

Charleston Town Council

Regular Meeting

Thursday May 7, 2026

7:00 p.m. – Town Hall

3454 West 3400 South

Charleston, Utah

Notice is hereby given that the Charleston Town Council will hold a City Council meeting at 7:00 p.m. on Thursday May 7, 2026, in person in the Town Council Chambers, located at 3454 W 3400 S, Charleston, Utah and virtually via Zoom phone and video conferencing. People with disabilities requesting assistance should contact the Town Recorder at least 24 hours prior to the Meeting.

In addition to in-person attendance, individuals may join via phone or video, using Zoom. Note, attendees joining virtually may comment during public comment, or a public hearing virtually. To comment during public comment, or public hearing virtually, the individual must have their video on and working during their comments. Attendees who wish to present photos or documents to the City Council must attend in person. Those who join via phone may listen but not participate in public comments or public hearings.

In the event the Meeting is disrupted in any way that the City, in its sole discretion deems inappropriate, the City reserves the right to immediately remove the individual(s) from the Meeting and, if needed, end virtual access to the Meeting. Reasons for removing an individual or ending virtual access to the Meeting include but are not limited to the posting of offensive pictures, remarks, or making offensive statements, disrespectful statements, or actions, and any other action deemed inappropriate.

The ability to participate virtually is dependent on an individual's internet connection. To ensure comments are received regardless of technical issues, please have them submitted in writing to the City Recorder, Karen Mair, at charlestantownclerk@gmail.com by 3:00 p.m. on the day of the meeting. Instructions on how to join virtually are below.

Join Charleston Town Council Meeting Virtually:

- Join on any device that has internet capability.
- Zoom link, Meeting ID and Password will be provided 24 hours prior to meeting start time.
- Zoom instructions are posted <https://charlestantown.org>.

Town Council Zoom Link <https://us02web.zoom.us/j/89134064728>

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Opening Pray
4. Approval of Meeting Minutes for April 2, 2026
5. Approval of Financials for March and April 2026

6. Public Comment- This is the time and place for any person who wishes to comment on items not scheduled on the agenda for public hearing. Any person or group wishing to comment on any item not otherwise scheduled for a public hearing on the agenda may address the Town Council at this point by standing and giving his or her name for the record. Comments should be limited to not more than three (3) minutes unless the Town Council authorizes additional time.

7. Scheduled Agenda Items:

- a. Tentative FY 2027 Budget
- b. Fraud Risk Assessment
- c. Cemetery Ordinance 2026-02
 - i. Discussion
 - ii. Possible Action

8. Town Business:

- a. Continued discussion of the 100-acre annexation–
 - i. Heber City Denied the action
- b. Discussion on the Land use Nuisance Ordinance 2003-02
 - i. Items I, J, K. –
 - 1. Send out formal notice to all residents
 - 2. Discussion on the series of notices letters:
 - a. Informative Notification; 30 Day, 10 Day, and Final
- c. Discussion for the month of June being an annual event;
“Charleston Town Clean-up Month”
- d. Land Use Ordinance, page 29, section 02-0624
 - i. Recreation Vehicle and Mobile Homes Prohibited Exceptions

9. Town Events:

- a. Heritage Committee
 - i. Town Clean-up Day is set for June 6, 2026

10. Town Property & Maintenance:

- a. Cemetery-
- b. Shop-
- c. Town Hall-
 - i. Update for the Town’s Pasture
- d. Roads- on-going progress
- e. Park-

11. Town Equipment – Maintenance & Repair:

- a. Update for the Surplus Sale
 - i. Toro Mower, Snowplow

12. Town Projects: (5-year capitol project):

- a. Scott Solum will give an update on the General Plan Meeting held on April 24, 2026

13. Enter Closed Session to Discuss:

- a. The Character and/or competency of an individual
- b. Exit Closed Session

14. Next Town Council Meeting, June 4, 2026

15. Adjournment

CERTIFICATE OF POSTING

STATE OF UTAH)

COUNTY OF WASATCH)

I, Karen Mair, the duly appointed Town Clerk of Charleston Town, Utah, certify that the foregoing Town Council Agenda was emailed to at least one newspaper of general circulation within the geographic jurisdiction of the public body. The agenda was also posted at the principal office of the public body and posted on the Utah State Public Notice Website at <http://www.utah.gov/pmn/index.html> and on Charleston Town's website at www.charlestantown.utah.gov Published and posted May 6, 2026.

Karen Mair
Town Clerk