

## REQUEST FOR COUNCIL ACTION

**SUBJECT:** Silverado's 4-H Club service in lieu of arena fees and deposit.

**SUMMARY:** The Silverado's 4-H Club would like to provide services in lieu of arena rental fees and the deposit. They would like to clean up the arena for the season start and will also provide volunteers to help paint chutes and pens during Comcast Cares Day.

**FISCAL IMPACT:** Cleaning up the arena and painting the pens/chutes will save staff and estimated 170 man hours. The Silverado's group has worked out In lieu very well in the past. The Use Policy specifically outlines Lessee responsibilities regarding repairs, clean up and key replacement.

**STAFF RECOMMENDATION:**

Staff has concluded that the request is appropriate and will save the parks department time. Staff recommends approval of the attached West Jordan Arena Use Agreement for the Silverado's 4-H Club to use the facilities.

**MOTION RECOMMENDED:**

"I move to approve the service in lieu of fees and deposit with the Silverado's 4-H Club for the 2015 season and direct staff to complete the arena reservation."

Roll Call vote required

**Prepared by:**

  
Julie Brown  
Events Coordinator

**Recommended by:**

  
Bryce Haderlie  
Assistant City Manager

**Reviewed by:**

  
Brian Clegg  
Parks Director

  
Darien Alcorn  
Deputy City Attorney

## **BACKGROUND DISCUSSION:**

Starting in 2009, the City has approved services in lieu of payment for fees with riding clubs. Since then we have not had any problems with the service in lieu of fees nor have we had an issue requiring funding for repairs, cleanup or other services.

West Jordan City Facility Use Policy:

*Service in Lieu of Fees. Reservation fees may be credited for civic volunteer labor hours as approved by the City Council. All fees other than reservation fees (i.e. overtime, additional services, and security, cleaning) will still be charged on a time and materials basis or as otherwise adopted in the Fee Schedule. Civic volunteer labor is coordinated through the Department. The service provided may include maintenance to City Parks and City Parks Amenities and all services must be approved in advance. Interest in providing service in lieu of fees should be expressed at the time the application is submitted to the Department. A separate contract and approval is required; no verbal agreements will be honored.*

Estimated Cost and Value:

Season Cost:

Clean up & Damage Deposit: \$500

Youth Nonprofit Riding Club \$150

Total Cost: \$550

In Lieu Value:

Painting: 80 hours @ \$20 = \$1,600

Comcast Cares: 40 hours @ \$10 = \$400

Opening clean-up: 50 hours @ \$20 = \$1,000

Estimated Total Value: \$3,000

Attached:

West Jordan Arena Use Agreement



## ATHLETIC FIELD USE PERMIT

**City of West Jordan**  
 8000 S. Redwood Rd.  
 West Jordan, Utah 84088  
 (801) 569-5119 Fax: (801) 565-8978  
 Email: julieb@wjordan.com

<b>ORGANIZATION</b>							
Applicant/Permit Holder <b>Silverado's 4-H Club</b>			Type of Business: Corporation LLC N.P.O. <input checked="" type="radio"/> Other				
Address, City, State, Zip <b>13685 So Rose Canyon Rd Herriman Ut 84096</b>							
Phone <b>801-895-0785</b>		Cell *Texting allowed <input checked="" type="checkbox"/> N <b>801-895-0785</b>		E-mail <b>mojaca4@yahoo.com</b>			
<b>DESIGNATED REPRESENTATIVE</b>							
(Last) <b>Smith</b>		(First) <b>Jessica Smith</b>					
Address, City, State, Zip <b>13685 So Rose Canyon Rd Herriman Ut 84096</b>							
Phone *Texting allowed <input checked="" type="checkbox"/> N <b>801-895-0785</b>		E-mail <b>mojaca4@yahoo.com</b>					
<b>ALTERNATE REPRESENTATIVE</b>							
(Last) <b>Morandy</b>		(First) <b>Colette</b>					
Address, City, State, Zip <b>13685 So Rose Canyon Rd Herriman Ut 84096</b>							
Phone *Texting allowed <input checked="" type="checkbox"/> N <b>801-792-4163</b>		E-mail					
<b>LOCATION</b>							
<b>West Jordan Arenas</b>							
Soccer Complex Phase I, 7876 S. 4000 West			A B C D E		(Soccer only)		
Soccer Complex Phase II, 8070 S. 4000 West			F G H I J K L M N X O P Q R S T		(Soccer only)		
Veterans Memorial Park, 1985 W. 7800 South			1 2 3 4 5 6		(Baseball / Softball)		
Ron Wood Baseball Complex, 6000 W. New Bingham Highway			1 2 3 4 5		(Baseball / Softball)		
Constitution Park, 7000 S. 3200 West			1 2 3		(Football)		
Type of activity: <b>Horse/Riding Club</b>			Total number of games:		Game duration:		
Is activity reoccurring? <input checked="" type="radio"/> YES <input type="radio"/> NO			Start Date:		End Date:		
Qty. of fields		Dates		Days		From (time) To (time) Hours per day Total hours/field/day	
				Monday(s)			
				Tuesday(s)			
				Wednesday(s)			
				Thursday(s) <b>5 PM</b>		<b>Dark</b>	
				Friday(s)			
				Saturday(s)			
				Sunday(s)			
No. of participants:			No. of Teams:		Total hours of reserved time:		
<b>APPLICABLE FEES (Fees are per hour per field)</b>						<b>AMOUNT</b>	
Security Deposit		\$500.00 League		\$ 2,500 Tournament			
Resident		(Youth) Baseball \$3.00/hr - Football \$4.00/hr - Soccer \$5.00/hr			\$15.00 per hour (Adult)		
Non-Resident		\$30 per hour (Youth)		\$30.00 per hour (Adult)			
Tournament		\$20 per hour per field		+ \$400 per day if over 5 fields			
Lighting		\$55.00 per hour with 2 hour minimum					
<b>TOTAL FEES</b>							
<p><small>"By my signature below, I certify that I am authorized to sign as an agent of the Applicant / Permit Holder, which Applicant / Permit Holder shall be bound by the terms of this Permit. I further certify that I have read and accept the Permit Terms and Conditions and the West Jordan Facility Use Policy, and the Applicant / Permit Holder hereby agrees to comply with the same and all applicable federal, state and local laws, ordinances, rules and regulations. Applicant / Permit Holder further agrees to pay all required fees, deposits, and costs, including but not limited to, the actual cost of Additional City Services as defined in the West Jordan Facility Use Policy. This Permit is only valid for the purposes expressly set forth herein and is not valid until executed by the City of West Jordan."</small></p>							
Signature: <i>Jessica Smith</i>		Print Name: <b>Jessica Smith</b>		Date: <b>1-29-15</b>			
Admin Signature:		Print Name:		Date:			

Organization Name:

Expiration Date:

Issue Date: