



UNIFIED FIRE AUTHORITY
QUARTERLY REPORT

CITY OF MILLCREEK

QUARTER 1

JAN. 1, 2026 - MAR. 31, 2026

MILLCREEK LIAISON

Battalion Chief Jon Wilde

801-243-2890

jwilde@unifiedfireut.gov





Call Volume

1,463

TOTAL INCIDENTS

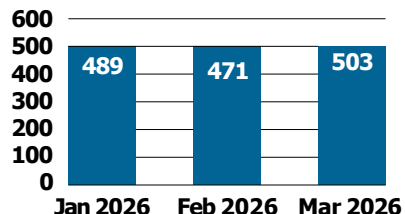
344

EMERGENT

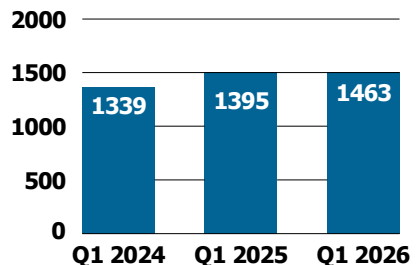
24%

%EMERGENT

Q1 Monthly Incident Counts



Q1 Quarterly Total Incident Counts



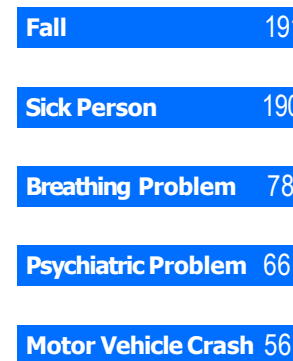
Call Type



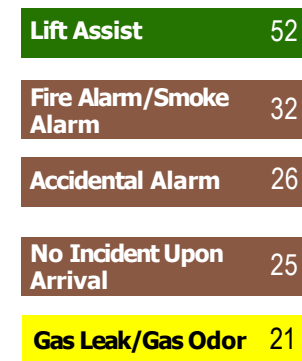
TOP FIRE CALLS



TOP EMS CALLS

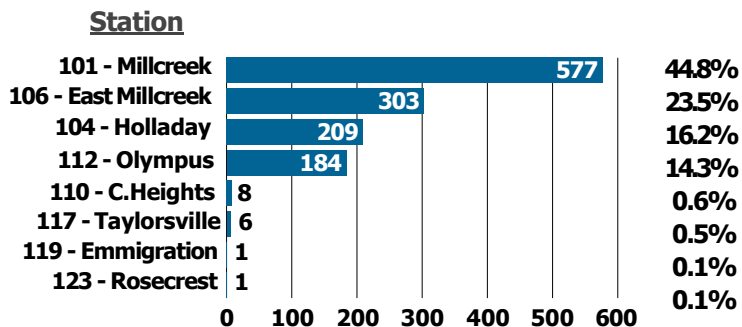


TOP OTHER CALLS



Incoming Units

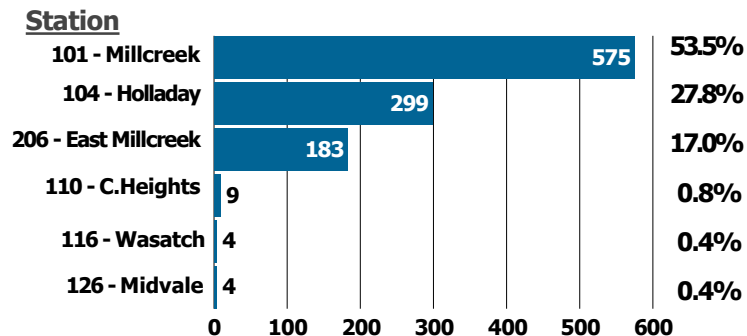
Top Engine/Truck Responses



1,289

TOTAL UNIT RESPONSES

Top Ambulance Responses



1,074

TOTAL UNIT RESPONSES

Emergent Total Time

06:46

90th PERCENTILE

**Dispatch to Arrival (does not include call processing time)*



Community Risk Assessment

- Planning Process Tailored Specifically to Millcreek
- Guide for How UFA Operates
- Aligns Resources with the Community they Serve
- 3 year Time Period 2026-2029 (based on information '22-'24)

Section 2 – Community Risk Assessments

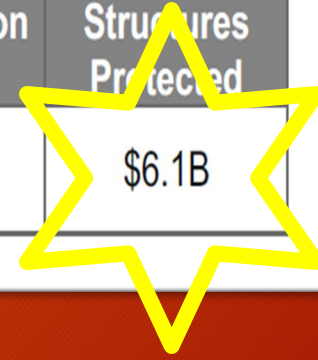


Unified Fire Authority



COMMUNITY RISK ASSESSMENT

Municipality	Population	Population Percentage of UFA	Square Miles	Population Density per Sq Mile	Classification	Value of Structures Protected
Millcreek City	62,415	13.0 %	12.91	4,974	Urban	\$6.1B



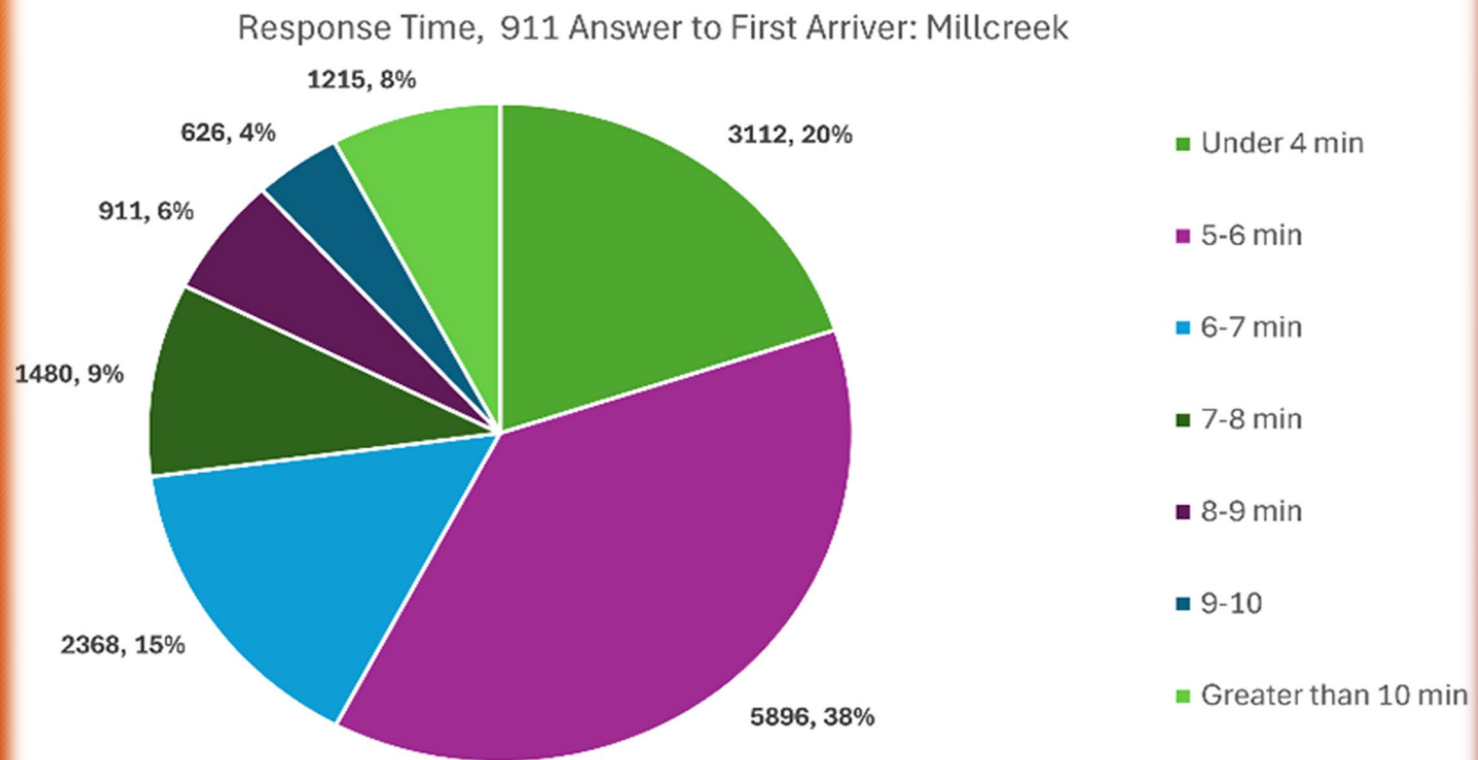
COMMUNITY RISK ASSESSMENT

Millcreek City – Incidents by Dispatch Type

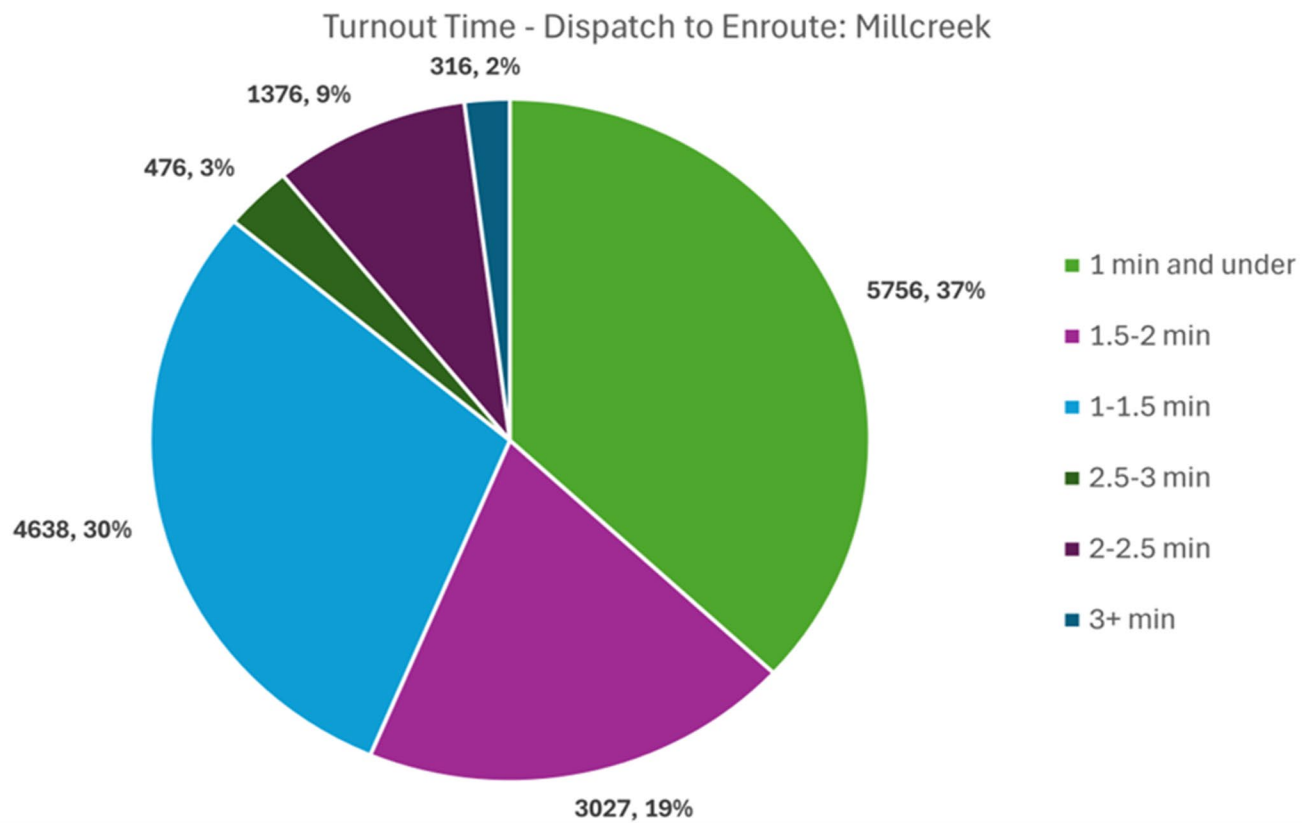
	CY 2022	CY 2023	CY 2024
Fire Suppression	112 2%	111 1.9%	79 1.4%
EMS	4226 74%	3976 68.8%	3920 68.3%
HazMat	106 1.9%	106 1.8%	106 1.9%
Service Call	196 3.4%	325 5.6%	311 5.4%
Good Intent	704 12.3%	819 14.2%	915 15.9%
False Call	335 5.9%	411 7.1%	390 6.8%
Natural Condition	13 0.2%	10 0.2%	7 0.1%
Other Situation	4 0.1%	17 0.3%	11 0.2%
Unknown	11 0.2%	0 0%	3 0.1%
Total	5707 100%	5775 100%	5742 100%

Table 1 - Incidents by Dispatch Type

COMMUNITY RISK ASSESSMENT

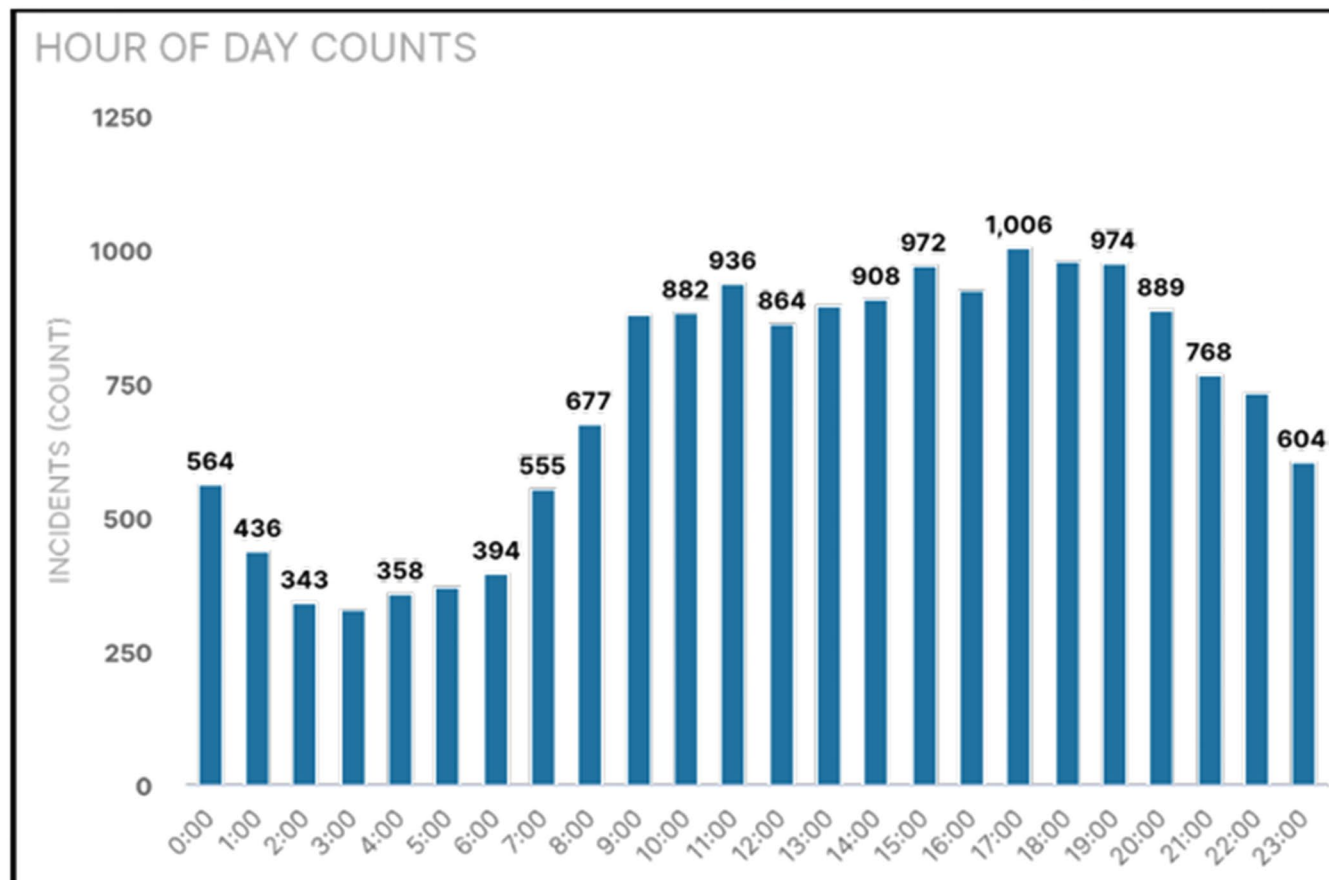


COMMUNITY RISK ASSESSMENT



COMMUNITY RISK ASSESSMENT

Millcreek: 2022-2024 Incidents by Time of Day



COMMUNITY RISK ASSESSMENT

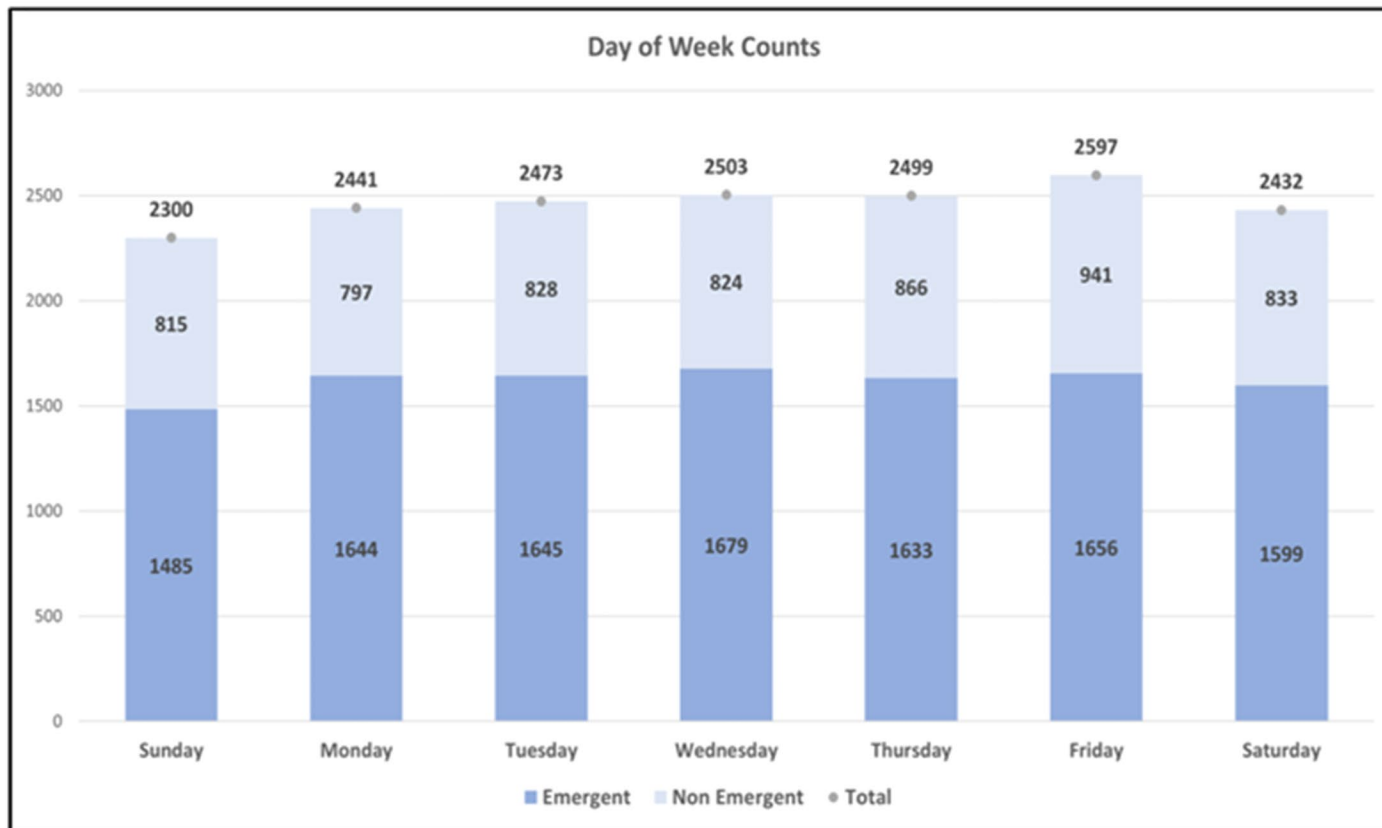


Chart 5– Millcreek City Incidents by Day of Week

COMMUNITY RISK ASSESSMENT

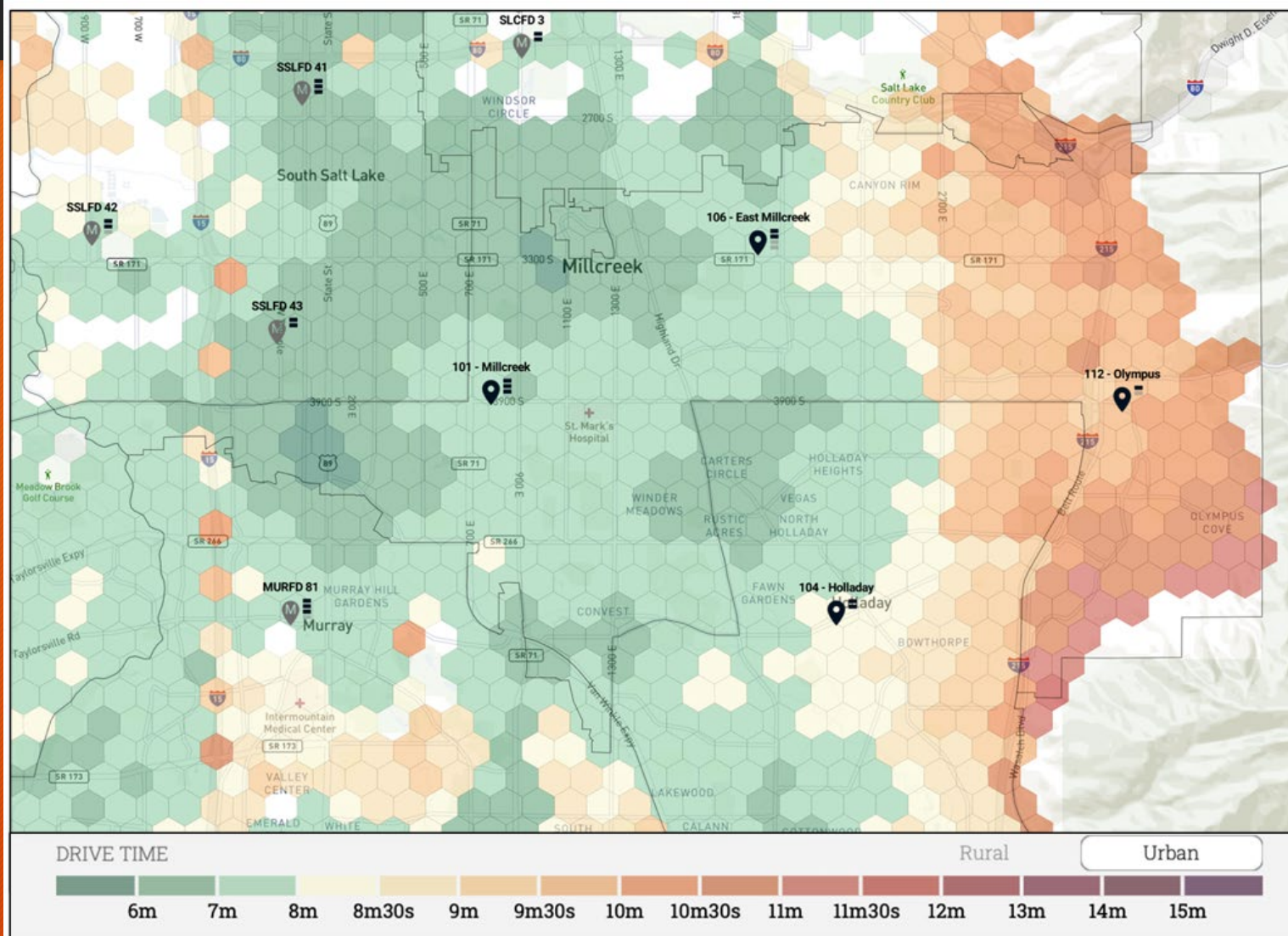


Image 4 - Response Times – Residential Fire Effective Response Force (17 ERF)



UNIFIED FIRE AUTHORITY **ACCOMPLISHMENTS**



EMERGENCY SERVICES DELIVERY

- Unit Responses: 64,374
- Total Incidents: 39,609
- Total EMS Incidents: 30,676
- Patient Transports: 12,626 (41% transport rate)
- Low Acuity Unit Responses: 207
- All-Hazards Incident Responses: Sustained 24/7 coverage across all response districts
- Specialty, Regional & National Deployments: Multiple state and national responses supporting All Hazards readiness with US&R, Wildland, and EMAC resources



UNIFIED FIRE AUTHORITY **ACCOMPLISHMENTS**



CLINICAL QUALITY, PATIENT CARE & OUTCOMES

- Clinical Protocols Updated: 15
 - ePCRs Screened for Compliance: 19,327
 - Targeted Manual QA Reviews: 2,516
 - ESO Manual Reviews Completed: 5,001
- DEA Controlled Substances Audit: Completed with no adverse findings



UNIFIED FIRE AUTHORITY **ACCOMPLISHMENTS**



COMMUNITY & PARTNER INVOLVEMENT

- Risk Based Inspections & Plan Reviews: Thousands conducted across residential, commercial, and industrial occupancies
- Fire & Life Safety Education Activities: Delivered through schools, community events, and outreach programs
- Municipal Code Interpretation & Mitigation Support: Ongoing coordination with city partners
- Data Driven Risk Identification: Applied to guide inspections, education, and prevention priorities



UNIFIED FIRE AUTHORITY **ACCOMPLISHMENTS**



EMERGING CHALLENGES

- Sustaining staffing levels amid recruitment, attrition, and workforce competition
- Managing continued increases in EMS and allhazards call volume
- Balancing technology modernization with fiscal impact and implementation capacity
- Addressing long lead times and rising costs for apparatus, equipment, and infrastructure
- Expanding alternate response and community risk reduction models to reduce system strain
- Maintaining specialty team readiness amid increasing deployment demand



UNIFIED FIRE AUTHORITY **ACCOMPLISHMENTS**



LOOKING AHEAD

- Prepare for continued growth in emergency service demand and complexity
- Expand workforce development, wellness programs, and leadership pipelines
- Further integrate performance data into planning, budgeting, and risk reduction



UNIFIED FIRE AUTHORITY ACCOMPLISHMENTS



WELCOME TO COSTA RICARDO





UPDATES

- Community CPR Classes
May 13 in Riverton
June 10 in Eagle Mountain
- 7 Recruits Graduate May 6th
- 7 Paramedic Students Start
Fall '26



Station 106 Pancake Breakfast





Advancing Opportunities for Adolescents

Leveraging cross-sector partnership to transform youth development in South Salt Lake & Millcreek



Key Partners:



Granite Park Jr. High



Our Vision & Mission

Our vision: All adolescents in South Salt Lake and Millcreek have a sense of belonging, hope for their future, and are empowered to dream big, explore boldly, and pursue pathways to academic success and economic mobility.

Our mission: We will reimagine and strengthen a youth-centered system across sectors where barriers are removed, opportunities are expanded, and resources are rich and reflective of youth voice while building relationships rooted in trust, authenticity, and support.



100%

high school
graduation with
a career plan

100%

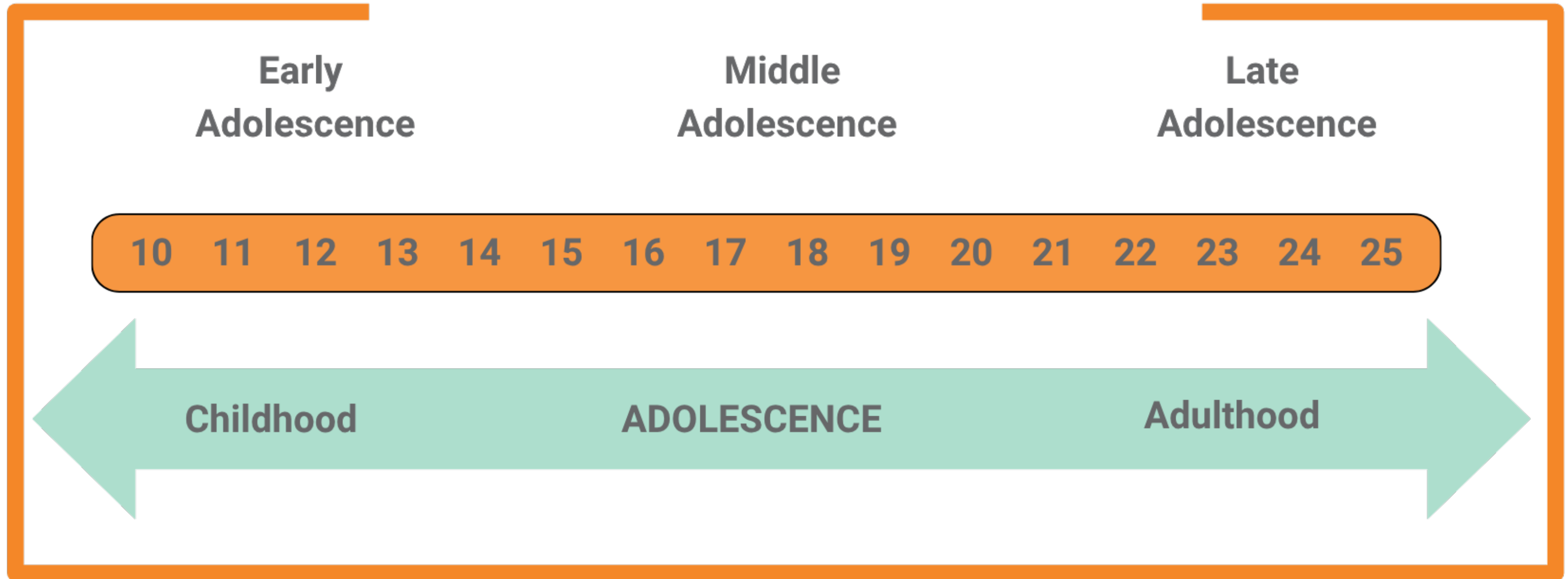
basic needs met
among students
and their families



We are 1 of 7 cross-sector partnerships across the country invited to this opportunity



What is Adolescence?



Adapted from The Promise of Adolescence, NASEM. 2019, used in January 2026 presentation by Adrianna Galvan, PhD at the Advancing Opportunities for Adolescence Convening

Reframing Adolescence in Our Communities



- AOA invests in what adolescents need to thrive, rooted in adolescent brain science and best practices in youth development
- The initiative centers access to high-quality opportunities that spark new interests, skills and career awareness and exploration
- It relies on strong cross-sector partnerships to make supports for youth and their families more navigable, coordinated, and effective

The Adolescent Brain

- Brain plasticity in youth is greater than in adulthood – it represents flexibility & possibility
- Its motivation & reward systems are more active - there is a bigger impact on activities involving exploration, learning, and relationships with others
- Is primed to learn from experience
- Is better than adults at learning associations

Important to note:

- Social structures and systems can support or challenge positive adolescent development
- Cultural practices support development
- Discrimination & economic disadvantage impede health development

Developmental Needs during Adolescence

Experiences that support the connecting brain and help youth thrive



Exploring the world and testing out new ideas and experiences



Building decision making and emotional regulation skills



Forming values, goals, and identity



Sufficient sleep to support mental and physical well being



Finding meaning and purpose through contribution



Support from parents and other caring adults



Finding respect among peers and adults

Youth Development Tenets



Safe and Supportive



Individual and Local Assets



Family and Community Centered

Strengths Based and Locally Driven

What do we mean when we say "youth development?"

In afterschool and summer settings:

- Sports
- Community/ Rec Center
- Arts
- Extracurricular activities
- Summer Learning
- Faith-based activities
- Scouting and Mentoring
- Afterschool
- Youth Employment
- Clubs
- Service Programs
- Childcare



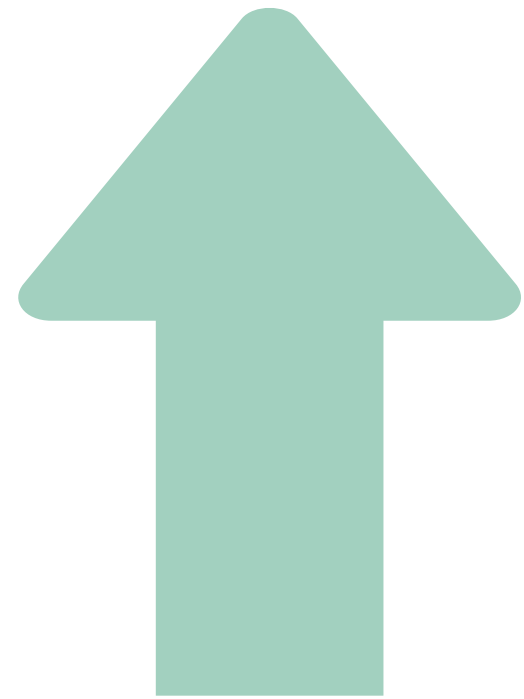
Evidence from the Field - What Matters for Youth?

- Climate & belonging
- Supportive relationships
- Social contribution & youth voice
- Support for efficacy & mattering
- Opportunities for skill building
- Integration of family, school, and community
- Adoption of culturally sustaining practices & critical pedagogies

For adolescents in particular: career awareness, exploration, preparation, experience & employment are key

All of this only works if there is a sustained workforce to support high quality programming & the work is embedded in place-based coordinated supports and services

Outcomes from positive youth development approaches in out-of-school time settings



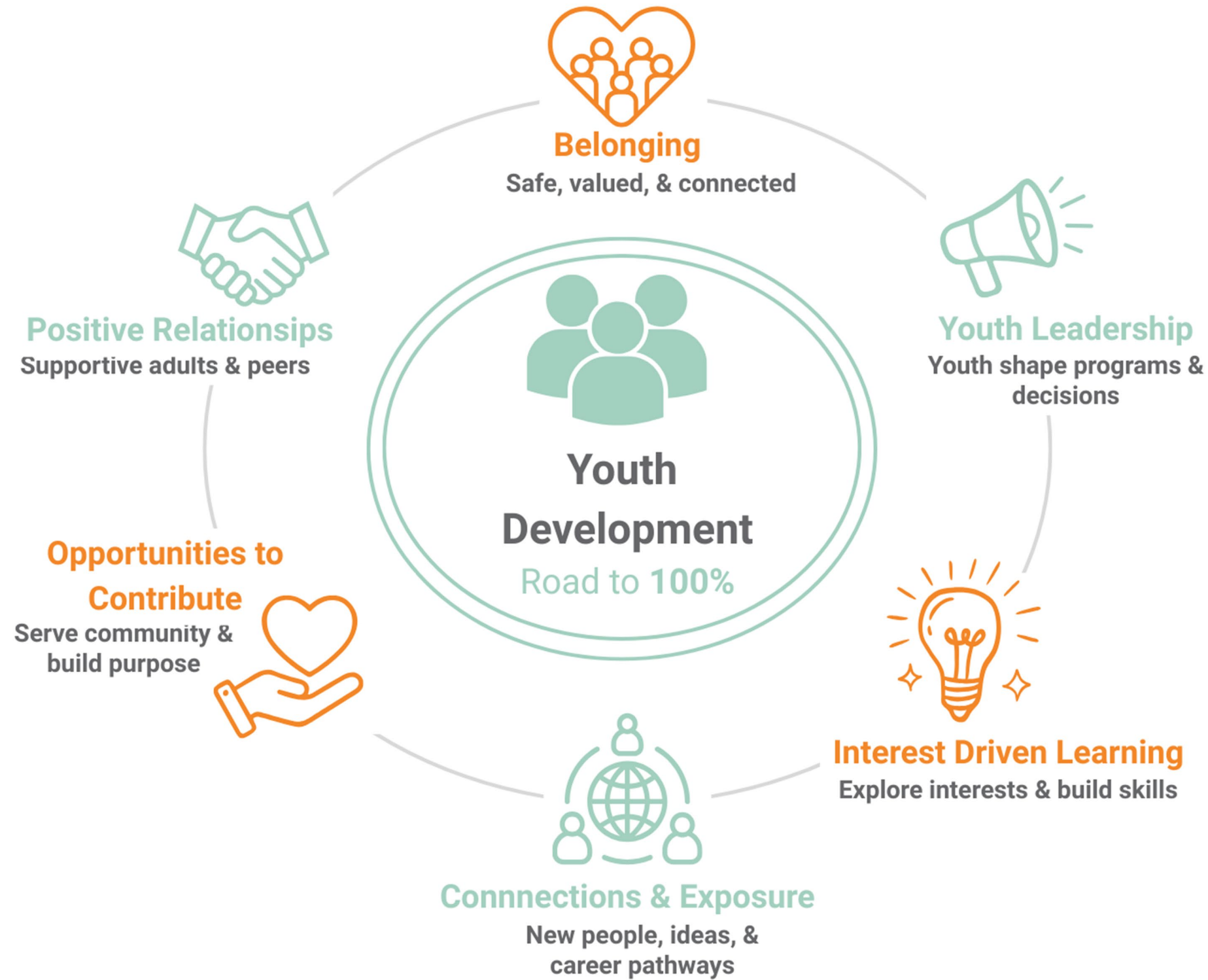
- School Attendance
- Academic Achievement
- Grade Promotion
- Positive Behaviors
- Persistence
- Responsibility
- Work Habits
- Self-Awareness



- Personal challenges (substance use disorder)
- Police involvement
- Social service involvement (housing, subsidies)

Deborah Moroney, PhD, American Institutes for Research from presentation at Advancing Opportunities for Adolescence Convening, January 2026

Youth Development Principles



Phases of the Initiative

	DESIGN PHASE	PILOT PHASE	FULL IMPLEMENTATION
YEAR	2026	2027	2028-2031
PHASE OUTCOMES	Your partnership has engaged with youth, families, programs, and neighborhoods to align around a shared vision for youth development and a design for the pilot with a subset of youth within 1-2 prioritized geographic areas.	Your partnership has 1) implemented a pilot with a subset of youth who have not typically been well served, and 2) has integrated lessons from the pilot into a long-term Strategic Plan for Youth Development.	Your partnership has 1) made progress toward your youth development Strategic Plan and vision, 2) reflected on what's working that you want to sustain over the long term, and 3) developed strategies to do so.

Initial investment is a catalyst to set up systems, partnerships, and structures to transform and sustain the youth development system – to create a new status quo for every kid.

Promise Quarterly Report

February - April

2026



General Updates

Millcreek Interfaith Council

- New Council Chair: Amaryah Cannon
- Monthly Meetings



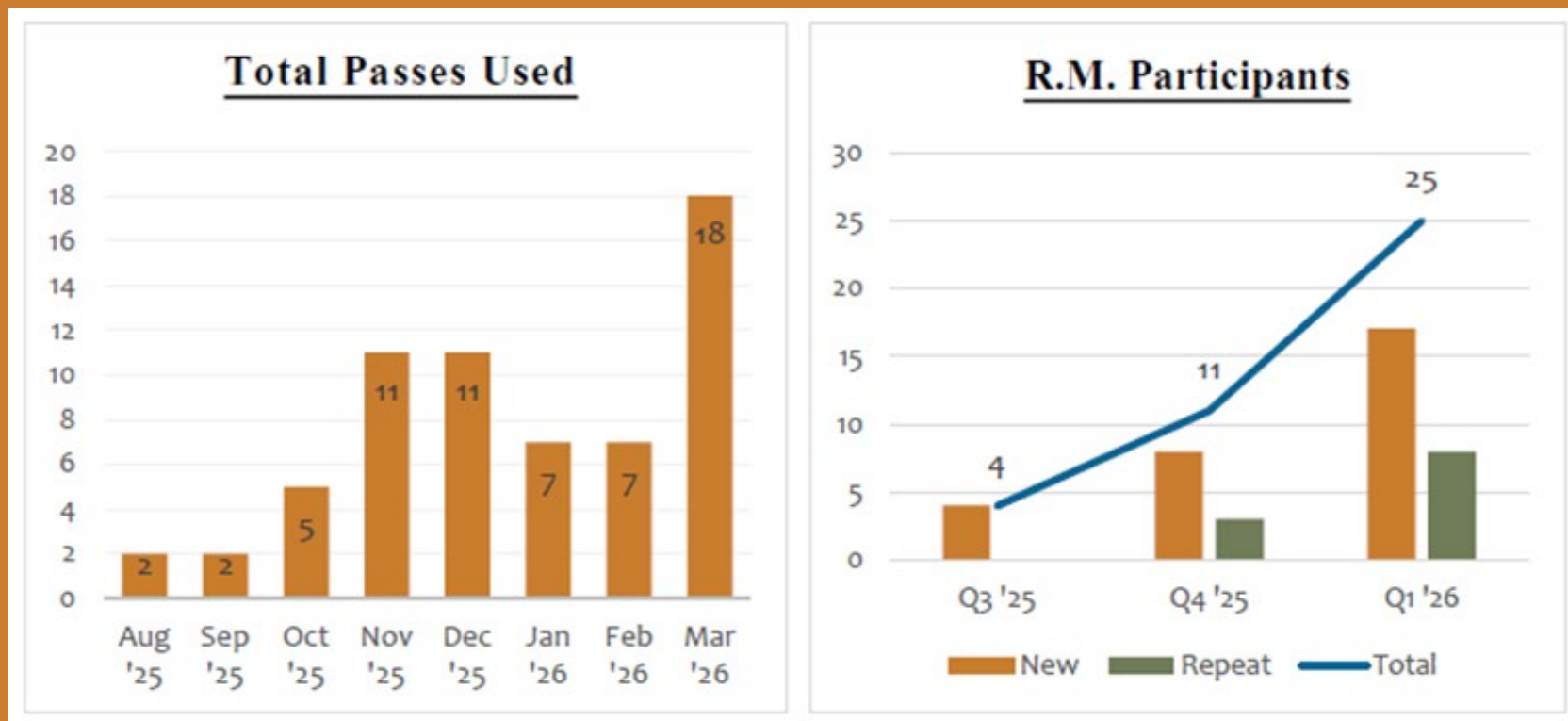
Community Block Party Success!

- 20 Tabling Organizations (City Representatives, Schools, and Nonprofits)
- 128 Skaters
- Estimated 250 people



Economic Wellbeing Updates & Data

Ride Millcreek



Community Compass

Housing Navigation

14 residents assisted with housing navigation

- 2 active cases
- 12 closed cases: 8 resolved and 4 unknown

2 families directly connected to rental assistance funds



Education Updates

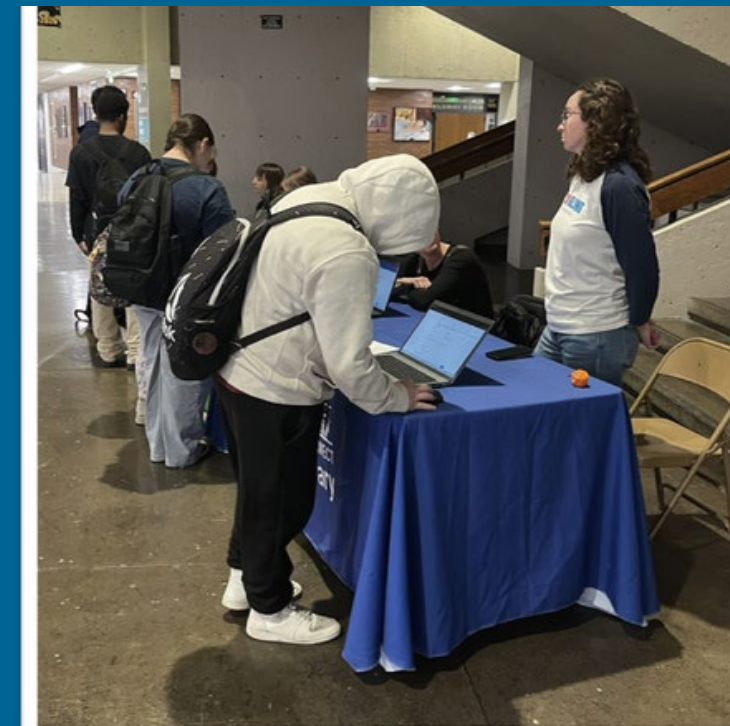
Millcreek Futures

- Collaborated with Big Brothers and Big Sisters at Cottonwood to go on a field trip to the U of U pharmacy school
- 16 students



School - Library Connections

- Piloted an event at Cottonwood High for students to get signed up for library cards
- 41 total students got signed up for library cards



Health & Safety Updates & Data

Healthy Millcreek Coalition

- Priority areas based on SHARP data reviewed by our Healthy Millcreek Coalition's Data Workgroup:
 - Parental awareness of the harms of underage drinking (youth drinking at home with parent permission)
 - Youth awareness of the dangers of vaping (youth using vapes without knowing what is in it)
 - Youth awareness of risks of drug use

Earth Day Field Trips

- Activities: Painting Rain Barrels, Friends of the Great Salt Lake, Slow the Flow, Grow the Flow, Great Salt Lake Audubon, and Jordan Valley Water Conservancy District
- 72 total youth participated from afterschool programs



Coming Up Next Quarter (Summer)

May

- Mayor's Star of Excellence: Tonight!
- Monthly Interfaith Council Meeting: Tuesday, May 12, 12pm-1pm
- Youth Council EOY Party: Monday, May 18, 5pm
- Spy Hop Art Showcase: Tuesday, May 19, 3:30pm-5pm
- Tech On Classes at Bud Bailey: Weekly on Mondays Through May 18

June

- Blood Drive: June 1
- Get Healthy Utah Healthy Food Access Walk Audit: TBD
- Interfaith Council Meeting: TBD
- VO! World Refugee Day: June 19

July

- Produce Pals Begins: July 6
- Canyon Rim Day of Service: Saturday, July 18
- Interfaith Council Meeting: TBD
- Afterschool Summer Camp: July 20-July 23

Millcreek City Hall
1330 E Chambers Ave
Millcreek, Utah 84106
millcreekut.gov



Planning & Zoning
(801) 214-2700
planner@millcreekut.gov

ZM-26-006

**CITY COUNCIL
STAFF REPORT**
(First Reading)

Date: May 11, 2026
Re: Rezone with a Zone Condition

Property Address: 1398 East Luck Lane
Zone: From: The Single Family Residential (R-1-8) and Residential Mixed (RM) Zones, to the Commercial (C) Zone

Applicant: Madeleine Tate w/Woodhaven LLC
Prepared By: Brad Sanderson, AICP

Scope of Decision: **Discretionary.** This is a legislative matter, to be decided by the Millcreek City Council upon receiving a recommendation from the Millcreek Planning Commission. Your recommendation can be broad in scope however, it should consider prior adopted policies, especially the Millcreek General Plan.

REQUEST AND SYNOPSIS

Madeleine Tate with Woodhaven, on behalf of Gpw Holdings Company Llc, has filed an application seeking to rezone portions of a 0.88 acre property, generally located at 1398 East Luck Lane, from the Residential (R-1-8) Zone and Residential Mixed (RM) Zone to the Commercial (C) Zone. The property is currently located within multiple zones. The one of the purposes for rezoning the property is to consolidate the zoning on the property into a single commercial zone.

Millcreek Staff is recommending a Zone Condition be imposed for the purpose of limiting the type of uses which might be allowed on the property to general 'Office' and 'Receptions & Event Centers'. (Note: unless a change is made to the city code, via a text amendment, only indoor Reception and Event Centers would be allowed at this location due to the size and dimension on the property.)

While there is no new development being proposed as part of this application, there is however, a separate zone text amendment application (File# ZT-25-006) being processed concurrently with this rezone application. The purpose for seeking an amendment to Millcreek's commercial zone is to allow Reception & Event Centers to operate outdoors and within less than 300 feet from an abutting residential zone boundary line, as a 'conditional use' rather than as a 'permitted use'.

FINDINGS:

The following findings can be made:

1. The property currently contains three different zones: Residential (R-1-8), Residential Mixed (RM) and the Commercial (C) Zone.
2. The zoning and uses on surrounding and abutting properties are as follows:
 - North - Commercial Zone and is occupied by The Home Depot.
 - East - Residential Mixed RM Zone occupied by a credit Union and Monopole cell tower.
 - South - Single Family Residential Zone 1/4 acre to 1/3 acre size single family lots sizes.
 - West - Single Family Residential Zone 1/4 acre to 1/3 acre size single family lots sizes.
3. The entire property is located within the 'Neighborhood 1' Future Land Use designation.
4. While the existing structure was originally constructed as a single-family structure, it has since been converted into an office use.
5. The multi-sided, 0.88 acres property located along a ridge causing it to be somewhat isolated from the residential neighborhood to the west. Additionally, the property is located at the end of the Luck Lane cul-de-sac, which provides access to only commercial uses and does not connect to a residential neighborhood.
6. The applicant has a separate application presently under review and consideration to allow outdoor event centers within the Commercial Zone within proximity to residential zones. Outdoor event centers are allowed as permitted use within the Commercial zone however, they are restricted from being located within 300 feet of residential zones.
7. Because the Commercial Zone allows a wide variety of commercial uses including but not limited to; automobile service and sales, drive up windows, fuel stations, multifamily and most retail/commercial uses, regardless and independent of the applicant's pending zone text amendment application, Staff is recommending a zone condition be imposed, for the purpose limiting certain incompatible commercial uses from abutting residentially zoned properties. Such uses would be limited to medical, dental and general office, personal services, (depository) financial institutions and reception and event centers.
8. Due to the depth of the property, being approximately 200 feet deep, Outdoor Reception' and Event Centers would be prohibited on the property due to the minimum 300 feet distance requirement.
9. A neighborhood meeting was held on April 2nd in which there were no attendees during this meeting besides the applicant.
10. An open house was held April 7th whereupon several individuals who attended the open house expressed deep concerns towards allowing Outdoor Reception/Event Centers on the property, as it pertains to the proposed text amendment.

CONCLUSIONS:

Based on the findings listed above, the following conclusion(s) can be drawn:

1. The Future Land Use Map designates the property as 'Neighborhood 1'. Rezoning the property to the commercial zone would not be in alignment with the future land use designation as presupposed. Any such changes to the Future Land Use designation should also include a Future Land Use Map Amendment.
2. Due to location and access to the property, the proposed commercial zone seems compatible with the abutting uses and zoning as other surrounding properties located north and east of the subject property.

3. Although the properties to the south and west are both zoned for and used as low density residential uses, there is a substantial change in grade which naturally separates the subject property from the abutting residential properties.
4. Based on good planning principals, it is good practice to have an entire parcel located within a single zone.
5. A zone condition, if imposed as proposed, would limit most uses which typically generate a higher level of impact to abutting residential uses as a result of the Commercial Zone.
6. If approved, unless a code change is also adopted, the Commercial Zone would allow a Reception & Event Center, but as an indoor use only.

RECOMMENDATIONS:

Based on the findings and conclusions listed above;

Staff recommends that the City Council take and consider comments given during all public hearings and approve file number ZM-26-006, rezoning portions the 0.88 acres of property located at 1398 East Luck Lane from the Residential R-1-8 and Residential Mixed (RM) Zones to the Commercial (C) Zone, subject to the below Zone Condition, unless during the hearing facts area presented that contradict these findings or new facts are presented, either of which would warrant further investigation by Staff.

Zone Condition – Uses on the entirety of the property shall be limiting to medical/dental and general office, personal services, (depository) financial institutions and reception and event centers.

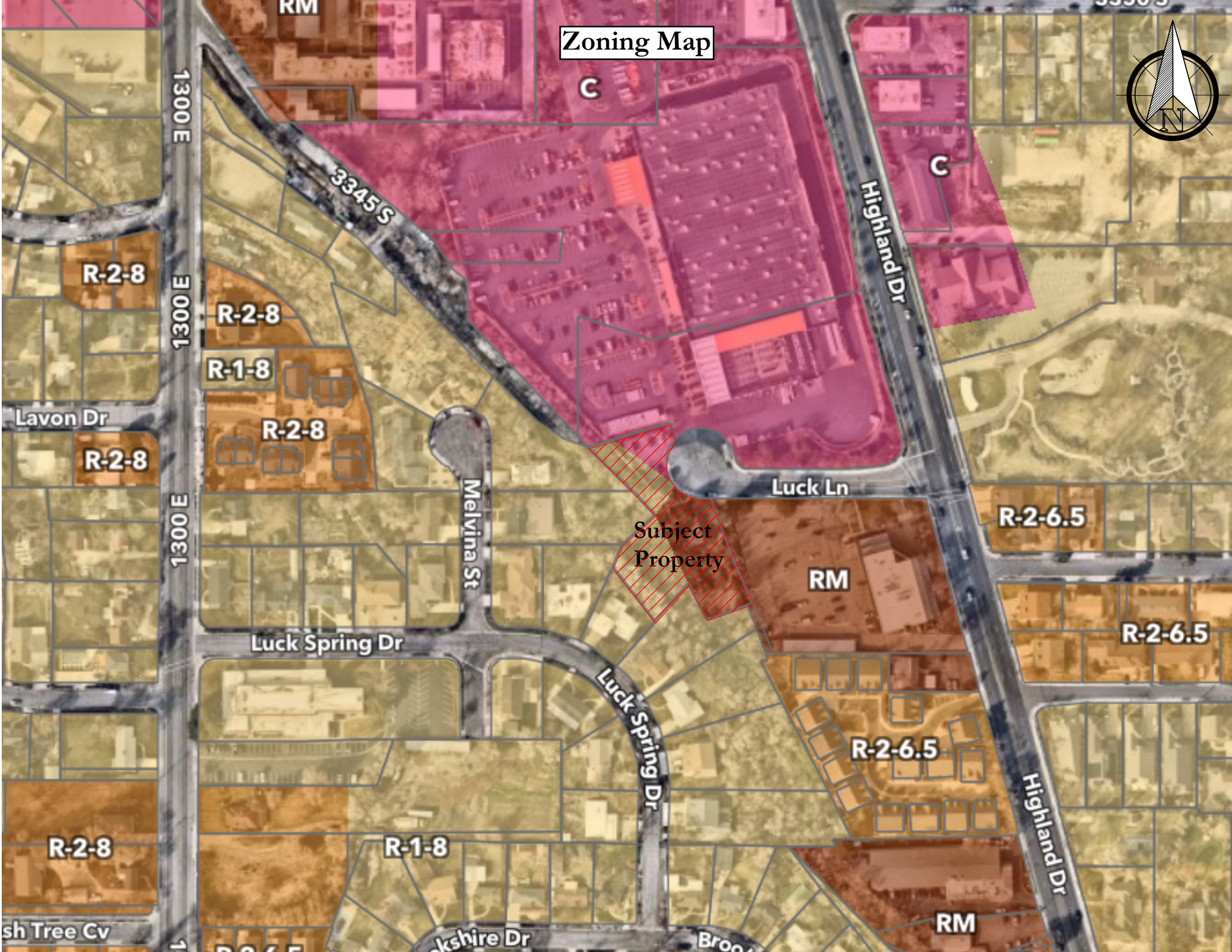
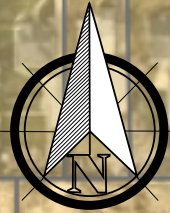
On April 15th a public hearing was held and public comment was taken, whereupon, the Planning Commission recommend approval to the City Council pertaining to the proposed rezone of application ZM-26-006 as proposed, which includes a zone condition that the use of the property is limited to medical, dental and general office, personal services, financial institutions, and reception and event centers. Vice Chair Larsen seconded.

Vice Chair Larsen called for the vote. Vice Chair Larsen voted yes, Commissioner Anderson voted yes, Commissioner Burgess voted yes, Commissioner Reid voted yes, Commissioner Richardson voted yes, and Commissioner Wright voted yes. The motion passed unanimously.

SUPPORTING DOCUMENTS

- **Zoning Map**
- **Land Use Map**
- **Public Comments**

Zoning Map



R-2-8

R-2-8

R-1-8

R-2-8

R-2-8

1300 E

1300 E

1300 E

1300 E

3345 S

Melvina St

Luck Spring Dr

Luck Spring Dr

R-1-8

R-2-8

RM

R-2-6.5

R-2-6.5

R-2-6.5

Highland Dr

RM

Luck Ln

C

C

Subject Property

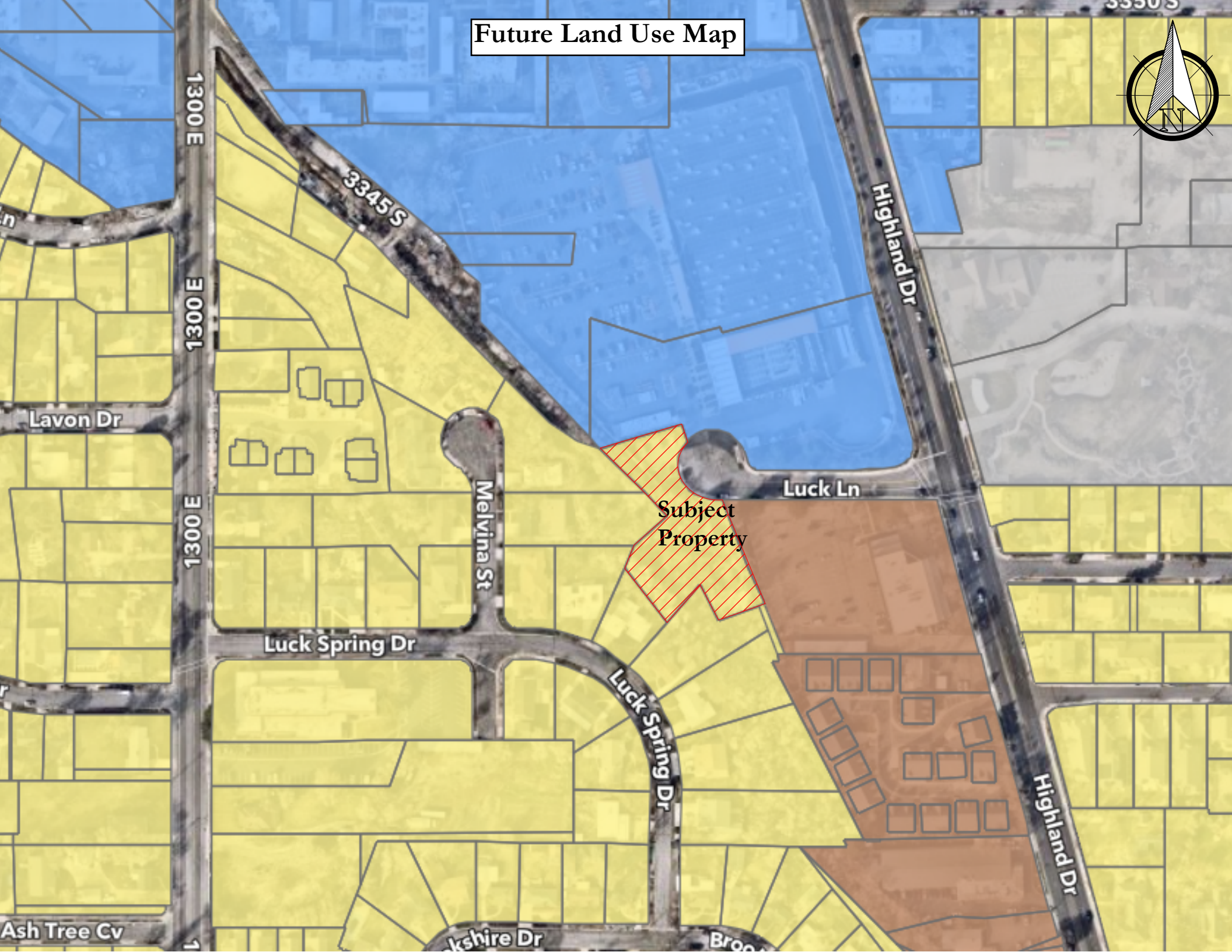
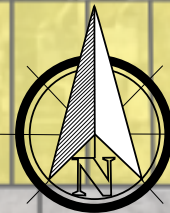
Highland Dr

Lush Tree Cv

kshire Dr

Brook

Future Land Use Map





April 7, 2026

Millcreek City Planning Commission
3330 S 1300 E
Millcreek, UT 84106

Re: Recommendations from the Millcreek Community Council – April 7, 2026 Meeting
For the April, 2026 Planning Commission Meeting

Dear Commissioners,

The Millcreek Community Council respectfully submits the following recommendations from our regular meeting held on April 7, 2026. These recommendations pertain to four applications scheduled for consideration at your April, 2026 meeting.

CUP-26-003 / SD-26-002 Conditional Use Permit and Major Subdivision 3347 S 900 E

The applicant, Greg Moffat, is seeking approval for a conditional use permit and major subdivision at a property, located at 3347 S 900 E, to accommodate a mixed-use residential complex, composed of seventeen (17) residential units and 1,500 sf of commercial space, in the form of live/work units, with the intention of subdividing them for owner occupancy.

Planner: Carlos Estudillo

Council Feedback: Concern about parking on 900 East and egress in relation to the adjacent properties.

Motion: Recommend approval with a condition to prohibit parking on 900 East in front of the property – due to the relationship of the proposed egress to others on 900 East with a goal to avoid accidents (detrimental effect). 5 for and 1 abstaining. Motion passed.

ZM-26-005 Rezone/Development Agreement (CCOZ-DA) 1285 E Villa Vista Avenue

The applicant, Mike Oborn, has filed a Development Agreement/Rezone application, proposing to construct an Affordable Housing Residential Development, on property located at approximately 1285 E Villa Vista Avenue. The request is to rezone the Property from the Commercial Zone (C) and City Center Overlay Zone (CCOZ) to the City Center Overlay-Development Agreement (CCOZ-DA) Zone, in conjunction with a development

agreement, subjecting the property to certain development terms and standards pursuant to Title 18.48. of the Millcreek Zoning Code.

Planner: Carlos Estudillo

Motion: Recommend approval with consideration of additional parking specifically on this property and generally in the city center. 5/6 for Motion passed.

ZM-26-006 Rezone 1398 E Luck Ln

Madeleine Tate with Woodhaven, on behalf of Gpw Holdings Company, Llc, has filed an application seeking to rezone 0.88 acres of property, generally located at 1398 E Luck Ln, from the Residential (R-1-8) Zone and Residential Mixed (RM) Zone to the Commercial (C) Zone. There is no development proposal being considered on this property as part of this application or at this point in time.

Planner: Brad Sanderson

Motion: Recommended a continuance due to relationship to text amendments below. Unanimous.

ZT-26-001 Text Amendments

Millcreek staff are proposing various amendments to the Millcreek zoning code for the purposes of making technical corrections, enhancing clarity, and ensuring compliance with State statute.

Planner: Sean Murray

Motion: Recommended a continuance pending the summary of the changes by the planning team. Some concerns about the true impacts of the variety of changes being proposed. There has not been enough time to digest all of the changes.

We appreciate the Planning Commission's continued collaboration with the Community Council and your thoughtful review of land-use items affecting our neighborhoods. Please feel free to contact us if additional clarification or input is needed.

Sincerely,

Millcreek Community Council

Brad Sanderson

From: Douglas Sampson <sampson.dg@gmail.com>
Sent: Wednesday, April 8, 2026 4:46 PM
To: Brad Sanderson
Cc: Amber Gale; wendy sampson
Subject: [Ext] Comments for ZM-26-006 Rezone 1398 E Luck Ln.

Brad,

Thank you for taking the time to meet with members of the community last night. It was also helpful for the owner of Woodhaven to be present to share their vision of the rezoning / conditional land use that they are requesting.

What became clear in the meeting, which wasn't obvious in the letter that we received, is the desire to add "Outdoor Reception Centers" as part of the conditional use for their property.

The desire to pay their therapists/employees a better salary as the justification to expand their business model is understandable. However, the "natural noise barrier" of trees along the west and south sides of the property did not mitigate the effects of noise pollution for neighbors of those properties when unlicensed outdoor receptions were previously held. Neighbors were impacted not only from the music which ended at 10pm, but by the groups of joyful guests celebrating into the evening.

We believe that the Woodhaven owners and staff have good intentions and are likely some of the best neighbors we could have for this property. If there was a way to expand their business income without creating a negative impact on neighbors, we would be supportive. However, we doubt that will be possible with their current proposal.

Regards,
Doug and Wendy Sampson

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

Brad Sanderson

From: Brad Sanderson
Sent: Thursday, April 9, 2026 1:09 PM
To: Brad Sanderson
Subject: FW: [Ext] Luck Ln zoning

From: Dorothy Byes <d.byes@icloud.com>
Sent: Wednesday, April 8, 2026 7:17 PM
To: Brad Sanderson <bsanderson@millcreekut.gov>
Subject: [Ext] Luck Ln zoning

Hi Brad,

I hope you're doing well. Thank you for taking the time to address my concerns regarding the proposed rezoning.

I would like to outline my primary concerns:

- Increased noise levels
- Crowd behavior
- Littering
- Lighting
- Safety
- Loss of privacy
- The potential for incremental zoning changes, ultimately leading to full commercial use
- The impact on neighboring properties, particularly related to parking

Additionally, I understand from Kathy Wickersham that the primary events are expected to run from April through mid-June or July, and then resume from September through October. Hosting gatherings of 50–100 people multiple times a week particularly on the weekends for nearly half the year raises significant concerns.

Operating a party venue in what has been historically been a peaceful residential neighborhood.

I am also concerned about the location of the outdoor space, which extends beyond the southern property line and sits only 3-4 feet from the western property line. I would also note current zoning restrictions prohibit event centers from being located at least 300 feet from any residential use or zone. My own rough measurements show this outdoor pavilion is only 200 feet from the house itself.

Please see photos.

Thank you again for your time and consideration. I appreciate your attention to these matters and look forward to your response.

Please reach out with any questions, thank you.

Best regards,

Dorothy A. Byes

Sent from my iPad

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Millcreek City Hall
1330 E Chambers Ave
Millcreek, Utah 84106
millcreekut.gov



Planning & Zoning
(801) 214-2700
planner@millcreekut.gov

ZT-25-006

**CITY COUNCIL
STAFF REPORT**
(First Reading)

Meeting Date: 5/11/2026

Applicant: Madeline Tate Woodhaven

Re: Adding “Outdoor Reception Center” in the Commercial ‘C’ Zone

Property Address: N/A

Zone: N/A

Prepared By: Brad Sanderson, AICP, Planning Manager

Scope of Decision: **Discretionary.** This is a legislative matter, to be decided by the Millcreek City Council upon receiving a recommendation from the Community Council(s) and the Millcreek Planning Commission. Your recommendation can be broad in scope, but should consider prior adopted policies, especially the Millcreek General Plan.

REQUEST AND SYNOPSIS

Madeliene Tate, on behalf of Woodhaven Event Center, has filed a text amendment application, seeking to allow Outdoor Reception and Event Centers as an outdoor use with no distance separation from residential zone boundaries, as a Conditional Use instead of a Permitted Use, within the Commercial (C) Zone.

(Note: A separate but related rezone application, (File ZM-26-006) is under review to change the zoning, by consolidating multiple zones, on a single property located at 1398 E Luck Lane, from its current Commercial (C), Residential Mix (RM), and Single Family Residential R-1-8 zoning to a single Commercial (C) Zone.)

Reception Centers are currently allowed as a ‘Permitted Use’ within the Commercial Zone but only as an Indoor Use or, as an Outdoor Use when located further than 300 feet from a Residential Zone Boundary, (see [18.44.030 Permitted Uses And Conditional Uses](#) Table 18-44-1 Permitted Uses and Conditional Uses).

Table 18-44-1 Permitted and Conditional Uses in the Commercial (C) Zone		
Land Use	C	Limitations / References
<i>P= Permitted, C= Conditional Use Review Required</i>		
Lodging	P	
Non-Depository Financial Institution	P	Prohibited within 300' of a major intersection and within 2,640' (1/2 mile) of an established substantially similar business.
Office	P	
Pawn Shop	P	Prohibited within 300' of a major intersection and within 2,640' (1/2 mile) of an established substantially similar business.
Personal Service	P	
Reception or Event Center	P	Outdoor uses prohibited within 300' of a residential use or a Residential Zone Boundary.
Neighborhood or General Service	P	
Neighborhood or General Retail	P	
Retail Sales	P	Retail Tobacco Specialty Businesses are prohibited within 1,320' (1/4 mile) of an established substantially similar business.
Retail Food Trucks, Pop-Up Markets, and/or Farmer's Market	P	Subject to Temporary Use Standards as set forth in MKZ 18.58, Temporary Uses and Structures .
Self-Storage facility	C	Prohibited within 300' of a major intersection and within 1,320' (1/4 mile) of an established substantially similar business. Additional location restrictions apply as set forth in MKZ 18.44.090 .
Temporary Uses	P	As set forth in MKZ 18.58, Temporary Uses and Structures
<i>Institutional Uses</i>		

The Applicant is requesting the 300-foot distance requirement, as measured to a Residential Zone Boundary, be removed; and that all Outdoor Reception and Event Centers be processed as a Conditional Use Permit. This change would require a public meeting process whereupon certain conditions related to and proportionate to the use, could then be assigned to the use and property on a case by case, depending on the specific circumstances.

In addition to being a conditional use, Staff, is also recommending that Outdoor Reception and Event Centers should only be allowed as an accessory use to a legally established Office or Retail Use.

Staff is also suggesting that there be some standards of approval and that certain studies be required to help analyses and mitigate potential impact with surrounding properties as follows.

- L. Outdoor Reception Center uses shall meet the following site standards:
 1. Activities are limited to 7 am to 11 pm.
 2. Events are limited to 150 participants.
 3. Lighting and speakers must face away from any abutting residential uses.
 4. Noise shall be limited to standards established in a noise study as set forth in MKZ 18.69.040.

The applicant is also proposing to change the current definition of a Reception Center and Event Center from:

“Reception or Event Center means a commercial or non-profit facility that can be rented to accommodate groups of people for entertainment, conferences, weddings, and similar activities.”

To:

“A commercial or non-profit facility primarily outdoors-that can be rented top accommodate groups of people for celebrations of life, conferences, weddings, receptions, birthdays, and similar small-scall non-disruptive activities. Facilities may include landscaped gathering area, outdoor seating., temporary shade structure, and accessory indoor spaces such as restrooms or preparation areas. Outdoor reception centers are not allowed within 100’ of residential zones. Outdoor reception centers must have significant foliage or sound mitigating material or structure between reception area and any homes. Outdoor reception centers must abide by noise ordinances and keep lighting to a minimum as possible.”

While the applicant’s proposed operations may apply to their specific location and circumstances, any changes to the code will apply city wide to all commercial properties within and abutting a residential zone boundary, including both present and future.

PROPOSED ORDINANCE AMENDMENTS

18.44.030 Permitted Uses And Conditional Uses

Table 18-44-1 Permitted and Conditional Uses in the Commercial (C) Zone		
Lodging	P	
Non-Depository Financial Institution	P	Prohibited within 300’ of a major intersection and within 2,640’ (1/2 mile) of an established substantially similar business.
Office	P	
<u>Outdoor Reception Center</u>	<u>C</u>	<u>Only permitted as an accessory use to a legally established office or retail use. Additional standards restrictions apply as set forth in MKZ 18.44.090</u>
Pawn Shop	P	Prohibited within 300’ of a major intersection and within 2,640’ (1/2 mile) of an established substantially similar business.
Personal Service	P	

18.44.090 Design And Use Standards For Specific Uses

The following standards are applicable to the uses specified in addition to the development standards in this Chapter. In the event there is language elsewhere in MKZ Title 18 that conflicts with language in this chapter, the more restrictive standard prevails.

...

L. Outdoor Reception Center uses shall meet the following site standards:

1. Activities are limited to 7 am to 11 pm.
2. Events are limited to 150 participants.
3. Lighting and speakers must face away from any abutting residential uses.
4. Noise shall be limited to standards established in a noise study as set forth in MKZ 18.69.040.

FINDINGS, CONCLUSIONS, & RECOMMENDATIONS

Findings:

The following findings can be made:

1. Throughout 2024-2025 Millcreek Staff, with the aid of a professional third-party consultant along with various stakeholder committees and a great deal of public outreach, evaluated Millcreek’s code and proposed to changes to the list of uses that should be allowed in each zone, particularly the commercial zone, how they should be defined, as well as evaluated which uses should be considered as Permitted vs. Conditional Uses based on their potential impact and compatibility to the city and other surrounding land uses.
2. While Reception and Event Centers can operate any day of the week, their operations typically peak during weekends and evenings.
3. Reception and Event Centers typically produce larger crowds during events, causing an additional impact to a surrounding area due to surges of traffic and parking, sound/noise, lighting, as well as added demand on utility, waste, emergency and other services.
4. While ‘Outdoor’ Reception and Event Centers are prohibited within 300 feet of a residential zone boundary, they are a ‘Permitted Use’ when located ‘Indoors’ in the Commercial Zone.
5. A Conditional Use Permit is a zoning tool used to evaluate and mitigate potential impact, above and beyond what would reasonably be expected by that of a permitted use, by placing conditions or added standards by which a Conditional Use may Operate. Conditional Use Permits run with the land and not with an individual owner or business and usually only expire when a use is abandoned for an extended period of time.
6. Conditional imposed upon a use should be proportional and related to the potential impact caused by a certain use.
7. Depending on the use and surrounding circumstances, conditions may include but not limited to added design measures, buffering and screening, limited hours of operation, limits of occupancy, additional studies related to light, sound, traffic, vibration, and so forth.
8. While Conditional Uses can be revoked, they require ongoing evaluation, monitoring, and further public processes, placing additional demand on City Staff time.
9. Added consideration should be made to proposed Zone Text Amendments as they may affect other properties, both in and outside of the zone and to both present and future circumstances.

10. A neighborhood meeting was held on April 2nd but was not well attended.
11. An Open House was held on April 7th whereupon several property owners expressed deep concern and opposition to the proposal.
12. A public Hearing was held by the Planning Commission whereupon neighboring business and property owners gave their input as it relates specifically to the Woodhaven property.

Conclusions:

Based on the findings listed above, the following conclusions can be made:

1. Millcreek's Zoning Code was recently revised and adopted in April 2025 involving extensive outreach and input from a variety of stakeholders.
2. The general nature of Reception and Event Centers tend to have an increase measure of impact in the form of surges, which are common during evenings and weekends.
3. The best way to mitigate impact on surrounding individuals, properties and businesses is to prohibit certain uses within proximity to other non-compatible uses.
4. Receptions and Event Centers are allowed as a Permitted Use within the Commercial Zone but only as an indoor use or as an outdoor use so long as they are not located any closer than 300 feet from a residential zone boundary.
5. Specific impact generated by certain uses, if any, can be evaluated and mitigated through a Conditional Use Permit.
6. Conditional Use Permits can often require ongoing monitoring and enforcement.

Recommendation:

Based on the findings and conclusions listed above;

Staff recommends that the City Council take comments at a public hearing and consider the potential benefits and implications to amending the Millcreek Code as presented, unless during the hearing facts are presented that contradict these findings or new facts are presented, either of which would warrant further investigation by Staff.

On April 15th, a public hearing was held by the Planning Commission whereupon they recommend **denial** to the City Council pertaining to the proposed text amendment, ZT-25-006, as proposed.

Vice Chair Larsen called for the vote. Vice Chair Larsen voted yes, Commissioner Anderson voted yes, Commissioner Burgess voted yes, Commissioner Reid voted yes, Commissioner Richardson voted yes, and Commissioner Wright voted yes. The motion passed unanimously.

SUPPORTING DOCUMENTS

- **Applicant's Letter**
- **Public Comments**

Zoning Proposal

Applicant: Woodhaven at Millcreek

Parcel ID: 16331050510000

Location: Millcreek City, Utah

Current Zoning: Mixed Residential, Commercial, Residential (currently located in three zones)

Requested Direction: Transition Parcel to Commercial Zoning (or approval of a Conditional Use as an interim step) + Text amendment to allow for outdoor events within 150 feet of residential neighborhoods. A rezone request/application is requested regardless of event center use as property is currently located within three zones.

Summary

Woodhaven at Millcreek respectfully submits this proposal to request zoning consideration for Parcel ID 16331050510000, currently designated as Mixed Residential, with the long-term goal of achieving Commercial zoning. The property is uniquely situated and functionally distinct from surrounding residential parcels and already operates as a professional, non-residential use. The proposed evolution toward an event center and broader commercial designation reflects the existing character of the site, its physical constraints, and its demonstrated compatibility with the surrounding neighborhood.

This request is grounded in the idea that zoning should reflect actual land use patterns, site characteristics, and community benefit rather than rigid categorical distinctions that do not account for unique parcels and community development. Woodhaven is currently zoned in three different zones (Mixed Residential, Commercial, Residential).

Property Description and Existing Conditions

The subject property is currently occupied by Woodhaven Psychotherapy, a professional mental health practice serving individuals, families, and groups. Unlike a typical residential parcel, the site functions as a destination-based professional campus rather than a dwelling.

Key characteristics include:

- A standalone structure not designed or used as a single-family residence
- Established non-residential traffic patterns tied to scheduled appointments
- On-site parking supporting professional use rather than residential needs
- Mature landscaping and tree coverage that provides visual and acoustic buffering

The parcel's size, layout, and existing improvements distinguish it from surrounding residential lots and make it unsuitable for conventional residential redevelopment.

Uniqueness of the Property

This property represents an uncommon condition within the Mixed Residential zone. It does not function as transitional housing, a duplex, or a neighborhood-scale residence. Instead, it operates as a low-intensity professional use that already aligns more closely with commercial or institutional zoning categories.

Several factors underscore this uniqueness:

- The parcel has long supported a non-residential use without negative neighborhood impact
- Its physical footprint and parking configuration are substantial for commercial zoning
- Naturally occurring buffers significantly reduce any potential noise or light disturbances.

Our site's wooded barrier makes it fundamentally different from strip commercial properties, allowing it to host expanded uses without altering neighborhood aesthetics.



Yellow: Residential

Pink Commercial

Orange: Mixed Use

Woodhaven's parcel is currently split between three zones; it is a natural transition space between commercial and residential zones.

Surrounding Land Use Context

While zoned Mixed Residential, the surrounding area reflects a blend of residential, professional, and semi-commercial activity. Nearby properties include professional offices, service-oriented uses, and institutional facilities that operate harmoniously within close proximity to residential neighborhoods.

This context demonstrates that the area already supports a functional mix of uses and that carefully managed commercial activity is neither novel nor disruptive. Similar businesses, such as Carmelle Event Center and Cactus and Tropicals operate successfully and without disturbance while in close proximity to residential zones.

The south end of the property has a lattice structure delineating property lines to avoid spillover from events.

The subject property sits at a practical threshold between residential and commercial patterns of use, making it an appropriate candidate for zoning transition rather than strict preservation of residential classification. A significant distance and vegetation exist between Woodhaven and the closest residential homes.

Proposed Commercial Use and Event Center Concept

Woodhaven at Millcreek seeks to expand its business by offering a small-scale boutique gathering center for the local community. This use is intentionally distinct from high-impact event venues.

Proposed activities may include:

- Small-scale weddings (no more than 100 people)
- Corporate Gatherings
- Celebrations of Life
- Birthday Parties

The proposed use will remain low-frequency, appointment-based, and carefully regulated to ensure compatibility with nearby residences. A designated venue coordinator will be on site at all times during events to mitigate potential disturbances. Woodhaven will continually check in with neighbors to ensure they are not being negatively impacted by events.

Compatibility and Mitigation Measures

To ensure continued neighborhood compatibility, Woodhaven at Millcreek commits to the following:

- Event size limitations (Maximum 100 guests)
- Restricted hours of operation (Bar service must stop by 10:00pm)
- Parking management strategies (We currently have an agreement with Granite Credit Union for parking). This will be developed further if granted approval.
- Noise and lighting controls (All speakers and lights will face the building and the venue coordinator

reserves the right to lower volume at any time). This was understood as the primary concern from residents.

7. Zoning Rationale for Commercial Transition

Maintaining a Mixed Residential designation for this parcel does not reflect its established function, physical attributes, or its addition to the community. Transitioning the property to Commercial zoning, or approving a Conditional Use as an interim measure, would:

- Align zoning with long-standing non-residential use
- Provide regulatory clarity and predictability
- Support responsible economic and community development
- Avoid pressure for inappropriate residential redevelopment

This request is consistent with planning principles that encourage context-sensitive zoning and adaptive reuse. Comparatively, commercial zoning within Holladay city and mixed-use zoning within Salt Lake City allow for event centers in close proximity to residential areas while minimizing any disturbances.

8. Requested Action

Woodhaven at Millcreek respectfully requests that Millcreek City consider one or more of the following actions:

- Approval of a Conditional Use Permit or text amendment allowing event center operations under strict defined conditions including specific language to restrict potential abuse of zoning changes.

Ie; Conditional use allowed when significant sound barriers are present and center of event site is at least 150 feet away from the nearest residential home.

- Initiation of a rezoning process to transition the parcel from Mixed Residential to Commercial (regardless of text amendment outcome)
- Alternatively, adoption of a site-specific zoning designation that reflects the property's unique conditions

9. Addressing Resident Concerns

Primary concerns included noise and future development. A conditional use permit would be linked to the land. Noise will be minimized whenever possible. Mixed-use coding within Millcreek could allow for up to a four story building (this is not desired by Woodhaven). Use of mixed-use or commercial parcels throughout the city is constantly changing and any guarantee of permanent development is impossible. However, Woodhaven wishes to maintain the existing structure and to maintain the trees and vegetation surrounding the building.

Conclusion

The subject property is not representative of typical Mixed Residential parcels and should be evaluated on its individual merits. Granting the requested zoning relief will formalize an existing pattern of compatible use and allow Woodhaven Psychotherapy to continue serving the community in a manner that is thoughtful, respectful, and aligned with Millcreek's broader planning and community development goals. It would also allow for development of a local business (Event Center) which Millcreek is currently lacking.

Thank you for your time and consideration,

The Woodhaven at Millcreek Team



April 7, 2026

Millcreek City Planning Commission
3330 S 1300 E
Millcreek, UT 84106

Re: Recommendations from the Millcreek Community Council – April 7, 2026 Meeting
For the April, 2026 Planning Commission Meeting

Dear Commissioners,

The Millcreek Community Council respectfully submits the following recommendations from our regular meeting held on April 7, 2026. These recommendations pertain to four applications scheduled for consideration at your April, 2026 meeting.

CUP-26-003 / SD-26-002 Conditional Use Permit and Major Subdivision 3347 S 900 E

The applicant, Greg Moffat, is seeking approval for a conditional use permit and major subdivision at a property, located at 3347 S 900 E, to accommodate a mixed-use residential complex, composed of seventeen (17) residential units and 1,500 sf of commercial space, in the form of live/work units, with the intention of subdividing them for owner occupancy.

Planner: Carlos Estudillo

Council Feedback: Concern about parking on 900 East and egress in relation to the adjacent properties.

Motion: Recommend approval with a condition to prohibit parking on 900 East in front of the property – due to the relationship of the proposed egress to others on 900 East with a goal to avoid accidents (detrimental effect). 5 for and 1 abstaining. Motion passed.

ZM-26-005 Rezone/Development Agreement (CCOZ-DA) 1285 E Villa Vista Avenue

The applicant, Mike Oborn, has filed a Development Agreement/Rezone application, proposing to construct an Affordable Housing Residential Development, on property located at approximately 1285 E Villa Vista Avenue. The request is to rezone the Property from the Commercial Zone (C) and City Center Overlay Zone (CCOZ) to the City Center Overlay-Development Agreement (CCOZ-DA) Zone, in conjunction with a development

agreement, subjecting the property to certain development terms and standards pursuant to Title 18.48. of the Millcreek Zoning Code.

Planner: Carlos Estudillo

Motion: Recommend approval with consideration of additional parking specifically on this property and generally in the city center. 5/6 for Motion passed.

ZM-26-006 Rezone 1398 E Luck Ln

Madeleine Tate with Woodhaven, on behalf of Gpw Holdings Company, Llc, has filed an application seeking to rezone 0.88 acres of property, generally located at 1398 E Luck Ln, from the Residential (R-1-8) Zone and Residential Mixed (RM) Zone to the Commercial (C) Zone. There is no development proposal being considered on this property as part of this application or at this point in time.

Planner: Brad Sanderson

Motion: Recommended a continuance due to relationship to text amendments below. Unanimous.

ZT-26-001 Text Amendments

Millcreek staff are proposing various amendments to the Millcreek zoning code for the purposes of making technical corrections, enhancing clarity, and ensuring compliance with State statute.

Planner: Sean Murray

Motion: Recommended a continuance pending the summary of the changes by the planning team. Some concerns about the true impacts of the variety of changes being proposed. There has not been enough time to digest all of the changes.

We appreciate the Planning Commission's continued collaboration with the Community Council and your thoughtful review of land-use items affecting our neighborhoods. Please feel free to contact us if additional clarification or input is needed.

Sincerely,

Millcreek Community Council

Brad Sanderson

From: Douglas Sampson <sampson.dg@gmail.com>
Sent: Wednesday, April 8, 2026 4:46 PM
To: Brad Sanderson
Cc: Amber Gale; wendy sampson
Subject: [Ext] Comments for ZM-26-006 Rezone 1398 E Luck Ln.

Brad,

Thank you for taking the time to meet with members of the community last night. It was also helpful for the owner of Woodhaven to be present to share their vision of the rezoning / conditional land use that they are requesting.

What became clear in the meeting, which wasn't obvious in the letter that we received, is the desire to add "Outdoor Reception Centers" as part of the conditional use for their property.

The desire to pay their therapists/employees a better salary as the justification to expand their business model is understandable. However, the "natural noise barrier" of trees along the west and south sides of the property did not mitigate the effects of noise pollution for neighbors of those properties when unlicensed outdoor receptions were previously held. Neighbors were impacted not only from the music which ended at 10pm, but by the groups of joyful guests celebrating into the evening.

We believe that the Woodhaven owners and staff have good intentions and are likely some of the best neighbors we could have for this property. If there was a way to expand their business income without creating a negative impact on neighbors, we would be supportive. However, we doubt that will be possible with their current proposal.

Regards,
Doug and Wendy Sampson

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Brad Sanderson

From: Brad Sanderson
Sent: Thursday, April 9, 2026 1:09 PM
To: Brad Sanderson
Subject: FW: [Ext] Luck Ln zoning

From: Dorothy Byes <d.byes@icloud.com>
Sent: Wednesday, April 8, 2026 7:17 PM
To: Brad Sanderson <bsanderson@millcreekut.gov>
Subject: [Ext] Luck Ln zoning

Hi Brad,

I hope you're doing well. Thank you for taking the time to address my concerns regarding the proposed rezoning.

I would like to outline my primary concerns:

- Increased noise levels
- Crowd behavior
- Littering
- Lighting
- Safety
- Loss of privacy
- The potential for incremental zoning changes, ultimately leading to full commercial use
- The impact on neighboring properties, particularly related to parking

Additionally, I understand from Kathy Wickersham that the primary events are expected to run from April through mid-June or July, and then resume from September through October. Hosting gatherings of 50–100 people multiple times a week particularly on the weekends for nearly half the year raises significant concerns.

Operating a party venue in what has been historically been a peaceful residential neighborhood.

I am also concerned about the location of the outdoor space, which extends beyond the southern property line and sits only 3-4 feet from the western property line. I would also note current zoning restrictions prohibit event centers from being located at least 300 feet from any residential use or zone. My own rough measurements show this outdoor pavilion is only 200 feet from the house itself.

Please see photos.

Thank you again for your time and consideration. I appreciate your attention to these matters and look forward to your response.

Please reach out with any questions, thank you.

Best regards,

Dorothy A. Byes

Sent from my iPad

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Fund 100 - General Fund Revenue

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
<u>Revenue</u>						
100-3490-3491	Interdepartmental Admin Fees	291,200	291,200	65,375	356,575	N/C to SW admin = \$115,000 + \$ 15,000 - Millcreek Center CRA total admin = \$70,350 + \$ 13,150 - West Millcreek CRA total housing = \$98,250 + \$ 3,100 - Woodland Ave CRA total housing = \$ 5,000 + \$ 34,125 - MedTech CRA total housing = \$67,225
100-3600-3610	Interest Income	500,000	500,000	200,000	700,000	March YTD = 528,011
100-3835-3835	Contributions - Comm Life Private Grants			5,500	5,500	\$5000 - Utah Jazz Foundation \$ 500 - SLRC Camp Tracy grant
100-3900-3920	Budgetary Use of Fund Balance	728,876	350,276	775,875	1,126,151	Transfer to CIP - Phase II
Total Gen Fund Revenue Amendments				1,046,750		

Fund 100 - General Fund Expenditures

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Dept 100-4510	Communications					
100-4510-2450	Printing	120,000	120,000	27,000	147,000	increase to include school inserts
100-4510-3100	Professional Services	47,500	22,500	(20,000)	2,500	
Dept 100-4610	Economic Development					
100-4610-2415	Advertising and Public Notices- Obsolete	30,000	17,500	(17,500)	-	Obsolete Account
100-4610-3100	Professional Services	45,000	35,000	(30,000)	5,000	move \$30K to 10-4910-3100 for Roosevelt Vlg Cntr Plan; a/k/a/ 3300 S & 900 E Sm Area Plan
Dept 100-4720	Human Resources					
100-4720-2510	Software			2,000	2,000	Qualtrix - Survey software
100-4720-4200	Insurance - Workers Comp	35,000	40,000	2,000	42,000	WC Calendar Year 2024 true-up
100-4730-6100	Miscellaneous Expenditures	5,000	5,000	(2,000)	3,000	Move to 100-4710-2450
100-4730-6200	Bank Fees & CC Processing Fees	100,000	19,640	(2,000)	17,640	Move to 100-4710-4200
Dept 100-4740	Business Licensing					
100-4740-1100	Salaries - Reg FT & PT Employees	138,000	138,000	10,000	148,000	
100-4740-1400	Employee Benefits	47,500	47,500	5,250	52,750	
Dept 100-4810	Facilities					
100-4810-2655	Maint - Bldgs and Grounds	250,000	450,000	100,000	550,000	
100-4810-7250	Cap Outlay: Bldg Improvements		16,500	16,500	33,000	YTD actual = \$16,285.70 for signage on front of City Hall
Dept 100-4830	Fleet Maintenance					
100-4830-7500	Vehicle Purchases	45,000	45,000	(45,000)	-	No vehicle purchase in FY26
Dept 100-4910	Planning & Zoning					
100-4910-3100	Professional Services	100,000	75,000	30,000	105,000	CY Projects: \$75,000 - Arts Master Plan \$30,000 - Roosevelt Village Study

Fund 100 - General Fund Expenditures

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Dept 100-5110	Engineering / PW					
100-5110-6100	Miscellaneous Expenditures	2,500	2,500	3,500	6,000	YTD actual includes railing at Canyon Rim Park
Dept 100-5740	Recreation Programs					
100-5740-1200	Wages - Non-Benefit PT & Seasonal	200,000	200,000	(35,000)	165,000	
100-5740-1300	Overtime	5,000	5,000	(3,000)	2,000	
100-5740-1400	Employee Benefits	130,000	130,000	5,000	135,000	
Dept 100-9000	Debt Service & Other Financing Uses					
100-9000-9010	Transfer to Other Funds	1,250,000	1,585,500	1,000,000	2,585,500	Transfer to CIP
	Total Gen Fund Exp Budget Amendments			1,046,750		

Fund 100 - Gen Fund Reclass w/in Departments

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
<u>Expenditures</u>						
Dept 100-4230 Legal						
100-4230-3100	Professional Services	440,000	320,000		320,000	
100-4230-3110	Specific Legal Issue		120,000	(120,000)	-	reclass within department
100-4230-4100	Settlement Agreements			120,000	120,000	reclass within department
Dept 100-4250 Promise Program						
100-4250-2230	Conferences & Training Registration	5,000	5,000	(1,500)	3,500	reclass within department
100-4250-8250	Youth Council	10,000	13,750	1,500	15,250	reclass within department
Dept 100-4710 Finance Department						
100-4710-2245	Meeting Expenses	1,000	1,000	500	1,500	Reclass within Department
100-4710-2400	Office Supplies	1,500	2,000	500	2,500	Reclass within Department
100-4710-2450	Printing	-	-	1,000	1,000	ACFR, PAFR, Budget in Brief Reclass within Department
100-4710-3100	Professional Services	40,000	38,500	(2,000)	36,500	Reclass within Department
Dept 100-4730 Non-Departmental						
100-4730-2450	Printing	2,000	2,000	(250)	1,750	Reclass within Department
100-4730-2605	Sm Tools, Minor Equip, Supplies	1,000	1,750	250	2,000	Reclass within Department

Fund 100 - Gen Fund Reclass w/in Departments

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Dept 100-4840 I.T.						
100-4840-2500	Sm Tools, Minor Equip, Supplies	30,000	30,000	25,000	55,000	April 30 YTD = \$48,761.19 Reclass within Department
100-4840-2700	Utilities - Internet	60,000	60,000	15,000	75,000	Reclass within Department
100-4840-3100	Professional Services	165,000	165,000	(15,000)	150,000	Reclass within Department
100-4840-7400	Cap Outlay: IT Equipment	70,000	70,000	(25,000)	45,000	Reclass within Department
Dept 100-5710 Comm Life Admin						
100-5710-2510	Software	50,500	50,500	(20,000)	30,500	Reclass within Department
100-5710-6200	Bank Fees & CC Processing Fees		35,000	20,000	55,000	March 31 YTD = \$31,490 Reclass within Department
Dept 5720 Comm Life - Events						
100-5720-1100	Salaries - Reg FT & PT Employees	270,000	270,000	24,000	294,000	Reclass within Department
100-5720-1200	Wages - Non-Benefit PT & Seasonal	75,000	75,000	(5,000)	70,000	Reclass within Department
100-5720-2235	Employee Travel	8,000	8,000	(6,000)	2,000	Reclass within Department
100-5720-3200	Janitorial Srvcs for Venue Rentals	20,000	18,500	(10,000)	8,500	Reclass within Department
100-5720-8240	Comm Partnerships - Private Fundraising	3,000	3,000	(3,000)	-	Reclass within Department
100-5720-8286	Holidays - Holiday Decorations	65,000	65,000	(1,000)	64,000	Reclass within Department
100-5720-8290	Events: Miscellaneous Events	-	-	1,000	1,000	Reclass within Department
Dept 100-5730 Public Markets						
100-5730-1100	Salaries - Reg FT & PT Employees	190,000	190,000	30,000	220,000	Reclass within Department
100-5730-1200	Wages - Non-Benefit PT & Seasonal	38,500	38,500	5,000	43,500	Reclass within Department
100-5730-1400	Employee Benefits	75,000	75,000	5,000	80,000	Reclass within Department
100-5730-3200	Contracted Services	100,000	100,000	(40,000)	60,000	Reclass within Department
Total Gen Fund Reclass within Department				-		

Fund 201 – Millcreek Center CRA

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 201 - CRA Millcreek Center Fund						
<u>Revenue</u>						
201-3100-3101	Tax Increment - Millcreek Prop Taxes	136,100	136,100	25,000	161,100	YTD = \$160,952
201-3330-3334	Tax Increment - Other Governments	1,005,900	1,005,900	240,000	1,245,900	YTD = \$1245,838
	Totals			265,000		
<u>Expenditures</u>						
201-5310-2700	Tax Increment Commitments	50,000	50,000	20,000	70,000	TIF agreement with SLCo Gen Fund and Library
201-5310-2900	Administrative Expenses (5%)	57,150	57,150	13,200	70,350	5% x 2025 Tax Increment
201-9000-9010	Transfer to CRA Housing Fund (15%)	171,350	171,350	40,000	211,350	15% x 2025 Tax Increment
201-9000-9020	Budgetary Addition to Fund Balance			191,800	191,800	
	Totals			265,000		
				-		

Fund 202 – West Millcreek CRA

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 202 - CRA West Millcreek Fund						
<u>Revenue</u>						
202-3100-3101	Tax Increment - Millcreek Prop Taxes	254,900	254,900	27,550	282,450	YTD = \$282,405
202-3330-3334	Tax Increment - Other Governments	1,868,250	1,868,250	302,100	2,170,350	YTD = \$2,170,315
202-3600-3601	Miscellaneous Revenue		-	324,500	324,500	repymt of Howick loan - received 11/25
202-3900-3920	Budgetary Use of Fund Balance		-		-	
Revenue Totals				654,150		
<u>Expenditures</u>						
202-5310-2700	Tax Increment Commitments	500,000	500,000	50,000	550,000	\$262,080 - Artesian Springs \$ 31,455 - 2023 Opus Green \$ 64,800 - 2024 Opus Green \$188,000 - 2025 Opus Green
202-5310-2900	Administrative Expenses (4%)	85,000	85,000	13,150	98,150	4% x 2025 Tax Increment
202-9000-9010	Transfer to CRA Housing Fund (20%)	425,000	425,000	70,000	495,000	20% x 2025 Tax Increment
202-9000-9020	Budgetary Addition to Fund Balance	1,078,737	1,278,737	521,000	1,799,737	
Totals				654,150		
				-		

Fund 203 – Woodland Ave CRA

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 203 - CRA Woodland Ave Fund						
<u>Revenue</u>						
203-3100-3101	Tax Increment - Millcreek Prop Taxes	3,400	3,400	12,900	16,300	YTD = \$16,275
203-3330-3334	Tax Increment - Other Governments	15,500	15,500	68,100	83,600	YTD = \$83,587
	Totals			81,000		
<u>Expenditures</u>						
203-5310-2700	Tax Increment Commitments	1,500	1,500	20,000	21,500	TIF agreement: SLCo Gen Fund and Library
203-5310-2900	Administrative Expenses (5%)	950	950	4,050	5,000	5% x 2025 Tax Increment
203-9000-5210	Interfund Debt Service	3,809	3,809	1,141	5,000	
203-9000-9010	Transfer to CRA Housing Fund (15%)	2,800	2,800	12,200	15,000	15% x 2025 Tax Increment
203-9000-9020	Budgetary Addition to Fund Balance	14,841	14,841	43,609	58,450	
	Totals			81,000		
				-		

Fund 205 – MedTech CRA

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 205 - CRA Med Tech						
<u>Revenue</u>						
205-3100-3101	Tax Increment - Millcreek Prop Taxes		-	163,500	163,500	triggered in Tax Yr 2025
205-3330-3334	Tax Increment - Other Governments		750,000	327,900	1,077,900	triggered in Tax Yr 2025
	Totals			491,400		
<u>Expenditures</u>						
205-5310-2700	Tax Increment Commitments		100,000	-	100,000	
205-5310-2900	Administrative Expenses (5%)		37,225	30,000	67,225	
205-5310-3100	Professional Services		-	-	-	
205-9000-9010	Transfer to CRA Housing Fund (15%)		111,675	100,000	211,675	
205-9000-9020	Budgetary Addition to Fund Balance		501,100	361,400	862,500	
	Totals			491,400		
				-		

Fund 220 –CRA Aggregate Housing

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 220 - CRA Aggregate Housing Fund						
<u>Revenue</u>						
220-3900-3910	Transfer from Other Funds	-	710,825	222,525	933,350	+ \$ 40,000 - Millcreek Center CRA total housing = \$211,350 + \$ 70,000 - West Millcreek CRA total housing = \$495,000 + \$ 12,200 - Woodland Ave CRA total housing = \$15,000 + \$100,325 - MedTech CRA total housing = \$212,000
220-3900-3920	Budgetary Use of Fund Balance	-	-		-	
Totals				222,525		
<u>Expenditures</u>						
220-9000-9020	Budgetary Addition to Fund Balance	-	710,825	222,525	933,350	
Totals				222,525		
				-		

Fund 250 – Community Foundation

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 250 - Millcreek Community Foundation 501(c)(3)						
<u>Revenue</u>						
250-3330-3331	Local Grants	2,500	3,420	3,000	6,420	
250-3800-3830	VO! Sponsorships and Donations	145,000	145,000	20,000	165,000	
	Totals			23,000		
<u>Expenditures</u>						
250-9000-9010	Transfer to Other Funds	158,000	158,000	23,000	181,000	
	Totals			23,000		
				-		

MILLCREEK, UTAH
ORDINANCE NO. 26-21

AN ORDINANCE AMENDING THE 2025-26 FISCAL YEAR BUDGET

WHEREAS, the Millcreek Council (“*Council*”) met in a regular session on May 11, 2026, to consider, among other things, amending the budget for the 2025-26 fiscal year; and

WHEREAS, the City Administration has presented a proposed amendment to the 2025-26 fiscal year budget (see attached Exhibit “A” identified as FY 2025-26 Budget Amendment); and

WHEREAS, on April 29, 2026, notice of a public hearing to consider the recommended amendment to the 2025-26 fiscal year budget was published on the Utah Public Notice website, Millcreek website, and at City Hall; and

WHEREAS, on May 11, 2026, a public hearing to receive public comment to consider the amendments to the 2025-26 fiscal year budget was held at the Millcreek City Hall located at 1330 E Chambers Avenue, Millcreek, Utah; and

WHEREAS, all interested persons in attendance at the public hearing were given an opportunity to be heard, for or against, amending the budget for the 2025-26 fiscal year; and

WHEREAS, it is the intent and desire of the city to comply with all applicable State and local laws regarding the adoption of and the amendment to the 2025-26 fiscal year budget; and

WHEREAS, the Council finds that it has satisfied all legal requirements required to amend a budget.

NOW, THEREFORE, BE IT ORDAINED by the Council that the budget for the 2025-26 fiscal year is hereby amended as set forth in the attached Exhibit “A” identified as FY 2025-26 Budget Amendment. This ordinance shall take effect upon passage and posting as required by law.

PASSED AND APPROVED this 11th day of May 2026.

MILLCREEK

By: _____
Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:

Jackson	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Handy	Yes	No
Uipi	Yes	No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
ORDINANCE 26-21: AN ORDINANCE AMENDING THE 2025-26 FISCAL YEAR
BUDGET was adopted the 11th day of May 2026 and that a copy of the foregoing Ordinance 26-
21 was posted in accordance with Utah Code 10-3-711 this ____ day of May 2026.

Elyse Sullivan, City Recorder

Fund: 100 - General Fund

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
<u>Revenue</u>						
100-3490-3491	Interdepartmental Admin Fees	291,200	291,200	65,375	356,575	N/C to SW admin = \$115,000 + \$ 15,000 - Millcreek Center CRA total admin = \$70,350 + \$ 13,150 - West Millcreek CRA total housing = \$98,250 + \$ 3,100 - Woodland Ave CRA total housing = \$ 5,000 + \$ 34,125 - MedTech CRA total housing = \$67,225
100-3600-3610	Interest Income	500,000	500,000	200,000	700,000	March YTD = 528,011
100-3835-3835	Contributions - Comm Life Private Grants			5,500	5,500	\$5000 - Utah Jazz Foundation \$ 500 - SLRC Camp Tracy grant
100-3900-3920	Budgetary Use of Fund Balance	728,876	350,276	775,875	1,126,151	Transfer to CIP
Total Gen Fund Revenue Amendments				1,046,750		
<u>Expenditures</u>						
Dept 100-4230 Legal						
100-4230-3100	Professional Services	440,000	320,000		320,000	
100-4230-3110	Specific Legal Issue		120,000	(120,000)	-	reclass within department
100-4230-4100	Settlement Agreements			120,000	120,000	reclass within department
Dept 100-4250 Promise Program						
100-4250-2230	Conferences & Training Registration	5,000	5,000	(1,500)	3,500	reclass within department
100-4250-8250	Youth Council	10,000	13,750	1,500	15,250	reclass within department
Dept 100-4510 Communications						
100-4510-2450	Printing	120,000	120,000	27,000	147,000	increase to include school inserts
100-4510-3100	Professional Services	47,500	22,500	(20,000)	2,500	
Dept 100-4610 Economic Development						
100-4610-2415	Advertising and Public Notices - Obsolete Acct	30,000	17,500	(17,500)	-	Obsolete Account
100-4610-3100	Professional Services	45,000	35,000	(30,000)	5,000	move \$30K to 10-4910-3100 for Roosevelt Vlg Cntr Plan; a/k/a/ 3300 S & 900 E Sm Area Plan
Dept 100-4710 Finance Department						
100-4710-2245	Meeting Expenses	1,000	1,000	500	1,500	Reclass within Department
100-4710-2400	Office Supplies	1,500	2,000	500	2,500	Reclass within Department
100-4710-2450	Printing	-	-	1,000	1,000	ACFR, PAFR, Budget in Brief Reclass within Department
100-4710-3100	Professional Services	40,000	38,500	(2,000)	36,500	Reclass within Department
Dept 100-4720 Human Resources						
100-4720-2510	Software			2,000	2,000	Qualtrix - Survey software
100-4720-4200	Insurance - Workers Comp	35,000	40,000	2,000	42,000	WC Calendar Year 2024 true-up
Dept 100-4730 Non-Departmental						
100-4730-2450	Printing	2,000	2,000	(250)	1,750	Reclass within Department
100-4730-2605	Sm Tools, Minor Equip, Supplies	1,000	1,750	250	2,000	Reclass within Department
100-4730-6100	Miscellaneous Expenditures	5,000	5,000	(2,000)	3,000	Move to 100-4710-2450
100-4730-6200	Bank Fees & CC Processing Fees	100,000	19,640	(2,000)	17,640	Move to 100-4710-4200
Dept 100-4740 Business Licensing						
100-4740-1100	Salaries - Reg FT & PT Employees	138,000	138,000	10,000	148,000	
100-4740-1400	Employee Benefits	47,500	47,500	5,250	52,750	

Acct Number	Account Description	Original Budget	Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Dept 100-4810	Facilities					
100-4810-2655	Maint - Bldgs and Grounds	250,000	450,000	100,000	550,000	
100-4810-7250	Cap Outlay: Bldg Improvements		16,500	16,500	33,000	YTD actual = \$16,285.70 for signage on front of City Hall Reclass within Department
Dept 100-4830	Fleet Maintenance					
100-4830-7500	Vehicle Purchases	45,000	45,000	(45,000)	-	No vehicle purchase in FY26
Dept 100-4840	I.T.					
100-4840-2500	Sm Tools, Minor Equip, Supplies	30,000	30,000	25,000	55,000	April 30 YTD = \$48,761.19 Reclass within Department
100-4840-2700	Utilities - Internet	60,000	60,000	15,000	75,000	Reclass within Department
100-4840-3100	Professional Services	165,000	165,000	(15,000)	150,000	Reclass within Department
100-4840-7400	Cap Outlay: IT Equipment	70,000	70,000	(25,000)	45,000	Reclass within Department
Dept 100-4910	Planning & Zoning					
100-4910-3100	Professional Services	100,000	75,000	30,000	105,000	Current Year Projects: \$75,000 - Arts Master Plan \$30,000 - Roosevelt Village Study
Dept 100-5110	Engineering / PW					
100-5110-6100	Miscellaneous Expenditures	2,500	2,500	3,500	6,000	YTD actual includes railing at Canyon Rim Park
Dept 100-5710	Comm Life Admin					
100-5710-2510	Software	50,500	50,500	(20,000)	30,500	Reclass within Department
100-5710-6200	Bank Fees & CC Processing Fees		35,000	20,000	55,000	March 31 YTD = \$31,490 Reclass within Department
Dept 5720	Comm Life - Events					
100-5720-1100	Salaries - Reg FT & PT Employees	270,000	270,000	24,000	294,000	Reclass within Department
100-5720-1200	Wages - Non-Benefit PT & Seasonal	75,000	75,000	(5,000)	70,000	Reclass within Department
100-5720-2235	Employee Travel	8,000	8,000	(6,000)	2,000	Reclass within Department
100-5720-3200	Janitorial Srvcs for Venue Rentals	20,000	18,500	(10,000)	8,500	Reclass within Department
100-5720-8240	Comm Partnerships - Private Entity Fundraising	3,000	3,000	(3,000)	-	Reclass within Department
100-5720-8286	Holidays - Holiday Decorations	65,000	65,000	(1,000)	64,000	Reclass within Department
100-5720-8290	Events: Miscellaneous Events	-	-	1,000	1,000	Reclass within Department
Dept 100-5730	Public Markets					
100-5730-1100	Salaries - Reg FT & PT Employees	190,000	190,000	30,000	220,000	Reclass within Department
100-5730-1200	Wages - Non-Benefit PT & Seasonal	38,500	38,500	5,000	43,500	Reclass within Department
100-5730-1400	Employee Benefits	75,000	75,000	5,000	80,000	Reclass within Department
100-5730-3200	Contracted Services	100,000	100,000	(40,000)	60,000	Reclass within Department
Dept 100-5740	Recreation Programs					
100-5740-1200	Wages - Non-Benefit PT & Seasonal	200,000	200,000	(35,000)	165,000	
100-5740-1300	Overtime	5,000	5,000	(3,000)	2,000	
100-5740-1400	Employee Benefits	130,000	130,000	5,000	135,000	
Dept 100-9000	Debt Service & Other Financing Uses					
100-9000-9010	Transfer to Other Funds	1,250,000	1,585,500	1,000,000	2,585,500	Transfer to CIP
	Total Gen Fund Expenditure Budget Amendments			1,046,750		
				-		

Acct Number	Account Description	Original Budget	09/22/25 Amended Budget	11/10/25 Amended Budget	03/23/25 Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 201 - CRA Millcreek Center Fund								
<u>Revenue</u>								
201-3100-3101	Tax Increment - Millcreek Prop Taxes	136,100	136,100	136,100	136,100	25,000	161,100	YTD = \$160,952
201-3330-3334	Tax Increment - Other Governments	1,005,900	1,005,900	1,005,900	1,005,900	240,000	1,245,900	YTD = \$1245,838
Totals						265,000		
<u>Expenditures</u>								
201-5310-2700	Tax Increment Commitments	50,000	50,000	50,000	50,000	20,000	70,000	TIF agreement with SLCo Gen Fund and Library
201-5310-2900	Administrative Expenses (5%)	57,150	57,150	57,150	57,150	13,200	70,350	5% x 2025 Tax Increment
201-9000-9010	Transfer to CRA Housing Fund (15%)	171,350	171,350	171,350	171,350	40,000	211,350	15% x 2025 Tax Increment
201-9000-9020	Budgetary Addition to Fund Balance				-	191,800	191,800	
Totals						265,000		
Fund: 202 - CRA West Millcreek Fund								
<u>Revenue</u>								
202-3100-3101	Tax Increment - Millcreek Prop Taxes	254,900	254,900	254,900	254,900	27,550	282,450	YTD = \$282,405
202-3330-3334	Tax Increment - Other Governments	1,868,250	1,868,250	1,868,250	1,868,250	302,100	2,170,350	YTD = \$2,170,315
202-3600-3601	Miscellaneous Revenue		-	-	-	324,500	324,500	repymt of Howick loan - received 11/25
Revenue Totals						654,150		
<u>Expenditures</u>								
202-5310-2700	Tax Increment Commitments	500,000	500,000	500,000	500,000	50,000	550,000	\$262,080 - Artesian Springs \$ 31,455 - 2023 Opus Green \$ 64,800 - 2024 Opus Green \$188,000 - 2025 Opus Green
202-5310-2900	Administrative Expenses (4%)	85,000	85,000	85,000	85,000	13,150	98,150	4% x 2025 Tax Increment
202-9000-9010	Transfer to CRA Housing Fund (20%)	425,000	425,000	425,000	425,000	70,000	495,000	20% x 2025 Tax Increment
202-9000-9020	Budgetary Addition to Fund Balance	1,078,737	1,078,737	1,078,737	1,278,737	521,000	1,799,737	
Totals						654,150		
Fund: 203 - CRA Woodland Ave Fund								
<u>Revenue</u>								
203-3100-3101	Tax Increment - Millcreek Prop Taxes	3,400	3,400	3,400	3,400	12,900	16,300	YTD = \$16,275
203-3330-3334	Tax Increment - Other Governments	15,500	15,500	15,500	15,500	68,100	83,600	YTD = \$83,587
Totals						81,000		
<u>Expenditures</u>								
203-5310-2700	Tax Increment Commitments	1,500	1,500	1,500	1,500	20,000	21,500	TIF agreement: SLCo Gen Fund and Library
203-5310-2900	Administrative Expenses (5%)	950	950	950	950	4,050	5,000	5% x 2025 Tax Increment
203-9000-5210	Interfund Debt Service	3,809	3,809	3,809	3,809	1,141	5,000	
203-9000-9010	Transfer to CRA Housing Fund (15%)	2,800	2,800	2,800	2,800	12,200	15,000	15% x 2025 Tax Increment
203-9000-9020	Budgetary Addition to Fund Balance	14,841	14,841	14,841	14,841	43,609	58,450	
Totals						81,000		

Acct Number	Account Description	Original Budget	09/22/25 Amended Budget	11/10/25 Amended Budget	03/23/25 Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund: 204 - CRA Olympus Hills Fund								
<u>Revenue</u>								
204-3700-3720	Proceeds from Interfund Loan	10,000	10,000	10,000	10,000		10,000	
Totals						-		
<u>Expenditures</u>								
204-5310-3100	Administrative Expenses (5%)	7,500	7,500	7,500	7,500		7,500	
204-9000-5210	Interfund Debt Service	2,278	2,278	2,278	2,278		2,300	
204-9000-9020	Budgetary Addition to Fund Balance	222	222	222	222		200	
Totals						-		
Fund: 205 - CRA Med Tech								
<u>Revenue</u>								
205-3100-3101	Tax Increment - Millcreek Prop Taxes		-	-	-	163,500	163,500	triggered in Tax Yr 2025
205-3330-3334	Tax Increment - Other Governments		-	-	750,000	327,900	1,077,900	triggered in Tax Yr 2025
Totals						491,400		
<u>Expenditures</u>								
205-5310-2700	Tax Increment Commitments		-	-	100,000	-	100,000	
205-5310-2900	Administrative Expenses (5%)		-	-	37,225	30,000	67,225	
205-9000-9010	Transfer to CRA Housing Fund (15%)		-	-	111,675	100,000	211,675	
205-9000-9020	Budgetary Addition to Fund Balance		-	-	501,100	361,400	862,500	
Totals						491,400		
Fund: 220 - CRA Aggregate Housing Fund								
<u>Revenue</u>								
220-3900-3910	Transfer from Other Funds	-	-	-	710,825	222,525	933,350	+ \$ 40,000 - Millcreek Center CRA total housing = \$211,350 + \$ 70,000 - West Millcreek CRA total housing = \$495,000 + \$ 12,200 - Woodland Ave CRA total housing = \$15,000 + \$100,325 - MedTech CRA total housing = \$212,000
Totals						222,525		
<u>Expenditures</u>								
220-9000-9020	Budgetary Addition to Fund Balance	-	-	-	710,825	222,525	933,350	
Totals						222,525		
Fund: 250 - Millcreek Community Foundation 501(c)(3)								
<u>Revenue</u>								
250-3330-3331	Local Grants	2,500	2,500	2,500	3,420	3,000	6,420	
250-3800-3830	VO! Sponsorships and Donations	145,000	145,000	145,000	145,000	20,000	165,000	
Totals						23,000		
<u>Expenditures</u>								
250-9000-9010	Transfer to Other Funds	158,000	158,000	158,000	158,000	23,000	181,000	
Totals						23,000		

Acct Number	Account Description	Original Budget	11/10/25 Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund 450 - General CIP						
Revenue						
450-3310-3311	Fed CDBG - Reimbursable Grant	225,000	225,000	-	225,000	500E Sidewalk project (Moss Elementary)
450-3310-3312	Intergovernmental Revenue		560,000	(560,000)	-	see 450-3330-3331 new acct for Local Grants
450-3310-3322	State Grants		400,000	109,000	509,000	\$ 400,000 - Safe Route Sidewalk Grant (Proj will span FYs) + \$ 55,000 - UT Nat'l Resources Grant for JR Adventure Path + \$ 54,000 - UT DNR Grant for JR Restrooms
450-3330-3331	Local Grants - New Account			567,000	567,000	New Acct for Local Grants SLCo grant for Wasatch Blvd Multi-use Path \$67,000 - Design + \$500,000 - Construction
450-3600-3601	Miscellaneous Revenue			480,000	480,000	SLC Bond Release - Chambers Ave water main
450-3600-3610	Interest Income	100,000	100,000	150,000	250,000	YTD = \$282,528
450-3800-3840	Contributions - Private Source			30,000	30,000	contribution for LED Screen
450-3900-3920	Budgetary Use of Fund Balance	3,600,000	3,550,000	13,000	3,563,000	
	Totals			789,000		
Expenditures						
450-5410-7311	HB244 Transportation Projects	3,135,000	3,135,000		3,135,000	2000 E Construction - shared funding w/ HB244 & SWUF
450-5410-7315	CDBG Projects	225,000	225,000		225,000	500 E Sidewalk Improvements - Design completed in FY26; Construction will hit in FY27
450-5410-7320	Sidewalk Projects	415,000	1,015,000		1,015,000	FY26 Design Projects: \$ 35K - West Temple Sidewalk \$ 20K - 700 E Design \$127K - Birch/2700E Design (\$127K = City match for entire proj)
450-5410-7330	Traffic Calming / Driver Feedback Signs	50,000	50,000		50,000	FY26 Purchased 11 DFS
450-5410-7350	Active Transportation Projects		10,000	500,000	510,000	Wasatch Blvd Multi-use Path - Project will span fiscal years \$500K in FY26 - Const begins May 18 / \$1.6 Mil in FY27
450-5410-7360	Lighting Projects	50,000	50,000		50,000	Main Street Lighting
450-5410-7380	Park & Open Space Projects/Amenities			180,000	180,000	\$150,000 - Fortuna Park Playground \$ 30,000 - LED Screen
450-9000-9210	Contribution to Other Governments New Acct			109,000	109,000	Contribute JR Restrooms and JR Adventure Path to SLCo
	Totals			789,000		
Fund 451 - MC Phase II						
Revenue						
451-3310-3312	Federal Grants			2,500,000	2,500,000	LWCF grant reimbursement; flows through State of UT YTD = \$719,949 reimbursement
451-3900-3910	Transfer from Other Funds	1,920,000	1,920,000	330,000	2,250,000	<\$ 670,000> trnsfr from Park Impact fee book at end of FY25 \$1,000,000 additional transfer from General Fund
451-3900-3920	Budgetary Use of Fund Balance	-	-	2,470,000	2,470,000	
	Totals			5,300,000		
Expenditures						
451-5410-7370	MC Phase II - Design & Construction	1,670,000	1,670,000	5,550,000	7,220,000	YTD = \$4,803,904 as of 05-06-26
451-9000-9020	Budgetary Addition to Fund Balance	250,000	250,000	(250,000)	-	
	Totals			5,300,000		

Acct Number	Account Description	Original Budget	11/10/25 Amended Budget	05/11/26 Requested Amendments	Proposed Amended Budget	Comments
Fund 452 - Millcreek East Common						
<u>Revenue</u>						
452-3600-3610	Interest Income	50,000	50,000	700,000	750,000	Interest earned on unspent bond proceeds
452-3900-3910	Transfer from Other Funds	24,000,000	24,000,000	805,300	24,805,300	
	Totals			1,505,300		
<u>Expenditures</u>						
452-5410-3100	Professional Services	-	-	50,000	50,000	Legal fees for tenant relocation
452-5410-7100	Land Acquisition	3,100,000	3,100,000	3,600,000	6,700,000	\$3,100,000 - Millcreek North Common \$3,600,000 - SLC Fit - Reclass within Department
452-5410-7315	East Common - Tenant Relocation	457,000	457,000	516,000	973,000	
452-5410-7320	East Common - Tenant Incentives	3,500,000	3,500,000	(2,600,000)	900,000	<\$ 3,600,000> - SLC Fit - Reclass within Department \$ 1,000,000 - Tenant Incentives
452-9000-9020	Budgetary Addition to Fund Balance	11,153,000	11,153,000	(60,700)	11,092,300	
	Totals			1,505,300		
Fund 460 - Parks Impact Fund						
<u>Revenue</u>						
460-3900-3920	Budgetary Use of Fund Balance	580,000	580,000	(580,000)	-	Transfer to Phase II was made at end of FY2025
	Totals			(580,000)		
<u>Expenditures</u>						
460-5410-7380	Park Impact Fee Reimbursements			62,000	62,000	Opus Green development agreement
460-9000-9010	Transfer to Other Funds	670,000	670,000	(670,000)	-	Transfer to Phase II was made at end of FY2025
460-9000-9020	Budgetary Addition to Fund Balance			28,000	28,000	
	Totals			(580,000)		

MILLCREEK, UTAH
RESOLUTION NO. 26-12

**A RESOLUTION ACKNOWLEDGING RECEIPT OF THE TENTATIVE BUDGET ON
MAY 11, 2026; AND TENTATIVELY ADOPTING THE TENTATIVE BUDGET
PURSUANT TO THE REQUIREMENTS OF UTAH CODE ANN. § 10-6-111 FOR THE
FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027**

WHEREAS, the Millcreek Council (“*Council*”) met in regular session on May 11, 2026, to consider, among other things, acknowledging receipt of the tentative budget on May 11, 2026; and tentatively adopting the tentative budget pursuant to the requirements of Utah Code Ann. § 10-6-111 for the fiscal year beginning July 1, 2026, and ending June 30, 2027; and

WHEREAS, Utah Code Ann. § 10-6-111 requires the Budget Officer to submit to the governing body a tentative budget; and

WHEREAS, the Mayor as the Budget Officer has submitted to the governing body a tentative budget that meets the requirement of state law; and

WHEREAS, Utah Code Ann. § 10-6-111(3) requires, that each tentative budget “shall be reviewed, considered, and tentatively adopted by the governing body” at a regular meeting and may be amended or revised as provided in the Uniform Fiscal Procedures Act for Utah cities; and

WHEREAS, the Council desires to adopt the tentative budget to the extent required by Utah Code Ann. § 10-6-111.

NOW, THEREFORE, BE IT RESOLVED that the Council acknowledges receipt of the tentative budget that meets the requirements of state law and the tentative budget presented to the Council is tentatively adopted to the extent required by Utah Code Ann. § 10-6-111.

This Resolution, assigned No. 26-12, shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED this 11th day of May, 2026.

MILLCREEK

By: _____
Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:

Jackson	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Handy	Yes	No
Uipi	Yes	No

MILLCREEK, UTAH
ORDINANCE NO. 26-24

**AN ORDINANCE APPROPRIATING A NONMONETARY CONTRIBUTION OF
DISCOUNTED ROOM RENTALS FOR VARIOUS ENTITIES**

WHEREAS, the Millcreek City Council (“*Council*”) met in regular meeting on May 6, 2026, to discuss, among other things, appropriating a nonmonetary contribution of discounted room rentals for various entities and Millcreek including but not limited to 501(c) non-profit organizations, fellow government partners, professional trade associations that Millcreek employees or elected officials are members of, or other associations with direct community benefit to Millcreek specifically including Millcreek Arts Council, Mount Olympus Community Council, Canyon Rim Citizens Association, East Mill Creek Community Council, Millcreek Community Council, Millcreek Rotary Club, East Mill Creek Lions Club, Volunteers of America, and the Utah Pacific Islanders Health Coalition, and corporate sponsors and partners in City events including Integrated Companies, Granite Credit Union, St. Mark’s Hospital, 7 Brew, AT&T, Spring Bar, Intermountain Health, Open Sky, Dutch Days, and Building Bridges for Brilliant Minds; and

WHEREAS, Utah Code Section 10-8-2 provides, among other things, that services or assistance are not subject to the “study requirements ” of Subsection (3), provided that the Council first holds a public hearing and the total amount of services or other nonmonetary assistance provided in any given fiscal year may does not exceed 1% of the municipality's budget for that fiscal year; and

WHEREAS, staff has informed the Council that 1% of the municipality’s budget for the 2025-2026 fiscal year is \$16,700,000; and

WHEREAS, the Council finds that the nonmonetary contributions are not expected to exceed \$350,000 which is less than 1% of the City’ budget for the 2025-2026 fiscal year budget; and

WHEREAS, on May 11, 2026, the Council held the requisite public hearing to receive public comments concerning the Appropriation; and

WHEREAS, all interested persons in attendance at the public hearing were given the opportunity to be heard; and

WHEREAS, Utah Code Section 10-8-2 also provides that the City may lease and dispose of real and personal property that is not a significant parcel of real property for the benefit of the municipality, whether the property is within or without the municipality's corporate boundaries, if the action is in the public interest and complies with other law; and

WHEREAS, staff has informed the Council that the Millcreek Code of Ordinance defines a significant parcel of real property as a reasonable yearly rental value equal to or greater than \$50,000; and

WHEREAS, the Council finds that based on the comments at the public hearing, the Appropriation will be used to enhance the safety, health, prosperity, moral well-being, peace, order, comfort, and convenience of the inhabitants of Millcreek; and

WHEREAS, the Council finds that the nonmonetary appropriation is necessary and

appropriate to accomplish the reasonable goals and objectives of Millcreek. Such goals and objectives include, but are not limited to, economic development, job creation, and job preservation; and

WHEREAS, the Council finds that the reasonable yearly rental value of the nonmonetary appropriations does not, in the aggregate, constitute a significant parcel of real property; and

WHEREAS, the Council finds that it has satisfied two separate requirements of Utah Code Ann. § 10-8-2 to appropriate the nonmonetary contributions of discounted room rentals.

NOW, THEREFORE, BE IT ORDAINED that the Council approves a nonmonetary contribution of discounted room rentals as set forth in the attachment hereto.

This Ordinance, assigned Ordinance No. 26-24, shall take effect immediately upon passage and acceptance as required herein.

PASSED AND APPROVED this 11th day of May 2026.

MILLCREEK COUNCIL

By: _____
Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:		
Jackson	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Handy	Yes	No
Uipi	Yes	No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
ORDINANCE 26-24: AN ORDINANCE APPROPRIATING A NONMONETARY CONTRIBUTION OF DISCOUNTED ROOM RENTALS FOR VARIOUS ENTITIES was adopted the 11th day of May 2026 and that a copy of the foregoing Ordinance 26-24 was posted in accordance with Utah Code 10-3-711 this ____ day of May 2026.

Elyse Sullivan, City Recorder

1. Millcreek to give a 50% discount on facility rentals for non-profit organizations as recognized by the IRS. Entities need to provide proof of their 501(c) status, and that payment also comes from the non-profit entity. VALUE: in no event may aggregate of all discounts may not exceed 1% of the City' budget for the 2025-2026 fiscal year budget.

2. Millcreek to not charge for fellow government partners, professional trade associations that Millcreek employees or elected officials are members of, or other associations with direct community benefit to Millcreek specifically including Millcreek Arts Council, Mount Olympus Community Council, Canyon Rim Citizens Association, East Mill Creek Community Council, Millcreek Community Council, Millcreek Rotary Club, East Mill Creek Lions Club, Volunteers of America, and the Utah Pacific Islanders Health Coalition. VALUE: 330,500 (Based on 2025 usage)

3. Millcreek to give a 50% discount on facility rentals if they are a Gold Venture Out Sponsor, which for calendar year 2026 includes Integrated Companies, Granite Credit Union, St. Mark's Hospital, 7 Brew, AT&T, Spring Bar, and Intermountain Health. VALUE: in no event may the aggregate of all discounts exceed 1% of the City' budget for the 2025-2026 fiscal year budget

4. Allows Millcreek to provide Millcreek Common plaza rentals for \$1,500 instead of the posted rate of \$6,000 if the organizing entity allows the public to attend their event at no charge and if they are approved by the city council. For calendar years 2026 and 2027 this specifically includes Dutch Days and Building Bridges for Brilliant Minds.

5. Trade Sponsor: Open Sky Productions is given a \$15,000 in venue rental credit as a result of a \$15,000 discount given to the City by Open Sky for the Independence Eve Drone Show. VALUE: in no event may the aggregate of all discounts may not exceed 1% of the City' budget for the 2025-2026 fiscal year budget

MILLCREEK, UTAH
ORDINANCE NO. 26-22

**AN ORDINANCE AMENDING AND RESTATING TITLE 14, CHAPTER 58 OF THE
MILLCREEK CODE OF ORDINANCES WITH RESPECT TO SPECIAL EVENTS**

WHEREAS, the Millcreek Council (“Council”) met in regular session on May 11, 2026, to consider, among other things, amending and restating Title 14 Chapter 58 of the Millcreek Code of Ordinances with respect to Special Events; and

WHEREAS, the Council has reviewed changes to Title 14 Chapter 58 of the Millcreek Code of Ordinances with respect to special events; and

WHEREAS, after careful consideration, the Council has determined that it is in the best interest of the health, safety, and welfare of the residents of the City to amend and restate Title 14 Chapter 58 of the Millcreek Code of Ordinances with respect to Special Events.

NOW THEREFORE, BE IT ORDAINED by the Council that Title 14 Chapter 58 of the Millcreek Code of Ordinances with respect to Special Events be amended and restated as follows:

Chapter 14.58 SPECIAL EVENTS

14.58.010 Purpose

14.58.020 Application of Provisions

14.58.030 Definitions

14.58.040 Unlawful To Operate Without A Permit; Exceptions

14.58.050 Special Event Permit Application Procedure

14.58.060 Standards For Permit Approval

14.58.070 Insurance Requirements

14.58.080 Permit Application Supplemental Documents

14.58.090 Conflicting Permit Applications

14.58.095 Special Permit for Beer and/or Wine at Canyon Rim Park

14.58.110 Fees To Be Assessed; Exceptions

14.58.120 Criminal Penalty

14.58.010 Purpose

The purpose of this chapter is to establish permit requirements for Special Events. The permit requirements and other regulations in this Chapter are designed to balance the public's First Amendment right to exercise free speech on City Property/Road with the public's right to safely and conveniently use City Property/Road.

14.58.020 Application of Provisions

This chapter imposes regulatory requirements on certain activities held on City Property/Road that are defined as "Special Events." The requirements imposed by this Chapter do not alter, supersede, or nullify any requirements contained in other statutes, ordinances, or regulations that may also regulate these same activities. These requirements shall be applied in a content-neutral manner and without discrimination based on race, national origin, color, religion, sex, sexual orientation, pregnancy, childbirth, or pregnancy-related conditions, age, disability, gender identity or expression, genetic information, veteran status, or any other classification or status protected by law.

14.58.030 Definitions

For the purpose of this Chapter, the following words shall have the following meaning:

Applicant means the person or group of people who are the organizer(s) and with whom the responsibility for conducting the event lies. The Applicant signs the Special Event Application and all other relevant documents for the event. If the Applicant is a corporation, organization, business, or any other entity, which is not a natural person, then the co-applicant or responsible party must be a natural person or persons.

Block/Street parties mean a community social gathering held on a public street or within a defined neighborhood block, typically organized by residents or a local group. These events usually involve temporarily closing the street to vehicle traffic, but do not block an intersection to accommodate food, music, games, performances, and other recreational activities.

City Property/Road means, for the purpose of this chapter, property or facility owned wholly or in part by the City and includes, but is not limited to, city streets, rights of way, sidewalks, trails, Canyon Rim Park, Sunnyvale Park, Fortuna Park, and Mountair Linear Park, but specifically excludes Millcreek Common and City Offices.

Conditions of Approval means conditions imposed on a permit because of the unique characteristics or reasonably anticipated detrimental effects of the proposed Special Event on Millcreek, surrounding neighbors, or adjacent properties, that require additional consideration subject to objective standards. The additional consideration allows the City Event Manager or designee to impose reasonable conditions to mitigate reasonably anticipated detrimental effects.

Disruptive technology refers to an innovation that displaces an established technology, creating a new market and value network that eventually disrupts the existing one, displacing established market-leading firms, products, and alliances.

Fee(s) means charges assessed by the City for permitting, staffing, equipment use/rental, property use/rental, setup, cleanup, inspections, public employees, or public equipment related to a Special Event, as established as part of the event permitting process according to the consolidated fee schedule.

First Amendment Event means an activity conducted for the purpose of persons expressing their political, social, religious, or other views protected by the First Amendment to the United States Constitution and Article 1, Section 15 of the Utah Constitution, including but not limited to speechmaking, picketing, protesting, marching, demonstrating, or debating public issues City

Property/Road or a spontaneous event that is occasioned by news or affairs coming into public knowledge less than forty-eight hours before the event that is conducted on City Property/Road. 'First Amendment Events shall not include solicitations or events, which primarily propose is a commercial transaction, rallies, races, parades, or events conducted with motor vehicles or bicycles, or footraces.

Non-material Supplemental Information means a change that is not material and includes changes in talent information, vendors or sponsors, specifics of City Property/Road site plans, etc.

Permittee means the Applicant, who becomes the "Permittee" when the Special Event Permit is approved and signed by the City Event Manager or designee upon meeting all the criteria in this Chapter. As the permit holder, the Permittee becomes the sole proprietor of the event and assumes responsibility for all licenses and permits, Fee assessments, and insurance liabilities associated with the permitted event.

Special Event Application means an application using a City-approved form for a Special Event.

Venue means the location or locations upon which a Special Event is held, which shall include the ingress and egress route, the layout of temporary structures, and the amenities as approved in the conditions of the Special Event Permit.

Filming Event means filming for a media broadcast, filming for a motion picture, video, still photograph, television broadcast, or any other form of visual recording, including use of drones, set up, and pre-production activities associated therewith, but does not include newscasts, press conferences, livestreaming, internet webcasts, podcasts, social media broadcasts, or visual recording for personal purposes.

Special Event and means:

1. A Filming Event, sporting, cultural, entertainment, or other type of unique activity, whether held for profit, non-profit, or charitable purposes, occurring for a limited or fixed duration that impacts the City by involving the use of, or having impact on, City Property/Road, or requiring City licensing or services beyond the scope of regular business, liquor regulations, or is an outdoor or temporary event that does not usually occur with the permitted Venue use as defined by this Code; or creates public impacts through any of the following:
 - a) Interruption of the safe and efficient flow of transportation in the City, including streets or public rights of way, which may include full, partial, or temporary closures or impacts on streets or sidewalks necessary for the safe and efficient flow of transportation and pedestrian movement in the City;
 - b) Use of City Property/Road; or

- c) Results in a need for public safety staffing beyond their normal scope of operations.
2. Special Event Types: The City Events Manager determines Special Event Types based on the degree of City impacts: anticipated attendance related to the type of Venue use, whether private, transportation, and public safety impacts are involved. All Special Events shall be defined by the following categories: Type One Event, Type Two Event, Type Three Event, Type Four Event, or First Amendment Event.
- 1. Type One:
 - a) Attendance at any one time is estimated at no more than 300 people, occurs on one day, and is not an event series.
 - b) Has a minor impact on the surrounding areas and can be held within the existing Venue.
 - c) Has minor transportation needs, including minimal temporary elimination of current parking spaces and no rolling road closures, and does not require increased transit; and
 - d) Does not require public safety staffing beyond normal operations.
 - 2. Type Two:
 - a) Attendance at any one time is estimated to exceed 300 people but not exceed 500 people, and the event is one-day, or an event series, which has multiple days in a consecutive or non-consecutive occurrence; and
 - b) Has a minor impact on the surrounding areas and can be held within the existing Venue; and
 - c) Has minor transportation needs, including minimal temporary elimination of current parking spaces, but requires a temporary transportation mitigation plan, temporary, rolling or short-term road closures, and does not require increased transit; and
 - d) Does not require public safety staffing beyond normal operations.
 - 3. Type Three:
 - a) Attendance at any one time is estimated to exceed 500 people but not exceed 3,000 people, and the event is a one-day or an event series, which has multiple days in a consecutive or non-consecutive occurrence; and
 - b) Requires additional dates for production set-up and tear-down; and

- c) Has a moderate impact on the surrounding areas and can be held within the existing Venue; and
- d) Has moderate transportation needs, including temporary elimination of parking spaces, requires a transportation mitigation plan, may require an offsite parking plan, temporary, rolling, or short-term road closures, and a minor increase in UTA Services; and
- e) It may require limited public safety staffing beyond normal operations.

4. Type Four:

- a) Attendance throughout the event is estimated to exceed 5,000 people, and the event may be a non-consecutive event series or may have multiple days in consecutive occurrence.
- b) Has a moderate to major impact on surrounding areas and/or cannot be held within the existing Venue; and
- c) Has moderate to major transportation needs including temporary elimination of parking spaces, requires a transportation mitigation plan, requires offsite parking plan, temporary, rolling or long-term road closures, and minor to moderate residential transportation mitigation and minor, to moderate, increase in service from UTA Services and may be required to provide additional transit services from a vendor outside of the City's existing transit; and
- d) It requires public safety staffing beyond normal operations, including moderate-to-major support at the venue and minor-to-moderate traffic control. Public safety services may also be required from outside the City's jurisdiction.

5. First Amendment Event.

Special Event Permit means a special event permit granted by the City for a Special Event.

14.58.040 Unlawful To Operate Without A Permit; Exceptions

It is unlawful for any person to conduct a Special Event on City Property/Road without first applying for and obtaining a Special Event Permit for an event at the indicated Venue and obtaining all applicable approvals, permits, or licenses from the relevant city, county, state, or other governmental agencies.

1. All licenses issued pursuant to this Chapter are non-transferable and expire and become void upon the completion of the Special Event.
2. The following are exempt from Special Event Permits:
 - a) Funeral processions by a licensed mortuary;
 - b) First Amendment activities if it is not reasonably possible to obtain a permit before a First Amendment Event.
 - c) Any meeting or event that is subject to the Utah Open and Public Meetings Act.
 - d) Activities lawfully conducted by a governmental agency within the scope of its authority, or events hosted or performed by a school, college, university, or church held on City Property/Road used or leased by that entity for the benefit of the entity.
 - e) Private events are not open to the general public and are subject to a rental agreement, as provided in 14.59.

14.58.050 Special Event Permit Application Procedure

1. Pre-Application Review. All Special Event Applicants must complete and submit to the City a Special Event Pre-Application Form and receive preliminary authorization from the City Events Manager or designee to move forward with the proposed event. A Pre-Application is not required for a Special Event that involves a Filming Event.
2. Application Submittal. After submitting for a Pre-Application Review and receiving preliminary authorization to proceed, or if the proposed event is exempt from a preliminary Special Event authorization, the Special Event Applicant shall submit a completed Application Form to the City. Applications must be completed by the Application deadline and accompanied by documentation demonstrating sufficient interest and meeting the additional requirements outlined below. The City Events Manager or designee shall review the Application for compliance with 14.58.060. Incomplete Applications will be returned to the Applicant and will not be reviewed until completed and resubmitted.
3. Complete Application. An Application shall not be considered complete until the following items have been provided:
 1. The Special Event Application Form has been completed, executed, and delivered to the City.
 2. For Filming Events, the number of dates of filming, the number of locations to be used, and a report regarding discussions with property owners or occupants in the affected Venue. The Applicant shall provide a short written description and schedule of the proposed filming to the owners of property within 100 feet of the proposed filming location. The Applicant shall communicate with the owners of all such impacted properties and, as part of the Application, submit a report noting

each owner's reaction, along with the names, addresses, and phone numbers of all such property owners.

3. Proof of insurance coverage has been delivered to the City.
 4. Written permission from property owners who front the road or regularly use the road that will be closed as a result of the Special Event, which includes the property owner's name, address, phone number, and signature.
 5. The Application Fee has been paid.
4. Pre-Applications and Application Submission Deadlines. Special Event Application may be submitted no earlier than 18 months before the proposed marketing date of the event. All Applications must be submitted no later than the deadlines described below:
- a) Type One and Type Two events must submit a Pre-Application Form at least 15 business days before the scheduled start of their event unless otherwise approved by the City Events Manager or designee. The Type One and Type Two Special Events must submit an application at least 10 calendar days before the scheduled start of the event.
 - b) Type Three events must submit a Pre-Application Form no less than 35 business days before the scheduled start of their event unless otherwise approved by the City Events Manager or designee. The Type Three Special Events must submit an application at least 30 calendar days before the scheduled start of the event.
 - c) Type Four Event must submit a Pre-Application Form no earlier than 18 months before the event's proposed marketing date and no later than seven months before the scheduled start of their event. Non-material Supplemental Information must be submitted at least 45 days before the event unless otherwise approved by the City Events Manager or designee. The Type Four Special Events must submit an application at least six months before the scheduled start of the event.
 - d) First Amendment activities, if it is reasonably possible to obtain a permit before a First Amendment Event, must submit Pre-Applications no less than 35 days prior to the start of the event unless it is a spontaneous event or otherwise approved by the Events Manager or designee. The First Amendment activities, if it is reasonably possible to obtain a permit must submit an application at least 30 calendar days before the scheduled start of the event
5. Decision. The City Events Manager or Designee shall, with input as deemed appropriate, approve, approve with conditions, or deny the Application. The decision shall be

recorded with written findings of fact, conclusions of law, and conditions of event approval.

6. Appeals. Any adversely affected party may appeal the City Events Manager or Designee's decision to the City Manager. An appeal must be filed in writing within seven calendar days of the date of the issuance of a decision from the City Events Manager or Designee.

14.58.060 Standards For Permit Approval

Applications for Special Events shall be reviewed for compliance with the standards provided. The City Events Manager or designee may deny whenever any of the conditions enumerated in this Section cannot be eliminated or sufficiently mitigated by Conditions of Approval.

- A. A Special Event is not in accordance with the goals outlined in the Millcreek General Plan, known as Millcreek Together.
- B. The Proposed Venue unreasonably restricts public access or use of the public space.
- C. The conduct of the Special Event substantially interrupts or prevents safe and orderly movement of public transportation or other vehicular and pedestrian traffic in the Venue.
- D. The conduct of the Special Event requires diverting several additional police, fire, or other essential public employees from their regular duties, which may prevent the provision of reasonable police, fire, or other public services for the remainder of the City. The concentration of persons, vehicles, or animals unduly interferes with the movement of police, fire, and ambulances, as well as other emergency vehicles, on the streets, as well as with the provision of other public health and safety services.
- E. The Special Event substantially interferes with any other Special Event for which a permit has already been granted or interferes with City services in support of other governmental functions.
- F. A Special Event is too similar to other events scheduled on the City's Special Event Calendar and does not offer uniqueness by providing a distinct, meaningful, and non-duplicative programming experience for its target audience.
- G. Where, according to Event Type, the Applicant fails to provide the following plan:
 1. Sufficient number of traffic controllers, signs, or other City-required barriers or traffic devices;
 2. Monitor for crowd control and safety;
 3. Safety, health, or sanitation equipment and services or facilities reasonably necessary to ensure that the Special Event will be conducted without creating unreasonable negative impacts to the area and with due regard for safety and the environment;

4. Adequate transportation, off-site parking, and traffic circulation in the vicinity of the Special Event ;
 5. Required insurance, per the Event Type;
 6. Any other services or facilities necessary to ensure compliance with City ordinance(s).
 7. Supplemental information as required by the Special Events Manager or designee, including a transportation, parking and traffic control plan, weather/emergency plan, waste and recycling plan, staff and volunteer plan, community impact outreach and notification plan, vendor or concession plan, sponsor and marketing plan, noise exemption request, or site map(s) as set forth in 14.58.080.
 8. Proof that the Applicant has obtained any applicable city, county, state, or other governmental agency approvals, permits, or licenses.
- H. The Special Event creates an imminent possibility of violent or disorderly conduct that is likely to endanger public safety or cause significant property damage.
- I. The Special Event proposes to partner with Disruptive Technology, but due to the nature of the technology, it has not mitigated potential impacts on businesses or the community.
- J. The Applicant demonstrates the inability or unwillingness to conduct the Special Event pursuant to the terms and conditions of this Chapter or has failed to conduct a previously authorized Special Event in accordance with the law or the terms of a permit, or both.
- K. The Applicant has not paid city services or, if applicable, state sales taxes in previous years.
- L. The Applicant has not obtained approval from any other public agencies within whose jurisdiction or portion thereof the Special Event will occur, nor has the Applicant obtained approval from the property owner in which the Special Event will occur.
- M. When reviewing any Application for a permit for a First Amendment Event, the City Events Manager or their designee may impose reasonable time, place, and manner restrictions on the Event. No such limitation shall be based on the content of the beliefs expressed or anticipated to be expressed during the First Amendment Event or on factors such as the identity or appearance of persons expected to participate in the assembly.

14.58.070 Insurance Requirements

For Special Events that attendance at any one time is estimated to exceed 300 people shall be required to provide liability insurance with a certificate of insurance listing the City as additional insured, on an occurrence basis issued by an insurance company authorized to do business in the state, showing comprehensive general liability and property damage coverage for the event with minimum limits of: One million dollars for injury or death for one person in any one occurrence;

two million dollars for injury or death for two or more persons in any one occurrence; and one million dollars for property damage in any one occurrence.

The following special events shall be exempt from the insurance requirements set forth in this section:

Type I Events;

Block/Street parties;

Political events;

Parade of less than one mile in length;

School events located on, or directly adjacent to, school property; and

Events sponsored in whole by the city or county when providing services for the City.

14.58.080 Permit Application Supplemental Documents

The Applicant is responsible for providing the following supplemental documentation to accompany the Special Event Application.

- A. For a Special Event that anticipates a road closure, the Applicant must provide the following:
 1. All traffic and transportation control is the responsibility of the Applicant. A traffic and transportation control plan shall be provided to and approved by the City Events Manager or designee upon recommendation by the Public Works Department. Plans are determined in collaboration with the City Events Manager and shall include determinations regarding transit impacts and traffic control, including pedestrian, bicycle, motorized, and other modes of transport required for the event.
 2. Road closures will necessitate implementing appropriate traffic control measures. Proper traffic control may include uniformed state, county, or local police officers, or a private company, identified event staff, or physical devices, as determined by the City Events Manager or designee;
 3. The City Events Manager or designee may require an alternate route, or alternative time, if the proposed event occurs when traffic volumes are high, active road construction is present, an alternative event is already occupying the road, a safer route to accommodate the event, or the event poses a significant inconvenience to the traveling public.
 4. The Applicant shall restore the road, trail segment, or impacted area to its original condition, free of litter and other event materials.

5. To temporarily close a residential street for a Special Event, the Applicant must obtain written permission from impacted residents, with a document provided to and approved by the City Events Manager or their designee, upon recommendation by the Public Works Department, before the Special Event date.
- B. For Type Three and Four Special Events, the Applicant must provide the following Contingency Event Plan Requirements:
1. Contingency or emergency plans, including security incidents, natural disasters, and emergency medical services;
 2. Operations plan and timeline, including setup and breakdown of the event at its Venue;
 - ~~3.~~ Risk assessment and contingency plan for weather conditions;
 4. Plans to ensure that participants obey the conditions of the Special Event Permit and all other generally applicable traffic laws, lights, and signs;
 5. The City Events Manager or their designee may require the Applicant to provide outreach and communication to residents, participants, bystanders, or the public regarding all plans related to parking, road closures, noise, or other potential impacts. The amount and method of notice shall depend on the circumstances of the Special Event Permit.

For athletic or race events, the Applicant shall provide a detailed map showing the proposed site, the course map, and the event's ingress and egress. This map will also include locations of parking areas, signs and banners, water stations, power sources, waste and recycling facilities, toilet facilities, temporary structures, and other relevant information. The Applicant is responsible for obtaining proper permission to locate these facilities on private or government property.

14.58.090 Conflicting Permit Applications

1. No more than one Special Event shall be approved for the same date(s) unless the City Events Manager or designee finds that events will not adversely impact one another and that concurrent scheduling of the event will not adversely impact public health, safety, and welfare. In making this determination, the City Events Manager or designee will apply the following criteria:
 1. Geographic separation of the events; and
 2. Proposed time and duration of events; and
 3. Anticipated attendance volumes; and
 4. Necessity for public personnel, equipment, and/or transportation services at the events; and

5. Anticipated traffic and parking impacts.
2. In cases where an event double-booking conflict arises, the City Events Manager or designee will encourage any secondary or subsequent Applicant to review the feasibility of collocating with the original Applicant. If collocating proves impractical, the City Events Manager or designee will encourage any secondary or subsequent Applicant to offer a viable alternative strategy that meets all Applicants' needs while ensuring adequate public safety measures remain intact.
3. If no voluntary agreement is reached, then the City Events Manager or designee shall resolve the issue based on the following order of priorities:
 1. The event that provides the city with the greatest overall community and cultural value may be determined on an annual debrief of a recurring event.
 2. Events planned, organized, or presented by governmental entities or agents shall have priority over conflicting Applications if:
 1. The Application is timely filed and processed by the City; and
 2. The governmental Application is made in good faith and not with the effect or purpose of improperly chilling constitutional rights of conflicting Applicants.
4. If no voluntary agreement is reached, then the first-in-time Application (including consecutive, prior-year approval) shall be given priority. The conflicting Applicant shall be advised of other open dates on the City's events calendar.

14.58.095 Special Permit for Beer and/or Wine at Canyon Rim Park

The Mayor may authorize a Special Event lease portions of Canyon Rim Park and to serve beer and/or wine at Canyon Rim Park, provided:

1. Beer or wine is served by a Utah Department of Alcoholic Beverage Services licensed/certified, and trained server.
2. Sales or offers for the sale of beer and/or wine are prohibited at Canyon Rim Park.
3. Liquor, except beer and wine, may not be consumed at Canyon Rim Park.
4. The holder of the Special Event permit shall be considered the lessee of the Canyon Rim Park.
5. Local consent is to be received by the City.
6. Evidence that the holder of the Special Event permit carries dram shop insurance coverage of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate and carries public liability insurance in an amount and form satisfactory to the City.
7. Service of beer and/or wine complies with the Utah Department of Alcoholic Beverage Services rules and regulations.

14.58.110 Fees To Be Assessed; Exceptions

- A. Application Fee. Special Event application fees are assessed in accordance with the Consolidated Fee Schedule and are due and payable upon submission of the Special Event Application.
- B. Exceptions. Fees do not apply to the funeral processions by a licensed mortuary, Block/Street parties activities lawfully conducted by a governmental agency within the scope of its authority, and First Amendment activities if prohibited by law or if the Applicant demonstrates, by sufficient evidence, that the imposition of Fees would create a financial hardship on the Applicant or would have a detrimental effect on services provided to the public.

14.58.120 Criminal Penalty

Any person who willfully violates any provision of this Chapter shall be guilty of a Class B misdemeanor. Persons operating without obtaining a Special Event permit are subject to arrest, and the Special Event may be closed.

This Ordinance assigned no. 26-22 shall take immediate effect as soon as it is published or posted as required by law and deposited and recorded in the office of the City’s recorder.

PASSED AND APPROVED this 11th day of May 2026.

MILLCREEK COUNCIL

By: _____
Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:		
Jackson	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Handy	Yes	No
Uipi	Yes	No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
ORDINANCE 26-22: AN ORDINANCE AMENDING AND RESTATING TITLE 14,
CHAPTER 58 OF THE MILLCREEK CODE OF ORDINANCES WITH RESPECT TO
SPECIAL EVENTS was adopted the 11th day of May 2026 and that a copy of the foregoing
Ordinance 26-22 was posted in accordance with Utah Code 10-3-711 this ____ day of May 2026.

Elyse Sullivan, City Recorder

MILLCREEK, UTAH
ORDINANCE NO. 26-23

AN ORDINANCE ADDING TITLE 14 CHAPTER 59 TO THE MILLCREEK CODE OF ORDINANCES WITH RESPECT TO MILLCREEK COMMON AND CITY OFFICES

WHEREAS, the Millcreek Council (“Council”) met in regular session on May 11, 2026, to consider, among other things, adding Title 14 Chapter 59 to the Millcreek Code of Ordinances with respect to Millcreek Common and City Offices; and

WHEREAS, the Council has reviewed the additions to Title 14 Chapter 59 of the Millcreek Code of Ordinances with respect to Millcreek Common and City Offices; and

WHEREAS, after careful consideration, the Council has determined that it is in the best interest of the health, safety, and welfare of the residents of the City to add Title 14 Chapter 59 of the Millcreek Code of Ordinances with respect to Millcreek Common and City Offices.

NOW THEREFORE, BE IT ORDAINED by the Council that Title 14 Chapter 59 of the Millcreek Code of Ordinances be added as follows:

Chapter 14.59 USE/RENTAL OF MILLCREEK COMMON AND CITY OFFICES

14.59.010 Purpose

14.59.020 Definitions

14.59.030 Unlawful To Use Without A Rental Agreement; Exceptions

14.59.040 Rental Authorized

14.59.050 Rental Contracts

14.59.060 Rental Fees

14.59.010 Purpose

The purpose of this chapter is to establish requirements for the use and rental of Millcreek Common and City Offices.

14.59.020 Definitions

For the purpose of this Chapter, the following words shall have the following meaning:

City Offices means the City Offices located at 1330 East Chambers Avenue and all rooms and spaces located therein. The City Offices include Adventure Hub located at 1354 Chambers Avenue (including the second-floor conference room, lobby, sundeck, and alpenglobes), The Grandview at Millcreek Common (including the Multi-purpose Room, Community Room, green room, kitchen, and balcony), the Emergency Operations Center, the Public Market Ground Floor, and the Community Forum.

Millcreek Common means the specific geographic area identified on the City’s official maps or adopted plans, intended to serve as a central civic and community gathering area. The Millcreek Common includes the skating rink and loop, climbing wall, splash pad, Adventure Hub, and plaza.

14.59.030 Unlawful to Operate without a Rental Agreement; Exceptions

It is unlawful for any person to conduct an activity at or on Millcreek Common or City Offices without a rental agreement.

The following are exempt from Rental Agreements:

- a) First Amendment activities if it is not reasonably possible to obtain a permit before a First Amendment Event.
- b) Any meeting or event that is subject to the Utah Open and Public Meetings Act.
- c) Activities lawfully conducted by a governmental agency within the scope of its authority, or events hosted or performed by a school, college, or university, or church held on Millcreek Common or City Offices by that entity for the benefit of the entity.

14.59.040 Rental Authorized

The City Manager, Assistant City Manager, City Events Director or City Events Manager is hereby authorized to contract for the rental of the Millcreek Common and City Offices as provided herein.

14.59.050 Rental Contract

The City Attorney is hereby authorized to prepare a form contract for the rental of Millcreek Common and City Offices, including rules promulgated for their use.

14.59.060 Rental Fees

Rental fees charged for the various uses of the Millcreek Common and City Offices shall be as set forth in the consolidated fee schedule.

This Ordinance assigned no. 26-23 shall take immediate effect as soon as it is published or posted as required by law and deposited and recorded in the office of the City’s recorder.

PASSED AND APPROVED this 11th day of May 2026.

MILLCREEK COUNCIL

By: _____

Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:		
Jackson	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Handy	Yes	No
Uipi	Yes	No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
ORDINANCE 26-23: AN ORDINANCE ADDING TITLE 14 CHAPTER 59 TO THE
MILLCREEK CODE OF ORDINANCES WITH RESPECT TO MILLCREEK COMMON
AND CITY OFFICES was adopted the 11th day of May 2026 and that a copy of the foregoing
Ordinance 26-23 was posted in accordance with Utah Code 10-3-711 this ____ day of May 2026.

Elyse Sullivan, City Recorder

MILLCREEK, UTAH
RESOLUTION NO. 26-11

**A RESOLUTION OF THE MILLCREEK COUNCIL APPROVING AN INTERLOCAL
COOPERATIVE AGREEMENT WITH SALT LAKE COUNTY FOR PROJECTS ALONG THE
JORDAN RIVER TRAIL IN MILLCREEK**

WHEREAS, the Millcreek Council (“Council”) met in regular session on May 11, 2026, to consider, among other things, a resolution approving an Interlocal Cooperation Agreement (“Agreement”) between Millcreek City and Salt Lake County for projects along the Jordan River Trail within Millcreek; and

WHEREAS, the City and County are public agencies authorized under the Utah Interlocal Cooperation Act, Utah Code § 11-13-101 et seq., to enter into agreements for joint and cooperative action; and

WHEREAS, the City was awarded two grants from the Utah Division of Forestry, Fire, and State Lands totaling \$109,000 to support improvements along the Jordan River Trail within City boundaries; and

WHEREAS, one such project includes the construction of a Jordan River Trail restroom facility, for which the County has completed construction at a total cost of \$76,601.77; and

WHEREAS, the City agrees to reimburse the County \$76,601.77 for the completed restroom project, utilizing \$54,000 in grant funds and \$22,601.77 from City funds; and

WHEREAS, a second project includes the Jordan River Trail Adventure Play feature, funded in part by a \$55,000 grant award, with the County responsible for contracting and installation and the City responsible for reimbursing all project costs; and

WHEREAS, under the terms of the Agreement, Salt Lake County will retain ownership and maintenance responsibility for both the restroom facility and the Adventure Play improvements; and

WHEREAS, the Agreement establishes the terms for reimbursement, project implementation, ownership, and ongoing maintenance responsibilities between the parties; and

WHEREAS, the Council finds that it is in the best interest of the City to approve the Agreement and proceed with the Jordan River Trail improvements;

NOW, THEREFORE, BE IT RESOLVED that the Council hereby approves the Interlocal Cooperation Agreement, and the Mayor and Recorder are hereby authorized and directed to execute the Agreement and make such minor changes and recommendations as they deem necessary and deliver the Agreement on behalf of Millcreek.

THIS RESOLUTION assigned No. 26-11 shall take effect immediately upon passage and acceptance as provided herein.

PASSED AND APPROVED this 11th day of May, 2026.

MILLCREEK

By: _____

Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:	
Jackson	Yes No
Catten	Yes No
DeSirant	Yes No
Handy	Yes No
Uipi	Yes No

Interlocal Cooperation Agreement Between Salt Lake County and Millcreek for projects along the Jordan River Trail in Millcreek

This INTERLOCAL COOPERATION AGREEMENT ("Agreement") is between SALT LAKE COUNTY ("County"), a body corporate and politic of the State of Utah for its Division of Parks and Recreation and the MILLCREEK ("City"), a municipal corporation of the State of Utah.

RECITALS:

- A. The parties are “public agencies” and are therefore authorized by the Utah Interlocal Cooperation Act, Section 11-13-101, et seq., Utah Code, to enter into agreements with each other for joint and cooperative action which will enable them to make the most efficient use of their powers.
- B. The City was awarded two grants from the State of Utah Division of Forestry, Fire, and State Lands for projects along the Jordan River Trail (“JRT”) within City boundaries. The grants totaled \$109,000 (“Grant Funds”).
- C. The City requested the County to use County contractors and vendors to complete the projects.
- D. County has completed one project and has paid the contractor.
- E. The Parties wish to enter into this Agreement to allow the City to reimburse the County for the cost of the completed project and to move forward with the remaining project.

NOW, THEREFORE, in consideration of the terms, conditions, mutual covenants and the payments herein mentioned to be performed and paid, the parties agree as follows:

1. THE PROJECTS.

1.1.JORDAN RIVER TRAIL RESTROOM FACILITIES

- 1.1.1. In 2024, the City was awarded \$54,000 in Grant Funds to assist in the construction of a restroom facility along the JRT.
- 1.1.2. City requested County undertake to complete the work for the facility.
- 1.1.3. County hired and paid Stallings Construction, Inc. a total of \$76,601.77 to complete the work.
- 1.1.4. The restroom was completed on August 7, 2025.
- 1.1.5. Within 30 calendar days of the Effective Date of this Agreement, City will reimburse County \$76,601.77 for the work. For accounting purposes, City will use \$54,000 in Grant Funds and the remaining \$22,601.77 from City general funding.
- 1.1.6. County owns the restroom facility and is solely responsible for its maintenance and upkeep.

1.2.JORDAN RIVER TRAIL ADVENTURE PLAY FEATURE

- 1.2.1. In 2025, the City was awarded \$55,000 in Grant Funds to assist in the construction of the Jordan River Trail Adventure Play in 2026, a play feature within Millcreek's segment of the Jordan River Trail.
- 1.2.2. County has selected a vendor and the play equipment to be installed, and the City has approved the plans and the project, and warrants the Project is compliant with any grant requirements. City is responsible for compliance with the grant requirements.
- 1.2.3. County will cause the vendor to install the playground equipment as shown in

Exhibit A to this Agreement.

- 1.2.4. County will invoice the City, either upon project completion or in monthly installments as County makes payments to the contractor.
 - 1.2.5. Upon completion of the installation, County and City will inspect the installed equipment and City will issue final approval in writing within 15 days' of its inspection. If City fails to issue written approval within 15 days of inspection or fails to provide a detailed report of why it rejects the inspection within 15 days of inspection, the City will be deemed to have accepted the project. County will issue the invoice for final payment after the City approves the project.
 - 1.2.6. City will reimburse the County within 30 days' receipt of any invoice.
 - 1.2.7. City will pay any and all costs associated with the completion of the Adventure Play. County shall have no obligation for any of the costs.
 - 1.2.8. County will own the Adventure Play and all improvements installed under this Section 1.2 and will be solely responsible for its maintenance and upkeep.
 - 1.2.9. County will provide City with all documentation regarding the Project, including any plans, specifications, invoices, payment documentation, or other related documents.
2. EFFECTIVE DATE. This Agreement will be effective on the date this Agreement is signed by the last party to sign it (as indicated by the date associated with that Party's signature) (the "Effective Date."). This Agreement will terminate December 31, 2026 unless terminated sooner as provided herein.
 3. TERMINATION.
 - 3.1. Either party may terminate this agreement upon 60 days written notice to the other

party. In the event of such termination, an accounting and equitable adjustment shall be made of all property and funds, whether spent, unspent, or used by either party either directly or indirectly, as of the effective date of termination.

3.2. Notice of Termination: All notices required under this Section 4 shall be made in writing and shall be sent via overnight express carrier or by certified or registered mail, return receipt requested, to the Parties at the following addresses:

To the County: Salt Lake County Council
2001 South State Street, N2100
Salt Lake City, Utah 84190

With copies to: Director - Division of Parks and Recreation
2001 South State Street, S4-700
Salt Lake City, Utah 84190

To the City: Millcreek City
Attn: City Recorder

3.3. Notice described in Section 3.2 shall be effective upon the next business day following the date of delivery stated on the receipt provided by the carrier.

4. The following provisions are also integral parts of this Agreement:

- 4.1. Authority. The parties hereto represent that the person executing this instrument on their behalf has the authority to do so and the authority to bind that party.
- 4.2. Binding Agreement. This Agreement shall be binding upon and shall inure to the benefit of the successors and assigns of the respective parties hereto.
- 4.3. Assignment. The City's interest in this Agreement may not be assigned without the prior written approval of the County. If approved by the County and any interest or right under this agreement is assigned, the City will nevertheless remain liable to the

County for payment and performance of all conditions and covenants that this Agreement requires the City to perform. Any attempted assignment by the City without the prior written approval of the County will be void and unenforceable and will constitute a default hereunder and will immediately terminate this Agreement.

- 4.4. Captions. The headings used in this Agreement are inserted for reference purposes only and shall not be deemed to define, limit, extend, describe, or affect in any way the meaning, scope, or interpretation of any of the terms or provisions of this Agreement or the intent hereof.
- 4.5. Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signatures upon any counterpart were upon the same instrument. All signed counterparts shall be deemed to be one original.
- 4.6. Severability. The provisions of this Agreement are severable, and should any provision hereof be void, voidable, unenforceable, or invalid, such void, voidable, unenforceable, or invalid provision shall not affect the other provisions of this Agreement.
- 4.7. Waiver of Breach. The rights and remedies of the Parties hereto shall be construed cumulatively, and none of such rights and remedies shall be exclusive of, or in lieu or limitation of, any other right, remedy, or priority allowed by law.
- 4.8. Cumulative Remedies. The rights and remedies of the parties hereto shall be construed cumulatively, and none of such rights and remedies shall be exclusive of, or in lieu or limitation of, any other right, remedy, or priority allowed by law.
- 4.9. Liability. Both parties are governmental entities under the "Utah Governmental Immunity Act." Title 63G, Chapter 7, Utah Code Annotated. Consistent with the terms of this Act, it is mutually agreed that each party is responsible and liable for its own wrongful or negligent acts which it commits, or which are committed by its agents, officials, or employees. Neither party waives any defenses or limits of liability otherwise available under the Governmental Immunity Act
- 4.10. Amendment. This Agreement may not be modified except by an instrument in writing signed by the Parties hereto.
- 4.11. Time of Essence. Time is the essence of this Agreement.
- 4.12. Interpretation. This *Agreement* shall be interpreted, construed, and enforced according to the substantive laws of the state of Utah.
- 4.13. Notice. Any notice or other communication required or permitted to be given hereunder shall be *deemed* to have been received (a) upon personal delivery or actual receipt thereof or (b) within three (3) days after such notice is deposited in the United State mail, postage prepaid and certified, and addressed to the Parties at their respective addresses set forth above.

- 4.14. No Interlocal Entity. The parties agree that they do not by this Agreement create an interlocal entity.
- 4.15. Joint Board. As required by Utah Code Ann. § 11-13-207, the Parties agree that the cooperative undertaking under this Agreement shall be administered by a joint board consisting of the County's designee and the City's designee. Any real or personal property used in the Parties' cooperative undertaking herein shall be acquired, held, and disposed of as determined by such joint board.
- 4.16. Financing Joint Cooperative Undertaking and Establishing Budget. There is no financing of joint or cooperative undertaking and no budget shall be established or maintained.
- 4.17. Manner of Acquiring, Holding, or Disposing of Property. The real property will be acquired, held, or disposed of pursuant to this Agreement and unless agreed to herein shall not be used in a joint or cooperative undertaking.
- 4.18. Exhibits and Recitals. The Recitals set forth above and all exhibits (if any) to this Agreement are incorporated herein to the same extent as if such items were set forth herein in their entirety within the body of this Agreement.
- 4.19. Attorney Review. This Agreement shall be submitted to the authorized attorneys for the County and the City for approval in accordance with Utah Code Ann. § 11-13-202.5.
- 4.20. Copies. Duly executed original counterparts of this Agreement will be filed with the keeper of records of each Party, pursuant to Utah Code Ann. § 11-13-209.
- 4.21. Recitals. The Recitals are hereby incorporated by reference into the Agreement.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the City and the County sign this Agreement.

SALT LAKE COUNTY

MILLCREEK

Signature: _____

Signature: _____

Mayor or Designee

Title _____

Date: _____

Date: _____

Division Review

Signature: _____

Department Review

Signature: _____

Reviewed as to form and legality

Approved as to form and legality

Signature: _____

Signature: _____

MILLCREEK, UTAH
ORDINANCE NO. 26-18

**AN ORDINANCE AMENDING TITLE 13 OF THE MILLCREEK CODE OF
ORDINANCES PROHIBITING MOTOR VEHICLES ON TRAILS**

WHEREAS, the Millcreek Council (“Council”) met in regular session on May 11, 2026, to consider, among other things, amending Title 13 of the Millcreek Code of Ordinances prohibiting motor vehicles on trails; and

WHEREAS, the Council has been informed that motor vehicles are using trails that are designed, constructed, and intended for hikers and human-powered bicycles, not motorized vehicles, and that such usage creates a safety hazard to other trail users and threatens to degrade the physical condition of the trail, leading to erosion; and

WHEREAS, based on this understanding and after careful consideration, the Council has determined that amending Title 13 of the Millcreek Code of Ordinances to prohibit motor vehicles on trails is in the interest of the City's residents' health, safety, and welfare.

NOW THEREFORE, BE IT ORDAINED by the Council that Title 13 be amended to read as follows (designated by interlineating the words to be deleted and underlining the words to be added):

13.04.020 Definitions

~~“Motorcycle” is a motor vehicle other than a tractor with a seat or saddle for the rider and is designed to travel with no more than three wheels in contact with the ground.~~

~~“Programmable electric-assisted bicycle” means an electric bicycle that can be switched or programmed to function as a class 1, class 2, or class 3 electric-assisted bicycle.~~

“Electric motorcycle” or “e-motorcycle” means a motorcycle powered by an electric motor of more than 750 watts, or capable of exceeding a speed of 20 miles per hour using the power of the electric motor alone.

“Motorcycle” means a motor vehicle, other than a tractor, having a seat or saddle for the use of the rider and designed to travel with not more than three wheels in contact with the ground; or an auticycle, a moped, or an electric motorcycle. Motorcycle does not include an electric-assisted bicycle or a motor-assisted scooter.

“Programmable electric-assisted bicycle” means an electric-assisted bicycle with the capability to switch or be programmed by a user to function as a class 1 electric-assisted bicycle, class 2 electric-assisted bicycle, or class 3 electric-assisted bicycle, if the electric-assisted bicycle fully conforms with the respective requirements of each class of electric-assisted bicycle when operated in that mode.

All other terms shall mean the same as those terms as defined in the Utah Code.

13.04.050 Motor Vehicle Restrictions

- A. It is unlawful to operate or drive any motor vehicle within any park or recreation area at a speed in excess of that speed posted on the particular road, trail, or pathway within the park.
- B. It is unlawful to operate a motor vehicle within a park other than in areas specifically designated and posted for that purpose. This provision does not apply to motorized or self-propelled equipment used within the park by city or county employees for transportation or for maintaining and servicing park facilities. Emergency vehicles are also exempt from this provision.
- C. It is unlawful to operate a motor vehicle, off-highway vehicle, mini motorcycle, motorcycle, moped, motor-assisted scooter, electric motorcycle, programmable electric-assisted bicycle, or golf cart on any trail. This provision does not apply to authorized emergency vehicles or motor vehicles used by city contractors, city-authorized law enforcement, or county employees for transportation, maintenance, and trail servicing. Notice of restriction imposed by this provision shall be posted at prominent points on the trail as determined by the city engineer.
- D. It is unlawful to operate a motor vehicle, even though operated within the speed permitted and in or on the places provided for such vehicles, in a careless or reckless manner within the park or trail.
- E. It is unlawful to operate an e-motorcycle that is street legal on a park, trail, or sidewalk. For purposes of this provision, the term "street legal" means an e-motorcycle that meets the requirements of a street legal all-terrain type I vehicle as set forth in Utah Code section 41-6a-1501, operated by an individual 16 years old or older, who possesses a valid driver's license with a motorcycle endorsement, and is registered and insured.
- F. It is unlawful to operate an e-motorcycle that is not street legal on a public highway, park, trail, or sidewalk. For purposes of this provision, the term "not street legal" means that an e-motorcycle that does not meet the requirements of a street legal all-terrain type I vehicle as set forth in Utah Code section 41-6a-1501 is operated by an individual under 16 years old, does not possess a valid driver's license with a motorcycle endorsement, or is not registered and insured.
- G. The first violation of this section is punishable as an infraction and subject to a three-hundred-dollar (\$300) penalty. A minor who commits a violation of this section and the minor's parents or legal guardian are jointly and severally liable for the penalty. Each subsequent violation shall be punished as reckless driving, and the peace officer may seize or impound the vehicle used in the violation, according to the process set forth in Utah Code section 41-6a-1406 and may seek forfeiture according to the process set forth in Utah Code section 77-11b-301.

PASSED AND APPROVED this 27th day of April 2026.

MILLCREEK COUNCIL

By: _____
Cheri Jackson, Mayor

ATTEST:

Elyse Sullivan, City Recorder

Roll Call Vote:		
Jackson	Yes	No
Catten	Yes	No
DeSirant	Yes	No
Handy	Yes	No
Uipi	Yes	No

CERTIFICATE OF POSTING

I, the duly appointed recorder for Millcreek, hereby certify that:
ORDINANCE 26-18: AMENDING TITLE 13 OF THE MILLCREEK CODE OF
ORDINANCES PROHIBITING MOTOR VEHICLES ON TRAILS was adopted the 11th day of
May 2026 and that a copy of the foregoing Ordinance 26-18 was posted in accordance with Utah
Code 10-3-711 this ____ day of May, 2026.

Elyse Sullivan, City Recorder