

**Solid Waste Special Service District #1  
2295 S Highway 191  
Moab, Utah**

**Wednesday, April 15, 2026, 4:30 P.M.  
Regular Meeting and Minutes**

The Solid Waste Special Service District #1 Administrative Control Board met on the above date and time at the Administrative Office at the Transfer Station located at 2295 S Highway 191, Moab, Utah. Chair, Colin Topper, called the Meeting to order at 4:30 PM. In attendance were Colin Topper (Chair/Moab City Council Representative), Ashley Wareham (Treasurer), Mike Duniway (At-Large Representative). LJ Blackburn (Vice-Chair), Mary McGann (Grand County Commission Representative), and AJ Throgmorton (At-Large Representative) attended via zoom. AJ Throgmorton left the meeting at approximately 5:41 PM. Mary McGann left the meeting at approximately 5:49 PM.

SWSSD1 Staff Present: Chris Scovill (District Manager), Lily Houghton (Administrative Coordinator), Jessica Thacker (Program Manager) and Nick Lundberg (District Accountant).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on Utah Public Notice webpage:  
<https://www.utah.gov/pmn/sitemap/notice/1072977.html>

**Citizens' Input:**

Kelly Shumway submitted a public comment via email regarding "inactivity" fees charged to roll-off accounts that do not swap containers once every 30 days.

**Presentation – RevTek:**

Edward Woods provided an executive update on new IT infrastructure and security technology being utilized at the District.

**A. Action Item: Review and Approval of March 18, 2026, Regular Meeting Minutes**

Mary McGann motioned to approve the March 18, 2026, Meeting Minutes. Ashley Wareham seconded. Motion passed 6-0.

A moment of silence was observed for long time staff member, Danielle Schultz, who passed away earlier in the week.

**B. Action Item: Review and Approval of January and February 2026 Financials**

Lily Houghton provided an overview of the March 2026 financials. Total March expenditures amounted to \$422,379.68. Payroll expenses totaled \$249,407.58, and Operation expenses were \$122,972.10 in March with a \$50,000.00 transfer to the PTIF fund.

Ashley Wareham motioned to approve the expenditures for the month of March 2026. Mike Duniway seconded. Motion passed 6-0.

### **C. Staff Reports**

**Chris Scovill** updated the board on financial requirements for Moab Landfill (MLF) closure and post-closure funds. He explained that he discovered the District may not need to contribute additional funds to the restricted account, as financial assurance guarantees from the City and County could cover requirements. Chris is waiting for verification from the State. City and County support for closure costs would help the District afford necessary equipment purchases to extend MLF's lifespan without straining District financials. Chris noted that MLF is operating at high volumes, with a 15.7% increase in third-party revenue from February to March.

Chris also outlined plans for an \$8.8 million Transfer Station Expansion project, including applying for a CIB loan in October 2026. Mary proposed exploring State funding opportunities to address infrastructure needs in Moab, particularly given the significant impact of tourism on the local economy.

The discussion concluded with an update about the Danish Flat Waste Solutions public-private partnership agreement, which is currently under legal review.

**Lily Houghton** updated the board on the UGFOA conference, current job postings, URS AUREUS system, State Auditor training, current Rolloff fuel surcharge and Greg Nelson's 35<sup>th</sup> anniversary working for the organization. A brief update was given on AMCS software – verifone component for accepting credit card payments at sites is still not functioning. Overall, the software functionality and application has improved.

**Jessica Thacker** updated the board on the District's different programs: Spring Voucher Program will run 4/20 – 5/2/26 and has expanded to the Transfer Station (TNS); 5/2/26 Cash for Cans event at the Community Recycling Center (CRC), an ongoing secure document shredding service with locked bins located at the TNS and CRC, the pilot composting program has its first commercial compost supplier, and future grant applications.

**Nick Lundberg** updated the Board about preparation for the upcoming financial audit, which is scheduled for the week of May 4, 2026.

### **D. Board Reports**

**Ashley Wareham and Colin Topper** expressed their appreciation for all SWSSD1 staff and the improvement in District functioning and public perception.

**Ea: Discussion Item: Financial Assurance**

Chris provided an update on Financial Assurance in his staff report. The topic was not discussed further.

**Eb. Discussion/Possible Action Item: Moab Solution MOU**

Clarification on the MOU between the District and Moab Solutions was discussed. The January motion did not have a financial cost associated with it, and to be fully transparent staff requested the Board reapprove the MOU with \$20,000 allocated for the 2026 fiscal year. The Board requested a biannual update on progress and accomplishments. Chris mentioned the first load of bailed aluminum is ready for shipment.

Mike Duniway motioned to extend the MOU agreement with Moab Solutions and allocate \$20,000.00 for 2026. LJ Blackburn seconded. All in favor, motion passed 4-0.

**N. Future Considerations: Board Workshop will be held April 30, 2026 at 9:00 AM**

The regular meeting was adjourned by Colin Topper at 6:00 PM.

Respectfully submitted to the Board,  
Lily Houghton  
Administrative Coordinator