

The Minutes - Draft
Regular Governing Board Meeting
Utah Charter Academies

All meeting materials are available at links on the meeting [agenda](#).

May 5, 2026
 7:00 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 400, Draper, UT 84020/Google Meet Hybrid Meeting
 Board Members Present In Person: None
 Board Members Present Virtually: Thomas Hortin, Ruth Kellersberger, Thomas Young
 Board Members Absent: Matt Howard
 Staff Present: David Sharette, Tim Evancich, Peri Daley, McKayla Zitting
 Public Present: Ross Cox

1 Welcome

1.1 Thomas Young welcomed the board members that were present via roll call at 7:03 pm.

2 Presentation and Comments

2.1 Public Comment - Thomas Young invited public comment. None was given.

3 Board Business - 7:04 p.m.

3.1 Salem High School Expansion RFP

3.1.1 Tim Evancich provided an overview of the Request for Proposal for the Salem High School Expansion. He reviewed the RFP committee review process, including the scoring and technical and financial decision making process. Hogan & Associates received the highest overall score. Tim Evancich confirmed that there were no conflict of interests by the committee members, including signed statements. All RFP related documents, including award memo are linked in the meeting agenda.

3.1.2 Motion: To approve the RFP selection committee’s Award Memorandum as presented.

- 3.1.2.1 Moved: Thomas Hortin
- 3.1.2.2 Second: Thomas Young
- 3.1.2.3 Vote:

| | T.Y | T.Ho | M.H | R.K |
|---------|-----|------|-----|-----|
| Aye | X | X | | X |
| Nay | | | | |
| Abstain | | | | |

3.2 Meeting recording error - 7:13 p.m.

3.2.1 David Sharette recognized an error with recording the meeting. Gemini AI notetaker was running, but the meeting recording failed to run. The board agreed to begin the recording and run the vote again. Recording began at 7:13 p.m. Gemini AI notes will be included with the meeting recording.

3.2.2 Motion: To approve the RFP selection committee’s Award Memorandum as presented.

- 3.2.2.1 Moved: Thomas Hortin
- 3.2.2.2 Second: Ruth Kellersberger
- 3.2.2.3 Vote:

| | T.Y | T.Ho | M.H | R.K |
|---------|-----|------|-----|-----|
| Aye | X | X | | X |
| Nay | | | | |
| Abstain | | | | |

Adjournment at 7:16 p.m.