



**Laketown Town Council
Work Meeting Minutes
April 16, 2026
Laketown City Office
10 North 200 East Laketown, Utah**

1. CALL TO ORDER

The Laketown Town Council held a work meeting on Thursday April 16, 2026. This meeting was held at the Laketown City Office Building, located at 10 North 200 East, Laketown, Utah. Mayor Brandon Willis welcomed those in attendance and called the meeting to order at 7:01 PM.

Town Council Present:

Mayor Burdette Weston
Council Member Brandon Willis
Council Member Kris Hodges
Council Member Delora Wight
Council Member Denise Johnson

OTHERS PRESENT:

Patrick Floyd
Delora Wight
Dennis Hodges
Emma Carver
Heidi Hodges

2. OPENING CEREMONY

CM conducted the opening ceremony, and CM led the pledge of allegiance

3. ROLL CALL

Brandon Willis
Denise Johnson
Kris Hodges
Delora Wight
Lisa Johnson

Burdette Weston (arrived at 7:05 PM)

4. APPROVAL OF AGENDA

Mayor Willis asked for motion. CM Hodges made the motion to approve the agenda and was seconded by CM Gash. The motion carried unanimously.

5. QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

Any person wishing to comment on any item, not otherwise on the agenda, may address the town council at this point by addressing the mayor and town council and giving his or her name and address for the record. Comments should be limited to not more than three (3) minutes, unless additional time is authorized by the mayor. Citizen groups will be asked to appoint a spokesperson. This is the time and place for any person who wishes to comment on non-agenda items. Some items brought



forward to the attention of the town council will be turned over to the clerk to provide a response outside of the town council meeting.

No one appeared to make comments

**Meeting was paused at 7:04 PM to wait for CM Weston to arrive so he could hear Patrick Floyds presentation.
Restarted at 7:05 PM**

6. ITEMS OF BUSINESS

a. Patrick Floyd – Highway 30 and Main intersection presentation

Patrick presented a proposal that he has approached UDOT and the county to realign the dangerous intersection at Bear Lake Blvd HWY 30 and Main Street. He is requesting that the city get behind him to angle the road and improve safety at this intersection. Discussion included surrounding properties at this intersection and possible issues.

b. Discussion on Activity Committee expenditures and the proposed pickleball court, splashpad and town sign

Heidi and Emma presented the proposed projects, including costs that the Activity committee would like to pursue. Proposed projects included: town marque sign at the corner, pickle ball court on the west side of the pavilion and splash pad south of the playground equipment. They noted since the park pavilion will be undergoing remodeling this summer, it would be an ideal time to incorporate power and water infrastructure into the project to support future additions, including a town marque sign, splash pad and pickleball court.

They would also pursue other opportunities such as grants, TRT money, and donations to help cover the cost of these projects.

Mayor Willis expressed he would support the Activity Committees recommendation.

c. Letter on Logan Canyon

Mayor Willis presented a letter addressing the current traffic issues and ongoing construction in Logan Canyon, which he intends to send to UDOT. He also plans to reach out to surrounding towns to seek their support and to demonstrate a unified concern regarding the extended waiting times at traffic lights throughout Logan canyon.

d. 2026-27 Fiscal Year budget

Lisa presented the proposed budget for the next fiscal year; it included the changes that were suggested at the last town council meeting. Activity Committee requested \$35,000 in their event fund, to help cover the cost of the rodeo concessions and possible project costs at the park. CM Gash will continue looking at possible snowplow trucks and grant opportunities for the future, but at this time the budget will reflect hiring the snow removal job out. Water budget would need to be increased by \$35,000 to purchase more radio read water meters. The council also reviewed the budget for the town park, rodeo, rodeo grounds improvements, technology improvements, training and streets.

e. Discussion on engineering water mainlines for Oldham Farms

The council discussed the benefits and potential drawbacks of authorizing Sunrise Engineering to engineer the water mainline (loop line) for Oldham Farms. The scope of work would be limited to the main water line and would not include individual lot lines or service hookups. Discussion included requiring Oldham Farms (Gary McKee) to make a \$12,000 deposit to the Town to cover engineering costs. The town would



pay Sunrise Engineering from these funds for the design of the water line. Once the \$12,000 is exhausted, Oldham Farms would be required to provide additional funds or let the Town they no longer wish to pursue the project. Any unused funds would be returned to Oldham Farms. The Budget would need to reflect this. Mayor Willis will check with attorney on who owns the plans.

- f. **Discussion on Ordinance 2026-01: An Ordinance amending Title 9 Building regulations of the Laketown Town Code, enacting Chapter 9.7 Wildland-Urban Interface Code, adopting by reference the 2006 Utah Wildland-Urban Interface Code:**
Discussion on homes built in the red zone will have higher construction costs. CM Weston will reach out to Travis Hobbs about removing part of Last Chance subdivision out of the Red Zone, Lisa will also check with Travis to see if he can attend the next council meeting.
- g. **Discussion on Ordinance 2026-02: An ordinance amending Title 8, Water Regulations, Chapter 8.1, Water Use and Service, Section 8.1.3, Fees and Rates of the Laketown Municipal Code: amending the Laketown Consolidated Fee Schedule, reducing residential water impact fees for individual residential connections.**
Council reviewed the proposed ordinance. This ordinance only affects single family homes.
- h. **Discussion on Ordinance 2026-03: An Ordinance repealing Ordinance 2025-10 adopted January 7, 2026, regarding the restriction of new culinary wells within five hundred feet of an existing town water line where the town's water system is able to provide service to the property.**
Council reviewed the proposed ordinance. This ordinance restores the code language to its form prior to the adoption of Ordinance 2025-10.
- i. **Discussion on Ordinance 2026-04: An Ordinance Amending Title 8, Water Regulations, Chapter 8.1, Water Use and Service, Section 8.1.2, Applications for Connection, Service: Amending the Laketown consolidated fee Schedule establishing a fee in lieu of dedication of required water shares and/or water rights:**
Council reviewed the proposed ordinance. Mayor Willis will check with Justin on the language in this ordinance, to make sure it is correct and no errors
- j. **Discussion on Ordinance 2026-05: An Ordinance amending Title 9, Building Regulation, Chapter 9.1, Building Code, Section 9.1.3, Building Permit Required of the Laketown Municipal Code; streamlining the town's local administrative processes and procedures: amending the Laketown Consolidated Fee Schedule clarifying the application of the 1% surcharge required by the state on all building permits**
Council reviewed and discussed the proposed ordinance. Discussion on item 9.1.3.C.14 *"the council may condition the approval of a building permit"*, if there was a better way to say that the council will require a water connection for new homes as a stipulation of obtaining a building permit. Council asked Lisa to check with Kendell on the wording.
- k. **Discussion and planning for the 2026 Raspberry Days Rodeo**
CM Hodges and CM Weston will work together on numbering the rodeo arena seats for possible reserved seating options. CM Hodges will work with Lisa on ordering the correct number labels.
CM Hodges will work on the Mass Gathering Permit with Bear River Health.



CM Weston suggested that, due to the increased cost of pigs, the Town offer a cash prize to the winner of the pig chase and sell the pigs at the conclusion of the event.

I. Discussion on large event permit

Mayor Willis is working with Ken Brown(attorney) on drafting a permit/agreement for rental of the Rodeo Arena for large events or for-profit events. It was discussed that a fee of \$4000 would be charged for events with anticipated attendance exceeding 1000 people; this would include the presence of a city on site. Also, in the permit/agreement insurance would need to be required.

m. CM Denise Johnson – Update on pavilion remodel and discussion on insect treatment at the park

CM Johnson reported she checked with Austin Hunter on the cost and instillation of security cameras at the park. He provided an estimate of approximately \$3500 for 24-7 surveillance.

Work on the pavilion will begin as soon as the garage door arrives and other construction materials.

It was suggested that the pavilion lights be placed on a timer to eliminate the need for a Town employee to manually turn them off after use.

CM Johnson provided an estimate from Logan Xtermination to spray bugs at the park.

ACTION ITEM: next meeting agenda item security cameras, light timer, and bug spray at the park

n. Discussion on employee compensation

Council discussed cost-of-living pay increase for Town employees. It was noted that a 3% increase should have been given to Brian and Cody last year but was inadvertently overlooked. Council directed Lisa to have Kendal prepare a Resolution authorizing a one-time 6% pay increase for these employees and determine an appropriate pay adjustment for Lisa. Also investigate the resolution stating a 3% cost-of-living raise each year.

ACTION ITEM: Agenda Item at next council meeting

o. Report from Lisa on the Clerk's conference

Lisa summarized what she learned at her clerk's conference last week: cyber security, record keeping, record retention, managing document storage, AI tools and not using them for sensitive material, how to handle GRAMA requests, and Election related updates.

7. EXECUTIVE SESSION

No executive session was held

8. ADJOURN

Mayor Willis asked for a motion. CM Gash made a motion to adjourn, seconded by CM Johnson. Motion carried unanimously. The meeting adjourned at 10:45 PM

