

Solid Waste Special Service District #1

2295 S Highway 191
Moab, Utah

Thursday, April 30, 2026, 9:00 A.M.

Board Workshop Minutes

The Solid Waste Special Service District #1 Administrative Control Board met on the above date and time at the Administrative Office at the Transfer Station located at 2295 S Highway 191, Moab, Utah. Chair Colin Topper called the Workshop to order at 9:02 AM. In attendance were Colin Topper (Chair/Moab City Council Representative), LJ Blackburn (Vice-Chair), Ashley Wareham (Treasurer), Mike Duniway (At-Large Representative), Mary McGann (Grand County Commission Representative).

SWSSD1 Staff Present: Chris Scovill (District Manager), Lily Houghton (Administrative Coordinator), Jessica Thacker (Program Manager), Nick Lundberg (District Accountant).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion.

A. Discussion/Possible Action Item: Equipment Rentals

Chris Scovill led a discussion regarding equipment needs at the Moab Landfill (MLF) to manage material volumes and extend landfill life. Equipment discussed included excavators, pulverizer attachments, shredders, and compactors.

An excavator was identified as the core piece of equipment necessary for material handling. Staff indicated that rental options are available within the District Manager's procurement authority and will allow for testing of different operational approaches.

Discussion included the operational and financial tradeoffs between shredding and compacting. A compactor was identified as a more immediate and practical investment, particularly given the machine's intended design for landfill operations compared to the District's current dozer.

Board members discussed wear and maintenance costs associated with pulverizers and shredders, as well as the potential to resell processed materials such as crushed concrete, contingent on meeting applicable specifications.

Chris Scovill stated staff will proceed with equipment rentals to gather data and inform future decisions. The Board expressed interest in revisiting a potential compactor purchase at a future meeting, likely after additional information is available.

B. Discussion Item: Board Composition / Bylaws Amendment

Chris Scovill presented a proposal to amend the District's bylaws to expand the Board to include representation from the Southeast Utah Health Department (SEUHD).

Additional discussion included potential revisions to representation from Castle Valley and broader restructuring of Board composition. Options discussed included prioritizing applicants from certain jurisdictions rather than guaranteeing designated seats.

Chris Scovill stated he will work with legal counsel to draft proposed bylaw amendments and present them at the May 20, 2026 meeting. Board members were encouraged to provide feedback prior to that time.

C. Discussion Item: District Service Area

The Board discussed challenges associated with defining the District's service area, particularly following the acquisition of Monument Waste. While the District operates as an enterprise fund, concerns were raised regarding the use of public funds outside of traditional jurisdictional boundaries.

The Board also discussed community eligibility for programs such as the spring voucher program and the broader question of who constitutes the District's service population.

D. Discussion Item: Strategic Management Plan

Chris Scovill provided an update on the development of a Strategic Management Plan intended to guide long-term operations, financial planning, and capital investment.

Discussion included financial assurance requirements for landfill closure and post-closure care. Staff noted that confirmation of financial assurance commitments from the City of Moab and Grand County is still pending.

Additional updates included:

- Progress on the District's composting program, including initial commercial participation and potential expansion.
- Continued success of the recycling hub-and-spoke model and exploration of additional diversion opportunities.

- Improvements to the District’s fleet and consideration of internal CDL training programs.
- Plans for administrative office relocation.

Chris Scovill indicated that a draft of the Strategic Management Plan will be shared with the Board once further developed.

E. Discussion Item: Transfer Station Expansion Project

Chris Scovill updated the Board on progress related to the Transfer Station Expansion Project (TNS).

The project has been included on the Community Impact Board (CIB) funding list for approximately \$8.69 million. Zoning remains a key consideration, and staff are working with local officials to address land use requirements.

Chris Scovill emphasized the importance of pursuing multiple funding strategies and planning for long-term infrastructure needs.

F. Discussion Item: Employee Handbook Revisions

No substantive discussion was held. Feedback from the Handbook Committee has been incorporated into the latest version.

G. Closed Session – no closed session was held.

H. Future Considerations

The next regular meeting is scheduled for **Wednesday, May 20, 2026 at 4:30 PM.**

I. Adjournment

The workshop was adjourned at **11:41 AM.**

Respectfully submitted to the Board,

Lily Houghton

Administrative Coordinator