5,000 | 17% | 35,000 | - | 0% |
| Reinspection Permits | 141 | 500 | 200 | (300) | -60% | 200 | - | 0% |
| Licenses and Permits Total | 2,368,057 | 2,043,000 | 2,097,700 | 54,700 | 3% | 2,097,700 | - | 0% |
| Development Services Fund Total | 5,153,405 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0% |
| Revenue Total | 5,153,405 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0% |
| Expenditures | | | | | | | | |
| Development Services Fund | | | | | | | | |
| Personnel | | | | | | | | |
| Salaries & Wages | 742,326 | 934,090 | 1,008,130 | 74,040 | 8% | 1,048,460 | 40,330 | 4% |
| Insurance Benefit | 128,068 | 181,060 | 203,520 | 22,460 | 12% | 223,880 | 20,360 | 10% |
| Payroll Tax Benefit | 15,902 | 13,610 | 16,400 | 2,790 | 20% | 17,060 | 660 | 4% |
| Retirement Benefit | 110,135 | 146,500 | 133,750 | (12,750) | -9% | 139,100 | 5,350 | 4% |
| Retirement Match Benefit | 77,397 | 96,310 | 88,470 | (7,840) | -8% | 92,010 | 3,540 | 4% |
| Overtime | 1,296 | 2,000 | 2,000 | - | 0% | 2,000 | - | 0% |
| Personnel Total | 1,075,123 | 1,373,570 | 1,452,270 | 78,700 | 6% | 1,522,510 | 70,240 | 5% |
| Operating | | | | | | | | |
| Bank And Credit Card Processing Fees | 214,870 | 149,120 | 210,000 | 60,880 | 41% | 220,500 | 10,500 | 5% |
| General Supplies | 350 | 8,900 | 650 | (8,250) | -93% | 650 | - | 0% |
| Software - Licensing & Support | 33,144 | 58,730 | - | (58,730) | -100% | - | - | 0% |
| Clothing & Uniforms | 1,538 | 2,580 | 3,000 | 420 | 16% | 2,850 | (150) | -5% |
| Hydraulic Analysis Costs | 21,388 | 50,000 | 18,000 | (32,000) | -64% | 18,000 | - | 0% |
| Licenses & Certification | 460 | 3,000 | 3,190 | 190 | 6% | 3,870 | 680 | 21% |
| New Light Installation | - | - | 20,000 | 20,000 | 0% | 20,000 | - | 0% |
| Plan Review And Inspection Services | 87,302 | 85,000 | 95,000 | 10,000 | 12% | 95,000 | - | 0% |
| Plat Recording Fee | 4,804 | 4,800 | 20,000 | 15,200 | 317% | 20,000 | - | 0% |
| Postage | 13 | 300 | 100 | (200) | -67% | 100 | - | 0% |
| Seminars & Training | 3,535 | 4,100 | 3,670 | (430) | -10% | 3,670 | - | 0% |
| Software Subscriptions | 592 | 9,100 | 43,400 | 34,300 | 377% | 43,400 | - | 0% |
| Subscriptions/Memberships/Dues | 1,048 | 1,000 | 1,010 | 10 | 1% | 1,010 | - | 0% |
| Telephone | 4,925 | 5,500 | 5,400 | (100) | -2% | 5,400 | - | 0% |
| Floodplain Consultation Services | - | 25,000 | 25,000 | - | 0% | 25,000 | - | 0% |
| Fuel | 4,476 | 10,000 | 5,000 | (5,000) | -50% | 5,000 | - | 0% |
| Professional Services | 68,338 | - | - | - | 0% | - | - | 0% |
| Repair & Maintenance - Auto | 4,587 | 10,500 | 4,750 | (5,750) | -55% | 4,750 | - | 0% |
| Travel & Accomodations | 7,461 | 6,815 | 5,610 | (1,205) | -18% | 6,280 | 670 | 12% |
| Employee Relations | 991 | 1,000 | 1,000 | - | 0% | 1,000 | - | 0% |
| Computer Purchases | 8,800 | 7,090 | 6,450 | (640) | -9% | 7,200 | 750 | 12% |
| Operating Total | 468,620 | 442,535 | 471,230 | 28,695 | 6% | 483,680 | 12,450 | 3% |
| Capital Outlay | | | | | | | | |
| Capital Outlay | 4,165 | - | - | - | 0% | - | - | 0% |
| Capital Outlay Total | 4,165 | - | - | - | 0% | - | - | 0% |
| Internal Charges | | | | | | | | |
| Vehicle Insurance | 3,441 | 4,190 | 4,400 | 210 | 5% | 4,620 | 220 | 5% |
| Internal Charges Total | 3,441 | 4,190 | 4,400 | 210 | 5% | 4,620 | 220 | 5% |
| Contribution to Fund Balance | | | | | | | | |
| Budgeted Increase In Fund Balance | - | 134,560 | - | (134,560) | -100% | 87,350 | 87,350 | 0% |

| | FY2025 (Actual) | FY2027 Base Budget | FY2027 Proposed | FY2027 Base vs. Proposed | % Difference- FY2027 Base vs Proposed | FY2028 Proposed | FY2028 Difference | % Difference- FY2028 Versus FY2027 Proposed |
|--|------------------|--------------------|------------------|--------------------------|---------------------------------------|------------------|-------------------|---|
| Contribution to Fund Balance Total | - | 134,560 | - | (134,560) | -100% | 87,350 | 87,350 | 0% |
| Transfers Out | | | | | | | | |
| Transfer To Capital Equipment Fund | - | - | 241,000 | 241,000 | 0% | 13,550 | (227,450) | -94% |
| Transfer To Debt Service Fund | 62,000 | 61,950 | 62,000 | 50 | 0% | 62,000 | - | 0% |
| Transfers Out Total | 62,000 | 61,950 | 303,000 | 241,050 | 389% | 75,550 | (227,450) | -75% |
| Administrative Fee | | | | | | | | |
| Administrative Fee-General Fund | 1,706,286 | 1,864,350 | 1,929,520 | 65,170 | 3% | 1,996,990 | 67,470 | 3% |
| Administrative Fee Total | 1,706,286 | 1,864,350 | 1,929,520 | 65,170 | 3% | 1,996,990 | 67,470 | 3% |
| Development Services Fund Total | 3,319,635 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0% |
| Expenditures Total | 3,319,635 | 3,881,155 | 4,160,420 | 279,265 | 7% | 4,170,700 | 10,280 | 0% |

COUNCIL COMPENSATION 2026

Vehicle Allowance

| | CITY COUNCIL | ADDITIONAL | Total | Notes |
|--------------------|--------------|------------|-----------|---------------------------------------|
| MILLCREEK | \$ 17,000 | | \$ 17,000 | |
| HERRIMAN | 18,500 | | 18,500 | |
| MURRAY | 18,772 | 5,280 | 24,052 | |
| SO SALT LAKE | 19,232 | | 19,232 | Additional \$300/mo for Council Chair |
| SOUTH JORDAN | 19,623 | 960 | 20,583 | No Pension |
| LOGAN | 20,152 | 300 | 20,452 | No Pension/No Benefits |
| MIDVALE | 21,382 | | 21,382 | |
| HOLLADAY | 22,348 | 300 | 22,648 | |
| TAYLORSVILLE | 22,846 | | 22,846 | |
| DRAPER | 23,400 | | 23,400 | |
| WEST JORDAN | 24,000 | 1,200 | 25,200 | |
| COTTONWOOD HEIGHTS | 24,461 | 4,800 | 29,261 | |
| RIVERTON | 27,089 | 720 | 27,809 | |
| OGDEN | 27,801 | 650 | 28,451 | |
| WEST VALLEY | 28,760 | 720 | 29,480 | |
| PROVO | 28,846 | 3,300 | 32,146 | No Pension |
| SANDY | 32,228 | | 32,228 | |
| SALT LAKE CITY | 55,058 | | 55,058 | |



CITY COUNCIL MINUTES

Wednesday, April 08, 2026
Awaiting Formal Approval

The following are the minutes of the City Council meeting of the Herriman City Council. The meeting was held on **Wednesday, April 8, 2026, at 5:30 p.m.** in the Herriman City Council Chambers, 5355 West Herriman Main Street, Herriman, Utah. Adequate notice of this meeting, as required by law, was posted in the City Hall, on the City's website, and delivered to members of the Council, media, and interested citizens.

Presiding: Mayor Lorin Palmer

Councilmembers Present: Terrah Anderson, Matt Basham, Jared Henderson, Teddy Hodges

Staff Present: City Manager Nathan Cherpeski, City Recorder Jackie Nostrom, Finance Director Kyle Maurer, Assistant City Attorney Matt Brooks, Communications Manager Jonathan LaFollette, Interim Police Chief Cody Stromberg, Assistant to the City Manager Trevor Ram, Community Development Director Blake Thomas, City Planner Michael Maloy, Public Works Director Justun Edwards, UFA Assistant Chief Anthony Widdison, Operations Director Monte Johnson, Building Official Cathryn Nelson, Human Resources Manager Travis Dunn, City Engineer Bryce Terry.

5:30 PM – WORK MEETING: (Fort Herriman Conference Room)

1. Council Business

Mayor Lorin Palmer called the meeting to order at 5:30 p.m.

1.1. Review of this Evening's Agenda

The Mayor and Council briefly reviewed the agenda.

1.2. Future Agenda Items

There were no future agenda items requested.

1.3. Council discussion of future citizen recognitions

There were no future citizen recognitions discussed.

2. Closed Session

The Herriman City Council may temporarily recess the City Council work meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

Councilmember Matt Basham moved to temporarily recess the City Council work meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, as provided by Utah Code Annotated §52-4-205 at 9:35 p.m. Councilmember Henderson seconded the motion.

The vote was recorded as follows:

| | |
|--------------------------------------|------------|
| <i>Councilmember Terrah Anderson</i> | <i>Aye</i> |
| <i>Councilmember Matt Basham</i> | <i>Aye</i> |
| <i>Councilmember Jared Henderson</i> | <i>Aye</i> |
| <i>Councilmember Teddy Hodges</i> | <i>Aye</i> |
| <i>Mayor Lorin Palmer</i> | <i>Aye</i> |

The motion passed unanimously.

The Council reconvened the Council meeting at 6:24 p.m.

3. Administrative Reports

3.1. Additional Items for the City’s Strategic Plan

City Manager Nathan Cherpeski presented additional items that had been requested for inclusion in the City's Strategic Plan. He explained that he had gone through and included how the items would be worded, wanting to ensure he was capturing what the Council was seeking. City Manager Cherpeski noted that one of the things his team had been working on was actually looking at all the strategic plan items to determine whether anyone was currently working on them, so the plan would not just be text without action.

City Manager Cherpeski indicated that if the Council approved the additions, he would have further discussions that would involve high-level policy discussions about whether these concepts were still what the Council wanted to pursue, and what their role would entail.

City Manager Cherpeksi discussed setting levels of service or accepting levels of service as a Council responsibility. He noted this was not currently included in the strategic plan but represented what he planned to discuss in the future, providing specific instances to ensure everyone was on the same page.

Councilmember Terrah Anderson expressed concerns about the wording of the housing item in the Strategic Plan. She stated she would love to look at the language again, noting she was uncertain whether they needed to state that the City was trying to achieve attainable housing in the Strategic Plan. Councilmember Anderson explained that when she first brought up this topic, she was more concerned about the fiscal responsibility of money the City was collecting and ensuring that money was used to benefit residents.

Councilmember Anderson acknowledged this might be a subtle difference in wording but expressed concern that someone looking at their plan might think the City was spending time and resources on creating attainable housing. She indicated she was open to conversation about this if that was the intention of the Council.

Councilmember Teddy Hodges agreed with Councilmember Anderson, stating he thought creating attainable housing was outside their purview. He suggested perhaps the language should reflect that the City would not impede or create roadblocks, though he was unsure how to word the concept. Councilmember Hodges clarified that his understanding was about the budgetary and financial component, ensuring the set-aside money had a proper plan for utilization.

City Manager Cherpeski confirmed he could rework the housing section to match closer to concerns raised. He indicated that when the item was brought back, He would highlight the changes to focus more on the housing monies and allocated funds received from Community Redevelopment and Renewal Agency and how those funds would be used.

Councilmember Anderson wanted to focus on how the Council could more effectively engage with and monitor the strategic plan to ensure it remained relevant and actively supported. Councilmember Anderson emphasized the importance of the Council having a clearer and more consistent role in reviewing the plan, rather than limiting engagement to an annual review. She noted that while staff conducted regular tactical reviews of the plan, there had been value in the Council establishing its own mechanism to stay connected to key priorities and maintain awareness of ongoing work.

Councilmember Anderson explained that her original intent in raising the issue had been to help the Council better understand and articulate its collective priorities, thereby enabling more focused

and informed discussions. She suggested that the Council could consider regularly reviewing its top strategic priorities or adopting another structured approach to ensure the plan remained visible and central to Council work. She further distinguished the proposed Council-level engagement from staff's operational oversight, suggesting that the Council could take ownership of select priorities to support implementation at a higher level.

Councilmember Hodges inquired whether the process would occur on a legislative session basis or be aligned with the budgetary session. Mayor Palmer responded that these matters could be assigned to committees, particularly for regional issues such as those involving UTA, which required substantial coordination across jurisdictions. He further noted that board assignments could be structured similarly to other existing boards, with members providing updates to the full Council.

Mayor Palmer provided an example from a recent lunch meeting, during which the athletic complex project was discussed. He explained that bringing the project to the senator's attention had helped position it for potential funding opportunities, as the City might be able to secure significant funding in the following year. Mayor Palmer emphasized that clearly identifying and communicating Council priorities enabled productive advocacy and created tangible opportunities for support. Councilmember Hodges concurred, noting that a similar approach had been used in discussions where consistent talking points and defined priorities had supported effective engagement.

City Manager Cherpeski suggested that staff could review the strategic plan to identify items aligned with the areas of focus already held by members of the Council. He indicated that staff would bring forward recommendations on where Council involvement would be most beneficial in advancing the plan's objectives. He further noted that staff would identify opportunities to leverage Council participation to help move initiatives forward and determine the areas in which Council engagement would be most effective in supporting implementation.

Councilmember Anderson expressed support for the City Manager's proposed approach and emphasized the importance of staff maintaining awareness of opportunities for Council engagement. She stated that if staff identified roles where Council participation would be beneficial, they should communicate those opportunities so Councilmembers could provide appropriate support. She further explained that clearly defined Council priorities would help members remain engaged and responsive, enabling them to assist staff effectively in advancing key initiatives and ensuring Council involvement was directed where it would be most impactful.

Councilmember Anderson also requested to be considered as a secondary participant in UTA-related activities. Mayor Palmer agreed with the request, noting that her involvement would be

well suited to that area. He additionally indicated a desire for her to be engaged in housing-related matters. Councilmember Hodges commented that this approach reflected the Council's broader philosophy of ensuring that the right individuals were engaged in the appropriate discussions to advance the right issues.

3.2. Discussion of the proposed Capital Improvement Plan (CIP) for fiscal years 2027 to 2036 – Kyle Maurer, Director of Finance and Administrative Services

Finance Director Kyle Maurer presented the proposed Capital Improvement Plan (CIP) for fiscal years 2027 through 2036. He distributed handouts outlining the next two years of capital projects, including project descriptions, and noted that several transportation projects were labeled in phases without detailed explanations. City Manager Cherpeski clarified that certain items appearing to be associated with City Hall improvements actually included upgrades such as replacement of aging Council Chambers equipment and other information technology-related enhancements.

Director Maurer explained that he had included vehicle request forms used by departments to request replacements following vehicle condition assessments. He noted that a fleet committee and fleet manager evaluated and scored vehicles, and those meeting established thresholds became eligible for replacement consideration. He offered to provide the underlying condition assessment documentation to further clarify the basis for proposed replacements.

Director Maurer outlined the objectives of the presentation, which included reviewing the CIP development process, discussing proposed capital projects, obtaining Council input and clarification on specific items, and reviewing next steps in the budget process. He emphasized that the materials presented did not represent a finalized recommendation, as staff sought Council feedback prior to preparing the formal tentative budget proposal. He also noted that some capital items, such as the audiovisual system replacement, were included in the budget but did not appear on the CIP list.

Director Maurer further described the CIP development process, which began at the start of each calendar year when departments submitted capital requests, including items previously discussed by the Council. A CIP committee composed of representatives from all city departments reviewed and ranked the submissions, after which formal recommendations were made to the City Manager regarding inclusion in the budget. Staff then reviewed a tentative list with the City Council for input before final recommendations were incorporated into the City Manager's tentative budget. He noted that the City Council ultimately adopted the capital budget in June as part of the overall budget process, unless a tax increase was proposed.

Director Maurer reported that staff had proposed approximately \$88 million in capital projects. He highlighted potential bond-funded projects, including a proposed bond for a public safety building,

which required further Council discussion. He also identified a second proposed bond related to a Master Development Agreement obligation, noting that it may warrant reconsideration or potential delay in light of recent developments. City Manager Cherpeski clarified that these items were those previously identified as matters to be addressed at a later time, and he stated that the Council had now reached the point where those decisions needed to be made.

Director Maurer reviewed general capital projects funded through general city revenues without dedicated funding sources. He highlighted several higher-cost items, including a reimbursement agreement for portions of 11800 South and 12600 South associated with impact fee arrangements involving the Teton project. He noted that the Council had amended this agreement in the prior year and that, although impact fees were being used as the reimbursement basis, only a portion of the costs qualified under transportation impact fee eligibility.

He then discussed the planned animal services facility, noting that the current lease was nearing expiration. The proposal included remodeling the former Fire Station 103 as part of the transition, with an estimated cost of approximately \$1.2 million. He indicated that this estimate required further refinement as specific building needs were assessed. City Manager Cherpeski added that HVAC requirements were expected to represent a significant portion of the cost but confirmed staff intended to work within the budgeted amount, adjusting scope if necessary. He noted that the City would eliminate its current lease expense and could repurpose some existing equipment, such as kennels, but would assume maintenance responsibilities for an older structure originally designed for fire service use. He also stated that an RFP for architectural and construction services was being issued.

Finance Director Maurer presented a proposed beautification initiative involving public art, including a potential mural project. He noted that an initial concept location was a park on Main Street but indicated flexibility in placement pending Council direction. He identified a forthcoming opportunity for traffic signal integration with UDOT, which had not been included in the distributed packet due to its recent emergence after packet distribution. He also noted ongoing internal discussions regarding relocation of the city's message boards, which had been removed during development of the commons and were currently stored at the public works yard. A preliminary cost estimate for relocation was provided, though a final site had not yet been determined. City Manager Cherpeski noted that multiple locations had been considered but presented challenges, and further discussion was needed. Councilmember Hodges suggested installing signage at all road entrances.

Director Maurer also noted that, as part of the City's participation in TransJordan, annual capital contributions of \$100,000 over four years had been included in the budget. He further reported that staff recommended replacement of the Rosecrest splash pad, though internal discussion

continued regarding whether a full replacement or targeted equipment replacement would be more appropriate, given cost pressures in park-related infrastructure.

He added that the streetlight replacement program continued as an ongoing annual initiative to upgrade aging infrastructure throughout the City. Staff also proposed establishing a new park amenity replacement fund to provide consistent annual funding for lifecycle replacement of park assets, rather than relying on reactive replacements as items failed or aged.

Director Maurer reminded the Council of the second phase funding for the Rose Crest Road reconstruction, noting that pavement management funds had previously been reallocated for the project and that \$700,000 would return to pavement management in fiscal year 2028, supplemented by prior year savings. He identified the public works facility as a key discussion item, with a proposed \$900,000 allocation for continued planning and design work.

Director Maurer reviewed available funding sources for the Capital Improvement Plan, noting that the City currently had approximately \$4.5 million in the capital projects fund balance. He reminded the Council that approximately \$3.5 million in unspent general fund revenues from the previous year had been transferred into the capital projects fund in accordance with the City's fund balance policy, making those funds available for capital expenditures.

He explained that the projected general fund contribution reflected planned transfers to support capital projects, including \$700,000 of the \$805,000 total, which had been reallocated from pavement management funds to support the Rose Crest Road reconstruction project. In total, available funding was estimated at approximately \$5.3 million. After accounting for the proposed capital projects, the remaining fund balance for capital projects was projected to be approximately \$460,000.

Director Maurer also referenced the ten-year capital plan, noting that general capital projects averaged approximately \$2.4 million annually. He stated that the CIP committee had worked to smooth project funding over time to maintain a consistent annual investment in capital projects, rather than experiencing significant year-to-year fluctuations.

Director Maurer reviewed proposed uses of Park Impact Fee funds, noting that only a limited number of projects were planned for fiscal years 2027 and 2028. These included the Bonneville Shoreline Trail and a trail associated with the 11800 South Business Center. The most significant proposed project was Phase 1 of Jackson Park, estimated at \$3.5 million. He explained that total funding requests amounted to approximately \$3.7 million, which would result in a shortfall of approximately \$1.2 million if all projects were fully funded based on currently available resources.

Director Maurer presented a ten-year financial analysis, illustrating projected Park Impact Fee fund balances if all planned projects were completed. The analysis indicated a negative fund balance over time, reflecting that planned expenditures exceeded anticipated revenues. City Manager Cherpeski emphasized that while certain projects qualified for impact fee funding, eligibility did not ensure the availability of sufficient funds. He noted that in cases of shortfall, such projects would need to compete with other priorities for general fund resources.

Councilmember Hodges observed that the current plan effectively allocated approximately three years of park impact fee revenue toward a single park project, while still leaving a funding gap of roughly \$1 million. Director Maurer added that the projected negative balance was further influenced by a \$9.9 million bond issued for developer-related obligations, largely tied to park impact fees, with associated debt service payments beginning in fiscal year 2028.

Mayor Palmer suggested that there may be an opportunity to incorporate Jackson Park into the broader athletic complex funding strategy, given its related scope, potentially allowing portions of the project such as open space elements, to be funded through that mechanism. City Manager Cherpeski concurred, noting that successful pursuit of athletic complex funding could provide a viable path forward for the project. He also acknowledged the availability of federal grant opportunities but expressed a preference to avoid them due to prevailing wage requirements and administrative challenges associated with reimbursement processes.

Director Maurer indicated that staff had also considered further phasing of the Jackson Park project to distribute costs over a longer period. Councilmember Hodges cautioned that while there may be interest in initiating the project promptly, it would be more prudent to delay until a complete and sustainable funding plan was established. City Manager Cherpeski added that project estimates had consistently exceeded initial expectations, requiring ongoing adjustments to plans and funding strategies.

Director Maurer reviewed the status of transportation impact fee funding, noting that the City had recently adopted a new transportation impact fee master plan and updated rate structure, which had been incorporated into the financial model. He outlined several high-cost projects planned within the near term, including traffic signal installations at Dansie Oaks and Herriman Main Street, Miller Crossing and Herriman Main Street, and Auto Row at 12600 South, as well as Phase 1 of McDougall Road and Phase 3 of Soliel Hills. He added that the Engineering Department annually requested funding to maintain and update the transportation master plan in response to the City's rapid growth and evolving infrastructure needs.

Director Maurer explained that the transportation impact fee fund currently had little to no fund balance and was projected to generate approximately \$2.4 million in revenue under the updated

rate structure. However, with approximately \$4.2 million in proposed project requests over the next two years, the City faced a projected shortfall of approximately \$1.7 million. He further noted that the ten-year financial outlook reflected a more significant imbalance between projected revenues and planned expenditures.

City Manager Cherpeski reiterated that, historically, projects had often been identified as impact fee eligible without confirming the availability of sufficient funding within the respective accounts. As a result, some projects would need to be deferred to future years. Director Maurer confirmed that higher-cost projects would likely need to be delayed and explained that, over time, the City would need to rely on general fund support to supplement impact fee revenues as growth-related collections were realized. He noted that these projects would compete with other capital and maintenance priorities, reflecting a common challenge for rapidly growing municipalities.

He also explained that one-time funds previously held across various accounts had now been segregated, contributing to declining available balances, while collection rates had changed. At the same time, several significant projects had been removed from the City's responsibility, which helped mitigate some financial pressure. Looking ahead, Director Maurer identified major transportation projects within the ten-year plan, including the 13000 South expansion, and indicated that the City would need to pursue alternative funding strategies, such as grants or state funding, to advance these projects given the limitations of the current impact fee revenue stream.

Director Maurer reviewed departmental equipment and vehicle requests included in the Capital Improvement Plan. The Streets Department requested the purchase of a new skid steer and asphalt roller, as well as replacement of existing four-wheelers due to age and usage. They also proposed replacing variable message boards on a staggered basis, with one unit scheduled for replacement each year.

The Parks Department requested funding for a new equipment trailer and the replacement of two mowers. Facilities staff requested replacement of their existing van, while the GIS division and Fleet each requested replacement of their respective vehicles due to age and mileage considerations.

Director Maurer noted that police vehicle replacements were funded through a dedicated vehicle replacement fund. The plan included replacement of 14 vehicles and the addition of 2 new vehicles in fiscal year 2027, followed by 10 replacements and 1 new vehicle in fiscal year 2028. He explained that, historically, police vehicle purchases had occurred in large groupings, but staff were working to distribute replacements more evenly over time to avoid significant portions of the fleet aging simultaneously. He added that additional vehicle replacement requests from the Streets, Parks, and Animal Services departments were also incorporated into the plan.

Director Maurer reviewed additional capital and equipment requests across departments. The Streets Department requested installation of radios in fleet vehicles to improve safety and communication, particularly during storm response operations. He also noted a number of information technology initiatives, including hardware refreshes and system upgrades across departments.

A significant identified need was the procurement of a new work order software system. Director Maurer explained that the current system was tied to the building department's software, which was being replaced using funding approved in the prior year's budget. As a result, the City would need to implement a new standalone work order solution to maintain operational continuity.

He further noted that replacement of the Council Chambers audiovisual system was planned for fiscal year 2028, along with related AV improvements for the court system.

Director Maurer reviewed considerations related to the proposed second bond for completion of remaining Master Development Agreement (MDA) projects. He noted that when the initial bond was approved and funded in June of the previous year, staff had indicated a subsequent bond would be needed to address outstanding obligations. Since that time, several factors had emerged that could affect the scope and timing of the second bond.

He explained that there was potential for remaining funds from the first bond issuance to be applied toward projects initially anticipated for the second bond, with preliminary estimates suggesting a balance of approximately \$2 million or more, pending final cost determinations. For park-related projects, including the Hidden Oaks open space, he emphasized the need for more refined planning and cost validation. He noted that the MDA did not always specify fixed dollar amounts, requiring staff to apply value engineering principles to ensure projects were delivered efficiently and cost-effectively.

Director Maurer also addressed the previously identified \$2 million athletic complex seed funding, which had originally been an obligation under the Creek Ridge MDA for a regional park. He explained that this obligation had been removed through a subsequent amendment, and staff now proposed reallocating those funds toward the athletic complex, consistent with the intent of the amendment.

He further discussed bond compliance considerations, noting that the City had an 18-month period from issuance to expend bond proceeds in order to avoid arbitrage penalties, as federal regulations prohibit earning interest on unspent tax-exempt bond funds. He indicated that upcoming budget amendments would reflect instances of positive arbitrage, which could require repayment, and

emphasized the importance of ensuring that projects funded through bonds were ready to proceed in a timely manner, particularly given current interest rate conditions.

Director Maurer presented a proposed request for fiscal year 2027 to allocate \$1.5 million for design and engineering of a new public safety building, with construction anticipated in fiscal year 2028 at a total estimated cost of \$21.5 million. He explained that public safety facilities would be funded through the Herriman City Safety Enforcement Area, and that issuing a bond for this project would likely require a tax increase to support associated debt service. To illustrate the financial impact, he provided multiple bonding scenarios outlining potential tax increases needed to cover repayment obligations. He also noted that only approximately \$2.4 million of the total project cost would be eligible for impact fee funding, and only if storage components were included as part of the bond, due to the impact fee analysis distinctions between building and storage eligibility. City Manager Cherpeski clarified that the purpose of the presentation was to convey the scale of the financial commitment required for the project. He further noted that additional costs, such as fixtures, furnishings, and equipment, would likely add approximately \$1 million beyond the base construction estimate.

Director Maurer also identified additional public safety infrastructure needs, including police substations associated with two future fire stations, with an estimated cost of approximately \$1.6 million. He indicated that a funding source had not yet been determined, though these projects could potentially qualify for new growth property tax funding, depending on Council priorities and allocation of that revenue stream.

Director Maurer addressed two planned future fire stations, including one near the Salt Lake Community College campus and another near 7300 West. He indicated that updates to the long-range financial model were needed to fully assess the impact of these projects on property tax revenues, particularly in light of changes involving the fire district's participation in redevelopment areas and potential cost-sharing for command staff.

Councilmember Hodges inquired about prioritization between the proposed fire station near Salt Lake Community College and the station planned for the 7300 West area. City Manager Cherpeski responded that while the timing remained uncertain, development activity near the college suggested it may require service sooner. He added that staff would continue monitoring call volumes and response times from the recently completed Station 103 to better inform sequencing decisions, noting that prior data had identified the southwest portion of the City as having the longest response times.

Councilmember Hodges sought clarification on whether the illustrated tax impacts applied solely to the proposed public safety building rather than the current budget. City Manager Cherpeski

confirmed that the projections were specific to the future construction phase and were not included in the current budget proposal. City Manager Cherpeski emphasized that the discussion was intended to initiate consideration of long-term facility needs and associated financial impacts. He noted that current police facilities were operating at capacity, with staff utilizing multiple locations to accommodate personnel. He identified evidence storage as a critical concern, explaining that existing conditions were inadequate and posed operational risks. Interim Police Chief Cody Stromberg acknowledged that while current operations were being managed, the system had limited capacity and could be strained by future demands, particularly given state requirements for evidence retention.

Director Maurer turned the discussion to the public works facility which had been discussed at prior meetings, including schematic presentations by the Public Works Director. The project was currently structured in two phases, with Phase 1 requesting \$900,000 in fiscal year 2027–2028 for continued design and engineering. Construction for Phase 1 was tentatively planned for fiscal year 2029 at an estimated cost of \$17.3 million, which would result in an annual debt service obligation of approximately \$1.4 million if bond funded. Phase 2 was projected for 2034 at an estimated cost of \$15.5 million.

Director Maurer also presented alternative phasing scenarios under consideration, including separating the fleet facility into its own phase. This approach was preliminarily estimated at approximately \$6 million and would reduce the associated annual debt service to approximately \$455,000, offering a more manageable financial impact compared to the larger initial phase.

The discussion then shifted to the Water Department’s capital projects and associated bonding strategy. Director Maurer reminded the Council that, based on the most recent water rate study, major water capital projects would be financed through bond issuances. He confirmed that the proposed project list and associated bond amounts had been incorporated into the City’s financial model to ensure feasibility. Planned projects included a secondary reservoir for Zone 4, water transmission infrastructure for Olympia Zones 5 and 6, secondary wells and pipelines, and a portion of a water tank for Zone 3 in Olympia, among other system improvements.

Public Works Director Justun Edwards provided additional detail on the proposed Zone 4 secondary reservoir, clarifying that the identified location near Wide Hollow Trailhead did not limit service to a single area but served broader system needs. He explained that the facility would likely be an enclosed tank with an estimated capacity of approximately two million gallons, including associated water line infrastructure within the projected \$7 million cost. He noted that the current system relied on variable frequency drive pumps, which were insufficient to meet peak demand, making additional storage necessary for system reliability. He further clarified that while the project would not immediately expand service to new areas without additional distribution

infrastructure, it would improve operational efficiency and had been identified in long-term planning documents for several years.

Director Maurer noted that the City would not necessarily issue the full projected bond amount at once. Instead, staff would coordinate with engineering and public works teams to align bond issuances with project timelines, potentially funding design phases with cash and reimbursing those costs through bond proceeds. He emphasized the need for further refinement of project schedules and bond timing to ensure compliance with expenditure requirements and effective financial management.

Director Maurer reviewed storm water capital projects, noting that several requests had been submitted for storm drain infrastructure, including both repair and improvement efforts. He reported that the storm water fund was in a favorable financial position, with sufficient fund balance and projected revenues to cover proposed expenditures over the upcoming two-year period.

Despite the positive funding outlook, Director Maurer recommended that the City undertake a storm water fee rate study. He explained that although staff had intended to complete such a study for several years, it had not been prioritized due to limited capacity. He emphasized that, given the length of time since the fund's creation without a formal rate evaluation, it was appropriate to move forward with the study to ensure long-term financial sustainability.

Mayor Palmer expressed appreciation for the presentation, noting that the Council's increased understanding of the Capital Improvement Plan process represented a significant improvement compared to prior years. Director Maurer acknowledged the volume and complexity of the information presented. Councilmember Hodges added that the structured approach to capital planning had improved communication with residents and enabled a more predictable progression of projects, reducing the need for repeated annual discussions regarding priorities.

4. Adjournment

Councilmember Henderson moved to adjourn the City Council work meeting at 7:13 p.m. Councilmember Hodges seconded the motion, and all voted aye.

7:00 PM – GENERAL MEETING:

5. Call to Order

Mayor Palmer called the meeting to order at 7:21 p.m.

5.1. Invocation/Thought/Reading and Pledge of Allegiance

Ms. Jill Lemon led the audience in the Pledge of Allegiance.

5.2. City Council Comments and Recognitions

No comments or recognitions were offered.

6. Public Comment

Jordan Marsh of Terrapin Electric Concepts addressed the Council to present a proposal for the installation of electric vehicle charging stations within the City. He described his company's objective as expanding EV infrastructure in a manner intended to generate revenue and broaden access for residents. He stated that the company proposed installing EV charging stations at the City's expense, with resulting revenue to be shared between the City and its residents without additional conditions. Mr. Marsh further noted that the company had observed existing stubbed-out electrical infrastructure in certain locations that could potentially support EV charging installation. He indicated that these existing utilities could reduce implementation barriers and facilitate deployment of the proposed charging stations.

Carrie Mercer addressed the Council on behalf of South Valley Performing Arts and presented the organization's mission to create transformative musical theater experiences that inspire, educate, and unite, while empowering artists of all ages and investing in the community through arts education, volunteerism, and charitable support for future generations. She also referenced the organization's guiding statement, "bringing stories to life and giving back through every act." Ms. Mercer reported that she had maintained a long-standing working relationship with Herriman City focused on providing youth and teens with opportunities to build confidence and experience joy through stage performance. She described the organization's regional structure, noting that South Valley Performing Arts had established liaisons representing multiple municipalities, including West Jordan, South Jordan, Riverton, Herriman, and Bluffdale, with coordination through each city's Arts Council. She explained that the organization's programming was designed to bring participants from across these communities to Herriman for master classes, musical performances, summer camps, and educational classes. She noted that recent master class participation reflected balanced representation from each participating city. Ms. Mercer further reported that the organization had partnered with the Jordan Education Foundation to gain access to schools for performances and, in return, committed to providing a portion of proceeds to support school performing arts programs.

7. City Council Reports

7.1. Councilmember Jared Henderson

Councilmember Henderson provided an update on Unified Fire Authority activities, noting that the next phase of the budget process was scheduled to begin the following day with a finance committee meeting.

He also reported on discussions related to the Wasatch Front Waste and Recycling District, referencing a meeting held the previous Thursday. He explained that two potential pathways had been identified moving forward: reaching a mutual agreement with the district or waiting for new legislation to take effect and proceeding under its provisions. He noted that the district's representative had indicated the City was expected to initiate an offer to pursue a mutual agreement.

Councilmember Henderson suggested that the Council direct the working group to develop a proposal for consideration as a potential mutual agreement. He emphasized the importance of advancing both options concurrently, including preparation to operate under the forthcoming legislative framework while continuing efforts to achieve a negotiated agreement in the interim.

7.2. Councilmember Teddy Hodges

Councilmember Hodges reported that he would be attending a wastewater treatment conference in St. George the following week. He stated that the purpose of the attendance was to recognize and support awards and acknowledgments received by staff from the Jordan Basin Improvement District.

7.3. Councilmember Matt Basham

Councilmember Basham reported on updates from the Jordan Valley Water Conservancy District board meeting. He noted that the board had established the annual water supply availability level at level 2 on a scale of 0 to 4, where 0 represents abundant supply and 4 represents severely limited supply. He explained that the level 2 designation would result in a 10% reduction in typical water use across wholesale member agencies, including Herriman City. He further stated that exceeding 110% of the City's contracted water allocation would result in significant surcharge penalties.

He reported that the public was being encouraged to reduce overall water consumption by 10% and that residential and commercial outdoor watering restrictions would be implemented, with the goal of maintaining lawn viability rather than optimal growth. He noted that drought conditions required adjusted expectations for landscaping performance.

Councilmember Basham also reported on his participation in Fire School 101, conducted by Unified Fire Authority and labor representatives. He described the full-day program as an

opportunity for elected officials to observe and experience aspects of firefighter and paramedic duties. He noted that the training ran from early morning to late afternoon and provided valuable insight into the operational demands and responsibilities of first responders. He expressed appreciation to Unified Fire Authority for providing the training opportunity and for their ongoing service to the community.

7.4. Councilmember Terrah Anderson

Councilmember Anderson did not have anything to report.

8. Mayor Report

Mayor Palmer had nothing to report.

9. Consent Agenda

9.1. Approval of the March 11, 2026, City Council meeting minutes

9.2. Approval of the March 25, 2026, City Council meeting minutes

Councilmember Henderson moved to approve the consent agenda as written. Councilmember Basham seconded the motion.

The vote was recorded as follows:

| | |
|--------------------------------------|------------|
| <i>Councilmember Terrah Anderson</i> | <i>Aye</i> |
| <i>Councilmember Matt Basham</i> | <i>Aye</i> |
| <i>Councilmember Jared Henderson</i> | <i>Aye</i> |
| <i>Councilmember Teddy Hodges</i> | <i>Aye</i> |
| <i>Mayor Lorin Palmer</i> | <i>Aye</i> |

The motion passed unanimously.

10. Discussion and Action Items

10.1. Discussion and consideration of an ordinance to Amend Section 4-2-3 of the Herriman City Code regarding Firework Discharge Restrictions and Adopting an updated Restriction Map – Wendy Thomas, Assistant City Manager

Community Development Director Blake Thomas presented a follow-up item regarding proposed updates to the City’s fireworks restriction map, as requested during a prior Council meeting. He reported that staff had reviewed the Council’s feedback, gathered additional information, and updated the map to reflect revised restricted areas.

He explained that the updated restrictions included additional areas in the western portion of the City along 7530 West, areas surrounding The Cove, and the Salt Lake Community College vicinity. Staff also recommended expanding restrictions north of Midas Creek to maintain

consistency with South Jordan's adjacent restrictions, which encompassed all of Daybreak. The revised map was also aligned with neighboring jurisdictions, including Riverton and Bluffdale, particularly along creek corridors.

Director Thomas presented firework-related incident data, noting a significant increase in 2024 with 183 reported calls between July 11 and August 10 related to fireworks discharged in the Miller Crossing storm drain system. He clarified that despite the high volume of calls, only one fire incident occurred in that area, as the concrete infrastructure did not present combustible conditions. He also noted that the area in question was already designated as restricted open space. Fire department data further indicated that approximately 66% of fire related calls occurred during peak firework season.

Director Thomas reviewed the proposed ordinance amendment, which would simplify existing code language by removing specific distance measurements and location descriptions and instead referencing the updated fireworks restriction map directly. This change would allow staff to update the map annually in coordination with county requirements without necessitating repeated code amendments.

Councilmember Hodges inquired about the removal of distance-based language from the ordinance, and Director Thomas confirmed that while the code would no longer include specific distances, those parameters would remain defined on the official map and could be adjusted administratively as needed. City Manager Cherpeski clarified that some restrictions were based on state statute related to environmental hazards and that certain setback requirements were not unique to the City but derived from state-level regulations.

Councilmember Henderson raised concerns regarding public awareness of liability associated with fireworks use and emphasized the importance of communicating the potential legal and financial consequences of firework-related incidents, including those involving minors and parental responsibility.

Unified Fire Authority Assistant Fire Chief Anthony Widdison explained that state law already provided for both civil and criminal liability in cases of human-caused fires, including those resulting from fireworks. He noted that igniting fireworks in restricted areas could be considered negligent or reckless behavior and subject to criminal prosecution. He explained that individuals could be held responsible for suppression costs and damages, including expenses related to aerial firefighting resources, and that parents could be held liable for actions taken by minors.

Councilmembers Henderson and Hodges both emphasized the broader safety risks associated with fireworks, including the potential for severe injuries and property damage. Councilmember

Basham acknowledged the complexity of balancing public safety with personal use of fireworks, noting that even compliant use could result in liability if damage occurred. He stated that fire risk conditions were expected to remain elevated due to seasonal factors and recent weather patterns, despite temporary vegetation growth from rainfall. He emphasized the importance of maintaining an annual review of restrictions to balance safety concerns with public enjoyment.

Mayor Palmer noted that the Council had previously considered a full fireworks ban but had instead worked toward a balanced approach. He expressed appreciation for staff’s efforts in updating the map and identifying high-risk areas for restriction.

Councilmember Basham moved to approve Ordinance No. 2026-09 amending section 4-2-3 of the Herriman City Code regarding firework discharge restrictions and adopting an updated restriction map. Councilmember Hodges seconded the motion.

The vote was recorded as follows:

| | |
|--------------------------------------|------------|
| <i>Councilmember Terrah Anderson</i> | <i>Aye</i> |
| <i>Councilmember Matt Basham</i> | <i>Aye</i> |
| <i>Councilmember Jared Henderson</i> | <i>Aye</i> |
| <i>Councilmember Teddy Hodges</i> | <i>Aye</i> |
| <i>Mayor Lorin Palmer</i> | <i>Aye</i> |

The motion passed unanimously.

10.2. Discussion and Award of Grant Funding for Fiscal Year 2027 Herriman City Grant Applications – Kyle Maurer, Finance Director

Director Kyle Maurer presented the fiscal year 2027 grant funding requests, reporting that the City had received four applications totaling \$169,512. The applicants included Terrapin Electric Concepts, the KMS Foundation, Friends of Herriman, and South Valley Performing Arts. He noted that the prior year’s total grant funding had been \$90,500 and that staff recommended maintaining that baseline for the current year. He indicated that Assistant City Manager Wendy Thomas had led the evaluation and funding recommendation process.

Mayor Palmer acknowledged the quality of all submissions but stated that the proposal from Terrapin Electric Concepts did not align with the intent of the grant program, which was focused on arts-related funding. He suggested that the City could engage separately with the applicant to explore alternative opportunities related to the proposed electric vehicle charging initiative.

Mayor Palmer proposed reallocating \$15,000 from previously budgeted but unused sponsorship funds to supplement the grant program. Based on this approach, he recommended awarding

\$90,500 to Friends of Herriman and allocating \$7,500 each to the KMS Foundation and South Valley Performing Arts, noting that this would provide partial funding to the latter organization, which had requested a higher amount. City Manager Cherpeski explained that the sponsorship funds had been established in prior years for discretionary requests but had largely gone unused and could be reassigned to the grant program without impacting the overall general fund balance.

Councilmember Henderson supported the proposed approach, stating that consolidating funding into a structured grant program would provide a more consistent and transparent process for community funding requests, rather than addressing them on an ad hoc basis throughout the year. Councilmember Hodges also expressed support for combining previously separate funding categories into a single, unified grant program.

Mayor Palmer indicated that the proposed approach represented a more effective and accountable use of public funds, while acknowledging that the prior sponsorship model had served a purpose when it had been more actively utilized.

Councilmember Henderson moved to award grant funding in the following amounts to the following organizations: \$7,500 to KMS Foundation, \$90,500 to Friends of Herriman, and \$7,500 to South Valley Performing Arts. Councilmember Basham seconded the motion.

The vote was recorded as follows:

| | |
|--------------------------------------|------------|
| <i>Councilmember Terrah Anderson</i> | <i>Aye</i> |
| <i>Councilmember Matt Basham</i> | <i>Aye</i> |
| <i>Councilmember Jared Henderson</i> | <i>Aye</i> |
| <i>Councilmember Teddy Hodges</i> | <i>Aye</i> |
| <i>Mayor Lorin Palmer</i> | <i>Aye</i> |

The motion passed unanimously.

10.3. Consideration of Construction Management Contract with Civil Science, Inc. for the Herriman Boulevard Extension Project – Bryce Terry, P.E., City Engineer

City Engineer Bryce Terry presented an update on the Herriman Boulevard extension project, noting that design work was nearing completion, and the project was close to being ready for construction. He explained that the project would extend Herriman Boulevard from its current western terminus to connect with the U-111 project being advanced by Utah Department of Transportation (UDOT). Although the extension was initially part of UDOT’s scope, responsibility for delivery had been transferred to the City, while funding would still be provided through UDOT allocations originally designated for the project.

He emphasized that, due to UDOT funding requirements, the roadway must be constructed to UDOT standards and subject to UDOT-level inspection to ensure reimbursement eligibility. As a result, staff needed to utilize a construction management firm selected from UDOT’s pre-approved consultant pool. Following evaluation of qualified firms, staff recommended Civil Science to provide construction management services, including oversight through a resident engineer, materials testing, and inspection of public infrastructure, landscaping, and irrigation systems.

City Engineer Terry reported that the total cost for construction management services was just over \$1,000,000, with the expectation that these costs would be fully reimbursed by UDOT upon completion, provided compliance with required standards was maintained. He also clarified project timing, noting that while preliminary grading had begun in the surrounding area by UDOT and the Olympia Public Infrastructure District, the formal construction contract for the roadway itself had not yet been awarded and construction had not officially commenced.

Councilmember Hodges moved to approve the construction management contract with Civil Science for construction management services on the Herriman Boulevard extension project. Councilmember Basham seconded the motion.

The vote was recorded as follows:

| | |
|--------------------------------------|------------|
| <i>Councilmember Terrah Anderson</i> | <i>Aye</i> |
| <i>Councilmember Matt Basham</i> | <i>Aye</i> |
| <i>Councilmember Jared Henderson</i> | <i>Aye</i> |
| <i>Councilmember Teddy Hodges</i> | <i>Aye</i> |
| <i>Mayor Lorin Palmer</i> | <i>Aye</i> |

The motion passed unanimously.

11. Future Meetings

11.1. Next Planning Meeting: April 15, 2026

11.2. Next City Council Meeting: May 13, 2026

12. Events

12.1. Senior Bingo: April 16, 2026 Herriman City Hall @ 10:00 a.m.

12.2. Hungry Herriman Food Truck Roundup: April 27, 2026 Crane Park 5:00 p.m.

12.3. Herriman Youth Council Concert in the Park: May 1, 2026 Crane Park @ 6:00 p.m.

13. Closed Session

The Herriman City Council may temporarily recess the City Council meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health

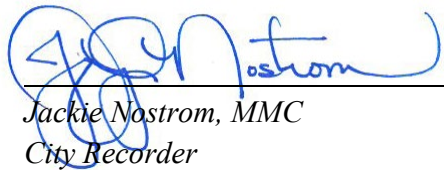
of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205

14. Adjournment

Councilmember Hodges moved to adjourn the City Council meeting at 7:59 p.m. Councilmember Henderson seconded the motion, and all voted aye.

15. Recommence to Work Meeting (If Needed)

I, Jackie Nostrom, City Recorder for Herriman City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on April 8, 2026. This document constitutes the official minutes for the Herriman City Council Meeting.



Jackie Nostrom, MMC
City Recorder





DATE: April 30, 2026

TO: The Honorable Mayor and City Council

FROM: Travis Dunn

SUBJECT: Update of a 2024 Resolution approving City contributions to the retirement plans for Tier II Public Safety Officers

RECOMMENDATION:

To approve the resolution as it was initially approved in 2024 with no changes other than the approval date.

ISSUE BEFORE COUNCIL:

Should the Council approve an updated Resolution to determine if the City will continue to fully fund the Tier II Defined Benefit Contribution for Officers and provide any extra amount (2.02%)?

ALIGNMENT WITH STRATEGIC PLAN:

LV 1 – Level of Service

BACKGROUND/SUMMARY:

Utah Retirement Systems (URS) is updating City contribution percentages starting July 1, 2026 for Tier II Police Officers and are requesting an updated Resolution. The language of the 2024 Resolution remains accurate and does not require any changes other than updating the approval date.

When the Herriman Police Department (HPD) was formed, the City was providing an additional 10% contribution into Tier II Officers' retirement plans to better equal the retirement plans of Tier I Officers. This helped the City in the recruitment and retainment of Tier II officers. In 2024, the Utah Legislature passed S.B. 56 which provided an increased State retirement benefit to the Tier II Defined Benefit for officers, which included additional costs to Tier II Officer's pension plans. The 2024 increased percentage decreased the 10% contribution by about 6.73%. The City continued to contribute the 3.27% for qualifying officers.

As the URS contribution percentage increases for the Defined Benefit plan, we decrease the contribution by the same amount. This year, URS provided a 1.25% Tier II pension increase to qualifying employees, so the City will lower the extra contribution to Tier II officers by the same percentage. For July 1, 2026 Tier II Defined Benefit officers will only receive a 2.02% additional amount.

Each year Human Resources will evaluate any URS plan increases and adjust accordingly.

ALTERNATIVES:

Change the City's approach to funding the Tier II Public Safety URS benefit by decreasing any elected percentages the City is participating in.

FISCAL IMPACT:

Currently budgeted

ATTACHMENTS:

Resolution passed in 2024

Proposed Resolution for 2026

HERRIMAN, UTAH
RESOLUTION NO. 20.

**A RESOLUTION OF THE CITY COUNCIL OF HERRIMAN APPROVING A CHANGE
IN CITY CONTRIBUTIONS TO THE RETIREMENT PLANS FOR TIER II PUBLIC
SAFETY OFFICERS**

WHEREAS, the Herriman City Council (“*Council*”) approved resolution R23-2020 on May 27, 2020, and URS is requesting an updated resolution; and

WHEREAS, the Herriman City Council (“*Council*”) met in regular meeting on May 13, 2026 to consider, among other things, approving a change in Herriman City (“*City*”) contributions to the retirement plans for Tier II Public Safety Officer (“*Officers*”); and

WHEREAS, the City is authorized to employ Tier I and Tier II Officers on a full-time basis; and

WHEREAS, it is in the public interest to provide retirement benefits to Tier I and Tier II Officers consistent with Utah law; and

WHEREAS, Tier II Officers have historically received a 10% lesser pension benefit than Tier I Officers under the Utah Retirement Systems; and

WHEREAS, the City currently provides an additional 10% contribution into Tier II Officers’ retirement plans to better equal the retirement plans of Tier I Officers; and

WHEREAS, the Utah Legislature recently passed S.B. 56 which provides an increased State retirement benefit to Tier II Officers pension benefit – which benefit includes additional costs to Tier II Officer’s pension plans; and

WHEREAS, the City intends to pay for the additional costs to Tier II Officer pension plans by reducing the City’s additional contribution for Tier II Officers in an amount equivalent to the increased costs under S.B. 56 for each Tier II Officer; and

WHEREAS, the reduction of the City’s additional contribution to cover the costs associated with increased retirement will result in a net-zero change of the City’s overall contributions into Tier II Officers’ retirement plans; and

WHEREAS, the Council finds that it is in the best interests of the inhabitants of Herriman to approve these changes.

NOW, THEREFORE, BE IT RESOLVED that the City Administration is authorized to pay for the additional costs to Tier II Officer pension plans by reducing the City’s additional contribution in an amount equivalent to the increased costs under S.B. 56 for each Tier II Officer employed by the City who participates in the benefit programs of the Utah Public Safety Retirement System.

This Resolution shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED by the Council of Herriman, Utah, this 13th day of May 2026.

HERRIMAN

Lorin Palmer, Mayor

ATTEST:

Jackie Nostrom, MMC
City Recorder

RESOLUTION NO. R31-2024

A RESOLUTION OF THE HERRIMAN CITY COUNCIL APPROVING A CHANGE IN CITY CONTRIBUTIONS TO THE RETIREMENT PLANS FOR TIER II PUBLIC SAFETY OFFICERS.

WHEREAS, the Herriman City Council (“Council”) approved resolution R23-2020, on May 27, 2020, and URS is requesting an updated resolution; and

WHEREAS, the Herriman City Council (“Council”) met in regular meeting on August 14, 2024 to consider, among other things, approving a change in Herriman City (“City”) contributions to the retirement plans for Tier II Public Safety Officer (“Officers”); and

WHEREAS, the City is authorized to employ Tier I and Tier II Officers on a full-time basis; and

WHEREAS, it is in the public interest to provide retirement benefits to Tier I and Tier II Officers consistent with Utah law; and

WHEREAS, Tier II Officers have historically received a 10% lesser pension benefit than Tier I Officers under the Utah Retirement Systems; and

WHEREAS, the City currently provides an additional 10% contribution into Tier II Officers’ savings plans to better equal the retirement plans of Tier I Officers; and

WHEREAS, the Utah Legislature recently passed S.B. 56 which provides an increased State retirement benefit to Tier II Officers pension benefit – which benefit includes additional costs to Tier II Officer’s pension plans; and

WHEREAS, the City intends to pay for the additional costs to Tier II Officers pension plans by reducing the City’s additional contribution for Tier II Officers in an amount equivalent to the increased costs under S.B. 56 for each Tier II Officer; and

WHEREAS, the reduction of the City’s additional contribution to cover the costs associated with increased retirement will result in a net-zero change of the City’s overall contributions into Tier II Officers’ retirement plans; and


WHEREAS, the Council finds that it is in the best interests of the inhabitants of Herriman to approve these changes.

NOW, THEREFORE, BE IT RESOLVED that the City Administration is authorized to pay for the additional costs to Tier II Officer pension plans by reducing the City's additional contribution in an amount equivalent to the increased costs under S.B. 56 for each Tier II Officer employed by the City who participates in the benefit programs of the Utah Public Safety Retirement System.

This Resolution shall take effect immediately upon passage and acceptance as provided herein.


PASSED AND APPROVED by the Council of Herriman, Utah, this 14th day of August 2024.

HERRIMAN CITY



Lorin Palmer, Mayor

ATTEST:



Jackie Nostrom, MMC
City Recorder

Herriman City

RESOLUTION NUMBER: R31-2024

SHORT TITLE: A RESOLUTION OF THE HERRIMAN CITY COUNCIL APPROVING A CHANGE IN CITY CONTRIBUTIONS TO THE RETIREMENT PLANS FOR TIER II PUBLIC SAFETY OFFICERS

ROLL CALL

| NAME | MOTION | SECOND | FOR | AGAINST | OTHER |
|-----------------|--------|--------|-----|---------|-------|
| Lorin Palmer | | | X | | |
| Jared Henderson | | X | X | | |
| Teddy Hodges | | | X | | |
| Sherrie Ohrn | X | | X | | |
| Steven Shields | | | X | | |
| | TOTALS | | 5 | | |

This resolution was passed by the City Council of Herriman City, Utah on the 14th day of August 2024, on a roll call vote as described above.



DATE: April 29, 2026

TO: The Honorable Mayor and City Council

FROM: Nathan Cherpeski

SUBJECT: Authorize the City Manager to appoint Cody Stromberg, Chief of Police for the City of Herriman and execute an employment contract.

RECOMMENDATION:

Staff recommends that Council authorize the City Manager to appoint Cody Stromberg Chief of Police and execute an employment agreement.

ISSUE BEFORE COUNCIL:

Does the Council wish to consent to the appointment of Chief Stromberg and authorize the City Manager to sign an employment agreement with Deputy Chief Stromberg?

ALIGNMENT WITH STRATEGIC PLAN:

LV 7.3.1 – Recruitment and retention | LV 2 – Quality public safety

BACKGROUND/SUMMARY:

After an extensive search process, three finalists were interviewed for the Herriman Chief of Police. The process included the City’s executive management team, a panel of residents, and input from a public open house. While the candidates were all strong performers in the process, the unanimous support of the interview panels were for Cody Stromberg. City Code requires the advice and consent of the Council in the appointment of department directors, including the Chief of Police. This report is the formal opportunity for Council to consent to the appointment of Deputy Chief Stromberg as Chief of Police.

DISCUSSION:

With Chief Carr's retirement, the City of Herriman opened a recruitment process for his replacement. We received 15 applications. Seven applicants were interviewed via Zoom. Four candidates were invited to participate in a formal interview process. One candidate withdrew prior to the interview. The three remaining candidates were all experienced law enforcement officials, and all were strong performers. Interviews consisted of a public open house on Thursday followed by a citizen panel with a presentation, a formal interview with the City's executive team on April 17. After the process, the unanimous recommendation was for Deputy Chief Stromberg.

City ordinance requires the City Manager to recommend and for Council to consent to the appointment of all department heads. The City Manager formally recommends Deputy Chief Stromberg for Chief of Police and requests authorization to sign an appropriate employment agreement. As with most executive level positions, an employment contract is a standard practice. The employee is still at-will, but it provides protections for the employee and the City. The employment agreement is based on the City's standard agreement from 2022.

ALTERNATIVES:

1. Consent to the appointment and authorize the City Manager to sign an employment agreement
2. Decline to act at this time and provide the City Manager direction.



DATE: April 15, 2026
TO: The Honorable Mayor and City Council
FROM: Trevor Ram
SUBJECT: Notice of Intent to Withdraw from Wasatch Front Waste & Recycling District (WFWRD)

RECOMMENDATION:

Staff recommends that the City Council adopt the notice of intent to withdraw from Wasatch Front Waste & Recycling District.

ISSUE BEFORE COUNCIL:

Should the City Council adopt the notice of intent to withdraw from Wasatch Front Waste & Recycling District?

ALIGNMENT WITH STRATEGIC PLAN:

LV 1 – Level of Service

BACKGROUND/SUMMARY:

Herriman City seeks to withdraw from Wasatch Front Waste & Recycling District (WFWRD). The notice of intent to withdraw discussed here is part of the overall withdrawal process.

DISCUSSION:

Herriman City intends to withdraw from Wasatch Front Waste & Recycling District (WFWRD), its current garbage disposal provider. There are two paths to withdraw: 1) withdrawal by negotiation, or 2) withdrawal by state statute. As of this writing, Herriman City and WFWRD have not agreed on an withdrawal by negotiation, necessitating this look at withdrawal by statute. Part of the state statute withdrawal process is for Herriman City Council to adopt a notice of intent to withdraw and submit the notice to WFWRD’s board within 10 days of Council’s adoption. The notice includes the following:

- a statement of intention to withdraw,
- a map of the proposed withdrawing area,
- and a statement that Herriman City intends to conduct a feasibility study regarding withdrawal if Herriman City and WFWRD cannot agree on negotiated terms of withdrawal.

Once this notice is received by WFWRD's board, there are at least two downstream effects. One effect is WFWRD has 30 days to establish withdrawal terms with Herriman City in writing. If such an agreement is not reached, a feasibility study looking at the proposed withdrawal may be initiated by the city. Another effect is WFWRD is unable to take on new debt, bonds, or other financial obligations for one year unless a withdrawal happens (or the intent to withdraw is rescinded).

Withdrawal from WFWRD by negotiation remains a viable path to exit. Adopting this notice furthers that aim: it incentivizes WFWRD to engage productively with Herriman City on the terms and gives a timeframe within which those negotiations should occur. For these reasons, staff recommends that Council adopt the notice of intent to withdraw from WFWRD.

ALTERNATIVES:

Alternatives include the following:

1. **Council adopts the notice of intent to withdraw from WFWRD as written (recommended).**
2. Council adopts the notice of intent to withdraw from WFWRD with changes.
3. Council does not adopt the notice of intent to withdraw from WFWRD and directs staff to provide more information.
4. Council does not adopt the notice of intent to withdraw and advises staff to pursue other alternatives.

NOTICE OF INTENT TO WITHDRAW FROM THE WASATCH FRONT WASTE AND RECYCLING DISTRICT PURSUANT TO UTAH CODE § 17B-1-505.7.

WHEREAS, Herriman City ("the City") is a municipality located in a county of the first class and is currently a member of the Wasatch Front Waste and Recycling District ("the District"); and

WHEREAS, the Utah State Legislature passed, and the Governor signed, HB 429 (2026), which establishes a specific process for a municipality to withdraw from a garbage disposal district; and

WHEREAS, the Herriman City Council ("the Council") has determined that it is in the best interest of the residents of Herriman to evaluate and pursue the withdrawal of the City from the District; and

WHEREAS, Utah Code § 17B-1-505.7 requires the City to provide a formal Notice of Intent to the District's Board of Trustees to initiate this process.

THEREFORE, THE HERRIMAN CITY COUNCIL PROVIDES THE FOLLOWING:

1. **Notice of Intent to Withdraw.** Herriman City hereby provides formal notice of its intent to withdraw all areas within the municipal boundaries of Herriman from the Wasatch Front Waste and Recycling District.
2. **Description of Area to be Withdrawn.** The area proposed to be withdrawn consists of the entirety of the corporate limits of Herriman City, Utah, as such boundaries exist as of the date of this notice. A map of the City's current boundaries is attached hereto as Exhibit A and incorporated by reference.
3. **Notice of Feasibility Study.** If the District does not agree to the terms of withdrawal, the City intends to conduct a feasibility study in accordance with Utah Code § 17B-1-505.7.
 - a. Notice of Binding Effect of Feasibility Study.
 - i. The results of this study are not merely advisory for the City or the District. Utah Code § 17B-1-505.7 requires that the final written report "include any conditions the feasibility consultant determines need to be satisfied in order to make the withdrawal functionally and financially feasible, *including the garbage disposal district assets and liabilities to be allocated to the withdrawing entity*".

ii. When the City adopts a "resolution to withdraw," that resolution *"shall establish the terms of the withdrawal,* including the withdrawing entity's agreement to comply with any conditions included in the feasibility study report".

4. **Notice of Financial Restriction.** The District is hereby notified that upon receipt of this notice, the District may not incur debt, issue bonds, or otherwise incur a financial obligation until the withdrawal is finalized, the Council rescinds this notice, or the withdrawal process is otherwise terminated as provided by law.

5. **Delivery.** The City Manager or City Recorder is directed to deliver this Notice and a certified copy of this Resolution to the Board of Trustees of the District within three (3) business days of its passage.

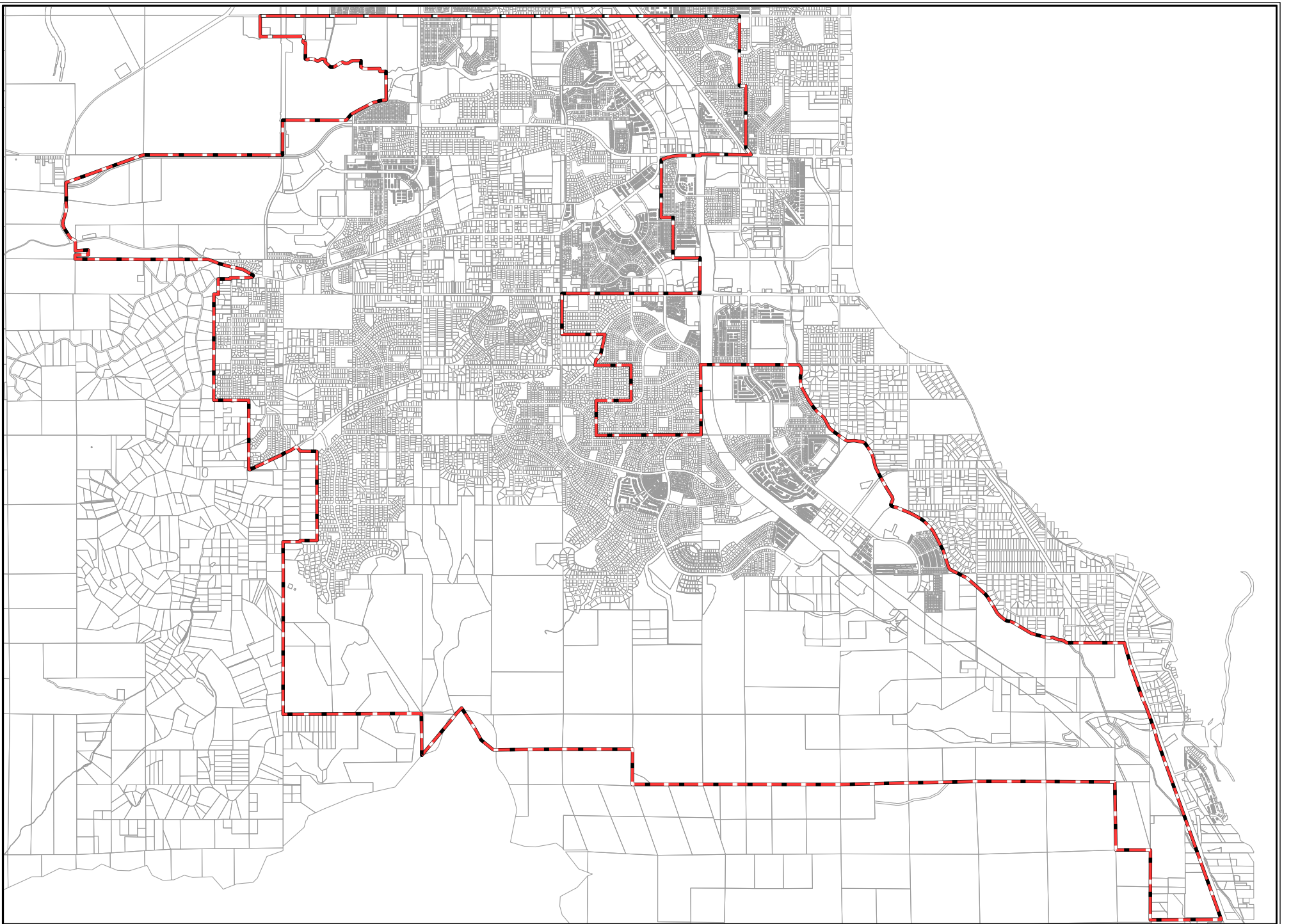
PASSED AND APPROVED this ____ day of _____, 2026.

HERRIMAN CITY COUNCIL

By: _____
Mayor, Herriman City

ATTEST:

City Recorder





DATE: April 17, 2026

TO: The Honorable Mayor and City Council

FROM: Blake Thomas

SUBJECT: Discussion and Consideration of a Second Amendment to the Mountainview Plaza Master Development Agreement.

RECOMMENDATION:

Staff recommends that the City Council approve the second amendment to the Mountainview Plaza Master Development Agreement (MDA) as proposed.

ISSUE BEFORE COUNCIL:

Should the City Council approve a second amendment to the Mountainview Plaza MDA to modify the Concept Plan to add a commercial lot in the project?

ALIGNMENT WITH STRATEGIC PLAN:

The proposal aligns with the following goals of the strategic plan:

- EV 1-Business Development
- EV 2-Commercial Development
- EV 3-Balanced Land Use
- EV 3.3-Economic Development Efforts

BACKGROUND/SUMMARY:

The Mountainview Plaza MDA was originally approved April 12, 2023. The MDA included a Concept Plan as Exhibit D, which contemplated the construction of seven commercial buildings. Section 4a of the MDA states, “Developer shall develop the Project in accordance with the attached Concept Plan, Design Guidelines, and Vested City Code.” To date, the project has constructed six buildings and has become a highly desirable destination for new businesses in Herriman. The building that has not yet been constructed (Building 7) is proposed to be an 8000+ sq. ft. building that can accommodate multiple businesses, including a restaurant and/or event center.

DISCUSSION:

A commercial user has coordinated with the Mountainview Plaza developer and desires to construct a new 5500 sq. ft. building. They desire to not share the building with another user. Since the floor space needed for this user is considerably less than Building 7, the developer has

determined that there is enough space on the site to add another building to the site, as shown on Exhibit A to this staff report.

The developer was asked to conduct a parking analysis to show that there will be adequate parking on the site with the additional building. The engineer’s analysis shows that there are 286 total parking stalls provided by the development and that city code requires 238 stall for the overall development. Therefore, the analysis shows that number of parking stalls provided exceeds the number provided.

The new building will require some modification to the existing parking lot and dumpster on the site. Additionally, the developer will be seeking Planning Commission approval to amend the subdivision plat and conditional use for the new building.

The developer is not requesting any other changes to the MDA aside from updating the Concept Plan. The Design Guidelines will ensure that the architecture and colors of the new building will blend in well with the other buildings and site improvements of the project.

ALTERNATIVES:

The following alternatives are available to the City Council:

| Alternative | Pro’s | Con’s |
|---|--|--|
| 1. Approve the 2 nd Amendment to the MDA as written. [RECOMMENDED] | Allows the developer to continue working with the interested commercial user to construct a new commercial building on the site. | None Identified |
| 2. Approve the amendment with changes. | Could allow the council to address changes that were not considered by the developer or city staff. | Could delay the project for the interested commercial user. |
| 3. Deny the request to amend the MDA | None identified | Does not allow the potential commercial use to construct a building for their commercial need. |

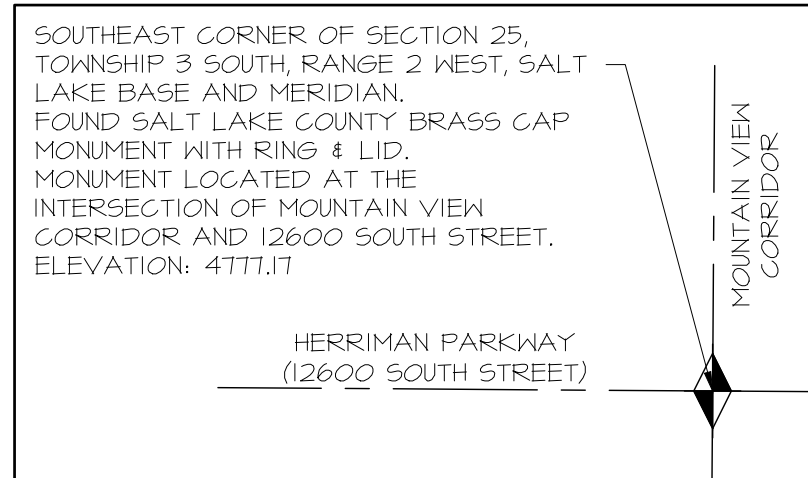
FISCAL IMPACT:

A new commercial building would generate both sales tax and property tax revenue for the city.

ATTACHMENTS:

1. Exhibit A-Updated Concept Plan
2. Exhibit B-Site Plan of New Building
3. Resolution for Amendment No. 2

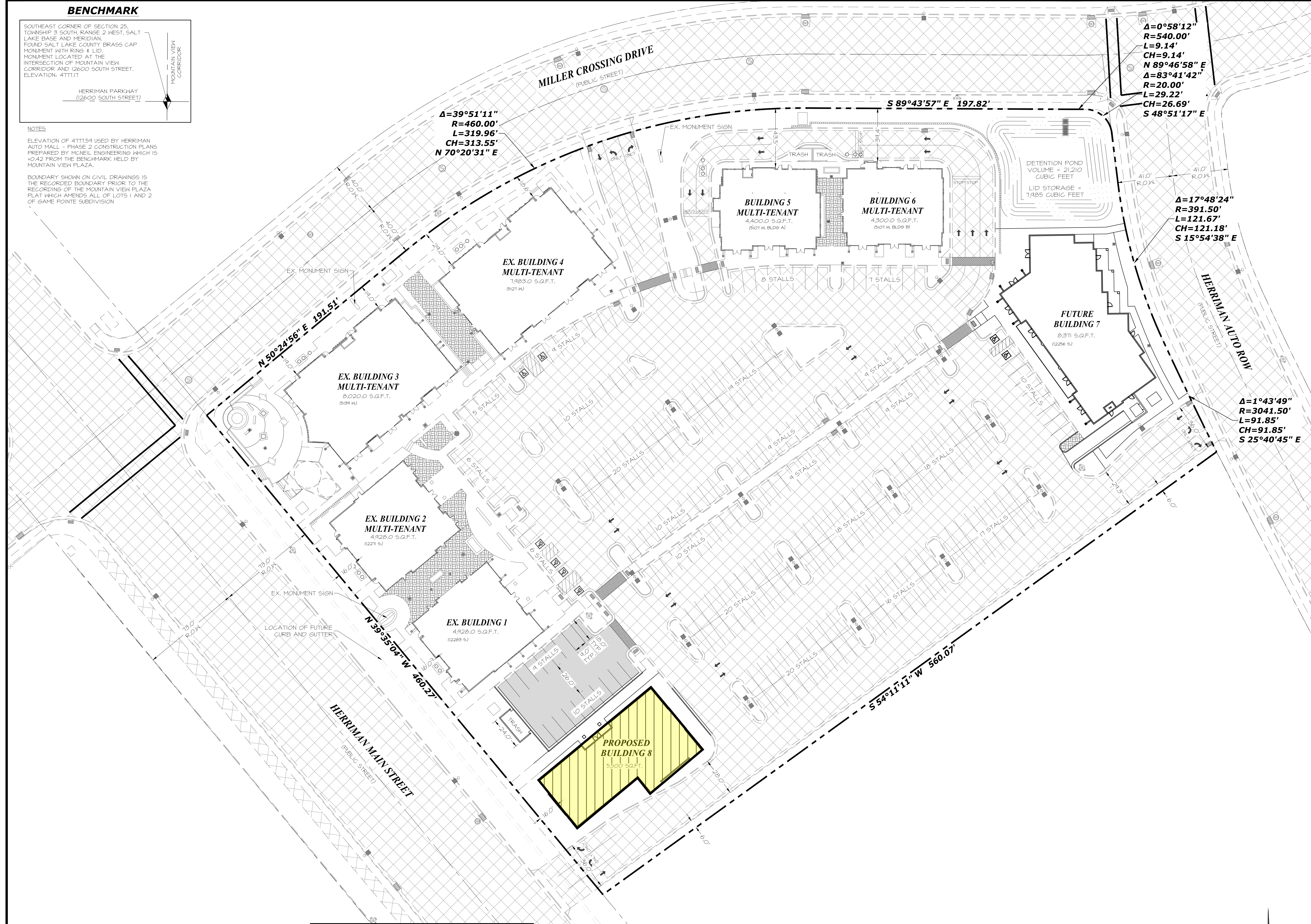
BENCHMARK



NOTES

ELEVATION OF 4111.54 USED BY HERRIMAN AUTO MALL - PHASE 2 CONSTRUCTION PLANS PREPARED BY MOEIL ENGINEERING WHICH IS 40.42 FROM THE BENCHMARK HELD BY MOUNTAIN VIEW PLAZA.

BOUNDARY SHOWN ON CIVIL DRAWINGS IS THE RECORDED BOUNDARY PRIOR TO THE RECORDING OF THE MOUNTAIN VIEW PLAZA PLAT WHICH AFFECTS ALL OF LOTS 1 AND 2 OF GAME POINTE SUBDIVISION



| 2023 SITE AREA TABULATION | | | |
|---------------------------|----------------|------------|------|
| ASPHALT AREA | 124,490 SQ.FT. | 2.98 AC. | 50% |
| OTHER HARDSCAPE | 34,488 SQ.FT. | 0.42 AC. | 15% |
| LANDSCAPE | 48,105 SQ.FT. | 1.10 AC. | 18% |
| BUILDINGS (FOOTPRINT) | 43,734 SQ.FT. | 1.00 AC. | 17% |
| BUILDINGS (FLOOR SPACE) | 42,049 SQ.FT. | | |
| TOTAL SITE | 261,385 SQ.FT. | 6.00 AC. | 100% |
| TOTAL PARKING PROVIDED | | 246 STALLS | |
| ADA PARKING PROVIDED | | 8 STALLS | |

| PARKING CALCULATION | |
|---------------------------------------|------------|
| BUILDINGS 1-T | 210 STALLS |
| CITY CODE REQUIREMENT | 210 STALLS |
| PARKING NEED + CITY CODE REQUIREMENT* | 193 STALLS |
| BUILDINGS 1-T | 246 STALLS |
| STALLS PROVIDED | 246 STALLS |
| BUILDING 8 | 28 STALLS |
| CITY CODE REQUIREMENT* | 28 STALLS |
| TOTAL REQUIRED STALLS | 238 STALLS |
| TOTAL PROPOSED STALLS | 286 STALLS |

*PER PARKING STUDY CONDUCTED BY HALE ENGINEERING DATED FEBRUARY 17, 2026.

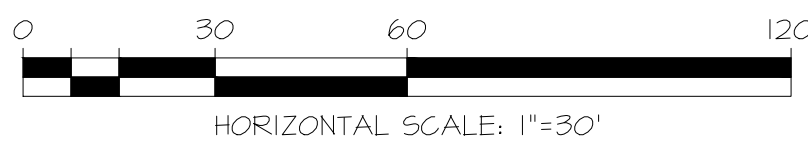
*5 SPACES FOR EACH 1,000 SQUARE FEET OF GROSS LEASABLE AREA WITHIN SHOPPING CENTERS PER HERRIMAN CITY CODE 10-24-12.

| 2026 SITE AREA TABULATION | | | |
|---------------------------|----------------|------------|------|
| ASPHALT AREA | 121,749 SQ.FT. | 2.79 AC. | 47% |
| OTHER HARDSCAPE | 48,402 SQ.FT. | 1.11 AC. | 18% |
| LANDSCAPE | 41,888 SQ.FT. | 0.96 AC. | 16% |
| BUILDINGS (FOOTPRINT) | 49,246 SQ.FT. | 1.13 AC. | 19% |
| BUILDINGS (FLOOR SPACE) | 48,430 SQ.FT. | | |
| TOTAL SITE | 261,385 SQ.FT. | 6.00 AC. | 100% |
| TOTAL PARKING PROVIDED | | 286 STALLS | |
| ADA PARKING PROVIDED | | 8 STALLS | |

LEGEND

NOT ALL ITEMS IN THE LEGEND MAY BE APPLICABLE

- BOUNDARY LINE
- CENTERLINE
- EASEMENT LINE
- SETBACK LINE
- IRR - IRR - NEW IRRIGATION LINE
- SD - SD - NEW STORM DRAIN
- SS - SS - NEW SANITARY SEWER
- SW - SW - NEW SECONDARY WATERLINE
- W - W - NEW GULINARY WATERLINE
- IRR - IRR - EX. IRRIGATION LINE
- OHP - OHP - EX. OVERHEAD POWER LINE
- SD - SD - EX. STORM DRAIN
- SS - SS - EX. SANITARY SEWER
- SW - SW - EX. SECONDARY WATERLINE
- T - T - EX. TELEPHONE LINE
- CTV - CTV - EX. CABLE TV LINE
- G - G - EX. GAS LINE
- W - W - EX. GULINARY WATERLINE
- SECTION CORNER MONUMENT
- CONTROL POINT
- EG CONTOUR MINOR
- EG CONTOUR MAJOR
- FG CONTOUR MINOR
- FG CONTOUR MAJOR
- NEW ASPHALT PER DETAIL 1/C301
- EXISTING ASPHALT
- EXISTING CURB & GUTTER
- 24" HIGH BACK CURB PER DETAIL 2/C301
- 24" RELEASE GUTTER PER DETAIL 3/C301



OVERALL SITE PLAN

APPROVAL: _____ SEAL: _____

177 E ANTELOPE DR. STE. B
LAYTON, UT 84041
PHONE: (801) 499-5054
WWW.SILVERPEAKENG.COM

SILVERPEAK ENGINEERING

STRUCTURAL CIVIL SURVEY

COPPER VIEW PLAZA - SWIM SCHOOL CONCEPT
12263 S. HERRIMAN MAIN STREET
HERRIMAN, UTAH

DATE: 04-13-2026
PROJECT: 19-129.01
DRAWN BY: B.J.K.

REVISIONS:

| | |
|--|--|
| | |
| | |

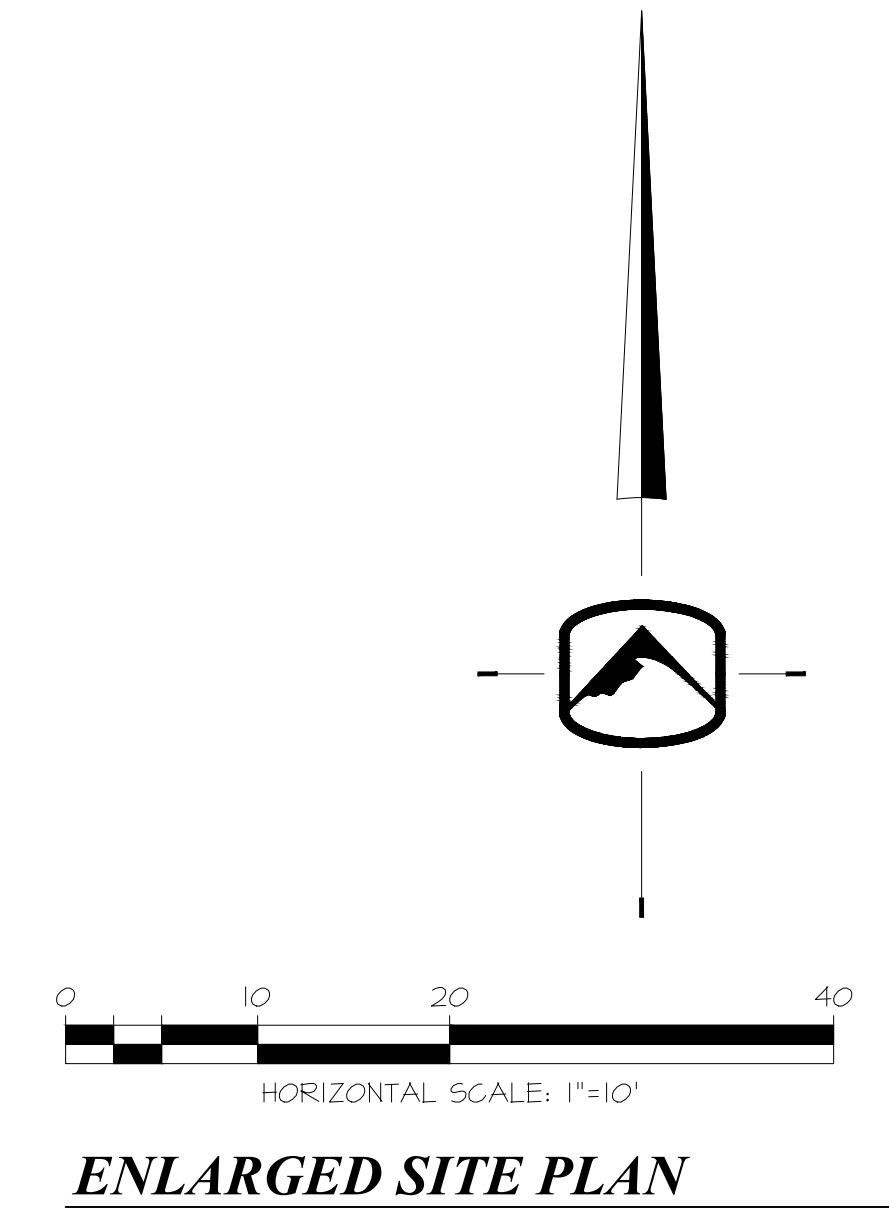
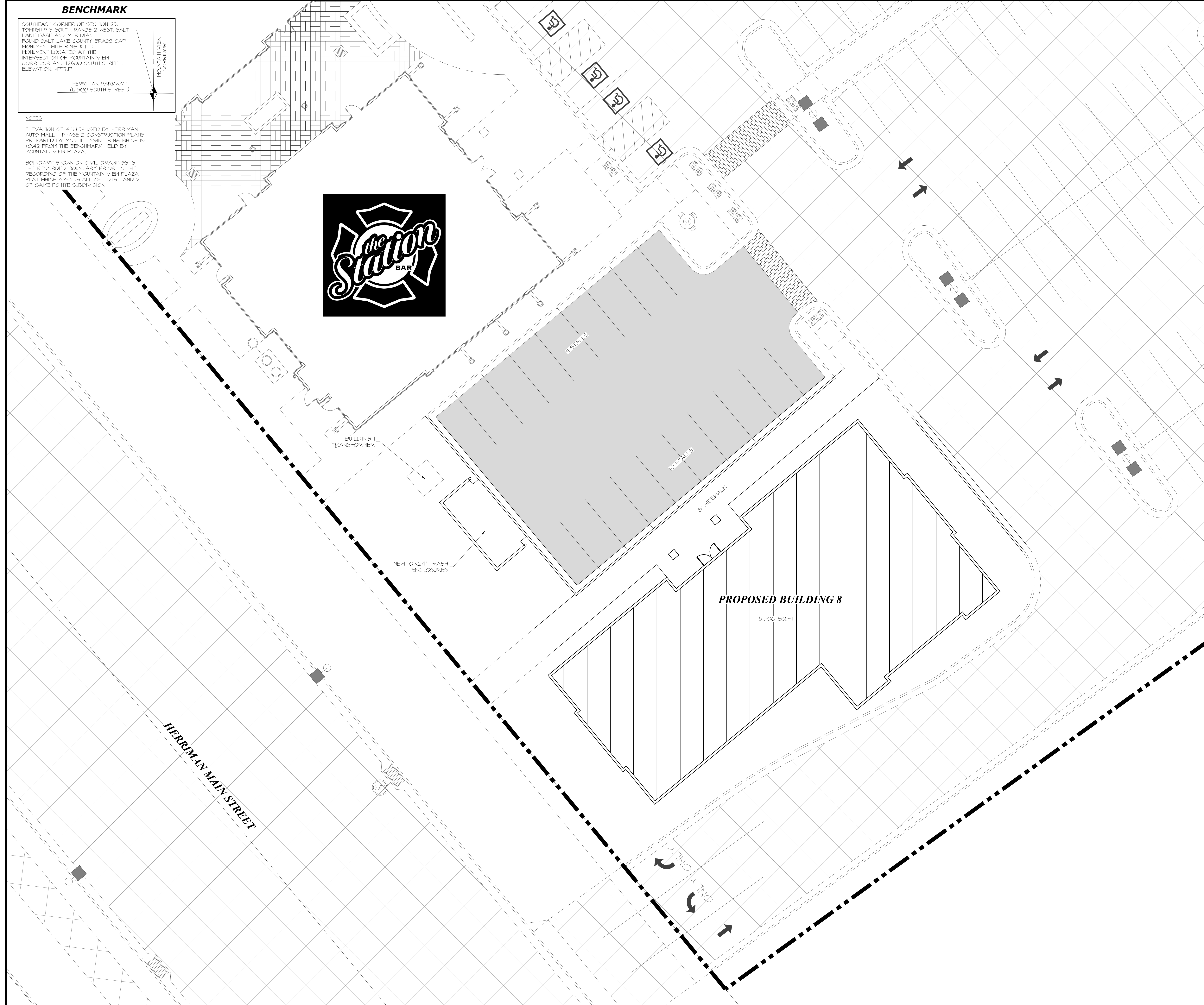
OVERALL SITE PLAN

SHEET NUMBER: **C200**

BENCHMARK

SOUTHEAST CORNER OF SECTION 25,
TOWNSHIP 3 SOUTH, RANGE 2 WEST, SALT
LAKE BASIN AND MERIDIAN,
FOUND SALT LAKE COUNTY BRASS CAP
MONUMENT WITH RING & L.I.D.
MONUMENT LOCATED AT THE
INTERSECTION OF MOUNTAIN VIEW
CORRIDOR AND 12600 SOUTH STREET.
ELEVATION: 4771.17

NOTES:
ELEVATION OF 4771.54 USED BY HERRIMAN
AUTO MALL - PHASE 2 CONSTRUCTION PLANS
PREPARED BY MCNEIL ENGINEERING WHICH IS
40.92 FROM THE BENCHMARK HELD BY
MOUNTAIN VIEW PLAZA.
BOUNDARY SHOWN ON CIVIL DRAWINGS IS
THE RECORDED BOUNDARY PRIOR TO THE
RECORDING OF THE MOUNTAIN VIEW PLAZA
PLAY HIGH AVENUE ALL OF LOTS 1 AND 2
OF GAME POINTE SUBDIVISION



APPROVAL: _____ SEAL: _____

177 E ANTELOPE DR. STE. B
LAYTON, UT 84041
PHONE: (801) 499-5054
WWW.SILVERPEAKENG.COM



COPPER VIEW PLAZA - SWIM SCHOOL CONCEPT
12263 S. HERRIMAN MAIN STREET
HERRIMAN, UTAH

DATE: 04-13-2026
PROJECT: 19-129.01
DRAWN BY: B.J.K.
REVISIONS:

| | |
|--|--|
| | |
| | |
| | |

ENLARGED SITE PLAN
SHEET NUMBER:
C220

HERRIMAN UTAH
RESOLUTION NO. R _____-2026

**RESOLUTION APPROVING THE SECOND AMENDMENT TO THE MOUNTAINVIEW
PLAZA MASTER DEVELOPMENT AGREEMENT FROM RIVERSIDE DEVELOPMENT,
LLC TO TOLL SOUTHWEST, LLC**

WHEREAS, the Herriman City Council (“Council”) met in regular session on May 13, 2026 to consider, among other things, approving the request to amend the Mountainview Plaza Master Development Agreement (MDA); and

WHEREAS, the Community Development Director has presented to the Council the second amendment to the Mountainview Plaza Master Development Agreement; and

WHEREAS, the Council has reviewed the Development Agreement Amendment and hereby finds that it is in the best interest of the public to approve the Development Agreement Amendment; and

WHEREAS, the Council has reviewed the requirement set forth in Herriman Code of Ordinances and hereby find that it is in the best interest of the public to approve the second amendment to the Mountainview Plaza Master Development Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Development Agreement Amendment is approved, and the City Manager and Recorder are hereby authorized and directed to execute and deliver the same to be recorded, and Mountainview Plaza is hereby granted approval of an amendment that modifies the Mountainview Plaza project as attached.

This Resolution, assigned No. R_____-2026 shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED by the Council of Herriman. Utah, this 13th day of May 2026.

HERRIMAN

Lorin Palmer, Mayor

Jackie Nostrom, MMC, City Recorder

WHEN RECORDED, RETURN TO:

Herriman City Recorder
5355 West Herriman Main Street
Herrman, Utah 84096

AMENDMENT #2

AMENDED AND RESTATED DEVELOPMENT AGREEMENT
FOR
MOUNTAINVIEW PLAZA

Approved: _____

**SECOND AMENDMENT
TO
THE AMENDED AND RESTATED DEVELOPMENT AGREEMENT
FOR MOUNTAINVIEW PLAZA**

THIS SECOND AMENDMENT TO THE AMENDED AND RESTATED MASTER DEVELOPMENT AGREEMENT FOR MOUNTAINVIEW PLAZA (the “Second Amendment”) is made and entered as of the _____ day of _____, 2026, by and between HERRIMAN CITY, a Utah municipal corporation (“City”), and Mountainview Plaza, LLC, a Utah corporation (“Developer”). The City and the Developer are sometimes individually referred to as a “Party” and collectively as the “Parties.”

RECITALS:

WHEREAS, the Parties entered into an Amended and Restated Master Development Agreement dated July 26, 2023 (the “2023 ARMDA”) vesting certain rights and uses; and

WHEREAS, the 2023 ARMDA was amended on September 13, 2024 to modify the permitted uses allowed in the Project; and

Now, therefore, in consideration of the recitals above and the terms and conditions set forth below, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. Amendment
 - a. Exhibit D (“Concept Plan”) is replaced in its entirety with the “Updated Concept Plan” attached hereto.

[Signatures and Acknowledgements to Follow]

CITY

Approved as to form:

Signature: _____

By: _____

Office of the City Attorney

Its: _____

Date: _____

State of Utah)

:§

County of Salt Lake)

On this ____ day of _____, 20____, before me personally came

_____ (*name of document signer*), whose identity is personally

known to me (or proven on the basis of satisfactory evidence) and who duly sworn/affirmed to me that

he/she is the Mayor of _____ (*city*) and said he/she has the authority of

said city to sign this instrument and said city executed the same.

Notary Public

(*seal*)

APPLICANT: MOUNTAINVIEW PLAZA, LLC

Signature: _____

By: _____

Its: _____

Date: _____

Corporate/Trust/Entity Acknowledgement

State of _____)

§

County of _____)

On this ____ day of _____, 20____, before me personally came

_____ (*name of document signer*), whose identity is personally

known to me (or proven on the basis of satisfactory evidence) and who duly sworn/affirmed to me that

he/she is the _____ (*title of office*) of _____

(*name of corporation/trust/entity*) and said he/she has the authority of said corporation/trust/entity to sign

this instrument and said corporation/trust/entity executed the same.

Notary Public

(*seal*)



DATE: April 17, 2026

TO: The Honorable Mayor and City Council

FROM: Blake Thomas

SUBJECT: Discussion and Consideration of a Request to Reduce Water Impact Fees for the Life Time Commercial Development Project.

RECOMMENDATION:

Staff recommend approval of a reduction to the water impact fee as requested.

ISSUE BEFORE COUNCIL:

Should the City Council approve a request to reduce the water impact fee for Life Time because of site restrictions that result in reduced outdoor water consumption?

ALIGNMENT WITH STRATEGIC PLAN:

EV 7 – Water Conservation | EV 3.3.2 Business Support | EV 2 – Commercial Development

BACKGROUND/SUMMARY:

Water Impact Fees are imposed on all new development in Herriman and are collected along with the building permit fees when a building permit is issued. The Herriman water impact fee for non-residential buildings, such as Life Time, is based on both indoor and outdoor use. The impact fee portion for indoor use is calculated based on the required water meter size. Life Time is required to install a 3-inch meter, resulting in an indoor water impact fee of \$61,548. The outdoor water impact fee portion is \$776 per 1,000 sq. ft. of irrigable landscaped area. Life Time's total landscaped area is 3.72 acres (162,043.2 sq. ft.), resulting in an outdoor water impact fee of \$125,745.52. The total water impact fee (indoor + outdoor) is \$187,293.52.

Life Time is requesting that the City consider a reduction of the water impact fee because a significant portion of the site's landscaped area is proposed not to include permanent irrigation. Therefore, a temporary irrigation system will be used to establish the native seed landscaping in certain areas of the site, then the system will be removed, and the vegetation will thrive without irrigation.

A request to reduce an impact fee is allowed per Utah State Code 11-36a-402(1)(d), which requires that the city provide a provision governing the calculation of the amount of an impact

fee to be imposed on a particular development that permits adjustment of the amount of the impact fee based upon studies and data submitted by the developer.

DISCUSSION:

Life Time’s use of a 3-inch water meter and total landscaped area of 3.72 acres results in a total water impact fee of \$187,293.52. Life Time requests a reduction of the water impact fee by removing 1.32 acres (104,725 sq. ft.) of area from the outdoor water impact fee calculation formula because this area will not be irrigated after the vegetation is established. Because of the reduction of water consumption for outdoor water use, a reduction of the impact fee is justified. The proposed water impact fee calculation is provided below:

- Indoor Use: 3” Meter
 - \$61,548 (no reduction requested)
- Outdoor Use: 104,725 sq. ft. (permanent irrigable area)
 - \$81,266.60
- **Total Water Impact Fee: \$142,814.60 (23.75 % Reduction)**

ALTERNATIVES:

Three alternatives are provided in the table below:

| Alternative | Pro’s | Con’s |
|--|--|---|
| 1. Approve the request as presented. [RECOMMENDED] | Aligns with State of Utah Impact Fee law by allowing a reduction based on data submitted by the developer. | Does not consider the potential of an irrigation system being installed in the future, which would result in an impact on the system based on new development growth. |
| 2. Approve the request with at a different amount. | Could address potential future impacts if a permanent irrigation system is ever installed in the area proposed to be removed from the calculation. | |
| 3. Deny the request | | May not be in alignment with State of Utah Impact Fee law. |

FISCAL IMPACT:

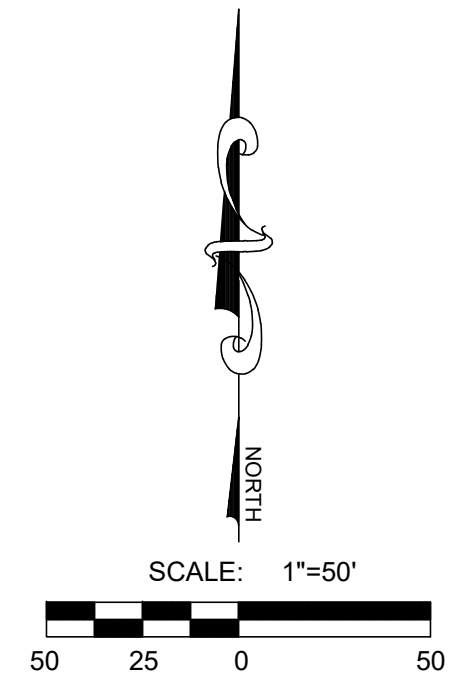
None, the impact fee collected will be utilized for a water system project that is impact fee eligible.

ATTACHMENTS:

- Exhibit ‘A’: Site Landscaping Exhibit
- Exhibit ‘B’: Temporary Irrigation Exhibit

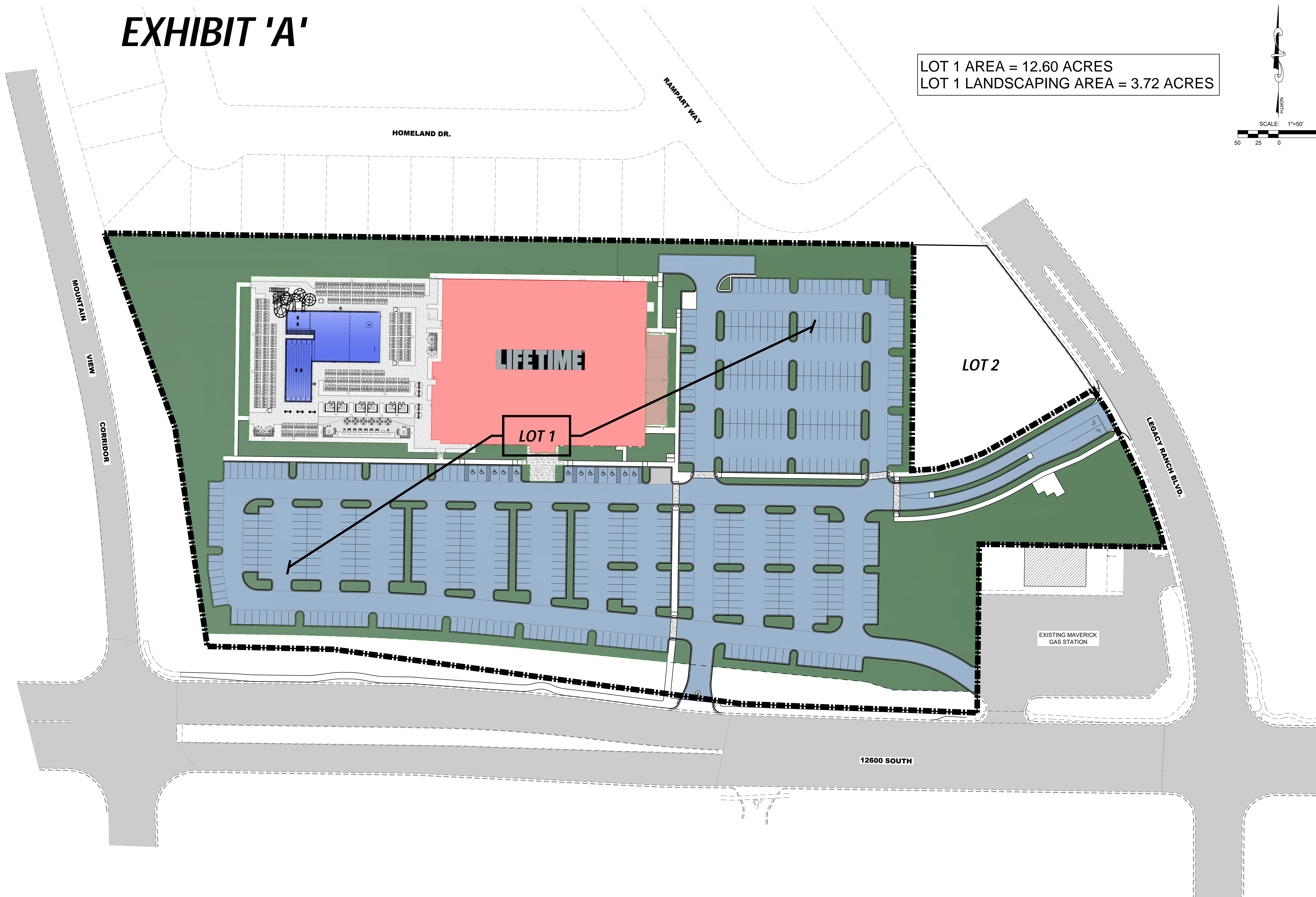
EXHIBIT 'A'

LOT 1 AREA = 12.60 ACRES
 LOT 1 LANDSCAPING AREA = 3.72 ACRES



CIVIL
 STRUCTURAL
 SURVEY

801-798-0555
 www.lei-eng.com



LIFETIME
 HERRIMAN, UTAH
OVERALL PLAN

| REVISIONS | |
|-----------|--|
| 1 | |
| 2 | |
| 3 | |
| 4 | |
| 5 | |
| 6 | |

LEI PROJECT #:
2024-0063
 DRAWN BY:
BAP
 DESIGNED BY:
NKW
 SCALE:
1"=50'
 DATE:
4/06/2026

SHEET
1

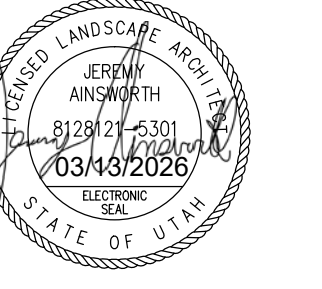
U:\PROJECTS\2024\2024-0063 LIFE FACILITY- HERRIMAN\DWG\EXHIBITS\A-0001 LIFETIME WEBSITE EXHIBIT.DWG 4/16/2026 3:16 PM

EXHIBIT 'B'

VCBO

SALT LAKE CITY, UT - HQ
ST. GEORGE, UT
LAIE, HI

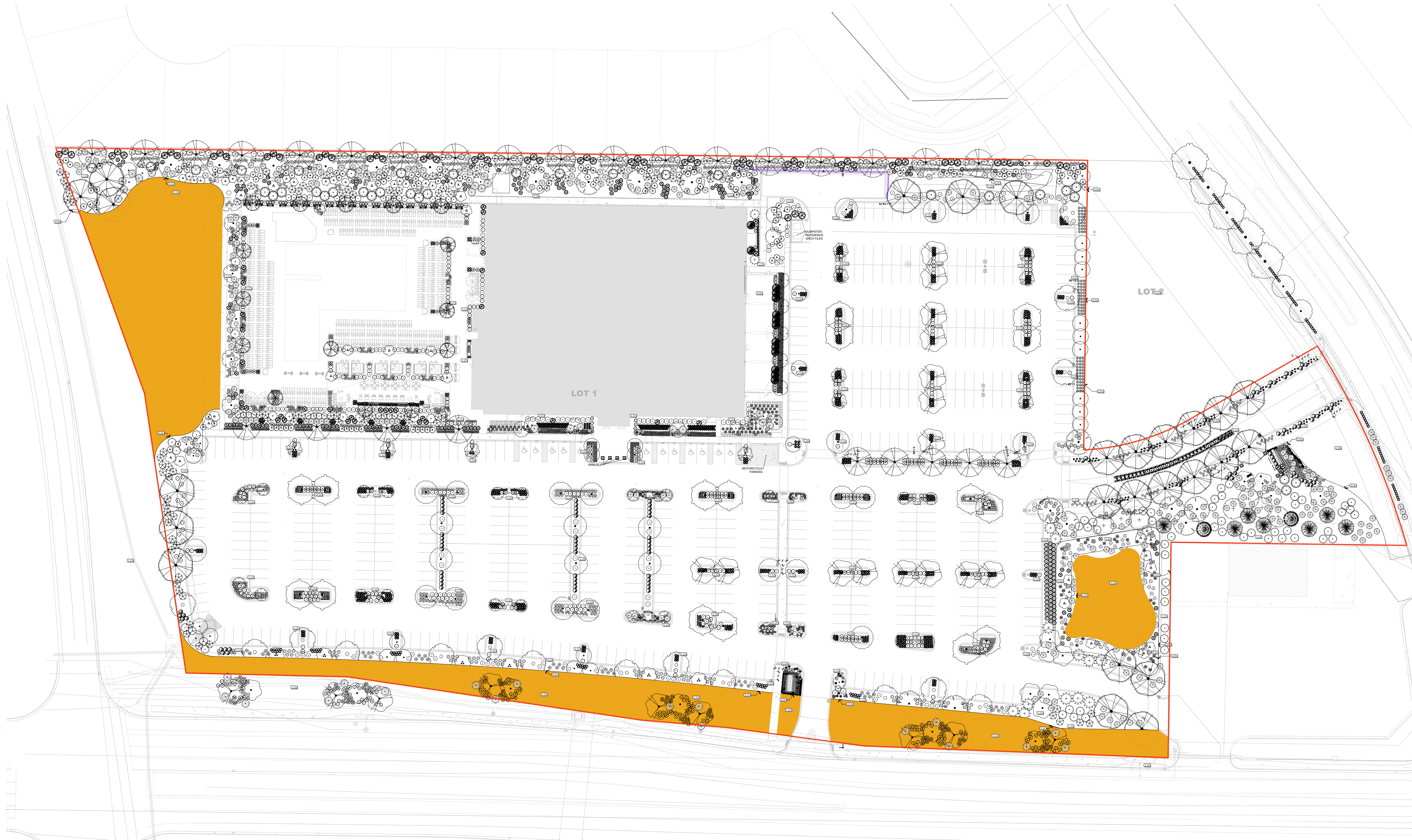
524 SOUTH 600 EAST
SALT LAKE CITY, UT 84102
801.575.8600
VCBO.COM



PKJ DESIGN GROUP
Landscape Architecture, Planning & Visualization
3150 W. 12600 S.
SALT LAKE CITY, UT 84043 | 801.956.2717
www.pkjdesigngroup.com

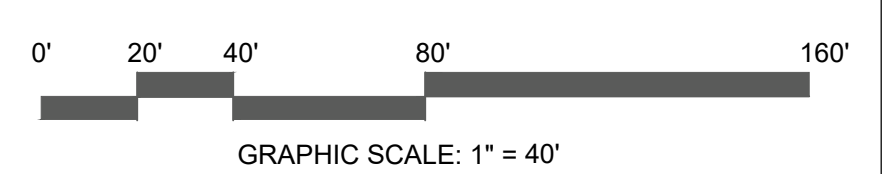
CONFIDENTIALITY NOTICE
BY ACCEPTING THIS MATERIAL, THE RECIPIENT ACKNOWLEDGES AND AGREES THAT THE INFORMATION CONTAINED HEREIN IS CONFIDENTIAL AND SHALL NOT BE DISCLOSED, DISTRIBUTED, OR OTHERWISE TRANSMITTED IN ANY WAY WITHOUT THE EXPRESS WRITTEN CONSENT OF LIFE TIME, INC. OR ITS SUBSIDIARIES ("LTI"). THIS MATERIAL AND INFORMATION REMAINS THE SOLE PROPERTY OF LTI AND LTI RESERVES THE RIGHT TO REQUIRE ITS RETURN AT ANY TIME. THE RECIPIENT AGREES TO DEFEND AND INDEMNIFY LTI FROM ANY DAMAGES OR LOSSES ARISING OUT OF THE UNAUTHORIZED USE OR DISCLOSURE OF THE INFORMATION.

| REV | DATE | DESCRIPTION |
|-----|------------|--------------------------------|
| | 9/12/2025 | CONSTRUCTION DOCUMENTS |
| 1 | 10/17/2025 | ADDENDUM 1 CITY OWNER COMMENTS |
| | 2/13/2026 | ISSUED FOR CONSTRUCTION |
| 2 | 3/13/2026 | PR001: POOL DECK ADJUSTMENTS |
| | 3/13/2026 | PR002 |



LOT 1:
TOTAL ACREAGE: 12.6
TOTAL LANDSCAPE AREA: 3.72 AC
TEMPORARY IRRIGATION WITHIN LOT: 57,318 SQ FT
TEMPORARY IRRIGATION WITHIN UDOT EXPANSION: 27,344 SQ FT

811 BLUE STAKES OF UTAH
UTILITY NOTIFICATION CENTER, INC.
1-800-662-4111
www.bluestakes.org



HERRIMAN, UT

4684 W 12600 S
RIVERTON, UT 84096
E-BOX

COLOR ILLUSTRATION

COLOR



DATE: May 13, 2026
TO: The Honorable Mayor and Members of the City Council
FROM: Michael Maloy, Planning Director
SUBJECT: Review and Consider a Recommendation to Approve a Master Development Agreement for Awaken City Church to Permit a “Church or Place of Worship” Within a Building Located at 15856 S Rockwell Park Cove in the M-1 Manufacturing Zone (File No. M2026-038).

RECOMMENDATION:

Staff and the Planning Commission recommend approval of the proposed Master Development Agreement (MDA), subject to the modifications outlined below. This recommendation reflects a discretionary, site-specific legislative determination by the City Council and does not amend the zoning ordinance or establish a general entitlement for religious institutions within the M-1 Manufacturing Zone.

Motion to approve the Awaken City Church Master Development Agreement to permit a “Church or Place of Worship” and related pastoral or community services within an existing building located approximately at 15856 S Rockwell Park Cove in the M-1 Manufacturing Zone, subject to the following modifications:

1. Clarify and simplify agreement language, in consultation with the City Attorney, to ensure the agreement achieves its stated purposes while mitigating potential unintended consequences (if deemed necessary).
2. Include within the agreement preamble a statement acknowledging the applicant’s assertion of protection under federal law, without determining that the zoning ordinance is unlawful or unenforceable.
3. State that the agreement does not run with the land and is not transferable without subsequent City approval.
4. Include a defined expiration term (10 years with a discretionary 5-year extension), after which the use, if continued, would be treated as a legal nonconforming land use unless otherwise authorized by the City Council.

ISSUE BEFORE COUNCIL:

Should the City Council approve a discretionary, site-specific Master Development Agreement to allow a Church or Place of Worship and related services within an existing building located on approximately ±2.46 acres at 15856 S Rockwell Park Cove in the M-1 Manufacturing Zone?

BACKGROUND & SUMMARY:

Awaken City Church has provided religious and community-oriented services in Herriman since 2018. At present, weekend worship services are held at Providence Hall Junior High School under a temporary shared-use arrangement. The applicant seeks to lease a larger existing facility within the City to accommodate its growing congregation.

Due to development costs, market conditions, and limited availability of large existing structures in districts that permit institutional land uses, the applicant entered into a lease for a building within the Rockwell Landing Business Park, which is zoned M-1 Manufacturing. Herriman City Code does not list a “Church or Place of Worship” as a permitted or conditional use within the M-1 Zone.

To address this incompatibility with the zoning ordinance, the applicant submitted a request for approval of a Master Development Agreement. The applicant asserts that approval is warranted under federal religious land use protections. Staff does not conclude that the M-1 zoning ordinance is unlawful; rather, staff has evaluated available legislative tools and determined that a narrowly tailored development agreement is an appropriate and lawful mechanism for Council consideration under Utah Code.

ALIGNMENT WITH STRATEGIC PLAN:

While the current *Herriman City Strategic Plan* does not directly address private non-profit land uses, such as religious institutions, it does recognize that the “livability of a community goes far beyond basic services,” and commits the City to “focus efforts on items that improve quality of life and support essential services necessary to make Herriman a great place to live.” One of these items is a “balanced land use with consideration of private and public interests in land development,” as stated below:

***EV 3 – Balanced Land Use.** “Balanced land use with consideration of private and public interests in land development is a key function of City zoning. Land uses should protect public health, foster a positive community atmosphere, and promote social mobility. A mix of commercial, manufacturing, services, and housing, including attainable home ownership, is key for a strong community and to reduce impacts on roads and air quality. Services should be located near housing areas. The City shall strive to preserve commercially zoned properties. A good balance will buffer the demands placed on residential property taxpayers while still supporting quality services...” (p 7, Strategic Plan)*

DISCUSSION:

Herriman has intentionally excluded churches from most commercial and manufacturing zoning districts to advance legitimate land-use objectives, including the preservation of employment centers, the promotion of economic development, and the protection of the City’s tax base. These objectives are reflected in the purpose and structure of the M-1 Manufacturing Zone.

The M-1 Zone permits certain nonresidential uses that are intended to support employment, training, and commercial activity. Some permitted uses—most notably reception centers or event-oriented facilities—may involve organized gatherings of individuals as part of their operations. These uses are permitted based on their alignment with the zone’s economic and commercial objectives, and not as general public assembly uses.

Based on consultation with the City Attorney, staff recognizes that the interaction between these permitted uses and federal religious land-use protections presents a level of legal risk and uncertainty that cannot be readily resolved through ordinance interpretation alone. While staff does not conclude that the City’s zoning ordinance violates federal law, the City Attorney has advised that defending a denial under these circumstances could expose the City to costly and unpredictable litigation. Staff’s recommendation reflects a prudent response to this identified legal risk and does not imply that the City lacks defensible arguments should future cases arise.

Approval of the proposed Master Development Agreement represents a discretionary, site-specific legislative accommodation intended to prudently manage that litigation risk while preserving the City’s adopted land-use framework. This approach reflects a policy decision informed by legal counsel, rather than a determination that a Church or Place of Worship is similarly situated to permitted M-1 uses for zoning purposes.

The City’s consideration of this agreement is therefore guided by risk management, fiscal stewardship, and legislative discretion, and does not diminish the City’s authority to enforce its zoning ordinance or to make different policy determinations in future cases.

Before submittal of the proposed agreement, staff discussed alternative approaches with the applicant, including a zoning text amendment or zoning map amendment. Both options were determined to have broader and less predictable impacts on the City’s land-use policy. By contrast, the proposed Master Development Agreement is:

- Narrow in scope and limited in duration;
- Addresses the applicant’s immediate needs;
- Preserves the intent and integrity of the M-1 Manufacturing Zone; and
- Allows the City Council to exercise legislative discretion while prudently limiting potential litigation exposure.

Staff finds this approach to be appropriate, measured, and legally defensible.

Procedural History and Legal Context

Under Utah law, approval of a development agreement is a legislative action, similar in nature to a zoning amendment, and is within the City Council’s discretion following a public hearing and a recommendation from the Planning Commission.

Notice of a Planning Commission public meeting was mailed and posted on or before April 5, 2026, for a public hearing on April 15, 2026. No public comment was received before or during the hearing.

Following the public hearing, the Planning Commission voted 5-1 to recommend approval of the proposal with the modifications listed on page one (1) of this report. In addition to the recommendation, individual members of the Commission requested that staff provide the following additional comments for Council consideration:

- Commissioner Jacobson recommends the Council initiate a zoning amendment to permit churches in all zoning districts except M-2 Manufacturing, which is reserved for “heavy” manufacturing land uses.
- Commissioner Powell recommends the Council remove the maximum size restriction of 18,000 square feet.
- Commissioner Ferguson recommends that the Council direct staff to research and draft zoning definitions and regulations that would allow the delivery of humanitarian services, such as a food pantry or emergency shelter, within the definition of a “Church or Place of Worship.”
- Commissioner Rypien also recommends the Council remove the square footage restriction.
- Commissioner Sickles recommends that the Council carefully consider the potential unintended impacts of the proposal if approved. Specifically, how can the city deny a similar proposal in other commercial zones that permit non-religious assembly or institutional land uses, such as a reception center?

In response to these comments, staff agrees that additional discussion of religious land-use regulations in commercial and manufacturing zones may be warranted during a future City Council work meeting. However, staff anticipates that the Council’s discussion and decision in this matter will likely result in direction for staff in the drafting of potential Herriman City Code amendments.

General Plan and Ordinance Considerations

HCC 10-5-8 Amendments

In considering legislative land-use actions, the City Council may evaluate the following factors:

1. Consistency with the General Plan

Finding: The General Plan encourages the expansion and diversification of social and cultural amenities that serve a range of demographics. Approval of the proposed agreement would allow an existing institutional presence to remain in Herriman without altering long-term land-use policy.

2. Compatibility with surrounding development

Finding: The anticipated operational impacts are consistent with other uses within the Rockwell Landing Business Park, and the proposal is compatible with the character of the surrounding area.

3. Potential adverse effects on adjacent property

Finding: Peak demand periods for the proposed use generally occur outside weekday business hours, and no adverse effects on adjacent properties have been identified. Existing distance requirements related to alcohol-licensed establishments are acknowledged and remain applicable.

4. Adequacy of public facilities and services

Finding: The property is fully serviced, and the proposed use would require only interior tenant improvements. No deficiencies in public facilities or infrastructure were identified.

In conclusion, approval of the proposed Development Agreement reflects a limited legislative accommodation responsive to the applicant's circumstances and community context. It does not amend the zoning ordinance, establish a general entitlement for religious institutions within the M-1 Zone, or limit the City Council's ability to make future land-use policy decisions.

ALTERNATIVES:

The City Council may consider the following alternatives:

- Approve Motion to approve the proposal as submitted
- ✓ **Modify Motion to approve the proposal with recommended modifications**
- Continue Motion to continue the proposal for further consideration (with or without date)
- Deny Motion to deny the proposal as submitted

FISCAL IMPACTS:

Whereas the proposal does not obligate the current or future city budgets, there are no direct fiscal impacts to the City.

ATTACHMENTS:

- A. Vicinity Map
- B. Draft Ordinance
- C. Draft Development Agreement

Attachment A – Vicinity Map



HERRIMAN, UTAH
ORDINANCE NO. 2026 -

**DEVELOPMENT AGREEMENT TO PERMIT AWAKEN CITY CHURCH IN AN
M-1 MANUFACTURING ZONE AT 15856 S ROCKWELL PARK COVE**

WHEREAS, the City of Herriman, pursuant to Utah State Code, may adopt an ordinance to establish land development regulations (“Zoning”), which includes the adoption or Amendment of the regulatory text, official zoning map, or master development agreement (“MDA”); and

WHEREAS, pursuant to Utah State Code, the Planning Commission (the “Commission”) shall prepare and recommend any proposed MDA to the City Council (the “Council”); and

WHEREAS, pursuant to the City of Herriman Land Development Code, the Commission shall hold a public hearing and provide reasonable notice at least ten (10) days prior to the said public hearing to recommend any MDA amendments to the Council; and

WHEREAS, a notice of a Planning Commission public hearing on a proposed MDA was posted in three (3) public locations and mailed to affected entities on or before April 5, 2026, for a meeting to be held on April 15, 2026, at 7:00 p.m.; and

WHEREAS, the Commission voted 5-1 to recommend approval of the proposed MDA in a public meeting held on April 15, 2026, at 7:00 p.m. in the City Council Chamber; and

WHEREAS, pursuant to Herriman City Code, it is the responsibility of the Council to consider the MDA amendment and the Commission’s recommendation in a public meeting; and

WHEREAS, a City Council public meeting was held on May 13, 2026, at 7:00 p.m. to discuss the MDA amendment; and

WHEREAS, the Council finds that it is in the best interest of the citizens of Herriman City to adopt the MDA amendment, which was recommended by the Planning Commission and documented in City File number M2026-038;

NOW, THEREFORE, be it ordained by the Herriman City Council for approval to amend the Crescent Commercial Development MDA as described in Exhibit “A”.

This Ordinance, assigned Ordinance No. 2026-_____, shall take immediate effect as soon as it shall be published or posted as required by law and deposited and recorded in the office of the City Recorder.

PASSED AND APPROVED this 13th day of May 2026.

HERRIMAN CITY

ATTEST:

Mayor Lorin Palmer

Jackie Nostrom, City Recorder

Exhibit “A”

(page to be replaced upon approval of draft agreement)

After recording, please send to:

Herriman City
Attn: City Recorder
5355 W Herriman Main Street
Herriman, Utah 84096

Affected Parcel No(s):

DEVELOPMENT AGREEMENT

This Development Agreement (“Agreement”) is between Herriman City, a Utah municipal corporation (“City”), Flex at the Point, LLC (“Applicant”), and Awaken City Church (“Church”).

RECITALS

WHEREAS, the Applicant has rights to certain real Property identified as Salt Lake County Assessor Parcel Number: 33-21-226-003, which is specifically described in the attached **Exhibit A** (“Property”); and

WHEREAS, the Property is subject to the planning and land use ordinances of the City and is approximately located at 15856 S Rockwell Park Cove, Herriman, UT 84065; and

WHEREAS, the Applicant desires to rent the Property to the Church; and

WHEREAS, the Property is zoned as M-1 Manufacturing (“M-1”); and

WHEREAS, a “Church or Place of Worship” is not a permitted or conditional land use for Property zoned as M-1; and

WHEREAS, the Religious Land Use and Institutionalized Persons Act protects churches and houses of worship from zoning ordinances that

substantially burden religious exercise without a compelling justification pursued through the least restrictive means; and

WHEREAS, the impact and operation of the Church is similar to types of land uses allowed to operate on properties zoned as M-1, most specifically “Reception Center,” which is an organized assembly of comparable size and frequency that often operates evenings and weekends; and

WHEREAS, in furtherance of the Applicant’s desire to rent the Property to the Church, the Applicant has requested approval of the Agreement to allow a Church or Place of Worship to locate on the Property within an existing building (“Building”) as described in **Exhibit B** (“Building”); and

WHEREAS, Herriman finds it beneficial for the Church to remain within the community, and

WHEREAS, the Herriman City Council (“City Council”), acting pursuant to its authority under Utah Code § 10-9a-102(2) *et seq.*, as amended, and the City’s adopted ordinances (“City Code”), and in furtherance of its land use policies, goals, objectives, ordinances, resolutions, and regulations, has elected to exercise its legislative discretion to enter into this Agreement for the purpose of allowing and regulating the development of a Church or Place of Worship on the Property pursuant to the terms contained herein and the underlying zoning regulations unless otherwise modified; and

WHEREAS, this Agreement shall only be valid upon approval of such by the City Council and pursuant to Ordinance No. _____, a copy of which is attached as **Exhibit C**; and

WHEREAS, The City, the Applicant, and the Church (“Parties”) acknowledge that the terms of this Agreement shall be enforceable, and the rights of the Applicant and the Church relative to the Property shall vest only if

the City Council, in its sole legislative discretion, approves the Development Agreement request for the Property.

NOW, THEREFORE, the Parties agree as follows:

TERMS

1. **Recitals; Definitions.** The recitals set forth above are incorporated herein by this reference. Any capitalized term used but not otherwise defined in this Agreement shall have the meaning ascribed to such term in the City Code.

2. **Enforceability.** The City, the Applicant, and the Church acknowledge that the terms of this Agreement shall be enforceable, and the rights of Applicant and the Church relative to the Property shall vest, only if the City Council, in its sole legislative discretion, approves the Development Agreement for the Property.

3. **Effective Date.** This Agreement is effective on the date the last party executes this Agreement as indicated by the date stated under that party's signature line (the "Effective Date").

4. **Conflicting Terms.** The Property shall be developed and used in accordance with the requirements and benefits of this Agreement and the Zone as of the Effective Date. If there is a discrepancy between the requirements of City Code, including the Zone, and this Agreement, this Agreement shall control.

5. **Applicant Obligations.**

A. Compliance with City Land Development Code ("Zone"). The Property will comply with the Zone, except as modified by this Agreement.

B. Maximum Permitted Floor Area. The Applicant shall not lease more than 18,000 square feet to the Church for operation of a “Church of Place of Worship” on the Property.

6. **Minor Changes**. The Planning Department, after conferring with the City Manager, may approve minor modifications to the Applicant Obligations in Section 5 that are necessary or advantageous for facilitating more desirable functions and aesthetics of the Property.

7. **City Obligations**. The City shall review development applications with respect to the Property in a timely manner, consistent with the City’s routine development review practices and in accordance with all applicable laws and regulations.

8. **Vested Rights and Reserved Legislative Powers**.

A. Vested Rights. Consistent with the terms and conditions of this Agreement, the City agrees that the Applicant has the vested right to rent the Property during the term of this Agreement in accordance with: (i) the Zone designation; (ii) the City Code in effect as of the Effective Date; and (iii) the terms of this Agreement.

B. Reserved Legislative Powers. The Applicant and the Church acknowledge that the City is restricted in its authority to limit its police power by contract and that the limitations, reservations, and exceptions set forth herein are intended to reserve to the City all of its police power that cannot be so limited. Notwithstanding, the retained power of the City to enact such legislation under the police powers, such legislation shall only be applied to modify the vested rights of Applicant and the Church under this Agreement and with respect to use under the zoning designations as referenced in this Agreement based upon the policies, facts and circumstances meeting the compelling, countervailing public

interest exception to the vested rights doctrine in the State of Utah. Any such proposed change affecting the vested rights of the Property shall be of general application to all development activity in City and Salt Lake County; and, unless in good faith City declares an emergency, Applicant shall be entitled to prior written notice and an opportunity to be heard with respect to the proposed change and its applicability to the Property under the compelling, countervailing public interest exception to the vested rights doctrine.

9. **Term.** This Agreement shall run with the land and shall continue in full force and effect until all obligations hereunder have been fully performed and all rights hereunder fully exercised; provided, however, that unless the Parties mutually agree to extend the term by an additional five (5) years, this Agreement shall not extend further than a period of ten (10) years from the Effective Date.

10. **General Provisions.**

A. Notices. All Notices, filings, consents, approvals, and other communication provided for herein or given in connection herewith shall be validly given, filed, made, delivered or served if in writing and delivered personally or sent by registered or certified U.S. Postal Service mail, return receipt requested, postage prepaid to the following addresses or to such other addresses as either party may from time to time designate in writing and deliver in like manner. Any such change of address shall be given at least ten days before the date on which the change is to become effective:

If to City: Herriman City
 Attn: City Recorder
 5355 W Herriman Main Street

Herriman, Utah 84096

If to Applicant: Flex at the Point, LLC
Attn: Taylor Ogden
Newmark Mountain West
36 South State Street, Ste 1400
Salt Lake City, UT 84111

If to Church: Awaken City Church
Attn: Derek Duvall
5526 W 13400 South Street, Ste 450
Herriman, UT 84096

B. Mailing Effective. Notices given by mail shall be deemed delivered seventy-two hours following deposit with the U.S. Postal Service in the manner set forth above.

C. No Waiver. Any party's failure to enforce any provision of this Agreement shall not constitute a waiver of the right to enforce such provision. The provisions may be waived only in writing by the party intended to be benefited by the provisions, and a waiver by a party of a breach hereunder by the other party shall not be construed as a waiver of any succeeding breach of the same or other provisions.

D. Headings. The descriptive headings of the paragraphs of this Agreement are inserted for convenience only and shall not control or affect the meaning or construction of any provision in this Agreement.

E. Authority. The Parties to this Agreement represent that they have full power and authority to enter into this Agreement, and that all

necessary actions have been taken to give full force and effect to this Agreement. The Applicant and the Church represent and warrant that they are fully formed and validly existing under the laws of the State of Utah and that they are duly qualified to do business in the State of Utah and are in good standing under applicable state laws. Applicant, Church, and City warrant to each other that the individuals executing this Agreement on behalf of their respective party are authorized and empowered to bind the party on whose behalf each individual is signing. Applicant and Church represent to City that by entering into this Agreement, the Applicant and Church have bound all persons and entities having a legal or equitable interest to the terms of this Agreement as of the Effective Date.

F. Entire Agreement. This Agreement, together with the Exhibits attached hereto, documents referenced herein, and all regulatory approvals given by the City for the Property, contain the entire Agreement of the Parties with respect to the subject matter hereof and supersede any prior promises, representations, warranties, inducements, or understandings between the Parties which are not contained in such agreements, regulatory approvals, and related conditions.

G. Amendment. This Agreement may be amended in whole or in part with respect to all or any portion of the Property by the mutual written consent of the Parties or by their successors-in-interest or assigns. Any such amendment of this Agreement shall be recorded in the official records of the Salt Lake County Recorder's Office.

H. Severability. If any of the provisions of this Agreement are declared void or unenforceable, such provision shall be severed from this Agreement. This Agreement shall otherwise remain in full force and effect, provided the fundamental purpose of this Agreement and

Applicant's ability to complete the development of the Property as set forth in the Concept Plan is not defeated by such severance.

I. Governing Law. The laws of the State of Utah shall govern the interpretation and enforcement of this Agreement. The Parties shall agree that the venue for any action commenced in connection with this Agreement shall be proper only in a court of competent jurisdiction located in Salt Lake County, Utah. The Parties hereby expressly waive any right to object to such choice of law or venue.

J. Remedies. If either party breaches any provision of this Agreement, the non-defaulting party shall be entitled to all remedies available both at law and in equity.

K. Attorney's Fees and Costs. If either party brings legal action either because of a breach of this Agreement or to enforce a provision of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and court costs.

L. Binding Effect. The benefits and burdens of this Agreement shall be binding upon and shall inure to the benefit of the Parties and their respective heirs, legal representatives, successors in interest, and assigns. This Agreement shall be incorporated by reference in any instrument purporting to convey an interest in the Property.

M. No Third Party Rights. The obligations of Applicant and City set forth in this Agreement shall not create any rights in or obligations to any other persons or Parties except to the extent otherwise provided herein.

N. Assignment. The Applicant may not assign or transfer this Agreement without prior written consent of the City.

O. No Agency Created. Nothing contained in this Agreement shall create any partnership, joint venture, or agency relationship between the Parties.

To evidence the Parties' Agreement to this Agreement, each party has executed it on the date stated under that party's name.

[SIGNATURE PAGE FOLLOWS]

DRAFT

DRAFT

HERRIMAN CITY

Approved as to form:

Signature: _____

By: _____

Legal Department/Office

Its: _____

Date: _____

State of _____)

§

County of _____)

On this ____ day of _____, 20____, before me personally came

_____ (*name of document signer*), whose

identity is personally known to me (or proven on the basis of satisfactory

evidence) and who duly sworn/affirmed to me that he/she is the Mayor of

_____ (*City*) and said he/she has the authority of

said City to sign this instrument and said City executed the same.

Notary Public

(*seal*)

DRAFT

APPLICANT _____

Signature: _____

By: _____

Its: _____

Date: _____

Personal Acknowledgment

State of _____)

§

County of _____)

On this ____ day of _____, 20____, before me personally came _____ (*name of document signer*), whose identity is personally known to me (or proven on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to this instrument, and acknowledged he/she/they executed the same.

Notary Public

(*sea*)

Corporate/Trust/Entity Acknowledgment

State of _____)

§

County of _____)

On this ____ day of _____, 20____, before me personally came _____ (name of document signer), whose identity is personally known to me (or proven on the basis of satisfactory evidence) and who duly sworn/affirmed to me that he/she is the _____ (title of office) of _____ (name of corporation/trust/entity) and said he/she has the authority of said corporation/trust/entity to sign this instrument and said corporation/trust/entity executed the same.

Notary Public

(seal)

CHURCH _____

Signature: _____

By: _____

Its: _____

Date: _____

Personal Acknowledgment

State of _____)

§

County of _____)

On this ____ day of _____, 20____, before me personally came

_____ (*name of document signer*), whose identity
is personally known to me (or proven on the basis of satisfactory evidence) to be the
person(s) whose name(s) is/are subscribed to this instrument, and acknowledged
he/she/they executed the same.

Notary Public

(*seal*)

Corporate/Trust/Entity Acknowledgment

State of _____)

§

County of _____)

On this ____ day of _____, 20____, before me personally came

_____ (*name of document signer*), whose identity
is personally known to me (or proven on the basis of satisfactory evidence) and who
duly sworn/affirmed to me that he/she is the _____ (*title of
office*) of _____ (*name of corporation/trust/entity*) and
said he/she has the authority of said corporation/trust/entity to sign this instrument
and said corporation/trust/entity executed the same.

Notary Public

(see)

DRAFT

DRAFT

EXHIBIT A

Real Property Description

Lot 3, Rockwell Landing Phase 1, according to the official plat thereof, filed in the office of the Salt Lake County Recorder in Plat Book 2016P at Page 199.

DRAFT

DRAFT

EXHIBIT B

Building

A “Church or Place of Worship,” as defined in Title 10 of City Code, shall be permitted on the Property, Lot 3 of the *Rockwell Landing - Phase 1 Subdivision*, if developed and used within the existing Building, as depicted below, in accordance with the requirements of this Agreement:

DRAFT



DATE: April 28, 2026

TO: The Honorable Mayor and City Council

FROM: Blake Thomas, Community Development Director

SUBJECT: Presentation and Discussion for the Development Services Fee Study conducted by Lewis, Robertson, Burningham Public Finance Advisors

RECOMMENDATION:

This material is being provided to the Council for information purposes only, there is not recommendation for this item. Staff welcomes feedback from the Council on the Fee Study report.

ISSUE BEFORE COUNCIL:

Does the analysis and proposed fee schedule included in the Fee Study report align with the goals and objectives of the City Council?

ALIGNMENT WITH STRATEGIC PLAN:

This item aligns with the following goals of the strategic plan:

- LV 7-Ensure fiscal sustainability within all City functions
- CE 2-Promote trust in government

BACKGROUND/SUMMARY:

The city is required by Utah State Code to ensure that fees charged for development services accurately reflect the amount necessary conduct the work and provide the regulatory services rendered by the City. It is customary for municipalities to regularly review their development services fee schedule and make necessary adjustments to ensure fees charged are appropriate.

DISCUSSION:

The City contracted with Lewis, Robertson, Burningham (LRB) Public Finance Advisors to conduct a Cost of Services Study. The Study reviewed and analyzed the fees charged for all development services offered by Herriman City. LRB staff surveyed city staff to determine the time necessary to accept, review, issue, and inspect all permit application types. LRB used actual salary data and time spent by each employee involved with each permit type to conduct their analysis. LRB's work was used to produce the Development Services Fee Study Report, attached to this staff report. It includes an analysis of the existing fee schedule and proposed a new fee

schedule. The new fee schedule will be presented to the City Council at a future meeting for adoption, no action is requested on this item at this time.

ALTERNATIVES:

The Council is requested to review the Development Services Fee Study and provide feedback to staff and the consultant if there are concerns or suggestions.

FISCAL IMPACT:

The anticipated impacts to city revenue and expenses is included in the report.

ATTACHMENTS:

1. Development Services Fee Study



PUBLIC
FINANCE
ADVISORS

LEWIS | ROBERTSON | BURNINGHAM



HERRIMAN CITY, UTAH

APRIL 2026

DEVELOPMENT SERVICES FEE
STUDY

PREPARED BY:

LRB PUBLIC FINANCE ADVISORS

FORMERLY LEWIS YOUNG ROBERTSON & BURNINGHAM INC.

SECTION 1: EXECUTIVE SUMMARY

LRB Public Finance Advisors (LRB, formerly Lewis Young Robertson & Burningham Inc.) was retained by the City of Herriman (the City) to complete a Cost of Services Study related to planning and building department fees.¹ **Section 5** of this analysis provides additional details for the proposed planning and building department fee schedules consistent with the City's current fee schedule structure. The scope involved reviewing the following applications/permits, which the City recommended restructuring into these categories:

PLANNING DEPARTMENT

- Administrative Decision Fees
 - Administrative Interpretation
 - Change of Use
 - Determination of Non-Conforming Use
 - Zoning Verification
- Appeals Authority Fees
 - Administrative Decision Appeal
 - Variance
- Conditional Use Permit (CUP) Fees
 - CUP for Commercial or Industrial Land Use
 - CUP for Residential Land Use
 - CUP for Site Plan
 - CUP Amendment
 - CUP Extension
 - CUP When Required with Any Application (General Monument Signs, etc.)
- Subdivision Fees
 - Division of a Two-family Dwelling
 - Duplex Lot Split
 - Minor Subdivision Fee (4 lots or less)
 - Preliminary Subdivision
 - Property Lot Line Adjustments
 - Street Dedication Plat
 - Subdivision Amendment
 - Subdivision Extension
 - Subdivision Research
- General Plan (GP) Fees
 - GP Amendment (map or text)
- Master Development Agreement (MDA) or Large Project Master Plan Community (LPMPC) Fees
 - MDA or LPMPC - Legislative Review
 - MDA or LPMPC Amendment Major – Legislative Review
 - MDA or LPMPC Amendment Minor – Administrative Review
 - MDA or LPMPC Site Plan - Administrative Review
- Permitted Use Fees
 - Home Occupation Permit With Customers
 - Home Occupation Permit Without Customers
 - Accessory Dwelling Unit Permit
 - Site Plan Permit
 - Temporary Sign Permit
 - Temporary Use Permit (Circus, Carnival, Christmas Tree Sales, Fireworks Sales, etc.)

¹ Based on City feedback, no changes to engineering review or land disturbance fees are recommended at this time. The City plans to revisit these fees following implementation of new software that will provide improved data for setting these types of fees.

- Planned Unit Development (PUD) Fees
 - PUD for Residential Land Use
 - PUD for Commercial or Industrial Land Uses
 - PUD Amendment

- Special Exception Fees
 - Accessory Structure
- Zoning Fees
 - Zoning Text Amendment
 - Zoning Map Amendment

BUILDING DEPARTMENT

- Flat Building Permits
 - Commercial Rock/Masonry Wall Permit
 - Covered Deck Permit
 - Deck Permit
 - Demolition Permit
 - Fence Permit
 - Re-Roof Permit
 - Residential Pool Permit
 - Residential Rock/Masonry Wall Permit
 - Residential Solar Permit
 - Walkout Permit
- Valuation Building Permits
 - Single Family Dwelling, Unattached (SFD/D-ADUs)
 - Multi-Family Dwellings
 - Non-Residential Buildings
 - Other Structures

- Plan Review Fees
 - Residential/Commercial - 1st Time Review
 - SFD - Card Files
 - Tenant Finish, Addition/Remodel, etc.
 - Fence Plan Review Fee
 - Commercial Rock/Masonry Wall Plan Review Fee
 - Residential Rock/Masonry Wall Permit Plan Review Fee
- Residential/Non-Residential Mechanical/Electrical/Plumbing Permit
- Bond Processing Fee
- Building Permit Sign Fees
- Zoning Review Fee
- Restamp/Permit Transfer Fee
- Reinspection Fee

The purpose of this study is to ensure that the fees charged reflect the amount necessary to reasonably regulate the specified activity, including any disproportionate or enhanced services required by some permitting processes. The analysis is built around three main cost components:

- Employee Base Cost
- Department Overhead
- Administrative Overhead

NON-STANDARD APPLICATIONS/PERMITS

The analysis herein reflects the cost to process each application based on assumptions provided by the City regarding necessary processing time for each individual applicant. As such, the fees represent an average cost to process the specific application. If an applicant feels their application or permit

is unique, the City may calculate a non-standard fee to process the application. This can be done using the per-minute cost assumptions multiplied by the time spent on the application for each City staff member or representative involved in the process (see **Section 3**).

OTHER CONSIDERATIONS

According to Utah Code 10-20-904, “a municipality may impose or collect a fee for reviewing or approving the plans for a commercial or residential building, not to exceed the lesser of: (a) the actual cost of performing the plan review; and (b) 65% of the amount the municipality charges for a building permit fee for that building.” Utah Code 10-20-904 also requires that the fees imposed are based on the reasonable cost of processing the application, permit, inspection, regulation, or review.

SECTION 2: COST OF SERVICE INPUTS

The purpose of this study is to ensure that the fees charged reflect the amount necessary to reasonably regulate the specified activity, including any disproportionate or enhanced services required by some permitting processes. The analysis is built upon establishing a rational connection between the recommended fee and the necessary time and resources expended by the City to provide services.

The analysis is built around three main cost components:

- **EMPLOYEE BASE COST**

This category represents the cost associated with individual department personnel required to process each application/permit. These costs include time spent by employees, wages paid, and related benefits. The source of this data is the City's Fiscal Year 2024-2025 wages and benefits schedule. The total wages and benefits are calculated per-minute for each employee and applied to the time spent per application.

- **DEPARTMENT OVERHEAD**

The analysis includes department overhead cost for each person involved in the application/permit process. This represents the general cost of operating the applicable department (i.e., expenses related to employee training, materials, professional development, etc.). These costs contribute to the effectiveness of each employee and the department.

- **ADMINISTRATIVE OVERHEAD**

Administrative overhead represents the cost of "shared" services allocated to each department and employee on a per-minute basis. Examples of the types of services included in this category are those provided by the City's Legislative, Administrative, Planning Commission, Recorder, Customer Service, Human Resources, Finance, Legal, Information Technology, Communications, Fleet Management, and Facilities Services. Each of these administrative departments provides services to the other departments within the City, thus a portion of the administrative overhead is carried by these departments as a cost. The administrative overhead is calculated for each department then applied to the individual employees within the department on a per-minute basis.

A direct per-minute cost was calculated for each employee using the formulas below. A detailed description of each of the cost components is as follows:

1. Labor cost per-minute = (salary + benefits) / total annual minutes worked.
2. Department overhead cost per-minute = total department overhead applicable to each person / total annual minutes worked.
3. Administrative overhead cost per-minute = total administrative overhead applicable to department / total annual minutes worked.

BASE EMPLOYEE COST

Direct costs include labor costs required for all processes involved in the application/permitting process. **Table 2.1** illustrates the base cost for a sample of positions involved, along with the total full-time equivalent employees (FTEs) in each position’s corresponding department. All figures used in calculating direct costs were provided by the City.

TABLE 2.1: EMPLOYEE BASE COST CALCULATION EXAMPLE

| POSITION TITLE | DEPARTMENT | DEPARTMENT FTEs | FTE ALLOCATION | TOTAL SALARIES & BENEFITS (S&B) |
|--------------------------------------|----------------------|-----------------|----------------|---------------------------------|
| Public Works Inspector I | Engineering | 9.0 | 1.0 | \$86,372 |
| Planner II | Planning | 4.0 | 1.0 | \$100,062 |
| Building Inspector I | Development Services | 11.0 | 1.0 | \$101,042 |
| Public Utilities Engineering Manager | Engineering | 9.0 | 1.0 | \$174,419 |

DEPARTMENT OVERHEAD

Indirect costs include department overhead costs for each position involved in the application/permitting process and administrative costs. Department overhead costs represent the general cost of operating the applicable department. These costs are included in the analysis as they contribute to the value of effectiveness of each employee and to the department as a whole. **Table 2.2** illustrates the overhead costs for the departments involved in the regulation of development fees. Each position involved in the development fee process must pay for its fair share of applicable departmental costs. These costs include training, supplies, and communications.

TABLE 2.2: SUMMARY OF DEPARTMENT OVERHEAD COSTS

| DEPARTMENT | DOC |
|----------------------|-------------|
| Economic Development | \$74,100 |
| Facilities | \$319,346 |
| Streets | \$821,404 |
| Streetlighting | \$219,071 |
| Engineering | \$61,230 |
| GIS | \$100,172 |
| Planning | \$33,270 |
| Police | \$1,682,055 |
| Development Services | \$74,762 |
| Water | \$2,345,078 |
| Storm Water | \$232,129 |

ADMINISTRATIVE OVERHEAD

In addition to departmental costs, the cost allocation strategy includes an allocation of administrative overhead costs provided to all departments, including Legislative, Administrative, Planning Commission, Recorder, Customer Service, Human Resources, Finance, Legal, Information Technology, Communications, Fleet Management, and Facilities Services. The City's budget allocates a development services administrative fee to the departments listed above. Below, **Table 2.3** calculates the cost per-minute for each respective fund, and **Table 2.4** displays each department's overhead cost using those calculations.

TABLE 2.3: ALLOCATED ADMINISTRATIVE OVERHEAD COSTS

| TOTAL ADMIN INDIRECT COSTS ALLOCATION | OVERHEAD ALLOCATION | FTE | COST PER MIN |
|---------------------------------------|---------------------|---------------|--------------|
| General Fund | \$3,806,884 | 68.90 | \$0.44 |
| Police | \$896,964 | 61.90 | \$0.12 |
| Water | \$695,469 | 25.20 | \$0.22 |
| Storm | \$263,737 | 5.00 | \$0.42 |
| Development Services | \$604,485 | 11.00 | \$0.44 |
| TOTAL INDIRECT COSTS | \$6,267,539 | 172.00 | |

TABLE 2.4: PER-MINUTE DISTRIBUTION OF ADMINISTRATIVE OVERHEAD COSTS

| ALLOCATION SOURCE | DEPARTMENT ALLOCATED COSTS | TOTAL UNIT INDIRECT |
|----------------------|-----------------------------------|---------------------|
| General Fund | Courts | \$0.44 |
| | Public Works Administration | \$0.44 |
| | Streets | \$0.44 |
| | Streetlighting | \$0.44 |
| | Community Events and Recreation | \$0.44 |
| | Parks/Cemetery | \$0.44 |
| | Ice Ribbon/Blackridge | \$0.44 |
| | Community Development Admin | \$0.44 |
| | Economic Development | \$0.44 |
| | Planning | \$0.44 |
| | Engineering | \$0.44 |
| GIS | \$0.44 | |
| Police | Emergency Services | \$0.12 |
| | Police | \$0.12 |
| | Animal Services | \$0.12 |
| | Crossing Guards | \$0.12 |
| | Police Community Services Officer | \$0.12 |
| Development Services | Development Services | \$0.44 |
| Water | Water | \$0.22 |
| Storm | Storm Water | \$0.42 |

SECTION 3: FEE ANALYSIS

PER-MINUTE COST ANALYSIS

The base employee cost, department overhead cost, and administrative overhead cost are combined to determine the total cost per-minute for each employee involved in the development fee process. Total hours worked represents a typical work year of 2,080 hours multiplied by the FTE allocation. Total salaries and benefits, department overhead, and administrative overhead are then divided by the hours worked by each employee, then divided by 60 minutes to get the cost per-minute. **Table 3.1** illustrates this analysis for a sample of employees.

TABLE 3.1: SAMPLE OF PER-MINUTE COST ALLOCATION BY EMPLOYEE

| I. PERSONNEL DATA | | | II. EMPLOYEE INPUTS | | | | | III. PER-MINUTE COSTS | | | | |
|--------------------------------------|----------------------|------------|---------------------|---------------------------------|----------------------------|--------------|----------------|-----------------------|-------------|-----------------------|------------------------|-------------------------|
| TITLE | DEPT. | DEPT. FTEs | FTE ALLOCATION | TOTAL SALARIES & BENEFITS (S&B) | DEPT. OVERHEAD COSTS (DOC) | HOURS WORKED | % OF DEPT FTEs | S&B PER MIN | DOC PER MIN | SUBTOTAL COST PER MIN | TOTAL INDIRECT PER MIN | TOTAL UNIT COST PER MIN |
| Public Works Inspector I | Engineering | 9.0 | 1.0 | \$86,372 | \$61,230 | 2,080 | 11.1% | \$0.69 | \$0.05 | \$0.75 | \$0.44 | \$1.19 |
| Planner II | Planning | 4.0 | 1.0 | \$100,062 | \$33,270 | 2,080 | 25.0% | \$0.80 | \$0.07 | \$0.87 | \$0.44 | \$1.31 |
| Building Inspector I | Development Services | 11.0 | 1.0 | \$101,042 | \$74,762 | 2,080 | 9.1% | \$0.81 | \$0.05 | \$0.86 | \$0.44 | \$1.30 |
| Public Utilities Engineering Manager | Engineering | 9.0 | 1.0 | \$174,419 | \$61,230 | 2,080 | 11.1% | \$1.40 | \$0.05 | \$1.45 | \$0.44 | \$1.89 |

ANALYSIS OF APPLICATION/PERMIT COST

The per unit cost calculated above is used to calculate the maximum recommended fee for each application/permit. The recommended fee represents the amount necessary to reasonably regulate the specified activity, including any disproportionate or enhanced services required by some permitting processes. The analysis is built upon establishing a rational connection between the recommended fee and the necessary time and resources expended by the City to provide services.

In order to determine the time expended by each employee, the City spent considerable time and effort creating a process map for each application/permit studied. These process maps outlined the steps to complete each application/permit along with the amount of time and the personnel involved in each step. The following tables show a sample of a process map (**Table 3.2**) and the associated calculated fee (**Table 3.3**) for a Master Development Agreement (MDA) Amendment Minor permit.

TABLE 3.2: MDA AMENDMENT MINOR PROCESS MAP

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|----------------------------|-------------|---|
| 1 | Application Intake/ Review | 1.00 | Planner II |
| 2 | Fee Assessment | 0.50 | Planner II |
| 3 | Planning Review | 4.00 | Planner II |
| 4 | Building Dept Review | 1.00 | Building Permit Technician II or Building Permit Technician III |
| 5 | Address Assessment | 1.00 | Community Development Coordinator |
| 6 | Record IADU Notice | 0.50 | Deputy Director of Administration, City Recorder |
| | TOTAL | 8.00 | |

TABLE 3.3: CALCULATION OF MDA AMENDMENT MINOR

| PERSONNEL INVOLVED | HOURS | COST PER-MINUTE | TOTAL COST |
|---|-------------|-----------------|-----------------|
| Planner II | 5.50 | \$1.21 | \$399.60 |
| Community Development Coordinator | 1.00 | \$1.47 | \$88.37 |
| Deputy Director of Administration, City Recorder ¹ | 0.50 | \$0.00 | \$0.00 |
| <i>Building Permit Technician II</i> | | \$1.08 | |
| <i>Building Permit Technician III</i> | | \$1.28 | |
| Building Permit Technician II or Building Permit Technician III | 1.00 | \$1.18 | \$70.64 |
| TOTAL | 8.00 | | \$558.60 |

¹ Cost per-minute for administrative personnel is set to zero to avoid administrative overhead costs calculated in **Table 3.1**.

Table 3.2 shows the general tasks required to process and complete the MDA Amendment Minor permit, along with the personnel and time involved for each task. **Table 3.3** then multiplies the hours for each task by 60 and by the average cost per-minute for the personnel involved. For the tasks that may require more than one individual, the cost per-minute is averaged among all personnel involved as shown for Building Permit Technician II and Building Permit Technician III above.

As shown in the table above, the recommended fee for an MDA Amendment Minor is approximately **\$559**. The process maps and calculation of all development fees can be found in **Appendix A**. The process maps and calculation of all building permit fees, plan review flat fees, and the zoning review fee can be found in **Appendix B, C, and D**, respectively. A summary of all proposed fees is shown in **Section 5**.

NON-STANDARD APPLICATIONS/PERMITS

The analysis herein reflects the cost to process each application based on assumptions provided by the City regarding necessary processing time for each individual applicant. As such, the fees represent an average cost to process the specific application. If an applicant feels their application or permit is unique, the City may calculate a non-standard fee to process the application. This can be done using the per-minute cost assumptions multiplied by the time spent on the application for each City staff member or representative involved in the process.

RELIANCE ON CITY DATA

LRB has relied on information provided by City staff, including time estimates for tasks performed as part of the permit/application process and the costs associated with providing City services.

SECTION 4: BUILDING PERMIT EVALUATION

BUILDING PERMIT TIERING AND FEES

The City assesses a building permit fee for building activity within the City using the tiering demonstrated in **Table 4.1**.

TABLE 4.1: CURRENT BUILDING PERMIT TIERS

| BUILDING PERMIT TIERS | TIER 1 | TIER 2 | TIER 3 | TIER 4 | TIER 5 | TIER 6 | TIER 7 |
|---|-----------|-------------|--------------|-----------|-----------|-------------|--------------|
| Single Family Dwelling, Unattached (SFD) | \$2,000 | \$25,000 | \$50,000 | \$100,000 | \$500,000 | \$1,000,000 | \$1,000,000+ |
| Commercial Buildings/Multi-Family Dwellings (A) | \$500,000 | \$1,000,000 | \$1,000,000+ | | | | |
| All Other (B) | \$2,000 | \$25,000 | \$50,000 | \$100,000 | \$500,000 | \$1,000,000 | \$1,000,000+ |

BUILDING VALUATION DETERMINATION

This study recommends the City adopts a policy to update the building valuation data using the most recent values issued by the International Code Council (ICC) Building Valuation Data. In subsequent years, the City's valuation data should be updated annually to reflect the applicable ICC Building Valuation Data published each February. The following analysis explored in this section utilizes the City's valuation database from 2024 to compare revenue generated from the current building permit fee schedule to the revenue generated using the process map methodology as it was the most recent data available at the time of the analysis.

RECOMMENDED CHANGES TO BUILDING PERMIT FEE SCHEDULE

VALUATION BUILDING PERMITS

COST RECOVERY ANALYSIS

Based on City input, this analysis recommends the City continues to use the valuation structure outlined in the current schedule as shown in the table above. LRB completed a cost recovery analysis to justify adjustments to the City's current fees. The cost recovery analysis combines the process maps completed by the City for each building permit type (see **Appendix B**) and the City's 2024 valuation database to compare revenue generated from the current building permit fee schedule to the revenue generated using the process map methodology. The following tables review the cost recovery for each building permit category outlined in the City's fee schedule.

SINGLE FAMILY DWELLING, UNATTACHED (SFD/D-ADUs)²

A comparison of revenue generated from the current building permit fee schedule to the cost allocation using the process map methodology suggests the City's single family dwelling building permit revenue should decrease by 22 percent.

² The City will begin to track and implement a permit process for Detached Accessory Dwelling Units (D-ADUs) following the completion of this study. The City will assess any D-ADUs under the single family dwelling, unattached valuation schedule at this time.

TABLE 4.2: SINGLE FAMILY DWELLING COST RECOVERY

| TYPE | 2024 PERMIT REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (PROCESS MAPS) |
|------------------------|---|----------------------------------|
| Single Family Dwelling | \$1,308,536 | \$1,014,626 |
| Total | \$1,308,536 | \$1,014,626 |
| | % INCREASE (DECREASE) | (22%) |

Based on the revenue generated by the process map methodology, it is recommended that the City decreases the unattached/detached dwelling building permit fees by 22 percent.

TABLE 4.3: PROPOSED SINGLE FAMILY DWELLING BUILDING PERMIT TIERS AND FEES

| BUILDING PERMIT TIERS | TIER 1 | TIER 2 | TIER 3 | TIER 4 | TIER 5 | TIER 6 | TIER 7 |
|---|---------------------------|-----------------|-----------------|------------------|------------------|--------------------|---------------------|
| | Tier Valuation Max | | | | | | |
| Valuation (Existing/Proposed) | \$2,000 | \$25,000 | \$50,000 | \$100,000 | \$500,000 | \$1,000,000 | \$1,000,000+ |
| BUILDING PERMIT FEES | TIER 1 | TIER 2 | TIER 3 | TIER 4 | TIER 5 | TIER 6 | TIER 7 |
| Single Family Dwelling (Existing) | | | | | | | |
| Base | \$25 | \$113 | \$669 | \$1,164 | \$1,944 | \$6,784 | \$10,674 |
| Fee Per 1K | \$5.00 | \$21.00 | \$18.00 | \$14.00 | \$9.00 | \$6.00 | \$5.00 |
| Cost Recovery Fee Recommended Percent Change | (22%) | (22%) | (22%) | (22%) | (22%) | (22%) | (22%) |
| Single Family Dwelling (Proposed) | | | | | | | |
| Base | \$19 | \$88 | \$519 | \$902 | \$1,507 | \$5,260 | \$8,276 |
| Fee Per 1K | \$3.88 | \$16.28 | \$13.96 | \$10.86 | \$6.98 | \$4.65 | \$3.88 |

MULTI-FAMILY DWELLINGS

A comparison of revenue generated from the current building permit fee schedule to the cost allocation using the process map methodology suggests the City's multi-family dwellings building permit revenue should decrease by 58 percent.

TABLE 4.4: MULTI-FAMILY DWELLING (A) COST RECOVERY

| TYPE | 2024 PERMIT REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (PROCESS MAPS) |
|---------------------------------------|---|----------------------------------|
| Residential Attached (Townhome) | \$195,926 | \$75,711 |
| Residential Multi-Family (Apt, Condo) | \$10,560 | \$11,726 |
| Total | \$206,486 | \$87,437 |
| | % INCREASE (DECREASE) | (58%) |

Based on the revenue generated by the process map methodology, it is recommended that the City decreases the multi-family dwellings building permit fees by 58 percent.

TABLE 4.5: PROPOSED MULTI-FAMILY DWELLING BUILDING PERMIT TIERS AND FEES

| BUILDING PERMIT TIERS | TIER 1 | TIER 2 | TIER 3 |
|---|--------------|--------------------|--------------|
| | | Tier Valuation Max | |
| Valuation (Existing/Proposed) | \$500,000 | \$1,000,000 | \$1,000,000+ |
| BUILDING PERMIT FEES | TIER 1 | TIER 2 | TIER 3 |
| Multi-Family Dwellings (Existing) | | | |
| Base | \$2,249 | \$7,849 | \$12,349 |
| Fee Per 1K | \$14.00 | \$9.00 | \$7.00 |
| Cost Recovery Fee Recommended Percent Change | (58%) | (58%) | (58%) |
| Multi-Family Dwellings (Proposed) | | | |
| Base | \$952 | \$3,324 | \$5,229 |
| Fee Per 1K | \$5.93 | \$3.81 | \$2.96 |

COMMERCIAL (NON-RESIDENTIAL) BUILDINGS

A comparison of revenue generated from the current building permit fee schedule to the cost allocation using the process map methodology suggests the City's non-residential buildings building permit revenue should decrease by 11 percent.

TABLE 4.6: NON-RESIDENTIAL BUILDINGS (A) COST RECOVERY

| TYPE | 2024 PERMIT REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (PROCESS MAPS) |
|---------------------------------------|---|----------------------------------|
| Hotel Building | \$57,961 | \$41,448 |
| Office - Professional Building | \$63,233 | \$47,528 |
| Retail-Mercantile-Restaurant Building | \$142,275 | \$138,054 |
| Recreational Building | \$43,136 | \$31,538 |
| Storage Building | \$53,751 | \$60,714 |
| Total | \$360,356 | \$319,282 |
| | % INCREASE (DECREASE) | (11%) |

Based on the revenue generated by the process map methodology, it is recommended that the City decreases the non-residential buildings building permit fees by 11 percent.

TABLE 4.7: PROPOSED NON-RESIDENTIAL BUILDINGS BUILDING PERMIT TIERS AND FEES

| BUILDING PERMIT TIERS | TIER 1 | TIER 2 | TIER 3 |
|---|--------------------|--------------------|---------------------|
| | Tier Valuation Max | | |
| Valuation (Existing/Proposed) | \$500,000 | \$1,000,000 | \$1,000,000+ |
| BUILDING PERMIT FEES | TIER 1 | TIER 2 | TIER 3 |
| Commercial Buildings (Existing) | | | |
| Base | \$2,249 | \$7,849 | \$12,349 |
| Fee Per 1K | \$14.00 | \$9.00 | \$7.00 |
| Cost Recovery Fee Recommended Percent Change | (11%) | (11%) | (11%) |
| Commercial Buildings (Proposed) | | | |
| Base | \$1,993 | \$6,954 | \$10,941 |
| Fee Per 1K | \$12.40 | \$7.97 | \$6.20 |

ALL OTHER STRUCTURES

A comparison of revenue generated from the current building permit fee schedule to the cost allocation using the process map methodology suggests the City's commercial buildings building permit revenue should increase by 54 percent. **Table 4.8** includes a comprehensive list of building types that the City currently assesses under this valuation structure and were utilized in this analysis. It is important to note that the City will begin to track and implement a permit process for internal accessory dwelling units (I-ADUs) and non-residential solar permits following the completion of this study. The City will assess any I-ADUs and non-residential solar permits under the all other structures valuation schedule at this time.

TABLE 4.8: ALL OTHER STRUCTURES COST RECOVERY

| TYPE | 2024 PERMIT REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (PROCESS MAPS) |
|---|---|----------------------------------|
| Residential Remodel | \$16,502 | \$12,719 |
| Residential Addition | \$4,362 | \$6,421 |
| Residential Basement | \$26,339 | \$104,460 |
| Residential Detached Structure | \$14,469 | \$9,045 |
| Residential Roof Cover Only | \$866 | \$689 |
| Residential Other (Agricultural Building) | \$935 | \$235 |
| Commercial Addition | \$9,631 | \$2,281 |
| Commercial Remodel | \$3,071 | \$4,736 |
| Commercial Tenant Improvement | \$21,541 | \$14,607 |
| Commercial Detached Structures | \$1,851 | \$1,383 |
| Commercial Pool | \$1,688 | \$921 |
| Commercial Other Non-Buildings | \$1,391 | \$1,050 |
| Total | \$102,647 | \$158,548 |
| | % INCREASE (DECREASE) | 54% |

TABLE 4.9: PROPOSED ALL OTHER STRUCTURES TIERS AND FEES

| BUILDING PERMIT TIERS | TIER 1 | TIER 2 | TIER 3 | TIER 4 | TIER 5 | TIER 6 | TIER 7 |
|---|--------------------|------------|------------|------------|------------|-------------|--------------|
| | Tier Valuation Max | | | | | | |
| Valuation (Existing/Proposed) | \$2,000 | \$25,000 | \$50,000 | \$100,000 | \$500,000 | \$1,000,000 | \$1,000,000+ |
| BUILDING PERMIT FEES | TIER 1 | TIER 2 | TIER 3 | TIER 4 | TIER 5 | TIER 6 | TIER 7 |
| All Other (Existing) | | | | | | | |
| Base | \$24 | \$69 | \$392 | \$644 | \$994 | \$3,234 | \$5,609 |
| Fee Per 1K | \$3.05 | \$14.00 | \$10.10 | \$7.00 | \$5.60 | \$4.75 | \$3.65 |
| Cost Recovery Fee Recommended Percent Change | 54% | 54% | 54% | 54% | 54% | 54% | 54% |
| All Other (Proposed) | | | | | | | |
| Base | \$36 | \$107 | \$605 | \$994 | \$1,535 | \$4,995 | \$8,663 |
| Fee Per 1K | \$4.71 | \$21.62 | \$15.60 | \$10.81 | \$8.65 | \$7.34 | \$5.64 |

FLAT BUILDING PERMITS

The City completed process maps for each building permit that is assessed a flat fee by valuation category (see **Appendix B**). However, it is the desire of the City to continue to assess flat fees regardless of valuation. Using the City's valuation database, the average valuation for each building permit flat fee category was determined. Based on the average valuation, LRB then identified the cost assumptions for each permit process map within the applicable valuation range. **Table 4.10** lists the average valuation and the calculated process map cost by building permit type.

TABLE 4.10: PROPOSED FEES FOR FLAT BUILDING FEES USING AVERAGE VALUATION AND PROCESS MAPS

| PERMIT/FEE TYPE | AVERAGE VALUATION | PROPOSED PROCESS MAP FEE WITHIN AVERAGE VALUATION |
|--------------------------------------|-------------------|---|
| Building Permit Sign Fee | \$14,857 | \$159 |
| Commercial Rock/Masonry Wall Permit | \$52,000 | \$147 |
| Covered Deck Permit | \$4,000 | \$222 |
| Deck Permit | \$1,500 | \$139 |
| Demolition Permit | \$119,000 | \$77 |
| Fence Permit | \$5,000 | \$77 |
| Re-Roof Permit | \$15,314 | \$118 |
| Residential Pool Permit | \$35,280 | \$298 |
| Residential Rock/Masonry Wall Permit | \$48,643 | \$102 |
| Residential Solar Permit | \$26,646 | \$118 |
| Walkout Permit | \$8,444 | \$292 |
| Electrical Permit: Residential | \$3,212 | \$100 |
| Electrical Permit: Non-Residential | \$2,864 | \$153 |
| Mechanical Permit: Residential | \$10,592 | \$100 |
| Mechanical Permit: Non-Residential | \$15,000 | \$153 |

| PERMIT/FEE TYPE | AVERAGE VALUATION | PROPOSED PROCESS MAP FEE WITHIN AVERAGE VALUATION |
|----------------------------------|-----------------------|---|
| Plumbing Permit: Residential | \$14,500 | \$100 |
| Plumbing Permit: Non-Residential | See Note ¹ | \$153 |

Note 1: 2024 building permit data provided by the City did not include any instances of non-residential plumbing permits. For consistency, the fee for non-residential plumbing permits is set equal to electrical and mechanical non-residential permits at \$153.

FLAT PLAN REVIEW FEES

In addition to the flat fees above, the City completed process maps for the plan review fees that are assessed a flat fee by valuation category (see **Appendix C**). It is the desire of the City to continue to assess flat plan review fees regardless of valuation. **Table 4.11** lists the average valuation and the calculated process map cost by plan review type using the same methodology above.

TABLE 4.11: PROPOSED FEES FOR FLAT PLAN REVIEW FEES BASED ON AVERAGE VALUATION

| PERMIT/FEE TYPE | AVERAGE VALUATION | PROPOSED PROCESS MAP FEE WITHIN AVERAGE VALUATION |
|--------------------------------------|-------------------|---|
| Fences | \$5,000 | \$48 |
| Commercial Rock/Masonry Wall Permit | \$52,000 | \$185 |
| Residential Rock/Masonry Wall Permit | \$48,643 | \$92 |

The City currently assesses a \$47 minimum for plan review fees for tenant finish, addition, and remodels. To determine the minimum plan review charge, the calculated process map cost (see **Appendix C**) was identified using the minimum valuation for the applicable fees. Based on an average, **Table 4.12** shows the \$47 minimum can increase to \$183.

TABLE 4.12: PROPOSED FEES FOR FLAT PLAN REVIEW FEES BASED ON MINIMUM VALUATION

| PERMIT/FEE TYPE | MINIMUM VALUATION | PROPOSED PROCESS MAP FEE WITHIN AVERAGE VALUATION |
|----------------------|-------------------|---|
| Tenant Improvement | \$5,000 | \$191 |
| Residential Addition | \$1,000 | \$191 |
| Residential Remodel | \$1,000 | \$167 |
| | AVERAGE | \$183 |

The City will keep its same plan review policies relative to building permits assessed by valuation.

SECTION 5: FEE RECOMMENDATIONS

Illustrated in **Tables 5.1** and **5.2** are the recommended fees for each of the applications/permits studied in this report.

Based on City feedback, no changes to engineering review or land disturbance fees are recommended at this time. The City plans to revisit these fees following implementation of new software that will provide improved data for setting these types of fees.

BUILDING VALUATION DATA

The Building Official shall update the valuation table on July 1 of each year with the most current valuation table published by the International Code Council in February of each year.

BUILDING FEES

TABLE 5.1: RECOMMENDED BUILDING PERMIT FEES

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|---|---|
| Building Permit -Single-Family Dwelling, Unattached (SFD / D-ADUs) | | |
| \$2,000 or less | \$25 for the first \$500 value, plus \$5 for each additional \$100 to \$2,000 | \$19 for 1st \$500 value + \$3.88 for each additional \$100 to \$2,000 |
| \$2,001 to \$25,000 | \$113.25 for the first \$2,000 value, plus \$21 for each additional \$1,000 to \$25,000 | \$88 for 1st \$2,000 value + \$16.28 for each additional \$1,000 to \$25,000 |
| \$25,001 to \$50,000 | \$669.25 for the first \$25,000 value, plus \$18 for each additional \$1,000 to \$50,000 | \$519 for 1st \$25,000 value + \$13.96 for each additional \$1,000 to \$50,000 |
| \$50,001 to \$100,000 | \$1,163.75 for the first \$50,000 value, plus \$14 for each additional \$1,000 to \$100,000 | \$902 for 1st \$50,000 value + \$10.86 for each additional \$1,000 to \$100,000 |
| \$100,001 to \$500,000 | \$1,943.75 for the first \$100,000 value, plus \$9 for each additional \$1,000 to \$500,000 | \$1,507 for 1st \$100,000 value + \$6.98 for each additional \$1,000 to \$500,000 |
| \$500,001 to \$1,000,000 | \$6,783.75 for the first \$500,000 value, plus \$6 for each additional \$1,000 to \$1,000,000 | \$5,260 for 1st \$500,000 value + \$4.65 for each additional \$1,000 to \$1,000,000 |
| \$1,000,000+ | \$10,673.75 for the first \$1,000,000 value, plus \$5 for each additional \$1,000 or fraction thereof | \$8,276 for 1st \$1,000,000 value + \$3.88 for each additional \$1,000 or fraction thereof |
| Building Permit -Multi-Family Dwellings (A) | | |
| \$100,000 to \$500,000 | \$2,249.00 for 1st \$100,000 value + \$14.00 for each additional \$1,000 value | \$952 for 1st \$100,000 value + \$5.93 for each additional \$1,000 value |
| \$500,000 to \$1,000,000 | \$7,849.00 for 1st \$500,000 value + \$9.00 for each additional \$1,000 value | \$3,324 for 1st \$500,000 value + \$3.81 for each additional \$1,000 value |
| \$1,000,000+ | \$12,349.00 for 1st \$1,000,000 value + \$7.00 for each additional \$1,000 value | \$5,229 for 1st \$1,000,000 value + \$2.96 for each additional \$1,000 value |
| Building Permit -Commercial Non-Residential Buildings (A) | | |

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|--|--|
| \$100,000 to \$500,000 | \$2,249.00 for 1st \$100,000 value + \$14.00 for each additional \$1,000 value | \$1,993 for 1st \$100,000 value + \$12.40 for each additional \$1,000 value |
| \$500,000 to \$1,000,000 | \$7,849.00 for 1st \$500,000 value + \$9.00 for each additional \$1,000 value | \$6,954 for 1st \$500,000 value + \$7.97 for each additional \$1,000 value |
| \$1,000,000+ | \$12,349.00 for 1st \$1,000,000 value + \$7.00 for each additional \$1,000 value | \$10,941 for 1st \$1,000,000 value + \$6.20 for each additional \$1,000 value |
| Building Permit - All Other (B) (Addition, Basement, Non-Buildings, Remodel, Tenant Improvement, I-ADUs, etc.) | | |
| \$2,000 or less | \$23.50 for 1st \$500 value + \$3.05 for each additional \$500 value | \$36 for 1st \$500 value + \$4.71 for each additional \$5,000 value |
| \$2,001 to \$25,000 | \$69.25 for 1st \$2,000 value + \$14.00 for each additional \$1,000 value | \$107 for 1st \$2,000 value + \$21.62 for each additional \$1,000 value |
| \$25,001 to \$50,000 | \$391.75 for 1st \$25,000 value + \$10.10 for each additional \$1,000 value | \$605 for 1st \$25,000 value + \$15.60 for each additional \$1,000 value |
| \$50,001 to \$100,000 | \$643.75 for 1st \$50,000 value + \$7 for each additional \$1,000 value | \$994 for 1st \$50,000 value + \$10.81 for each additional \$1,000 value |
| \$100,001 to \$500,000 | \$993.75 for 1st \$100,000 value + \$5.60 for each additional \$1,000 value | \$1,535 for 1st \$100,000 value + \$8.65 for each additional \$1,000 value |
| \$500,001 to \$1,000,000 | \$3,233.75 for 1st \$500,000 value + \$4.75 for each additional \$1,000 value or fraction of | \$4,995 for 1st \$500,000 value + \$7.34 for each additional \$1,000 value or fraction of |
| \$1,000,000+ | \$5,608.75 for 1st \$1,000,000 value+\$3.65 for each additional \$1,000 value or fraction of | \$8,663 for 1st \$1,000,000 value + \$5.64 for each additional \$1,000 value or fraction of |
| Building Permit - Deck, Walkout, Demolition, Retaining Wall +4' | | |
| Walkout Permit | \$94.00 | \$292 |
| Residential Solar Permit | \$94.00 | \$118 |
| Non-Residential Solar Permit | \$235.00 | Remove Fee—Move to Valuation Based—All Other (B) |
| Re-Roof Permit | \$94.00 | \$118 |
| Deck, Demolition, Retaining Wall +4' | \$47.00 | Remove Fee (see below) |
| Covered Deck Permit | \$47.00 | \$222 |
| Deck Permit | \$47.00 | \$139 |
| Demolition Permit | \$47.00 | \$77 |
| Fence Permit | \$47.00 | \$77 |
| Residential Rock/Masonry Wall Permit | \$47.00 | \$102 |
| Commercial Rock/Masonry Wall Permit | \$47.00 | \$147 |
| Residential Pool Permit | Valuation Based - All Other (B) | \$298 |
| Building Permit - Sign | \$25.00 | \$159 |
| Electrical Permit: (Residential / Non- Residential) | \$47.00 | \$100 / \$153 |
| Each additional meter on the same inspection | \$10.00 | Not Included in Time Study |
| Temporary Power (Each Meter Base) | \$47.00 | Not Included in Time Study |
| For Each New or Modified Circuit | \$5.00 | Not Included in Time Study |
| Mechanical Permit: (Residential / Non- Residential) | \$47.00 | \$100 / \$153 |

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|---|---|
| Installation, Relocation or Modification of each Appliance | \$8.50 | Not Included in Time Study |
| Each new duct and outlet | \$5.00 | Not Included in Time Study |
| Each Commercial Hood | \$23.00 | Not Included in Time Study |
| Each Evaporative Cooler | \$17.00 | Not Included in Time Study |
| Plumbing Permit (Residential / Non- Residential) | \$17.00 / \$47.00 | \$100 / \$153 |
| Each Plumbing Fixture/s on one trap | \$10.00 | Not Included in Time Study |
| Each Sand or Grease Trap | \$17.00 | Not Included in Time Study |
| Installation or Alteration of supply or drainage piping, Water Heater or Water | \$17.00 | Not Included in Time Study |
| Plan Review Fee | | |
| Residential/Commercial - 1st Time Review | 65% of building permit | Keep Same Policy |
| SFD - Card Files (multiple use plans) | 15% of building permit | Keep Same Policy |
| Tenant Finish, Addition/Remodel, etc. | \$47.00 min., up to 65% of building permit | \$183 min., up to 65% of building permit |
| Fences | \$47.00 | \$48 |
| Residential Rock/Masonry Wall Permit | \$47.00 | \$92 |
| Commercial Rock/Masonry Wall Permit | \$47.00 | \$185 |
| Site Plan Check Fee-Zoning Review Fee | \$35.00 | \$109 |
| State Surcharge | 1% x (Building Permit + Electrical Permit+ Plumbing Permit + Mechanical Permit) | Not Included in Time Study |
| Restamp/Permit Transfer Fee | \$94.00 | \$115 |
| Reinspection Fee | \$47.00 | \$265 |
| Other Inspections Outside Normal Business Hours; Inspections With no Fee Assigned; Additional Plan Review Required by Changes, Additions, or Revisions | \$47.00 | Remove Fee |

PLANNING FEES

TABLE 5.2: RECOMMENDED PLANNING DEPARTMENT FEES AND CHARGES

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|--|-----------------------|
| Appeals Authority Fee - Administrative Decision Appeal | \$300.00 | \$812 |
| Determination of Non-conforming Use or Structure | \$150.00 | \$100 per hour |
| Administrative Interpretation | \$65.00 | \$232.00 |
| Zoning Verification | \$65.00 First Hour then \$61 for subsequent | \$100 per hour |
| Conditional Use | | |
| Residential Use | \$250.00 + \$15.00 | \$2,787 |
| Commercial- Industrial | \$1000.00 + \$100.00 per acre for the first 20 acres; \$30.00 per acre for the next 30 acres; \$10.00 per acre for each acre over 50 acres | \$2,787 |

| TYPE | CURRENT FEE | PROPOSED FEE |
|--|--|--|
| Site Plan Review | \$1000.00 + \$100.00 per acre for the first 20 acres; \$30.00 per acre for the next 30 acres; \$10.00 per acre for each acre over 50 acres | \$2,188 |
| Conditional Use Extension | \$250.00 | \$499 |
| Public and Quasi-Public Use | \$250.00 + \$20.00 per acre | Remove Fee |
| Conditional Use Fee When Required With Any Application | \$250.00 | \$449 |
| Home Occupation Customer | \$250.00 | \$150 |
| Home Occupation Non-Customer | \$50.00 | \$50 |
| Conditional Use Amendment | \$250.00 + \$10.00 per residential unit added, or + \$100.00 per acre for each commercial or industrial acre added | \$299 |
| Change of Existing Use | \$200.00 | \$175 |
| Temporary Use Permit (Circus, Carnival, Christmas Tree Sales, Fireworks Sales, etc.) | \$50.00 | \$175 |
| Hobby, fancier's, or exotic animal permit | \$50.00 | Remove Fee |
| Temporary Sign Permit | \$100 Permanent/\$50.00 Temporary | \$125 |
| Variance | \$300.00 | \$812 |
| Engineering Fees | | |
| Engineering Review Fee | \$3,000 plus 3.17% of bond amount \$500 plat amendment (lot line adjustments) | No Change. Revisit upon software implementation. |
| Hydraulic Modeling Development Review | | |
| Master Plan Developments | To be determined by Hansen Allen & Luce | Not Included in Time Study |
| Multi-Family or Commercial Developments | \$50.00 per gross acre or \$750.00, whichever is greater | Not Included in Time Study |
| Single-Family Residential Developments | \$15.00 per unit or \$750.00, whichever is greater | Not Included in Time Study |
| Storm Drain Impact Fee-Service Area #1-Main Herriman | \$2,610.84 per acre | Not Included in Time Study |
| Storm Drain Impact Fee-Service Area #2-Towne Center | \$4,088.17 per acre | Not Included in Time Study |
| Transportation Impact Fee | Added | Not Included in Time Study See "Transportation Impact Fees" Section of Fee Schedule |
| Open Space Traffic Impact | \$2,100.00 | Remove Fee |
| SL-9 Residential LED Street Light Fee < 66' | \$2,170.00 | Remove Fee |
| SL-10 Commercial LED Street Light Fee > 80' | \$4,180.00 | Remove Fee |
| SL-11 Towne Center Single Light Pole | \$4,070.00 | Remove Fee |
| SL-12 Towne Center Double Light Pole | \$6,000.00 | Remove Fee |
| SL-13 Towne Center Sidewalk Light | \$2,800.00 | Remove Fee |
| SL-14 Parking Lot Large Areas (Single) | \$4,570.00 | Remove Fee |
| SL-15 Parking Lot Large Areas (Double) | \$6,240.00 | Remove Fee |
| SL-16 Parking Lot Small Areas (Single) | \$2,550.00 | Remove Fee |
| SL-17 Parking Lot Small Areas (Double) | \$3,680.00 | Remove Fee |
| SL-18 Bridge Light Pole | \$3,680.00 | Remove Fee |

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|---|--|
| Street Name Sign Fee—Public | \$345.00 | Remove Fee |
| Street Name Sign Fee—Private | \$245.00 | Remove Fee |
| HTC & Collector Street Name Sign Fee—Public | \$505.00 | Remove Fee |
| HTC & Collector Street Name Sign Fee—Private | \$405.00 | Remove Fee |
| Regulatory Street Sign Fee—Public | \$225.00 | Remove Fee |
| Regulatory Street Sign Fee—Private | \$125.00 | Remove Fee |
| HTC & Collector Regulatory Street Sign Fee—Public | \$385.00 | Remove Fee |
| HTC & Collector Regulatory Street Sign Fee—Private | \$285.00 | Remove Fee |
| Rocky Mountain Power Connection Fee | Added | Set to Actual Amount Charged by Rocky Mountain Power |
| Bond Processing Fee | \$50.00 | \$160 |
| Division of a Two-family Dwelling | \$100.00 | \$1,132 |
| General Plan Amendment | \$1250.00 | \$1,689 |
| Master Development Agreement (including LPMPC) | \$3,000.00 | \$4,708 |
| Master Development Agreement Amendment | \$2000.00 | \$2,945 |
| Master Development Agreement Amendment Minor | \$800.00 | \$559 |
| Internal Accessory Dwelling Unit | \$75.00 | \$559 |
| Internal Accessory Dwelling Unit—Good Landlord | \$15.00 | N/A to Planning. Remove Fee from Section. |
| Minor Subdivision | | |
| Minor Subdivision Fee (4 lots or less) | \$350.00 + \$30.00 per lot | \$889 |
| Duplex Lot Split | \$100.00 | \$274 |
| Subdivision Research | \$75.00 | \$242 |
| Engineering Review Fee | \$3,000 plus 3.17% of bond amount \$500.00 plat amendment (lot line adjustments) | No Change. Revisit upon software implementation. |
| Planned Unit Development | | |
| Residential Use | \$1,000.00 + \$30.00 per dwelling unit | \$2,783 |
| Commercial- Industrial | \$1,000.00 + \$100.00 per acre for the first 20 acres; \$30.00 per acre for the next 30 acres; \$10.00 per acre for each acre over 50 acres | \$2,783 |
| Engineering | | |
| Engineering Review Fee | \$3,000 plus 3.17% of bond amount \$500 plat amendment (lot line adjustments) | No Change. Revisit upon software implementation. |
| Storm Drain Impact Fee-Service Area #1-West Herriman | \$100.00 | Not Included in Time Study |
| Storm Drain Impact Fee-Service Area #2-South Herriman | \$75.00 | Not Included in Time Study |
| Planning Commission Review | \$250.00 | Remove Fee |
| MDA Site Plan Administrative Review Fee | \$800.00 | \$1,663 |
| Special Exception | \$250.00 | \$549 |
| Regular Subdivision | | |
| Preliminary Subdivision Application Fee | \$1,000.00 + \$30.00 per lot | \$2,510 |

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|--|---|
| Subdivision Review Fee | < 3 lots: \$500.00 + 4.25 % of bond amount > 3 < 5 lots: \$1000.00 + 4.25% of bond All others: \$2,000.00 + 4.25% of bond amount | Remove Fee. Utilize Engineering Review Fee Below. |
| Engineering Review Fee | \$3,000.00 plus 3.17% of bond amount \$500.00 plat amendment (lot line adjustments) | No Change. Revisit upon software implementation. |
| Site Plan Fee | \$100.00 | \$841 |
| Subdivision Extension | \$250.00 | \$449 |
| Subdivision Amendment | \$250.00 + \$10.00 per lot added | \$2,311 |
| Storm Drain Impact Fee-Service Area #1- Main Herriman | \$2,610.84 per acre | Not Included in Time Study |
| Storm Drain Impact Fee-Service Area #2-Towne Center | \$4,088.17 per acre | Not Included in Time Study |
| Open Space Traffic Impact | \$2100.00 | Remove Fee |
| Street Light Fee - LED Arterial Right of Way > 80' | \$4,180.00 | Remove Fee |
| Street Light Fee - Residential Right of Way < 66' | \$2170.00 | Remove Fee |
| Towne Center Single Light Pole | \$4,070.00 | Remove Fee |
| Towne Center Double Light Pole | \$6000.00 | Remove Fee |
| Elem, Rec Center, Library & Towne Center Residential Light | \$2,800.00 | Remove Fee |
| Street Sign Fee - Public | \$345.00 | Remove Fee |
| Street Sign Fee - Private | \$245.00 | Remove Fee |
| HTC & Collector Street Sign Fee - Public | \$505.00 | Remove Fee |
| HTC & Collector Street Sign Fee - Private | \$405.00 | Remove Fee |
| Regulatory Street Sign Fee - Public | \$225.00 | Remove Fee |
| Regulatory Street Sign Fee - Private | \$125.00 | Remove Fee |
| HTC & Collector Regulatory Street Sign Fee - Public | \$385.00 | Remove Fee |
| Property Lot Line Adjustment | \$250.00 | \$1,664 |
| HTC & Collector Regulatory Street Sign Fee - Private | \$285.00 | Remove Fee |
| Bond Processing Fee | \$50.00 | \$160 |
| Street Dedication | \$100.00 | \$2,289 |
| Zoning Text Amendment Fee Change Application | \$800.00 | \$1,064 |
| Zoning Map Amendment Fee | \$650.00 | \$798 |
| Commercial and Industrial | \$650.00 | Remove Fee |
| Agricultural and Residential | \$650.00 | Remove Fee |
| All Other Zones | \$650.00 | Remove Fee |
| Land Disturbance Permit | | |
| Asphalt / Concrete Fee | \$250.00 | No Change. Engineering Data Not Available. Revisit upon software implementation. |
| Asphalt / Concrete Fee sq. ft. charge | \$0.50 x sq.ft. (length x width) of cut | |
| Shoulder / Landscape Fee | \$125.00 | |
| Shoulder / Landscape Fee sq. ft. charge | \$0.25 x sq.ft. (length x width) of cut | |
| Boring Fee | \$150.00 | |
| Boring Fee sq. ft. charge | \$0.50 x sq.ft. (length x width) of cut | |
| Lane Closure (1st day free) | \$50 x # lanes x # days | |

| TYPE | CURRENT FEE | PROPOSED FEE |
|---|--|---|
| Water Meter Move | \$125.00 + \$0.25 per ft. meter is moved | |
| Micro Trenching | \$100.00 + 0.45 per Linear Foot | |
| Grading: | \$23.50 | |
| 50 Cu.Yds. Or less | \$23.50 | |
| 51 to 100 Cu.Yds. | \$37.00 | |
| 101 to 1000 Cu.Yds. | \$37.00 + \$17.50 each additional 100 | |
| 1,001 to 10,000 Cu.Yds. | \$194.50 + \$14.50 each additional 1,000 | |
| 10,001 to 100,000 Cu.Yds. | \$325 + \$60 each additional 10,000 | |
| 100,001 to 200,000 Cu.Yds. | \$919.00 + 36.50 each additional 10,000 | |
| Inspections Outside of Normal Business Hours | \$50.50 per hour | \$87 per hour |
| Reinspection Fees Assessed under Provisions of Section 108.8 | \$50.50 per hour | \$87 per hour |
| Inspections for Which No Fee is Specifically Indicated | \$50.50 per hour | \$87 per hour |
| Small Wireless Facilities | | |
| Collocating on an existing or replacement Utility Pole or Wireless Support Structure | \$100.00 | Not Included in Time Study |
| Installing, modifying, or replacing a Utility Pole in connection with a Permitted Use | \$250.00 | Not Included in Time Study |
| Installing, modifying, or replacing a Utility Pole in connection with a Discretionary Use | \$1,000.00 | Not Included in Time Study |
| State Licensing Fees | | |
| The greater of: (i) 3.5% of all gross revenue related to the Provider's use of ROW for Small Wireless Facilities, or (ii) \$250 annually for each Small Wireless Facility | 3.5% of gross Revenue \$250.00 | Not Included in Time Study |
| Small Wireless Facilities Collocated on City-owned Utility Poles | \$50.00 | Not Included in Time Study |
| New Fees | | |
| Floodplain Development Permit Application | N/A | \$439 + Invoice from Third-Party Review |
| Deviation to the Standard Application | N/A | \$164 |
| Preliminary Condominium Application Fee HCC 10-5-19 | N/A | \$2,568 |
| Permitted Use Determination Fee HCC 10-5-9 | N/A | \$299 |
| Comprehensive Sign Plan HCC 10-5-12 & 10-27-9 | N/A | \$200 |
| Excessive Design Review Fee | N/A | Based on Hourly Rate and Actual Time Spent |
| Public Works Re-Inspection Fee | N/A | Based on Hourly Rate and Actual Time Spent |

SECTION 6: REVENUE ANALYSIS

The revenue analysis combines the cost assumptions related to the application/permit process to establish a total permit cost for each fee type. The total cost is then multiplied by the number of units within each type to determine the maximum estimated revenues the City may collect. Revenues for new applications are based on the average new applications the City received in 2024. Thus, the actual future revenues will differ based on the number of new applications received annually, since it is difficult to predict the type and frequency of new business that will occur within a given period. **Table 6.1** illustrates that the City can capture an increase of 115 percent in planning department fee revenues.

TABLE 6.1: PLANNING DEPARTMENT FEE REVENUE SUMMARY

| PERMIT/FEE TYPE | 2024 FEE COUNT | 2024 FEE REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (RECOMMENDED FEE SCHEDULE) |
|--|----------------|---|---|
| Conditional Use | 10 | \$11,035 | \$27,870 |
| Conditional Use Amendment | 4 | \$1,000 | \$1,196 |
| Conditional Use Residential Use | 1 | \$250 | \$2,787 |
| General Plan Amendment | 4 | \$5,000 | \$6,756 |
| Home Occupation with Customers | 3 | \$700 | \$450 |
| Home Occupation without Customers | 14 | \$700 | \$700 |
| Accessory Dwelling Unit Permit | 21 | \$1,575 | \$11,739 |
| MDA or LPMPC | 3 | \$9,000 | \$14,124 |
| MDA or LPMPC Amendment Major | 2 | \$4,000 | \$5,890 |
| MDA or LPMPC Amendment Minor | 2 | \$1,600 | \$1,118 |
| Minor Subdivision | 2 | \$760 | \$1,778 |
| Sign Permit | 19 | \$2,300 | \$2,375 |
| Subdivision Amendment | 3 | \$840 | \$6,933 |
| Subdivision Extension | 2 | \$500 | \$898 |
| Subdivision Property Lot Line Adjustment | 4 | \$1,000 | \$6,656 |
| Temporary Use Permit | 4 | \$175 | \$700 |
| Zoning Map/Rezone Amendment | 8 | \$5,350 | \$6,384 |
| Variance | 1 | \$300 | \$812 |
| Zoning Verification ¹ | 5 | \$325 | \$500 |
| TOTALS | 112 | \$46,410 | \$99,666 |
| | | % INCREASE (DECREASE) | 115% |

¹ Assumes one hour spent at an hourly rate of \$100.

Note: Existing planning and development fee revenues does not include \$27,618 of revenue generated from conditional use public/quasi-public use and subdivision fees. Based on the City's review of the existing fee study, it was recommended that conditional use public/quasi-public use be removed from the schedule. Subdivision (and engineering fees) were not changed as the City will revisit these fees upon software implementation.

Section 4 includes a comparison of revenue generated from the current valuation building permit fee schedule to the cost allocation using the process map methodology. **Table 6.2** compares the revenue generated from the current flat building fees to the cost allocation using the process map methodology, suggesting the City’s building permit revenue from flat fees will decrease by six percent.

TABLE 6.2: FLAT BUILDING PERMIT REVENUE SUMMARY

| PERMIT/FEE TYPE | 2024 PERMIT COUNT | 2024 PERMIT REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (RECOMMENDED FEE SCHEDULE) |
|--|-------------------|--|---|
| Building Permit Sign Fee | 21 | \$7,873 | \$3,337 |
| Commercial Rock/Masonry Wall Permit | 1 | \$129 | \$147 |
| Covered Deck Permit | 3 | \$541 | \$665 |
| Deck Permit | 10 | \$1,532 | \$1,393 |
| Demolition Permit | 1 | \$47 | \$77 |
| Fence Permit | 1 | \$129 | \$77 |
| Re-Roof Permit | 51 | \$4,842 | \$6,003 |
| Residential Pool Permit | 25 | \$15,256 | \$7,455 |
| Residential Rock/Masonry Wall Permit | 14 | \$1,813 | \$1,433 |
| Residential Solar Permit | 113 | \$20,047 | \$13,300 |
| Walkout Permit | 18 | \$3,185 | \$5,262 |
| Electrical, Mechanical, and Plumbing Residential | 226 | \$13,407 | \$22,610 |
| Electrical, Mechanical, and Plumbing Non-Residential | 23 | \$938 | \$3,520 |
| TOTALS | 507 | \$69,740 | \$65,278 |
| | | % INCREASE (DECREASE) | (6%) |

Table 6.3 combines the building permit revenues from **Section 4** and **Table 6.2**. Based on the revenue generated by the process map methodology, the City will experience an overall decrease of 20 percent in building permit fee revenue.

TABLE 6.3: BUILDING PERMIT REVENUE SUMMARY

| PERMIT/FEE TYPE | 2024 PERMIT REVENUES (CURRENT FEE SCHEDULE) | PROPOSED REVENUES (RECOMMENDED FEE SCHEDULE) | % INCREASE/(DECREASE) | TABLE REFERENCE |
|--|--|---|-----------------------|-----------------|
| Single Family Dwelling, Unattached (SFD) | \$1,308,536 | \$1,014,626 | (22%) | Table 4.2 |
| Multi-Family Dwellings (A) | \$206,486 | \$87,437 | (58%) | Table 4.4 |
| Commercial Buildings (A) | \$360,356 | \$319,282 | (11%) | Table 4.6 |
| All Other (B) | \$102,647 | \$158,548 | 54% | Table 4.8 |
| Flat Fees | \$69,740 | \$65,278 | (6%) | Table 6.2 |
| TOTALS | \$2,047,765 | \$1,645,170 | (20%) | |

Note: Does not include site plan or zoning review fees.

APPENDIX A: DEVELOPMENT FEE PROCESS MAPS

APPENDIX A

Development Fee Process Maps

| Appeals Authority Fees - Administrative Decision Appeal | | | Proposed Fee | |
|---|----------------------------|--------------|--|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Assess Fees | 0.50 | Planning Staff | |
| 3 | Planning Review | 2.00 | Planning Staff | |
| 4 | Legal Review | 5.00 | City Attorney, Prosecutor/Assistant City Attorney, Community Development Coordinator, Director of Planning | |
| 5 | Staff Report for AA | 1.00 | Planning Staff | |
| 6 | Report to AA | 1.00 | Planning Staff | |
| 7 | Provide AA Decision Letter | 0.50 | Planning Staff | |
| TOTAL | | 10.50 | | |

| Administrative Decision Fees - Determination of Non-Conforming Use | | | Proposed Fee | |
|--|--|----------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.25 | Planning Staff | |
| 2 | Process/ Research/ Analyze Application | 1.00 | Planning Staff | |
| 3 | Present/ Deliver Report | 0.25 | Planning Staff | |
| TOTAL | | 1.50 | | |
| 1 Hour Minimum | | \$99.79 | | |

| Administrative Decision Fees - Administrative Interpretation | | | Proposed Fee | |
|--|--|-------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Intake/ Review of Application | 0.50 | Planning Staff | |
| 2 | Research/ Analysis of Application | 2.00 | Planner II | |
| 3 | Complete/ Deliver Zoning Verification Letter | 0.50 | Planner II | |
| TOTAL | | 3.00 | | |

| Administrative Decision Fees - Zoning Verification | | | Proposed Fee | |
|--|--|----------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.25 | Planning Staff | |
| 2 | Process/ Research/ Analyze Application | 1.00 | Planning Staff | |
| 3 | Present/ Deliver Report | 0.25 | Planning Staff | |
| TOTAL | | 1.50 | | |
| 1 Hour Minimum | | \$99.79 | | |

| Conditional Use - Residential Use | | | Proposed Fee | |
|-----------------------------------|--------------------------------------|--------------|---|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff | |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff | |
| 4 | Planning Review for DRC 1 Meeting | 9.50 | Planning Staff | |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | |
| 6 | DRC Meeting | 1.00 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | |
| 7 | DRC Re-reviews | 1.00 | Planning Staff | |
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | |
| 9 | Staff Report for PC | 3.00 | Planning Staff | |
| 10 | Report at PC | 0.50 | Planning Staff | |
| 11 | Provide Approval Letter | 0.50 | Planning Staff | |
| TOTAL | | 27.00 | | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 5.50 | \$1.66 | \$548.87 |
| City Attorney | | \$0.00 | |
| Prosecutor/Assistant City Attorney | | \$0.00 | |
| Community Development Coordinator | | \$1.47 | |
| Director of Planning | | \$2.04 | |
| City Attorney, Prosecutor/Assistant City Attorney, Community Development Coordinator, Director of Planning | 5.00 | \$0.88 | \$263.50 |
| TOTAL | 10.50 | | \$812.37 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 1.50 | \$1.66 | \$149.69 |
| TOTAL | 1.50 | | \$149.69 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 0.50 | \$1.66 | \$49.90 |
| Planner II | 2.50 | \$1.21 | \$181.63 |
| TOTAL | 3.00 | | \$231.53 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 1.50 | \$1.66 | \$149.69 |
| TOTAL | 1.50 | | \$149.69 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 16.00 | \$1.66 | \$1,596.70 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |

Conditional Use - Residential Use (cont.)

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 1.00 | \$1.79 | \$107.48 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 27.00 | | \$2,786.64 |

Conditional Use - Commercial - Industrial \$2,786.64

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--------------------------------------|--------------|---|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 9.50 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 1.00 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.50 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |
| | TOTAL | 27.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 16.00 | \$1.66 | \$1,596.70 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 1.00 | \$1.79 | \$107.48 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 27.00 | | \$2,786.64 |

Conditional Use - Site Plan \$2,187.88

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|----------------------------|-------|--------------------|
| 1 | Review/ Intake Application | 0.25 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.25 | Planning Staff |
| 3 | Set up DRC Meeting | 0.25 | Planning Staff |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |

Conditional Use - Site Plan (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--------------------------------------|--------------|---|
| 4 | Planning Review for DRC 1 Meeting | 4.50 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 1.00 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.50 | Planning Staff |
| 11 | Provide Approval Letter | 0.25 | Planning Staff |
| TOTAL | | 21.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Planning Staff | 10.00 | \$1.66 | \$997.94 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 1.00 | \$1.79 | \$107.48 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 21.00 | | \$2,187.88 |

Conditional Use - Conditional Use Extension

\$498.97

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Staff Report for PC | 3.00 | Planning Staff |
| 4 | Report at PC | 0.50 | Planning Staff |
| 5 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 5.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 5.00 | \$1.66 | \$498.97 |
| TOTAL | 5.00 | | \$498.97 |

Conditional Use - When Required With Any Application

\$449.07

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|------------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.25 | Planning Staff |
| 2 | Review/ Analyse Request | 1.00 | Planning Staff |
| 3 | PC Prep - Report/Publish/Etc | 3.00 | Planning Staff |
| 4 | Provide Approval Letter | 0.25 | Planning Staff |
| TOTAL | | 4.50 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 4.50 | \$1.66 | \$449.07 |
| TOTAL | 4.50 | | \$449.07 |

Permitted Use Fees - Home Occupation w/ Customers

\$149.69

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Review/ Analyse Request | 0.50 | Planning Staff |
| 3 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 1.50 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 1.50 | \$1.66 | \$149.69 |
| TOTAL | 1.50 | | \$149.69 |

| Permitted Use Fees - Home Occupation w/o Customers | | | | |
|--|----------------------------|-------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.17 | Planning Staff | |
| 2 | Review/ Analyse Request | 0.17 | Planning Staff | |
| 3 | Provide Approval Letter | 0.17 | Planning Staff | |
| TOTAL | | 0.50 | | |

| Conditional Use - Amendment | | | | |
|-----------------------------|----------------------------|-------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Review/ Analyse Request | 2.00 | Planning Staff | |
| 3 | Provide Approval Letter | 0.50 | Planning Staff | |
| TOTAL | | 3.00 | | |

| Administrative Decision Fees - Change of Use | | | | |
|--|----------------------------|-------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Review/ Analyse Request | 1.00 | Planning Staff | |
| 3 | Provide Approval Letter | 0.25 | Planning Staff | |
| TOTAL | | 1.75 | | |

| Permitted Use Fees - Temporary Use Permit (Circus, Carnival, Christmas Tree Sales, Fireworks Sales, etc) | | | | |
|--|----------------------------|-------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Review/ Analyse Request | 1.00 | Planning Staff | |
| 3 | Provide Approval Letter | 0.25 | Planning Staff | |
| TOTAL | | 1.75 | | |

| Permitted Use Fees - Temporary Sign Permit | | | | |
|--|----------------------------|-------------|--------------------|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Review/ Analyse Request | 0.50 | Planning Staff | |
| 3 | Provide Approval Letter | 0.25 | Planning Staff | |
| TOTAL | | 1.25 | | |

| Appeals Authority Fees - Variance | | | | |
|-----------------------------------|----------------------------|--------------|--|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Assess Fees | 0.50 | Planning Staff | |
| 3 | Planning Review | 2.00 | Planning Staff | |
| 4 | Legal Review | 5.00 | City Attorney, Prosecutor/Assistant City Attorney, Community Development Coordinator, Director of Planning | |
| 5 | Staff Report for AA | 1.00 | Planning Staff | |
| 6 | Report to AA | 1.00 | Planning Staff | |
| 7 | Provide AA Decision Letter | 0.50 | Planning Staff | |
| TOTAL | | 10.50 | | |

| Subdivison Fees - Division of a Two-family Dwelling | | | | |
|---|--------------------------------------|-------|---|--|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Review/ Intake Application | 0.50 | Planning Staff | |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff | |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff | |
| 4 | Planning Review for DRC 1 Meeting | 1.00 | Planning Staff | |
| 5 | Engineering Review for DRC 1 Meeting | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | |
| 6 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | |
| 7 | Staff Report for AA | 3.00 | Planning Staff | |
| 8 | Report to AA | 1.00 | Planning Staff | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 0.50 | \$1.66 | \$49.90 |
| TOTAL | 0.50 | | \$49.90 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 3.00 | \$1.66 | \$299.38 |
| TOTAL | 3.00 | | \$299.38 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 1.75 | \$1.66 | \$174.64 |
| TOTAL | 1.75 | | \$174.64 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 1.75 | \$1.66 | \$174.64 |
| TOTAL | 1.75 | | \$174.64 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 1.25 | \$1.66 | \$124.74 |
| TOTAL | 1.25 | | \$124.74 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 5.50 | \$1.66 | \$548.87 |
| City Attorney | | \$0.00 | |
| Prosecutor/Assistant City Attorney | | \$0.00 | |
| Community Development Coordinator | | \$1.47 | |
| Director of Planning | | \$2.04 | |
| City Attorney, Prosecutor/Assistant City Attorney, Community Development Coordinator, Director of Planning | 5.00 | \$0.88 | \$263.50 |
| TOTAL | 10.50 | | \$812.37 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 7.00 | \$1.66 | \$698.56 |

| | | | |
|--|--|--------|--|
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |

Subdivison Fees - Division of a Two-family Dwelling (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|--------------|--------------------|
| 9 | Provide AA Decision Letter | 0.50 | Planning Staff |
| TOTAL | | 11.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 4.00 | \$1.80 | \$432.98 |
| TOTAL | 11.00 | | \$1,131.54 |

GP Amendment (Map or Text)

\$1,688.54

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--|--------------|---|
| 1 | Review/ Intake Application | 0.25 | Planning Staff |
| 2 | Discuss Proposal with Admin & City Council | 10.00 | Community Development Director, City Attorney, Assistant City Attorney, City Manager, Assistant City Manager, Public Works Director, Administrative Services Director, City Engineer, Planning Director, Police Chief |
| 10 | Community Meeting | 0.00 | Planning Staff |
| 11 | Staff Report for PC | 5.00 | Planning Staff |
| 12 | Report at PC | 0.50 | Planning Staff |
| 13 | Staff Report for CC | 4.00 | Planning Staff |
| 14 | Report at CC | 1.00 | Planning Staff, Development Review Engineer, Communications, Assistant City Recorder |
| 15 | Provide Approved Ordinance | 0.25 | Planning Staff |
| TOTAL | | 21.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 10.00 | \$1.66 | \$997.94 |
| Community Development Director | | \$2.22 | |
| City Attorney | | \$0.00 | |
| Prosecutor/Assistant City Attorney | | \$0.00 | |
| City Manager | | \$0.00 | |
| Assistant City Manager | | \$0.00 | |
| Public Works Director | | \$2.22 | |
| Administrative Services Director | | \$0.00 | |
| City Engineer | | \$1.72 | |
| Director of Planning | | \$2.04 | |
| Police Chief | | \$2.51 | |
| Community Development Director, City Attorney, Assistant City Attorney, City Manager, Assistant City Manager, Public Works Director, Administrative Services Director, City Engineer, Planning Director, Police Chief | 10.00 | \$1.07 | \$642.59 |
| Planning Staff | | \$1.66 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Communications | | \$0.00 | |
| Records Specialist, Deputy Recorder | | \$0.00 | |
| Planning Staff, Development Review Engineer, Communications, Assistant City Recorder | 1.00 | \$0.80 | \$48.01 |
| TOTAL | 21.00 | | \$1,688.54 |

MDA or LPMPC - Legislative Review

\$4,707.81

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--|-------|---|
| 1 | Review/ Intake Application | 1.00 | Planning Staff |
| 2 | Discuss Proposal with Admin & City Council | 10.00 | Community Development Director, City Attorney, Assistant City Attorney, City Manager, Assistant City Manager, Public Works Director, Administrative Services Director, City Engineer, Planning Director, Police Chief |
| 3 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 4 | Set up DRC Meeting | 0.50 | Planning Staff |
| 5 | Planning Review for DRC 1 Meeting | 11.00 | Planning Staff |
| 6 | Engineering Review for DRC 1 Meeting | 11.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Meeting | 2.00 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 8 | DRC Re-reviews | 1.00 | Planning Staff |
| 9 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 10 | Community Meeting | 0.00 | Planning Staff |
| 11 | Staff Report for PC | 5.00 | Planning Staff |
| 12 | Report at PC | 0.50 | Planning Staff |
| 13 | Staff Report for CC | 4.00 | Planning Staff |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 24.00 | \$1.66 | \$2,395.05 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |

MDA or LPMPC - Legislative Review (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|--------------|--|
| 14 | Report at CC | 1.00 | Planning Staff, Development Engineer, Communications, Records Specialist, Deputy Recorder Recorder |
| 15 | Provide Approved Ordinance | 0.50 | Planning Staff |
| TOTAL | | 50.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-------------------|
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 2.00 | \$1.79 | \$214.96 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 13.00 | \$1.80 | \$1,407.20 |
| Community Development Director | | \$2.22 | |
| City Attorney | | \$0.00 | |
| Prosecutor/Assistant City Attorney | | \$0.00 | |
| City Manager | | \$0.00 | |
| Assistant City Manager | | \$0.00 | |
| Public Works Director | | \$2.22 | |
| Administrative Services Director | | \$0.00 | |
| City Engineer | | \$1.72 | |
| Director of Planning | | \$2.04 | |
| Police Chief | | \$2.51 | |
| Community Development Director, City Attorney, Assistant City Attorney, City Manager, Assistant City Manager, Public Works Director, Administrative Services Director, City Engineer, Planning Director, Police Chief | 10.00 | \$1.07 | \$642.59 |
| Planning Staff | | \$1.66 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Communications | | \$0.00 | |
| Records Specialist, Deputy Recorder | | \$0.00 | |
| Planning Staff, Development Engineer, Communications, Records Specialist, Deputy Recorder Recorder | 1.00 | \$0.80 | \$48.01 |
| TOTAL | 50.00 | | \$4,707.81 |

MDA or LPMPC Amendment Major - Legislative Review

\$2,945.50

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--|-------|--|
| 1 | Review/ Intake Application | 1.00 | Planning Staff |
| 2 | Discuss Proposal with Admin & City Council | 2.00 | Community Development Director, City Attorney, Assistant City Attorney, City Manager, Assistant City Manager, Public Works Director, Administrative Services Director, City Engineer, Planning Director, Police Chief |
| 3 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 4 | Set up DRC Meeting | 0.50 | Planning Staff |
| 5 | Planning Review for DRC 1 Meeting | 5.00 | Planning Staff |
| 6 | Engineering Review for DRC 1 Meeting | 5.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Meeting | 2.00 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator |
| 8 | DRC Re-reviews | 1.00 | Planning Staff |
| 9 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator |
| 10 | Community Meeting | 0.00 | Planning Staff |
| 11 | Staff Report for PC | 5.00 | Planning Staff |
| 12 | Report at PC | 0.50 | Planning Staff |
| 13 | Staff Report for CC | 4.00 | Planning Staff |
| 14 | Report at CC | 1.00 | Planning Staff, Development Engineer, Communications, Records Specialist, Deputy Recorder Recorder |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 18.00 | \$1.66 | \$1,796.29 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |

MDA or LPMPC Amendment Major - Legislative Review (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|--------------|--------------------|
| 15 | Provide Approved Ordinance | 0.50 | Planning Staff |
| TOTAL | | 30.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-------------------|
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 2.00 | \$1.79 | \$214.96 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 7.00 | \$1.80 | \$757.72 |
| Community Development Director | | \$2.22 | |
| City Attorney | | \$0.00 | |
| Prosecutor/Assistant City Attorney | | \$0.00 | |
| City Manager | | \$0.00 | |
| Assistant City Manager | | \$0.00 | |
| Public Works Director | | \$2.22 | |
| Administrative Services Director | | \$0.00 | |
| City Engineer | | \$1.72 | |
| Director of Planning | | \$2.04 | |
| Police Chief | | \$2.51 | |
| Community Development Director, City Attorney, Assistant City Attorney, City Manager, Assistant City Manager, Public Works Director, Administrative Services Director, City Engineer, Planning Director, Police Chief | 2.00 | \$1.07 | \$128.52 |
| Planning Staff | | \$1.66 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Communications | | \$0.00 | |
| Records Specialist, Deputy Recorder | | \$0.00 | |
| Planning Staff, Development Engineer, Communications, Records Specialist, Deputy Recorder Recorder | 1.00 | \$0.80 | \$48.01 |
| TOTAL | 30.00 | | \$2,945.50 |

MDA or LPMPC Amendment Minor - Administrative Review

\$558.60

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|---|
| 1 | Application Intake/ Review | 1.00 | Planner II |
| 2 | Fee Assessment | 0.50 | Planner II |
| 3 | Planning Review | 4.00 | Planner II |
| 4 | Building Dept Review | 1.00 | Building Permit Technician II, Building Permit Technician III |
| 5 | Address Assessment | 1.00 | Community Development Coordinator |
| 6 | Record IADU Notice | 0.50 | Deputy Director of Administration, City Recorder |
| TOTAL | | 8.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|-------------|---------------|-----------------|
| Planner II | 5.50 | \$1.21 | \$399.60 |
| Community Development Coordinator | 1.00 | \$1.47 | \$88.37 |
| Deputy Director of Administration, City Recorder | 0.50 | \$0.00 | \$0.00 |
| Building Permit Technician II | | \$1.08 | |
| Building Permit Technician III | | \$1.28 | |
| Building Permit Technician II, Building Permit Technician III | 1.00 | \$1.18 | \$70.64 |
| TOTAL | 8.00 | | \$558.60 |

Permitted Use Fees - Accessory Dwelling Unit

\$558.60

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|---|
| 1 | Application Intake/ Review | 1.00 | Planner II |
| 2 | Fee Assessment | 0.50 | Planner II |
| 3 | Planning Review | 4.00 | Planner II |
| 4 | Building Dept Review | 1.00 | Building Permit Technician II, Building Permit Technician III |
| 5 | Address Assessment | 1.00 | Community Development Coordinator |
| 6 | Record IADU Notice | 0.50 | Deputy Director of Administration, City Recorder |
| TOTAL | | 8.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|-------------|---------------|-----------------|
| Planner II | 5.50 | \$1.21 | \$399.60 |
| Community Development Coordinator | 1.00 | \$1.47 | \$88.37 |
| Deputy Director of Administration, City Recorder | 0.50 | \$0.00 | \$0.00 |
| Building Permit Technician II | | \$1.08 | |
| Building Permit Technician III | | \$1.28 | |
| Building Permit Technician II, Building Permit Technician III | 1.00 | \$1.18 | \$70.64 |
| TOTAL | 8.00 | | \$558.60 |

Subdivision Fees - Minor Subdivision (4 lots or less)

\$889.25

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--------------------------------------|-------|--|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 4.33 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 0.50 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 7.83 | \$1.66 | \$781.39 |
| Planning Staff | | \$1.66 | |

Subdivision Fees - Minor Subdivision (4 lots or less) (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|-------------------------|-------------|---|
| 6 | DRC Meeting | 0.50 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 0.50 | Planning Staff |
| 8 | DRC Re-reviews | 0.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 9 | Staff Report for PC | 1.00 | Planning Staff |
| 10 | Report at PC | 0.25 | Planning Staff |
| 11 | Provide Approval Letter | 0.25 | Planning Staff |
| TOTAL | | 8.83 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|-------------|---------------|-----------------|
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 0.50 | \$1.79 | \$53.74 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 0.50 | \$1.80 | \$54.12 |
| TOTAL | 8.83 | | \$889.25 |

Subdivision Fees - Duplex Lot Split

\$274.43

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.25 | Planning Staff |
| 2 | Fee Assessment | 2.00 | Planning Staff |
| 3 | Subdivision Research | 0.50 | Planning Staff |
| TOTAL | | 2.75 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 2.75 | \$1.66 | \$274.43 |
| TOTAL | 2.75 | | \$274.43 |

Subdivision Fees - Subdivision Research

\$241.50

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Fee Assessment | 0.25 | Planning Staff |
| 3 | Subdivision Research | 1.67 | Planning Staff |
| TOTAL | | 2.42 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 2.42 | \$1.66 | \$241.50 |
| TOTAL | 2.42 | | \$241.50 |

Planned Unit Development - Residential Use

\$2,782.80

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--------------------------------------|-------|---|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 10.00 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 0.50 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 16.50 | \$1.66 | \$1,646.60 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |

Planned Unit Development - Residential Use (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|-------------------------|--------------|--------------------|
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.50 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 27.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 0.50 | \$1.79 | \$53.74 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 27.00 | | \$2,782.80 |

Planned Unit Development - Commercial or Industrial Use

\$2,782.80

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--------------------------------------|--------------|---|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 10.00 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 0.50 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.50 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 27.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|-------|---------------|------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 16.50 | \$1.66 | \$1,646.60 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 0.50 | \$1.79 | \$53.74 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |

Planned Unit Development - Commercial or Industrial Use (cont.)

MDA or LPMP Site Plan - Administrative Review

\$1,662.93

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--------------------------------------|--------------|---|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.25 | Planning Staff |
| 3 | Set up DRC Meeting | 0.25 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 4.50 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 1.00 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 16.00 | |

Special Exception - Accessory Structure

\$548.87

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Review/ Analyse Request | 1.00 | Planning Staff |
| 3 | Staff Report for PC | 3.00 | Planning Staff |
| 4 | Report at PC | 0.50 | Planning Staff |
| 5 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 5.50 | |

Subdivision Fees - Preliminary Subdivision

\$2,510.29

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--------------------------------------|-------|---|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 7.00 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 0.75 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 27.00 | | \$2,782.80 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------|---------------|------------|
| Director of Planning | | | \$2.04 |
| Planner II | | | \$1.21 |
| Planning Manager | | | \$1.74 |
| Planning Staff | 7.00 | \$1.66 | \$698.56 |

| | | | |
|--|--|--|--------|
| Planning Staff | | | \$0.00 |
| Community Development Director | | | \$2.22 |
| City Engineer | | | \$1.72 |
| Assistant City Engineer, Development Review Engineer | | | \$1.54 |
| Traffic Engineer | | | \$1.41 |
| Public Utilities Engineering Manager | | | \$1.89 |
| Community Development Coordinator | | | \$1.47 |
| Public Works Director | | | \$2.22 |
| Water Review, PW Water Foreman | | | \$1.99 |
| Director of Operations | | | \$2.01 |
| Water Conservation & Quality Coordinator | | | \$1.57 |

| | | | |
|---|------|--------|---------|
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 1.00 | \$1.64 | \$98.41 |
|---|------|--------|---------|

| | | | |
|--|--|--|--------|
| Community Development Director | | | \$2.22 |
| City Engineer | | | \$1.72 |
| Assistant City Engineer, Development Review Engineer | | | \$1.54 |
| Traffic Engineer | | | \$1.41 |
| Public Utilities Engineering Manager | | | \$1.89 |
| Community Development Coordinator | | | \$1.47 |
| Public Works Director | | | \$2.22 |
| Water Review, PW Water Foreman | | | \$1.99 |
| Director of Operations | | | \$2.01 |
| Water Conservation & Quality Coordinator | | | \$1.57 |

| | | | |
|---|------|--------|----------|
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 8.00 | \$1.80 | \$865.97 |
|---|------|--------|----------|

| | | | |
|--------------|--------------|--|-------------------|
| TOTAL | 16.00 | | \$1,662.93 |
|--------------|--------------|--|-------------------|

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | | \$2.04 |
| Planner II | | | \$1.21 |
| Planning Manager | | | \$1.74 |
| Planning Staff | 5.50 | \$1.66 | \$548.87 |
| TOTAL | 5.50 | | \$548.87 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------|---------------|------------|
| Director of Planning | | | \$2.04 |
| Planner II | | | \$1.21 |
| Planning Manager | | | \$1.74 |
| Planning Staff | 13.50 | \$1.66 | \$1,347.22 |

| | | | |
|----------------|--|--|--------|
| Planning Staff | | | \$1.66 |
|----------------|--|--|--------|

| | | | |
|--------------------------------|--|--|--------|
| Community Development Director | | | \$2.22 |
|--------------------------------|--|--|--------|

| | | | |
|---------------|--|--|--------|
| City Engineer | | | \$1.72 |
|---------------|--|--|--------|

Subdivision Fees - Preliminary Subdivision (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|-------------------------|--------------|---|
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.5 | Planning Staff |
| 11 | Provide Approval Letter | 0.5 | Planning Staff |
| TOTAL | | 24.25 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|--------------|---------------|-------------------|
| Assistant City Engineer, Development Review Engineer | | | \$1.54 |
| Traffic Engineer | | | \$1.41 |
| Public Utilities Engineering Manager | | | \$1.89 |
| Community Development Coordinator | | | \$1.47 |
| Public Works Director | | | \$2.22 |
| Water Review, PW Water Foreman | | | \$1.99 |
| Director of Operations | | | \$2.01 |
| Water Conservation & Quality Coordinator | | | \$1.57 |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 0.75 | \$1.79 | \$80.61 |
| Community Development Director | | | \$2.22 |
| City Engineer | | | \$1.72 |
| Assistant City Engineer, Development Review Engineer | | | \$1.54 |
| Traffic Engineer | | | \$1.41 |
| Public Utilities Engineering Manager | | | \$1.89 |
| Community Development Coordinator | | | \$1.47 |
| Public Works Director | | | \$2.22 |
| Water Review, PW Water Foreman | | | \$1.99 |
| Director of Operations | | | \$2.01 |
| Water Conservation & Quality Coordinator | | | \$1.57 |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 24.25 | | \$2,510.29 |

Permitted Use Fees - Site Plan Permit

\$840.70

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--------------------------------|-------------|--|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Planning Review | 3.50 | Planning Staff |
| 4 | Engineering Review | 1.00 | Assistant City Engineer, Development Review Engineer |
| 5 | Planning Commission Report | 2.00 | Planning Staff |
| 6 | Present at Planning Commission | 0.50 | Planning Staff |
| 7 | Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 8.50 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------------|---------------|-----------------|
| Director of Planning | | | \$2.04 |
| Planner II | | | \$1.21 |
| Planning Manager | | | \$1.74 |
| Planning Staff | 7.50 | \$1.66 | \$748.45 |
| Assistant City Engineer, Development Review Engineer | 1.00 | \$1.54 | \$92.25 |
| TOTAL | 8.50 | | \$840.70 |

Subdivision Fees - Subdivision Extension

\$449.07

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.50 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 4.50 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | | \$2.04 |
| Planner II | | | \$1.21 |
| Planning Manager | | | \$1.74 |
| Planning Staff | 4.50 | \$1.66 | \$449.07 |
| TOTAL | 4.50 | | \$449.07 |

Subdivision Fees - Subdivision Amendment

\$2,310.70

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------|--------------------------------------|-------|---|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 5.00 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 6 | DRC Meeting | 0.75 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 8 | DRC Re-reviews | 2.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Forman, Director of Operations, Water Conservation & Quality Coordinator |
| 9 | Staff Report for PC | 3.00 | Planning Staff |
| 10 | Report at PC | 0.50 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------|---------------|------------|
| Director of Planning | | | \$2.04 |
| Planner II | | | \$1.21 |
| Planning Manager | | | \$1.74 |
| Planning Staff | 11.50 | \$1.66 | \$1,147.63 |
| Planning Staff | | | \$1.66 |
| Community Development Director | | | \$2.22 |
| City Engineer | | | \$1.72 |
| Assistant City Engineer, Development Review Engineer | | | \$1.54 |
| Traffic Engineer | | | \$1.41 |
| Public Utilities Engineering Manager | | | \$1.89 |
| Community Development Coordinator | | | \$1.47 |

Subdivison Fees - Subdivision Amendment (cont.)

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--------|--------------|--------------------|
| TOTAL | | 22.25 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-------------------|
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 0.75 | \$1.79 | \$80.61 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 10.00 | \$1.80 | \$1,082.46 |
| TOTAL | 22.25 | | \$2,310.70 |

Subdivison Fees - Property Lot Line Adjustment

\$1,664.32

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--------------------------------------|--------------|--|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Set up Bluebeam Review | 0.50 | Planning Staff |
| 3 | Set up DRC Meeting | 0.50 | Planning Staff |
| 4 | Planning Review for DRC 1 Meeting | 5.00 | Planning Staff |
| 5 | Engineering Review for DRC 1 Meeting | 8.00 | CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator |
| 7 | DRC Re-reviews | 1.00 | Planning Staff |
| 11 | Provide Approval Letter | 0.50 | Planning Staff |
| TOTAL | | 16.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-------------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 8.00 | \$1.66 | \$798.35 |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 8.00 | \$1.80 | \$865.97 |
| TOTAL | 16.00 | | \$1,664.32 |

Bond Processing Fee

\$159.61

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|--|-------------|--|
| 1 | Receive Bond, Prepare for signatures | 0.25 | Community Development Coordinator |
| 2 | Approval signatures by all parties | 2.00 | City Engineer, Community Development Director, City Attorney, Administrative Services Director, Assistant City Manager, City Manager, Deputy Director of Administration, City Recorder |
| 3 | Process Bond Releases | 0.50 | Community Development Coordinator |
| 4 | Sign Bond Release | 0.50 | City Engineer, City Manager |
| 5 | Cut check and send payment (cash bonds only) | 0.50 | Accounting Clerk |
| TOTAL | | 3.75 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------------|---------------|-----------------|
| Community Development Coordinator | 0.75 | \$1.47 | \$66.28 |
| Accounting Clerk | 0.50 | \$0.00 | \$0.00 |
| City Engineer | | \$1.72 | |
| Community Development Director | | \$2.22 | |
| City Attorney | | \$0.00 | |
| Administrative Services Director | | \$0.00 | |
| Assistant City Manager | | \$0.00 | |
| City Manager | | \$0.00 | |
| Deputy Director of Administration, City Recorder | | \$0.00 | |
| City Engineer, Community Development Director, City Attorney, Administrative Services Director, Assistant City Manager, City Manager, Deputy Director of Administration, City Recorder | 2.00 | \$0.56 | \$67.51 |
| City Engineer | | \$1.72 | |
| City Manager | | \$0.00 | |
| City Engineer, City Manager | 0.50 | \$0.86 | \$25.82 |
| TOTAL | 3.75 | | \$159.61 |

Subdivison Fees - Street Dedication Plat

\$2,289.24

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|--------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Assess Fee | 0.50 | Planning Staff |
| 3 | Planning Review | 12.67 | Planning Staff |
| 4 | Engineering Review | 2.00 | Engineering Staff |
| 5 | Draft Text Amendment | 2.00 | Planning Staff |
| 6 | Staff Report for PC | 3.00 | Planning Staff |
| 7 | Report at PC | 0.50 | Planning Staff |
| 8 | Staff Report for CC | 1.00 | Planning Staff |
| 9 | Report at CC | 0.50 | Planning Staff |
| 10 | Provide Approved Ordinance | 0.50 | Planning Staff |
| TOTAL | | 23.17 | |

Zoning Fees - Zoning Text Amendment

\$1,064.33

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Planning, Legal review | 2.00 | Planning Staff, CD Director, City Attorney |
| 3 | Staff Report for PC | 3.00 | Planning Staff |
| 4 | Report at PC | 0.50 | Planning Staff |
| 5 | Staff Report for CC | 1.00 | Planning Staff |
| 6 | Report at CC | 0.50 | Planning Staff |
| 7 | Provide Approved Ordinance | 0.50 | Planning Staff |
| TOTAL | | 8.00 | |

Zoning Fees - Zoning Amendment Fees - All Zones

\$798.35

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|----------------------------|-------------|--------------------|
| 1 | Review/ Intake Application | 0.50 | Planning Staff |
| 2 | Planning review | 2.00 | Planning Staff |
| 3 | Community Meeting | 0.00 | Planning Staff |
| 4 | Staff Report for PC | 3.00 | Planning Staff |
| 5 | Report at PC | 0.50 | Planning Staff |
| 6 | Staff Report for CC | 1.00 | Planning Staff |
| 7 | Report at CC | 0.50 | Planning Staff |
| 8 | Provide Approved Ordinance | 0.50 | Planning Staff |
| TOTAL | | 8.00 | |

PW Inspections - Reinspection Fees Assessed under Provisions of Section 108.8

\$86.46

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|-----------------|-------------|--|
| 1 | Per Hour Charge | 1.00 | Public Works Inspector I OR Public Works Inspector II OR Public Works Inspector Supervisor |
| TOTAL | | 1.00 | |

PW Inspections - Inspections for Which No Fee is Specifically Indicated/Outside of Normal Business Hours

\$86.46

| STEP # | ACTION | HOURS | PERSONNEL INVOLVED |
|--------------|-----------------|-------------|--|
| 1 | Per Hour Charge | 1.00 | Public Works Inspector I OR Public Works Inspector II OR Public Works Inspector Supervisor |
| TOTAL | | 1.00 | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-------------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 21.17 | \$1.66 | \$2,112.64 |
| Public Utilities Engineering Manager | | \$1.89 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Engineering Project Manager | | \$1.40 | |
| City Engineer | | \$1.72 | |
| Storm Water Inspector I | | \$1.10 | |
| Storm Water Inspector II | | \$1.32 | |
| Public Works Inspector Supervisor | | \$1.68 | |
| Public Works Inspector I | | \$1.19 | |
| Public Work Inspector II | | \$1.45 | |
| Engineering Staff | 2.00 | \$1.47 | \$176.60 |
| TOTAL | 23.17 | | \$2,289.24 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------------|---------------|-------------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 6.00 | \$1.66 | \$598.76 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Attorney | | \$0.00 | |
| Planning Staff, CD Director, City Attorney | 2.00 | \$3.88 | \$465.57 |
| TOTAL | 8.00 | | \$1,064.33 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 8.00 | \$1.66 | \$798.35 |
| TOTAL | 8.00 | | \$798.35 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------------|---------------|----------------|
| Public Works Inspector I | | \$1.19 | |
| Public Work Inspector II | | \$1.45 | |
| Public Works Inspector Supervisor | | \$1.68 | |
| Public Works Inspector I OR Public Works Inspector II OR Public Works Inspector Supervisor | 1.00 | \$1.44 | \$86.46 |
| TOTAL | 1.00 | | \$86.46 |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------------|---------------|----------------|
| Public Works Inspector I | | \$1.19 | |
| Public Work Inspector II | | \$1.45 | |
| Public Works Inspector Supervisor | | \$1.68 | |
| Public Works Inspector I OR Public Works Inspector II OR Public Works Inspector Supervisor | 1.00 | \$1.44 | \$86.46 |
| TOTAL | 1.00 | | \$86.46 |

ADDED FEES

| New Fee - Floodplain Development Permit Application | | | | \$439.27 |
|--|---------------------------------|-------------|--|----------|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Intake, review of permit | 0.25 | Building Permit Technician II, Building Permit Technician III | |
| | | 0.50 | Public Utilities Engineering Manager | |
| 2 | Review of permit | 1.25 | Public Utilities Engineering Manager | |
| | | 0.25 | Assistant Building Official/Plans Examiner | |
| 3 | Review of Permit by Third-Party | 0.00 | Value dependant upon complexity and iteration (usually around \$1,500 - \$2,000) | |
| 4 | Final Review and Approval | 0.25 | Public Utilities Engineering Manager | |
| | | 0.25 | Community Development Director | |
| 5 | Issue permit, payment, tracking | 0.25 | Public Utilities Engineering Manager | |
| | | 0.50 | GIS Tech III | |
| 6 | Inspections | 0.00 | | |
| 7 | permit close out | 0.50 | Public Utilities Engineering Manager | |
| 8 | Bond release | 0.00 | | |
| TOTAL | | 4.00 | Plus invoice from third-party review (if applicable) | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|---|-------------|---------------|-----------------|
| Building Permit Technician II | | \$1.08 | |
| Building Permit Technician III | | \$1.28 | |
| Building Permit Technician II, Building Permit Technician III | 0.25 | \$1.18 | \$17.66 |
| Public Utilities Engineering Manager | 2.75 | \$1.89 | \$312.65 |
| Assistant Building Official/Plans Examiner | 0.25 | \$1.59 | \$23.87 |
| GIS Tech III | 0.50 | \$1.73 | \$51.85 |
| Community Development Director | 0.25 | \$2.22 | \$33.25 |
| TOTAL | 4.00 | | \$439.27 |

| New Fee - Deviation to the Standard Application | | | | \$164.35 |
|--|--|-------------|--|----------|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Intake, review of permit, document control | 0.50 | Assistant City Engineer, Development Review Engineer | |
| 2 | City Engineer Review | 0.50 | City Engineer | |
| 3 | Public Works Director Review | 0.25 | Public Works Director | |
| 4 | Community Development Director Review | 0.25 | Community Development Director | |
| TOTAL | | 1.50 | | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|-------------|---------------|-----------------|
| Assistant City Engineer, Development Review Engineer | 0.50 | \$1.54 | \$46.13 |
| City Engineer | 0.50 | \$1.72 | \$51.64 |
| Public Works Director | 0.25 | \$2.22 | \$33.33 |
| Community Development Director | 0.25 | \$2.22 | \$33.25 |
| TOTAL | 1.50 | | \$164.35 |

| New Fee - Preliminary Condominium Application Fee | | | | \$2,567.92 |
|--|--------------------------|--------------|--|------------|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Intake, review of permit | 0.50 | Planning Staff | |
| 2 | Review of permit | 19.25 | Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | |
| | | | Planning Staff | |
| 3 | Final Review & Approval | 4.00 | Planning Staff | |
| 4 | Issue permit | 0.50 | Planning Staff | |
| TOTAL | | 24.25 | | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|--|--------------|---------------|-------------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 5.00 | \$1.66 | \$498.97 |
| Planning Staff | | \$1.66 | |
| Community Development Director | | \$2.22 | |
| City Engineer | | \$1.72 | |
| Assistant City Engineer, Development Review Engineer | | \$1.54 | |
| Traffic Engineer | | \$1.41 | |
| Public Utilities Engineering Manager | | \$1.89 | |
| Community Development Coordinator | | \$1.47 | |
| Public Works Director | | \$2.22 | |
| Water Review, PW Water Foreman | | \$1.99 | |
| Director of Operations | | \$2.01 | |
| Water Conservation & Quality Coordinator | | \$1.57 | |
| Planning Staff, CD Director, City Engineer, Development Review Engineer, Traffic Engineer, Public Utilities Engineering Manager, CD Coordinator, PW Director, PW Water Foreman, Director of Operations, Water Conservation & Quality Coordinator | 19.25 | \$1.79 | \$2,068.95 |
| TOTAL | 24.25 | | \$2,567.92 |

| New Fee - Permitted Use Determination Fee | | | | \$299.38 |
|--|--------------------------|-------------|--------------------|----------|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Intake, review of permit | 0.50 | Planning Staff | |
| 2 | Review of permit | 2.00 | Planning Staff | |
| 3 | Issue permit | 0.50 | Planning Staff | |
| TOTAL | | 3.00 | | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 3.00 | \$1.66 | \$299.38 |
| TOTAL | 3.00 | | \$299.38 |

| New Fee - Comprehensive Sign Plan | | | | \$199.59 |
|--|--------------------------|-------------|--------------------|----------|
| STEP # | ACTION | HOURS | PERSONNEL INVOLVED | |
| 1 | Intake, review of permit | 0.50 | Planning Staff | |
| 2 | Review of permit | 1.00 | Planning Staff | |
| 3 | Issue permit | 0.50 | Planning Staff | |
| TOTAL | | 2.00 | | |

| PERSONNEL INVOLVED | HOURS | COST PER MIN. | TOTAL COST |
|----------------------|-------------|---------------|-----------------|
| Director of Planning | | \$2.04 | |
| Planner II | | \$1.21 | |
| Planning Manager | | \$1.74 | |
| Planning Staff | 2.00 | \$1.66 | \$199.59 |
| TOTAL | 2.00 | | \$199.59 |

APPENDIX B: BUILDING PERMIT PROCESS MAPS

APPENDIX B

Building Permit Process Maps

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|---|-----------------------------|----------|---------------------------|-----------|-------------------------|----------|------------------------------|--------|--------------------------------|----------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| Residential Single Family Dwelling, Detached (SFD) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 5.50 | 388.52 | 5.00 | 411.92 | 2.00 | 219.83 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 13.25 | \$1,072 |
| \$2,001-\$20,000 | 5.50 | 388.52 | 8.00 | 659.07 | 2.00 | 219.83 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 16.25 | \$1,319 |
| \$20,001-\$60,000 | 6.00 | 423.84 | 11.00 | 906.22 | 3.00 | 329.74 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 20.75 | \$1,711 |
| \$60,001-\$100,000 | 7.00 | 494.48 | 15.00 | 1,235.76 | 4.00 | 439.65 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 26.75 | \$2,222 |
| \$100,001-\$250,000 | 8.00 | 565.12 | 19.00 | 1,565.29 | 4.50 | 494.61 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 32.25 | \$2,677 |
| \$250,000-\$500,000 | 9.00 | 635.75 | 21.00 | 1,730.06 | 5.00 | 549.56 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 35.75 | \$2,967 |
| \$500,001-\$750,000 | 10.00 | 706.39 | 23.00 | 1,894.83 | 6.00 | 659.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 39.75 | \$3,312 |
| \$750,001-\$1,000,000 | 11.00 | 777.03 | 25.00 | 2,059.60 | 7.00 | 769.39 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 43.75 | \$3,658 |
| \$1,000,001-\$2,500,000 | 11.50 | 812.35 | 27.00 | 2,224.36 | 8.00 | 879.30 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 48.25 | \$4,008 |
| \$2,500,001-\$5,000,000 | 12.00 | 847.67 | 29.00 | 2,389.13 | 9.00 | 989.22 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 51.75 | \$4,318 |
| \$5,000,001-\$7,500,000 | 12.50 | 882.99 | 30.00 | 2,471.51 | 10.00 | 1,099.13 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 54.25 | \$4,546 |
| \$7,500,001-\$10,000,000 | 13.00 | 918.31 | 32.00 | 2,636.28 | 10.50 | 1,154.08 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 57.25 | \$4,801 |
| \$10,000,001+ | 13.50 | 953.63 | 34.00 | 2,801.05 | 11.00 | 1,209.04 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 60.25 | \$5,056 |
| Residential Single Family Dwellings, Attached (Twnhme) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 5.50 | 388.52 | 5.00 | 411.92 | 2.00 | 219.83 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 13.25 | \$1,072 |
| \$2,001-\$20,000 | 6.00 | 423.84 | 11.00 | 906.22 | 2.00 | 219.83 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 19.75 | \$1,602 |
| \$20,001-\$60,000 | 7.00 | 494.48 | 14.00 | 1,153.37 | 3.00 | 329.74 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 24.75 | \$2,029 |
| \$60,001-\$100,000 | 8.00 | 565.12 | 18.00 | 1,482.91 | 4.00 | 439.65 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 30.75 | \$2,539 |
| \$100,001-\$250,000 | 9.00 | 635.75 | 22.00 | 1,812.44 | 4.50 | 494.61 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 36.25 | \$2,994 |
| \$250,000-\$500,000 | 10.00 | 706.39 | 24.00 | 1,977.21 | 5.00 | 549.56 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 39.75 | \$3,285 |
| \$500,001-\$750,000 | 11.00 | 777.03 | 26.00 | 2,141.98 | 6.00 | 659.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 43.75 | \$3,630 |
| \$750,001-\$1,000,000 | 12.00 | 847.67 | 28.00 | 2,306.75 | 7.00 | 769.39 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 47.75 | \$3,975 |
| \$1,000,001-\$2,500,000 | 13.00 | 918.31 | 30.00 | 2,471.51 | 8.00 | 879.30 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 51.75 | \$4,321 |
| \$2,500,001-\$5,000,000 | 13.50 | 953.63 | 32.00 | 2,636.28 | 9.00 | 989.22 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 55.25 | \$4,631 |
| \$5,000,001-\$7,500,000 | 14.50 | 1,024.27 | 35.00 | 2,883.43 | 10.00 | 1,099.13 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 60.25 | \$5,058 |
| \$7,500,001-\$10,000,000 | 15.00 | 1,059.59 | 37.00 | 3,048.20 | 10.50 | 1,154.08 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 63.25 | \$5,314 |
| \$10,000,001+ | 15.50 | 1,094.91 | 39.00 | 3,212.97 | 11.00 | 1,209.04 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 66.25 | \$5,569 |
| Residential Multi-Family Dwellings (Apt, Condo) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 7.00 | 494.48 | 20.00 | 1,647.68 | 2.00 | 219.83 | 0.25 | 0.00 | 2.00 | 81.15 | 0.50 | 51.64 | 31.75 | \$2,495 |
| \$2,001-\$20,000 | 9.00 | 635.75 | 25.00 | 2,059.60 | 2.00 | 219.83 | 0.25 | 0.00 | 2.00 | 81.15 | 0.50 | 51.64 | 38.75 | \$3,048 |
| \$20,001-\$60,000 | 10.00 | 706.39 | 27.00 | 2,224.36 | 3.00 | 329.74 | 0.25 | 0.00 | 3.50 | 142.01 | 0.50 | 51.64 | 44.25 | \$3,454 |
| \$60,001-\$100,000 | 11.00 | 777.03 | 29.00 | 2,389.13 | 4.00 | 439.65 | 0.25 | 0.00 | 5.00 | 202.87 | 0.50 | 51.64 | 49.75 | \$3,860 |
| \$100,001-\$250,000 | 12.00 | 847.67 | 33.00 | 2,718.67 | 5.00 | 549.56 | 0.25 | 0.00 | 10.00 | 405.74 | 0.50 | 51.64 | 60.75 | \$4,573 |
| \$250,000-\$500,000 | 13.00 | 918.31 | 42.00 | 3,460.12 | 7.50 | 824.35 | 0.25 | 0.00 | 15.00 | 608.61 | 0.50 | 51.64 | 78.25 | \$5,863 |
| \$500,001-\$750,000 | 15.00 | 1,059.59 | 50.00 | 4,119.19 | 10.00 | 1,099.13 | 0.25 | 0.00 | 20.00 | 811.49 | 0.50 | 51.64 | 95.75 | \$7,141 |
| \$750,001-\$1,000,000 | 20.00 | 1,412.79 | 90.00 | 7,414.54 | 12.50 | 1,373.91 | 0.25 | 0.00 | 27.50 | 1,115.79 | 0.50 | 51.64 | 150.75 | \$11,369 |
| \$1,000,001-\$2,500,000 | 25.00 | 1,765.98 | 130.00 | 10,709.90 | 15.00 | 1,648.69 | 0.25 | 0.00 | 30.00 | 1,217.23 | 0.50 | 51.64 | 200.75 | \$15,393 |
| \$2,500,001-\$5,000,000 | 40.00 | 2,825.58 | 215.00 | 17,712.52 | 22.50 | 2,473.04 | 0.25 | 0.00 | 32.50 | 1,318.66 | 0.50 | 51.64 | 310.75 | \$24,381 |
| \$5,000,001-\$7,500,000 | 50.00 | 3,531.97 | 300.00 | 24,715.15 | 30.00 | 3,297.38 | 0.25 | 0.00 | 35.00 | 1,420.10 | 0.50 | 51.64 | 415.75 | \$33,016 |
| \$7,500,001-\$10,000,000 | 55.00 | 3,885.17 | 450.00 | 37,072.72 | 37.50 | 4,121.73 | 0.25 | 0.00 | 37.50 | 1,521.53 | 0.50 | 51.64 | 580.75 | \$46,653 |
| \$10,000,001+ | 60.00 | 4,238.36 | 600.00 | 49,430.29 | 45.00 | 4,946.08 | 0.25 | 0.00 | 40.00 | 1,622.97 | 0.50 | 51.64 | 745.75 | \$60,289 |
| Residential Remodel | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$298 |
| \$2,001-\$20,000 | 2.00 | 141.28 | 2.50 | 205.96 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$402 |
| \$20,001-\$60,000 | 2.25 | 158.94 | 3.50 | 288.34 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.50 | \$502 |
| \$60,001-\$100,000 | 2.50 | 176.60 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.25 | \$561 |
| \$100,001-\$250,000 | 3.00 | 211.92 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.00 | \$789 |
| \$250,000-\$500,000 | 3.50 | 247.24 | 8.00 | 659.07 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12.50 | \$989 |
| \$500,001-\$750,000 | 4.00 | 282.56 | 10.00 | 823.84 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15.00 | \$1,189 |
| \$750,001-\$1,000,000 | 4.50 | 317.88 | 12.00 | 988.61 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 17.50 | \$1,389 |
| \$1,000,001-\$2,500,000 | 5.00 | 353.20 | 13.00 | 1,070.99 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 20.25 | \$1,575 |
| \$2,500,001-\$5,000,000 | 5.50 | 388.52 | 14.00 | 1,153.37 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 21.75 | \$1,692 |
| \$5,000,001-\$7,500,000 | 6.00 | 423.84 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 23.25 | \$1,810 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|------------------------------------|-----------------------------|--------|---------------------------|----------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| Cost per Min | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| \$7,500,001-\$10,000,000 | 7.00 | 494.48 | 18.00 | 1,482.91 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 27.25 | \$2,128 |
| \$10,000,001+ | 8.00 | 565.12 | 20.00 | 1,647.68 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 30.25 | \$2,363 |
| Residential Addition | | | | | | | | | | | | | | |
| \$0-\$2,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.50 | \$334 |
| \$2,001-\$20,000 | 2.50 | 176.60 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$396 |
| \$20,001-\$60,000 | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| \$60,001-\$100,000 | 3.50 | 247.24 | 3.50 | 288.34 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.75 | \$591 |
| \$100,001-\$250,000 | 4.00 | 282.56 | 4.00 | 329.54 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.00 | \$695 |
| \$250,000-\$500,000 | 4.50 | 317.88 | 4.50 | 370.73 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.00 | \$771 |
| \$500,001-\$750,000 | 5.00 | 353.20 | 5.00 | 411.92 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.00 | \$848 |
| \$750,001-\$1,000,000 | 6.00 | 423.84 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13.00 | \$1,001 |
| \$1,000,001-\$2,500,000 | 7.00 | 494.48 | 8.00 | 659.07 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 17.25 | \$1,304 |
| \$2,500,001-\$5,000,000 | 7.50 | 529.80 | 10.00 | 823.84 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 19.75 | \$1,504 |
| \$5,000,001-\$7,500,000 | 8.00 | 565.12 | 12.00 | 988.61 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 22.25 | \$1,704 |
| \$7,500,001-\$10,000,000 | 9.00 | 635.75 | 14.00 | 1,153.37 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 25.25 | \$1,940 |
| \$10,000,001+ | 10.00 | 706.39 | 16.00 | 1,318.14 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 28.25 | \$2,175 |
| Residential Basement Finish | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.50 | 105.96 | 3.00 | 247.15 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$353 |
| \$2,001-\$20,000 | 2.00 | 141.28 | 5.00 | 411.92 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.25 | \$553 |
| \$20,001-\$60,000 | 2.25 | 158.94 | 5.00 | 411.92 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.50 | \$571 |
| \$60,001-\$100,000 | 2.50 | 176.60 | 5.50 | 453.11 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.25 | \$630 |
| \$100,001-\$250,000 | 3.00 | 211.92 | 5.50 | 453.11 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.75 | \$665 |
| \$250,000-\$500,000 | 3.50 | 247.24 | 6.00 | 494.30 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.75 | \$742 |
| \$500,001-\$750,000 | 4.00 | 282.56 | 6.50 | 535.49 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.75 | \$818 |
| \$750,001-\$1,000,000 | 4.50 | 317.88 | 7.00 | 576.69 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.75 | \$895 |
| \$1,000,001-\$2,500,000 | 5.00 | 353.20 | 8.00 | 659.07 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13.25 | \$1,012 |
| \$2,500,001-\$5,000,000 | 5.50 | 388.52 | 9.00 | 741.45 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14.75 | \$1,130 |
| \$5,000,001-\$7,500,000 | 6.00 | 423.84 | 10.00 | 823.84 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 16.25 | \$1,248 |
| \$7,500,001-\$10,000,000 | 7.00 | 494.48 | 11.00 | 906.22 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18.25 | \$1,401 |
| \$10,000,001+ | 8.00 | 565.12 | 12.00 | 988.61 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.25 | \$1,554 |
| Residential I-ADU's | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$100,001-\$250,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$250,000-\$500,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$500,001-\$750,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$750,001-\$1,000,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$2,500,001-\$5,000,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$5,000,001-\$7,500,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$7,500,001-\$10,000,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$10,000,001+ | 2.00 | 141.28 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$224 |
| Residential Walkout | | | | | | | | | | | | | | |
| \$0-\$2,000 | 2.00 | 141.28 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$292 |
| \$2,001-\$20,000 | 2.00 | 141.28 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$292 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$292 |
| \$60,001-\$100,000 | 2.00 | 141.28 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$292 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$250,000-\$500,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$500,001-\$750,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$750,001-\$1,000,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| \$2,500,001-\$5,000,000 | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| \$5,000,001-\$7,500,000 | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| \$7,500,001-\$10,000,000 | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| \$10,000,001+ | 3.00 | 211.92 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.75 | \$596 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|---|-----------------------------|--------|---------------------------|----------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| Residential Covered Deck | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$181 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.00 | \$222 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.50 | \$257 |
| \$60,001-\$100,000 | 1.50 | 105.96 | 1.50 | 123.58 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.50 | \$257 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$250,000-\$500,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$500,001-\$750,000 | 2.50 | 176.60 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$396 |
| \$750,001-\$1,000,000 | 2.50 | 176.60 | 2.50 | 205.96 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | \$438 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| \$2,500,001-\$5,000,000 | 3.00 | 211.92 | 3.50 | 288.34 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.25 | \$555 |
| \$5,000,001-\$7,500,000 | 3.50 | 247.24 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.25 | \$632 |
| \$7,500,001-\$10,000,000 | 4.00 | 282.56 | 4.50 | 370.73 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.25 | \$708 |
| \$10,000,001+ | 5.00 | 353.20 | 5.00 | 411.92 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.75 | \$820 |
| Residential Deck | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | \$139 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | \$139 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 0.75 | 61.79 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$195 |
| \$60,001-\$100,000 | 1.50 | 105.96 | 0.75 | 61.79 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$195 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 1.00 | 82.38 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$279 |
| \$250,000-\$500,000 | 2.00 | 141.28 | 1.00 | 82.38 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$279 |
| \$500,001-\$750,000 | 2.50 | 176.60 | 1.00 | 82.38 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$314 |
| \$750,001-\$1,000,000 | 2.50 | 176.60 | 1.50 | 123.58 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$355 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 1.50 | 123.58 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$390 |
| \$2,500,001-\$5,000,000 | 3.00 | 211.92 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | \$432 |
| \$5,000,001-\$7,500,000 | 3.50 | 247.24 | 2.50 | 205.96 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$508 |
| \$7,500,001-\$10,000,000 | 4.00 | 282.56 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.75 | \$585 |
| \$10,000,001+ | 5.00 | 353.20 | 3.50 | 288.34 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.25 | \$696 |
| Residential Detached Structure | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | \$139 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$249 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$326 |
| \$60,001-\$100,000 | 1.50 | 105.96 | 2.50 | 205.96 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$367 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 3.50 | 288.34 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.50 | \$512 |
| \$250,000-\$500,000 | 2.00 | 141.28 | 5.00 | 411.92 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.00 | \$636 |
| \$500,001-\$750,000 | 2.50 | 176.60 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.50 | \$753 |
| \$750,001-\$1,000,000 | 2.50 | 176.60 | 7.00 | 576.69 | 0.75 | 82.43 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.50 | \$836 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 8.00 | 659.07 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 13.25 | \$1,021 |
| \$2,500,001-\$5,000,000 | 3.00 | 211.92 | 9.00 | 741.45 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 14.25 | \$1,104 |
| \$5,000,001-\$7,500,000 | 3.50 | 247.24 | 10.00 | 823.84 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 15.75 | \$1,222 |
| \$7,500,001-\$10,000,000 | 4.00 | 282.56 | 12.50 | 1,029.80 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 18.75 | \$1,463 |
| \$10,000,001+ | 5.00 | 353.20 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 22.25 | \$1,739 |
| Residential or Commercial Demo | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$100,001-\$250,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$250,000-\$500,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$500,001-\$750,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$750,001-\$1,000,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$2,500,001-\$5,000,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$5,000,001-\$7,500,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$7,500,001-\$10,000,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$10,000,001+ | 1.00 | 70.64 | 0.50 | 41.19 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.00 | \$139 |
| Residential or Commercial Fence taller than 7' | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | | |
|---|-----------------------------|--------|---------------------------|--------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| Cost per Min | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Total Time | Total Cost |
| \$60,001-\$100,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$100,001-\$250,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$250,000-\$500,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$500,001-\$750,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$750,001-\$1,000,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$2,500,001-\$5,000,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$5,000,001-\$7,500,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$7,500,001-\$10,000,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$10,000,001+ | 2.00 | 141.28 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$182 |
| Mechanical/Electrical/Plumbing - no review | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.25 | 17.66 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | \$59 |
| \$2,001-\$20,000 | 0.25 | 17.66 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | \$59 |
| \$20,001-\$60,000 | 0.25 | 17.66 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | \$59 |
| \$60,001-\$100,000 | 0.25 | 17.66 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | \$59 |
| \$100,001-\$250,000 | 0.25 | 17.66 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | \$59 |
| \$250,000-\$500,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$500,001-\$750,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$750,001-\$1,000,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$1,000,001-\$2,500,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$2,500,001-\$5,000,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.25 | \$77 |
| \$5,000,001-\$7,500,000 | 0.75 | 52.98 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$94 |
| \$7,500,001-\$10,000,000 | 0.75 | 52.98 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$94 |
| \$10,000,001+ | 0.75 | 52.98 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$94 |
| Mechanical/Electrical/Plumbing - with review | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.25 | 17.66 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | \$59 |
| \$2,001-\$20,000 | 0.25 | 17.66 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$100 |
| \$20,001-\$60,000 | 0.25 | 17.66 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$100 |
| \$60,001-\$100,000 | 0.25 | 17.66 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$100 |
| \$100,001-\$250,000 | 0.25 | 17.66 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$100 |
| \$250,000-\$500,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$500,001-\$750,000 | 0.50 | 35.32 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$200 |
| \$750,001-\$1,000,000 | 0.50 | 35.32 | 2.50 | 205.96 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$241 |
| \$1,000,001-\$2,500,000 | 0.50 | 35.32 | 3.00 | 247.15 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$282 |
| \$2,500,001-\$5,000,000 | 0.50 | 35.32 | 3.50 | 288.34 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$324 |
| \$5,000,001-\$7,500,000 | 0.75 | 52.98 | 4.00 | 329.54 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | \$383 |
| \$7,500,001-\$10,000,000 | 0.75 | 52.98 | 4.50 | 370.73 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.50 | \$424 |
| \$10,000,001+ | 0.75 | 52.98 | 5.00 | 411.92 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.00 | \$465 |
| Residential Pool | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$298 |
| \$2,001-\$20,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$298 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.00 | \$298 |
| \$60,001-\$100,000 | 1.75 | 123.62 | 2.50 | 205.96 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$357 |
| \$100,001-\$250,000 | 1.75 | 123.62 | 2.50 | 205.96 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$357 |
| \$250,000-\$500,000 | 2.00 | 141.28 | 2.50 | 205.96 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.00 | \$375 |
| \$500,001-\$750,000 | 2.00 | 141.28 | 3.00 | 247.15 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.50 | \$416 |
| \$750,001-\$1,000,000 | 2.00 | 141.28 | 3.00 | 247.15 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.50 | \$416 |
| \$1,000,001-\$2,500,000 | 2.50 | 176.60 | 3.00 | 247.15 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.00 | \$451 |
| \$2,500,001-\$5,000,000 | 2.50 | 176.60 | 3.50 | 288.34 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.50 | \$492 |
| \$5,000,001-\$7,500,000 | 2.50 | 176.60 | 3.50 | 288.34 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.50 | \$492 |
| \$7,500,001-\$10,000,000 | 3.00 | 211.92 | 4.00 | 329.54 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.50 | \$569 |
| \$10,000,001+ | 3.00 | 211.92 | 4.00 | 329.54 | 0.25 | 27.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.50 | \$569 |
| Residential Re-Roof | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$100,001-\$250,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$250,000-\$500,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$500,001-\$750,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|---|-----------------------------|--------|---------------------------|--------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| Cost per Min | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| \$750,001-\$1,000,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$1,000,001-\$2,500,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$2,500,001-\$5,000,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$5,000,001-\$7,500,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$7,500,001-\$10,000,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$10,000,001+ | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| Residential Rock/Masonry Wall | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 0.25 | 20.60 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 1.25 | \$82 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 1.50 | \$102 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 1.50 | \$102 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 1.50 | \$102 |
| \$100,001-\$250,000 | 0.75 | 52.98 | 0.75 | 61.79 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.00 | \$141 |
| \$250,000-\$500,000 | 0.75 | 52.98 | 0.75 | 61.79 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.00 | \$141 |
| \$500,001-\$750,000 | 0.75 | 52.98 | 0.75 | 61.79 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.00 | \$141 |
| \$750,001-\$1,000,000 | 0.75 | 52.98 | 0.75 | 61.79 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.00 | \$141 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.50 | \$179 |
| \$2,500,001-\$5,000,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.50 | \$179 |
| \$5,000,001-\$7,500,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.50 | \$179 |
| \$7,500,001-\$10,000,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.50 | \$179 |
| \$10,000,001+ | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.25 | 25.82 | 2.50 | \$179 |
| Residential Roof Cover Only | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.25 | 17.66 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.50 | \$100 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$100,001-\$250,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$250,000-\$500,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$500,001-\$750,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$750,001-\$1,000,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$194 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 1.52 | 125.22 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.77 | \$196 |
| \$2,500,001-\$5,000,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$235 |
| \$5,000,001-\$7,500,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$7,500,001-\$10,000,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$10,000,001+ | 1.50 | 105.96 | 3.00 | 247.15 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$353 |
| Residential Solar - In House Review | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$100,001-\$250,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$250,000-\$500,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$500,001-\$750,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$750,001-\$1,000,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$194 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 1.52 | 125.22 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.77 | \$196 |
| \$2,500,001-\$5,000,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$5,000,001-\$7,500,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$7,500,001-\$10,000,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$10,000,001+ | 2.00 | 141.28 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | \$443 |
| Residential Solar - 3rd Party Review | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$100,001-\$250,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$250,000-\$500,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$500,001-\$750,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$750,001-\$1,000,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$194 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 1.52 | 125.22 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.77 | \$196 |
| \$2,500,001-\$5,000,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$5,000,001-\$7,500,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|---------------------------------|-----------------------------|----------|---------------------------|-----------|-------------------------|----------|------------------------------|--------|--------------------------------|----------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| Cost per Min | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| \$7,500,001-\$10,000,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$10,000,001+ | 2.00 | 141.28 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | \$443 |
| Residential Other | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$60,001-\$100,000 | 0.50 | 35.32 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$118 |
| \$100,001-\$250,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$250,000-\$500,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$500,001-\$750,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$750,001-\$1,000,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$194 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 1.52 | 125.22 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.77 | \$196 |
| \$2,500,001-\$5,000,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$5,000,001-\$7,500,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$271 |
| \$7,500,001-\$10,000,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$361 |
| \$10,000,001+ | 2.00 | 141.28 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | \$443 |
| New Commercial Buildings | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 5.00 | 411.92 | 0.00 | 0.00 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 8.25 | \$564 |
| \$2,001-\$20,000 | 1.50 | 105.96 | 10.00 | 823.84 | 0.00 | 0.00 | 0.25 | 0.00 | 2.00 | 81.15 | 0.50 | 51.64 | 14.25 | \$1,063 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 20.00 | 1,647.68 | 0.50 | 54.96 | 0.25 | 0.00 | 3.50 | 142.01 | 0.50 | 51.64 | 26.75 | \$2,038 |
| \$60,001-\$100,000 | 2.50 | 176.60 | 30.00 | 2,471.51 | 1.50 | 164.87 | 0.25 | 0.00 | 5.00 | 202.87 | 0.50 | 51.64 | 39.75 | \$3,067 |
| \$100,001-\$250,000 | 4.00 | 282.56 | 60.00 | 4,943.03 | 2.00 | 219.83 | 0.25 | 0.00 | 10.00 | 405.74 | 0.50 | 51.64 | 76.75 | \$5,903 |
| \$250,000-\$500,000 | 5.00 | 353.20 | 75.00 | 6,178.79 | 3.00 | 329.74 | 0.25 | 0.00 | 15.00 | 608.61 | 0.50 | 51.64 | 98.75 | \$7,522 |
| \$500,001-\$750,000 | 6.00 | 423.84 | 90.00 | 7,414.54 | 4.00 | 439.65 | 0.25 | 0.00 | 20.00 | 811.49 | 0.50 | 51.64 | 120.75 | \$9,141 |
| \$750,001-\$1,000,000 | 8.00 | 565.12 | 120.00 | 9,886.06 | 5.00 | 549.56 | 0.25 | 0.00 | 27.50 | 1,115.79 | 0.50 | 51.64 | 161.25 | \$12,168 |
| \$1,000,001-\$2,500,000 | 10.00 | 706.39 | 150.00 | 12,357.57 | 6.00 | 659.48 | 0.25 | 0.00 | 30.00 | 1,217.23 | 0.50 | 51.64 | 196.75 | \$14,992 |
| \$2,500,001-\$5,000,000 | 13.00 | 918.31 | 250.00 | 20,595.96 | 8.00 | 879.30 | 0.25 | 0.00 | 32.50 | 1,318.66 | 0.50 | 51.64 | 304.25 | \$23,764 |
| \$5,000,001-\$7,500,000 | 16.00 | 1,130.23 | 350.00 | 28,834.34 | 10.00 | 1,099.13 | 0.25 | 0.00 | 35.00 | 1,420.10 | 0.50 | 51.64 | 411.75 | \$32,535 |
| \$7,500,001-\$10,000,000 | 21.00 | 1,483.43 | 450.00 | 37,072.72 | 12.00 | 1,318.95 | 0.25 | 0.00 | 37.50 | 1,521.53 | 0.50 | 51.64 | 521.25 | \$41,448 |
| \$10,000,001+ | 25.00 | 1,765.98 | 550.00 | 45,311.10 | 14.00 | 1,538.78 | 0.25 | 0.00 | 40.00 | 1,622.97 | 0.50 | 51.64 | 629.75 | \$50,290 |
| Signs | | | | | | | | | | | | | | |
| \$0-\$2,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$2,001-\$20,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$20,001-\$60,000 | 0.50 | 35.32 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$159 |
| \$60,001-\$100,000 | 0.75 | 52.98 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.50 | \$177 |
| \$100,001-\$250,000 | 0.75 | 52.98 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.00 | \$218 |
| \$250,000-\$500,000 | 0.75 | 52.98 | 2.00 | 164.77 | 0.00 | 0.00 | 0.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$218 |
| \$500,001-\$750,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$235 |
| \$750,001-\$1,000,000 | 1.00 | 70.64 | 2.50 | 205.96 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$277 |
| \$1,000,001-\$2,500,000 | 1.00 | 70.64 | 2.50 | 205.96 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$277 |
| \$2,500,001-\$5,000,000 | 1.50 | 105.96 | 2.50 | 205.96 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$312 |
| \$5,000,001-\$7,500,000 | 1.50 | 105.96 | 3.00 | 247.15 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$353 |
| \$7,500,001-\$10,000,000 | 1.50 | 105.96 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$408 |
| \$10,000,001+ | 2.00 | 141.28 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$526 |
| Commercial Addition | | | | | | | | | | | | | | |
| \$0-\$2,000 | 2.00 | 141.28 | 8.00 | 659.07 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 12.75 | \$936 |
| \$2,001-\$20,000 | 2.00 | 141.28 | 8.00 | 659.07 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 12.75 | \$936 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 8.50 | 700.26 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 14.25 | \$1,018 |
| \$60,001-\$100,000 | 2.25 | 158.94 | 8.50 | 700.26 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 14.50 | \$1,036 |
| \$100,001-\$250,000 | 2.50 | 176.60 | 9.00 | 741.45 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 17.50 | \$1,203 |
| \$250,000-\$500,000 | 2.75 | 194.26 | 10.50 | 865.03 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 19.25 | \$1,345 |
| \$500,001-\$750,000 | 3.00 | 211.92 | 12.00 | 988.61 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 26.00 | \$1,689 |
| \$750,001-\$1,000,000 | 3.50 | 247.24 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 29.75 | \$1,999 |
| \$1,000,001-\$2,500,000 | 4.00 | 282.56 | 18.00 | 1,482.91 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 33.25 | \$2,281 |
| \$2,500,001-\$5,000,000 | 4.50 | 317.88 | 21.00 | 1,730.06 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 41.75 | \$2,766 |
| \$5,000,001-\$7,500,000 | 5.00 | 353.20 | 24.00 | 1,977.21 | 1.50 | 164.87 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 45.75 | \$3,104 |
| \$7,500,001-\$10,000,000 | 5.50 | 388.52 | 27.00 | 2,224.36 | 1.50 | 164.87 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 54.25 | \$3,589 |
| \$10,000,001+ | 6.00 | 423.84 | 30.00 | 2,471.51 | 2.00 | 219.83 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 58.25 | \$3,927 |
| Commercial Remodel | | | | | | | | | | | | | | |
| \$0-\$2,000 | 2.00 | 141.28 | 7.00 | 576.69 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 11.75 | \$854 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|--|-----------------------------|--------|---------------------------|----------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| Cost per Min | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Total Time | Total Cost |
| \$2,001-\$20,000 | 2.00 | 141.28 | 7.00 | 576.69 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 11.75 | \$854 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 7.50 | 617.88 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 13.25 | \$936 |
| \$60,001-\$100,000 | 2.25 | 158.94 | 7.50 | 617.88 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 13.50 | \$953 |
| \$100,001-\$250,000 | 2.50 | 176.60 | 8.00 | 659.07 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 16.50 | \$1,121 |
| \$250,000-\$500,000 | 2.75 | 194.26 | 9.00 | 741.45 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 17.75 | \$1,221 |
| \$500,001-\$750,000 | 3.00 | 211.92 | 10.00 | 823.84 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 24.00 | \$1,524 |
| \$750,001-\$1,000,000 | 3.50 | 247.24 | 12.50 | 1,029.80 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 27.25 | \$1,793 |
| \$1,000,001-\$2,500,000 | 4.00 | 282.56 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 30.25 | \$2,034 |
| \$2,500,001-\$5,000,000 | 4.50 | 317.88 | 17.50 | 1,441.72 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 38.25 | \$2,478 |
| \$5,000,001-\$7,500,000 | 5.00 | 353.20 | 20.00 | 1,647.68 | 1.50 | 164.87 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 41.75 | \$2,774 |
| \$7,500,001-\$10,000,000 | 5.50 | 388.52 | 22.50 | 1,853.64 | 1.50 | 164.87 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 49.75 | \$3,219 |
| \$10,000,001+ | 6.00 | 423.84 | 25.00 | 2,059.60 | 2.00 | 219.83 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 53.25 | \$3,515 |
| Commercial T.I. | | | | | | | | | | | | | | |
| \$0-\$2,000 | 2.00 | 141.28 | 7.00 | 576.69 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 11.75 | \$854 |
| \$2,001-\$20,000 | 2.00 | 141.28 | 7.00 | 576.69 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 11.75 | \$854 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 7.50 | 617.88 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 13.25 | \$936 |
| \$60,001-\$100,000 | 2.25 | 158.94 | 7.50 | 617.88 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 13.50 | \$953 |
| \$100,001-\$250,000 | 2.50 | 176.60 | 8.00 | 659.07 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 16.50 | \$1,121 |
| \$250,000-\$500,000 | 2.75 | 194.26 | 9.00 | 741.45 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 17.75 | \$1,221 |
| \$500,001-\$750,000 | 3.00 | 211.92 | 10.00 | 823.84 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 24.00 | \$1,524 |
| \$750,001-\$1,000,000 | 3.50 | 247.24 | 12.50 | 1,029.80 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 27.25 | \$1,793 |
| \$1,000,001-\$2,500,000 | 4.00 | 282.56 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 30.25 | \$2,034 |
| \$2,500,001-\$5,000,000 | 4.50 | 317.88 | 17.50 | 1,441.72 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 38.25 | \$2,478 |
| \$5,000,001-\$7,500,000 | 5.00 | 353.20 | 20.00 | 1,647.68 | 1.50 | 164.87 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 41.75 | \$2,774 |
| \$7,500,001-\$10,000,000 | 5.50 | 388.52 | 22.50 | 1,853.64 | 1.50 | 164.87 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 49.75 | \$3,219 |
| \$10,000,001+ | 6.00 | 423.84 | 25.00 | 2,059.60 | 2.00 | 219.83 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 53.25 | \$3,515 |
| Commercial Electrical/Mechanical/Plumbing | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$20,001-\$60,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$60,001-\$100,000 | 1.00 | 70.64 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$153 |
| \$100,001-\$250,000 | 1.50 | 105.96 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$188 |
| \$250,000-\$500,000 | 1.50 | 105.96 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$188 |
| \$500,001-\$750,000 | 1.50 | 105.96 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$230 |
| \$750,001-\$1,000,000 | 2.00 | 141.28 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$265 |
| \$1,000,001-\$2,500,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$306 |
| \$2,500,001-\$5,000,000 | 2.00 | 141.28 | 2.00 | 164.77 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$306 |
| \$5,000,001-\$7,500,000 | 2.50 | 176.60 | 2.50 | 205.96 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$383 |
| \$7,500,001-\$10,000,000 | 2.50 | 176.60 | 2.50 | 205.96 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.75 | \$438 |
| \$10,000,001+ | 3.00 | 211.92 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$514 |
| Commercial Solar (Internal Review) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 4.50 | \$303 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 4.75 | \$331 |
| \$20,001-\$60,000 | 1.00 | 70.64 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 5.75 | \$413 |
| \$60,001-\$100,000 | 1.00 | 70.64 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 6.75 | \$496 |
| \$100,001-\$250,000 | 1.00 | 70.64 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 9.00 | \$688 |
| \$250,000-\$500,000 | 1.00 | 70.64 | 8.00 | 659.07 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 11.00 | \$853 |
| \$500,001-\$750,000 | 1.50 | 105.96 | 10.00 | 823.84 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 13.50 | \$1,053 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|--|-----------------------------|--------|---------------------------|----------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| \$750,001-\$1,000,000 | 1.50 | 105.96 | 12.50 | 1,029.80 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 16.00 | \$1,259 |
| \$1,000,001-\$2,500,000 | 1.50 | 105.96 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 18.75 | \$1,492 |
| \$2,500,001-\$5,000,000 | 1.50 | 105.96 | 17.50 | 1,441.72 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 21.25 | \$1,698 |
| \$5,000,001-\$7,500,000 | 2.00 | 141.28 | 20.00 | 1,647.68 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 24.25 | \$1,939 |
| \$7,500,001-\$10,000,000 | 2.00 | 141.28 | 22.50 | 1,853.64 | 2.00 | 219.83 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 27.75 | \$2,255 |
| \$10,000,001+ | 3.00 | 211.92 | 25.00 | 2,059.60 | 2.00 | 219.83 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 31.25 | \$2,532 |
| Commercial Solar (3rd Party Review) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 4.50 | \$303 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 4.75 | \$331 |
| \$20,001-\$60,000 | 1.00 | 70.64 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 5.75 | \$413 |
| \$60,001-\$100,000 | 1.00 | 70.64 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 6.75 | \$496 |
| \$100,001-\$250,000 | 1.00 | 70.64 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 9.00 | \$688 |
| \$250,000-\$500,000 | 1.00 | 70.64 | 8.00 | 659.07 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 11.00 | \$853 |
| \$500,001-\$750,000 | 1.50 | 105.96 | 10.00 | 823.84 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 13.50 | \$1,053 |
| \$750,001-\$1,000,000 | 1.50 | 105.96 | 12.50 | 1,029.80 | 0.75 | 82.43 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 16.00 | \$1,259 |
| \$1,000,001-\$2,500,000 | 1.50 | 105.96 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 18.75 | \$1,492 |
| \$2,500,001-\$5,000,000 | 1.50 | 105.96 | 17.50 | 1,441.72 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 21.25 | \$1,698 |
| \$5,000,001-\$7,500,000 | 2.00 | 141.28 | 20.00 | 1,647.68 | 1.00 | 109.91 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 24.25 | \$1,939 |
| \$7,500,001-\$10,000,000 | 2.00 | 141.28 | 22.50 | 1,853.64 | 2.00 | 219.83 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 27.75 | \$2,255 |
| \$10,000,001+ | 3.00 | 211.92 | 25.00 | 2,059.60 | 2.00 | 219.83 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 31.25 | \$2,532 |
| Commercial Rock/Masonry Walls | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.75 | \$112 |
| \$2,001-\$20,000 | 1.50 | 105.96 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$147 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.25 | \$147 |
| \$60,001-\$100,000 | 2.00 | 141.28 | 0.50 | 41.19 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2.75 | \$182 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.25 | \$224 |
| \$250,000-\$500,000 | 2.50 | 176.60 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$259 |
| \$500,001-\$750,000 | 2.50 | 176.60 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.75 | \$259 |
| \$750,001-\$1,000,000 | 3.00 | 211.92 | 1.00 | 82.38 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.25 | \$294 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$335 |
| \$2,500,001-\$5,000,000 | 3.50 | 247.24 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$371 |
| \$5,000,001-\$7,500,000 | 3.50 | 247.24 | 1.50 | 123.58 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5.25 | \$371 |
| \$7,500,001-\$10,000,000 | 4.00 | 282.56 | 1.50 | 123.58 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.25 | \$461 |
| \$10,000,001+ | 4.00 | 282.56 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6.75 | \$502 |
| Commercial Detached Structures | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 0.50 | 41.19 | 0.25 | 27.48 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 4.00 | \$220 |
| \$2,001-\$20,000 | 1.00 | 70.64 | 1.50 | 123.58 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 5.25 | \$330 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 7.25 | \$447 |
| \$60,001-\$100,000 | 1.50 | 105.96 | 2.50 | 205.96 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 7.75 | \$489 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 3.50 | 288.34 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 11.50 | \$715 |
| \$250,000-\$500,000 | 2.00 | 141.28 | 5.00 | 411.92 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 13.00 | \$839 |
| \$500,001-\$750,000 | 2.50 | 176.60 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 19.50 | \$1,159 |
| \$750,001-\$1,000,000 | 2.50 | 176.60 | 7.00 | 576.69 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 20.50 | \$1,241 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 8.00 | 659.07 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 22.25 | \$1,387 |
| \$2,500,001-\$5,000,000 | 3.00 | 211.92 | 9.00 | 741.45 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 28.25 | \$1,672 |
| \$5,000,001-\$7,500,000 | 3.50 | 247.24 | 10.00 | 823.84 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 29.75 | \$1,790 |
| \$7,500,001-\$10,000,000 | 4.00 | 282.56 | 12.50 | 1,029.80 | 1.00 | 109.91 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 37.75 | \$2,234 |
| \$10,000,001+ | 5.00 | 353.20 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 41.25 | \$2,510 |
| Commercial Pool | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 2.00 | 164.77 | 0.25 | 27.48 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 5.50 | \$344 |
| \$2,001-\$20,000 | 1.50 | 105.96 | 2.00 | 164.77 | 0.50 | 54.96 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 6.25 | \$407 |
| \$20,001-\$60,000 | 1.50 | 105.96 | 3.00 | 247.15 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 8.25 | \$530 |
| \$60,001-\$100,000 | 2.00 | 141.28 | 4.00 | 329.54 | 0.50 | 54.96 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 9.75 | \$647 |
| \$100,001-\$250,000 | 2.00 | 141.28 | 6.00 | 494.30 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 14.00 | \$921 |
| \$250,000-\$500,000 | 2.50 | 176.60 | 8.00 | 659.07 | 0.75 | 82.43 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 16.50 | \$1,121 |
| \$500,001-\$750,000 | 2.50 | 176.60 | 10.00 | 823.84 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 23.50 | \$1,489 |
| \$750,001-\$1,000,000 | 3.00 | 211.92 | 12.50 | 1,029.80 | 0.75 | 82.43 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 26.50 | \$1,730 |
| \$1,000,001-\$2,500,000 | 3.00 | 211.92 | 15.00 | 1,235.76 | 1.00 | 109.91 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 29.25 | \$1,963 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/ Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | Total Time | Total Cost |
|---|-----------------------------|----------|---------------------------|-----------|-------------------------|----------|-------------------------------|--------|--------------------------------|----------|-------------------|--------|------------|------------|
| | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/ Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| Cost per Min | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | | |
| \$2,500,001-\$5,000,000 | 3.50 | 247.24 | 17.50 | 1,441.72 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 37.25 | \$2,407 |
| \$5,000,001-\$7,500,000 | 3.50 | 247.24 | 20.00 | 1,647.68 | 1.00 | 109.91 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 39.75 | \$2,613 |
| \$7,500,001-\$10,000,000 | 4.00 | 282.56 | 22.50 | 1,853.64 | 1.00 | 109.91 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 47.75 | \$3,058 |
| \$10,000,001+ | 4.00 | 282.56 | 25.00 | 2,059.60 | 1.00 | 109.91 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 50.25 | \$3,264 |
| Commercial Other Buildings | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 5.00 | 411.92 | 0.25 | 27.48 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 8.50 | \$591 |
| \$2,001-\$20,000 | 1.50 | 105.96 | 10.00 | 823.84 | 0.25 | 27.48 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 14.00 | \$1,038 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 15.00 | 1,235.76 | 0.25 | 27.48 | 0.25 | 0.00 | 3.50 | 142.01 | 0.00 | 0.00 | 21.00 | \$1,547 |
| \$60,001-\$100,000 | 2.50 | 176.60 | 30.00 | 2,471.51 | 0.25 | 27.48 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 38.00 | \$2,878 |
| \$100,001-\$250,000 | 4.00 | 282.56 | 60.00 | 4,943.03 | 0.25 | 27.48 | 0.25 | 0.00 | 10.00 | 405.74 | 0.00 | 0.00 | 74.50 | \$5,659 |
| \$250,000-\$500,000 | 5.00 | 353.20 | 75.00 | 6,178.79 | 0.25 | 27.48 | 0.25 | 0.00 | 15.00 | 608.61 | 0.00 | 0.00 | 95.50 | \$7,168 |
| \$500,001-\$750,000 | 6.00 | 423.84 | 90.00 | 7,414.54 | 0.25 | 27.48 | 0.25 | 0.00 | 20.00 | 811.49 | 0.00 | 0.00 | 116.50 | \$8,677 |
| \$750,001-\$1,000,000 | 8.00 | 565.12 | 120.00 | 9,886.06 | 0.25 | 27.48 | 0.25 | 0.00 | 27.50 | 1,115.79 | 0.00 | 0.00 | 156.00 | \$11,594 |
| \$1,000,001-\$2,500,000 | 10.00 | 706.39 | 150.00 | 12,357.57 | 0.25 | 27.48 | 0.25 | 0.00 | 30.00 | 1,217.23 | 0.00 | 0.00 | 190.50 | \$14,309 |
| \$2,500,001-\$5,000,000 | 13.00 | 918.31 | 250.00 | 20,595.96 | 0.25 | 27.48 | 0.25 | 0.00 | 32.50 | 1,318.66 | 0.00 | 0.00 | 296.00 | \$22,860 |
| \$5,000,001-\$7,500,000 | 16.00 | 1,130.23 | 350.00 | 28,834.34 | 0.25 | 27.48 | 0.25 | 0.00 | 35.00 | 1,420.10 | 0.00 | 0.00 | 401.50 | \$31,412 |
| \$7,500,001-\$10,000,000 | 21.00 | 1,483.43 | 450.00 | 37,072.72 | 0.25 | 27.48 | 0.25 | 0.00 | 37.50 | 1,521.53 | 0.00 | 0.00 | 509.00 | \$40,105 |
| \$10,000,001+ | 25.00 | 1,765.98 | 550.00 | 45,311.10 | 0.25 | 27.48 | 0.25 | 0.00 | 40.00 | 1,622.97 | 0.00 | 0.00 | 615.50 | \$48,728 |
| Commercial Other Non-Buildings | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.00 | 70.64 | 3.00 | 247.15 | 0.25 | 27.48 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 5.50 | \$386 |
| \$2,001-\$20,000 | 1.50 | 105.96 | 4.00 | 329.54 | 0.25 | 27.48 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 7.00 | \$504 |
| \$20,001-\$60,000 | 2.00 | 141.28 | 5.00 | 411.92 | 0.25 | 27.48 | 0.25 | 0.00 | 1.00 | 40.57 | 0.00 | 0.00 | 8.50 | \$621 |
| \$60,001-\$100,000 | 2.50 | 176.60 | 6.00 | 494.30 | 0.25 | 27.48 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 11.00 | \$780 |
| \$100,001-\$250,000 | 4.00 | 282.56 | 8.00 | 659.07 | 0.25 | 27.48 | 0.25 | 0.00 | 2.00 | 81.15 | 0.00 | 0.00 | 14.50 | \$1,050 |
| \$250,000-\$500,000 | 5.00 | 353.20 | 10.00 | 823.84 | 0.25 | 27.48 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 18.50 | \$1,326 |
| \$500,001-\$750,000 | 6.00 | 423.84 | 12.00 | 988.61 | 0.25 | 27.48 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 21.50 | \$1,562 |
| \$750,001-\$1,000,000 | 8.00 | 565.12 | 14.00 | 1,153.37 | 0.25 | 27.48 | 0.25 | 0.00 | 3.00 | 121.72 | 0.00 | 0.00 | 25.50 | \$1,868 |
| \$1,000,001-\$2,500,000 | 10.00 | 706.39 | 16.00 | 1,318.14 | 0.25 | 27.48 | 0.25 | 0.00 | 4.00 | 162.30 | 0.00 | 0.00 | 30.50 | \$2,214 |
| \$2,500,001-\$5,000,000 | 13.00 | 918.31 | 18.00 | 1,482.91 | 0.25 | 27.48 | 0.25 | 0.00 | 4.00 | 162.30 | 0.00 | 0.00 | 35.50 | \$2,591 |
| \$5,000,001-\$7,500,000 | 16.00 | 1,130.23 | 20.00 | 1,647.68 | 0.25 | 27.48 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 41.50 | \$3,008 |
| \$7,500,001-\$10,000,000 | 21.00 | 1,483.43 | 22.50 | 1,853.64 | 0.25 | 27.48 | 0.25 | 0.00 | 5.00 | 202.87 | 0.00 | 0.00 | 49.00 | \$3,567 |
| \$10,000,001+ | 25.00 | 1,765.98 | 25.00 | 2,059.60 | 0.25 | 27.48 | 0.25 | 0.00 | 6.00 | 243.45 | 0.00 | 0.00 | 56.50 | \$4,097 |
| INTERNAL ACCESSORY DWELLING UNIT (I-ADU) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 1.50 | 105.96 | 3.00 | 247.15 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4.75 | \$353 |
| \$2,001-\$20,000 | 2.00 | 141.28 | 5.00 | 411.92 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.25 | \$553 |
| \$20,001-\$60,000 | 2.25 | 158.94 | 5.00 | 411.92 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7.50 | \$571 |
| \$60,001-\$100,000 | 2.50 | 176.60 | 5.50 | 453.11 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.25 | \$630 |
| \$100,001-\$250,000 | 3.00 | 211.92 | 5.50 | 453.11 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 8.75 | \$665 |
| \$250,000-\$500,000 | 3.50 | 247.24 | 6.00 | 494.30 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9.75 | \$742 |
| \$500,001-\$750,000 | 4.00 | 282.56 | 6.50 | 535.49 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 10.75 | \$818 |
| \$750,001-\$1,000,000 | 4.50 | 317.88 | 7.00 | 576.69 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 11.75 | \$895 |
| \$1,000,001-\$2,500,000 | 5.00 | 353.20 | 8.00 | 659.07 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13.25 | \$1,012 |
| \$2,500,001-\$5,000,000 | 5.50 | 388.52 | 9.00 | 741.45 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14.75 | \$1,130 |
| \$5,000,001-\$7,500,000 | 6.00 | 423.84 | 10.00 | 823.84 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 16.25 | \$1,248 |
| \$7,500,001-\$10,000,000 | 7.00 | 494.48 | 11.00 | 906.22 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18.25 | \$1,401 |
| \$10,000,001+ | 8.00 | 565.12 | 12.00 | 988.61 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.25 | \$1,554 |
| DETACHED ACCESSORY DWELLING UNIT (D-ADU) | | | | | | | | | | | | | | |
| \$0-\$2,000 | 5.50 | 388.52 | 5.00 | 411.92 | 2.00 | 219.83 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 13.25 | \$1,072 |
| \$2,001-\$20,000 | 5.50 | 388.52 | 8.00 | 659.07 | 2.00 | 219.83 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 16.25 | \$1,319 |
| \$20,001-\$60,000 | 6.00 | 423.84 | 11.00 | 906.22 | 3.00 | 329.74 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 20.75 | \$1,711 |
| \$60,001-\$100,000 | 7.00 | 494.48 | 15.00 | 1,235.76 | 4.00 | 439.65 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 26.75 | \$2,222 |
| \$100,001-\$250,000 | 8.00 | 565.12 | 19.00 | 1,565.29 | 4.50 | 494.61 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 32.25 | \$2,677 |
| \$250,000-\$500,000 | 9.00 | 635.75 | 21.00 | 1,730.06 | 5.00 | 549.56 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 35.75 | \$2,967 |
| \$500,001-\$750,000 | 10.00 | 706.39 | 23.00 | 1,894.83 | 6.00 | 659.48 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 39.75 | \$3,312 |
| \$750,001-\$1,000,000 | 11.00 | 777.03 | 25.00 | 2,059.60 | 7.00 | 769.39 | 0.25 | 0.00 | 0.00 | 0.00 | 0.50 | 51.64 | 43.75 | \$3,658 |
| \$1,000,001-\$2,500,000 | 11.50 | 812.35 | 27.00 | 2,224.36 | 8.00 | 879.30 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 48.25 | \$4,008 |
| \$2,500,001-\$5,000,000 | 12.00 | 847.67 | 29.00 | 2,389.13 | 9.00 | 989.22 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 51.75 | \$4,318 |
| \$5,000,001-\$7,500,000 | 12.50 | 882.99 | 30.00 | 2,471.51 | 10.00 | 1,099.13 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 54.25 | \$4,546 |
| \$7,500,001-\$10,000,000 | 13.00 | 918.31 | 32.00 | 2,636.28 | 10.50 | 1,154.08 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 57.25 | \$4,801 |
| \$10,000,001+ | 13.50 | 953.63 | 34.00 | 2,801.05 | 11.00 | 1,209.04 | 0.25 | 0.00 | 1.00 | 40.57 | 0.50 | 51.64 | 60.25 | \$5,056 |

| BUILDING DEPARTMENT PROCESS MAP | Permit Administration Group | | Building Inspection Group | | Building Official Group | | Admin/Customer Service Group | | Fire Reviews/Inspections Group | | Engineering Group | | | |
|---------------------------------|-----------------------------|--------|---------------------------|--------|-------------------------|--------|------------------------------|--------|--------------------------------|--------|-------------------|--------|------------|------------|
| Cost per Min | Building Permit Technician | \$1.18 | Building Inspector | \$1.37 | Building Official | \$1.83 | Admin/Customer Service | \$0.00 | Fire Marshal | \$0.68 | City Engineer | \$1.72 | | |
| | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Hours | Cost | Total Time | Total Cost |
| Re-Inspection Fee | | | | | | | | | | | | | | |
| Re-Inspection Fee | 0.25 | 17.66 | 3.00 | 247.15 | 0.00 | 0.00 | 0.25 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3.50 | \$265 |
| Permit Transfer Fee | | | | | | | | | | | | | | |
| Permit Transfer Fee | 2.00 | 141.28 | | | | | 0.25 | 0.00 | | | | | 2.25 | \$141 |

APPENDIX C: PLAN REVIEW FLAT FEES PROCESS MAPS

APPENDIX C

Plan Review Flat Fees

| BUILDING DEPARTMENT PROCESS MAP | | Engineering Plan Review | | Plan Review Fee | |
|--|--|-------------------------|--|-----------------|--|
| Cost per Min | Assistant City Engineer, Development Review Engineer | \$1.54 | Assistant Building Official/Plans Examiner | \$1.59 | |
| | Hours | Cost | Hours | Cost | |
| Residential Rock/Masonry Wall (Average Valuation: \$48,643) | | | | | |
| \$0-\$2,000 | 1.00 | 92.25 | 0.00 | 0.00 | |
| \$2,001-\$20,000 | 1.00 | 92.25 | 0.00 | 0.00 | |
| \$20,001-\$60,000 | 1.00 | 92.25 | 0.00 | 0.00 | |
| \$60,001-\$100,000 | 1.00 | 92.25 | 0.00 | 0.00 | |
| \$100,001-\$250,000 | 1.50 | 138.38 | 0.00 | 0.00 | |
| \$250,000-\$500,000 | 1.50 | 138.38 | 0.00 | 0.00 | |
| \$500,001-\$750,000 | 1.50 | 138.38 | 0.00 | 0.00 | |
| \$750,001-\$1,000,000 | 1.50 | 138.38 | 0.00 | 0.00 | |
| \$1,000,001-\$2,500,000 | 2.00 | 184.50 | 0.00 | 0.00 | |
| \$2,500,001-\$5,000,000 | 2.00 | 184.50 | 0.00 | 0.00 | |
| \$5,000,001-\$7,500,000 | 3.00 | 276.75 | 0.00 | 0.00 | |
| \$7,500,001-\$10,000,000 | 4.00 | 369.00 | 0.00 | 0.00 | |
| \$10,000,001+ | 5.00 | 461.25 | 0.00 | 0.00 | |
| Commercial Rock/Masonry Walls (Average Valuation: \$52,000) | | | | | |
| \$0-\$2,000 | 2.00 | 184.50 | 0.00 | 0.00 | |
| \$2,001-\$20,000 | 2.00 | 184.50 | 0.00 | 0.00 | |
| \$20,001-\$60,000 | 2.00 | 184.50 | 0.00 | 0.00 | |
| \$60,001-\$100,000 | 2.00 | 184.50 | 0.00 | 0.00 | |
| \$100,001-\$250,000 | 3.00 | 276.75 | 0.00 | 0.00 | |
| \$250,000-\$500,000 | 3.00 | 276.75 | 0.00 | 0.00 | |
| \$500,001-\$750,000 | 3.50 | 322.88 | 0.00 | 0.00 | |
| \$750,001-\$1,000,000 | 3.50 | 322.88 | 0.00 | 0.00 | |
| \$1,000,001-\$2,500,000 | 4.00 | 369.00 | 0.00 | 0.00 | |
| \$2,500,001-\$5,000,000 | 5.00 | 461.25 | 0.00 | 0.00 | |
| \$5,000,001-\$7,500,000 | 6.00 | 553.50 | 0.00 | 0.00 | |
| \$7,500,001-\$10,000,000 | 7.00 | 645.76 | 0.00 | 0.00 | |
| \$10,000,001+ | 8.00 | 738.01 | 0.00 | 0.00 | |
| Residential or Commercial Fence taller than 7' (Average Valuation: \$5,000) | | | | | |
| \$0-\$2,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$2,001-\$20,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$20,001-\$60,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$60,001-\$100,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$100,001-\$250,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$250,000-\$500,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$500,001-\$750,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$750,001-\$1,000,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 | 0.50 | 47.73 | |
| \$10,000,001+ | 0.00 | 0.00 | 0.50 | 47.73 | |
| Residential Remodel (Minimum Valuation: \$1,000) | | | | | |
| \$0-\$2,000 | 0.00 | 0.00 | 1.75 | 167.07 | |
| \$2,001-\$20,000 | 0.00 | 0.00 | 2.00 | 190.94 | |
| \$20,001-\$60,000 | 0.00 | 0.00 | 2.25 | 214.81 | |
| \$60,001-\$100,000 | 0.00 | 0.00 | 2.50 | 238.67 | |
| \$100,001-\$250,000 | 0.00 | 0.00 | 3.50 | 334.14 | |
| \$250,000-\$500,000 | 0.00 | 0.00 | 4.00 | 381.88 | |
| \$500,001-\$750,000 | 0.00 | 0.00 | 4.50 | 429.61 | |
| \$750,001-\$1,000,000 | 0.00 | 0.00 | 5.00 | 477.35 | |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 | 5.50 | 525.08 | |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 | 6.00 | 572.82 | |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 | 6.50 | 620.55 | |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 | 7.00 | 668.29 | |
| \$10,000,001+ | 0.00 | 0.00 | 7.50 | 716.02 | |

| BUILDING DEPARTMENT PROCESS MAP | | Engineering Plan Review | | Plan Review Fee | |
|--|--|-------------------------|--|-----------------|--|
| Cost per Min | Assistant City Engineer, Development Review Engineer | \$1.54 | Assistant Building Official/Plans Examiner | \$1.59 | |
| | Hours | Cost | Hours | Cost | |
| Residential Addition (Minimum Valuation: \$1,000) | | | | | |
| \$0-\$2,000 | 0.00 | 0.00 | 2.00 | 190.94 | |
| \$2,001-\$20,000 | 0.00 | 0.00 | 2.00 | 190.94 | |
| \$20,001-\$60,000 | 0.00 | 0.00 | 2.50 | 238.67 | |
| \$60,001-\$100,000 | 0.00 | 0.00 | 3.00 | 286.41 | |
| \$100,001-\$250,000 | 0.00 | 0.00 | 3.50 | 334.14 | |
| \$250,000-\$500,000 | 0.00 | 0.00 | 4.00 | 381.88 | |
| \$500,001-\$750,000 | 0.00 | 0.00 | 4.50 | 429.61 | |
| \$750,001-\$1,000,000 | 0.00 | 0.00 | 5.00 | 477.35 | |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 | 6.00 | 572.82 | |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 | 7.00 | 668.29 | |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 | 8.00 | 763.76 | |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 | 9.00 | 859.23 | |
| \$10,000,001+ | 0.00 | 0.00 | 10.00 | 954.70 | |
| Commercial T.I. (Minimum Valuation: \$5,000) | | | | | |
| \$0-\$2,000 | 0.00 | 0.00 | 2.00 | 190.94 | |
| \$2,001-\$20,000 | 0.00 | 0.00 | 2.00 | 190.94 | |
| \$20,001-\$60,000 | 0.00 | 0.00 | 3.00 | 286.41 | |
| \$60,001-\$100,000 | 0.00 | 0.00 | 3.00 | 286.41 | |
| \$100,001-\$250,000 | 0.00 | 0.00 | 5.00 | 477.35 | |
| \$250,000-\$500,000 | 0.00 | 0.00 | 5.00 | 477.35 | |
| \$500,001-\$750,000 | 0.00 | 0.00 | 10.00 | 954.70 | |
| \$750,001-\$1,000,000 | 0.00 | 0.00 | 10.00 | 954.70 | |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 | 10.00 | 954.70 | |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 | 15.00 | 1,432.04 | |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 | 15.00 | 1,432.04 | |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 | 20.00 | 1,909.39 | |
| \$10,000,001+ | 0.00 | 0.00 | 20.00 | 1,909.39 | |

APPENDIX D: ZONING REVIEW FEE CALCULATION

APPENDIX D

Zoning Review Fee Calculation

| | Average Hours Spent | Proposed Fee |
|---------|---------------------|--------------|
| Summary | 1.48 | \$108 |

| Cost per Min | Zoning Review | |
|---|---------------|--------|
| | Planner II | \$1.21 |
| | Hours | Cost |
| Residential Single Family Dwelling, Detached (SFD) | | |
| \$0-\$2,000 | 0.00 | 0.00 |
| \$2,001-\$20,000 | 1.50 | 108.98 |
| \$20,001-\$60,000 | 1.50 | 108.98 |
| \$60,001-\$100,000 | 1.50 | 108.98 |
| \$100,001-\$250,000 | 1.50 | 108.98 |
| \$250,000-\$500,000 | 1.50 | 108.98 |
| \$500,001-\$750,000 | 1.50 | 108.98 |
| \$750,001-\$1,000,000 | 2.00 | 145.31 |
| \$1,000,001-\$2,500,000 | 2.00 | 145.31 |
| \$2,500,001-\$5,000,000 | 2.00 | 145.31 |
| \$5,000,001-\$7,500,000 | 2.50 | 181.63 |
| \$7,500,001-\$10,000,000 | 2.50 | 181.63 |
| \$10,000,001+ | 3.00 | 217.96 |
| Residential Single Family Dwellings, Attached (Twnhme) | | |
| \$0-\$2,000 | 0.00 | 0.00 |
| \$2,001-\$20,000 | 2.00 | 145.31 |
| \$20,001-\$60,000 | 2.00 | 145.31 |
| \$60,001-\$100,000 | 2.50 | 181.63 |
| \$100,001-\$250,000 | 2.50 | 181.63 |
| \$250,000-\$500,000 | 3.00 | 217.96 |
| \$500,001-\$750,000 | 3.00 | 217.96 |
| \$750,001-\$1,000,000 | 3.50 | 254.29 |
| \$1,000,001-\$2,500,000 | 3.50 | 254.29 |
| \$2,500,001-\$5,000,000 | 4.00 | 290.62 |
| \$5,000,001-\$7,500,000 | 4.00 | 290.62 |
| \$7,500,001-\$10,000,000 | 4.50 | 326.94 |
| \$10,000,001+ | 5.00 | 363.27 |
| Residential Multi-Family Dwellings (Apt, Condo) | | |
| \$0-\$2,000 | 0.00 | 0.00 |
| \$2,001-\$20,000 | 2.00 | 145.31 |
| \$20,001-\$60,000 | 2.00 | 145.31 |
| \$60,001-\$100,000 | 2.50 | 181.63 |
| \$100,001-\$250,000 | 2.50 | 181.63 |
| \$250,000-\$500,000 | 3.00 | 217.96 |
| \$500,001-\$750,000 | 3.00 | 217.96 |
| \$750,001-\$1,000,000 | 3.50 | 254.29 |

| | Zoning Review | |
|------------------------------------|---------------|--------|
| Cost per Min | Planner II | \$1.21 |
| \$1,000,001-\$2,500,000 | 3.50 | 254.29 |
| \$2,500,001-\$5,000,000 | 4.00 | 290.62 |
| \$5,000,001-\$7,500,000 | 4.00 | 290.62 |
| \$7,500,001-\$10,000,000 | 4.50 | 326.94 |
| \$10,000,001+ | 5.00 | 363.27 |
| Residential Remodel | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Residential Addition | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Residential Basement Finish | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Residential I-ADU's | | |
| \$0-\$2,000 | 2.50 | 181.63 |

| | Zoning Review | |
|---------------------------------|---------------|------------|
| | Cost per Min | Planner II |
| \$2,001-\$20,000 | 2.50 | 181.63 |
| \$20,001-\$60,000 | 2.50 | 181.63 |
| \$60,001-\$100,000 | 2.50 | 181.63 |
| \$100,001-\$250,000 | 2.50 | 181.63 |
| \$250,000-\$500,000 | 2.50 | 181.63 |
| \$500,001-\$750,000 | 2.50 | 181.63 |
| \$750,001-\$1,000,000 | 2.50 | 181.63 |
| \$1,000,001-\$2,500,000 | 2.50 | 181.63 |
| \$2,500,001-\$5,000,000 | 2.50 | 181.63 |
| \$5,000,001-\$7,500,000 | 2.50 | 181.63 |
| \$7,500,001-\$10,000,000 | 2.50 | 181.63 |
| \$10,000,001+ | 2.50 | 181.63 |
| Residential Walkout | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 0.50 | 36.33 |
| \$250,000-\$500,000 | 0.50 | 36.33 |
| \$500,001-\$750,000 | 0.50 | 36.33 |
| \$750,001-\$1,000,000 | 0.50 | 36.33 |
| \$1,000,001-\$2,500,000 | 0.50 | 36.33 |
| \$2,500,001-\$5,000,000 | 0.50 | 36.33 |
| \$5,000,001-\$7,500,000 | 0.50 | 36.33 |
| \$7,500,001-\$10,000,000 | 0.50 | 36.33 |
| \$10,000,001+ | 0.50 | 36.33 |
| Residential Covered Deck | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Residential Deck | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |

| | Zoning Review | |
|---|----------------------------|--------|
| | Cost per Min Planner II | \$1.21 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Residential Detached Structure | | |
| \$0-\$2,000 | 3.00 | 217.96 |
| \$2,001-\$20,000 | 3.00 | 217.96 |
| \$20,001-\$60,000 | 3.00 | 217.96 |
| \$60,001-\$100,000 | 3.00 | 217.96 |
| \$100,001-\$250,000 | 3.00 | 217.96 |
| \$250,000-\$500,000 | 3.00 | 217.96 |
| \$500,001-\$750,000 | 3.00 | 217.96 |
| \$750,001-\$1,000,000 | 3.00 | 217.96 |
| \$1,000,001-\$2,500,000 | 4.00 | 290.62 |
| \$2,500,001-\$5,000,000 | 4.00 | 290.62 |
| \$5,000,001-\$7,500,000 | 4.00 | 290.62 |
| \$7,500,001-\$10,000,000 | 5.00 | 363.27 |
| \$10,000,001+ | 5.00 | 363.27 |
| Residential or Commercial Demo | | |
| \$0-\$2,000 | 0.00 | 0.00 |
| \$2,001-\$20,000 | 0.00 | 0.00 |
| \$20,001-\$60,000 | 0.00 | 0.00 |
| \$60,001-\$100,000 | 0.00 | 0.00 |
| \$100,001-\$250,000 | 0.00 | 0.00 |
| \$250,000-\$500,000 | 0.00 | 0.00 |
| \$500,001-\$750,000 | 0.00 | 0.00 |
| \$750,001-\$1,000,000 | 0.00 | 0.00 |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 |
| \$10,000,001+ | 0.00 | 0.00 |
| Residential or Commercial Fence taller than 7' | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 0.50 | 36.33 |
| \$250,000-\$500,000 | 0.50 | 36.33 |
| \$500,001-\$750,000 | 0.50 | 36.33 |
| \$750,001-\$1,000,000 | 0.50 | 36.33 |
| \$1,000,001-\$2,500,000 | 0.50 | 36.33 |
| \$2,500,001-\$5,000,000 | 0.50 | 36.33 |
| \$5,000,001-\$7,500,000 | 0.50 | 36.33 |
| \$7,500,001-\$10,000,000 | 0.50 | 36.33 |
| \$10,000,001+ | 0.50 | 36.33 |
| Mechanical/Electrical/Plumbing - no review | | |
| \$0-\$2,000 | 0.00 | 0.00 |

| | Zoning Review | |
|---|---------------|------------|
| | Cost per Min | Planner II |
| \$2,001-\$20,000 | 0.00 | 0.00 |
| \$20,001-\$60,000 | 0.00 | 0.00 |
| \$60,001-\$100,000 | 0.00 | 0.00 |
| \$100,001-\$250,000 | 0.00 | 0.00 |
| \$250,000-\$500,000 | 0.00 | 0.00 |
| \$500,001-\$750,000 | 0.00 | 0.00 |
| \$750,001-\$1,000,000 | 0.00 | 0.00 |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 |
| \$10,000,001+ | 0.00 | 0.00 |
| Mechanical/Electrical/Plumbing - with review | | |
| \$0-\$2,000 | 0.00 | 0.00 |
| \$2,001-\$20,000 | 0.00 | 0.00 |
| \$20,001-\$60,000 | 0.00 | 0.00 |
| \$60,001-\$100,000 | 0.00 | 0.00 |
| \$100,001-\$250,000 | 0.00 | 0.00 |
| \$250,000-\$500,000 | 0.00 | 0.00 |
| \$500,001-\$750,000 | 0.00 | 0.00 |
| \$750,001-\$1,000,000 | 0.00 | 0.00 |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 |
| \$10,000,001+ | 0.00 | 0.00 |
| Residential Pool | | |
| \$0-\$2,000 | 1.00 | 72.65 |
| \$2,001-\$20,000 | 1.00 | 72.65 |
| \$20,001-\$60,000 | 1.00 | 72.65 |
| \$60,001-\$100,000 | 1.00 | 72.65 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.00 | 72.65 |
| \$1,000,001-\$2,500,000 | 1.00 | 72.65 |
| \$2,500,001-\$5,000,000 | 1.00 | 72.65 |
| \$5,000,001-\$7,500,000 | 1.00 | 72.65 |
| \$7,500,001-\$10,000,000 | 1.00 | 72.65 |
| \$10,000,001+ | 1.00 | 72.65 |
| Residential Re-Roof | | |
| \$0-\$2,000 | 0.00 | 0.00 |
| \$2,001-\$20,000 | 0.00 | 0.00 |
| \$20,001-\$60,000 | 0.00 | 0.00 |
| \$60,001-\$100,000 | 0.00 | 0.00 |
| \$100,001-\$250,000 | 0.00 | 0.00 |
| \$250,000-\$500,000 | 0.00 | 0.00 |
| \$500,001-\$750,000 | 0.00 | 0.00 |
| \$750,001-\$1,000,000 | 0.00 | 0.00 |

| | Zoning Review | |
|---|---------------|--------|
| | Planner II | \$1.21 |
| Cost per Min | | |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 |
| \$10,000,001+ | 0.00 | 0.00 |
| Residential Rock/Masonry Wall | | |
| \$0-\$2,000 | 1.50 | 108.98 |
| \$2,001-\$20,000 | 1.50 | 108.98 |
| \$20,001-\$60,000 | 1.50 | 108.98 |
| \$60,001-\$100,000 | 1.50 | 108.98 |
| \$100,001-\$250,000 | 1.50 | 108.98 |
| \$250,000-\$500,000 | 1.50 | 108.98 |
| \$500,001-\$750,000 | 1.50 | 108.98 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 1.50 | 108.98 |
| \$7,500,001-\$10,000,000 | 1.50 | 108.98 |
| \$10,000,001+ | 1.50 | 108.98 |
| Residential Roof Cover Only | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Residential Solar - In House Review | | |
| \$0-\$2,000 | 3.00 | 217.96 |
| \$2,001-\$20,000 | 3.00 | 217.96 |
| \$20,001-\$60,000 | 3.00 | 217.96 |
| \$60,001-\$100,000 | 3.00 | 217.96 |
| \$100,001-\$250,000 | 3.00 | 217.96 |
| \$250,000-\$500,000 | 3.00 | 217.96 |
| \$500,001-\$750,000 | 3.00 | 217.96 |
| \$750,001-\$1,000,000 | 3.00 | 217.96 |
| \$1,000,001-\$2,500,000 | 3.00 | 217.96 |
| \$2,500,001-\$5,000,000 | 3.00 | 217.96 |
| \$5,000,001-\$7,500,000 | 3.00 | 217.96 |
| \$7,500,001-\$10,000,000 | 3.00 | 217.96 |
| \$10,000,001+ | 3.00 | 217.96 |
| Residential Solar - 3rd Party Review | | |
| \$0-\$2,000 | 3.00 | 217.96 |

| | Zoning Review | |
|---------------------------------|---------------|--------|
| Cost per Min | Planner II | \$1.21 |
| \$2,001-\$20,000 | 3.00 | 217.96 |
| \$20,001-\$60,000 | 3.00 | 217.96 |
| \$60,001-\$100,000 | 3.00 | 217.96 |
| \$100,001-\$250,000 | 3.00 | 217.96 |
| \$250,000-\$500,000 | 3.00 | 217.96 |
| \$500,001-\$750,000 | 3.00 | 217.96 |
| \$750,001-\$1,000,000 | 3.00 | 217.96 |
| \$1,000,001-\$2,500,000 | 3.00 | 217.96 |
| \$2,500,001-\$5,000,000 | 3.00 | 217.96 |
| \$5,000,001-\$7,500,000 | 3.00 | 217.96 |
| \$7,500,001-\$10,000,000 | 3.00 | 217.96 |
| \$10,000,001+ | 3.00 | 217.96 |
| Residential Other | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| New Commercial Buildings | | |
| \$0-\$2,000 | 1.50 | 108.98 |
| \$2,001-\$20,000 | 2.00 | 145.31 |
| \$20,001-\$60,000 | 2.00 | 145.31 |
| \$60,001-\$100,000 | 2.50 | 181.63 |
| \$100,001-\$250,000 | 2.50 | 181.63 |
| \$250,000-\$500,000 | 3.00 | 217.96 |
| \$500,001-\$750,000 | 3.00 | 217.96 |
| \$750,001-\$1,000,000 | 3.50 | 254.29 |
| \$1,000,001-\$2,500,000 | 3.50 | 254.29 |
| \$2,500,001-\$5,000,000 | 4.00 | 290.62 |
| \$5,000,001-\$7,500,000 | 4.00 | 290.62 |
| \$7,500,001-\$10,000,000 | 4.50 | 326.94 |
| \$10,000,001+ | 5.00 | 363.27 |
| Signs | | |
| \$0-\$2,000 | 1.50 | 108.98 |
| \$2,001-\$20,000 | 1.50 | 108.98 |
| \$20,001-\$60,000 | 1.50 | 108.98 |
| \$60,001-\$100,000 | 1.50 | 108.98 |
| \$100,001-\$250,000 | 2.00 | 145.31 |
| \$250,000-\$500,000 | 2.00 | 145.31 |
| \$500,001-\$750,000 | 2.00 | 145.31 |
| \$750,001-\$1,000,000 | 2.50 | 181.63 |

| | Zoning Review | |
|--|---------------|--------|
| | Planner II | \$1.21 |
| Cost per Min | | |
| \$1,000,001-\$2,500,000 | 2.50 | 181.63 |
| \$2,500,001-\$5,000,000 | 2.50 | 181.63 |
| \$5,000,001-\$7,500,000 | 3.00 | 217.96 |
| \$7,500,001-\$10,000,000 | 3.00 | 217.96 |
| \$10,000,001+ | 4.00 | 290.62 |
| Commercial Addition | | |
| \$0-\$2,000 | 1.00 | 72.65 |
| \$2,001-\$20,000 | 1.00 | 72.65 |
| \$20,001-\$60,000 | 1.00 | 72.65 |
| \$60,001-\$100,000 | 1.00 | 72.65 |
| \$100,001-\$250,000 | 1.50 | 108.98 |
| \$250,000-\$500,000 | 1.50 | 108.98 |
| \$500,001-\$750,000 | 1.50 | 108.98 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 2.00 | 145.31 |
| \$2,500,001-\$5,000,000 | 2.00 | 145.31 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Commercial Remodel | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.00 | 72.65 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 1.50 | 108.98 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Commercial T.I. | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 0.50 | 36.33 |
| \$250,000-\$500,000 | 0.50 | 36.33 |
| \$500,001-\$750,000 | 0.50 | 36.33 |
| \$750,001-\$1,000,000 | 0.50 | 36.33 |
| \$1,000,001-\$2,500,000 | 1.00 | 72.65 |
| \$2,500,001-\$5,000,000 | 1.00 | 72.65 |
| \$5,000,001-\$7,500,000 | 1.00 | 72.65 |
| \$7,500,001-\$10,000,000 | 1.00 | 72.65 |
| \$10,000,001+ | 1.00 | 72.65 |
| Commercial Electrical/Mechanical/Plumbing | | |
| \$0-\$2,000 | 0.00 | 0.00 |

| | Zoning Review | |
|--|---------------|--------|
| | Planner II | \$1.21 |
| Cost per Min | | |
| \$2,001-\$20,000 | 0.00 | 0.00 |
| \$20,001-\$60,000 | 0.00 | 0.00 |
| \$60,001-\$100,000 | 0.00 | 0.00 |
| \$100,001-\$250,000 | 0.00 | 0.00 |
| \$250,000-\$500,000 | 0.00 | 0.00 |
| \$500,001-\$750,000 | 0.00 | 0.00 |
| \$750,001-\$1,000,000 | 0.00 | 0.00 |
| \$1,000,001-\$2,500,000 | 0.00 | 0.00 |
| \$2,500,001-\$5,000,000 | 0.00 | 0.00 |
| \$5,000,001-\$7,500,000 | 0.00 | 0.00 |
| \$7,500,001-\$10,000,000 | 0.00 | 0.00 |
| \$10,000,001+ | 0.00 | 0.00 |
| Commercial Solar (Internal Review) | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Commercial Solar (3rd Party Review) | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Commercial Rock/Masonry Walls | | |
| \$0-\$2,000 | 1.00 | 72.65 |
| \$2,001-\$20,000 | 1.00 | 72.65 |
| \$20,001-\$60,000 | 1.00 | 72.65 |
| \$60,001-\$100,000 | 1.00 | 72.65 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.50 | 108.98 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |

| | Zoning Review | |
|---------------------------------------|---------------|--------|
| Cost per Min | Planner II | \$1.21 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 1.50 | 108.98 |
| \$7,500,001-\$10,000,000 | 1.50 | 108.98 |
| \$10,000,001+ | 1.50 | 108.98 |
| Commercial Detached Structures | | |
| \$0-\$2,000 | 0.50 | 36.33 |
| \$2,001-\$20,000 | 0.50 | 36.33 |
| \$20,001-\$60,000 | 0.50 | 36.33 |
| \$60,001-\$100,000 | 0.50 | 36.33 |
| \$100,001-\$250,000 | 1.00 | 72.65 |
| \$250,000-\$500,000 | 1.00 | 72.65 |
| \$500,001-\$750,000 | 1.00 | 72.65 |
| \$750,001-\$1,000,000 | 1.50 | 108.98 |
| \$1,000,001-\$2,500,000 | 1.50 | 108.98 |
| \$2,500,001-\$5,000,000 | 1.50 | 108.98 |
| \$5,000,001-\$7,500,000 | 2.00 | 145.31 |
| \$7,500,001-\$10,000,000 | 2.00 | 145.31 |
| \$10,000,001+ | 2.00 | 145.31 |
| Commercial Pool | | |
| \$0-\$2,000 | 1.50 | 108.98 |
| \$2,001-\$20,000 | 1.50 | 108.98 |
| \$20,001-\$60,000 | 1.50 | 108.98 |
| \$60,001-\$100,000 | 1.50 | 108.98 |
| \$100,001-\$250,000 | 2.00 | 145.31 |
| \$250,000-\$500,000 | 2.00 | 145.31 |
| \$500,001-\$750,000 | 2.00 | 145.31 |
| \$750,001-\$1,000,000 | 2.00 | 145.31 |
| \$1,000,001-\$2,500,000 | 2.00 | 145.31 |
| \$2,500,001-\$5,000,000 | 3.00 | 217.96 |
| \$5,000,001-\$7,500,000 | 3.00 | 217.96 |
| \$7,500,001-\$10,000,000 | 3.00 | 217.96 |
| \$10,000,001+ | 3.00 | 217.96 |
| Commercial Other Buildings | | |
| \$0-\$2,000 | 2.00 | 145.31 |
| \$2,001-\$20,000 | 2.00 | 145.31 |
| \$20,001-\$60,000 | 2.00 | 145.31 |
| \$60,001-\$100,000 | 2.00 | 145.31 |
| \$100,001-\$250,000 | 2.50 | 181.63 |
| \$250,000-\$500,000 | 2.50 | 181.63 |
| \$500,001-\$750,000 | 2.50 | 181.63 |
| \$750,001-\$1,000,000 | 2.50 | 181.63 |
| \$1,000,001-\$2,500,000 | 3.00 | 217.96 |
| \$2,500,001-\$5,000,000 | 3.00 | 217.96 |
| \$5,000,001-\$7,500,000 | 3.00 | 217.96 |
| \$7,500,001-\$10,000,000 | 3.00 | 217.96 |
| \$10,000,001+ | 4.00 | 290.62 |
| Commercial Other Non-Buildings | | |
| \$0-\$2,000 | 2.00 | 145.31 |

| | Zoning Review | |
|---|---------------|--------|
| | Planner II | \$1.21 |
| Cost per Min | | |
| \$2,001-\$20,000 | 2.00 | 145.31 |
| \$20,001-\$60,000 | 2.00 | 145.31 |
| \$60,001-\$100,000 | 2.00 | 145.31 |
| \$100,001-\$250,000 | 2.50 | 181.63 |
| \$250,000-\$500,000 | 2.50 | 181.63 |
| \$500,001-\$750,000 | 2.50 | 181.63 |
| \$750,001-\$1,000,000 | 2.50 | 181.63 |
| \$1,000,001-\$2,500,000 | 3.00 | 217.96 |
| \$2,500,001-\$5,000,000 | 3.00 | 217.96 |
| \$5,000,001-\$7,500,000 | 3.00 | 217.96 |
| \$7,500,001-\$10,000,000 | 3.00 | 217.96 |
| \$10,000,001+ | 4.00 | 290.62 |
| INTERNAL ACCESSORY DWELLING UNIT (I-ADU) | | |
| \$0-\$2,000 | 0.25 | 18.16 |
| \$2,001-\$20,000 | 0.25 | 18.16 |
| \$20,001-\$60,000 | 0.25 | 18.16 |
| \$60,001-\$100,000 | 0.25 | 18.16 |
| \$100,001-\$250,000 | 0.25 | 18.16 |
| \$250,000-\$500,000 | 0.25 | 18.16 |
| \$500,001-\$750,000 | 0.25 | 18.16 |
| \$750,001-\$1,000,000 | 0.25 | 18.16 |
| \$1,000,001-\$2,500,000 | 0.25 | 18.16 |
| \$2,500,001-\$5,000,000 | 0.25 | 18.16 |
| \$5,000,001-\$7,500,000 | 0.25 | 18.16 |
| \$7,500,001-\$10,000,000 | 0.25 | 18.16 |
| \$10,000,001+ | 0.25 | 18.16 |
| DETACHED ACCESSORY DWELLING UNIT (D-ADU) | | |
| \$0-\$2,000 | 1.50 | 108.98 |
| \$2,001-\$20,000 | 1.50 | 108.98 |
| \$20,001-\$60,000 | 1.50 | 108.98 |
| \$60,001-\$100,000 | 1.50 | 108.98 |
| \$100,001-\$250,000 | 1.50 | 108.98 |
| \$250,000-\$500,000 | 1.50 | 108.98 |
| \$500,001-\$750,000 | 1.50 | 108.98 |
| \$750,001-\$1,000,000 | 2.00 | 145.31 |
| \$1,000,001-\$2,500,000 | 2.00 | 145.31 |
| \$2,500,001-\$5,000,000 | 2.00 | 145.31 |
| \$5,000,001-\$7,500,000 | 2.50 | 181.63 |
| \$7,500,001-\$10,000,000 | 2.50 | 181.63 |
| \$10,000,001+ | 3.00 | 217.96 |



DATE: May 03, 2026

TO: The Honorable Mayor and City Council

FROM: Kyle Maurer, Director of Finance and Administrative Services

SUBJECT: Discussion and consideration of a Resolution to adopt the Tentative Fiscal Years 2027 and 2028 City of Herriman budget and request and to schedule a public hearing on May 27, 2026

RECOMMENDATION:

Staff recommends approval

ISSUE BEFORE COUNCIL:

Should the City Council adopt the tentative budget as presented?

ALIGNMENT WITH STRATEGIC PLAN:

LV 7 – Ensure fiscal sustainability within all City functions | LV 2 – Quality public safety | LV 4 – Current and future facility needs | LV 5 – Transportation systems | LV 6 – Consistent, safe, and reliable utility services

BACKGROUND/SUMMARY:

The City manager’s recommended budget for fiscal years 2027 and 2028 is included.

DISCUSSION:

The process of adopting the fiscal years 2027 and 2028 budgets requires several steps that you, as a City Council, are required to take to be compliant with state statute. UCA 10-6-111(1) requires the Budget Officer to present a tentative budget for each fund within the City. The budgets must be submitted no later than the first regularly scheduled meeting in May.

UCA 10-6-111(3) further requires the City Council to adopt the tentative budget at this meeting. The Council will then review and amend, if necessary, the budgets prior to their final adoption. The purpose of the tentative budget is to have a working tool from which to start the formal adoption process. The budget document may be amended prior to final adoption. At the time of final adoption, all budgets must be balanced with expenditures equalizing revenues.

ALTERNATIVES:

The City Council may choose not to adopt the tentative budget and provide staff further direction.

FISCAL IMPACT:

Fiscal impacts are outlined in the tentative budget.

ATTACHMENTS:

Tentative budget
Resolution

TENTATIVE BUDGET

FISCAL YEARS ENDING JUNE 30, 2027 AND JUNE 30, 2028

2027

2028



CITY OF HERRIMAN, UTAH

City of Herriman, Utah

Tentative Budget

Fiscal Years 2027 and 2028

Prepared by:

City of Herriman Administration

5355 W Herriman Main St

Herriman, UT 84096-5836



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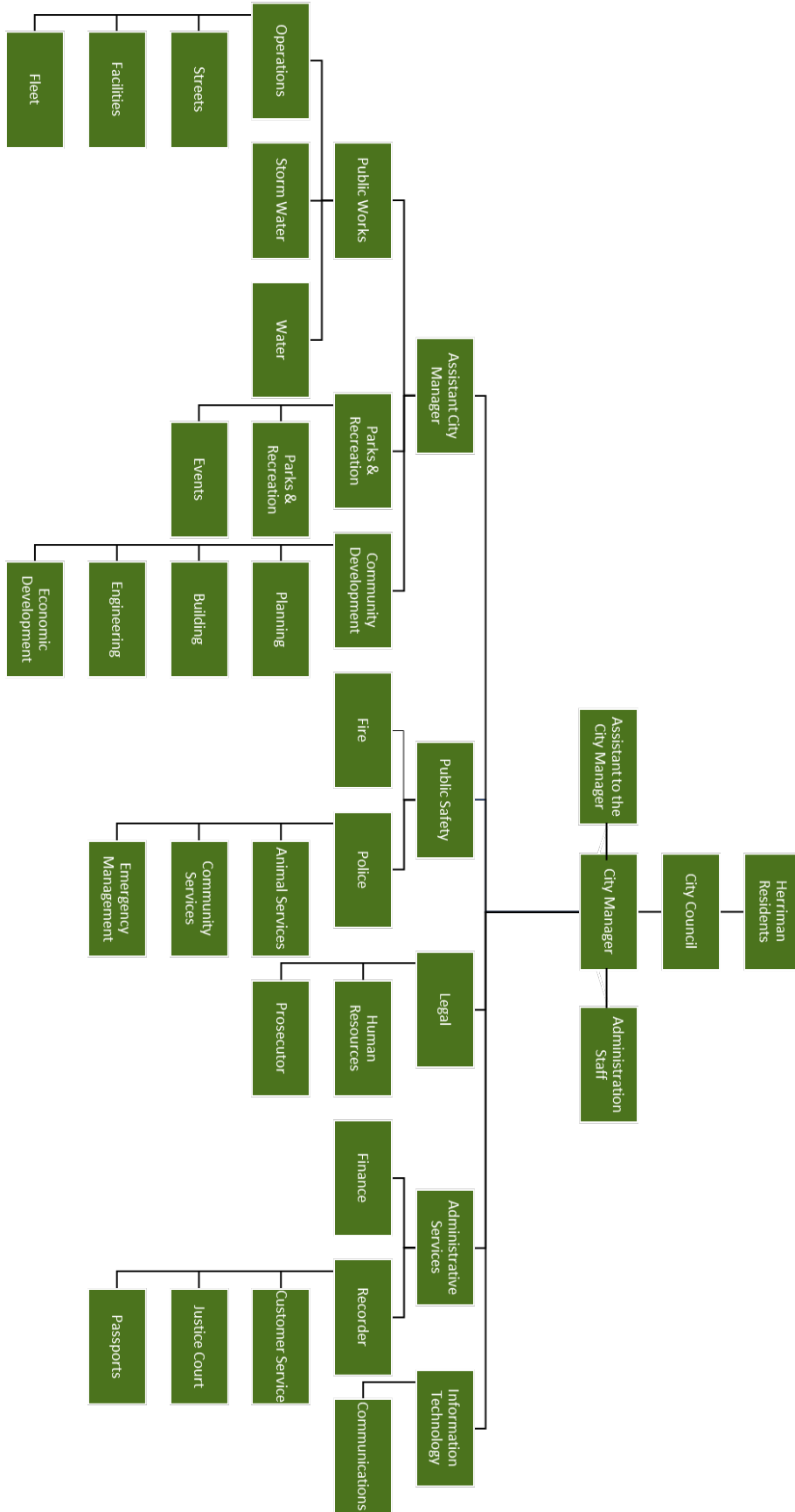


HERRIMAN
CITY

INTRODUCTION



Organizational Chart



Elected and Appointed Officials

Elected Officials:



Mayor Lorin Palmer, Councilmember Jared Henderson (District 1),
Councilmember Teddy Hodges (District 2), Councilmember Matt Basham (District 3),
Councilmember Terrah Anderson (District 4)

Appointed Officials and Leadership Team:

| | |
|-------------------------|---|
| Nathan Cherpeski..... | City Manager |
| Wendy Thomas | Assistant City Manager |
| Cody Stromberg | Chief of Police |
| Blake Thomas | Director of Community Development |
| Justun Edwards | Director of Public Works |
| Monte Johnson | Director of Operations |
| Kyle Maurer..... | Director of Finance and Administrative Services |
| Leslie Anglin | City Treasurer |
| Jacquelyn Nostrom | City Recorder |
| Todd Sheeran | City Attorney |
| Michael Maloy..... | City Planner |
| Cathryn Nelson..... | Building Official |

Strategic Priorities

The City Council have identified the following strategies to support the mission of the City of Herriman during fiscal years 2027 and 2028. These principles influenced the creation and preparation of this budget and identifies areas for staff to focus on during fiscal year 2027 and 2028. These items are as follows:

1

Develop and Maintain a Strong Foundation of Essential Services and Quality of Life Amenities to Create a Livable Vibrant Community

LV1—Level of service

LV2—Quality public safety

LV3—Regional relationships and planning

LV4—Current and future facility needs

LV5—Transportation systems

LV6—Consistent, safe, and reliable utility services

LV7—Ensure fiscal sustainability within all City functions

LV8—Parks and amenities

2

Work to Create a Balanced Land Use With Appropriate Commercial Development to Support a Vibrant Community

EV1—Business development

EV2—Commercial development

EV3—Balanced land use

EV4—Sports tourism destination

EV5—Neighborhood quality

EV6—Maintenance quality

EV7—Water conservation

3

Foster a Sense of Community Through Public Engagement and Interaction

CE1—Sense of community

CE2—Promote trust in government

Full-Time Equivalent Summary

| City of Herriman Job Classification Plan Fiscal Year 2027 and 2028 | | | | | | | | |
|--|-------|------------|------------|------------|------------|------------|------------|----------|
| Position | Grade | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 | Difference | Unfunded |
| General Fund | | | | | | | | |
| Legislative | | | | | | | | |
| Mayor* | | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - | - |
| City Council Member* | | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| Total Legislative | | 2.5 | 2.5 | 2.5 | 2.5 | 2.5 | - | - |
| Administration | | | | | | | | |
| City Manager | L22 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Assistant City Manager | L21 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Assistant to the City Manager | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Executive Administrative Assistant | O14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Administrative Assistant | O12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total Administration | | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | - | - |
| City Attorney and Human Resources | | | | | | | | |
| City Attorney | | | | | | | | |
| City Attorney | L21 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Prosecuting/Assistant City Attorney | L18 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Legal Assistant | O13 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total City Attorney | | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| Human Resources | | | | | | | | |
| Human Resources Manager | L17 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Human Resources Generalist I/II/III | O13 | | | | | | | |
| | O14 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | O15 | | | | | | | |
| Total Human Resources | | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| Total City Attorney and Human Resources | | 6.0 | 6.0 | 6.0 | 6.0 | 6.0 | - | - |
| Information Technology and Communications | | | | | | | | |
| Information Technology | | | | | | | | |
| IT & Communications Director | L20 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| ITS Technician I/II/III | O13 | | | | | | | |
| | O14 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | O15 | | | | | | | |
| Total Information Technology | | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| Communications | | | | | | | | |
| Communications Manager | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Communications Specialist I/II/III | O12 | | | | | | | |
| | O13 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | O14 | | | | | | | |
| Total Communications | | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| Total Information Technology and Communications | | 6.0 | 6.0 | 6.0 | 3.0 | 3.0 | - | - |
| Administrative Services | | | | | | | | |
| Finance | | | | | | | | |
| Director of Finance and Administrative Services | L20 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Assistant Director of Finance | L18 | - | - | 1.0 | 1.0 | 1.0 | - | - |
| City Treasurer | O16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Senior Accountant | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Accountant I/II | O14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| | O15 | | | | | | | |
| Accounting Clerk | O13 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total Finance | | 5.0 | 5.0 | 6.0 | 6.0 | 6.0 | - | - |
| City Recorder | | | | | | | | |
| Deputy Director of Administrative Services | L18 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Deputy City Recorder | O14 | 1.0 | 1.0 | 2.0 | 2.0 | 2.0 | - | - |
| Passport Coordinator | O13 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Records Specialist | O13 | 1.0 | 1.0 | - | - | - | - | - |
| Total City Recorder | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |

Full-Time Equivalent Summary

| City of Herriman Job Classification Plan Fiscal Year 2027 and 2028 | | | | | | | | |
|--|-------|-------------|-------------|-------------|-------------|-------------|------------|----------|
| Position | Grade | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 | Difference | Unfunded |
| Customer Service | | | | | | | | |
| Customer Service Supervisor | O14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Customer Service Technician I/II/III | O11 | | | | | | | |
| | O12 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| | O13 | | | | | | | |
| Total Customer Service | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |
| Justice Court | | | | | | | | |
| Court Administrator | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Judicial Assistant I/II/III | O11 | | | | | | | |
| | O12 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | O13 | | | | | | | |
| Police Court Services Officer | P12 | 1.4 | 1.4 | - | - | - | - | - |
| Total Justice Court | | 4.4 | 4.4 | 3.0 | 3.0 | 3.0 | - | - |
| Total Administrative Services | | 17.4 | 17.4 | 17.0 | 17.0 | 17.0 | - | - |
| Parks, Recreation, and Events | | | | | | | | |
| Parks & Cemetery | | | | | | | | |
| Director Parks, Recreation, & Events | L19 | - | - | - | 1.0 | 1.0 | 1.0 | - |
| Deputy Director of Parks, Recreation, & Events | L18 | 1.0 | 1.0 | 1.0 | - | - | (1.0) | - |
| Parks Manager | L18 | - | - | - | - | 1.0 | 1.0 | - |
| Parks Foreman | G14 | 1.0 | 1.0 | 1.0 | 2.0 | 2.0 | 1.0 | - |
| Trails & Open Spaces Coordinator | G14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Parks Operations Coordinator | G13 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| City Arborist | G13 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Assistant City Arborist | TBD | - | - | - | 1.0 | 1.0 | 1.0 | - |
| Parks Technician I/II/III III/Lead | G11 | | | | | | | |
| | G12 | 14.4 | 14.8 | 15.4 | 14.4 | 14.4 | (1.0) | - |
| | G13 | | | | | | | |
| Parks Technician Part-Time | G10 | 0.3 | 0.3 | 0.3 | 0.3 | 0.3 | - | - |
| Seasonal Parks Technicians | G10 | 2.5 | 3.1 | 2.5 | 2.5 | 2.5 | - | - |
| Total Parks & Cemetery | | 22.2 | 23.2 | 23.2 | 24.2 | 25.2 | 2.0 | - |
| Events | | | | | | | | |
| Events Manager | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Events Technician I/II/III | G11 | | | | | | | |
| | G12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| | G13 | | | | | | | |
| Events and Recreation Support Lead | G11 | - | - | 0.7 | 0.7 | 0.7 | - | - |
| Events Assistant | G10 | 1.4 | 1.4 | 0.7 | 0.7 | 0.7 | - | - |
| Seasonal Events Staff Supervisor | G9 | 1.3 | 1.3 | 1.3 | 1.3 | 1.3 | - | - |
| Seasonal Events Staff | | | | | | | | |
| Total Events | | 4.7 | 4.7 | 4.7 | 4.7 | 4.7 | - | - |
| Ice Ribbon | | | | | | | | |
| Seasonal Events Staff Supervisor | G9 | 1.4 | 1.4 | 1.4 | 1.4 | 1.4 | - | - |
| Seasonal Events Staff | | | | | | | | |
| Blackridge Reservoir | | | | | | | | |
| Seasonal Events Staff Supervisor | G9 | 1.2 | 1.2 | 1.2 | 1.2 | 1.2 | - | - |
| Seasonal Events Staff | | | | | | | | |
| Total Parks, Recreation, and Events | | 29.5 | 30.5 | 30.5 | 31.5 | 32.5 | 2.0 | |
| Public Works | | | | | | | | |
| Administration | | | | | | | | |
| Public Works Director | L20 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Director of Operations | L19 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Operations Lead Administrative Coordinator | O14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Public Works Administrative Assistant | O12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total Administration | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |

Full-Time Equivalent Summary

| City of Herriman Job Classification Plan Fiscal Year 2027 and 2028 | | | | | | | | |
|--|-------|-------------|-------------|-------------|-------------|-------------|------------|------------|
| Position | Grade | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 | Difference | Unfunded |
| Facilities | | | | | | | | |
| Facilities Manager | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | 1.0 |
| Facilities Tech I/II/III III/Lead | G11 | | | | | | | |
| | G12 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| | G13 | | | | | | | |
| Total Facilities | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | 1.0 |
| Fleet | | | | | | | | |
| Shop Foreman | G14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Mechanic Technician I/II/III | G11 | | | | | | | |
| | G12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| | G13 | | | | | | | |
| Fleet Administrative Assistant | O12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Parts Runner/Mechanic Apprentice | G11 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total Fleet | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |
| Streets | | | | | | | | |
| Streets Manager | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Streets Foreman | G14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Streets Technician I/II/III III/Lead | G11 | | | | | | | |
| | G12 | 7.0 | 7.0 | 7.0 | 7.0 | 7.0 | - | - |
| | G13 | | | | | | | |
| Seasonal Streets Technician I | G11 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total Streets | | 10.0 | 10.0 | 10.0 | 10.0 | 10.0 | - | - |
| Street Lights | | | | | | | | |
| Street Light Foreman | G14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Street Light Technician I/II/III | G11 | | | | | | | |
| | G12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| | G13 | | | | | | | |
| Total Street Lights | | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| Total Public Works | | 24.0 | 24.0 | 24.0 | 24.0 | 24.0 | - | 1.0 |
| Community Development | | | | | | | | |
| Administration | | | | | | | | |
| Community Development Director | L20 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Community Development Coordinator | O15 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Community Development Administrative Assistant | O12 | - | - | - | 0.5 | 0.5 | 0.5 | - |
| Total Administration | | 2.0 | 2.0 | 2.0 | 2.5 | 2.5 | 0.5 | - |
| Engineering | | | | | | | | |
| City Engineer | L19 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Public Utilities Engineering Manager | L18 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Engineer I/II/III | L15 | | | | | | | |
| | L16 | - | 1.0 | 1.0 | 2.0 | 2.0 | 1.0 | - |
| | L17 | | | | | | | |
| Property Acquisition Specialist | G15 | 1.0 | - | - | - | - | - | - |
| Public Works Inspector Supervisor | G15 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Project Manager | G14 | 1.0 | 1.0 | 1.0 | - | - | (1.0) | - |
| Public Works Inspector I/II/III | G12 | | | | | | | |
| | G13 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | G14 | | | | | | | |
| Storm Water Inspector I/II/III | G12 | | | | | | | |
| | G13 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | G14 | | | | | | | |
| Engineering Intern | G9 | - | - | - | 0.5 | 0.5 | 0.5 | - |
| Total Engineering | | 9.0 | 9.0 | 9.0 | 9.5 | 9.5 | 0.5 | - |

Full-Time Equivalent Summary

| Position | Grade | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 | Difference | Unfunded |
|--|-------|--------------|--------------|--------------|--------------|--------------|------------|------------|
| GIS | | | | | | | | |
| GIS Manager | L16 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| GIS Technician I/II/III | O13 | | | | | | | |
| | O14 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | O15 | | | | | | | |
| Total GIS | | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| Planning | | | | | | | | |
| Director of Planning | L18 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Planning Manager | L17 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Planner I/II/III | O13 | | | | | | | |
| | O14 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | O15 | | | | | | | |
| Total Planning | | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |
| Economic Development | | | | | | | | |
| Economic Development Coordinator | O14 | 1.0 | 1.0 | 1.0 | - | - | (1.0) | - |
| Senior Economic Development Specialist | O15 | - | - | - | 1.0 | 1.0 | 1.0 | - |
| Total Economic Development | | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Total Community Development | | 19.0 | 19.0 | 19.0 | 20.0 | 20.0 | 1.0 | - |
| Public Safety | | | | | | | | |
| Police | | | | | | | | |
| Police Chief | L21 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Police Deputy Chief | L19 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Police Commander | L18 | 2.0 | 2.0 | 2.0 | 3.0 | 3.0 | 1.0 | - |
| Police Sergeant | P16 | 8.0 | 8.0 | 8.0 | 9.0 | 9.0 | 1.0 | - |
| Police Officer | P14 | | | | | | | |
| Police Master Officer | P15 | 30.0 | 32.0 | 32.0 | 32.0 | 33.0 | 1.0 | - |
| Police Office Coordinator | P14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Police Forensics Technician I/II | P12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| | P13 | | | | | | | |
| Police Victim Advocate | P12 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Police Records Technician I/II | P11 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| | P12 | | | | | | | |
| Total Police | | 48.0 | 50.0 | 50.0 | 52.0 | 53.0 | 3.0 | - |
| Animal Services | | | | | | | | |
| Animal Services Supervisor | P15 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Animal Services Technician I/II/III | P11 | | | | | | | |
| | P12 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| | P13 | | | | | | | |
| Total Animal Services | | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| Community Services | | | | | | | | |
| Police Community Services Officer | P12 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| Emergency Management | | | | | | | | |
| Emergency Management Planning Specialist | P14 | 0.5 | 0.5 | 0.5 | - | - | (0.5) | - |
| Crossing Guards | | | | | | | | |
| Crossing Guard Coordinator | P11 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - | - |
| Crossing Guard Assistant Coordinator | P10 | 0.1 | 0.1 | 0.1 | 0.1 | 0.1 | - | - |
| Crossing Guards | P10 | 7.8 | 8.1 | 8.7 | 8.7 | 8.7 | - | - |
| Total Crossing Guards | | 8.4 | 8.7 | 9.3 | 9.3 | 9.3 | - | - |
| Total Public Safety | | 61.9 | 64.2 | 64.8 | 66.3 | 67.3 | 2.5 | - |
| Total General Fund | | 171.3 | 174.6 | 174.8 | 175.3 | 177.3 | 5.5 | 1.0 |

Full-Time Equivalent Summary

City of Herriman
Job Classification Plan
Fiscal Year 2027 and 2028

| Position | Grade | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 | Difference | Unfunded |
|--|-------|--------------|--------------|--------------|--------------|--------------|------------|------------|
| Development Services Fund | | | | | | | | |
| Building Official | L18 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Deputy City Engineer | L18 | - | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Engineer I/II/III | L15 | | | | | | | |
| | L16 | 1.0 | - | - | - | - | - | - |
| | L17 | | | | | | | |
| Assistant Building Official | G16 | 2.0 | 2.0 | 2.0 | 2.0 | 2.0 | - | - |
| Building Inspector I/II/III | G13 | | | | | | | |
| | G14 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |
| | G15 | | | | | | | |
| Building Permit Technician I/II/III | O11 | | | | | | | |
| | O12 | 3.0 | 3.0 | 3.0 | 3.0 | 3.0 | - | - |
| | O13 | | | | | | | |
| Total Development Services | | 11.0 | 11.0 | 11.0 | 11.0 | 11.0 | - | - |
| Enterprise Funds | | | | | | | | |
| Water | | | | | | | | |
| Water Operations Manager | L17 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Water Operator Foreman | G15 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Lead Water Coordinator | O14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Water Conservation & Quality Coordinator | O13 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Water Technician I Water Operator I/II/III/IV IV/Lead | G11 | | | | | | | |
| | G12 | 20.0 | 20.0 | 20.0 | 20.0 | 20.0 | - | - |
| | G13 | | | | | | | |
| | G14 | | | | | | | |
| Seasonal Water Technician | G11 | 0.5 | 0.5 | 0.5 | 0.5 | 0.5 | - | - |
| GIS Tech Assistant | O11 | 0.7 | 0.7 | 0.7 | 0.7 | 0.7 | - | - |
| Total Water Fund | | 25.2 | 25.2 | 25.2 | 25.2 | 25.2 | - | - |
| Storm Water | | | | | | | | |
| Storm Water Foreman | G14 | 1.0 | 1.0 | 1.0 | 1.0 | 1.0 | - | - |
| Storm Water Technician I/II/III | G11 | | | | | | | |
| | G12 | 4.0 | 4.0 | 4.0 | 4.0 | 4.0 | - | - |
| | G13 | | | | | | | |
| GIS Intern | G9 | - | - | - | 0.6 | 0.6 | 0.6 | - |
| Total Storm Water Fund | | 5.0 | 5.0 | 5.0 | 5.6 | 5.6 | 0.6 | - |
| Total Enterprise Funds | | 30.2 | 30.2 | 30.2 | 30.8 | 30.8 | 0.6 | - |
| Total Full-Time Equivalent | | 212.5 | 215.8 | 216.0 | 217.1 | 219.1 | 6.1 | 1.0 |

*Mayor and City Council Member positions are classified as 0.5 FTE for purposes of this schedule

Budget Message

Mayor, City Council, and Citizens of the City of Herriman,

We are pleased to present the City of Herriman budget for fiscal years 2027 and 2028 for your review as required by Utah Code Annotated (UCA) Title 10-6-111. This letter, along with the accompanying budget book, will explain and give detail to the City's budgets along with the strategic priorities used to craft the City Manager's recommended budget. These budgets were put together by City management and staff using the best information available for ongoing and one-time revenues, as well as fiscal year 2026 year-end expenditure projections.

GENERAL FUND HIGHLIGHTS

As required by law, the General Fund budget is balanced. For fiscal years 2027 and 2028, revenue forecasts were made conservatively to give the City flexibility responding to currently changing economic and growth conditions. Overall General Fund revenues (excluding transfers) for fiscal year 2027 are anticipated to increase 5% (\$1,272,800) and another 3% (\$832,490) for fiscal year 2028. The department budget submission process began in January, where departments were asked to build their budgets "from the ground up" (all requests needed to be substantiated).

After City Manager/Finance Director meetings with every department, each department in the General Fund was asked to cut their budget by 5%. The majority of those proposed cuts were incorporated into the City Manager's recommended budget.

Despite these funding challenges, a number of initiatives and increases are recommended for approval in the budget:

- 6.6 new positions (full-time equivalents), including the following:
 - ⇒ Commander (Police) (FY2027)
 - ⇒ Sergeant (Police) (FY2027)

- ⇒ Officer (Police) (FY2028)
- ⇒ Parks Manager (Parks) (FY2028)
- ⇒ Arborist Assistant (Parks) (FY2027)
- ⇒ Community Development Administrative Assistant (Community Development) (Part-Time) (FY2027)
- ⇒ Engineering and GIS Interns (FY2027)

All of these proposed positions were thoroughly vetted before inclusion in the tentative budget. In addition, written justification was required for each position. These positions are critical to ensure Herriman continues to provide a high level of service to its residents.

Recognizing City employees are the backbone of our organization and community, we are recommending a 3.21% Cost of Living Adjustment (COLA) based on a 10-year average of the December Consumer Price Index, 0.79% Merit increase, and funding requested career ladders and certifications. In addition, a number of positions are proposed to receive market adjustments (due to their wages being out of market with comparable positions) and a few positions are proposed to be reclassified. With the proposed Commander position, the part-time Emergency Management Planning Specialist position would be eliminated.

PUBLIC SAFETY (POLICE) HIGHLIGHTS

Overall the Police budget is proposed to increase \$881,280 (8%) for fiscal year 2027 and \$841,970 (7%) for fiscal year 2028. This is largely due to the following:

- Addition of Commander, Sergeant, and Police Officer Positions (using "new growth" property tax funding)
- COLA and step increases for sworn officers
- Dispatch provider increase (15%)

Budget Message Continued

Police services are primarily funded through the Herriman City Safety Enforcement Area (HCSEA). Staff will be recommending to the HCSEA Board a tax increase that will generate an additional \$512,970 in fiscal year 2027 and \$575,100 in fiscal year 2028 to cover inflationary pressures.

HERRIMAN CITY FIRE SERVICE AREA FUND HIGHLIGHTS

The Herriman City Fire Service Area contracts with Unified Fire Authority to provide fire service to the City. Unified Fire's member fee is anticipated to increase \$205,556 (3.62%) for fiscal year 2027. Staff is also requesting \$50,000 for fire mitigation services. The Fire Service Area is also requesting a \$91,160 transfer in fiscal year 2027 (ongoing) to fund 25% of the Commander position in the Police Department (which will be used for Emergency Management).

CAPITAL PROJECTS FUND HIGHLIGHTS

For fiscal year 2027 we are proposing capital projects totaling \$31,695,090 and \$35,126,180 in fiscal year 2028. The last Water Master Plan and Fee Rate Study proposed a number of capital projects, which were assumed to be financed by bond proceeds. A total of \$28,906,000 in bond proceeds is proposed in this budget. A number of significant projects are being proposed, including the following:

- Animal Shelter improvements—\$1.2 million
- Soleil Hills phase 3 road—\$1.4 million
- Police replacement vehicles—\$1.9 million
- Public Works Facility design/engineering—\$900,000
- Rosecrest Road rehabilitation—\$700,000 addition (\$2.3 million total)

As the City continues to age, this budget puts a priority on maintaining existing assets and amenities within the community. Maintenance projects include:

- Pavement Management—\$5.1 million

- Creation of a Park Amenity Replacement Fund—\$315,000
- Tennis court resurfacing/amenity replacements—\$190,000
- Rosecrest Splash Pad replacement—\$500,000
- Establishment of vehicle replacement funds—\$1.6 million

WATER FUND HIGHLIGHTS

In March 2024 a water rate study and water master plan update was completed. Both contemplated a number of capital projects. The first phase of projects totaling \$28.9 million are included in this budget.

SUMMARY

On behalf of all City employees, we look forward to working with the City Council and community as we use this budget to implement the City's Strategic Plan and to make the City of Herriman a great place to live. Thank you for your support.

Sincerely,



Nathan Cherpeski
City Manager



Kyle Maurer
Director of Finance and
Administrative Services

2026 Consolidated Revenues and Expenses

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|--------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Property Tax | 26,517,321 | 28,830,140 | 30,458,000 | 6% | 32,227,160 | 6% |
| Sales Tax | 13,730,280 | 14,321,460 | 14,874,420 | 4% | 15,464,060 | 4% |
| Energy Franchise Tax | 2,683,127 | 2,838,030 | 2,791,530 | -2% | 2,875,280 | 3% |
| Cable Franchise Tax | 213,259 | 245,150 | 191,940 | -22% | 172,750 | -10% |
| Municipal Telephone Tax | 158,343 | 139,390 | 167,990 | 21% | 173,030 | 3% |
| Transient Room Tax | 10,172 | 15,610 | 30,000 | 92% | 30,000 | 0% |
| Intergovernmental | 7,850,464 | 52,712,590 | 4,161,630 | -92% | 4,111,600 | -1% |
| Charges for Services | 22,062,761 | 23,317,507 | 25,363,990 | 9% | 27,607,110 | 9% |
| Licenses and Permits | 2,442,871 | 2,112,680 | 2,176,000 | 3% | 2,177,330 | 0% |
| Fines and Forfeitures | 231,131 | 232,570 | 226,000 | -3% | 226,000 | 0% |
| Impact Fees | 4,723,493 | 6,150,000 | 5,894,200 | -4% | 5,894,200 | 0% |
| Miscellaneous | 6,705,021 | 2,788,975 | 4,197,720 | 51% | 9,688,840 | 131% |
| Parks Fee | 1,154,007 | 1,144,560 | 1,190,350 | 4% | 1,237,970 | 4% |
| Bond Proceeds | | | 16,787,600 | 0% | 12,119,000 | -28% |
| Sale of Capital Assets | 334,991 | - | - | 0% | - | 0% |
| Capital Contributions | 35,395,154 | - | - | 0% | - | 0% |
| Revenue Total | 124,212,395 | 134,848,662 | 108,511,370 | -20% | 114,004,330 | 5% |
| Expenditures | | | | | | |
| Personnel | 23,654,918 | 27,038,830 | 28,632,450 | 6% | 30,400,620 | 6% |
| Operating | 16,823,457 | 20,273,485 | 20,800,982 | 3% | 21,808,636 | 5% |
| Water Purchases | 6,513,879 | 7,001,250 | 8,310,000 | 19% | 9,310,000 | 12% |
| Tax Increment Payments | 4,638,881 | 4,655,490 | 4,597,059 | -1% | 5,806,930 | 26% |
| Pavement Management | 1,941,923 | 2,030,500 | 2,225,000 | 10% | 2,825,000 | 27% |
| Grants | 90,500 | 90,500 | 105,500 | 17% | 105,500 | 0% |
| Debt Service | 6,203,407 | 10,746,880 | 9,017,145 | -16% | 9,024,980 | 0% |
| Capital Outlay | 19,873,561 | 127,289,668 | 27,174,940 | -79% | 31,079,090 | 14% |
| Buildings | - | 448,410 | 900,000 | 101% | 1,200,000 | 33% |
| Vehicles | 597,780 | 819,260 | 2,379,850 | 190% | 1,806,690 | -24% |
| Machinery and Equipment | 42,940 | 22,000 | 219,250 | 897% | 305,400 | 39% |
| Computers and Equipment | - | 20,000 | 140,000 | 600% | 170,000 | 21% |
| Software | - | 60,000 | 131,050 | 118% | - | -100% |
| Equipment | - | - | 90,000 | 0% | 465,000 | 417% |
| Other Assets | - | - | 660,000 | 0% | 100,000 | -85% |
| Administrative | 127,812 | 144,170 | 149,680 | 4% | 154,600 | 3% |
| Affordable Housing | - | 131,490 | 149,270 | 14% | 157,090 | 5% |
| Intergovernmental | 48,562 | 250,688 | - | -100% | - | 0% |
| Depreciation | 7,485,149 | - | - | 0% | - | 0% |
| Expenditures Total | 88,042,770 | 201,022,621 | 105,682,176 | -47% | 114,719,536 | 9% |

Note: Interfund revenues and expenditures (expenses) have been removed to the extent possible. However, some interfund expenses have not been removed from this schedule.

GENERAL FUND



General Fund Summary

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|-------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Sales Tax | 13,730,280 | 14,321,460 | 14,874,420 | 4% | 15,464,060 | 4% |
| Energy Franchise Tax | 2,683,127 | 2,838,030 | 2,791,530 | -2% | 2,875,280 | 3% |
| Property Tax | 1,134,661 | 1,193,580 | 1,211,020 | 1% | 1,246,610 | 3% |
| Cable Franchise Tax | 213,259 | 245,150 | 191,940 | -22% | 172,750 | -10% |
| Municipal Telephone Tax | 158,343 | 139,390 | 167,990 | 21% | 173,030 | 3% |
| Transient Room Tax | 10,172 | 15,610 | 30,000 | 92% | 30,000 | 0% |
| Intergovernmental | 2,978,442 | 2,451,940 | 3,178,130 | 30% | 3,271,600 | 3% |
| Parks Fee | 1,154,007 | 1,144,560 | 1,190,350 | 4% | 1,237,970 | 4% |
| Charges for Services | 1,547,309 | 1,754,400 | 1,595,700 | -9% | 1,592,700 | 0% |
| Miscellaneous | 582,763 | 288,310 | 432,100 | 50% | 430,340 | 0% |
| Fines and Forfeitures | 228,831 | 202,570 | 196,000 | -3% | 196,000 | 0% |
| Licenses and Permits | 74,814 | 69,680 | 78,300 | 12% | 79,630 | 2% |
| Transfers In | 9,515,654 | 11,147,280 | 10,912,140 | -2% | 11,724,110 | 7% |
| Use of Fund Balance | - | 1,014,520 | - | -100% | - | 0% |
| Other Financing Sources | 345,381 | - | - | 0% | - | 0% |
| Revenue Total | 34,357,043 | 36,826,480 | 36,849,620 | 0% | 38,494,080 | 4% |
| Expenditures | | | | | | |
| Personnel | 20,183,788 | 22,709,670 | 24,112,040 | 6% | 25,633,920 | 6% |
| Operating | 6,962,980 | 9,006,440 | 9,174,040 | 2% | 9,725,780 | 6% |
| Pavement Management | 1,941,923 | 2,030,500 | 2,225,000 | 10% | 2,825,000 | 27% |
| Capital Outlay | 1,826,859 | 212,100 | 66,200 | -69% | 66,200 | 0% |
| Grants | 90,500 | 90,500 | 105,500 | 17% | 105,500 | 0% |
| Internal Charges | 352,184 | 452,980 | 475,710 | 5% | 499,580 | 5% |
| Admin Fee Offset | (3,226,004) | (3,565,420) | (3,689,940) | 3% | (3,818,840) | 3% |
| Debt Service | 347,777 | 358,960 | 362,670 | 1% | 366,840 | 1% |
| Transfers Out-Debt Service | 1,602,614 | 1,950,770 | 1,983,495 | 2% | 1,983,580 | 0% |
| Transfers Out-Capital Projects | 5,510,057 | 2,006,130 | 505,460 | -75% | 106,560 | -79% |
| Transfers Out-Non Police | 932,572 | 1,253,570 | - | -100% | - | 0% |
| Transfers Out-Police | - | - | 127,630 | 0% | 96,960 | -24% |
| Transfers Out-Capital Equipment | 722,380 | 213,280 | 1,117,445 | 424% | 474,240 | -58% |
| Transfers Out-Herriman North CRA | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Transfers Out-Herriman Towne Center CDA | - | - | 46,370 | 0% | 194,760 | 320% |
| Transfers Out | 96,440 | 82,000 | 168,000 | 105% | 164,000 | -2% |
| Expenditures Total | 37,357,980 | 36,826,480 | 36,849,620 | 0% | 38,494,080 | 4% |

FUND BALANCE PROJECTION

| Fund Balance Available (Unrestricted) | | | | | |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | 8,991,065 | \$ 8,303,678 | \$ 5,302,733 | \$ 4,482,763 | \$ 4,482,763 |
| Addition (Use of) | (687,387) | (3,000,945) | (819,970) | - | - |
| Ending Balance | \$ 8,303,678 | \$ 5,302,733 | \$ 4,482,763 | \$ 4,482,763 | \$ 4,482,763 |
| | | | | | |
| % of expenditures | 30% | 31% | 22% | 21% | 20% |

General Fund Revenues

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|-------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| General Revenues | | | | | | |
| Property Tax - Current | 1,041,207 | 1,056,780 | 1,114,580 | 5% | 1,148,020 | 3% |
| Property Tax - Delinquent | 26,117 | 75,000 | 25,000 | -67% | 25,000 | 0% |
| Motor Vehicle Fee In Lieu | 67,337 | 61,800 | 71,440 | 16% | 73,590 | 3% |
| Sales Tax | 12,586,952 | 12,605,850 | 13,091,900 | 4% | 13,615,580 | 4% |
| Energy Tax | 2,683,127 | 2,838,030 | 2,791,530 | -2% | 2,875,280 | 3% |
| Cable Franchise Tax | 213,259 | 245,150 | 191,940 | -22% | 172,750 | -10% |
| Telephone Tax | 158,343 | 139,390 | 167,990 | 21% | 173,030 | 3% |
| Transient Room Tax | 10,172 | 15,610 | 30,000 | 92% | 30,000 | 0% |
| Banners | 2,635 | 1,000 | 3,000 | 200% | 3,000 | 0% |
| Maps & Manuals | 140 | 200 | 200 | 0% | 200 | 0% |
| Misc Revenue | 5,930 | 50,000 | 10,000 | -80% | 10,000 | 0% |
| Purchasing Card Rebate | 8,761 | 10,000 | 10,000 | 0% | 10,000 | 0% |
| Interest Income | 361,229 | 117,140 | 245,000 | 109% | 251,000 | 2% |
| Returned Check Fees | 11,060 | 7,000 | 12,000 | 71% | 12,240 | 2% |
| Damage Reimbursements | 35,239 | 9,240 | - | -100% | - | 0% |
| Grants - State Of Utah | 12,163 | 1,500 | - | -100% | - | 0% |
| Insurance Dividends | 7,786 | 7,000 | - | -100% | - | 0% |
| Outside Entity Reimbursements | - | 270,130 | - | -100% | - | 0% |
| Historical Committee Book | - | 300 | - | -100% | - | 0% |
| Donations | 5,248 | - | - | 0% | - | 0% |
| Postage | 37 | - | - | 0% | - | 0% |
| Radon Kits | 42 | - | - | 0% | - | 0% |
| Transfer From General Fund | 932,572 | 1,253,570 | - | -100% | - | 0% |
| Budgeted Use Of Fund Balance | - | 819,970 | - | -100% | - | 0% |
| General Revenues Total | 18,169,356 | 19,584,660 | 17,764,580 | -9% | 18,399,690 | 4% |
| City Attorney | | | | | | |
| Attorney Fee Reimbursement | 11,366 | 9,070 | 10,000 | 10% | 10,000 | 0% |
| City Attorney Total | 11,366 | 9,070 | 10,000 | 10% | 10,000 | 0% |
| Human Resources | | | | | | |
| Lagoon Tickets | 1,579 | 2,500 | 2,000 | -20% | 2,000 | 0% |
| Human Resources Total | 1,579 | 2,500 | 2,000 | -20% | 2,000 | 0% |
| Justice Court | | | | | | |
| Court Fines | 223,581 | 192,570 | 190,000 | -1% | 190,000 | 0% |
| Traffic School | 30 | 200 | - | -100% | - | 0% |
| Justice Court Total | 223,611 | 192,770 | 190,000 | -1% | 190,000 | 0% |
| City Recorder | | | | | | |
| Passports | 187,960 | 190,550 | 169,170 | -11% | 169,170 | 0% |
| Grama Requests | 850 | 1,500 | 1,000 | -33% | 1,000 | 0% |
| City Recorder Total | 188,810 | 192,050 | 170,170 | -11% | 170,170 | 0% |
| Public Safety | | | | | | |
| Clearance Letters | 19,627 | 13,000 | 13,000 | 0% | 13,000 | 0% |
| Internet Crimes Against Children | 4,957 | 13,200 | 10,000 | -24% | 10,000 | 0% |
| Jordan School District Events Reimbursement | 40,701 | 35,000 | 38,000 | 9% | 40,000 | 5% |
| Jordan School District Sro | 350,000 | 362,500 | 375,000 | 3% | 387,500 | 3% |
| Liquor Allotment | 60,627 | 46,200 | 46,200 | 0% | 46,200 | 0% |
| Miscellaneous Revenue | 8,988 | 7,760 | 8,000 | 3% | 8,000 | 0% |
| Offender Registry | 425 | 250 | 400 | 60% | 400 | 0% |
| Other Financing Source-Capital Lease | 25,885 | - | - | 0% | - | 0% |
| Other Financing Source-Sbita | 319,496 | - | - | 0% | - | 0% |
| Providence Hall Sro | 67,500 | 70,000 | 76,500 | 9% | 80,000 | 5% |
| Real Monarchs Security | 24,931 | 35,000 | 40,000 | 14% | 40,000 | 0% |
| Salt Lake Bees Reimbursement | - | - | 10,000 | 0% | 12,000 | 20% |
| Department Of Justice Grants | 14,947 | 8,250 | 5,000 | -39% | 5,000 | 0% |
| Ending Alcohol To Youth | - | 1,500 | 1,500 | 0% | 1,500 | 0% |
| Finger Printing | 2,490 | 4,000 | 2,500 | -38% | 2,500 | 0% |

General Fund Revenues Continued

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|-------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Public Safety | | | | | | |
| Outside Entity Reimbursements | 12,643 | 1,250 | 15,000 | 1100% | 18,000 | 20% |
| Transfer From General Fund | - | - | 127,630 | 0% | 96,960 | -24% |
| Transfer From Hcfsa Fund | - | - | 91,160 | 0% | 69,260 | -24% |
| Transfer From Hcsea | 8,583,082 | 9,893,710 | 10,693,350 | 8% | 11,557,890 | 8% |
| Utah Girls Tackle Football Security | 6,413 | 4,500 | 8,000 | 78% | 10,000 | 25% |
| Ute Conference | 16,737 | 18,000 | 22,000 | 22% | 24,000 | 9% |
| Voca/Vowa Victims Advocate | 27,192 | 24,790 | - | -100% | - | 0% |
| Witness Payments | 685 | 600 | 600 | 0% | 600 | 0% |
| Budgeted Use Of Fund Balance | - | 194,550 | - | -100% | - | 0% |
| Public Safety Total | 9,630,887 | 10,803,060 | 11,684,340 | 8% | 12,526,310 | 7% |
| Animal Services | | | | | | |
| Adoption Fees | 655 | 2,600 | 3,000 | 15% | 3,000 | 0% |
| Animal Impound Fee | 9,715 | 11,000 | 9,500 | -14% | 9,500 | 0% |
| Animal Licenses | 11,430 | 14,000 | 12,000 | -14% | 12,000 | 0% |
| Animal Services Donations | 165 | - | - | 0% | - | 0% |
| Boarding Fees | 7,350 | - | - | 0% | - | 0% |
| Spay And Neuter Fees | 1,450 | 1,800 | 1,500 | -17% | 1,500 | 0% |
| Spay/Neuter Fees | - | - | - | 0% | - | 0% |
| Animal Services Total | 30,765 | 29,400 | 26,000 | -12% | 26,000 | 0% |
| Community Services | | | | | | |
| Fines-Code Enforcement | 5,250 | 10,000 | 6,000 | -40% | 6,000 | 0% |
| Community Services Total | 5,250 | 10,000 | 6,000 | -40% | 6,000 | 0% |
| Facilities | | | | | | |
| Building Rental | 8,925 | 15,000 | 10,000 | -33% | 10,000 | 0% |
| Columbus Education Utility Reimbursement | 10,494 | 20,000 | 20,000 | 0% | 12,000 | -40% |
| Facilities Total | 19,419 | 35,000 | 30,000 | -14% | 22,000 | -27% |
| Transportation | | | | | | |
| Class C Roads | 2,814,995 | 2,288,000 | 3,015,430 | 32% | 3,105,900 | 3% |
| County Option Highway Tax | 1,143,328 | 1,715,610 | 1,782,520 | 4% | 1,848,480 | 4% |
| Transportation Total | 3,958,323 | 4,003,610 | 4,797,950 | 20% | 4,954,380 | 3% |
| Events | | | | | | |
| Misc. Event Revenue | 7,619 | 9,740 | 15,000 | 54% | 15,000 | 0% |
| Misc. Events Sponsorship | 16,100 | 5,000 | 16,000 | 220% | 16,000 | 0% |
| Prca Rodeo | 164,345 | 176,650 | 165,000 | -7% | 165,000 | 0% |
| Prca Rodeo Sponsorship | 69,475 | 35,000 | 70,000 | 100% | 70,000 | 0% |
| Ft Herriman Days Sponsorship | 30,200 | 10,000 | 30,000 | 200% | 30,000 | 0% |
| Ft. Herriman Days | 42,712 | 40,000 | 40,000 | 0% | 40,000 | 0% |
| Events Total | 330,451 | 276,390 | 336,000 | 22% | 336,000 | 0% |
| Cemetery | | | | | | |
| Cemetery - Burials | 58,815 | 50,000 | 60,000 | 20% | 50,000 | -17% |
| Cemetery - Lot Sales | 123,875 | 66,000 | 120,000 | 82% | 100,000 | -17% |
| Cemetery - Monument Headstone | 3,315 | 1,000 | 5,000 | 400% | 5,000 | 0% |
| Cemetery - Veteran Plaques | - | 500 | - | -100% | - | 0% |
| Cemetery Total | 186,005 | 117,500 | 185,000 | 57% | 155,000 | -16% |
| Parks and Recreation | | | | | | |
| Arena/Equestrian Rental | 2,935 | 2,000 | 3,000 | 50% | 3,000 | 0% |
| Community Garden | 404 | - | - | 0% | - | 0% |
| Park Facilities Rent | 17,188 | 11,000 | 18,000 | 64% | 18,000 | 0% |
| Park/Pavilion Rent | 59,478 | 61,000 | 65,000 | 7% | 65,000 | 0% |
| Park/Rec Spec Serv Dist Fees | 1,154,007 | 1,144,560 | 1,190,350 | 4% | 1,237,970 | 4% |
| Parking Permit Fee | - | - | - | 0% | - | 0% |
| Stall Rental | 375 | 500 | 500 | 0% | 500 | 0% |
| Parks and Recreation Total | 1,234,387 | 1,219,060 | 1,276,850 | 5% | 1,324,470 | 4% |
| Blackridge | | | | | | |
| Blackridge Parking Lot Fee | 66,541 | 51,300 | 60,000 | 17% | 60,000 | 0% |
| Blackridge Total | 66,541 | 51,300 | 60,000 | 17% | 60,000 | 0% |
| Ice Ribbon | | | | | | |
| Ice Ribbon | 236,909 | 244,430 | 244,430 | 0% | 244,430 | 0% |
| Ice Ribbon Total | 236,909 | 244,430 | 244,430 | 0% | 244,430 | 0% |
| Economic Development | | | | | | |
| Business License | 63,384 | 55,680 | 66,300 | 19% | 67,630 | 2% |
| Economic Development Total | 63,384 | 55,680 | 66,300 | 19% | 67,630 | 2% |
| Revenue Total | 34,357,043 | 36,826,480 | 36,849,620 | 0% | 38,494,080 | 4% |

General Fund Department Summary

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Administration | | | | | | |
| Personnel | 852,369 | 877,230 | 954,140 | 9% | 998,070 | 5% |
| Operating | 28,862 | 68,330 | 68,930 | 1% | 67,305 | -2% |
| Internal Charges | 500 | 550 | 600 | 9% | 650 | 8% |
| Admin Fee Offset | (195,546) | (211,530) | (218,910) | 3% | (226,550) | 3% |
| Administration Total | 686,185 | 734,580 | 804,760 | 10% | 839,475 | 4% |
| Animal Services | | | | | | |
| Personnel | 292,033 | 309,370 | 325,410 | 5% | 341,040 | 5% |
| Operating | 91,209 | 142,180 | 138,020 | -3% | 151,020 | 9% |
| Internal Charges | 713 | 2,300 | 2,420 | 5% | 2,550 | 5% |
| Debt Service | 141,327 | 145,560 | 149,940 | 3% | 154,440 | 3% |
| Animal Services Total | 525,281 | 599,410 | 615,790 | 3% | 649,050 | 5% |
| Arts and Cultural Development | | | | | | |
| Grants | 90,500 | 90,500 | 105,500 | 17% | 105,500 | 0% |
| Blackridge | | | | | | |
| Personnel | 61,846 | 86,880 | 76,470 | -12% | 78,620 | 3% |
| Operating | 3,331 | 20,600 | 6,550 | -68% | 6,550 | 0% |
| Blackridge Total | 65,178 | 107,480 | 83,020 | -23% | 85,170 | 3% |
| Cemetery | | | | | | |
| Personnel | 27,423 | 40,280 | 45,720 | 14% | 50,860 | 11% |
| Operating | 29,075 | 45,390 | 51,620 | 14% | 49,850 | -3% |
| Internal Charges | 310 | 320 | 340 | 6% | 360 | 6% |
| Capital Outlay | 76,167 | 10,000 | 10,000 | 0% | 10,000 | 0% |
| Cemetery Total | 132,974 | 95,990 | 107,680 | 12% | 111,070 | 3% |
| City Attorney | | | | | | |
| Personnel | 499,938 | 528,420 | 581,920 | 10% | 609,640 | 5% |
| Operating | 80,207 | 297,905 | 207,730 | -30% | 210,690 | 1% |
| Admin Fee Offset | (112,853) | (153,870) | (159,230) | 3% | (164,780) | 3% |
| City Attorney Total | 467,292 | 672,455 | 630,420 | -6% | 655,550 | 4% |
| Communications | | | | | | |
| Personnel | 336,594 | 359,050 | 360,320 | 0% | 377,320 | 5% |
| Operating | 104,545 | 168,040 | 162,450 | -3% | 173,240 | 7% |
| Admin Fee Offset | (189,928) | (182,920) | (189,300) | 3% | (195,900) | 3% |
| Communications Total | 251,211 | 344,170 | 333,470 | -3% | 354,660 | 6% |
| Community Development Administration | | | | | | |
| Personnel | 363,287 | 373,570 | 416,210 | 11% | 435,810 | 5% |
| Operating | 1,703 | 5,720 | 11,340 | 98% | 4,320 | -62% |
| Admin Fee Offset | (193,884) | (205,080) | (212,230) | 3% | (219,650) | 3% |
| Community Development Administration Total | 171,107 | 174,210 | 215,320 | 24% | 220,480 | 2% |
| Community Events | | | | | | |
| Personnel | 359,169 | 463,920 | 489,780 | 6% | 514,120 | 5% |
| Operating | 507,107 | 527,020 | 605,520 | 15% | 634,900 | 5% |
| Internal Charges | 780 | 930 | 980 | 5% | 1,030 | 5% |
| Community Events Total | 867,056 | 991,870 | 1,096,280 | 11% | 1,150,050 | 5% |
| Community Services | | | | | | |
| Personnel | 169,405 | 172,850 | 191,740 | 11% | 202,260 | 5% |
| Operating | 47,763 | 73,370 | 99,600 | 36% | 104,620 | 5% |
| Internal Charges | 1,028 | 1,260 | 1,330 | 6% | 1,400 | 5% |
| Capital Outlay | 524 | 22,800 | - | -100% | - | 0% |
| Transfers Out | 73,880 | - | - | 0% | - | 0% |
| Community Services Total | 292,600 | 270,280 | 292,670 | 8% | 308,280 | 5% |
| Crossing Guards | | | | | | |
| Personnel | 314,895 | 362,940 | 375,420 | 3% | 387,590 | 3% |
| Operating | 3,243 | 9,700 | 13,500 | 39% | 13,500 | 0% |
| Crossing Guards Total | 318,138 | 372,640 | 388,920 | 4% | 401,090 | 3% |

General Fund Department Summary (Cont)

| | FY2025 (Actual) | FY2026 Estimated | % Difference- | | % Difference- | |
|-----------------------------------|-----------------|---------------------|--------------------------|---------------------|--------------------------|---------------------|
| | | | FY2027 CM Recommended | FY2027 to FY2026 | FY2028 CM Recommended | FY2028 to FY2027 |
| Customer Service | | | | | | |
| Personnel | 316,881 | 335,260 | 336,650 | 0% | 353,020 | 5% |
| Operating | 2,723 | 6,970 | 7,100 | 2% | 7,100 | 0% |
| Admin Fee Offset | (179,242) | (192,760) | (199,490) | 3% | (206,460) | 3% |
| Customer Service Total | 140,362 | 149,470 | 144,260 | -3% | 153,660 | 7% |
| Economic Development | | | | | | |
| Personnel | 127,721 | 132,120 | 141,090 | 7% | 152,840 | 8% |
| Operating | 71,423 | 76,230 | 73,940 | -3% | 72,860 | -1% |
| Economic Development Total | 199,144 | 208,350 | 215,030 | 3% | 225,700 | 5% |
| Emergency Management | | | | | | |
| Personnel | 7,626 | 36,640 | - | -100% | - | 0% |
| Operating | 8,856 | 14,000 | 11,300 | -19% | 11,300 | 0% |
| Emergency Management Total | 16,482 | 50,640 | 11,300 | -78% | 11,300 | 0% |
| Engineering | | | | | | |
| Personnel | 1,113,322 | 1,199,080 | 1,254,420 | 5% | 1,312,940 | 5% |
| Operating | 75,045 | 152,370 | 120,030 | -21% | 111,080 | -7% |
| Internal Charges | 1,313 | 1,880 | 1,980 | 5% | 2,080 | 5% |
| Admin Fee Offset | (774,541) | (822,400) | (851,170) | 3% | (880,950) | 3% |
| Engineering Total | 415,139 | 530,930 | 525,260 | -1% | 545,150 | 4% |
| Facilities | | | | | | |
| Personnel | 276,625 | 321,240 | 313,980 | -2% | 328,970 | 5% |
| Operating | 313,214 | 497,800 | 504,370 | 1% | 516,560 | 2% |
| Internal Charges | 52,834 | 54,750 | 57,490 | 5% | 60,380 | 5% |
| Admin Fee Offset | (79,021) | (91,270) | (94,460) | 3% | (97,760) | 3% |
| Facilities Total | 563,653 | 782,520 | 781,380 | 0% | 808,150 | 3% |
| Finance | | | | | | |
| Personnel | 609,763 | 870,840 | 890,730 | 2% | 930,050 | 4% |
| Operating | 78,288 | 111,840 | 237,770 | 113% | 247,385 | 4% |
| Admin Fee Offset | (254,364) | (283,710) | (293,620) | 3% | (303,870) | 3% |
| Finance Total | 433,687 | 698,970 | 834,880 | 19% | 873,565 | 5% |
| Fleet Management | | | | | | |
| Personnel | 341,496 | 365,310 | 386,050 | 6% | 404,160 | 5% |
| Operating | 44,991 | 84,340 | 79,570 | -6% | 78,770 | -1% |
| Internal Charges | 990 | 1,110 | 1,170 | 5% | 1,230 | 5% |
| Admin Fee Offset | (75,544) | (90,770) | (93,930) | 3% | (97,200) | 3% |
| Fleet Management Total | 311,933 | 359,990 | 372,860 | 4% | 386,960 | 4% |
| GIS | | | | | | |
| Personnel | 439,297 | 433,490 | 462,320 | 7% | 483,420 | 5% |
| Operating | 86,855 | 140,430 | 182,050 | 30% | 188,700 | 4% |
| Internal Charges | 370 | 380 | 400 | 5% | 420 | 5% |
| Capital Outlay | 21,000 | 24,000 | - | -100% | - | 0% |
| Admin Fee Offset | (88,179) | (100,320) | (103,830) | 3% | (107,460) | 3% |
| GIS Total | 459,343 | 497,980 | 540,940 | 9% | 565,080 | 4% |
| Human Resources | | | | | | |
| Personnel | 350,287 | 392,270 | 405,440 | 3% | 424,200 | 5% |
| Operating | 174,771 | 239,350 | 273,900 | 14% | 285,600 | 4% |
| Internal Charges | 227,111 | 269,600 | 283,080 | 5% | 297,240 | 5% |
| Admin Fee Offset | (150,709) | (167,720) | (173,570) | 3% | (179,630) | 3% |
| Human Resources Total | 601,460 | 733,500 | 788,850 | 8% | 827,410 | 5% |
| Ice Ribbon | | | | | | |
| Personnel | 82,416 | 62,770 | 90,020 | 43% | 92,970 | 3% |
| Operating | 34,155 | 26,100 | 48,950 | 88% | 44,900 | -8% |
| Ice Ribbon Total | 116,571 | 88,870 | 138,970 | 56% | 137,870 | -1% |

General Fund Department Summary (Cont)

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Information Technology | | | | | | |
| Personnel | 405,947 | 466,910 | 486,810 | 4% | 510,610 | 5% |
| Operating | 252,475 | 402,960 | 360,610 | -11% | 379,560 | 5% |
| Capital Outlay | 8,027 | 10,000 | 10,000 | 0% | 10,000 | 0% |
| Admin Fee Offset | (109,009) | (133,930) | (138,600) | 3% | (143,430) | 3% |
| Information Technology Total | 557,441 | 745,940 | 718,820 | -4% | 756,740 | 5% |
| Justice Court | | | | | | |
| Personnel | 301,021 | 320,900 | 327,040 | 2% | 343,130 | 5% |
| Operating | 115,594 | 164,970 | 169,550 | 3% | 173,610 | 2% |
| Justice Court Total | 416,615 | 485,870 | 496,590 | 2% | 516,740 | 4% |
| Legislative | | | | | | |
| Personnel | 213,351 | 217,440 | 265,200 | 22% | 278,520 | 5% |
| Operating | 179,075 | 246,100 | 246,360 | 0% | 254,650 | 3% |
| Admin Fee Offset | (75,499) | (112,340) | (116,260) | 3% | (120,300) | 3% |
| Legislative Total | 316,927 | 351,200 | 395,300 | 13% | 412,870 | 4% |
| Parks | | | | | | |
| Personnel | 1,821,585 | 2,242,480 | 2,311,870 | 3% | 2,592,690 | 12% |
| Operating | 1,966,084 | 2,092,270 | 2,178,570 | 4% | 2,283,650 | 5% |
| Internal Charges | 12,396 | 12,910 | 13,560 | 5% | 14,240 | 5% |
| Parks Total | 3,800,065 | 4,347,660 | 4,504,000 | 4% | 4,890,580 | 9% |
| Planning | | | | | | |
| Personnel | 543,469 | 575,510 | 574,610 | 0% | 601,190 | 5% |
| Operating | 31,683 | 77,750 | 73,990 | -5% | 73,990 | 0% |
| Admin Fee Offset | (390,141) | (419,060) | (433,720) | 3% | (448,900) | 3% |
| Planning Total | 185,011 | 234,200 | 214,880 | -8% | 226,280 | 5% |
| Planning Commission | | | | | | |
| Personnel | 19,788 | 23,960 | 23,970 | 0% | 23,970 | 0% |
| Operating | 7,449 | 10,100 | 10,130 | 0% | 10,230 | 1% |
| Admin Fee Offset | (19,149) | (25,970) | (26,870) | 3% | (27,810) | 3% |
| Planning Commission Total | 8,088 | 8,090 | 7,230 | -11% | 6,390 | -12% |
| Police | | | | | | |
| Personnel | 7,934,798 | 8,775,990 | 9,583,340 | 9% | 10,244,550 | 7% |
| Operating | 1,219,030 | 1,497,120 | 1,580,350 | 6% | 1,760,750 | 11% |
| Internal Charges | 39,031 | 89,250 | 93,720 | 5% | 98,410 | 5% |
| Debt Service | 206,450 | 213,400 | 212,730 | 0% | 212,400 | 0% |
| Capital Outlay | 360,979 | 145,300 | 46,200 | -68% | 46,200 | 0% |
| Transfers Out | 22,560 | 82,000 | 168,000 | 105% | 164,000 | -2% |
| Police Total | 9,782,848 | 10,803,060 | 11,684,340 | 8% | 12,526,310 | 7% |
| Public Works Administration | | | | | | |
| Personnel | 609,158 | 654,060 | 675,490 | 3% | 706,890 | 5% |
| Operating | 8,891 | 27,940 | 22,920 | -18% | 23,450 | 2% |
| Internal Charges | 750 | 800 | 840 | 5% | 890 | 6% |
| Admin Fee Offset | (207,686) | (227,660) | (235,620) | 3% | (243,860) | 3% |
| Public Works Administration Total | 411,112 | 455,140 | 463,630 | 2% | 487,370 | 5% |
| Recorder | | | | | | |
| Personnel | 313,799 | 443,020 | 462,270 | 4% | 482,380 | 4% |
| Operating | 47,791 | 190,820 | 86,810 | -55% | 166,420 | 92% |
| Admin Fee Offset | (101,996) | (114,830) | (118,830) | 3% | (122,970) | 3% |
| Recorder Total | 259,595 | 519,010 | 430,250 | -17% | 525,830 | 22% |
| Snow Removal | | | | | | |
| Personnel | 67,513 | 154,600 | 161,150 | 4% | 168,190 | 4% |
| Operating | 80,576 | 156,650 | 157,430 | 0% | 162,460 | 3% |
| Snow Removal Total | 148,089 | 311,250 | 318,580 | 2% | 330,650 | 4% |

General Fund Department Summary (Cont)

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|-------------------|-------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Street Lights | | | | | | |
| Personnel | 256,068 | 275,530 | 286,710 | 4% | 299,650 | 5% |
| Operating | 407,014 | 513,770 | 526,160 | 2% | 553,930 | 5% |
| Internal Charges | 3,330 | 2,070 | 2,180 | 5% | 2,290 | 5% |
| Street Lights Total | 666,412 | 791,370 | 815,050 | 3% | 855,870 | 5% |
| Street Signs | | | | | | |
| Personnel | 3,492 | 92,340 | 94,550 | 2% | 99,890 | 6% |
| Operating | 37,603 | 57,960 | 58,410 | 1% | 60,940 | 4% |
| Internal Charges | (511) | 560 | 590 | 5% | 620 | 5% |
| Street Signs Total | 40,584 | 150,860 | 153,550 | 2% | 161,450 | 5% |
| Transfers Out | | | | | | |
| Transfers Out-Capital Equipment | 722,380 | 213,280 | 1,117,445 | 424% | 474,240 | -58% |
| Transfers Out-Capital Projects | 5,510,057 | 2,006,130 | 505,460 | -75% | 106,560 | -79% |
| Transfers Out-Debt Service | 1,602,614 | 1,950,770 | 1,983,495 | 2% | 1,983,580 | 0% |
| Transfers Out-Herriman North CRA | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Transfers Out-Herriman Towne Center CDA | - | - | 46,370 | 0% | 194,760 | 320% |
| Transfers Out-Non Police | 932,572 | 1,253,570 | - | -100% | - | 0% |
| Transfers Out-Police | - | - | 127,630 | 0% | 96,960 | -24% |
| Transfers Out Total | 8,781,533 | 5,448,750 | 3,850,400 | -29% | 2,926,100 | -24% |
| Transportation | | | | | | |
| Personnel | 751,404 | 743,400 | 761,200 | 2% | 804,360 | 6% |
| Operating | 822,350 | 860,345 | 798,510 | -7% | 841,890 | 5% |
| Internal Charges | 11,238 | 14,310 | 15,030 | 5% | 15,790 | 5% |
| Admin Fee Offset | (28,713) | (29,280) | (30,300) | 3% | (31,360) | 3% |
| Pavement Management | 1,941,923 | 2,030,500 | 2,225,000 | 10% | 2,825,000 | 27% |
| Transportation Total | 3,498,202 | 3,619,275 | 3,769,440 | 4% | 4,455,680 | 18% |
| ARPA Fund | | | | | | |
| Capital Outlay | 1,360,163 | - | - | 0% | - | 0% |
| Grand Total | 37,357,980 | 36,826,480 | 36,849,620 | 0% | 38,494,080 | 4% |

Legislative and Planning Commission

DEPARTMENT DESCRIPTION

The City Council is the governing body for the City of Herriman. The Council is responsible for establishing the mission and vision of the City. The City Council establishes policy and overall strategic direction for the City to best meet the ends of the residents, today and into the future.

The Planning Commission is a seven-member citizen board appointed by the Mayor with the advice and consent of the City Council. The Planning Commission provides analysis and recommendations to the City Council on matters dealing with present and future development of the City, in accordance with the goals and policies of the City's General Plan. This includes reviewing, approving, and/or recommending to the City Council requests for general plan amendments, zone changes, subdivisions, and land use ordinance amendments.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|----------------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Expenditures | | | | | | |
| Legislative | | | | | | |
| Personnel | 213,351 | 217,440 | 265,200 | 22% | 278,520 | 5% |
| Operating | 179,075 | 246,100 | 246,360 | 0% | 254,650 | 3% |
| Admin Fee Offset | (75,499) | (112,340) | (116,260) | 3% | (120,300) | 3% |
| Legislative Total | 316,927 | 351,200 | 395,300 | 13% | 412,870 | 4% |
| Planning Commission | | | | | | |
| Personnel | 19,788 | 23,960 | 23,970 | 0% | 23,970 | 0% |
| Operating | 7,449 | 10,100 | 10,130 | 0% | 10,230 | 1% |
| Admin Fee Offset | (19,149) | (25,970) | (26,870) | 3% | (27,810) | 3% |
| Planning Commission Total | 8,088 | 8,090 | 7,230 | -11% | 6,390 | -12% |
| Expenditures Total | 325,015 | 359,290 | 402,530 | 12% | 419,260 | 4% |

Significant Budgetary Changes

The proposed budget includes a market adjustment for the Mayor and City Council. This will be discussed in a separate meeting and the action will require a public hearing in a future City Council meeting.

At a Glance:

Total Budget (2028): \$419,260 | Full-Time Equivalent Employees: 2.5

Administration

DEPARTMENT DESCRIPTION

The Administration Department provides organizational leadership and management for the City of Herriman. Under the direction of the City Council, the City Manager implements policy and oversees the day-to-day operations of the City. Administration staff are involved in all aspects Herriman and work to ensure efficient and effective delivery of services. The department provides primary support for the City Council.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-----------------------------|-----------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Expenditures | | | | | | |
| Administration | | | | | | |
| Personnel | 852,369 | 877,230 | 954,140 | 9% | 998,070 | 5% |
| Operating | 28,862 | 68,330 | 68,930 | 1% | 67,305 | -2% |
| Internal Charges | 500 | 550 | 600 | 9% | 650 | 8% |
| Admin Fee Offset | (195,546) | (211,530) | (218,910) | 3% | (226,550) | 3% |
| Administration Total | 686,185 | 734,580 | 804,760 | 10% | 839,475 | 4% |
| Expenditures Total | 686,185 | 734,580 | 804,760 | 10% | 839,475 | 4% |

At a Glance:

Total Budget (2028): \$839,475 | Full-Time Equivalent Employees: 5

City Attorney and Human Resources

DEPARTMENT DESCRIPTION

The City Attorney is an appointed, in-house City staff member who works under the direction of the City Manager to advise all departments within the City. The City Attorney also represents the City Council and advises them on potential legal issues as they create policies and laws for Herriman City. The department handles all civil legal affairs of the City and the City Attorney oversees the City Prosecutor, Human Resources, and all contracted legal services.

The Human Resources (HR) department serves the City by focusing on one of its most valuable assets—its employees. HR drives our award-winning culture, creating engaged employees who provide the best service to our residents. HR is at the forefront of the City to acquire top level talent and develop staff so they have the skills the City needs to meet the expectations of our residents. HR consults with and supports every employee within the organization, along with coaching and supporting managers on employee-related issues.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|------------------------------|------------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| City Attorney | | | | | | |
| Miscellaneous | 11,366 | 9,070 | 10,000 | 10% | 10,000 | 0% |
| City Attorney Total | 11,366 | 9,070 | 10,000 | 10% | 10,000 | 0% |
| Human Resources | | | | | | |
| Charges for Services | 1,579 | 2,500 | 2,000 | -20% | 2,000 | 0% |
| Human Resources Total | 1,579 | 2,500 | 2,000 | -20% | 2,000 | 0% |
| Revenue Total | 12,945 | 11,570 | 12,000 | 4% | 12,000 | 0% |
| Expenditures | | | | | | |
| City Attorney | | | | | | |
| Personnel | 499,938 | 528,420 | 581,920 | 10% | 609,640 | 5% |
| Operating | 80,207 | 297,905 | 207,730 | -30% | 210,690 | 1% |
| Admin Fee Offset | (112,853) | (153,870) | (159,230) | 3% | (164,780) | 3% |
| City Attorney Total | 467,292 | 672,455 | 630,420 | -6% | 655,550 | 4% |
| Human Resources | | | | | | |
| Personnel | 350,287 | 392,270 | 405,440 | 3% | 424,200 | 5% |
| Operating | 174,771 | 239,350 | 273,900 | 14% | 285,600 | 4% |
| Internal Charges | 227,111 | 269,600 | 283,080 | 5% | 297,240 | 5% |
| Admin Fee Offset | (150,709) | (167,720) | (173,570) | 3% | (179,630) | 3% |
| Human Resources Total | 601,460 | 733,500 | 788,850 | 8% | 827,410 | 5% |
| Expenditures Total | 1,068,751 | 1,405,955 | 1,419,270 | 1% | 1,482,960 | 4% |

Significant Budgetary Changes

Human Resources operating budget includes 50% of the City's new Human Resources Information System (HRIS) yearly subscription cost.

At a Glance:

Total Budget (2028): \$1,482,960 | Full-Time Equivalent Employees: 6

Information Technology and Communications

DEPARTMENT DESCRIPTION

The Information Technology (IT) Department supports all technological infrastructure within the City. The department is responsible for managing, maintaining, and securing all digital assets and systems. It ensures seamless operation of technology, enabling the efficient flow of information and communication throughout the organization. Key areas of responsibility include network infrastructure, hardware and software management, cybersecurity, data management, user support, policies and procedures, and technology planning.

The Communications Department administers comprehensive communications to further customer service objectives; enhance public awareness of City activities, operations, and City policy; and increase community engagement. The department serves as the central point of public engagement efforts, assisting in strengthening engagement across all avenues. The department serves as the lead media relations for the City and coordinates emergency communications.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-------------------------------------|-----------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Expenditures | | | | | | |
| Communications | | | | | | |
| Personnel | 336,594 | 359,050 | 360,320 | 0% | 377,320 | 5% |
| Operating | 104,545 | 168,040 | 162,450 | -3% | 173,240 | 7% |
| Admin Fee Offset | (189,928) | (182,920) | (189,300) | 3% | (195,900) | 3% |
| Communications Total | 251,211 | 344,170 | 333,470 | -3% | 354,660 | 6% |
| Information Technology | | | | | | |
| Personnel | 405,947 | 466,910 | 486,810 | 4% | 510,610 | 5% |
| Operating | 252,475 | 402,960 | 360,610 | -11% | 379,560 | 5% |
| Capital Outlay | 8,027 | 10,000 | 10,000 | 0% | 10,000 | 0% |
| Admin Fee Offset | (109,009) | (133,930) | (138,600) | 3% | (143,430) | 3% |
| Information Technology Total | 557,441 | 745,940 | 718,820 | -4% | 756,740 | 5% |
| Expenditures Total | 808,652 | 1,090,110 | 1,052,290 | -3% | 1,111,400 | 6% |

At a Glance:

Total Budget (2028): \$1,111,400 | Full-Time Equivalent Employees: 6

DEPARTMENT DESCRIPTION

The Finance Department provides useful, timely, and reliable financial information and support to City staff, management, City Council, citizens, and external parties. This includes accounts payable, accounts receivable, utility billing, reporting of all financial transactions for the City, producing the City’s Annual Financial Report (ACFR), and biennial budget. Additionally, the Finance department provides budget and financial support for the City’s Community Development and Renewal Agency (CDRA), Herriman City Safety Enforcement Area (HCESA), Herriman City Fire Service Area (HCESA) and oversees maintenance of the Capital Improvement Plan (CIP).

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Expenditures | | | | | | |
| Finance | | | | | | |
| Personnel | 609,763 | 870,840 | 890,730 | 2% | 930,050 | 4% |
| Operating | 78,288 | 111,840 | 237,770 | 113% | 247,385 | 4% |
| Admin Fee Offset | (254,364) | (283,710) | (293,620) | 3% | (303,870) | 3% |
| Finance Total | 433,687 | 698,970 | 834,880 | 19% | 873,565 | 5% |
| Expenditures Total | 433,687 | 698,970 | 834,880 | 19% | 873,565 | 5% |

Significant Budgetary Changes

The City implemented new Finance and Payroll software during fiscal year 2026. Finance is charged for 100% of the Finance software cost and 50% of the HR/Payroll software cost.

At a Glance:

Total Budget (2028): \$873,565 | Full-Time Equivalent Employees: 6

City Recorder and Customer Service

DEPARTMENT DESCRIPTION

The Recorder’s Department at the City of Herriman plays a pivotal role in upholding statutory requirements and local ordinances. The Department provides a variety of services maintaining City records, retention schedule management, administration of official documents, administration of oaths and certifications, publication of ordinances, meeting administration for the City Council and Planning Commission, oversight of municipal elections, and state data privacy requirements. The Recorders Department also provides customer service support to residents needing cemetery services including scheduling and maintaining records. The Department oversees the City’s Passport Facility.

The Customer Service Department serves as the primary point of contact for individuals seeking to communicate or conduct business with the City. Customer Service administers payment processing for city services and offers comprehensive informational support to the community. The department prioritizes staying current with city matters, systems, and information to efficiently address inquiries and concerns from residents and community partners. The Customer Service Department also assists with the Herriman City Passport Office.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-------------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Customer Service | | | | | | |
| Charges for Services | 42 | - | - | 0% | - | 0% |
| Customer Service Total | 42 | - | - | 0% | - | 0% |
| Recorder | | | | | | |
| Charges for Services | 188,810 | 192,050 | 170,170 | -11% | 170,170 | 0% |
| Recorder Total | 188,810 | 192,050 | 170,170 | -11% | 170,170 | 0% |
| Revenue Total | 188,852 | 192,050 | 170,170 | -11% | 170,170 | 0% |
| Expenditures | | | | | | |
| Customer Service | | | | | | |
| Personnel | 316,881 | 335,260 | 336,650 | 0% | 353,020 | 5% |
| Operating | 2,723 | 6,970 | 7,100 | 2% | 7,100 | 0% |
| Admin Fee Offset | (179,242) | (192,760) | (199,490) | 3% | (206,460) | 3% |
| Customer Service Total | 140,362 | 149,470 | 144,260 | -3% | 153,660 | 7% |
| Recorder | | | | | | |
| Personnel | 313,799 | 443,020 | 462,270 | 4% | 482,380 | 4% |
| Operating | 47,791 | 190,820 | 86,810 | -55% | 166,420 | 92% |
| Admin Fee Offset | (101,996) | (114,830) | (118,830) | 3% | (122,970) | 3% |
| Recorder Total | 259,595 | 519,010 | 430,250 | -17% | 525,830 | 22% |
| Expenditures Total | 399,957 | 668,480 | 574,510 | -14% | 679,490 | 18% |

Significant Budgetary Changes

City Recorder Operating includes the City election in November 2027.

At a Glance:

Total Budget (2028): 679,490 | Full-Time Equivalent Employees: 8

DEPARTMENT DESCRIPTION

The Justice Court is a limited jurisdiction court over Class B and C misdemeanors, small claims, and infractions committed within the boundaries of the City of Herriman. These include all traffic, parking, and criminal offenses. Some of the duties the Court performs includes file maintenance, docket preparation, claim filing, noticing, processing requests for information, collection of fines and court costs, driver license checks, criminal background checks, and conducting court sessions (including trials).

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|----------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Justice Court | | | | | | |
| Charges for Services | 30 | 200 | - | -100% | - | 0% |
| Fines and Forfeitures | 223,581 | 192,570 | 190,000 | -1% | 190,000 | 0% |
| Justice Court Total | 223,611 | 192,770 | 190,000 | -1% | 190,000 | 0% |
| Revenue Total | 223,611 | 192,770 | 190,000 | -1% | 190,000 | 0% |
| Expenditures | | | | | | |
| Justice Court | | | | | | |
| Personnel | 301,021 | 320,900 | 327,040 | 2% | 343,130 | 5% |
| Operating | 115,594 | 164,970 | 169,550 | 3% | 173,610 | 2% |
| Justice Court Total | 416,615 | 485,870 | 496,590 | 2% | 516,740 | 4% |
| Expenditures Total | 416,615 | 485,870 | 496,590 | 2% | 516,740 | 4% |

At a Glance:

Total Budget (2028): \$516,740 | Full-Time Equivalent Employees: 3

Parks and Recreation

DEPARTMENT DESCRIPTION

The Parks Department strives to significantly enrich the quality of life within the community by meticulously curating and sustaining high-quality parks, trails, green spaces, and facilities. The department is dedicated to fostering a vibrant environment where residents of all ages and abilities can engage in enriching recreational activities and events. The commitment extends beyond physical amenities—a holistic well-being of our residents and employees, emphasizing health, happiness, and safety as paramount values. Through thoughtful planning, innovative programming, and diligent maintenance, the department strives to cultivate a sense of belonging, promote active lifestyles, and create enduring memories for all who visit the parks and trails.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|------------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Parks | | | | | | |
| Parks Fee | 1,154,007 | 1,144,560 | 1,190,350 | 4% | 1,237,970 | 4% |
| Charges for Services | 80,380 | 74,500 | 86,500 | 16% | 86,500 | 0% |
| Parks Total | 1,234,387 | 1,219,060 | 1,276,850 | 5% | 1,324,470 | 4% |
| Revenue Total | 1,234,387 | 1,219,060 | 1,276,850 | 5% | 1,324,470 | 4% |
| Expenditures | | | | | | |
| Parks | | | | | | |
| Personnel | 1,821,585 | 2,242,480 | 2,311,870 | 3% | 2,592,690 | 12% |
| Operating | 1,966,084 | 2,092,270 | 2,178,570 | 4% | 2,283,650 | 5% |
| Internal Charges | 12,396 | 12,910 | 13,560 | 5% | 14,240 | 5% |
| Parks Total | 3,800,065 | 4,347,660 | 4,504,000 | 4% | 4,890,580 | 9% |
| Expenditures Total | 3,800,065 | 4,347,660 | 4,504,000 | 4% | 4,890,580 | 9% |

Significant Budgetary Changes

- 2027 includes the addition of an Arborist Assistant.
- 2027 includes the conversion of the Deputy Director of Parks, Recreation and Events to a Director of Parks, Recreation, and Events.
- 2028 includes the addition of a Parks Manager.
- An increase of \$10,000 is included for maintenance of the City's Bike Park.

At a Glance:

Total Budget (2028): \$4,504,000 | Full-Time Equivalent Employees: 25.18 (+2 FTE)

DEPARTMENT DESCRIPTION

The Cemetery Department oversees all aspects related to the management, maintenance, and operation of the Herriman City Cemetery. This includes the coordination of burial services and the maintenance of Cemetery grounds and facilities. The department ensures the Cemetery is well-kept, orderly, and respectful, providing a peaceful and dignified final resting place for the departed.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Cemetery | | | | | | |
| Charges for Services | 186,005 | 117,500 | 185,000 | 57% | 155,000 | -16% |
| Cemetery Total | 186,005 | 117,500 | 185,000 | 57% | 155,000 | -16% |
| Revenue Total | 186,005 | 117,500 | 185,000 | 57% | 155,000 | -16% |
| Expenditures | | | | | | |
| Cemetery | | | | | | |
| Personnel | 27,423 | 40,280 | 45,720 | 14% | 50,860 | 11% |
| Operating | 29,075 | 45,390 | 51,620 | 14% | 49,850 | -3% |
| Capital Outlay | 76,167 | 10,000 | 10,000 | 0% | 10,000 | 0% |
| Internal Charges | 310 | 320 | 340 | 6% | 360 | 6% |
| Cemetery Total | 132,974 | 95,990 | 107,680 | 12% | 111,070 | 3% |
| Expenditures Total | 132,974 | 95,990 | 107,680 | 12% | 111,070 | 3% |

Significant Budgetary Changes

- Personnel—See parks (a percentage of time is allocated to Cemetery)
- 2027 Operating increase due to one-time skid steer maintenance

At a Glance:

Total Budget (2028): \$111,070 | Full-Time Equivalent Employees: 0

Events and Arts/Cultural Development

DEPARTMENT DESCRIPTION—EVENTS

The Events and Recreation Department endeavors to offer diverse and engaging community events year-round catering to all residents. The department’s strategically planned operational processes aim to enrich the Herriman experience by providing top-tier entertainment through high-quality productions that celebrate and create cherished traditions.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|------------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Arts and Cultural Development | | | | | | |
| Charges for Services | - | 300 | - | -100% | - | 0% |
| Arts and Cultural Development Total | - | 300 | - | -100% | - | 0% |
| Community Events | | | | | | |
| Charges for Services | 214,676 | 226,390 | 220,000 | -3% | 220,000 | 0% |
| Miscellaneous | 115,775 | 50,000 | 116,000 | 132% | 116,000 | 0% |
| Community Events Total | 330,451 | 276,390 | 336,000 | 22% | 336,000 | 0% |
| Revenue Total | 330,451 | 276,690 | 336,000 | 21% | 336,000 | 0% |
| Expenditures | | | | | | |
| Arts and Cultural Development | | | | | | |
| Grants | 90,500 | 90,500 | 105,500 | 17% | 105,500 | 0% |
| Arts and Cultural Development Total | 90,500 | 90,500 | 105,500 | 17% | 105,500 | 0% |
| Personnel | 359,169 | 463,920 | 489,780 | 6% | 514,120 | 5% |
| Operating | 507,107 | 527,020 | 605,520 | 15% | 634,900 | 5% |
| Internal Charges | 780 | 930 | 980 | 5% | 1,030 | 5% |
| Community Events Total | 867,056 | 991,870 | 1,096,280 | 11% | 1,150,050 | 5% |
| Expenditures Total | 957,556 | 1,082,370 | 1,201,780 | 11% | 1,255,550 | 4% |
| Revenue Over/(Under) Expenditures | (627,105) | (805,680) | (865,780) | | (919,550) | |

Significant Budgetary Changes

- Fiscal year 2027 Events operating increase-due to PRCA rodeo cost increases, banners and decorations, Herriman Howl increase and an increase in overtime expense to support events.
- Fiscal year 2027 and 2028 Arts and Cultural Development grant amount increased due to a transfer from the Legislative budget.

At a Glance:

Total Budget (2028): \$1,255,550 | Full-Time Equivalent Employees: 4.7

Ice Ribbon and Blackridge Reservoir

DEPARTMENT DESCRIPTION

The Ice Ribbon and Blackridge budgets were created in fiscal year 2025 to track the costs of operating the Ice Ribbon at Crane Plaza and Blackridge Reservoir. Both amenities are under the purview of the Parks and Recreation, and Events Departments.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Blackridge | | | | | | |
| Charges for Services | 66,541 | 51,300 | 60,000 | 17% | 60,000 | 0% |
| Blackridge Total | 66,541 | 51,300 | 60,000 | 17% | 60,000 | 0% |
| Ice Ribbon | | | | | | |
| Charges for Services | 236,909 | 244,430 | 244,430 | 0% | 244,430 | 0% |
| Ice Ribbon Total | 236,909 | 244,430 | 244,430 | 0% | 244,430 | 0% |
| Revenue Total | 303,450 | 295,730 | 304,430 | 3% | 304,430 | 0% |
| Expenditures | | | | | | |
| Blackridge | | | | | | |
| Personnel | 61,846 | 86,880 | 76,470 | -12% | 78,620 | 3% |
| Operating | 3,331 | 20,600 | 6,550 | -68% | 6,550 | 0% |
| Blackridge Total | 65,178 | 107,480 | 83,020 | -23% | 85,170 | 3% |
| Ice Ribbon | | | | | | |
| Personnel | 82,416 | 62,770 | 90,020 | 43% | 92,970 | 3% |
| Operating | 34,155 | 26,100 | 48,950 | 88% | 44,900 | -8% |
| Ice Ribbon Total | 116,571 | 88,870 | 138,970 | 56% | 137,870 | -1% |
| Expenditures Total | 181,748 | 196,350 | 221,990 | 13% | 223,040 | 0% |

Significant Budgetary Changes

- Blackridge costs have been adjusted to better reflect actual costs to operate Blackridge.
- Ice Ribbon's original budget forecasts did not assume full-time Parks employees performing maintenance at the Ice Ribbon. Operating costs have also increased due to better forecasting of credit card and merchant processing fees.
- Ice Ribbon revenue in excess of expenditures is transferred to the Capital Projects fund for future capital needs of the Ice Ribbon.

At a Glance:

Total Budget-(2028): \$223,040 | Full-Time Equivalent Employees: 6.09

Public Works Administration

DEPARTMENT DESCRIPTION

The Public Works Administration Department’s goal is to provide effective and timely direction, leadership, and support to all Public Works divisions, managers, employees, and programs. The division also strives to provide professional and timely customer service.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Expenditures | | | | | | |
| Public Works Administration | | | | | | |
| Personnel | 609,158 | 654,060 | 675,490 | 3% | 706,890 | 5% |
| Operating | 8,891 | 27,940 | 22,920 | -18% | 23,450 | 2% |
| Internal Charges | 750 | 800 | 840 | 5% | 890 | 6% |
| Admin Fee Offset | (207,686) | (227,660) | (235,620) | 3% | (243,860) | 3% |
| Public Works Administration Total | 411,112 | 455,140 | 463,630 | 2% | 487,370 | 5% |
| Expenditures Total | 411,112 | 455,140 | 463,630 | 2% | 487,370 | 5% |

At a Glance:

Total Budget (2028): \$487,370 | Full-Time Equivalent Employees: 4

DEPARTMENT DESCRIPTION

The Facilities Department provides essential services to both the community and City employees. The City's maintenance personnel ensure that facilities remain in optimal condition through regular inspections, repairs, and preventative maintenance. This includes City Hall, Community Center, restroom buildings, maintenance shops, pavilions, and concessions. Facilities oversees the operation and maintenance of essential building systems, including heating, air conditioning, electrical, and plumbing. The department manages all aspects of interior maintenance, including drywall repairs, painting, and upkeep of furniture, fixtures, and décor. Facilities takes a proactive approach to maintenance, emphasizing preventative measures to minimize costly repairs and prolong the life of facility assets.

| | FY2026 | | % Difference- | | % Difference- | |
|---------------------------|-----------------|----------------|-----------------------|------------------|-----------------------|------------------|
| | FY2025 (Actual) | Estimated | FY2027 CM Recommended | FY2027 to FY2026 | FY2028 CM Recommended | FY2028 to FY2027 |
| Revenue | | | | | | |
| Facilities | | | | | | |
| Charges for Services | 8,925 | 15,000 | 10,000 | -33% | 10,000 | 0% |
| Miscellaneous | 10,494 | 20,000 | 20,000 | 0% | 12,000 | -40% |
| Facilities Total | 19,419 | 35,000 | 30,000 | -14% | 22,000 | -27% |
| Revenue Total | 19,419 | 35,000 | 30,000 | -14% | 22,000 | -27% |
| Expenditures | | | | | | |
| Facilities | | | | | | |
| Personnel | 276,625 | 321,240 | 313,980 | -2% | 328,970 | 5% |
| Operating | 313,214 | 497,800 | 504,370 | 1% | 516,560 | 2% |
| Internal Charges | 52,834 | 54,750 | 57,490 | 5% | 60,380 | 5% |
| Admin Fee Offset | (79,021) | (91,270) | (94,460) | 3% | (97,760) | 3% |
| Facilities Total | 563,653 | 782,520 | 781,380 | 0% | 808,150 | 3% |
| Expenditures Total | 563,653 | 782,520 | 781,380 | 0% | 808,150 | 3% |

At a Glance:

Total Budget (2028): \$808,150 | Full-Time Equivalent Employees: 4 (3 Funded)

DEPARTMENT DESCRIPTION

The Fleet Department’s primary goal is to ensure that City departments have access to reliable and well-maintained assets to support their respective missions and objectives. The department provides a wide range of services, including asset management, fleet replacement planning, vehicle specification writing, vehicle and equipment purchases, new vehicle upfitting, and used vehicle sales. Facilities also provides fuel management, parts and materials management, and specialized services including motor pool needs and CDL training. The team of in-house mechanics perform maintenance and repair services to keep the City’s fleet in optimal condition. Fleet prioritizes preventative maintenance to minimize downtime and costly repairs, conducting scheduled inspections and addressing issues promptly to maximize vehicle reliability and longevity.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-------------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Expenditures | | | | | | |
| Fleet Management | | | | | | |
| Personnel | 341,496 | 365,310 | 386,050 | 6% | 404,160 | 5% |
| Operating | 44,991 | 84,340 | 79,570 | -6% | 78,770 | -1% |
| Internal Charges | 990 | 1,110 | 1,170 | 5% | 1,230 | 5% |
| Admin Fee Offset | (75,544) | (90,770) | (93,930) | 3% | (97,200) | 3% |
| Debt Service | - | - | - | 0% | - | 0% |
| Fleet Management Total | 311,933 | 359,990 | 372,860 | 4% | 386,960 | 4% |
| Expenditures Total | 311,933 | 359,990 | 372,860 | 4% | 386,960 | 4% |

At a Glance:

Total Budget (2028): \$386,960 | Full-Time Equivalent Employees: 4

Transportation (Streets)

DEPARTMENT DESCRIPTION

The Streets Department provides a wide range of services to the residents of the City of Herriman, including road surface patching and preservation; roadside weed control; sidewalk, curb, and gutter maintenance; street sign installation and repair; and city-wide snow removal.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-----------------------------|------------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Transportation | | | | | | |
| Sales Tax | 1,143,328 | 1,715,610 | 1,782,520 | 4% | 1,848,480 | 4% |
| Intergovernmental | 2,814,995 | 2,288,000 | 3,015,430 | 32% | 3,105,900 | 3% |
| Transportation Total | 3,958,323 | 4,003,610 | 4,797,950 | 20% | 4,954,380 | 3% |
| Revenue Total | 3,958,323 | 4,003,610 | 4,797,950 | 20% | 4,954,380 | 3% |
| Expenditures | | | | | | |
| Snow Removal | | | | | | |
| Personnel | 67,513 | 154,600 | 161,150 | 4% | 168,190 | 4% |
| Operating | 80,576 | 156,650 | 157,430 | 0% | 162,460 | 3% |
| Snow Removal Total | 148,089 | 311,250 | 318,580 | 2% | 330,650 | 4% |
| Street Signs | | | | | | |
| Personnel | 3,492 | 92,340 | 94,550 | 2% | 99,890 | 6% |
| Operating | 37,603 | 57,960 | 58,410 | 1% | 60,940 | 4% |
| Internal Charges | (511) | 560 | 590 | 5% | 620 | 5% |
| Street Signs Total | 40,584 | 150,860 | 153,550 | 2% | 161,450 | 5% |
| Transportation | | | | | | |
| Personnel | 751,404 | 743,400 | 761,200 | 2% | 804,360 | 6% |
| Operating | 822,350 | 860,345 | 798,510 | -7% | 841,890 | 5% |
| Pavement Management | 1,941,923 | 2,030,500 | 2,225,000 | 10% | 2,825,000 | 27% |
| Capital Outlay | - | - | - | 0% | - | 0% |
| Internal Charges | 11,238 | 14,310 | 15,030 | 5% | 15,790 | 5% |
| Admin Fee Offset | (28,713) | (29,280) | (30,300) | 3% | (31,360) | 3% |
| Debt Service | - | - | - | 0% | - | 0% |
| Transportation Total | 3,498,202 | 3,619,275 | 3,769,440 | 4% | 4,455,680 | 18% |
| Expenditures Total | 3,686,875 | 4,081,385 | 4,241,570 | 4% | 4,947,780 | 17% |

Significant Budgetary Changes

- Intergovernmental revenue (Class C Road Funds) have been consistently higher than anticipated.
- 2027—\$700,000 of Pavement Management funds were allocated to the Rosecrest Road rehabilitation project in Capital Projects.

At a Glance:

Total Budget (2027): \$4,241,570 | Full-Time Equivalent Employees: 10

DEPARTMENT DESCRIPTION

The Streetlights Department is responsible for the installation, maintenance, and operation of the street lighting systems within the City, along with management of traffic signals, school flashers, and electronic signs. The department's primary goal is to ensure the safety and visibility of roadways and public spaces during nighttime hours, contributing to the overall well-being and security of the City of Herriman.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|----------------------------|-----------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Expenditures | | | | | | |
| Street Lights | | | | | | |
| Personnel | 256,068 | 275,530 | 286,710 | 4% | 299,650 | 5% |
| Operating | 407,014 | 513,770 | 526,160 | 2% | 553,930 | 5% |
| Internal Charges | 3,330 | 2,070 | 2,180 | 5% | 2,290 | 5% |
| Street Lights Total | 666,412 | 791,370 | 815,050 | 3% | 855,870 | 5% |
| Expenditures Total | 666,412 | 791,370 | 815,050 | 3% | 855,870 | 5% |

At a Glance:

Total Budget (2028): \$855,870 | Full-Time Equivalent Employees: 2

Community Development Administration

DEPARTMENT DESCRIPTION

Community Development is charged with planning, reviewing, regulating, and approving all facets of land use within the City of Herriman. In addition, the department provides Engineering services to various City departments and administers Business Licensing functions for the City. The Department also houses the City’s Economic Development division. The Administration department provides oversight to these various functions housed within Community Development.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Expenditures | | | | | | |
| Community Development Administration | | | | | | |
| Personnel | 363,287 | 373,570 | 416,210 | 11% | 435,810 | 5% |
| Operating | 1,703 | 5,720 | 11,340 | 98% | 4,320 | -62% |
| Admin Fee Offset | (193,884) | (205,080) | (212,230) | 3% | (219,650) | 3% |
| Community Development Administration Total | 171,107 | 174,210 | 215,320 | 24% | 220,480 | 2% |
| Expenditures Total | 171,107 | 174,210 | 215,320 | 24% | 220,480 | 2% |

Significant Budgetary Changes

- The fiscal year 2027 budget includes a request for a part-time Community Development Administrative Assistant. This position will assist with Community Development’s software conversion, along with cross training with the Community Development Coordinator, who will be retiring in the next few years.
- The fiscal year 2027 budget includes additional travel for the Community Development Director to attend the ESRI (GIS) conference.

At a Glance:

Total Budget (2028): \$220,480 | Full-Time Equivalent Employees: 2.5 (+0.5 FTE)

Engineering and GIS

DEPARTMENT DESCRIPTION

The Engineering Department specializes in designing, planning, advising, reviewing, administering, and overseeing all public works improvement and development projects to ensure public health, safety, and welfare of the citizens of Herriman. Additionally, the Engineering Division works to advance the creation of efficient public infrastructure systems including roads, pedestrian paths, water systems, and storm water systems.

The GIS Department provides electronic data and mapping information to assist City staff in planning, maintaining, and improving the City and its infrastructure. The department also provides drone support for City functions and Police Department operations. GIS also provides support and data for the Economic Development department.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Expenditures | | | | | | |
| Engineering | | | | | | |
| Personnel | 1,113,322 | 1,199,080 | 1,254,420 | 5% | 1,312,940 | 5% |
| Operating | 75,045 | 152,370 | 120,030 | -21% | 111,080 | -7% |
| Internal Charges | 1,313 | 1,880 | 1,980 | 5% | 2,080 | 5% |
| Admin Fee Offset | (774,541) | (822,400) | (851,170) | 3% | (880,950) | 3% |
| Engineering Total | 415,139 | 530,930 | 525,260 | -1% | 545,150 | 4% |
| GIS | | | | | | |
| Personnel | 439,297 | 433,490 | 462,320 | 7% | 483,420 | 5% |
| Operating | 86,855 | 140,430 | 182,050 | 30% | 188,700 | 4% |
| Capital Outlay | 21,000 | 24,000 | - | -100% | - | 0% |
| Internal Charges | 370 | 380 | 400 | 5% | 420 | 5% |
| Admin Fee Offset | (88,179) | (100,320) | (103,830) | 3% | (107,460) | 3% |
| GIS Total | 459,343 | 497,980 | 540,940 | 9% | 565,080 | 4% |
| Expenditures Total | 874,483 | 1,028,910 | 1,066,200 | 4% | 1,110,230 | 4% |

Significant Budgetary Changes

- Fiscal year 2027 Engineering includes a request for an Engineering Intern (0.5 FTE).
- Fiscal Year 2027 GIS operating includes a request for Placer.ai software (analysis and demographic software) and increases to the City's ARC GIS subscription.

At a Glance:

Total Budget (2028): \$1,110,230 | Full-Time Equivalent Employees: 12.5 (+0.5 FTE)

DEPARTMENT DESCRIPTION

The Planning Department is responsible for implementing the adopted General Plan and Master Plans of the City and administering subdivision and zoning regulations in a fair and impartial manner as required by law. The Planning Department also provides land use information to residents, property owners, businesses, and City officials.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|-----------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Expenditures | | | | | | |
| Planning | | | | | | |
| Personnel | 543,469 | 575,510 | 574,610 | 0% | 601,190 | 5% |
| Operating | 31,683 | 77,750 | 73,990 | -5% | 73,990 | 0% |
| Admin Fee Offset | (390,141) | (419,060) | (433,720) | 3% | (448,900) | 3% |
| Planning Total | 185,011 | 234,200 | 214,880 | -8% | 226,280 | 5% |
| Expenditures Total | 185,011 | 234,200 | 214,880 | -8% | 226,280 | 5% |

At a Glance:

Total Budget (2028): \$226,280 | Full-Time Equivalent Employees: 4

Economic Development

DEPARTMENT DESCRIPTION

The Economic Development Department works to expand and cultivate an economic environment that attracts future investment, increases the sales tax base, creates employment opportunities for residents, and generates public revenues.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-----------------------------------|-----------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Economic Development | | | | | | |
| Licenses and Permits | 63,384 | 55,680 | 66,300 | 19% | 67,630 | 2% |
| Economic Development Total | 63,384 | 55,680 | 66,300 | 19% | 67,630 | 2% |
| Revenue Total | 63,384 | 55,680 | 66,300 | 19% | 67,630 | 2% |
| Expenditures | | | | | | |
| Economic Development | | | | | | |
| Personnel | 127,721 | 132,120 | 141,090 | 7% | 152,840 | 8% |
| Operating | 71,423 | 76,230 | 73,940 | -3% | 72,860 | -1% |
| Economic Development Total | 199,144 | 208,350 | 215,030 | 3% | 225,700 | 5% |
| Expenditures Total | 199,144 | 208,350 | 215,030 | 3% | 225,700 | 5% |

Significant Budgetary Changes

- Fiscal year 2027 includes a personnel request to convert the current Economic Development Coordinator to a Senior Economic Development Specialist.

At a Glance:

Total Budget (2028): \$225,700 | Full-Time Equivalent Employees: 1

Animal Services

DEPARTMENT DESCRIPTION

Herriman City Animal Services provides professional solutions for animal welfare, enforcing animal cruelty laws, and responding to the public safety and health of animals. Animal Services also enforces vaccination and licensing requirements, provides assistance to Police when animals are involved, documents cases involving animal bites, responds to reports of missing, injured, or distressed animals, investigates animal cruelty cases, protects the public from stray and dangerous animals, provides access to veterinary services and expert information, and provides support services during emergencies.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|------------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Animal Services | | | | | | |
| Charges for Services | 19,170 | 15,400 | 14,000 | -9% | 14,000 | 0% |
| Miscellaneous | 165 | - | - | 0% | - | 0% |
| Licenses and Permits | 11,430 | 14,000 | 12,000 | -14% | 12,000 | 0% |
| Animal Services Total | 30,765 | 29,400 | 26,000 | -12% | 26,000 | 0% |
| Revenue Total | 30,765 | 29,400 | 26,000 | -12% | 26,000 | 0% |
| Expenditures | | | | | | |
| Animal Services | | | | | | |
| Personnel | 292,033 | 309,370 | 325,410 | 5% | 341,040 | 5% |
| Operating | 91,209 | 142,180 | 138,020 | -3% | 151,020 | 9% |
| Internal Charges | 713 | 2,300 | 2,420 | 5% | 2,550 | 5% |
| Debt Service | 141,327 | 145,560 | 149,940 | 3% | 154,440 | 3% |
| Animal Services Total | 525,281 | 599,410 | 615,790 | 3% | 649,050 | 5% |
| Expenditures Total | 525,281 | 599,410 | 615,790 | 3% | 649,050 | 5% |

Significant Budgetary Changes

- “Debt Service” is for the City’s leased Animal Services facility. The City anticipates Animal Services moving to the former Fire Station 103 when the lease expires.
- Fiscal year 2028’s operating increase is due to the anticipated needs of the City’s new Animal Services facility (former Fire Station 103)

At a Glance:

Total Budget (2028): \$649,050 | Full-Time Equivalent Employees: 3

Community Services

DEPARTMENT DESCRIPTION

Community Services officers provide education and enforcement of City ordinances and Code compliance, conduct proactive and compliant-based enforcement of parking and traffic issues, investigate and mitigate code violations and nuisance problems with an emphasis on reducing negative neighborhood impacts, assist police officers with road closures and traffic accidents, and provide expertise and assistance in safe traffic plans for community events and gatherings. Community Services officers are non-sworn members of the Herriman City Police Department and operate under the direction of the Operations Division Commander.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Community Services | | | | | | |
| Fines and Forfeitures | 5,250 | 10,000 | 6,000 | -40% | 6,000 | 0% |
| Community Services Total | 5,250 | 10,000 | 6,000 | -40% | 6,000 | 0% |
| Revenue Total | 5,250 | 10,000 | 6,000 | -40% | 6,000 | 0% |
| Expenditures | | | | | | |
| Community Services | | | | | | |
| Personnel | 169,405 | 172,850 | 191,740 | 11% | 202,260 | 5% |
| Operating | 47,763 | 73,370 | 99,600 | 36% | 104,620 | 5% |
| Capital Outlay | 524 | 22,800 | - | -100% | - | 0% |
| Internal Charges | 1,028 | 1,260 | 1,330 | 6% | 1,400 | 5% |
| Transfers Out | 73,880 | - | - | 0% | - | 0% |
| Community Services Total | 292,600 | 270,280 | 292,670 | 8% | 308,280 | 5% |
| Expenditures Total | 292,600 | 270,280 | 292,670 | 8% | 308,280 | 5% |

Significant Budgetary Changes

- Fiscal year 2027's operating budget includes funding for software to assist with Code Enforcement compliance and tracking. This software will also be used by the Animal Services department.
- Fiscal year 2027's personnel budget increase is largely due to insurance changes with new employees.

At a Glance:

Total Budget (2028): \$308,280 | Full-Time Equivalent Employees: 2

Emergency Management

DEPARTMENT DESCRIPTION

The Emergency Management Unit is responsible for the supervision and development of emergency response plans, providing education, tools, and resources to community members and trained volunteers to respond to an emergency situation, coordinating the deployment of citywide emergency resources, partnering with local, county, state, and federal stakeholders (both public and private), training both City staff members and citizen volunteers, including CERT teams, to maximize efficient response to an incident, and managing both the response and recovery efforts associated with any mandate or natural disaster affecting our community.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-----------------------------------|-----------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Expenditures | | | | | | |
| Emergency Management | | | | | | |
| Personnel | 7,626 | 36,640 | - | -100% | - | 0% |
| Operating | 8,856 | 14,000 | 11,300 | -19% | 11,300 | 0% |
| Emergency Management Total | 16,482 | 50,640 | 11,300 | -78% | 11,300 | 0% |
| Expenditures Total | 16,482 | 50,640 | 11,300 | -78% | 11,300 | 0% |

Significant Budgetary Changes

The Emergency Management Planning Specialist position is proposed to be eliminated with the hiring of an additional Commander within the Police Department.

At a Glance:

Total Budget (2028): \$11,300 | Full-Time Equivalent Employees: 0 (-0.5 FTE)

Crossing Guards

DEPARTMENT DESCRIPTION

Crossing Guards direct pedestrian crossings and ensure the safety of children, while remaining alert to traffic hazards. Crossing Guards oversee and control traffic flow arounds schools at the beginning and end of the school day. Under direction of the Police Department, Crossing Guard expenditures are being split into their own department for better tracking purposes.

| | FY2026 | | % Difference- | | % Difference- | |
|------------------------------|-----------------|----------------|-----------------------|------------------|-----------------------|------------------|
| | FY2025 (Actual) | Estimated | FY2027 CM Recommended | FY2027 to FY2026 | FY2028 CM Recommended | FY2028 to FY2027 |
| Expenditures | | | | | | |
| Crossing Guards | | | | | | |
| Personnel | 314,895 | 362,940 | 375,420 | 3% | 387,590 | 3% |
| Operating | 3,243 | 9,700 | 13,500 | 39% | 13,500 | 0% |
| Crossing Guards Total | 318,138 | 372,640 | 388,920 | 4% | 401,090 | 3% |
| Expenditures Total | 318,138 | 372,640 | 388,920 | 4% | 401,090 | 3% |

Significant Budgetary Changes

- Fiscal year 2027 operating increase due to reallocation of expenditures paid for in other departments, such as Crossing Guard employee appreciation activity and scheduling software.

At a Glance:

Total Budget (2028): \$401,090 | Full-Time Equivalent Employees: 9.3

DEPARTMENT DESCRIPTION

The Herriman Police Department is committed to impartially upholding the law, protecting life and property, preventing crime, and serving the community. They will provide this service with understanding, respond with compassion, and perform with integrity. The mission is to protect and serve the citizens of the City of Herriman. The department will defend, benefit, and support the community through honesty, transparency, commitment, and competence.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Police | | | | | | |
| Intergovernmental | 151,284 | 162,440 | 162,700 | 0% | 165,700 | 2% |
| Charges for Services | 541,467 | 543,500 | 600,400 | 10% | 627,400 | 4% |
| Miscellaneous | 9,673 | 8,860 | 9,100 | 3% | 9,100 | 0% |
| Transfers In | 8,583,082 | 9,893,710 | 10,912,140 | 10% | 11,724,110 | 7% |
| Use of Fund Balance | - | 194,550 | - | -100% | - | 0% |
| Other Financing Sources | 345,381 | - | - | 0% | - | 0% |
| Police Total | 9,630,887 | 10,803,060 | 11,684,340 | 8% | 12,526,310 | 7% |
| Revenue Total | 9,630,887 | 10,803,060 | 11,684,340 | 8% | 12,526,310 | 7% |
| Expenditures | | | | | | |
| Police | | | | | | |
| Personnel | 7,934,798 | 8,775,990 | 9,583,340 | 9% | 10,244,550 | 7% |
| Operating | 1,219,030 | 1,497,120 | 1,580,350 | 6% | 1,760,750 | 11% |
| Capital Outlay | 360,979 | 145,300 | 46,200 | -68% | 46,200 | 0% |
| Internal Charges | 39,031 | 89,250 | 93,720 | 5% | 98,410 | 5% |
| Debt Service | 206,450 | 213,400 | 212,730 | 0% | 212,400 | 0% |
| Transfers Out | 22,560 | 82,000 | 168,000 | 105% | 164,000 | -2% |
| Police Total | 9,782,848 | 10,803,060 | 11,684,340 | 8% | 12,526,310 | 7% |
| Expenditures Total | 9,782,848 | 10,803,060 | 11,684,340 | 8% | 12,526,310 | 7% |

Significant Budgetary Changes

- Fiscal years 2027 and 2028 assume that the Herriman City Safety Enforcement Area (HCSEA) will adopt a tax increase. Please see page 54 for more information.
- This budget includes hiring a Commander and Sergeant in fiscal year 2027 and a Police Officer in fiscal year 2028. The Commander position will be paid 40% by the HCSEA, 35% from the General Fund, and 25% by the Herriman City Fire Service Area (HCFSA).
- The "Transfers Out" line includes vehicles for the new positions, along with equipment.
- Fiscal year 2028 operating increase is largely due to anticipated increases in dispatch expense and software renewals.

At a Glance:

Total Budget (2028): \$12,526,310 | Full-Time Equivalent Employees: 53 (+3 FTE)



HERRIMAN
CITY

SPECIAL REVENUE FUNDS



Herriman City Safety Enforcement Area

FUND DESCRIPTION

The Herriman City Safety Enforcement Area (HCSEA) was created on January 1, 2018. The HCSEA is a taxing district that was established to collect property taxes to provide law enforcement services to the City—In other words, the HCSEA contracts with the City for policing services. Although a legally separate entity, because of its close relationship to the City the HCSEA is accounted for with the City’s finances. The HCSEA Board is comprised of City of Herriman Councilmembers.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|------------------------------|-------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| HCSEA | | | | | | |
| Taxes | 10,071,859 | 10,854,790 | 11,853,530 | 9% | 12,888,200 | 9% |
| Miscellaneous | 103,084 | 100,000 | 100,000 | 0% | 100,000 | 0% |
| HCSEA Total | 10,174,943 | 10,954,790 | 11,953,530 | 9% | 12,988,200 | 9% |
| Revenue Total | 10,174,943 | 10,954,790 | 11,953,530 | 9% | 12,988,200 | 9% |
| Expenditures | | | | | | |
| HCSEA | | | | | | |
| Operating | 25 | 1,000 | 1,000 | 0% | 1,000 | 0% |
| Contribution to Fund Balance | - | 362,360 | 561,460 | 55% | 731,590 | 30% |
| Transfers Out | 9,445,902 | 10,591,430 | 11,952,530 | 13% | 12,987,200 | 9% |
| Transfers Out-Restricted | - | - | (561,460) | 0% | (731,590) | 30% |
| HCSEA Total | 9,445,927 | 10,954,790 | 11,953,530 | 9% | 12,988,200 | 9% |
| Expenditures Total | 9,445,927 | 10,954,790 | 11,953,530 | 9% | 12,988,200 | 9% |

Significant Budgetary Changes

- Both the fiscal year 2027 and fiscal year 2028 proposed tax revenue assumes a tax rate increase is adopted. The amount of the increase is \$512,970 in fiscal year 2027 and \$575,100 in fiscal year 2028. It is important to reference the tentative budget and associated agenda items adopted by the Herriman City Safety Enforcement Area (HCSEA) board for full disclosure of the tax increase and compliance with Utah State Code. The HCSEA budget is shown here to provide full transparency and to display a complete financial picture, as the HCSEA fund is the primary financing mechanism for the City’s Police Department.
- “Transfers Out-Restricted” represents “new growth” funding (property tax revenue received from new residential and commercial growth) restricted by the City Council for expenditures related to new growth. This funding is held until authorized for release by the City Council.

Herriman City Safety Enforcement Area (HCSEA) Fund Balance Calculation

Fiscal Years 2024-2028

| Fund Balance | FY2024 | FY2025 | FY2026 | FY2027 | FY2028 |
|--|-------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Balance | \$ 193,397 | \$ 970,994 | \$ 1,768,349 | \$ 1,640,506 | \$ 2,206,094 |
| Addition (Use of) | 1,058,297 | 1,009,715 | 362,360 | 561,460 | 731,590 |
| Restricted Fund Balance | (280,700) | (212,360) | (490,203) | 4,128 | (565,247) |
| Ending Balance (Available) | 970,994 | 1,768,349 | 1,640,506 | 2,206,094 | 2,372,437 |
| Inflation Not Covered by Tax Increase | | | | | |
| Beginning Balance | - | - | 236,510 | - | - |
| Increase Due to Inflation | - | 236,510 | 504,450 | - | - |
| Less: FY2026 Tax Increase | - | - | (513,535) | - | - |
| Net Increase Due to Inflation | - | 236,510 | 227,425 | - | - |
| Adjusted Ending Balance | \$ 970,994 | \$ 1,531,839 | \$ 1,413,081 | \$ 2,206,094 | \$ 2,372,437 |

Herriman City Fire Service Area

FUND DESCRIPTION

The Herriman City Fire Service Area (HCFSA) was created on January 1, 2022, with its first tax rate levied for calendar year 2022. Similar to the Herriman City Safety Enforcement Area, the HCFSA is a taxing district created as a funding mechanism to provide fire protection services to the City. The Fire Service Area contracts with Unified Fire Authority (UFA) to provide fire services to the City. The HCFSA Board is comprised of City of Herriman Councilmembers.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|------------------------------|------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| HCFSA | | | | | | |
| Taxes | 8,030,689 | 9,073,990 | 11,303,550 | 25% | 11,850,030 | 5% |
| Miscellaneous | 430,829 | 354,480 | 187,900 | -47% | 187,900 | 0% |
| Use of Fund Balance | - | 4,296,380 | - | -100% | - | 0% |
| HCFSA Total | 8,461,518 | 13,724,850 | 11,491,450 | -16% | 12,037,930 | 5% |
| Revenue Total | 8,461,518 | 13,724,850 | 11,491,450 | -16% | 12,037,930 | 5% |
| Expenditures | | | | | | |
| HCFSA | | | | | | |
| Operating | 5,995,539 | 6,363,010 | 5,980,706 | -6% | 6,275,250 | 5% |
| Contribution to Fund Balance | - | - | 5,419,584 | 0% | 5,693,420 | 5% |
| Transfers Out | - | 7,361,840 | 91,160 | -99% | 69,260 | -24% |
| HCFSA Total | 5,995,539 | 13,724,850 | 11,491,450 | -16% | 12,037,930 | 5% |
| Expenditures Total | 5,995,539 | 13,724,850 | 11,491,450 | -16% | 12,037,930 | 5% |

Significant Budgetary Changes

- Both the fiscal year 2027 and fiscal year 2028 proposed tax revenue assumes a tax rate increase is adopted. The amount of the increase is \$205,560 for each year, which is the amount the City's Unified Fire Authority (UFA) assessment increased for fiscal year 2027.
- It is important to reference the tentative budget adopted by the Herriman City Fire Service Area (HCFSA) board for full disclosure of the tax increase and compliance with Utah State Code. The HCFSA budget is shown here to provide full transparency and disclosure, as the HCFSA fund is the primary financing mechanism for the City's Fire services.
- The "Operating" line item includes a \$50,000 ongoing request for contracted services related to fire mitigation.
- The 2027 and 2028 Transfers Out are for the Commander position in the Police department (25%).

Fund Balance Available (Unrestricted)

| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|---------------------|---------------------|----------------------|
| Beginning Balance | \$ 3,320,407 | \$ 6,586,519 | \$ 9,052,498 | \$ 3,756,118 | \$ 7,261,192 |
| Addition (Use of) | 3,266,112 | 2,465,979 | (5,296,380) | 3,505,074 | 3,515,910 |
| Ending Balance | \$ 6,586,519 | \$ 9,052,498 | \$ 3,756,118 | \$ 7,261,192 | \$ 10,777,102 |

Development Services

FUND DESCRIPTION

The Development Services Fund encompasses multiple departments within the City. Development Services, in general, assists citizens and private developers with the City’s development codes, design standards, and other development issues. Responsibilities include policy preparation and implementation of development programs; oversight and coordination for building inspections and safety; and plan review.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|------------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Development Services Fund | | | | | | |
| Charges for Services | 2,638,844 | 1,753,000 | 1,893,000 | 8% | 1,893,000 | 0% |
| Miscellaneous | 146,504 | 85,155 | 169,720 | 99% | 180,000 | 6% |
| Licenses and Permits | 2,368,057 | 2,043,000 | 2,097,700 | 3% | 2,097,700 | 0% |
| Use of Fund Balance | - | 615,440 | - | -100% | - | 0% |
| Development Services Fund Total | 5,153,405 | 4,496,595 | 4,160,420 | -7% | 4,170,700 | 0% |
| Revenue Total | 5,153,405 | 4,496,595 | 4,160,420 | -7% | 4,170,700 | 0% |
| Expenditures | | | | | | |
| Development Services Fund | | | | | | |
| Personnel | 1,075,123 | 1,373,570 | 1,452,270 | 6% | 1,522,510 | 5% |
| Operating | 468,620 | 442,535 | 471,230 | 6% | 483,680 | 3% |
| Internal Charges | 3,441 | 4,190 | 4,400 | 5% | 4,620 | 5% |
| Administrative Fee | 1,706,286 | 1,864,350 | 1,929,520 | 3% | 1,996,990 | 3% |
| Capital Outlay | 4,165 | 750,000 | - | -100% | - | 0% |
| Transfers Out | 62,000 | 61,950 | 303,000 | 389% | 75,550 | -75% |
| Contribution to Fund Balance | - | - | - | 0% | 87,350 | 0% |
| Development Services Fund Total | 3,319,635 | 4,496,595 | 4,160,420 | -7% | 4,170,700 | 0% |
| Expenditures Total | 3,319,635 | 4,496,595 | 4,160,420 | -7% | 4,170,700 | 0% |

Significant Budgetary Changes

- Fiscal year 2027 Transfers Out includes a transfer to the Capital Projects fund to fully fund Development Services’ fleet replacement fund charge.
- Revenues are budgeted conservatively due to the volatile nature of the construction/building industry.

Fund Balance Available (Unrestricted)

| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Balance | \$ - | \$ 2,214,825 | \$ 4,048,593 | \$ 3,433,153 | \$ 3,433,153 |
| Addition (Use of) | 2,214,825 | 1,833,768 | (615,440) | - | 87,350 |
| Ending Balance | \$ 2,214,825 | \$ 4,048,593 | \$ 3,433,153 | \$ 3,433,153 | \$ 3,520,503 |

At a Glance:

Total Budget (2028): \$4,170,700 | Full-Time Equivalent Employees: 11.0

FUND DESCRIPTION

The Grants Fund encompasses major grants received from the City, including the Community Development Block Grant (CDBG) and Energy Efficiency and Conservation Block Grant (EECBG) programs.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|------------------------------|-----------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Grants Fund | | | | | | |
| Intergovernmental | 58,360 | 546,920 | 143,500 | -74% | - | -100% |
| Miscellaneous | 3 | - | - | 0% | - | 0% |
| Use of Fund Balance | - | 55,710 | - | -100% | - | 0% |
| Grants Fund Total | 58,363 | 602,630 | 143,500 | -76% | - | -100% |
| Revenue Total | 58,363 | 602,630 | 143,500 | -76% | - | -100% |
| Expenditures | | | | | | |
| Grants Fund | | | | | | |
| Personnel | 1,156 | - | - | 0% | - | 0% |
| Operating | 1,500 | 85,710 | - | -100% | - | 0% |
| Administrative Fee | - | 1,000 | - | -100% | - | 0% |
| Capital Outlay | 23,829 | 492,100 | 143,500 | -71% | - | -100% |
| Contribution to Fund Balance | - | 23,820 | - | -100% | - | 0% |
| Grants Fund Total | 26,485 | 602,630 | 143,500 | -76% | - | -100% |
| Expenditures Total | 26,485 | 602,630 | 143,500 | -76% | - | -100% |

Significant Budgetary Changes

- Capital Outlay is Phase 3 of the Community Center (former City Hall) remodel) funded by Community Development Block Grant (CDBG).
- Fiscal year 2027 is an estimate—The City has not been formally awarded its CDBG allocation.



HERRIMAN
CITY

CAPITAL PROJECT FUNDS



Park Impact Fee Fund

FUND DESCRIPTION

Park impact fees are collected for the purpose of allocating costs of future park, trail, and recreational facility project costs to new development (growth) that will be constructed to serve new developments. The park impact fee is only assessed to residential developments and is collected at the time a building permit is issued.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|------------------------------------|------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Parks Impact Fee Fund | | | | | | |
| Intergovernmental | - | 1,890,000 | - | -100% | - | 0% |
| Miscellaneous | 439,976 | 240,000 | 240,000 | 0% | 240,000 | 0% |
| Impact Fees | 740,885 | 750,000 | 828,900 | 11% | 828,900 | 0% |
| Use of Fund Balance | - | 7,343,550 | - | -100% | 1,321,580 | 0% |
| Parks Impact Fee Fund Total | 1,180,861 | 10,223,550 | 1,068,900 | -90% | 2,390,480 | 124% |
| Revenue Total | 1,180,861 | 10,223,550 | 1,068,900 | -90% | 2,390,480 | 124% |
| Expenditures | | | | | | |
| Parks Impact Fee Fund | | | | | | |
| Capital Outlay | 3,008,509 | 9,707,550 | 150,000 | -98% | 2,350,000 | 1467% |
| Transfers Out | - | 516,000 | 40,360 | -92% | 40,480 | 0% |
| Contribution to Fund Balance | - | - | 918,900 | 0% | - | -100% |
| Parks Impact Fee Fund Total | 3,008,509 | 10,223,550 | 1,109,260 | -89% | 2,390,480 | 116% |
| Expenditures Total | 3,008,509 | 10,223,550 | 1,109,260 | -89% | 2,390,480 | 116% |

Significant Budgetary Changes

Jackson Park was reduced from \$3.5 million to \$2.3 million in fiscal year 2028 due to funding availability. It is proposed that additional phases of construction will be needed.

Fund Balance Available

| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|-------------------|---------------------|-------------------|
| Beginning Balance | \$ 8,047,361 | \$ 9,995,106 | \$ 8,167,459 | \$ 823,909 | \$ 1,742,809 |
| Addition (Use of) | 1,947,745 | (1,827,647) | (7,343,550) | 918,900 | (1,321,580) |
| Ending Balance | \$ 9,995,106 | \$ 8,167,459 | \$ 823,909 | \$ 1,742,809 | \$ 421,229 |

| | FY2027 CM Recommended | FY2028 CM Recommended |
|------------------------------------|-----------------------|-----------------------|
| Expenditures | | |
| Parks Impact Fee Fund | | |
| Bonneville Shoreline Trail | - | 50,000 |
| Dai 11800 S Business Center Trail | 150,000 | - |
| Jackson Park | - | 2,300,000 |
| Parks Impact Fee Fund Total | 150,000 | 2,350,000 |

Transportation Impact Fee Fund

FUND DESCRIPTION

Transportation impact fees are collected for the purpose of allocating costs of future roadways to new development (growth) that will be constructed to serve new developments. The road impact fee is assessed to both commercial and residential developments and is collected at the time a building permit is issued. The road impact fee was reduced in fiscal year 2026 after a revised Transportation Master Plan was adopted.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|------------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Transportation Impact Fee Fund | | | | | | |
| Intergovernmental | - | 500,000 | - | -100% | - | 0% |
| Miscellaneous | 132,884 | 19,000 | 60,000 | 216% | 50,000 | -17% |
| Impact Fees | 1,561,188 | 1,750,000 | 1,459,800 | -17% | 1,459,800 | 0% |
| Use of Fund Balance | - | 2,466,810 | 537,090 | -78% | 433,810 | -19% |
| Transportation Impact Fee Fund Total | 1,694,072 | 4,735,810 | 2,056,890 | -57% | 1,943,610 | -6% |
| Revenue Total | 1,694,072 | 4,735,810 | 2,056,890 | -57% | 1,943,610 | -6% |
| Expenditures | | | | | | |
| Transportation Impact Fee Fund | | | | | | |
| Capital Outlay | 2,085,401 | 2,949,210 | 626,950 | -79% | 515,000 | -18% |
| Transfers Out | 682,300 | 1,786,600 | 1,429,940 | -20% | 1,428,610 | 0% |
| Transportation Impact Fee Fund Total | 2,767,701 | 4,735,810 | 2,056,890 | -57% | 1,943,610 | -6% |
| Expenditures Total | 2,767,701 | 4,735,810 | 2,056,890 | -57% | 1,943,610 | -6% |

Significant Budgetary Changes

The majority (if not all) of the impact fee revenues collected moving forward will be used to make debt service payments on the 2025 Sales and Franchise Tax Revenue Bonds.

Fund Balance Available

| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|-------------------|-------------------|-----------------|
| Beginning Balance | \$ 1,399,558 | \$ 3,535,511 | \$ 2,461,882 | \$ 970,072 | \$ 432,982 |
| Addition (Use of) | 2,135,953 | (1,073,629) | (1,491,810) | (537,090) | (433,810) |
| Ending Balance | \$ 3,535,511 | \$ 2,461,882 | \$ 970,072 | \$ 432,982 | \$ (828) |

| | FY2027 CM Recommended | FY2028 CM Recommended |
|--|-----------------------|-----------------------|
| Expenditures | | |
| Transportation Impact Fee Fund | | |
| Traffic Signal-Auto Row & 12600 S | - | 750,000 |
| Traffic Signal-Dansie Oaks Blvd & Herriman Main St | 275,000 | - |
| Traffic Signal-Miller Crossing Dr & Main St | 275,500 | - |
| Transportation Impact Fee Fund Total | 626,950 | 515,000 |

Public Safety and Fire Impact Fee Funds

FUND DESCRIPTION

The Public Safety Impact Fee Fund is used to account for fees collected for the purpose of allocating costs of police infrastructure (Police stations or satellite stations) to new development (growth) that will be incurred to serve new developments. The impact fee is assessed to both commercial and residential developments and is collected at the time a building permit is issued. Funds are being collected for use on future fire and police stations.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--------------------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Public Safety Impact Fee Fund | | | | | | |
| Revenue | | | | | | |
| Miscellaneous | 70,624 | 56,000 | 60,000 | 7% | 60,000 | 0% |
| Impact Fees | 273,318 | 200,000 | 113,300 | -43% | 113,300 | 0% |
| Transfers In | - | - | - | 0% | - | 0% |
| Revenue Total | 343,942 | 256,000 | 173,300 | -32% | 173,300 | 0% |
| Expenditures | | | | | | |
| Transfers Out | 4,250 | 4,250 | - | -100% | - | 0% |
| Contribution to Fund Balance | - | 251,750 | 173,300 | -31% | 173,300 | 0% |
| Expenditures Total | 4,250 | 256,000 | 173,300 | -32% | 173,300 | 0% |
| Fire Impact Fee Fund | | | | | | |
| Revenue | | | | | | |
| Miscellaneous | 59,981 | 690 | 10,000 | 1349% | 10,000 | 0% |
| Impact Fees | 305,880 | 250,000 | 122,700 | -51% | 122,700 | 0% |
| Use of Fund Balance | - | 1,337,060 | - | -100% | - | 0% |
| Revenue Total | 365,861 | 1,587,750 | 132,700 | -92% | 132,700 | 0% |
| Expenditures | | | | | | |
| Capital Outlay | 317,993 | 1,587,750 | - | -100% | - | 0% |
| Contribution to Fund Balance | - | - | 132,700 | 0% | 132,700 | 0% |
| Expenditures Total | 317,993 | 1,587,750 | 132,700 | -92% | 132,700 | 0% |

Fund Balance Available - Public Safety Impact Fee Fund

| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Balance | \$ 953,706 | \$ 1,333,000 | \$ 1,672,692 | \$ 1,672,692 | \$ 1,845,992 |
| Addition (Use of) | 379,294 | 339,692 | - | 173,300 | 173,300 |
| Ending Balance | \$ 1,333,000 | \$ 1,672,692 | \$ 1,672,692 | \$ 1,845,992 | \$ 2,019,292 |

Fund Balance Available - Fire Impact Fee Fund

| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|-------------------|-------------------|-------------------|
| Beginning Balance | \$ 918,222 | \$ 1,284,955 | \$ 1,332,823 | \$ (4,237) | \$ 128,463 |
| Addition (Use of) | 366,733 | 47,868 | (1,337,060) | 132,700 | 132,700 |
| Ending Balance | \$ 1,284,955 | \$ 1,332,823 | \$ (4,237) | \$ 128,463 | \$ 261,163 |

Capital Projects Fund

FUND DESCRIPTION

The general Capital Projects fund is used to account for the resources used to acquire, construct, and improve major capital facilities, other than those financed by impact fee funds, bond funds, or enterprise (Water and Storm Water) funds. These funds are typically multi-year projects which carryover from year to year until the individual project is completed. The principal source of revenue for these funds comes from transfers from the General Fund. Other sources of revenue (such as reimbursements or grant revenue) are also captured in this fund.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|-------------------|-------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Capital Projects | | | | | | |
| Intergovernmental | 1,536,942 | 39,271,380 | - | -100% | - | 0% |
| Miscellaneous | 2,043,127 | 700,600 | 500,000 | -29% | 500,000 | 0% |
| Transfers In | 6,883,174 | 11,210,090 | 980,740 | -91% | 106,560 | -89% |
| Use of Fund Balance | - | 12,037,660 | 1,769,125 | -85% | 3,985,030 | 125% |
| Other Financing Sources | - | - | - | 0% | - | 0% |
| Capital Projects Total | 10,463,243 | 63,219,730 | 3,249,865 | -95% | 4,591,590 | 41% |
| Revenue Total | 10,463,243 | 63,219,730 | 3,249,865 | -95% | 4,591,590 | 41% |
| Expenditures | | | | | | |
| Animal Services | | | | | | |
| Buildings | - | - | - | 0% | 1,200,000 | 0% |
| Capital Outlay | - | 92,800 | - | -100% | - | 0% |
| Arts and Cultural Development | | | | | | |
| Other Assets | | | 20,000 | 0% | - | -100% |
| Communications | | | | | | |
| Equipment | - | | 90,000 | 0% | - | -100% |
| Facilities | | | | | | |
| Capital Outlay | 30,000 | - | - | 0% | - | 0% |
| Finance | | | | | | |
| Capital Outlay | 279,865 | 320,135 | 15,000 | -95% | - | -100% |
| Parks | | | | | | |
| Other Assets | - | - | 540,000 | 0% | - | -100% |
| Equipment | - | - | - | 0% | 465,000 | 0% |
| Capital Outlay | 27,545 | 1,432,785 | 105,460 | -93% | 106,560 | 1% |
| Parks Total | 27,545 | 1,432,785 | 645,460 | -55% | 571,560 | -11% |
| Public Works Administration | | | | | | |
| Other Assets | - | | 100,000 | 0% | 100,000 | 0% |
| Buildings | - | 448,410 | 900,000 | 101% | - | -100% |
| Public Works Administration Total | - | 448,410 | 1,000,000 | 123% | 100,000 | -90% |
| Transportation | | | | | | |
| Capital Outlay | 9,243,825 | 50,534,630 | 1,038,000 | -98% | 1,718,000 | 66% |
| Storm Water | | | | | | |
| Capital Outlay | - | 40,600 | - | -100% | - | 0% |
| Street Lights | | | | | | |
| Capital Outlay | 24,504 | 143,070 | 75,700 | -47% | 78,730 | 4% |
| Capital Projects | | | | | | |
| Capital Outlay | 26,590 | - | - | 0% | - | 0% |
| Transfers Out | 160,000 | - | 365,705 | 0% | 923,300 | 152% |
| Contribution to Fund Balance | - | - | - | 0% | - | 0% |
| Capital Projects Total | 186,590 | - | 365,705 | 0% | 923,300 | 152% |
| Fire | | | | | | |
| Capital Outlay | - | 7,361,840 | - | -100% | - | 0% |
| Other | | | | | | |
| Debt Service | 80,249 | - | - | 0% | - | 0% |
| Capital Outlay | 2,021,833 | 2,845,460 | - | -100% | - | 0% |
| Other Total | 2,102,082 | 2,845,460 | - | -100% | - | 0% |
| Expenditures Total | 11,894,411 | 63,219,730 | 3,249,865 | -95% | 4,591,590 | 41% |

Capital Project Funds Cont.

| Fund Balance Available | | | | | |
|---|----------------------|----------------------|---------------------|---------------------|-------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 7,051,126 | \$ 12,351,401 | \$ 10,628,148 | \$ 6,564,653 | \$ 4,795,528 |
| Addition (Use of) | 5,300,275 | (1,723,253) | (10,010,550) | (1,769,125) | (3,985,030) |
| Ending Balance | \$ 12,351,401 | \$ 10,628,148 | \$ 617,598 | \$ 4,795,528 | \$ 810,498 |
| Interfund Loan (Water Rights Impact) | \$ 8,529,469 | \$ 7,609,748 | \$ 7,609,748 | | |
| Water Interfund Loan Shortage | | (1,662,693) | (1,662,693) | | |
| Adjusted Ending Balance | \$ 20,880,870 | \$ 16,575,203 | \$ 6,564,653 | | |

| | FY2027 CM Recommended | FY2028 CM Recommended |
|--|-----------------------|-----------------------|
| Animal Services | | |
| Animal Services Shelter Improvements | - | 1,200,000 |
| Arts and Cultural Development | | |
| Art Mural Installation | 20,000 | - |
| Communications | | |
| Relocation Of Message Boards | 90,000 | - |
| Finance | | |
| 0172-00 ERP System Replacement | 15,000 | - |
| Parks | | |
| 0215-00 Ice Ribbon Reserve Fund | 105,460 | 106,560 |
| Park Amenity Replacement Fund | - | 315,000 |
| Rose Creek Tennis Court Resurfacing | 40,000 | - |
| Rosecrest Splash Pad Equipment Replacement | 500,000 | - |
| Tapestry Park Playground Replacement | - | 150,000 |
| Parks Total | 645,460 | 571,560 |
| Public Works Administration | | |
| 0089-00 Public Works Facility | 900,000 | - |
| Trans-Jordan Equity Contribution | 100,000 | 100,000 |
| Public Works Administration Total | 1,000,000 | 100,000 |
| Transportation | | |
| 0001-01 11800 S Improvements Ph 1 (Reimb) | 338,000 | 338,000 |
| 0284-00 Rosecrest Road Rehabilitation | 700,000 | - |
| Soleil Hills Ph 3 | - | 1,380,000 |
| Transportation Total | 1,038,000 | 1,718,000 |
| Street Lights | | |
| 0182-00 Streetlight Replacement Project | 75,700 | 78,730 |
| Grand Total | 2,884,160 | 3,668,290 |

Capital Projects Equipment Fund

FUND DESCRIPTION

The Capital Projects Equipment Fund is new for fiscal year 2025 and will be used for the purchase of vehicles and equipment outside the Enterprise Funds (Water and Storm Water). In addition, this fund will accumulate resources for the purchase of future vehicles and equipment.

| | FY2026 | | % Difference- | | % Difference- | |
|-------------------------------|------------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | FY2025 (Actual) | Estimated | FY2027 CM Recommended | FY2027 to FY2026 | FY2028 CM Recommended | FY2028 to FY2027 |
| Revenue | | | | | | |
| Engineering | | | | | | |
| Sale of Capital Assets | 22,008 | - | - | 0% | - | 0% |
| Parks | | | | | | |
| Sale of Capital Assets | 101,898 | - | - | 0% | - | 0% |
| Police | | | | | | |
| Sale of Capital Assets | 121,995 | - | - | 0% | - | 0% |
| Transportation | | | | | | |
| Sale of Capital Assets | 64,461 | - | - | 0% | - | 0% |
| Street Lights | | | | | | |
| Sale of Capital Assets | 24,629 | - | - | 0% | - | 0% |
| Revenue Total | 2,122,613 | 1,611,000 | 2,821,150 | 75% | 2,337,810 | -17% |
| Expenditures | | | | | | |
| Animal Services | | | | | | |
| Vehicles | 73,595 | - | 168,000 | 0% | 84,000 | -50% |
| Community Events | | | | | | |
| Machinery and Equipment | - | - | 15,000 | 0% | 58,000 | 287% |
| Community Services | | | | | | |
| Vehicles | - | - | - | 0% | 84,000 | 0% |
| Engineering | | | | | | |
| Vehicles | - | - | 105,660 | 0% | - | -100% |
| Facilities | | | | | | |
| Vehicles | - | - | 69,400 | 0% | 73,000 | 5% |
| Machinery and Equipment | - | - | 33,000 | 0% | - | -100% |
| Facilities Total | - | - | 102,400 | 0% | 73,000 | -29% |
| GIS | | | | | | |
| Vehicles | - | - | - | 0% | 84,210 | 0% |
| Machinery and Equipment | - | - | - | 0% | 15,000 | 0% |
| Software | - | - | 54,050 | 0% | - | -100% |
| GIS Total | - | - | 54,050 | 0% | 99,210 | 84% |
| Information Technology | | | | | | |
| Computers and Equipment | - | 20,000 | 140,000 | 600% | 170,000 | 21% |
| Software | - | - | 50,000 | 0% | - | -100% |
| Capital Outlay | 26,784 | 80,850 | - | -100% | - | 0% |
| Parks | | | | | | |
| Vehicles | 314,294 | 156,260 | 142,720 | -9% | 57,300 | -60% |
| Machinery and Equipment | 20,389 | - | 39,250 | 0% | 25,000 | -36% |
| Parks Total | 334,683 | 156,260 | 181,970 | 16% | 82,300 | -55% |
| Police | | | | | | |
| Vehicles | - | 663,000 | 1,092,000 | 65% | 764,000 | -30% |
| Machinery and Equipment | 22,551 | 22,000 | - | -100% | 80,000 | 0% |
| Software | - | 60,000 | - | -100% | - | 0% |
| Police Total | 22,551 | 745,000 | 1,092,000 | 47% | 844,000 | -23% |
| Transportation | | | | | | |
| Vehicles | 209,891 | - | - | 0% | - | 0% |
| Machinery and Equipment | - | - | 60,000 | 0% | 82,400 | 37% |
| Capital Outlay | 25,574 | 16,000 | - | -100% | - | 0% |
| Transportation Total | 235,464 | 16,000 | 60,000 | 275% | 82,400 | 37% |
| Snow Removal | | | | | | |
| Machinery and Equipment | - | - | 50,000 | 0% | 21,000 | -58% |
| Street Signs | | | | | | |
| Machinery and Equipment | - | - | 22,000 | 0% | 24,000 | 9% |
| Fleet | | | | | | |
| Vehicles | - | - | 539,070 | 0% | 624,630 | 16% |
| Building | | | | | | |
| Vehicles | - | - | 241,000 | 0% | 13,550 | -94% |
| Capital Equipment Fund | | | | | | |
| Transfers Out | 53,530 | - | - | 0% | - | 0% |
| Contribution to Fund Balance | - | 592,890 | - | -100% | 77,720 | 0% |
| Expenditures Total | 746,607 | 1,611,000 | 2,821,150 | 75% | 2,337,810 | -17% |

Individual Projects—Capital Projects Equipment Fund

| | FY2027 CM Recommended | FY2028 CM Recommended |
|---|--------------------------|--------------------------|
| Expenditures | | |
| Animal Services | | |
| Ford F150 (Unit HPD196) | 84,000 | - |
| Vehicle Replacement Fund-Public Safety (Non Police) | 84,000 | 84,000 |
| Animal Services Total | 168,000 | 84,000 |
| Community Events | | |
| Christmas Tree-Crane Park | - | 45,000 |
| Community Float | - | 13,000 |
| Golf Cart | 15,000 | - |
| Community Events Total | 15,000 | 58,000 |
| Community Services | | |
| Ford F150 (Unit HPD207) | - | 84,000 |
| Engineering | | |
| Ford F150 (Unit 211) | 52,830 | - |
| Ford F150 (Unit 240) | 52,830 | - |
| Engineering Total | 105,660 | - |
| Facilities | | |
| Community Room Flooring Replacement | 33,000 | - |
| Ford Transit 250 Van (Unit 193) | - | 73,000 |
| Ford Transit 250 Van (Unit 194) | 69,400 | - |
| Facilities Total | 102,400 | 73,000 |
| GIS | | |
| Aero Graphical Aerial | 16,000 | - |
| Drone | - | 15,000 |
| Ford F150 (Unit 204) | - | 84,210 |
| Lidar | 38,050 | - |
| GIS Total | 54,050 | 99,210 |
| Information Technology | | |
| 800Mhz Radio System Replacement | 40,000 | - |
| Council Chambers Av System Replacement | - | 120,000 |
| Court Av System Replacement | - | 50,000 |
| Hosting Hardware Refresh | 100,000 | - |
| Work Order Software | 50,000 | - |
| Information Technology Total | 190,000 | 170,000 |
| Parks | | |
| 16' Equipment Trailer | 14,250 | - |
| 72" Deck Mower | 25,000 | 25,000 |
| Ford E250 Van (Unit 189) | 61,800 | - |
| Ford F150 (New) | - | 57,300 |
| Ford F350 (Unit 192) | 80,920 | - |
| Parks Total | 181,970 | 82,300 |

Individual Projects—Capital Projects Equipment Fund (Cont.)

| | | |
|---------------------------------------|------------------|------------------|
| Police | | |
| FARO Replacement | - | 65,000 |
| Ford F150 (New-Commander) | 84,000 | - |
| Ford F150 (New-Sergeant) | 84,000 | - |
| Ford F150 (Unit HPD185) | 84,000 | - |
| Ford F150 (Unit HPD186) | 84,000 | - |
| Ford F150 (Unit HPD187) | 84,000 | - |
| Ford F150 (Unit HPD188) | 84,000 | - |
| Ford F150 (Unit HPD189) | 84,000 | - |
| Ford F150 (Unit HPD190) | 84,000 | - |
| Ford F150 (Unit HPD191) | 84,000 | - |
| Ford F150 (Unit HPD192) | 84,000 | - |
| Ford F150 (Unit HPD193) | 84,000 | - |
| Ford F150 (Unit HPD194) | 84,000 | - |
| Ford F150 (Unit HPD195) | 84,000 | - |
| Ford F150 (Unit HPD197) | - | 84,000 |
| Ford F150 (Unit HPD198) | - | 84,000 |
| Ford F150 (Unit HPD199) | - | 84,000 |
| Ford F150 (Unit HPD200) | - | 84,000 |
| Ford F150 (Unit HPD201) | - | 84,000 |
| Ford F150 (Unit HPD202) | - | 84,000 |
| Ford F150 (Unit HPD203) | - | 88,000 |
| Ford F150 (Unit HPD204) | - | 88,000 |
| Light Trailer | - | 15,000 |
| Ford 150 (New-Officer) | - | 84,000 |
| Police Total | 1,092,000 | 844,000 |
| Transportation | | |
| Asphalt Roller | 60,000 | - |
| Skid Steer | - | 82,400 |
| Transportation Total | 60,000 | 82,400 |
| Snow Removal | | |
| 4 Wheeler | 20,000 | 21,000 |
| Truck Mounted Radios | 30,000 | - |
| Snow Removal Total | 50,000 | 21,000 |
| Street Signs | | |
| Variable Message Board | 22,000 | 24,000 |
| Fleet | | |
| Ford F150 (Unit 222) | - | 58,600 |
| Vehicle Replacement Fund-General Fund | 539,070 | 566,030 |
| Fleet Total | 539,070 | 624,630 |
| Building | | |
| Vehicle Replacement Fund-Building | 241,000 | 13,550 |
| Capital Equipment Fund | | |
| Contribution To Fund Balance | - | 77,720 |
| Expenditures Total | 2,821,150 | 2,337,810 |

Capital Projects Bond Fund

FUND DESCRIPTION

The Capital Projects Bond Fund will be used for capital projects intended to be funded with bond financing. The projects funded in fiscal year 2025 and 2026 represent Master Development Agreement (MDA) and reimbursement agreement obligations coming due in the next few years. A second bond to complete these requirements will be needed at a future date.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|-------------------|-------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Capital Project-Bond Fund | | | | | | |
| Miscellaneous | 34,620 | 418,700 | - | -100% | - | 0% |
| Use of Fund Balance | - | 16,415,480 | - | -100% | - | 0% |
| Other Financing Sources | 17,562,606 | - | - | 0% | - | 0% |
| Capital Project-Bond Fund Total | 17,597,226 | 16,834,180 | - | -100% | - | 0% |
| Revenue Total | 17,597,226 | 16,834,180 | - | -100% | - | 0% |
| Expenditures | | | | | | |
| Parks | | | | | | |
| Capital Outlay | - | - | - | 0% | - | 0% |
| Parks Total | - | - | - | 0% | - | 0% |
| Public Works Administration | | | | | | |
| Buildings | - | - | - | 0% | - | 0% |
| Public Works Administration Total | - | - | - | 0% | - | 0% |
| Transportation | | | | | | |
| Capital Outlay | 525,850 | 16,727,000 | - | -100% | - | 0% |
| Transportation Total | 525,850 | 16,727,000 | - | -100% | - | 0% |
| Capital Project-Bond Fund | | | | | | |
| Capital Outlay | 121,812 | 107,180 | - | -100% | - | 0% |
| Capital Project-Bond Fund Total | 121,812 | 107,180 | - | -100% | - | 0% |
| Expenditures Total | 647,662 | 16,834,180 | - | -100% | - | 0% |

Significant Budgetary Changes

- 6400 W Phase 2 Improvements will use bond proceeds from projects that came in under budget (not reflected in this budget; will be future budget amendment).
- A second bond is anticipated to be needed in fiscal year 2028. However, the amount of the bond is not certain at this time. A future budget amendment will be needed if an additional bond is issued.

DEBT SERVICE FUND



Debt Service Fund

FUND DESCRIPTION

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs for the governmental funds (excluding Enterprise Fund debt). Long-term debt includes bonds issued and capital leases.

| | FY2026 | | % Difference- | | % Difference- | |
|---|------------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | FY2025 (Actual) | Estimated | FY2027 CM Recommended | FY2027 to FY2026 | FY2028 CM Recommended | FY2028 to FY2027 |
| Revenue | | | | | | |
| Debt Service Fund | | | | | | |
| Intergovernmental | | | | | | |
| Utah Dept Of Transportation Grant | 800,000 | 800,000 | 800,000 | 0% | 800,000 | 0% |
| Intergovernmental Total | 800,000 | 800,000 | 800,000 | 0% | 800,000 | 0% |
| Miscellaneous | | | | | | |
| Interest Income | 35,066 | 28,000 | 28,000 | 0% | 28,000 | 0% |
| Miscellaneous Total | 35,066 | 28,000 | 28,000 | 0% | 28,000 | 0% |
| Transfers In | | | | | | |
| Transfer From Development Services Fund | 62,000 | 61,950 | 62,000 | 0% | 62,000 | 0% |
| Transfer From General Fund | 1,602,614 | 1,950,770 | 1,983,495 | 2% | 1,983,580 | 0% |
| Transfer From Park Impact Fund | - | 516,000 | 40,360 | -92% | 40,480 | 0% |
| Transfer From Road Impact Fund | 682,300 | 1,786,600 | 1,429,940 | -20% | 1,428,610 | 0% |
| Transfers In Total | 2,346,914 | 4,315,320 | 3,515,795 | -19% | 3,514,670 | 0% |
| Revenue Total | 3,181,980 | 5,143,320 | 4,343,795 | -16% | 4,342,670 | 0% |
| Expenditures | | | | | | |
| Debt Service Fund | | | | | | |
| Debt Service | | | | | | |
| Sales Tax Bond 2015 Interest | 761,925 | 709,420 | 641,640 | -10% | 576,170 | -10% |
| Sales Tax Bond 2015 Principal | 1,345,000 | 1,395,000 | 1,470,000 | 5% | 1,535,000 | 4% |
| Sales Tax Bond 2021 Interest | 140,288 | 134,000 | 126,980 | -5% | 119,190 | -6% |
| Sales Tax Bond 2021 Principal | 659,000 | 665,000 | 673,000 | 1% | 680,000 | 1% |
| Sales Tax Bond 2025 Interest | - | 957,400 | 804,375 | -16% | 779,500 | -3% |
| Sales Tax Bond 2025 Principal | - | 1,139,600 | 485,000 | -57% | 510,000 | 5% |
| 2023 Vehicle Lease Interest | 28,151 | 23,100 | 17,690 | -23% | 12,080 | -32% |
| 2023 Vehicle Lease Principal | 104,647 | 109,800 | 115,110 | 5% | 120,730 | 5% |
| 02-27 2020 Vehicle Lease Interest | 962 | - | - | 0% | - | 0% |
| 02-27 2020 Vehicle Lease Principal | 46,263 | - | - | 0% | - | 0% |
| 05-15 2020 Vehicle Lease Interest | 1,861 | - | - | 0% | - | 0% |
| 05-15 2020 Vehicle Lease Principal | 86,134 | - | - | 0% | - | 0% |
| Trustee Fees | 4,500 | 10,000 | 10,000 | 0% | 10,000 | 0% |
| Debt Service Total | 3,178,730 | 5,143,320 | 4,343,795 | -16% | 4,342,670 | 0% |
| Operating | | | | | | |
| Professional And Technical | 3,250 | - | - | 0% | - | 0% |
| Operating Total | 3,250 | - | - | 0% | - | 0% |
| Expenditures Total | 3,181,980 | 5,143,320 | 4,343,795 | -16% | 4,342,670 | 0% |

RENEWAL AGENCY FUNDS



Herriman Towne Center CDA

FUND DESCRIPTION

The Herriman Towne Center CDA was created in 2010 as a means to finance infrastructure improvements made within the Towne Center CDA project area. Special Assessment Area (SAA) bonds were issued to finance the upfront costs of infrastructure installation, with tax increment generated by the project area used to pay the yearly debt service obligations. In 2023 the City entered into a participation agreement with HTC Communities LLC (one of the original developers) to reimburse for other infrastructure costs not included in the SAA Bond. The project area will continue until tax year 2035.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-------------------------------|------------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Towne Center CDA | | | | | | |
| Taxes | 3,706,136 | 4,096,520 | 4,051,140 | -1% | 4,358,430 | 8% |
| Miscellaneous | 118,097 | 126,020 | 90,000 | -29% | 90,000 | 0% |
| Transfers In | - | - | 46,370 | 0% | 194,760 | 320% |
| Towne Center CDA Total | 3,824,233 | 4,222,540 | 4,187,510 | -1% | 4,643,190 | 11% |
| Revenue Total | 3,824,233 | 4,222,540 | 4,187,510 | -1% | 4,643,190 | 11% |
| Expenditures | | | | | | |
| Towne Center CDA | | | | | | |
| Tax Increment Payments | 1,828,773 | 1,879,920 | 2,211,900 | 18% | 2,656,150 | 20% |
| Debt Service | 1,758,579 | 1,761,150 | 1,764,360 | 0% | 1,764,150 | 0% |
| Administrative | 74,009 | 80,980 | 82,500 | 2% | 85,380 | 3% |
| Increase to Fund Balance | - | 500,490 | 128,750 | -74% | 137,510 | 7% |
| Capital Outlay | 56,756 | - | - | 0% | - | 0% |
| Towne Center CDA Total | 3,718,117 | 4,222,540 | 4,187,510 | -1% | 4,643,190 | 11% |
| Expenditures Total | 3,718,117 | 4,222,540 | 4,187,510 | -1% | 4,643,190 | 11% |

Significant Budgetary Changes

- Tax Increment Payments include participation agreements with HTC Communities LLC and EPC Herriman LLC (Commons at Herriman Towne Center).

| Fund Balance Available (Unrestricted) | | | | | |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Actual) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 6,338,779 | \$ 2,739,129 | \$ 2,845,245 | \$ 3,075,735 | \$ 3,204,485 |
| Addition (Use of) | (3,599,650) | 106,116 | 230,490 | 128,750 | 137,510 |
| Ending Balance | \$ 2,739,129 | \$ 2,845,245 | \$ 3,075,735 | \$ 3,204,485 | \$ 3,341,995 |

Herriman Business Center CDA

FUND DESCRIPTION

The Herriman Business Center CDA was created in 2018 as a means to finance infrastructure improvements made within the Herriman Business Center CDA project area. The CDA is obligated through a tax participation agreement to pay the Sorenson Legacy Foundation and Sorenson Impact Foundation all tax increment collected (excluding Salt Lake County), limited to project costs submitted. The project area will continue until tax year 2040.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|----------------------------------|------------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Business Center CDA | | | | | | |
| Taxes | 1,631,748 | 1,737,440 | 1,834,670 | 6% | 1,889,710 | 3% |
| Miscellaneous | 61,314 | 26,030 | 40,000 | 54% | 40,000 | 0% |
| Revenue Total | 1,693,062 | 1,763,470 | 1,874,670 | 6% | 1,929,710 | 3% |
| Expenditures | | | | | | |
| Business Center CDA | | | | | | |
| Tax Increment Payments | 1,353,877 | 1,447,760 | 841,269 | -42% | 1,566,900 | 86% |
| Administrative | 23,954 | 26,290 | 29,140 | 11% | 30,000 | 3% |
| Capital Outlay | - | - | 680,000 | 0% | - | -100% |
| Increase to Fund Balance | - | 289,420 | 324,261 | 12% | 332,810 | 3% |
| Business Center CDA Total | 1,377,831 | 1,763,470 | 1,874,670 | 6% | 1,929,710 | 3% |
| Expenditures Total | 1,377,831 | 1,763,470 | 1,874,670 | 6% | 1,929,710 | 3% |

| Fund Balance Available (Unrestricted) | | | | | |
|---------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 6,338,779 | \$ 2,739,129 | \$ 2,845,245 | \$ 3,075,735 | \$ 3,204,485 |
| Addition (Use of) | (3,599,650) | 106,116 | 230,490 | 128,750 | 137,510 |
| Ending Balance | \$ 2,739,129 | \$ 2,845,245 | \$ 3,075,735 | \$ 3,204,485 | \$ 3,341,995 |

Significant Budgetary Changes

- Fiscal year 2027 Capital Outlay is the SLCC Ponds Phase I project.
- Dramatic fiscal year 2027 decrease and fiscal year 2028 increase is due to the SLCC Ponds capital project. Per the Agency's interlocal agreement with the Sorenson Foundations, this project will be deducted from their allowable tax increment payment.

Herriman Anthem CRA

FUND DESCRIPTION

The Herriman Anthem CRA was created in 2017 as a means to finance infrastructure improvements made within the Herriman Anthem CRA project area and to incentivize the development of a WinCo grocery store in the project area. The CRA is obligated through a tax participation agreement to pay the Anthem Center LLC 73.33% of tax increment funds received (after deducting certain project area expenditures), limited to infrastructure expenses incurred. The Renewal Agency has also entered into other tax increment participation agreements for other infrastructure costs and retail incentives. The project area will continue until tax year 2040.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|------------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Anthem CRA | | | | | | |
| Taxes | 1,530,596 | 1,524,690 | 1,769,470 | 16% | 1,822,560 | 3% |
| Miscellaneous | 29,148 | 6,360 | 15,000 | 136% | 15,000 | 0% |
| Anthem CRA Total | 1,559,744 | 1,531,050 | 1,784,470 | 17% | 1,837,560 | 3% |
| Revenue Total | 1,559,744 | 1,531,050 | 1,784,470 | 17% | 1,837,560 | 3% |
| Expenditures | | | | | | |
| Anthem CRA | | | | | | |
| Tax Increment Payments | 1,275,805 | 1,161,540 | 1,332,620 | 15% | 1,372,610 | 3% |
| Administrative | 19,737 | 23,950 | 24,710 | 3% | 25,500 | 3% |
| Affordable Housing | - | 110,700 | 128,480 | 16% | 136,300 | 6% |
| Increase to Fund Balance | - | 234,860 | 298,660 | 27% | 303,150 | 2% |
| Anthem CRA Total | 1,295,542 | 1,531,050 | 1,784,470 | 17% | 1,837,560 | 3% |
| Expenditures Total | 1,295,542 | 1,531,050 | 1,784,470 | 17% | 1,837,560 | 3% |

| Fund Balance Available (Unrestricted) | | | | | |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 69,686 | \$ 190,725 | \$ 454,928 | \$ 689,788 | \$ 988,448 |
| Addition (Use of) | 121,039 | 264,203 | 234,860 | 298,660 | 303,150 |
| Ending Balance | \$ 190,725 | \$ 454,928 | \$ 689,788 | \$ 988,448 | \$ 1,291,598 |

Herriman Innovation CRA

FUND DESCRIPTION

The Herriman Innovation CRA was created in 2019 as a means to finance infrastructure improvements associated with a business park on the west side of the City. The CRA is obligated through a tax participation agreement to pay Herriman Industrial # 1 87.1% of tax increment funds received (after deducting certain project area expenditures) up to \$1,280,441. Additionally, an interlocal agreement with South Valley Sewer District requires a \$3,000,000 contribution for a sanitary sewer line to be constructed in the project area. Additionally, the CRA must set aside 10% of tax increment received for affordable housing. The project area will continue until tax year 2037.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-----------------------------|-----------------|------------------|-----------------------|--------------------------------|-----------------------|--------------------------------|
| Revenue | | | | | | |
| Innovation CRA | | | | | | |
| Taxes | 411,632 | 349,130 | 349,130 | 0% | 349,130 | 0% |
| Miscellaneous | 30,304 | 23,430 | 20,000 | -15% | 20,000 | 0% |
| Innovation CRA Total | 441,936 | 372,560 | 369,130 | -1% | 369,130 | 0% |
| Revenue Total | 441,936 | 372,560 | 369,130 | -1% | 369,130 | 0% |
| Expenditures | | | | | | |
| Innovation CRA | | | | | | |
| Tax Increment Payments | 166,515 | 141,270 | 141,270 | 0% | 141,270 | 0% |
| Administrative | 10,112 | 12,950 | 13,330 | 3% | 13,720 | 3% |
| Affordable Housing | - | 20,790 | 20,790 | 0% | 20,790 | 0% |
| Increase to Fund Balance | - | 197,550 | 193,740 | -2% | 193,790 | 0% |
| Innovation CRA Total | 176,627 | 372,560 | 369,130 | -1% | 369,570 | 0% |
| Expenditures Total | 176,627 | 372,560 | 369,130 | -1% | 369,570 | 0% |

| Fund Balance Available (Unrestricted)* | | | | | |
|--|-------------------|-------------------|-------------------|---------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 253,434 | \$ 477,576 | \$ 742,885 | \$ 940,435 | \$ 1,134,175 |
| Addition (Use of) | 224,142 | 265,309 | 197,550 | 193,740 | 193,790 |
| Ending Balance | \$ 477,576 | \$ 742,885 | \$ 940,435 | \$ 1,134,175 | \$ 1,327,965 |

*The Innovation District has long-term contracts that will consume any available fund balance if fulfilled.

| Significant Budgetary Changes |
|--|
| <ul style="list-style-type: none"> Herriman Industrial # 1 increment payment is not included the budget, as a formal request has not been made and the Renewal Agency cannot make payment until this is received. |

Renewal Agency—Herriman North CRA

FUND DESCRIPTION

The Herriman North CRA was created in 2019 as a means to incentivize the creation of an Automall within the City of Herriman. The project area includes 117.3 acres of land and includes Mountain View Corridor to the east and 12600 South (Herriman Boulevard) to the south.

The project area only has one participant—The City of Herriman. An interlocal agreement was entered into between the Renewal Agency and the City of Herriman to contribute 70 percent of sales tax revenues generated in the area to the Renewal Agency to satisfy participation agreements signed by multiple businesses. Currently, only one agreement is active for retail businesses located along Herriman Boulevard. However, the first automotive dealership is expected to open in fiscal year 2027.

| | FY2025 (Actual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------------|-----------------|------------------|-----------------------|--------------------------------------|-----------------------|--------------------------------------|
| Revenue | | | | | | |
| Herriman North CRA | | | | | | |
| Transfers In | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Herriman North CRA Total | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Revenue Total | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Expenditures | | | | | | |
| Herriman North CRA | | | | | | |
| Tax Increment Payments | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Herriman North CRA Total | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |
| Expenditures Total | 13,910 | 25,000 | 70,000 | 180% | 70,000 | 0% |

Significant Budgetary Changes

Tax increment payments are anticipated to increase with the opening of the first dealership in the Automall project area.

ENTERPRISE FUNDS



FUND DESCRIPTION

The Water Department’s primary goal is to provide a safe and reliable water supply to our customers. The department’s dedicated staff strives to meet this goal by providing timely and courteous customer service, water quality monitoring, preventative maintenance, infrastructure and water supply planning, response to failures, asset management, and water system security. The Water Department also provides pressurized secondary irrigation to over 1,500 customers.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|-----------------------------------|-----------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Water Operating Fund | | | | | | |
| Intergovernmental | 37,532 | 40,000 | 40,000 | 0% | 40,000 | 0% |
| Charges for Services | 16,132,212 | 18,012,437 | 20,014,700 | 11% | 22,197,560 | 11% |
| Miscellaneous | 1,466,828 | 145,000 | 395,000 | 172% | 297,600 | -25% |
| Use of Fund Balance | - | 2,125,825 | 583,996 | -73% | - | -100% |
| Other Financing Sources | 5,485,005 | - | - | 0% | - | 0% |
| Water Operating Fund Total | 23,121,577 | 20,323,262 | 21,033,696 | 3% | 22,535,160 | 7% |
| Revenue Total | 23,121,577 | 20,323,262 | 21,033,696 | 3% | 22,535,160 | 7% |
| Expenditures | | | | | | |
| Water Operating Fund | | | | | | |
| Personnel | 1,966,133 | 2,453,670 | 2,564,410 | 5% | 2,707,670 | 6% |
| Operating | 2,949,542 | 3,802,630 | 4,571,576 | 20% | 4,746,216 | 4% |
| Internal Charges | 41,152 | 50,450 | 52,990 | 5% | 55,660 | 5% |
| Water Purchases | 6,513,879 | 7,001,250 | 8,310,000 | 19% | 9,310,000 | 12% |
| Debt Service | 838,071 | 3,483,450 | 2,546,320 | -27% | 2,551,320 | 0% |
| Depreciation | 5,387,104 | - | - | 0% | - | 0% |
| Capital Outlay | 99,350 | 730,700 | 817,200 | 12% | 804,830 | -2% |
| Transfers Out | 22,446,733 | 2,801,112 | 2,171,200 | -22% | 1,579,150 | -27% |
| Increase to Fund Balance | | | - | 0% | 780,314 | 0% |
| Water Operating Fund Total | 40,241,965 | 20,323,262 | 21,033,696 | 3% | 22,535,160 | 7% |
| Expenditures Total | 40,241,965 | 20,323,262 | 21,033,696 | 3% | 22,535,160 | 7% |

| Fund Balance Available (Current Assets Less Current Liabilities) | | | | | |
|--|----------------------|----------------------|----------------------|---------------------|----------------------|
| | FY2024 (ACFR)* | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 23,989,717 | \$ 31,968,572 | \$ 12,801,043 | \$ 10,254,723 | \$ 9,670,727 |
| Addition (Use of) | 7,978,855 | (19,167,529) | (2,546,320) | (583,996) | 780,314 |
| Ending Balance | \$ 31,968,572 | \$ 12,801,043 | \$ 10,254,723 | \$ 9,670,727 | \$ 10,451,041 |
| <i>*Excludes unspent and unbudgeted bond proceeds</i> | | | | | |
| Over (Under) Fund Balance Policy | | \$ 7,009,740 | \$ 3,986,418 | \$ 1,921,239 | \$ 2,041,268 |

Significant Budgetary Changes

- Revenue projections were based off the water rate fee study performed in 2023.
- Operating costs are anticipated to increase due to the new Zone 2 & 3 Pump Station beginning operation, high pump costs due to high water demand, and anticipated utility rate increases. Operating costs are also increasing due to increased costs and a larger water system (due to growth).

At a Glance:

Total Budget (2028): \$22,535,160 | Full-Time Equivalent Employees: 25.2

Water Rights Fund

FUND DESCRIPTION

The Water Rights Fund is used to account for the funds collected and expended for the purchase of water rights. In addition, the fund includes water right research fees and other legal fees associated with water right shares.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|--------------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Water Rights Impact Fee Fund | | | | | | |
| Miscellaneous | 252,087 | 60,000 | 150,000 | 150% | 100,000 | -33% |
| Impact Fees | 197,490 | - | 60,000 | 0% | 60,000 | 0% |
| Transfers In | 1,670,657 | - | - | 0% | - | 0% |
| Use of Fund Balance | - | 1,439,000 | 2,496,000 | 73% | 2,551,000 | 2% |
| Water Rights Impact Fee Fund Total | 2,120,234 | 1,499,000 | 2,706,000 | 81% | 2,711,000 | 0% |
| Revenue Total | 2,120,234 | 1,499,000 | 2,706,000 | 81% | 2,711,000 | 0% |
| Expenditures | | | | | | |
| Water Rights Impact Fee Fund | | | | | | |
| Operating | 89,258 | 166,000 | 206,000 | 24% | 211,000 | 2% |
| Capital Outlay | 47,475 | 1,333,000 | 2,500,000 | 88% | 2,500,000 | 0% |
| Water Rights Impact Fee Fund Total | 136,733 | 1,499,000 | 2,706,000 | 81% | 2,711,000 | 0% |
| Expenditures Total | 136,733 | 1,499,000 | 2,706,000 | 81% | 2,711,000 | 0% |

| Fund Balance Available (Current Assets Less Current Liabilities) | | | | | |
|--|-----------------------|-----------------------|-----------------------|---------------------|---------------------|
| | FY2024 | FY2025 (Actual) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 9,782,285 | \$ 9,782,285 | \$ 11,765,785 | \$ 10,326,785 | \$ 7,830,785 |
| Addition (Use of) | - | 1,983,500 | (1,439,000) | (2,496,000) | (2,551,000) |
| Ending Balance | \$ 9,782,285 | \$ 11,765,785 | \$ 10,326,785 | \$ 7,830,785 | \$ 5,279,785 |
| Interfund Loan (Capital Projects) | \$ (8,529,469) | \$ (7,609,748) | \$ (7,609,748) | \$ - | \$ - |
| Adjusted Ending Balance* | \$ 1,252,816 | \$ 4,156,037 | \$ 2,717,037 | \$ 7,830,785 | \$ 5,279,785 |

The interfund loan is anticipated to be paid off in FY2026.

Water Capital Projects Fund

FUND DESCRIPTION

The Water Capital Projects fund is for capital asset purchases costing greater than \$10,000 and a useful life of more than two years.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--|-----------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Water Capital Projects Fund | | | | | | |
| Intergovernmental | 2,439,188 | 6,800,100 | - | -100% | - | 0% |
| Miscellaneous | 46,366 | - | 1,505,000 | 0% | 7,145,000 | 375% |
| Bond Proceeds | | | 6,562,000 | 0% | 6,624,000 | 1% |
| Transfers In | 22,500,263 | 958,992 | 2,171,200 | 126% | 1,579,150 | -27% |
| Use of Fund Balance | - | 12,518,603 | - | -100% | - | 0% |
| Water Capital Projects Fund Total | 24,985,817 | 20,277,695 | 10,238,200 | -50% | 15,348,150 | 50% |
| Revenue Total | 24,985,817 | 20,277,695 | 10,238,200 | -50% | 15,348,150 | 50% |
| Expenditures | | | | | | |
| Water Capital Projects Fund | | | | | | |
| Operating | 6,211 | - | - | 0% | - | 0% |
| Vehicles | | - | 22,000 | 0% | 22,000 | 0% |
| Capital Outlay | 12,551 | 20,277,695 | 10,216,200 | -50% | 15,326,150 | 50% |
| Water Capital Projects Fund Total | 18,762 | 20,277,695 | 10,238,200 | -50% | 15,348,150 | 50% |
| Expenditures Total | 18,762 | 20,277,695 | 10,238,200 | -50% | 15,348,150 | 50% |

Significant Budgetary Changes

- Projects are based off a water master plan and rate study performed in 2021. The water rate model assumed bonding to complete the necessary projects. Non impact fee eligible projects are included in this budget. Impact fee portions of the projects are included in the Water Impact Fee Fund. Project may be displayed in both funds, as portions may be water impact fee eligible.
- It is likely the proposed projects will be phased over a number of years, with associated bonding occurring at that time. For full transparency, all projects to be considered for bonding are included in this budget.

Water Capital Projects Fund-Projects

| | FY2027 CM Recommended | FY2028 CM Recommended |
|--|--------------------------|--------------------------|
| Expenditures | | |
| Water Capital Projects Fund | | |
| Vehicles | | |
| Vehicle Replacement Fund | 22,000 | 22,000 |
| Vehicles Total | 22,000 | 22,000 |
| Capital Outlay | | |
| 0111-00 Water Scada System Upgrade | 58,000 | 60,000 |
| 0154-00 PRV Corrosion Correction Plan | 160,000 | 160,000 |
| 0161-00 Olympia Zone 3 Culinary Water Tank | 1,500,000 | - |
| 0172-00 Erp System Replacement | 258,000 | 258,000 |
| 0175-00 AMI Towers | 15,000 | 18,000 |
| 0176-00 PRV Scada System Upgrades | 56,200 | 57,900 |
| 0177-00 Power To Hi Deck PRV Stations | 12,000 | 12,000 |
| 0178-00 Efi PRV Rehabilitation | 45,000 | 45,000 |
| 0179-00 Power To Lookout Repeater | 2,000 | - |
| 0208-00 Water Sites Security Cameras | 25,000 | 30,000 |
| 0222-00 PRV Replacement | 21,000 | 22,050 |
| Asphalt Maintenance To Water Facilities | 50,000 | - |
| Blackridge Drainage Riprap | 150,000 | - |
| Blackridge Pump And Motor Rebuild | 20,000 | 21,000 |
| Butterfield Bowles Walker Waterline Looping | 1,251,000 | - |
| CE3.03 | - | 812,000 |
| Gina Rd Improvements | 470,000 | - |
| Heritage Place Zone 3 PRV (2) | 400,000 | 400,000 |
| Herriman Main St 7300 W To Hidden Oaks | - | 214,000 |
| Herriman Main St Widening (Hidden Oaks) | 550,000 | - |
| Hi Country I Pump Station Meter | 12,000 | - |
| Hi Country Ii Booster Station Upgrade | 15,000 | - |
| Hi Deck PRV Pipe Replacement | 50,000 | 50,000 |
| Olympia Zone 5 & 6 Water Infrastructure | 3,825,000 | 7,145,000 |
| Pump And Motor Rebuild | 60,000 | 83,200 |
| Secondary Water Expansion And REPAir | 60,000 | 75,000 |
| Secondary Well 1 (Existing Well 2) | 200,000 | 2,200,000 |
| Spare VFD | 25,000 | - |
| Stillman Well Motor Rebuild | - | 60,000 |
| Sw4.04 Zone 4 Secondary Pipeline | - | 800,000 |
| Water Facilities Access Road/Landscape Improvement | 100,000 | - |
| Well 1 Cathodic And Rehabilitation | - | 180,000 |
| Well 4 Motor/Scada Controls | 50,000 | - |
| Well 4 Scada Controls Above Ground | 30,000 | - |
| Zone 1 East Pump Station Upfitting | 250,000 | - |
| Zone 4 Cove Secondary Reservoir | - | 2,598,000 |
| Replace JBM Motor Controls | 25,000 | 25,000 |
| CE2.05 | 471,000 | - |
| Capital Outlay Total | 10,216,200 | 15,326,150 |
| Expenditures Total | 10,238,200 | 15,348,150 |

Water Impact Fee Fund

FUND DESCRIPTION

The Water Impact Fee Fund is used to account for water impact fees assessed to both commercial and residential developments. Impact fees are used to construct water infrastructure needed due to new development (growth) within the City.

| | FY2025 | | % Difference- | | % Difference- | |
|------------------------------------|-------------------------|------------------|-----------------------|------------------|-----------------------|------------------|
| | (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | FY2027 to FY2026 | FY2028 CM Recommended | FY2028 to FY2027 |
| Revenue | | | | | | |
| Water Impact Fee Fund | | | | | | |
| Miscellaneous | 272,916 | 60,000 | 60,000 | 0% | 60,000 | 0% |
| Impact Fees | 1,453,847 | 3,000,000 | 3,000,000 | 0% | 3,000,000 | 0% |
| Bond Proceeds | | | 10,225,600 | 0% | 5,495,000 | -46% |
| Use of Fund Balance | - | 3,444,552 | - | -100% | - | 0% |
| Water Impact Fee Fund Total | 1,726,763 | 6,504,552 | 13,285,600 | 104% | 8,555,000 | -36% |
| Revenue Total | 1,726,763 | 6,504,552 | 13,285,600 | 104% | 8,555,000 | -36% |
| Expenditures | | | | | | |
| Water Impact Fee Fund | | | | | | |
| Operating | 142,625 | - | - | 0% | - | 0% |
| Contribution to Fund Balance | - | - | 3,045,000 | 0% | 2,382,000 | -22% |
| Capital Outlay | 14,848 | 6,504,552 | 10,240,600 | 57% | 6,173,000 | -40% |
| Transfers Out | 1,670,657 | - | - | 0% | - | 0% |
| Water Impact Fee Fund Total | 1,828,131 | 6,504,552 | 13,285,600 | 104% | 8,555,000 | -36% |
| Expenditures Total | 1,828,131 | 6,504,552 | 13,285,600 | 104% | 8,555,000 | -36% |

Significant Budgetary Changes

- Projects are based off a water master plan and rate study performed in 2021. The water rate model assumed bonding to complete the necessary projects. Impact fee eligible projects are included in this budget. Non impact fee portions of the projects are included in the Water Capital Projects bond.
- It is likely the proposed projects will be phased over a number of years, with associated bonding occurring at that time. For full transparency, all projects to be considered for bonding are included in this budget.

Fund Balance Available (Current Assets Less Current Liabilities)

| | FY2024 | FY2025 (Actual) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
|-----------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Beginning Balance | \$ 283,835 | \$ 3,143,241 | \$ 2,736,734 | \$ (707,818) | \$ 2,337,182 |
| Addition (Use of) | 2,859,406 | (406,507) | (3,444,552) | 3,045,000 | 2,382,000 |
| Ending Balance | \$ 3,143,241 | \$ 2,736,734 | \$ (707,818) | \$ 2,337,182 | \$ 4,719,182 |

Water Impact Fee Fund Projects

| | FY2027 CM Recommended | FY2028 CM Recommended |
|--|--------------------------|--------------------------|
| Expenditures | | |
| Water Impact Fee Fund | | |
| Capital Outlay | | |
| 0133-00 Water Master Plan | 15,000 | 15,000 |
| 0143-00 Zone 4 Cove Secondary Reservoir & Pipeline | 476,000 | 4,203,000 |
| Butterfield Bowles Walker Waterline Looping | 27,000 | - |
| CE2.03 Zone 2 Transmission | 3,334,000 | - |
| CE2.05 Wheadon Property | 107,000 | - |
| CE3.03 | - | 178,000 |
| CE4.02 | 67,000 | - |
| CW5.01 Hidden Oaks | 150,000 | - |
| Herriman Main St 7300 W To Hidden Oaks | - | 448,000 |
| Olympia Zone 5 & 6 Water Infrastructure | 2,320,000 | - |
| Panorama View Dr | 880,000 | - |
| Pod 17 Hidden Oaks Olympia Connector | 166,000 | - |
| Pod 17 Waterline Reimbursement | 133,000 | - |
| Soleil Hills Phase 2 | 1,718,000 | - |
| Soleil Hills Phase 3 | - | 37,000 |
| Soleil Vista Dr | 138,000 | - |
| Sw4.04 Zone 4 Secondary Pipeline | 150,000 | 1,292,000 |
| Tank Roads Transmission Lines | 358,000 | - |
| U-111 Waterlines Through Olympia | 201,600 | - |
| Capital Outlay Total | 10,240,600 | 6,173,000 |
| Water Impact Fee Fund Total | 10,240,600 | 6,173,000 |
| Expenditures Total | 10,240,600 | 6,173,000 |

Storm Water Fund

FUND DESCRIPTION

The Storm Water Department provides a wide range of services to the residents of the City of Herriman, including storm drain maintenance and cleaning, flood mitigation, curb and gutter maintenance, street sweeping, and stormwater management.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------|-----------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Storm Water | | | | | | |
| Charges for Services | 1,744,396 | 1,797,670 | 1,860,590 | 4% | 1,923,850 | 3% |
| Miscellaneous | 66,544 | 15,000 | 40,000 | 167% | 40,000 | 0% |
| Fines and Forfeitures | 2,300 | 30,000 | 30,000 | 0% | 30,000 | 0% |
| Capital Contributions | 35,395,154 | - | - | 0% | - | 0% |
| Use of Fund Balance | - | 18,740 | 14,640 | -22% | 569,110 | 3787% |
| Storm Water Total | 37,208,394 | 1,861,410 | 1,945,230 | 5% | 2,562,960 | 32% |
| Revenue Total | 37,208,394 | 1,861,410 | 1,945,230 | 5% | 2,562,960 | 32% |
| Expenditures | | | | | | |
| Storm Water | | | | | | |
| Personnel | 428,719 | 501,920 | 503,730 | 0% | 536,520 | 7% |
| Operating | 201,202 | 406,160 | 411,430 | 1% | 365,710 | -11% |
| Internal Charges | 4,437 | 7,840 | 8,280 | 6% | 8,700 | 5% |
| Admin Fee Offset | 505,961 | 550,490 | 569,660 | 3% | 589,530 | 3% |
| Depreciation | 2,097,990 | - | - | 0% | - | 0% |
| Transfers Out | 329,500 | 395,000 | 452,130 | 14% | 1,062,500 | 135% |
| Storm Water Total | 3,567,808 | 1,861,410 | 1,945,230 | 5% | 2,562,960 | 32% |
| Expenditures Total | 3,567,808 | 1,861,410 | 1,945,230 | 5% | 2,562,960 | 32% |

Significant Budgetary Changes

- A GIS Intern is proposed to be funded out of the Storm Water fund. This position will collect data on the storm water system throughout the City.

| Fund Balance Available (Current Assets Less Current Liabilities) | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 672,381 | \$ 1,257,984 | \$ 1,902,700 | \$ 1,883,960 | \$ 1,884,320 |
| Addition (Use of) | 585,603 | 644,716 | (18,740) | 360 | (569,110) |
| Ending Balance | \$ 1,257,984 | \$ 1,902,700 | \$ 1,883,960 | \$ 1,884,320 | \$ 1,315,210 |
| Over (Under) Fund Balance Policy | | \$ 1,332,541 | \$ 1,152,755 | 1,145,270 | 564,980 |

At a Glance:

Total Budget (2028): \$2,562,960 | Full-Time Equivalent Employees: 5.62 (+0.62)

Storm Water Capital Projects Fund

FUND DESCRIPTION

The Storm Water Capital Project Fund accounts for stormwater capital-related items with a cost greater than \$10,000 and a useful life of more than two years.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---|-----------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Storm Water Capital Projects | | | | | | |
| Intergovernmental | - | 412,250 | - | -100% | - | 0% |
| Miscellaneous | 14,343 | - | - | 0% | - | 0% |
| Transfers In | 489,500 | 395,000 | 452,130 | 14% | 1,062,500 | 135% |
| Use of Fund Balance | - | 269,869 | - | -100% | - | 0% |
| Storm Water Capital Projects Total | 503,843 | 1,077,119 | 452,130 | -58% | 1,062,500 | 135% |
| Revenue Total | 503,843 | 1,077,119 | 452,130 | -58% | 1,062,500 | 135% |
| Expenditures | | | | | | |
| Storm Water Capital Projects | | | | | | |
| Intergovernmental | 48,562 | 250,688 | - | -100% | - | 0% |
| Depreciation | 56 | - | - | 0% | - | 0% |
| Software | - | - | 27,000 | 0% | - | -100% |
| Capital Outlay | - | 826,431 | 425,130 | -49% | 1,062,500 | 150% |
| Storm Water Capital Projects Total | 48,618 | 1,077,119 | 452,130 | -58% | 1,062,500 | 135% |
| Expenditures Total | 48,618 | 1,077,119 | 452,130 | -58% | 1,062,500 | 135% |

| | FY2027 CM Recommended | FY2028 CM Recommended |
|---|--------------------------|--------------------------|
| Storm Water Capital Projects | | |
| 0060-00 Hi Country Rd Storm Drain | 30,000 | 235,000 |
| Erp System Replacement | 27,000 | - |
| Shoshone Pond And Piping Structure Improvements | 30,000 | 325,000 |
| Skate Park Detention Pond Outlet Improvements | - | 50,000 |
| Vactor Truck Replacement Cyclones | 19,880 | - |
| Capital Project Detail Total | 452,130 | 1,062,500 |

Storm Water Impact Fee Fund

FUND DESCRIPTION

The Storm Water Impact Fee Fund accounts for storm water impact fees assessed to both commercial and residential developments. Impact fees are used to construct storm drain infrastructure needed due to new development (growth) within the City.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|--------------------------------------|-----------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Revenue | | | | | | |
| Storm Water Impact Fees | | | | | | |
| Miscellaneous | 138,582 | 36,200 | 30,000 | -17% | 30,000 | 0% |
| Impact Fees | 190,885 | 200,000 | 309,500 | 55% | 309,500 | 0% |
| Use of Fund Balance | - | 1,484,760 | - | -100% | 38,620 | 0% |
| Storm Water Impact Fees Total | 329,467 | 1,720,960 | 339,500 | -80% | 378,120 | 11% |
| Revenue Total | 329,467 | 1,720,960 | 339,500 | -80% | 378,120 | 11% |
| Expenditures | | | | | | |
| Storm Water Impact Fees | | | | | | |
| Operating | 2,705 | - | - | 0% | - | 0% |
| Capital Outlay | - | 1,720,960 | 75,000 | -96% | 378,120 | 404% |
| Increase to Fund Balance | - | - | 264,500 | 0% | - | -100% |
| Storm Water Impact Fees Total | 2,705 | 1,720,960 | 339,500 | -80% | 378,120 | 11% |
| Expenditures Total | 2,705 | 1,720,960 | 339,500 | -80% | 378,120 | 11% |

| | FY2027 CM Recommended | FY2028 CM Recommended |
|--|--------------------------|--------------------------|
| Capital Project Detail | | |
| Storm Water Impact Fees | | |
| 0011-03 6400 W Improvements Ph 3 (Reimb) | - | 368,120 |
| 0120-00 Master Planning-Storm Drain | 75,000 | 10,000 |
| Storm Water Impact Fees Total | 75,000 | 378,120 |
| Capital Project Detail Total | 75,000 | 378,120 |

| Fund Balance Available (Current Assets Less Current Liabilities) | | | | | |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| | FY2024 (ACFR) | FY2025 (Audited) | FY2026 (Budget) | FY2027 (Budget) | FY2028 (Budget) |
| Beginning Balance | \$ 3,062,527 | \$ 2,304,094 | \$ 2,872,080 | \$ 2,872,080 | \$ 3,136,580 |
| Addition (Use of) | (758,433) | 567,986 | - | 264,500 | (38,620) |
| Ending Balance | \$ 2,304,094 | \$ 2,872,080 | \$ 2,872,080 | \$ 3,136,580 | \$ 3,097,960 |

INTERNAL SERVICE FUNDS



Benefits and Risk Management Fund

FUND DESCRIPTION

The Benefits Management Fund accounts for the City’s contribution to dental benefits and dental premiums collected from employees. The City is self-insured for dental coverage and uses the premiums collected to pay for dental coverage.

The Risk Management Fund is designed to finance and manage the City’s exposure to risk, such as liability claims and property damage. The fund pays for insurance coverage, uninsured losses, and administrative costs. Charges collected from City departments not used to pay operating expenses are kept in reserve for future potential losses.

| | FY2025 (Actual) (Full Accrual) | FY2026 Estimated | FY2027 CM Recommended | % Difference- FY2027 to FY2026 | FY2028 CM Recommended | % Difference- FY2028 to FY2027 |
|---------------------------------|-----------------------------------|---------------------|--------------------------|--------------------------------------|--------------------------|--------------------------------------|
| Benefits Management Fund | | | | | | |
| Revenue | | | | | | |
| Internal Charges | - | 163,100 | 179,410 | 10% | 197,360 | 10% |
| Miscellaneous | - | - | 5,000 | 0% | 5,000 | 0% |
| Revenue Total | - | 163,100 | 184,410 | 13% | 202,360 | 10% |
| Expenditures | | | | | | |
| Operating | - | 163,100 | 179,410 | 10% | 197,360 | 10% |
| Increase to Fund Balance | - | - | 5,000 | 0% | 5,000 | 0% |
| Expenditures Total | - | 163,100 | 184,410 | 13% | 202,360 | 10% |
| Risk Management Fund | | | | | | |
| Revenue | | | | | | |
| Internal Charges | - | 515,460 | 541,380 | 5% | 568,560 | 5% |
| Miscellaneous | - | - | 10,000 | 0% | 10,000 | 0% |
| Revenue Total | - | 515,460 | 551,380 | 7% | 578,560 | 5% |
| Expenditures | | | | | | |
| Operating | - | 384,000 | 400,150 | 4% | 417,110 | 4% |
| Contribution to Fund Balance | - | 131,460 | 151,230 | 15% | 151,450 | 0% |
| Expenditures Total | - | 515,460 | 551,380 | 7% | 568,560 | 3% |

City of Herriman

5355 W Herriman Main St

Herriman, UT 84096-5836

www.herriman.gov

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HERRIMAN, UTAH

RESOLUTION NO. R -2026

A RESOLUTION ACKNOWLEDGING RECEIPT OF A TENTATIVE BUDGET AND TENTATIVELY ADOPTING THE BIENNIAL BUDGET PURSUANT TO THE REQUIREMENTS OF UTAH CODE ANN. §10-6-111 FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2028, AND REQUEST TO SCHEDULE A PUBLIC HEARING ON MAY 27, 2026, FOR FORMAL ADOPTION ON JUNE 10, 2026

WHEREAS, the Herriman City Council (“Council”) met in regular session on May 13, 2026, to consider, among other things, acknowledging receipt of a biennial budget and tentatively adopting the budget pursuant to the requirements of Utah Code Ann. §10-6-111 for the fiscal year beginning July 1, 2026, and ending June 30, 2028, and request to schedule a Public Hearing on May 27, 2026, for formal adoption on June 10, 2026; and

WHEREAS, Utah Code Ann. §10-6-111 requires the Budget Officer to submit to the governing body a tentative budget; and

WHEREAS, the Budget Officer hereby submits to the governing body a tentative budget that meets the requirement of state law: and

WHEREAS, Utah Code Ann. §10-6-111(3) requires, that each tentative budget “shall be reviewed, considered, and tentatively adopted by the governing body” at a regular meeting and may be amended or revised as provided in the Uniform Fiscal Procedures Act for Utah cities; and

WHEREAS, the Council desires to adopt the tentative budget to the extent required by Utah Code Ann. §10-6-111.

NOW, THEREFORE, BE IT RESOLVED that the tentative biennial budget presented to the Council is tentatively adopted to the extent required by Utah Code Ann. §10-6-111, and schedule the Public Hearing on May 27, 2026 for formal adoption June 10, 2026.

This Resolution shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED by the Council of Herriman, Utah, this 13th day of May, 2026.

HERRIMAN CITY COUNCIL

By: _____
Mayor Lorin Palmer

ATTEST: _____
Jackie Nostrom, MMC
City Recorder