

REQUEST FOR COUNCIL ACTION

SUBJECT: Conduct a Public Hearing and approve a resolution amending the budgets for the General Fund, the Capital Support Fund, the Road Capital Fund, the Parks Capital Fund, the Water Fund, the Sewer Fund, the Solid Waste Fund, the Stormwater Fund, and the Information Technologies Fund for Fiscal Year 2014-2015.

SUMMARY: Several budget adjustments are needed to reflect new or revised activities since the development of the 2014-2015 budgets.

FISCAL IMPACT: Revenue and expenses would change equally as follows: General Fund \$1,693,541; Capital Support Fund \$6,620,000; Road Capital Fund \$5,365,000; Parks Capital Fund \$4,000,000; Water Fund \$608,307; Sewer Fund \$43,350; Solid Waste Fund \$3,989,919; Stormwater Fund \$2,679,683; Information Technologies Fund \$745,917.

MAYOR OPENS THE PUBLIC HEARING

STAFF RECOMMENDATION:

Staff recommends approval of the resolution.

MOTION RECOMMENDED:

"I move to approve Resolution No. 15-43 amending the budgets for the affected funds for Fiscal Year 2014-2015."

Roll Call vote required

Prepared by:



Eric Okerlund
Budget Officer

Recommended by:



Bryce Haderlie
Interim City Manager

BACKGROUND DISCUSSION:

Several budget adjustments are needed to reflect new or revised activities since the development of the 2014-2015 budgets:

- The Fire Department has been awarded an Emergency Management Program Competitive grant in the amount of \$2,925 and requires a corresponding \$2,925 increase in Fire Department operating expenditures.
- The Fire Department has received a donation from Walmart in support of the Fire Prevention/Public Education program in the amount of \$1,500, warranting a corresponding \$1,500 in Fire Department operating expenditures.
- The Public Safety departments have received SHSP grants in the amount of \$32,775 requiring a corresponding \$27,116 increase in Fire Department operating expenditures and \$5,659 in Police Department operating expenditures.
- An \$8,000 budget amendment was made during last fiscal year for an Anti-Texting program, but the funds were not expended, warranting a re-appropriation of \$8,000 for Public Works Department (Engineering Group) operating expenditures.
- The City desires to appropriate \$375,600 from General Fund reserves to pay for necessary infrastructure associated with the new chiller for City Hall.
- The City has entered into a lease agreement for lawn mowers costing \$157,734 and requires a corresponding \$157,734 increase in Public Works Department (Parks) capital expenditures. The expenditure will be funded by lease proceeds.
- Reporting changes mandated by the Utah State Auditor's Office require the City to bill itself for utility charges, resulting in inter-fund charges totaling \$640,248. A corresponding \$640,248 increase in Parks Department and Administrative Services Department (Facilities Division) operating expenditures is warranted to cover these charges.
- An oversight during the development of the FY 2014-2015 Proposed Budget resulted in the Facilities Maintenance Program's Building & Grounds account to be under-budgeted by \$294,622, warranting a corresponding \$294,622 increase in that line account.
- Resolution 14-172, creating the Domestic Violence Unit, requires a \$25,259 increase in the Attorney's Office personnel and operating expenditures.
- The City desires to consolidate all drug-testing activities into the Human Resources Division, warranting a \$6,000 increase in Human Resources Division operating expenditures.

- The Police Department has received a COPS grant and desires to use a portion of those grant funds to cover the costs of new hand-held radios, warranting a \$110,953 increase in Police Department operating expenditures.
- The Parks Department has incurred unexpected costs of \$5,000 associated with tree removal along the Jordan River Trail and warrants a corresponding \$5,000 increase in Parks Department operating expenditures.
- The City desires to transfer budget in the amount of \$393,536 held in the Fleet Replacement Pool in the Non-departmental Program to the pertinent General Fund programs according to the final fleet replacement plan. The City also desires to increase operating expenditures in the Water Fund by \$16,000; the Sewer Fund by \$38,000; and the Stormwater Fund by \$39,000 according to the final fleet replacement plan.

This adjustment will result in \$0 net increase to the Water Fund, since the Water Fund operating expenditures will be increased by \$16,000 and the Contribution to Retained Earnings account will be decreased by \$16,000.

- The City has purchased property at 6986 S Columbia Drive (trailer court lots) and requires a \$115,000 increase in Capital Support Fund capital expenditures to cover the acquisition and demolition costs.
- In support of the continuation of the Munis software implementation, the City desires to re-appropriate the \$745,917 balance (as of June 30, 2014) of unexpended and unencumbered funds dedicated to the ERP project.
- The City plans to issue \$2,500,000 of sales tax revenue bonds to finance the street light LED conversion project and requires corresponding \$2,500,000 increases in both Capital Support Fund transfers out and Road Capital Fund capital expenditures. The bonds will be issued in the Capital Support Fund and the proceeds transferred to the Road Capital Fund for expenditure on the project.
- The City plans to issue \$4,000,000 of sales tax revenue bonds to finance park improvements and requires corresponding \$4,000,000 increases in both Capital Support Fund transfers out and Parks Capital Fund capital expenditures. The bonds will be issued in the Capital Support Fund and the proceeds transferred to the Parks Capital Fund for expenditure on the project.
- The City desires to transfer \$4,000,000 from Solid Waste Fund reserves to the Stormwater Fund as funding for future capital projects.

This adjustment will result in a \$3,979,467 net increase to the Solid Waste Fund, since the Solid Waste Fund transfers out will be increased by \$4,000,000 and the Contribution to Retained Earnings account will be decreased by \$20,533.

This adjustment will result in a \$2,624,544 net increase to the Stormwater Fund, since the Stormwater Fund transfers in will be increased by \$4,000,000 and the Prior Years Reserves account will be decreased by \$1,375,456.

- An incorrect classification in the FY 2012-2013 Strategic Plan resulted in \$2,865,000 (\$2,115,000 in the Pavement Maintenance account and \$750,000 in the Road Maintenance Projects account) not being budgeted in the Road Capital Fund. The City desires to correct that omission by increasing Road Capital Fund capital expenditures by \$2,865,000 in those accounts.
- The City desires to expend \$5,000 for inspection of the old County Library property received in trade, warranting a corresponding \$5,000 increase in Capital Support Fund capital expenditures.
- The City desires to increase operating expenditures for the Youth Committee in the amount of \$5,925.
- The City desires to supplement funding to the Utility Hardship Fund in the amount of \$3,000, warranting a corresponding \$3,000 increase in General Fund (Non-departmental Program) operating expenditures.
- The City desires to increase operating expenditures in the amount of \$29,000 for public relations and media support toward amending the Utah Code to allow automobile dealerships within the City.



Melanie S. Briggs, MMC
City Clerk

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THE CITY OF WEST JORDAN, UTAH
NOTICE OF PUBLIC HEARING

A public hearing will be held before the City of West Jordan City Council Wednesday, February 25, 2014, at the hour of 6:00 p.m., in the City Council Chambers at 8000 South Redwood Road, Third Floor, West Jordan, Utah, to receive public comment prior to consideration and approval of a Resolution to amend the General Fund, Capital Support Fund, Information Technology Fund, Parks Capital Support Fund, Road Capital Support Fund, Sewer Fund, Solid Waste Fund, Storm Water Fund, Water Fund, for Fiscal Year 2014-2015.

Also, the City would like to notify Utility Customers that it has not assessed City departments for utility services in FY2015.

Published this 15th day of February 2015

Melanie S Briggs, MMC

City Clerk

THE CITY OF WEST JORDAN, UTAH

A Municipal Corporation

RESOLUTION NO. 15-43

A RESOLUTION ADOPTING THE AMENDED BUDGETS FOR THE GENERAL FUND, THE CAPITAL SUPPORT FUND, THE ROAD CAPITAL FUND, THE PARKS CAPITAL FUND, THE WATER FUND, THE SEWER FUND, THE SOLID WASTE FUND, THE STORMWATER FUND, AND THE INFORMATION TECHNOLOGIES FUND FOR FISCAL YEAR 2014-2015

Whereas, the Interim City Manager has prepared the Amended budgets for the General Fund, the Capital Support Fund, the Road Capital Fund, the Parks Capital Fund, the Water Fund, the Sewer Fund, the Solid Waste Fund, the Stormwater Fund, and the Information Technologies Fund for Fiscal Year 2014-2015 and has submitted the same to the City Council; and

Whereas, the City Council held a public hearing on February 25, 2015, concerning such funds and the proposed budgets for such funds.

NOW, THEREFORE, IT IS RESOLVED BY THE CITY COUNCIL OF WEST JORDAN, UTAH:

Section 1. The City Council hereby adopts the Amended Budgets for the General Fund, the Capital Support Fund, the Road Capital Fund, the Parks Capital Fund, the Water Fund, the Sewer Fund, the Solid Waste Fund, the Stormwater Fund, and the Information Technologies Fund for Fiscal Year 2014-2015 beginning July 1, 2014 and ending June 30, 2015.

Section 2. The budgets for the Funds described above in Section 1 show balanced revenues and expenditures in the following total amounts and any adjustments made earlier this evening:

| | <u>Budget Prior to</u> <u>Amendments</u> | <u>Amendments</u> | <u>Amended Budget</u> |
|------------------------|---|-------------------|-----------------------|
| General Fund | \$ 53,373,299 | \$ 1,693,541 | \$ 55,066,840 |
| Capital Support Fund | 1,392,596 | 6,620,000 | 8,012,596 |
| Road Capital Fund | 14,567,302 | 5,365,000 | 19,932,302 |
| Parks Capital Fund | 1,525,547 | 4,000,000 | 5,525,547 |
| Water Fund | 17,974,267 | 608,307 | 18,582,574 |
| Sewer Fund | 9,747,277 | 43,350 | 9,790,627 |
| Solid Waste Fund | 3,933,509 | 3,989,919 | 7,923,428 |
| Stormwater Fund | 3,999,278 | 2,679,683 | 6,678,961 |
| Information Tech. Fund | 330,000 | 745,917 | 1,075,917 |

Section 3. The City Council hereby transfers the following amounts within the General Fund from the Fleet Replacement Pool account in the Non-Departmental program for Fiscal Year 2014-2015 beginning July 1, 2014 and ending June 30, 2015:

| | |
|---|------------|
| To the Police Department | \$ 231,469 |
| To the Fire Department | 10,067 |
| To the Administrative Services Department | 12,000 |
| To the Public Works Department | 114,000 |
| To the Community Development Department | 8,000 |
| To the Parks Department | 18,000 |

Section 4. This Resolution shall take effect immediately upon adoption.

Adopted by the City Council of West Jordan, Utah this 25th day of February, 2015.

KIM V. ROLFE
Mayor

ATTEST:

MELANIE S. BRIGGS
City Recorder

| VOTING BY THE CITY COUNCIL: | "AYE" | "NAY" |
|-----------------------------|-------|-------|
| Councilmember Haaga | _____ | _____ |
| Councilmember Hansen | _____ | _____ |
| Councilmember McConnehey | _____ | _____ |
| Councilmember Nichols | _____ | _____ |
| Councilmember Southworth | _____ | _____ |
| Councilmember Stoker | _____ | _____ |
| Mayor Kim V. Rolfe | _____ | _____ |